

KANSAS DEPARTMENT OF TRANSPORTATION



OPERATORS GUIDE

**ON-LINE PROGRAMS AND KDOTMENU
UPDATED BY THE BUREAU OF COMPUTER SERVICES
OPERATIONS SUPPORT GROUP**

REVISED JULY 2007

ABOUT THE GUIDE

This guide is intended to provide information to users of KDOT's mainframe computer systems which are accessed through the "KDOT Menu" screen. This guide provides instruction on entering and updating data, accessing data and ordering reports for many systems used by the Division of Operations. Systems accessed through KDOT Menu include Capital Inventory, Consumable Inventory, Equipment Management, Shop Management, Preventive Maintenance, Highway Maintenance Management, Features Inventory and the Automated Budget System. These systems are used to collect and manage data which are produced in reports from a mainframe report generator called "ROSKAN". Reports are being added to KDOT Web and as resources are available more reports will be added. From KDOT Web, select Reports and the letter K to reach KDOT Menu and see what is available. Other reports may be reached by selecting an Alpha letter, i.e. M moves to the Maintenance Reports.

. STRUCTURE OF THE GUIDE The information is included by **subject** that may easily be accessed through the *INDEX GUIDE* OR BY USING bookmarks provided. For Example, if the user needs information about Buildings, the *HELP INDEX* allows the user to point and click to the section for buildings. The subject of 'Buildings' is then further divided into building information systems (data entry for buildings) and information (reports on buildings from the various systems). In the Capital Inventory System, a mainframe menu allows the user to select from various data on buildings including Building Inventory, Capital Improvements, Attachments, Inspections and 5-year plan. Each of these components has Inquiry, Add, Update etc for on-line functions. Building reports (specific to buildings only) can be accessed through the KDOT Menu. For detailed instructions, simply click on the Bookmark for the specific report needed.

REPORT ORDERING The "Report Ordering" section of the guide provides instructions on signing on to Roskan to order and print reports from systems accessed through KDOT Menu. Inventory reports were divided into three types and where reports have been moved to KDOT Web, show how to order from the Web.:

1. 1. Selective - which means the user can select the inventory type to be produced on the report.
2. 2. Inclusive reports - these reports have certain inventory types automatically included and information can be requested by location, category and some sort selections.
3. 3. Exclusive reports – these reports are tied to only one inventory type.

Examples of the reports are provided.

It is possible to print any of the information presented in this guide. By using File on the task bar and Print, a screen is presented that allows the selection of a current page, a series of pages by page numbers or the whole guide.

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OVERVIEW OF NEW FEATURES TO CAPITAL INVENTORY ON-LINE AND REPORTS

These changes have been documented in each Capital Inventory type in the on-line instructions. This overview is offered to summarize the changes.

REPORTS MOVED TO KDOT WEB HAVE NEW INSTRUCTIONS.

IN ORDER TO INSURE CONSISTENCY WITH AGENCY LOCATIONS, A LOCATION IS REQUIRED TO BE IN THE CPMS T_LOCATION TABLE. IN THE EVENT AN ERROR OCCURS WHEN KEYING AN INVENTORY LOCATION, PLEASE CONTACT THE INVENTORY SECTION OF FISCAL SERVICES.

INQUIRY

EQ - added fields Style. Acceptable entries are: 2S=2door sedan, 4S=4 door sedan; SW=Station Wagon, PU=Pu 12000 and under, TR=Tractor Truck, DL=Delivery Van, SL=Multi Pass Vehicle <10 people, MP=Van Over 10 people, TK=Truck over 12001 lbs, MX=Trailer. Vehicle License Number will be changed to read Tag No. and GVW.

ADD

EQ - added fields Style. Acceptable entries are: 2S=2door sedan, 4S=4 door sedan; SW=Station Wagon, PU=Pu 12000 and under, TR=Tractor Truck, DL=Delivery Van, SL=Multi Pass Vehicle <10 people, MP=Van Over 10 people, TK=Truck over 12001 lbs, MX=Trailer. Vehicle License Number will be changed to read Tag No. and GVW.

UPDATE

POV Amounts – BD,EQ,HP,LD,MT,OF,RA,SP,TW Inventory Types. POV Amount is protected from everyone except Fiscal Management. Only ACTIV units will have POV Amounts. Amounts will be populated from the Acquisition Cost. BD amounts will be populated from Construction Cost.

- 1. Screen will allow the change from Y=Yes to N=No for leased or not. EQ, OF, SP, RA AND TW. SECURITY IS CONFINED TO FISCAL MANAGEMENT*
- 2. Screen will allow 4100=Highway Fund and 7524=Communications AND 3122 - Other Federal Grants. .*
- 3. User information Screen for TW=Towers AND RA=Radio will provide information about who is leasing and who we are leasing from on the RA AND TW. Current USR SCREEN FOR TOWER WILL BE DELETED. NEW SCREEN FOR LEASE will be added to TW and RA.*

EQ - added fields Style. Acceptable entries are: 2S=2door sedan, 4S=4 door sedan; SW=Station Wagon, PU=Pu 12000 and under, TR=Tractor Truck, DL=Delivery Van, SL=Multi Pass Vehicle <10 people, MP=Van Over

10 people, TK=Truck over 12001 lbs, MX=Trailer. Vehicle License Number will be changed to read Tag No. and GVW..

Key Change:

EQ - added fields Style. Acceptable entries are: 2S=2door sedan, 4S=4 door sedan; SW=Station Wagon, PU=Pu 12000 and under, TR=Tractor Truck, DL=Delivery Van, SL=Multi Pass Vehicle <10 people, MP=Van Over 10 people, TK=Truck over 12001 lbs, MX=Trailer. Vehicle License Number will be changed to read Tag No. and GVW..

REPORT CHANGES:

New Inventory Report DTIM30D will provide inventory information including GVW, Style and Tag No.

BUDGET

Subprogram 7116, Bureau 033 added for Highway Patrol Communications Equipment.

MAINTENANCE MGMT - HAS BEEN REWRITTEN.

There are a series of inventory reports in the 50 series that are **WEB ONLY** and list inventory cost and POV amount that may be helpful to personnel balancing inventory accounts. They are available for Building, Equipment, Radio, Highway Planning, Shop, Materials and Tower.

KDOT WEB: REPORT EXAMPLES ARE SHOWN AS WEB WHERE THEY HAVE BEEN CONVERTED.

Equipment Inspection Reports will reflect a change in policy of inspecting once per year. See instructions in Shop Management for specific information.

ON-LINE INVENTORY OVERVIEW

This section is devoted to help instructions for the Capital Inventory System and will address such items as:

How to add a unit of Capital Inventory Equipment.

When should add, update, delete, key change and inquiry be used?

Who assigns the categories?

What is a category, where to find this information and who establishes new categories?

How is a Capital Inventory unit removed from the inventory system?

As defined the CM2 Coding Manual published by Fiscal Management, Capital Inventory object codes are defined and include instructions for when units are required to be included as a part of the Capital Inventory. These instructions are contained in Section II of the CM2 Manual. "Items with a useful life expectancy of one year, or more, with a cost of \$500 or more, including books, should be classified as capital outlay and maintained in inventory. Items less than \$500 should be charged to a non-capital outlay object code and coded with a KDOT account for overhead such as 3000, 4400 or 4830."

Other references are Standard Operating Manual; Capital Inventory Records 3.6.7 and Disposal of Surplus Property 3.6.10 listed with Manuals and Documents on KDOT web.

Although some of the rules change from inventory type to inventory type, most are consistent enough to be addressed in a general manner. In these inventory instructions each type of Inventory contains information about the edits that are in place. Users will need to visit a particular inventory type to get specific instructions on edits. Inventory types are:

EQ=EQUIPMENT	RA=RADIO	SP=SHOP
LD=LAND	OF=OFFICE	PT=PUBLIC TRANSPORTATION
MT=MATERIALS	BD=BUILDING	HP=HIGHWAY PLANNING
ST=STORAGE AREAS	SR=REST AREAS	TW=TOWERS

Before entering the functionality of the inventory, an inventory type is selected from the Inventory Management Menu on the mainframe CICS environment. The On-line instructions take the user through step by step procedures to reach the menu selection screen.

ADD:**SECURITY REQUIRED:**

Listed here are fields required for the Add function. The number of fields required depends on the inventory type. As inventory information is entered, the add function will not commit (be saved) until required fields are completed and a series of error messages appear until all edits are satisfied.

- (1) DOT Number.
- (2) Category of Equipment (abbreviated description of the unit)
Categories available for use may be obtained by a KDOT Menu mainframe report DTIM056 or DTIMW004 WEB, and selection of an inventory type. To display inventory types available, enter XX in the inventory type slot and press ENTER. This will display what and how inventory types may be entered. If there is question about a new category, contact Construction and Maintenance Equipment Section, Fiscal Management Procurement Section or Highway Planning about the assignment of a new category.
- (3) Location (D AA SS), district, area and subarea or if headquarters add a "0" in the district slot, the bureau number is entered in the AA and a bureau section may be entered in the SS field. As well as being required, information entered consistently may be used to sort by location when ordering inventory reports. Whether or not the unit is Leased for EQ,SP,OF,RA,and TW and fund.
- (4) Unit Stat=Unit Status is on order and Unit Stat DT=Unit Status Date. Other fields may be completed if the information is available. Owner Agency field defaults to 276 and represents KDOT.
- (5) Fields not required when on "ORDER" status are:
Make, Model Year, Vendor and Vendor Address. As soon as the status changes to ACTIV, a utility status, utility status date, model year and make are required. Other Unit Statuses are ACTIV, INACTIV and RETIR.

UPDATE:

Fields that were added show on the screen after the DOT number is entered and the ENTER key is pressed. Additional information may be added that wasn't available when the unit was added. Update should be used to update a unit at anytime and includes functions provided with PF keys shown on the inventory screen.

When a unit is retired a transfer number must be entered and both the transfer date and transfer amount must contain information. Transfer date may be the same as the Unit Status Date

- (1) Utility status is required when a unit is active. Unit status of "RETIR" requires a Transfer number and a Utility Status is required. Utility status choices are RP-JK = junked, RP-SD = sold, (amount must be greater than zero), RP-TD=traded (amount must be greater than zero), RP-LT= lost, RP-DN= donated or RP-ST=stolen.

Transfer number is required:

- (1) When district (bureau) or inventory account or amount changes.
a Transfer Date and Transfer Amount is required.
- (2) When Unit Status is changed to "RETIR".

INQUIRY SECURITY NOT REQUIRED

Is a useful tool to find out current information about an inventory unit. Select the inventory type from the menu, select inquiry, enter a dot number. If the number is valid, all information entered about the unit is displayed. If there are additional screens of information the page down (PF8) key may be used. Any other PF function keys displayed on the screen may be utilized. Users may screen print the information as desired by using the print icon on the taskbar. Inquiry is now available on KDOT WEB als

CATEGORY SECURITY REQUIRED TO ADD OR UPDATE

Anyone with a sign-on can inquire on-line to find a Category. This function is also used to add, update or delete a category but only with the proper security.

KEY CHANGE SECURITY REQUIRED

The key change (key is the DOT number) function enables a user to correct improperly added inventory items at an early stage. More simply put if a mistake is made and the ENTER key is pressed and the unit is added, the unit may be changed to a different number, location or category.

This function may be used until:

- (1) An attachment has been added or other status changes.
- (2) If an attempt is made to change a number, and rules will not allow the change an error message will be displayed indicating that the change cannot be made.
- (3) If lease information has been added for RA and TW, Key Change cannot be used.

GENERAL INVENTORY INSTRUCTIONS

Accessing the Inventory Management On-Line Facility

Because the method used for entering the mainframe is in a changing environment, these instructions are general. Screens are included that apply as of the date of the manual revision. Inventory Menu Screens are included that apply as of the date of the manual revision.

Rules for Inventory Security Information

Security problems should be resolved by a Systems Administrator or the Operations Support Group in the Bureau of Computer Services. The Security table is maintained by the Bureau of Computer Services, Operations Support Group. This function is in conjunction with the Bureau of Fiscal Services.

The rules of security are:

1. Inventory inquiry or programs associated with the inventory system is available to anyone.
2. Public Transportation records can only be added or updated by the Public Transportation Section. Radio records can only be added or updated by the Bureau of Construction and Maintenance.
3. A district and area can only add or change items on the Data Base with a **location** within its jurisdiction.
4. Physical deletion, add, update, or key change of a record on-line will be created only with the proper security.
5. Categories may only be added by Systems Administrators.

Keyboard Operation:

1. Press the **ENTER** key to send the item(s) on the screen to the computer.
2. Press the **PF8** to progress and the **PF7** to go back through the pages of an inquiry.
3. Press the **PF3** key to redisplay the previous screen. This will cancel any incomplete transaction.
4. Press the PF2 key to back out of the system. (page up or page down).
- 5, PRESS the **PF1** key to display Attachments where applicable.
6. Other PF keys are applicable in the Equipment and Tower Inventory.
7. All numeric information will actually display or presume zeros on the left.

GENERAL INVENTORY INSTRUCTIONS

7. If the rules of policy and procedure dictates information fields(s) be blanked or zeroed out because of combinations of values in controlling fields(s), the computer will follow those rules and ignore anything keyed into the information fields(3).

SIGNING ON

WELCOME ACCV2045 TO THE S T A T E O F K A N S A S NETWORK

FOR USER HELP CALL 785/296-2310, OR YOUR AGENCY HELP DESK IF AVAILABLE

Signon to CICS

APPLID

WELCOME TO CICSTS 5.3-----> CICSP

Type your userid and password, then press ENTER:

 Userid -
 Password
 Language

 New Password

DFHCE3520 Please type your userid.
F3=Exit

GENERAL INVENTORY INSTRUCTIONS

To access the on-line facility, enter CICS(P) =(Production) from the mainframe screen and press the **ENTER** key. The screen tran-id if **DTQA** and the screen name is **DTKDMNU**.

```

DTQA                                KANSAS DEPARTMENT OF TRANSPORTATION    DTKDMNU
02/04/03                            MAIN MENU                             08:04:00

1. INVENTORY MANAGEMENT MENU
2. MAINTENANCE MANAGEMENT MENU
3. BUDGET DEVELOPMENT MENU
4. SHOP MANAGEMENT MENU
5. BATCH REPORTING MENU
6. KDOT SYSTEM SELECTION MENU (DTAA)
7. WORKER'S COMP ACCIDENT MENU
8. LOG OFF CICS

      : - :
PASSWORD:      :

Msg : I0107 SELECT AN OPTION AND PRESS ENTER
PF3-EXIT                                           FP:

```

Please remember the only activity that can be reached is Inquiry unless you have the proper authority to Add, Update or Key Change. If problems are encountered signing on to the system, please contract the KDOT Operations Support Section in the Bureau of Computer Services.

GENERAL INVENTORY INSTRUCTIONS

The next screen that you will need to access is the Inventory Management On Line System is the menu screen. The screen tran-id is **DTQB** and the screen name if **DTIMMNU**.

DTQB 02/04/03	KANSAS DEPARTMENT OF TRANSPORTATION INVENTORY MANAGEMENT MENU	DTIMMNU 08:05:27
1. EQUIPMENT MENU 2. COMMUNICATIONS EQUIPMENT MENU 3. PUBLIC TRANSPORTATION MENU 4. OFFICE EQUIPMENT MENU 5. HIGHWAY PLANNING MENU 6. SHOP EQUIPMENT MENU 7. MATERIALS AND RESEARCH EQUIPMENT MENU 8. BUILDINGS MENU 9. LAND MENU 10. STORAGE AREAS MENU 11. REST AREA MENU 12. ATTACHMENTS (OTHER THAN BUILDING) 13. CATEGORY MENU 14. INVENTORY TABLE MAINTENANCE MENU 15. PREVENTATIVE MAINTENANCE MENU		
: _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

SIGNING OFF

CESF LOGOFF - THANK YOU FOR USING KDOT DISTRICT MENU

When inventory information is complete, press the **PF3** key until **CESF LOGOFF** appears- Thank You for Using KDOT District Menu. Press the **ENTER** key or return to the main menu screen **FP: DTQA** add choose option 7 and press **ENTER** and you will see **CESF LOGOFF** - Thank you for Using KDOT District Menu and **PF3** and press **ENTER** and you will get the message that the Sign Off is complete.

ATTACHMENTS (OTHER THAN BUILDINGS)

Option 12 ATTACHMENTS (other than Buildings)

This program allows the user to maintain records in the 'Attachments' table. This function is reached from the Inventory Management Menu.

DTQB 02/12/03	KANSAS DEPARTMENT OF TRANSPORTATION INVENTORY MANAGEMENT MENU	DTIMMNU 07:52:34
1. EQUIPMENT MENU 2. COMMUNICATIONS EQUIPMENT MENU 3. PUBLIC TRANSPORTATION MENU 4. OFFICE EQUIPMENT MENU 5. HIGHWAY PLANNING MENU 6. SHOP EQUIPMENT MENU 7. MATERIALS AND RESEARCH EQUIPMENT MENU 8. BUILDINGS MENU 9. LAND MENU 10. STORAGE AREAS MENU 11. REST AREA MENU 12. ATTACHMENTS (OTHER THAN BUILDING) 13. CATEGORY MENU 14. INVENTORY TABLE MAINTENANCE MENU 15. PREVENTATIVE MAINTENANCE MENU		
: 12 :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP: _

ATTACHMENTS (OTHER THAN BUILDINGS)

ATTACHMENT MAINTENANCE To Add, Update or Delete attachments, the proper security is required. Without proper security, the maintenance screen is not accessible. Security issues should be directed to the Systems Administrator or Operations Support in Computer Services. The indicator of the availability of maintenance from this screen is the **FUNC** at the left-hand side of the screen.

```

DTS0                KANSAS DEPARTMENT OF TRANSPORTATION        DTATMNT
02/12/03            ATTACHMENTS MAINTENANCE                    10:38:53

INVENTORY TYPE: EQ DOT NUMBER: 2541186

-----
FUNC  TYPE  DOT      DESCRIPTION                                COST
      EQ    6031376    PLREVS11FT
      EQ    7211336    SDHOPR5YRD                                3815.00
a
      -

```

Available function fields are:

- A - Add New Attachment Records (only allowed on blank lines).
U - Update Attachments Records (only allowed on lines with an attachment)
D - Delete Attachment Records (only allowed on lines with an attachment)

The **ADD** function allows a user to add an attachment. The attachment Inventory Type and DOT number must exist as an inventory record or as an addition to the Base Inventory. The number must exist on a base inventory file. The cost may not be negative.

Attachments may be added only on blank lines. The user enters an 'A' in the function type field, keys new information and presses **Enter**. If the attachments is invalid (e.g., incorrect inventory type or a DOT number that is not associated with the requested inventory type) or this attachment already exists on any base inventory key, an appropriate error message is displayed. If the attachment key matches the base key, the program assigns the attachment to the next available series number. Otherwise, the series number is set to 000 and the description and cost are filled in from the database. Any description and/or cost data entered for these attachments would be overlaid.

Any attachment lines will be blank and an appropriate message will be displayed. For example, the user can enter a 'Z' in the jump key field and press PF9 to jump to the last attachment record (e.g., in order to add more records) or leave the jump key field blank and press PF (to jump to the first attachment record).

ATTACHMENTS (OTHER THAN BUILDINGS)

OPTIMIZING THE ATTACHMENT FUNCTION: The following information is provided to optimize the attachment process and to ease the tracking of capital inventory items and balance the asset inventory to cash expenditures.

Attachments should be added with their own DOT number and Category when possible. Let's use a computer for an example. If software, with a value of \$500+, is added to the inventory with its own dot number and category, it may then be added as an attachment to a computer for tracking purposes. The addition of software to a computer as an attachment is as easy as using A for the add function, entering the DOT Number of the Software and pressing the Enter key. The remaining information about the software is then added as an attachment to the computer. Peripherals or software loaded as the operating system should be shown as series numbers attached to the base unit. When this method is used, the peripherals assume the same number as the base unit. If a value is known it should be shown. Consideration should be given to whether the attachments require stripping and cost adjustment or if software will be upgraded. The upgrade of software to a computer may be accomplished by deleting the old and adding the new unit.

In the instance of a plow and spreader in the EQ inventory type; (1) if the truck is purchased with the plow and spreader as a part of the cost of the main unit, the attachments become series number and values should be shown. (2) If a separate number is assigned to the plow and spreader, they are assigned a separate inventory Category and DOT Number as well as a cost value. They can then be added as an Attachment to the base Unit. Consideration should be given to whether the attachments will be disposed of with the base unit or stripped and used with another unit.

The **UPDATE** function is valid only for attachments with an Attachment Inventory Type and DOT number that matches the Base Inventory. To update an attachment with a different than base (e.g. attachment of SP to BD or SP to EQ) inventory number, it is necessary to access the inventory unit using the update function in the base inventory record (in this case the SP is base). The user can only update attachments whose attachment key matches the base key. The user types a 'U' in the function type field, the new Description and/or Cost values and presses '**ENTER**'.

The **DELETE** function is used to remove any inventory attachment from the inventory base. The user can delete any attachment by typing a 'D' in its function type field.

Pressing the **ENTER** key will validate all data entered and apply the changes to the database. Press **PF3** to return to the previous Inventory Management menu.

ATTACHMENTS (OTHER THAN BUILDINGS)

ATTACHMENTS INQUIRY:

Inquiry of attachments is not security restricted. Attachments Inquire screen may be accessed directly through the Attachments Menu from the Inventory Management Menu, the user enters an Inventory Type and a DOT Number. (FOR EXAMPLE, Inventory Type: OF (Office Equipment) and 911978 for DOT NUMBER. After entering an inventory type and DOT Number, the system will display data for the first 13 attachments to the specific DOT Number. If there are fewer than thirteen attachments, blank lines are displayed as appropriate. If there are more than 13 attachments, additional pages of data will be displayed as requested by the user. Attachment inquiries may also be accessed by pressing the **PF1** key from an Inventory Type Inquiry Screen.

```

DTSO                KANSAS DEPARTMENT OF TRANSPORTATION      DTATMNT
02/12/03            ATTACHMENTS INQUIRE                      08:01:29

INVENTORY TYPE: EQ DOT NUMBER: 2541186
-----
      TYPE  DOT      DESCRIPTION      COST
      EQ    6031376  PLREVS11FT
      EQ    7211336  SDHOPR5YRD      3815.00

-----
MSG :
PF3-EXIT      PF7-PGUP      PF8-PGDN      PF9-JUMP:      FP:

```

TRACKING ATTACHMENTS:

There are two methods for tracking Attachments. The first method is via on-line viewing as explained in the Inquire function. The second is a listing from KDOTMENU, DTIM035B. The listing shows the base unit and attachments to the base unit when requested by Inventory Type. DTIM035 provides information for EQ,RA,HP,SP,OF,PT,MT or TW. Buildig attachments are DTIM035B.

INVENTORY MANAGEMENT REPORTS

KDOT Menu is the report facility for Maintenance, Administration, Inventory Management and Workers Compensation.

INVENTORY MANAGEMENT GENERAL INSTRUCTIONS

Capital Inventory Types: BD = Building
EQ = Equipment ST=Storage
RA = Radio
LD = Land
OF = Office
MT = Materials
SP = Shop
PT = Public Transportation
HP = Highway Planning
SR = Rest Areas

TW= Towers Information shown on this list

gives a brief description of the report. Additional functions are described with each report instruction. Reports are divided into three groups:

Select – are reports that the inventory type may be chosen by Inventory Type. To see if an inventory type can be selected, type XX (Roskan), use drop down for Web in the IN TYPE space and press enter. Inventory types that may be selected will be displayed.

Inclusive – are reports that have specific inventory types included but allow other selection criteria such as location and category.

Exclusive – are reports that are for one type of inventory only but will allow other selection criteria such as location and category.

Listed below are reports and the group that they fit in. Specific information about each report is shown in the Guide by report number. A sample of the report is included with each report. For example, to see details of selection and sort criteria see report DTIM030, General Inventory Report.

SELECT(Allows selections by user)

DTIM030/DTIM030C General Inventory – **KDOTWEB**

INVENTORY TYPES: EQ, RA, OF, MT, SP, PT, MT, HP, TW may be selected. The 30C produces a report with Category and Inv Account listed and the 30 does not. 30C is a two line report and 30 is one line.

DTIM030A General Inventory w/ Ser Numbers – **KDOTWEB**

INVENTORY TYPES EQ, RA, HP, SP, OF, PT, MT may be selected. Serial number is printed on this report rather than POV Number and Date. Same select

fields are available as 30/30C.

DTIM033 Inventory Summary WEB ENABLED for EQ only.

Number of Inventory Units for EQ, HP, MT, OF, PT, RA, SP. The report sequence by Category, Status and District. Units are accumulated by District and Statewide for unit status, 'Active', 'Inactive' and 'Order' and Qty by 'Plan' or 'Menu'.

DTIM034 Fiscal Inventory Dollar amounts for Inventory Types EQ, HP, MT, OF, PT, RA, SP, TW. This report is different from the 30 because it doesn't allow sorts and the report includes Unit Status Date and Org Act Date and eliminates Repl Yr and Resp Person. Report layout is different than the 30.

DTIM035 Inventory Detail With Attachments BY DOT Number for EQ, RA, HP, SP, OF, PT, MT, TW. Displays the master unit and any attachments added to Inventory units. May be ordered by Location, Category and Unit Status.

DTIMS42- Dollars Purchased by Fiscal Year. Inventory Types BD, EQ, LD, MT, OF, RA, SP, TW or all types.

Dollars purchased by Fiscal Year designated by user. Summarizes dollars or details report.

DTIM056 Category Listings A listing that displays Categories for Inventory Types AT, BD, LD, ST, EQ, RA, HP, SP, OF, PT, SR, MT, TW - Selected by Inventory Type. Many inventory reports rely on a category selection. An example of a category is Class, TK=Truck, Sub-Class, DUMP=DUMP and Capacity=MEDY for Medium Duty. Available on ***KDOTWEB Reports as DTIMW004***

INCLUSIVE (Automatic selection of Inventory type)

DTIM032 Status Report KDOT WEB

Tracks the movement of EQ, HP, MT, OF, PT, RA, SP, TW. Inventory type cannot be selected. Allows selection for Hdq=0 or District and Area. With no selection listing defaults to all activities in all locations. Listing shows Status changes of Inventory Account, Location, Cost, Unit Status, Transfer Date plus the beginning and ending Inventory Balance.

DTIMR39 Inventory Location Change Inventory types included are BD, EQ, MT, OF, RA, SP. Listing shows dollar amounts of inventory that changed location. An example would be in EQ from one District to another District.

DTIM030I General Inventory by Inventory Account. Inventory types included are BD, LD, OF, SP, EQ, HP, MT, RA, SR, ST, TW. Inventory selections cannot be made, however, location and unit status may be selected as well as various

sorts.

DTIM030BI, Inventory Amount by Inventory Account

Includes BD, HP, LD, OF, SP, EQ, MT, RA, ST, SR, AND TW. Provides a one sheet report of Total Dollar Inventory by Account Numbers. There are no sorts or selections available. Totals are to the date of the report. The report selects units with ACTIV, INACT and ORDER unit status. The Building amount is const. cost + improvements.

EXCLUSIVE (FOR ONE TYPE INVENTORY ONLY)

BUILDINGS

The last entry for Buildings in this Guide (Bookmarked Inv. Cat, Util Codes, Const Matls) has building categories, utilization codes, construction materials and Attachment Categories which may provide useful information for ordering building reports.

DTIM030B Building Inventory (**BD ONLY**) KDOT WEB

Provides an Inventory report for KDOT Buildings. May be requested by location, category, county or const. material.

DTIM035B Inventory Detail With Attachments (**BD ONLY**)

Report displays KDOT Buildings and Attachments details.

DTIM052B Building Attachment Retirement (**BD ONLY**)

A listing that displays Attachment to Buildings by retirement year and provides replacement data that was entered in the database.

DTIMS20 Building Inventory by Land Inventory KDOT WEB (**BD ONLY**) Land number, location and all buildings on land parcel are listed. Selection is by District, 0 defaults to all Districts. KDOT WEB

DTIMS050 – MAINT COST BY DIST (**BD ONLY**) KDOT WEB
AND ROSKAN

Accumulates data charges coded to buildings for field forces.

DTIMS051 – MAINT COST BY PROGRAM (BD ONLY). AVAILABLE KDOT WEB AND MAINFRAME.

Maintenance cost by program and object code by building for specific Fiscal Year. One report produces “A” type projects and the other produced all other Project jurisdictions.

DTIM057 Building Utilization List (BD ONLY)

Provides a report of buildings by DOT NUM and Utilization Code (UB=Utility Building) and provides, building description, POV number, Const Yr and Const Cost.

DTIM129B – Building Inspection Exception Report. (BD ONLY)

Lists buildings with items not in acceptable repair condition.

DTIM130B – Buildings not Inspected Report. (BD ONLY)

Indicates which KDOT buildings have not been inspected in a time frame specified by the user.

DTIM131B – Building Inspection Schedule. (BD ONLY)

Provides a list of KDOT buildings to be inspection in a time frame specified by the user.

DTIM151 Building Improvements Report (BD ONLY)

Provides information about what improvements have been made for a specific time period. If there have been no improvements for the time period selected, a report by Bldg Num, City, County, Const Year, Age, Orig Const Cost, Replacement Cost are shown. Payment date, improvement and improvement description are shown when this information has been entered into the database.

DTIM153 Building Space Inventory (BD ONLY)

Amount of space by building providing information about space usage. Location and category locations may be selected.

EQUIPMENT = EQ

DTIM037 Vehicle Cross Reference (EQ ONLY)

List Tag No., Dot Number Location. Order by Location, Category, Unit Status, Make. Sort by Location, Category or Tag No.

DTIM038/A Equipment Inventory (EQONLY) KDOT WEB

This report is the most comprehensive EQ report in the system. Information may be obtained statewide or by a specific location, by category, make, yr model and fuel type are just a few. Serial number is not included in this report.

**DTIMS16 Equipment Plan by Location (EQ ONLY) KDOT WEB
Reports.**

Units of equipment planned by location to the sub-area level.

DTIMS17A Equipment Plan by District & Category (EQ ONLY) KDOT WEB

DTIMR41A Capital Consumable By DOT (EQ ONLY)

Lists consumable inventory items associated to a EQ number. Valid EQ DOT Number required to order report.

DTIMR41B Capital Consumable By Stock (EQ ONLY)

Listing of EQ units associated to consumable inventory items. Valid Stock Number required to order report.

Units of equipment in an area location and Unit Status. May be ordered by

DTIM30D - Division of Facilities Management

This report provides information about KDOT Capital Inventory equipment units by type, location, cost, Style Code, Tag Number and Gross Weight (GVW). The 30D report is a one-line report.

DTIM33AE - Inv. Summary by Area - KDOT Web EQ only

Units of equipment in an area location and Unit Status. May be ordered by Location and Category.

DTIMS03 EQUIPMENT OFF ROAD DIESEL FUEL USED REPORT (EQ ONLY)

Listing of Equipment and diesel fuel used by units. Selection is date only. Lists all units statewide that use Diesel Fuel.

DTIMS04 REGISTERED VEHICLES REPORT (EQ ONLY)

Listing of Equipment and Vehicle Tags. Date is the only selection criteria. Listing is by license number, DOT NUM, status, location and status date.

DTIMS05 EQUIPMENT BY SERIAL NUMBER REPORT (EQ ONLY) KDOT WEB

Listing of Equipment by serial number, may be selected by Serial a No., or District and Unit Status. The report produces additional information such as location and unit status. Report lists DOT NUM, location, category, description, serial number, make, model year, license number and responsible person.

DTCXRW001 – EQ Category Cross Reference Report. Allows selection of Dist and Class Unit status. KDOT WEB

DTIMW43 – All $\frac{3}{4}$ ton and under vehicles by DOT NUMBER. KDOT WEB

DTIM077 MILES AND HOURS (EQ ONLY) KDOT WEB

An overview of Equipment Cost and Inspection reports are shown in the Equipment Section, Reports Overview.

COMMUNICAIONS,RADIO = RA TOWER=TW

DTIM031 Communications Inventory By Full DOT (RA ONLY)

Radio information only, all types of units, can be selected by location, category, make and sorted by carrier no, call sign, user, id no., resp agency and resp person provided all information has been entered into the database.

DTIM031A Communications Inventory (RA ONLY)

Radio information only, does not include first digit of dot number in the selection

process, however, it is included with the listing. May be selected by Location and Category. Same sort selection as the 31 report..

DTIM050R – Radio Inventory with POV Information. KDOT WEB

DTRA001 Communication Id Number (**RA ONLY**)

ID Number report relates to the 800 Mhz system. Same Selection and sort as 31 but allows sort by ID Number.

DTRA002 Communication Mobile (**RA ONLY**)

Listing provides information about Mobile Units Only. May be selected by location, category. Sorts by location, category, make, model year, call sign, resp agency, model description and user if the information has been entered into the database.

DTRA003 Base Station & Test Equip (**RA ONLY**)

Listing provides information about Base and Test communications equipment only. . Select by Location, Category. Sort by make, model, serial number, resp agency, resp person and model description.

DTIMS07 Tower Location Report (**TW ONLY**)

Provides a listing of KDOT Towers with particular data about where towers are located including City and Co. Code.

DTIMS08 – Radio by Serial Number Report (**RA ONLY**) KDOT WEB

Provides information by a particular serial number from user selection. May also be ordered by District and Status.

DTIM14W – Tower Lease Information by DOT Number TW only, KDOT **Web**

Allows selection about lease(s) by one tower or by District, Area and Sub Area. There is no sort by location.

DTIM14R – Radio Lease Information by DOT Number (**RA only**, KDOT **WEB** only)

Allows selection about lease (s) by one radio or by District, Area and Sub Area. There is no sort by location.

REST AREA=SR

DTIM30SR REST AREA GENERAL INVENTORY (**SR ONLY**). .Listing by

location, county, rest area number. Allows selection by location, county and DOT NUM.

DTIM040 REST AREA SERVICES REPORT (**SR ONLY**). Select by location, category, co code, hist mkr, vend, phone, trlr dump and who maintains the rest area.

DTRAINQ – Inquiry by DOT Number.

DTSRW10 ROADSIDE FACILITIES REPORT (SR ONLY) KDOT WEB

Provides information about services at rest areas. Allows DISTRICT and services selection.

LAND=LD

DTIM030L Land General Inventory (**LD ONLY**) KDOT WEB

Provides a listing of land inventoried by KDOT. Allows selection and sorts by location, category, unit status and DOT Num..

STORAGE=ST

DTIM030T Storage Area Inventory (**ST ONLY**) KDOT WEB

Provides a listing of KDOT Storage Areas. Allows selection by location, category, unit status and DOT NUM.

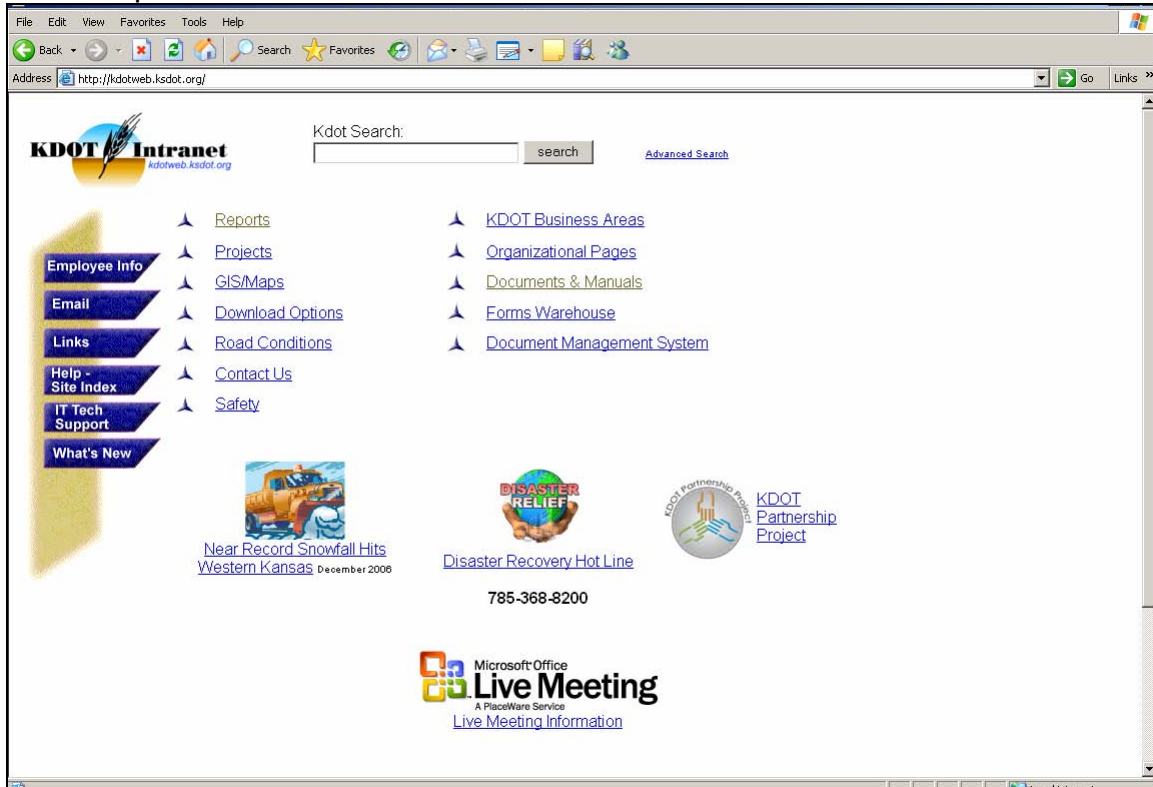
WEB REPORTS

KDOT WEB REPORTS:

As time passes more and more reports are being added to KDOT Web. Here we will provide some information about web access and what reports have been added to KDOT Web. Reports that have been converted to the Web have converted instructions in this document.

<http://kdotweb.ksdot.org/>

Go to Reports



WEB REPORTS

KDOT Reports Master List - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation

File Edit View Favorites Tools Help

Address http://kdotweb.ksdot.org/ASK/BRReports.html

KDOT Intranet
kdotweb.ksdot.org

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Kdot Search: search [Advanced Search](#)

KDOT Reports

[Crystal Reports Viewer](#) A|B|C|D|E|F|G|H|I|J|K|L|M|N|O|P|Q|R|S|T|U|V|W|X|Y|Z
The Crystal Reports Viewer Link will place you in the Infoview menu.
Here you can navigate to the folder for reports.

Title	Business Function	Owner	Help	Contact	Date Last Updated
Section A- B					
Accomplishments Entered Details (IACE)	CPMS	BCS, CPMS support	Back to Top	Bob Kennedy	Dynamic
All 3/4 Ton and Under Vehicles	Maintenance	Div of Operations	Help	Tom Brewer	Dynamic
Bid Item List	Contract	Bureau of Construction & Maintenance		Karen Rogers	
Bid Tabs Current	Contract	Bureau of Construction Maintenance		Wanda Maichel	Monthly
Bids As Read	Contract	Bureau of Construction Maintenance		Lee Alvarado	Dynamic
Bids Summary of Quantities	Contract	Bureau of Construction & Maintenance		Wanda Maichel	Monthly
Bridge Maintenance Costs Reports Menu- (DTMNS030)	Maintenance	Div of Operations	Bridge Maintenance Costs Reports Help	Tom Brewer	Dynamic
Budget Organizational Summaries	Financial	Office of Management & Budget		Ron Kasper	Monthly
Budget Proposal By Activity Number (DTCOW91)	Budget	Div of Operations		Tom Brewer	Dynamic

The alphabetic menu leads to reports that begin with the alpha selected. For example, selecting K takes you to KDOT MENU.

KDOT Intranet
kdotweb.ksdot.org

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Kdot Search: search [Advanced Search](#)

KDOT MENU REPORTS

(** CHANGE THE SELECTION BY USING THE BACK ARROW AT THE TOP OF SCREEN **)

[MAINTENANCE](#)
[INVENTORY](#)
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[CONSTRUCTION](#)
[FEATURES](#)
[SHOP MANAGEMENT](#)
[ADMINISTRATION](#)
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If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#).

✚ Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB [Download Page](#).

If you have problems with this page, please contact kdotweb@ksdot.org

Local Intranet

If you select INVENTORY from the list, here are the choices for INVENTORY.

Obs	EMCODE	EMTEXT
1	E0100	THIS OPTION IS YET TO BE IMPLEMENTED
2	E0101	PLEASE ACCESS KDOT MAIN MENU BEFORE INVOKING THIS PROGRAM
3	E0102	YOU ARE NOT AUTHORIZED FOR THIS FUNCTION
4	E0103	YOU PRESSED A KEY WHICH IS NOT VALID ON THIS SCREEN
5	E0104	FIELD MUST CONTAIN POSITIVE NUMERIC VALUE
6	E0105	INVALID PARAMETER PASSED TO THE EDIT ROUTINE
7	E0106	RECORD ALREADY EXISTS
8	E0107	INVALID OPTION SELECTED
9	E0108	INVALID PASSWORD
10	E0109	ONLY INTEGER VALUES ALLOWED
11	E0110	VALUE ENTERED EXCEEDS THE LIMIT
12	E0111	MORE DIGITS IN DECIMAL PART THAN ALLOWED
13	E0112	ENTER REQUIRED KEY FIELD VALUE(S)
14	E0113	VALID OPTIONS ARE I, A, U OR D
15	E0114	MONTH CAN NOT BE GREATER THAN 12
16	E0115	REPLACEMENT. IF STANDARD IS ENTERED, UNIT CAN BE H OR M.
17	E0116	PERCENTAGE VALUE CAN NOT EXCEED 100
18	E0117	ENTER REQUIRED DATA IN THE FIELD
19	E0118	PROGRAM YEAR MUST BE NUMERIC
20	E0119	VALID CENTURIES ARE 19 AND 20
21	E0120	PRESS PF9 TO JUMP
22	E0121	PROGRAM MUST BE ENTERED IN FULL & NUMERIC
23	E0122	KEY DATA REQUIRED FOR ADD FUNCTION
24	E0123	PHONE AREA CODE MUST BE GREATER THAN ZERO
25	E0124	PHONE AREA CODE MUST BE 3 DIGITS
26	E0125	PHONE PREFIX MUST BE GREATER THAN ZERO
27	E0126	PHONE PREFIX MUST BE 3 DIGITS
28	E0127	PHONE NUMBER MUST BE NUMERIC
29	E0128	PHONE NUMBER MUST BE 4 DIGITS
30	E0129	FIELD MUST BE NUMERIC, WHEN ENTERED
31	E0130	INVALID DATE VALUE
32	E0131	INVALID TRANSACTION ID FOR FASTPATH
33	E0132	YOU ARE NOT AUTHORIZED FOR THE GIVEN FASTPATH TRAN ID
34	E0133	INVENTORY TYPE IS REQUIRED WHEN DOT NUMBER IS PRESENT
35	E0134	INVENTORY TYPE & DOT NUM ARE REQUIRED IF SERIES IS ENTERED
36	E0135	KEY DATA REQUIRED FOR UPDATE FUNCTION
37	E0136	DOT NUMBER DOES NOT EXIST IN TOWER INVENTORY TABLE
38	E0137	EXISTING DATA HAS BEEN CHANGED PRESS ENTER TO UPDATE
39	E0138	PLEASE FILL THE COMPLETE SCREEN. PGUP IS INVALID
40	E0139	UNABLE TO PASS THE DOT NUMBER. PLEASE PRESS PF3 TO EXIT
41	E0140	RECORD ALREADY EXISTS. PLEASE ENTER ANOTHER CALL SIGN
42	E0141	YOU PRESSED A KEY WHICH IS NOT VALID AT THIS TIME
43	E0142	AT LEAST ONE CALL SIGN IS REQUIRED. PLEASE ADD CALL SIGN
44	E0143	TOWER SITE USER IS REQUIRED
45	E0144	RECORD ALREADY EXISTS. PLEASE ENTER ANOTHER TOWER SITE USER
46	E0145	TOWER CONTRACTOR NAME IS REQUIRED
47	E0146	PROJECT NUMBER IS REQUIRED. MUST BE A 4 DIGIT NUMERIC
48	E0147	PROJECT NUMBER MUST BE 4 DIGIT NUMERIC
49	E0148	PROJECT SUFFIX NUMBER IS REQUIRED. MUST BE 2 DIGIT NUMERIC
50	E0149	PROJECT SUFFIX MUST BE 2 DIGIT NUMERIC
51	E0150	CONTRACTOR ZIP CODE, WHEN ENTERED, MUST BE 5 DIGITS
52	E0151	RECORD ALREADY EXISTS. PLEASE ENTER ANOTHER TOWER CONTRACTOR
53	E0152	TOWER FREQUENCY IS REQUIRED
54	E0153	TOWER FREQUENCY MUST BE POSITIVE INTEGER AND GREATER THAN 0
55	E0154	RECORD ALREADY EXISTS. PLEASE ENTER ANOTHER TOWER FREQUENCY
56	E0200	YOU TYPED IN AN INVALID VALUE

Obs	EMCODE	EMTEXT
57	E0201	PLEASE MAKE ONLY 1 SELECTION
58	E0202	PLEASE MAKE A SELECTION
59	E0203	SSN IS NOT NUMERIC
60	E0204	EMPLOYEE NAME IS INVALID
61	E0205	THIS IS NOT A KDOT EMPLOYEE
62	E0206	SSN AND ACCIDENT DATE MUST BE FILLED IN
63	E0207	SSN MUST BE FILLED IN
64	E0208	DATE MUST BE FILLED IN
65	E0209	DATE VALUE IS NOT NUMERIC
66	E0210	ACCIDENT DATE IS INVALID
67	E0211	WC RECORD ALREADY EXISTS. CANNOT ADD A RECORD.
68	E0212	ERROR - AGE AT TIME OF ACCIDENT MUST BE GREATER THAN 15
69	E0213	DISTRICT MUST BE ENTERED
70	E0214	DISTRICT VALUE MUST BE NUMERIC
71	E0215	AREA MUST BE ENTERED AND GREATER THAN ZERO
72	E0216	AREA IS NOT NUMERIC
73	E0217	DATE RETURNED IS INVALID
74	E0218	NUMBER OF DAYS LOST IS INVALID
75	E0219	TYPE OF ACCIDENT CODE MUST BE ENTERED
76	E0220	TYPE OF ACCIDENT CODE IS INVALID
77	E0221	CAUSE OF ACCIDENT MUST BE ENTERED AND GREATER THAN ZERO
78	E0222	CAUSE OF ACCIDENT IS INVALID
79	E0223	ERROR - RESULT IN MEDICAL CARE FIELD MUST BE A 'Y' OR AN 'N'
80	E0224	ERROR - A DESCRIPTION OF THE ACCIDENT IS REQUIRED
81	E0225	ERROR - WC RECORD DOES NOT EXIST. CANNOT PERFORM UPDATE
82	E0226	ERROR - WC RECORD DOES NOT EXIST. CANNOT PERFORM DELETE
83	E0227	NO WORKERS COMP RECORD FOUND PER SELECTED CRITERIA
84	E0228	MAN HRS ENTERED IS NOT NUMERIC OR IS NOT GREATER THAN 0
85	E0229	YEAR VALUE MUST BE GREATER THAN 1950
86	E0230	ERROR - GEAR WORN FIELD MUST BE A 'Y', 'N' OR BLANK FOR N/A
87	E0231	ERROR - RESULT IN DEATH FIELD MUST BE A 'Y' OR AN 'N'
88	E0232	ERROR - MAN HOURS MUST BE ENTERED AND GREATER THAN 0
89	E0300	JOB NAME REQUIRED
90	E0301	BUREAU NUMBER REQUIRED
91	E0302	NUMBER OF COPIES MUST BE AT LEAST 01
92	E0303	USER NAME REQUIRED
93	E0304	JOB CLASS REQUIRED
94	E0305	JOB CLASS MUST BE '2', '3', '4' OR 'N'
95	E0306	MESSAGE CLASS REQUIRED
96	E0307	MESSAGE CLASS MUST BE 'A' OR 'X'
97	E0308	PRINTER DESTINATION REQUIRED
98	E0309	PRINT DETAIL REQUIRED
99	E0310	PRINT DETAIL MUST BE 'Y' OR 'N'
100	E0311	ESFM ENTRY REQUIRED
101	E0312	ESFM MUST BE 'Y'
102	E0313	VTAM REQUIRED WHEN ESFM OPTION IS 'Y'
103	E0314	HOLD PRINT REQUIRED WHEN ESFM OPTION IS 'Y'
104	E0315	HOLD PRINT MUST BE 'Y' OR 'N'
105	E0316	PF7 IS AN INVALID KEY FOR THIS SCREEN
106	E0317	PF8 IS AN INVALID KEY FOR THIS SCREEN
107	E0318	ENTER KEY IS INVALID FOR THIS SCREEN
108	E0319	PROJECT NUMBER NOT FOUND ON T_PROJECT TABLE
109	E0320	START DATE CANNOT BE BLANK
110	E0321	END DATE CANNOT BE BLANK
111	E0322	END DATE CANNOT BE LESS THAN START DATE
112	E0323	WEATHER CODE NOT FOUND ON T_EDIT_TABLES

Obs	EMCODE	EMTEXT
113	E0324	ROAD COND CODE NOT FOUND ON T_EDIT_TABLES
114	E0325	KDOT JURISDICTION CANNOT BE BLANK
115	E0326	PROJECT NUMBER CANNOT BE BLANK
116	E0327	PROJECT STAGE CANNOT BE BLANK
117	E0328	ACTIVITY NUMBER CANNOT BE BLANK
118	E0329	INVALID ACTIVITY NUMBER
119	E0330	ACTIVITY NUMBER MUST BE NUMERIC
120	E0331	INVALID ACTIVITY FOR THIS PROJECT
121	E0332	ITEM TYPE MUST BE USED ALONG WITH ITEM NUMBER
122	E0333	ITEM NUMBER MUST BE USED ALONG WITH ITEM TYPE
123	E0334	RTE/CTY/SECT NOT FOUND ON T_EDIT_TABLES
124	E0335	BUILDING NOT FOUND ON T_BLDNG_INVNTYR TABLE
125	E0336	TASK NOT VALID WITH 'BM' ITEM TYPE
126	E0337	VALID TASKS FOR ACTIVITY 521 ARE '10', '99' & 'EM'
127	E0338	BRIDGE NOT FOUND ON T_EQPMNT_TABLE
128	E0339	EQUIP NOT FOUND ON T_EQPMNT_TABLE
129	E0340	MAXIMUM TEMPERATURE MUST BE NUMERIC
130	E0341	MINIMUM TEMPERATURE MUST BE NUMERIC
131	E0342	TOO MANY '-' SIGNS ENTERED - PLEASE TRY AGAIN
132	E0343	VALID COUNTY CODES ARE FROM 1 TO 105
133	E0344	VALID DIRECTIONS ARE N, S, E, W, L, AND R
134	E0345	INVALID OBSE NUMBER FOR THIS PROJECT
135	E0346	ROUTE NUMBER DOES NOT MATCH ITEM NUMBER
136	E0347	ACTIVITY NUMBER NOT FOUND ON T_ACTIVITY
137	E0348	INVALID ITEM TYPE
138	E0349	INVALID ROUTE
139	E0350	SERVICE REST AREA NOT FOUND ON T_EDIT_TABLES
140	E0351	YOU CAN ONLY INQ ON RECORDS OUTSIDE YOUR DISTRICT
141	E0352	YOU CAN ONLY INQ ON RECORDS OUTSIDE YOUR AREA
142	E0353	YOU CAN ONLY INQ ON RECORDS OUTSIDE YOUR SUBAREA
143	E0400	YOU CAN NOT DELETE RECORD WITH INVENTORIES ATTACHED TO IT
144	E0401	YOU ARE NOT AUTHORIZED FOR THE GIVEN LOCATION
145	E0402	VALID RANGE FOR DISTRICT IS 0 THRU 6
146	E0403	VALID RANGE FOR AREA IS 00 THRU 99
147	E0404	VALID RANGE FOR SUBAREA IS 00 THRU 99
148	E0405	VALID VALUES ARE ACTIV, INACT, ORDER, RETIR
149	E0406	UNIT STATUS SHOULD BE BLANK FOR ATTACHMENTS
150	E0407	ENTERED DIST, INVNT TYPE & CATEGORY DOES NOT EXIST
151	E0408	DOT NUMBER MUST BE NUMERIC
152	E0409	CATEGORY ENTERED DOES NOT EXIST ON T_CTGRY_MASTER
153	E0410	POV DATE IS REQUIRED WHEN POV NUMBER IS ENTERED
154	E0411	POV DATE MUST BE A VALID DATE
155	E0412	POV NUMBER IS REQUIRED WHEN POV DATE IS ENTERED
156	E0413	POV NUMBER, WHEN ENTERED, MUST BE 7 DIGITS
157	E0414	ZIP CODE MUST NOT BE ZERO
158	E0415	ZIP CODE, WHEN ENTERED, MUST BE 5 DIGITS
159	E0416	ACQUISITION COST MUST BE 0 - 9999999.99
160	E0417	UNIT STATUS IS REQUIRED
161	E0418	VALID VALUES FOR UNIT STATUS ARE ACTIV, INACT AND ORDER
162	E0419	UNIT STATUS DATE IS REQUIRED
163	E0420	UNIT STATUS DATE MUST BE A VALID DATE
164	E0421	UTILITY STATUS MUST BE BLANK WHEN UNIT STATUS IS ORDER
165	E0422	UTILITY STATUS MUST BE AVAIL, RPAIR, SEASN OR RPLAC
166	E0423	CATEGORY CLASS IS REQUIRED
167	E0424	MODEL YEAR IS REQUIRED WHEN UNIT STATUS IS NOT ORDER
168	E0425	MODEL YEAR MUST BE NUMERIC WHEN ENTERED

Obs	EMCODE	EMTEXT
169	E0426	MAKE IS REQUIRED WHEN UNIT STATUS IS NOT ORDER
170	E0427	ATTACHMENTS ONLY AVAILABLE FOR DOT NUMBER JUST ADDED
171	E0428	INVENTORY DOES NOT EXIST - ATTACHMENT'S NOT AVAILABLE
172	E0429	POV DATE MUST NOT BE MORE THAN 10 YEARS FROM TODAY
173	E0430	UNIT STATUS DATE MUST NOT BE MORE THAN 10 YEARS FROM TODAY
174	E0431	POV MONTH IS INVALID
175	E0432	POV DAY IS INVALID
176	E0433	POV YEAR IS INVALID
177	E0434	UNIT MONTH IS INVALID
178	E0435	UNIT DAY IS INVALID
179	E0436	UNIT YEAR IS INVALID
180	E0437	UTILITY MONTH IS INVALID
181	E0438	UTILITY DAY IS INVALID
182	E0439	UTILITY YEAR IS INVALID
183	E0440	ONLY HEADQUARTERS CAN CHANGE THE UNIT STATUS TO ORDER
184	E0441	RETIR UNIT STATUS CAN ONLY BE CHANGED TO ACTIV OR INACT
185	E0442	UTIL STAT MUST BE AVAIL,RPAIR,SEASN,RPLAC,SP-SS,SP-DT OR ' '
186	E0443	VALID UTIL STAT RP-JK,RP-SD,RP-TD,RP-LT,RP-DN OR RP-ST
187	E0444	UTILITY STATUS REQUIRED WHEN UTILITY STATUS DATE NOT BLANK
188	E0445	UTILITY STATUS DATE REQUIRED WHEN UTILITY STATUS NOT BLANK
189	E0446	THERE MUST BE RETIRE INFO WHEN UNIT STATUS = 'RETIR'
190	E0447	UNIT STATUS = 'RETIRE, NEW RETIRE/TRANSFER NUMBER REQUIRED
191	E0448	THERE MUST BE NEW TRANSFER INFO WITH A CHANGE OF DISTRICT
192	E0449	THERE MUST BE NEW TRANSFER INFO WITH A CHANGE OF ACCT NUMBER
193	E0450	THERE IS A TRANSFER NUMBER. THE TRANSFER DATE IS REQUIRED
194	E0451	THERE IS A TRANSFER DATE. THE TRANSFER NUMBER IS REQUIRED
195	E0452	THERE IS A TRANSFER AMOUNT. THE TRANSFER NUMBER IS REQUIRED
196	E0453	THIS UTILITY STATUS REQUIRES THE TRANSFER AMT TO BE > ZERO
197	E0454	TRANSFER AMOUNT MUST NOT BE GREATER THAN ACQUISITION COST
198	E0455	USER NOT AUTHORIZED TO UPDATE RECORD OUT OF DISTRICT
199	E0456	USER NOT AUTHORIZED TO UPDATE RECORD OUT OF AREA
200	E0457	RECORD HAS BEEN UPDATED OR DELETED BY ANOTHER USER
201	E0458	TRANSFER NUMBER, WHEN ENTERED, MUST BE 7 DIGITS
202	E0459	USER NOT AUTHORIZED TO CHANGE DOT NO OF RECORD OUT OF DIST
203	E0460	USER NOT AUTHORIZED TO CHANGE DOT NO OF RECORD OUT OF AREA
204	E0461	ASSOCIATED RECORDS FOUND - DOT NO MAY NOT BE CHANGED
205	E0462	IN SERVICE DATE IS REQUIRED
206	E0463	CONDITION CODE NOT ON T EDIT TABLES
207	E0464	THIS DOT NUMBER ALREADY EXISTS ON THE DATABASE
208	E0465	THIS DOT NUMBER IS NOT ON THE DATABASE
209	E0466	BLANKS NOT ALLOWED IN DOT NUMBER
210	E0467	REPLACEMENT YEAR MUST BE NUMERIC WHEN ENTERED
211	E0468	PLEASE ENTER A DOT NUMBER
212	E0469	PLEASE ENTER A NEW DOT NUMBER
213	E0470	POV NUMBER IS REQUIRED
214	E0471	POV NUMBER MUST BE 7 DIGITS
215	E0472	THE CENTURY MUST BE '19', '20' OR '21'
216	E0473	IF ZIP 4 ENTERED, MUST BE GREATER THAN 0
217	E0474	USER NOT AUTHORIZED TO ADD OUT OF DISTRICT RECORD
218	E0475	USER NOT AUTHORIZED TO ADD OUT OF AREA RECORD
219	E0476	USER NOT AUTHORIZED TO DELETE RECORD OUT OF DISTRICT
220	E0477	USER NOT AUTHORIZED TO DELETE RECORD OUT OF AREA
221	E0478	SERIAL NUMBER SAME AS PREVIOUS - PLEASE REENTER
222	E0479	MULTIPLE ENTRIES MUST BE Y OR N - PLEASE REENTER
223	E0480	NAME FOR PASSWORD CANNOT BE BLANK
224	E0481	DOT # NOT IN YOUR LOCATION - PF6 NOT AVAILABLE FOR USE

Obs	EMCODE	EMTEXT
225	E0482	YOU MUST RETRIEVE THE ITEM BEFORE PF6 IS AVAILABLE
226	E0483	YOU MUST ADD THE ITEM BEFORE PF6 IS AVAILABLE
227	E0484	LAND TYPE IS INVALID. MUST BE L,S,R OR O
228	E0485	LAND INV NUMBER CANNOT BE USED WITH LAND TYPER OR O
229	E0486	ORIGINAL PROJ. NUMBER IS INVALID
230	E0487	MODEL IS REQUIRED WHEN UNIT STATUS IS NOT ORDER
231	E0489	ONLY HEADQUARTERS CAN CHANGE 'RETIR' TO 'ACTIV' OR 'INACT'
232	E0490	UTIL STAT MUST BE AVAIL, RPAIR, RPLAC, SP-SS, SP-DT OR SPACE
233	E0491	NEW TRANSFER INFO REQUIRED WHEN BROUGHT BACK FROM RETIRE
234	E0492	UTILITY STATUS MUST BE AVAIL, RPAIR OR RPLAC
235	E0493	ASSOCIATED RECORDS NOT FOUND IN T_TOWER_CALL_SIGN TABLE
236	E0494	ORIGINAL ACTIVE DATE IS REQUIRED
237	E0495	DATE CANNOT BE IN THE FUTURE
238	E0496	DATE CANNOT BE MORE THAN 60 DAYS BACK
239	E0497	UNIT STATUS WAS CHANGED - PLEASE ENTER A NEW DATE
240	E0498	NEW TRANSFER INFORMATION IS REQUIRED WITH A CHANGE IN BUREAU
241	E0499	TRANSFER AMOUNT MUST BE > ZERO
242	E0500	TRANSFER NUM WAS CHANGED - PLEASE ENTER A NEW TRANSFER DATE
243	E0501	UTIL STAT MUST BE AVAIL, RPAIR, SEASN, RPLAC OR ' '
244	E0502	DATE CANNOT BE BEFORE TODAY'S DATE.
245	E0503	VALID CENTURIES ARE '20' AND '21'
246	E0505	VALID UTIL STAT RP-JK,RP-SD,RP-TD,RP-LT,RP-DN,RP-ST OR RP-SU
247	E0506	ITEM HAS LEASE INFO DOT NUMBER CAN NOT BE CHANGED
248	E1000	INVENTORY ACCOUNT MUST BE 590 OR 604 OR 605
249	E1001	MAKE DOES NOT EXIST ON T_EDIT TABLES FOR MEQ
250	E1002	METER UNIT MUST BE H,M OR B FOR INVENTORY ACCOUNT 604
251	E1003	METER UNIT MUST BE H OR M OR N OR B
252	E1004	FUEL TYPE IS REQUIRED FOR INVENTORY ACCOUNT 604
253	E1005	FUEL TYPE DOES NOT EXIST ON T_EDIT TABLES FOR FTY
254	E1006	VEHICLE TAG NUMBER MUST BE NUMERIC AND GREATER THEN ZERO.
255	E1007	RADIO FLAG MUST BE BLANK FOR NO OR 'Y' FOR YES.
256	E1008	INSURANCE AREA MUST BE FROM 1 TO 99 OR BLANK.
257	E1009	RESPONSIBLE AGENCY MUST BE 276 OR 280
258	E1010	OWNER AGENCY MUST BE 276 OR 280
259	E1011	MODEL DOES NOT EXIST ON T_EDIT TABLE FOR MOD
260	E1100	THIS DOT NUMBER ALREADY EXISTS ON T_RADIO TABLE
261	E1101	RESPONSIBLE AGENCY MUST BE 276 OR 280
262	E1102	OWNER AGENCY MUST BE 276 OR 280
263	E1103	INVENTORY ACCOUNT MUST BE 610 OR 590
264	E1104	MAKE DOES NOT EXIST ON T_EDIT TABLES FOR MRA
265	E1105	THIS DOT NUMBER DOES NOT EXIST ON T_RADIO TABLE
266	E1106	DOT NUMBER MUST BE NUMERIC, 7 DIGITS IN LENGTH
267	E1107	RESPONSIBLE AGENCY MUST BE 206, 276, 280 OR 590
268	E1108	MAKE DOES NOT EXIST ON T_EDIT TABLES FOR MTW
269	E1109	THIS DOT NUMBER DOES NOT EXIST ON T_TOWER_INVNTRY TABLE
270	E1200	MAKE DOES NOT EXIST ON T_EDIT TABLES FOR MPT
271	E1201	UNIT STATUS CAN ONLY BE ACTIV OR INACT.
272	E1202	PERCENTAGE FACTOR IF ENTERED, MUST BE 1 THRU 100
273	E1203	VALID VALUES ARE ACTIV, INACT OR RETIR
274	E1300	DOT NUMBER MUST BE NUMERIC, 6 DIGITS IN LENGTH
275	E1301	THIS DOT NUMBER DOES NOT EXIST ON T_OFFICE_EQPMNT TABLE
276	E1302	THIS DOT NUMBER ALREADY EXISTS ON T_OFFICE_EQPMNT TABLE
277	E1303	RESPONSIBLE AGENCY MUST BE 276 OR 280
278	E1304	OWNER AGENCY MUST BE 276 OR 280 OR 590
279	E1500	DOT NUMBER MUST BE NUMERIC, 6 DIGITS IN LENGTH
280	E1501	THIS DOT NUMBER DOES NOT EXIST ON T_MTRLs_INVNTRY TABLE

Obs	EMCODE	EMTEXT
281	E1502	THIS DOT NUMBER ALREADY EXISTS ON T MTRLS_INVNTRY TABLE
282	E1600	FIRST DIGIT OF DOT NUMBER MUST BE 0-7
283	E1601	THIS DOT NUMBER DOES NOT EXIST ON T_BLDNG_INVNTRY TABLE
284	E1602	THIS DOT NUMBER ALREADY EXISTS ON T_BLDNG_INVNTRY TABLE
285	E1603	A MINIMUM OF ONE UTILIZATION CODE IS REQUIRED
286	E1604	THE ADEQUACY INDICATOR MAY ONLY BE 'I' OR BLANK
287	E1605	THE UTILIZATION CODE IS NOT ON T_EDIT_TABLES
288	E1606	THE SAME UTILIZATION CODE MAY NOT BE USED TWICE
289	E1607	THE CITY MUST BE ON T_EDIT_TABLES
290	E1608	IF ZIP 5 ENTERED, MUST BE 5 DIGITS
291	E1609	IF ZIP 4 ENTERED, MUST BE 4 DIGITS
292	E1610	IF ZIP 4 ENTERED, THERE MUST BE A ZIP 5
293	E1611	THE COUNTY CODE IS REQUIRED AND MUST BE FROM 1 TO 105
294	E1612	REPLACEMENT YEAR MUST BE 4-DIGIT NUMERIC
295	E1613	CONSTRUCTION YEAR MUST BE 4-DIGIT NUMERIC
296	E1614	OWNERSHIP STATUS IS REQUIRED AND MUST BE 'O' OR 'L'
297	E1615	LEASE EXP DATE REQUIRED WHEN OWNERSHIP STATUS IS 'L'
298	E1616	LEASE EXP DATE MAY ONLY BE ENTERED WHEN OWNERSHIP STAT = 'L'
299	E1617	VENDOR NAME REQUIRED WHEN UNIT STAT IS NOT 'ORDER'
300	E1618	VENDOR CITY REQUIRED WHEN UNIT STAT IS NOT 'ORDER'
301	E1619	VENDOR STATE REQUIRED WHEN UNIT STAT IS NOT 'ORDER'
302	E1620	VENDOR ZIP-5 REQUIRED WHEN UNIT STAT IS NOT 'ORDER'
303	E1621	CONSTRUCTION YEAR REQUIRED WHEN UNIT STAT IS 'ACTIV'
304	E1622	CONSTRUCTION MATERIAL REQUIRED WHEN UNIT STAT IS 'ACTIV'
305	E1623	THE CONSTRUCTION MATERIAL MUST BE ON T_EDIT_TABLES
306	E1624	FULL TIME POSITIONS REQUIRED WHEN UNIT_STAT IS 'ACTIV'
307	E1625	MULTI-USE SQUARE FEET IS REQUIRED AND MUST BE NUMERIC
308	E1626	OFFICE SQUARE FEET IS REQUIRED AND MUST BE NUMERIC
309	E1627	UTILITY SQUARE FEET IS REQUIRED AND MUST BE NUMERIC
310	E1628	EQUIP BAY SQUARE FEET IS REQUIRED AND MUST BE NUMERIC
311	E1629	STORAGE SQUARE FEET IS REQUIRED AND MUST BE NUMERIC
312	E1630	SHOP SQUARE FEET IS REQUIRED AND MUST BE NUMERIC
313	E1631	STORAGE NOT UTILIZED CANNOT BE > AVAILABLE STORAGE
314	E1632	OFFICE NOT UTILIZED CANNOT BE > MULTI-USE + OFFICE + UTILITY
315	E1700	INVENTORY TYPE MUST BE AT, EQ, RA, OF, HP, SP, OR MT
316	E1701	INVENTORY TYPE MUST BE AT, WHEN SERIES NUMBER IS ENTERED
317	E1702	SERIES MUST BE SPACES WHEN INVENTORY TYPE NOT = AT
318	E1703	DOT NUMBER MUST BE A VALID NUMERIC ENTRY IN THE JUMP KEY
319	E1704	ID DOT IS BLANK OR = ATTACHMENT DOT FOR INVENTORY TYPE AT
320	E1705	ID DOT IS REQUIRED FOR INVENTORY TYPES EQ RA OF HP SP MT
321	E1706	CTGRY CLS SBCLS CPCTY MUST BE ENTERED IF INVENTORY TYPE AT
322	E1707	CTGRY CLS MUST BE BLANK IF INVENTORY TYPE EQ RA OF HP SP MT
323	E1708	DESCRIPTION MUST BE ENTERED IF CATEGORY CAPACITY IS XXXX
324	E1709	VENDOR ZIP CODE MUST BE NUMERIC & 5 POSITIONS IF ENTERED
325	E1710	VENDOR ZIP+4 MUST BE NUMERIC & 4 POSITIONS IF ENTERED
326	E1711	ID DOT NUMBER NOT FOUND ON CORRESPONDING INVENTORY FILE
327	E1712	ID DOT NUMBER ALREADY EXISTS ON THE ATTACHMENT FILE
328	E1713	ATTACHMENT NOT ALLOWED. STATUS IS DELETE OR RETIRE.
329	E1714	PLEASE ENTER DOT, ATCHMNT TYPE, ATCHMNT DOT NUM, & SERIES
330	E1715	ACQUISITION COST IS A REQUIRED FIELD FOR ATTACHMENTS
331	E1716	INVENTORY TYPE MUST BE 'AT' TO DELETE ATTACHMENT RECORD
332	E1717	SERIES NUM MUST BE BETWEEN 000 AND 1000 IF TYPE IS 'AT'
333	E1718	CTGRY CPCTY MUST EQUAL 'XXXX' TO DELETE ATTACHMENT RECORD
334	E1719	CTGRY CLASS IS REQUIRED AND MUST BE ON THE CATEGORY TABLE
335	E1720	CTGRY SUBCLASS IS REQUIRED & MUST BE ON CATEGORY TABLE
336	E1721	ATTACHMENT NOT ALLOWED. STATUS IS DELETE OR RETIRE.

Obs	EMCODE	EMTEXT
337	E1722	ATTACHMENT NOT ALLOWED. NO BUILDING INVENTORY RECORD FOUND.
338	E1800	NO CAPITAL IMPROVEMENT RECORDS EXIST
339	E1801	PAYMENT AMOUNT IS REQUIRED
340	E1802	PAYMENT AMOUNT IS INVALID
341	E1803	PAYMENT DATE IS REQUIRED
342	E1804	CONTRACT NUMBER IS REQUIRED
343	E1805	CONTRACT DATE IS REQUIRED
344	E1806	INVALID BUILDING DOT, STATUS CANNOT BE 'RETIRE' OR 'DELETE'
345	E1807	JUMP DATE MUST BE IN CCYY-MM-DD FORMAT
346	E1808	THIS DOT NUMBER DOES NOT EXIST ON TBLDNG IMPRVMT TABLE
347	E1900	INSPECTION NOT ALLOWED. STATUS IS DELETE OR RETIRE.
348	E1901	A VALID DATE IS REQUIRED.
349	E1902	INSPECTIONS MUST BE ENTERED WITHIN 30 DAYS OF INSPECTION.
350	E1903	VALID ITEM NUMBERS ARE FROM 1 TO 34.
351	E1904	NEXT INSPECTION DATE MUST BE A VALID DATE.
352	E1905	NEXT INSPECTION DATE MUST BE = OR > INSPECTION DATE
353	E1906	INSPECTION DATE MUST NOT BE GREATER THAN THE CURRENT DATE
354	E1907	INSPECTION NOT ALLOWED. NO BUILDING INVENTORY RECORD FOUND.
355	E2000	VALID PROJECT TYPES ARE 01 THRU 08
356	E2001	RECORD NUMBER EXCEEDS 999. CAN NOT BE ADDED!
357	E2002	VALID RANGE FOR PROGRAM YEAR IS 1900 THRU 2099
358	E2003	BUILDING NUMBER MUST BE ENTERED AS FULL NUMBER
359	E2004	PROJECT NUMBER PREFIX CAN BE 'A' OR 'AA' ONLY
360	E2005	PROJECT NUMBER SUFFIX CAN BE SPACES ONLY
361	E2006	PROJECT STATUS NOT FOUND IN PROJECT STATUS MASTER
362	E2007	PROJECT DESCRIPTION LINE 1 IS REQUIRED
363	E2008	LOCATION DETAIL IS REQUIRED
364	E2009	COST ESTIMATE IS REQUIRED
365	E2010	VALID VALUES FOR FUNDING STATUS ARE SPACES, PLAN, REQ, APPR
366	E2011	YOU MUST ENTER A PROJ NUMBER IF PROJECT JURISDICTION ENTERED
367	E2012	PROJ STAGE IS REQUIRED WHEN THERE IS A PROJ NUMBER
368	E2100	OWNERSHIP STATUS IS REQUIRED
369	E2101	VALID VALUES FOR OWNERSHIP STATUS ARE 0 AND 1
370	E2102	COUNTY CODE IS REQUIRED
371	E2103	VALID VALUES FOR COUNTY CODE ARE 1 TO 105
372	E2104	VALID VALUES FOR SECTION ARE 1 TO 36
373	E2105	VALID VALUES FOR RANGE NUMBER ARE 001 TO 999
374	E2106	VALID VALUES FOR RANGE DIRECTION ARE E OR W
375	E2107	VALID VALUES FOR TOWNSHIP NUMBER ARE 001 TO 999
376	E2108	VALID VALUES FOR TOWNSHIP DIRECTION ARE N OR S
377	E2109	AREA ACRES IS REQUIRED
378	E2110	AREA ACRES MUST BE GREATER THAN 0.00
379	E2111	LENGTH MUST BE GREATER THAN 0
380	E2112	WIDTH MUST BE GREATER THAN 0
381	E2113	ACQUISITION DATE IS REQUIRED IF UNIT STATUS IS NOT ORDER
382	E2200	OWNERSHIP STATUS IS REQUIRED
383	E2201	VALID VALUES FOR OWNERSHIP STATUS ARE 0 AND 1
384	E2202	COUNTY CODE IS REQUIRED
385	E2203	VALID VALUES FOR COUNTY CODE ARE 1 TO 105
386	E2204	VALID VALUES FOR SECTION ARE 1 TO 36
387	E2205	VALID VALUES FOR RANGE NUMBER ARE 001 TO 999
388	E2206	VALID VALUES FOR RANGE DIRECTION ARE E OR W
389	E2207	VALID VALUES FOR TOWNSHIP NUMBER ARE 001 TO 999
390	E2208	VALID VALUES FOR TOWNSHIP DIRECTION ARE N OR S
391	E2209	AREA ACRES IS REQUIRED
392	E2210	AREA ACRES MUST BE GREATER THAN 0.01

Obs	EMCODE	EMTEXT
393	E2211	LENGTH MUST BE GREATER THAN 0
394	E2212	WIDTH MUST BE GREATER THAN 0
395	E2213	ACQUISITION DATE IS REQUIRED IF UNIT STATUS IS NOT ORDER
396	E2300	VALID VALUES ARE EQ, RA, PT, OF, HP, SP, MT, AND TW
397	E2301	PLEASE ENTER VALID DOT NUMBER
398	E2302	VALID FUNCTION CODES ARE A, U OR D
399	E2303	ITEM IS ALREADY ATTACHED TO ANOTHER UNIT
400	E2304	RECORD DOES NOT EXIST ON INVENTORY FILE
401	E2305	ATTACHMENT IS IN THE WRONG DISTRICT
402	E2306	CATEGORY DESCRIPTION IS NOT AVAILABLE
403	E2307	UPDATE IS INVALID FOR THIS ATTACHMENT
404	E2308	FUNCTION NOT VALID FOR THIS LINE
405	E2309	FUNCTION ENTERED, SCROLLING NOT AVAILABLE
406	E2310	ENTER FUNCTION (A)DD, OR ERASE ALL FIELDS
407	E2400	VALID VALUES ARE BD, EQ, LD, OF, MT, PT, RA, SP, ST, SR, TW
408	E2401	ENTERED LOCATION INV TYP & CATEGORY DOES NOT EXIST
409	E2402	UNIT STATUS SHOULD BE BLANK FOR ATTACHMENTS
410	E2403	ENTERED DIST, INVNT TYPE & CATEGORY DOES NOT EXIST
411	E2404	CATEGORY LOCATIONS RECORD EXIST - DELETE NOT ALLOWED
412	E2405	VALID CATEGORY TYPES ARE EQ, OF, PT OR RA.
413	E2406	INVALID CATEGORY
414	E2407	CATEGORY-LOCATION COMBINATION NOT FOUND
415	E2500	ACCOUNTING DATE MUST BE NUMERIC
416	E2501	DOT NUM/ACNTG DATE DOES NOT EXIST ON T EQPMNT_MNTH_UTIL
417	E2502	DOT NUMBER DOES NOT EXIST ON T EQPMNT_LF_DATE
418	E2503	VALID FUNCTION CODES ARE A, U OR D
419	E2504	RECORD WITH THE GIVEN KEY ALREADY EXISTS
420	E2505	FUNCTION NOT VALID FOR THIS LINE
421	E2506	NO RECORD EXISTS FOR THE GIVEN TABLE ID
422	E2507	WEEK ENDING DATE MUST BE NUMERIC
423	E2508	RECORD DOES NOT EXIST FOR KEY THAT WAS ENTERED
424	E2600	VALID RANGE FOR DISTRICT IS 00, 1 THRU 6 OR BLANK
425	E2601	VALID RANGE FOR AREA IS 00, 1 THRU 6 OR BLANK
426	E2602	VALID RANGE FOR SUBAREA IS 00, 1 THRU 6 OR BLANK
427	E2603	INVALID LOCATION
428	E2604	VALID ROUTE PREFIX IS U OR K OR I
429	E2605	VALID RANGE FOR ROUTE NUMBER IS 0 THRU 670
430	E2606	ROUTE NUMBER SHOULD BE NUMERIC
431	E2607	VALID VALUE FOR ROUTE SUFFIX IS A/B/C/S/SPACE
432	E2608	INVALID COUNTY
433	E2609	COUNTY MUST BE NUMERIC
434	E2610	VALID VALUE FOR DIRECTION IS E/I/N/S/W/SPACE
435	E2611	VALID RANGE FOR DMIR-BEG IS 0 THRU 500000
436	E2612	DMIR-BEG MUST BE NUMERIC
437	E2613	VALID RANGE FOR DMIR-END IS 0 THRU 500000
438	E2614	DMIR-END MUST BE NUMERIC
439	E2615	VALID RANGE FOR WORK LANES IS 2 OR 3
440	E2616	WORK SECTION DATA IS REQUIRED
441	E2617	VALID RANGE FOR WORK SECTION IS 1 THRU 99
442	E2618	VALID HIGHWAY CLASS CODE IS A/B/C/D/E
443	E2619	COUNTY MUST BE ENTERED WHEN WORK SECTION IS GIVEN
444	E2620	ACCOUNTING DATE CANNOT BE BLANK EXP: 01011998
445	E2621	ACCOUNTING DATE MUST BE > (CURRENT DATE - 1)
446	E2622	ACCOUNTING DATE MUST HAVE '01' FOR THE DAY
447	E2623	ACCOUNTING DATE MUST HAVE A VALID NUMERIC MONTH
448	E2624	ACCOUNTING DATE MUST HAVE A VALID NUMERIC YEAR

Obs	EMCODE	EMTEXT
449	E2625	ACCOUNTING DATE CANNOT BE GREATER CURRENT DATE
450	E2727	WORK ORDER FILLED IN BUT THE MILEAGES DON'T EQUAL.
451	E2800	BUDGET YEAR REQUIRED
452	E2801	DISTRICT REQUIRED
453	E2802	BUREAU REQUIRED
454	E2803	SUB PROGRAM REQUIRED
455	E2804	BUDGET YEAR MUST BE GREATER THAN 1986
456	E2805	VALID DISTRICT VALUES ARE 0 THRU 9
457	E2806	VALID BUREAU VALUES ARE 00 THRU 99
458	E2807	SUB PROGRAM DOES NOT EXIST IN EDIT TABLES
459	E2808	ACTIVITY NUM DOES NOT EXIST IN EDIT TABLES
460	E2809	OBJECT CODE DOES NOT EXIST IN EDIT TABLES
461	E2810	UNITS MUST BE > 0 WHEN UNIT COST IS > 0
462	E2811	ITEMCODE AND UNIT DESCRPTN NOT FOUND FOR THE OBJECT CODE
463	E2900	SHOP NUMBER IS REQUIRED. PLEASE ENTER VALID SHOP NUMBER.
464	E2901	SHOP NUMBER DOES NOT EXIST ON T_EDIT_TABLES FOR SHP
465	E2902	FROM DATE IS REQUIRED
466	E2903	THRU DATE IS REQUIRED
467	E2904	PLEASE ENTER A REPAIR ORDER NUMBER
468	E2905	REPAIR ORDER NUMBER DOES NOT EXIST ON T_RPR_ORDER
469	E2906	REPAIR ORDER NUMBER DOES NOT EXIST ON T_SHOP_TRNSCTN
470	E2907	NO SHOP ACCOMPLISHMENTS FOR THIS REPAIR ORDER NUMBER
471	E2908	UNABLE TO UPDATE - NOT AUTHORIZED FOR THIS SHOP NUMBER
472	E2909	UNABLE TO UPDATE - REPAIR ORDER IS CLOSED
473	E2910	FIRST DOWN CODE IS REQUIRED
474	E2911	FIRST DOWN CODE MAY NOT BE 'CP'
475	E2912	FIRST DOWN CODE DOES NOT EXIST ON T_EDIT_TABLES FOR DDY
476	E2913	SHOP OVERHEAD RATE DOES NOT EXIST ON T_EDIT_TABLES FOR SOR
477	E2914	DOWN DELAY DATE REQUIRED WHEN DOWN DELAY CODE ENTERED
478	E2915	DOWN DELAY CODE REQUIRED WHEN DOWN DELAY DATE ENTERED
479	E2916	DOWN DATE MUST BE GREATER THAN PREVIOUS DOWN DATE
480	E2917	DOWN DATE MAY = PREV DATE ONLY WHEN CURR OR PREV CODE = 'RE'
481	E2918	DOWN DATE MUST BE LESS THAN OR EQUAL TO CURRENT DATE
482	E2919	DOWN DELAY CODE MAY NOT BE 'CP'
483	E2920	DOWN DELAY CODE DOES NOT EXIST ON T_EDIT_TABLES FOR DDY
484	E2921	DATE OUT MUST BE >= FIRST DOWN DATE
485	E2922	DATE OUT MUST BE <= CURRENT DATE
486	E2923	DATE OUT MUST BE > (CURRENT DATE - 1 YEAR)
487	E2924	DATE OUT MUST BE >= PREVIOUS DATE
488	E2925	FIRST DOWN DATE EQUALS DATE OUT, FIRST DOWN CODE MUST BE 'RE
489	E2926	FIRST DOWN DATE = DATE OUT, SUBSEQUENT DATE/CODES NOT ALLOWE
490	E2927	UNABLE TO UPDATE - MUST HAVE 'RE' DOWN DELAY CODE
491	E2928	AT LEAST ONE DOWN DELAY CD MUST = 'RE' TO ADD ACCOMPLISHMENT
492	E2929	DATE OUT ENTERED, AT LEAST ONE ACCOMPLISHMENT REQUIRED
493	E2930	DOT NUMBER IS A REQUIRED ENTRY
494	E2931	DOT NUMBER DOES NOT EXIST ON T_EQPMNT_TABLE
495	E2932	EQUIPMENT MUST NOT BE IN 'ORDER' OR 'RETIR' UNIT STATUS
496	E2933	SCHEDULE FLAG MUST BE A 1 OR 2
497	E2934	***** E R O R S H I G H L I G H T E D *****
498	E2935	REPAIR ORDER NUMBER HAS NO CONNECTING RECORDS
499	E2936	NEGATIVE HOURS ENCOUNTERED WHILE DELETING RECORD
500	E2937	UNABLE TO DELETE -- WOULD CAUSE NEGATIVE DOWN HOURS
501	E2938	UNABLE TO DELETE - NOT AUTHORIZED FOR THIS SHOP NUMBER
502	E2939	UNABLE TO ADD - NOT AUTHORIZED FOR THIS SHOP NUMBER
503	E2940	REPAIR ORDER DATE IS REQUIRED.
504	E2941	REPAIR ORDER DATE > CURRENT DATE - 1 YR

Obs	EMCODE	EMTEXT
505	E2942	FIRST DOWN DATE IS REQUIRED.
506	E2943	FIRST DOWN DATE >= EQMT-ORIG-DT
507	E2944	FIRST DOWN DATE <= CURRENT DATE
508	E2945	FIRST DOWN DATE > CURRENT DATE - 1 YR
509	E3000	JUMP KEY MUST BE IN CCYY-MM-DD FORMAT
510	E3001	INSPECTION NUM & DOT EXIST ON T_EQPMNT_INSPCTN_TABLE
511	E3002	EQUIP NOT ENTERED FOR EQMT ON ORDER, DELETED, OR RETIRED
512	E3003	INVALID REPAIR ORDER DATE. PLEASE CHECK FORMAT -MMDDYY
513	E3004	ALL 8 CHARACTERS OF REPAIR ORDER NUMBER MUST BE ENTERED
514	E3005	INVALID CONDITION CODE. VALID VALUES ARE 1, 2, 3, 4, 5.
515	E3006	INVALID ITEM NUMBER. VALID VALUES ARE FROM 03 TO 63
516	E3007	MILES MUST BE NUMERIC.
517	E3008	HOURS MUST BE NUMERIC.
518	E3009	INVALID INSPECTION RATING. VALID VALUES ARE 1, 2, 3, 4.
519	E3010	INVALID INSPECTION DATE. PLEASE CHECK FORMAT -MMDDYY.
520	E3011	INVALID INSPECTION DATE. PLEASE CHECK RANGE.
521	E3013	ALL EIGHT DIGITS OF REPAIR ORDER NUMBER MUST BE ENTERED.
522	E3014	RPR ORDER IS KEYED IF SAFETY CODE 1 & RPR ORDER DT KEYED.
523	E3015	INVALID INSPECTION NUMBER. INSPECTION NUMBER IS NUMERIC.
524	E3016	SPACES ARE INVALID. INSPECTION DATE IS REQUIRED.
525	E3017	RECORD NOT FOUND ON T_CTGRY_MASTER_TABLE.
526	E3018	REPLACEMENT UNIT IS INVALID FOR HOURS TO BE ENTERED.
527	E3019	REPLACEMENT UNIT IS INVALID FOR MILES TO BE ENTERED.
528	E3020	INSPECTION NUMBER IS NOT ON THE DATABASE T_EQPMNT_INSPCTN
529	E3100	SOCIAL SECURITY NUMBER CANNOT BE ZERO
530	E3101	REGULAR PAY CANNOT BE ZERO
531	E3102	OVERTIME PAY CANNOT BE ZERO
532	E3200	DOT NUMBER MUST BE NUMERIC, 7 DIGITS IN LENGTH
533	E3201	THIS DOT NUMBER DOES NOT EXIST ON T_SHOP_EQPMNT_TABLE
534	E3202	THIS DOT NUMBER ALREADY EXISTS ON T_SHOP_EQPMNT_TABLE
535	E3203	MAKE DOES NOT EXIST ON T_EDIT_TABLES FOR MSP
536	E3300	ONLY AN 'H', 'A', 'D', 'F' OR SPACE ALLOWED FOR THIS FIELD
537	E3301	ONLY AN 'H', 'A', 'D', 'F' OR SPACE ALLOWED FOR THIS FIELD
538	E3302	VALID RANGE FOR DISTRICT IS 00 THRU 06
539	E3303	PLEASE ACCESS KDOT SECURITY MAIN MENU BEFORE INVOKING PGM
540	E3304	TYPRUN MUST BE SPACES, HOLD OR SCAN ONLY
541	E3305	ONLY AN 'H' OR SPACE ALLOWED FOR THIS FIELD
542	E3666	INVALID DATE RETURNED FOR DTEQWKY_TABLE
543	E3667	END DATE NOT ON EDT_TABLE
544	E3700	COUNTY CODE IS REQUIRED AND MUST BE 1 TO 105
545	E3701	COUNTY CODE MUST BE FROM 1 TO 105
546	E3702	ROUTE IS REQUIRED
547	E3703	ROUTE IS INVALID. ROUTE PREFIX MUST BE AN 'I', 'K' OR 'U'
548	E3704	ROUTE IS INVALID. ROUTE NUMBER MUST BE FROM 1 TO 670
549	E3705	ROUTE IS INVALID.ROUTE SUFFIX MUST BE BLANK, A, B, C, S OR Y
550	E3706	LN-DIR IS REQUIRED. MUST BE 'NB', 'SB', 'EB' OR 'WB'
551	E3707	LN-DIR IS INVALID. MUST BE 'NB', 'SB', 'EB' OR 'WB'
552	E3708	ROUTE IS INVALID
553	E3709	ADA ACCESS IS REQUIRED
554	E3710	ADA ACCESS IS INVALID. VALID VALUES ARE 'Y' OR 'N'.
555	E3711	HISTORICAL MARKER INPUT IS REQUIRED.
556	E3712	HISTORICAL MARKER IS INVALID. VALID VALUES ARE 'Y' OR 'N'
557	E3713	PUBLIC PHONE IS REQUIRED
558	E3714	PUBLIC PHONE IS INVALID. VALID VALUES ARE 'Y' OR 'N'
559	E3715	RAMP LIGHT IS REQUIRED
560	E3716	RAMP LIGHT IS INVALID. VALID VALUES ARE 'Y' OR 'N'

Obs	EMCODE	EMTEXT
561	E3717	WATER SOURCE IS REQUIRED
562	E3718	WATER SOURCE IS INVALID. VALID VALUES ARE C, R, W, H OR N
563	E3719	SHELTER VALUE IS NOT NUMERIC
564	E3720	BULLETIN BOARD VALUE IS REQUIRED
565	E3721	BULLETIN BOARD VALUE IS INVALID. VALID VALUES ARE 'Y' OR 'N'
566	E3722	AREA LIGHT IS REQUIRED
567	E3723	AREA LIGHT IS INVALID. VALID VALUES ARE 'Y' OR 'N'
568	E3724	WASTE DISPOSAL IS REQUIRED
569	E3725	WASTE DISPOSAL IS INVALID. VALID VALUES ARE D, L, S OR N
570	E3726	TABLE VALUE IS NOT NUMERIC
571	E3727	VENDOR MACHINE IS REQUIRED
572	E3728	VENDOR MACHINE IS INVALID. VALID VALUES ARE 'Y' OR 'N'
573	E3729	SHELTER LIGHT IS REQUIRED
574	E3730	SHELTER LIGHT IS INVALID. VALID VALUES ARE 'Y' OR 'N'
575	E3731	TRAILER DUMP IS REQUIRED
576	E3732	TRAILER DUMP IS INVALID. VALID VALUES ARE 'Y' OR 'M'
577	E3733	SHADES VALUE IS NOT NUMERIC
578	E3734	NUMBER OF GRILLS VALUE IS NOT NUMERIC
579	E3735	LIGHT OUTLET IS REQUIRED
580	E3736	LIGHT OUTLET IS INVALID. VALID VALUES ARE 'Y' OR 'N'
581	E4702	A VALID FUNCTION MUST BE ENTERED
582	E4703	DATASET ID
583	E4704	VALID FUNCTIONS ARE (A)DD AND (D)ELETE
584	E4705	INVALID REQUEST
585	E4706	IO ERROR
586	E4707	FILE CLOSED
587	E4708	DISABLED
588	E4709	MAP FAIL
589	E4710	INVALID STOCK NUMBER
590	E4711	THE ONLY ACCESS TO DTQH IS THRU DTEQUPD,DTEQADD OR DTEQINQ
591	E4712	THE ONLY ACCESS TO DTQP IS THRU DTEQUPD,DTEQADD OR DTEQINQ
592	E4713	ACCESS TO DTEQWAR IS ONLY THRU DTEQADD, DTEQUPD OR DTEQINQ
593	E4714	PRESS ENTER TO DISPLAY WARRANTY INFORMATION
594	E4715	NO RECORD EXISTS FOR DOT#, KEY IN DATA AND PRESS ENTER
595	E4716	DATE STARTED MUST BE FILLED IN CORRECTLY
596	E4717	MONTHS OR MILES/HOURS MUST BE FILLED IN CORRECTLY
597	E4718	VENDOR INFORMATION MUST BE FILLED IN CORRECTLY
598	E4719	WARRANTY TYPE MUST BE FILLED IN CORRECTLY
599	E4720	NO WARRANTY RECORD EXISTS FOR THIS DOT#
600	E4721	WARRANTY RECORD FOUND
601	E4724	WARRANTY TYPE INVALID. PLEASE CORRECT AND RE-ENTER
602	E4726	CHANGE KEY INDICATOR MUST BE A 'Y' OR AN 'N'
603	E4727	WORK ORDER FILLED IN, BUT THE MILEAGES DON'T EQUAL.
604	E4728	WORK ORDER FILLED IN BUT THE HOURS DON'T EQUAL.
605	E4729	WORK ORDER FILLED IN BUT THE DATES DON'T EQUAL.
606	E4730	ADD FAILED. A RECORD ALREADY EXISTS WITH THE DOT# AND DATE.
607	E4731	WORK ORDER NUMBER MUST BE NUMERIC.
608	E4732	CANNOT ADD A RECORD. AT LEAST ONE FIELD HAS TO BE FILLED IN.
609	E4733	CANNOT USE THIS VALUE BECAUSE THE KEYS HAVEN'T BEEN CHANGED.
610	E4734	MULTIPLE ENTRIES FIELD MUST BE A 'Y' OR AN 'N'.
611	E4735	ERROR - CAN'T DO MULTI ENTRIES AND CHANGE KEY AT SAME TIME.
612	E4736	ADD FAILED. A RECORD ALREADY EXISTS WITH THIS DOT#.
613	E4738	THIS CALL SIGN DOES NOT EXIST ON T_TOWER_CALL_SIGN
614	E4739	MODEL YEAR MUST NOT BE ZEROS
615	E4740	TOWER HEIGHT IS REQUIRED
616	E4741	TOWER HEIGHT MUST BE GREATER THAN 0

The SAS System

Obs	EMCODE	EMTEXT
617	E4742	CITY LOCATION IS REQUIRED
618	E4743	SITE LOCATION IS REQUIRED
619	E4744	FIRST THREE CHARACTERS MUST BE FROM '001' TO '999'
620	E4745	LAST CHARACTER IN RANGE MUST BE 'E' OR 'W'
621	E4746	LAST CHARACTER IN TOWNSHIP MUST BE 'N' OR 'S'
622	E4747	SECTION VALUES MUST BE 1 TO 36
623	E4748	AGL IS REQUIRED
624	E4749	AGL MUST BE GREATER THAN 0
625	E4750	AMSL IS REQUIRED
626	E4751	AMSL MUST BE GREATER THAN 0
627	E4752	LAND TYPE IS REQUIRED
628	E4754	LAND DOT NUMBER IS REQUIRED
629	E4755	LATITUDE IS REQUIRED
630	E4756	LATITUDE MUST BE GREATER THAN 0
631	E4757	LONGITUDE IS REQUIRED
632	E4758	LONGITUDE MUST BE GREATER THAN 0
633	E4759	GROUND ELEVATION IS REQUIRED
634	E4760	GROUND ELEVATION MUST BE GREATER THAN 0
635	E4761	RESPONSIBLE CONTACT PERSON NAME IS REQUIRED
636	E4762	PLEASE ENTER A CALL SIGN
637	E4763	DELETION ON LAST CALL SIGN NOT ALLOWED
638	E4764	EXPIRE DATE PRIOR TO ISSUE DATE - PLEASE CORRECT
639	E4765	CANCEL DATE PRIOR TO ISSUE DATE - PLEASE CORRECT
640	E4766	MISSING CALL SIGN OR ISSUE DATE - MUST BE PRESENT
641	E4767	SNICE DISTRICT IS A REQUIRED FIELD-PLEASE ENTER
642	E4768	SNICE AREA IS A REQUIRED FIELD - PLEASE ENTER
643	E4769	SNICE SUBAREA IS A REQUIRED FIELD - PLEASE ENTER
644	E4770	SNICE CATEGORY IS A REQUIRED FIELD-PLEASE ENTER
645	E4771	VALID CATEGORIES ARE 1, 2 AND 3
646	E4772	INVALID AMOUNT OF RAM. MUST BE IN MBYTES NOT BE LESS THAN 64
647	E4773	LEASE TYPE IS REQUIRED. MUST BE PS, PR, ST, KD OR KH
648	E4774	USER # IS REQUIRED AND MUST BE A VALID LEASE HOLDER
649	E4775	THERE ARE NO MORE LEASES TO DISPLAY FOR THIS DOT #
650	E4776	END DATE MUST BE GREATER THAN BEGIN DATE
651	E4777	FUND MUST BE 7524 OR 4100
652	E4778	DOT # DOES NOT EXIST OR UNIT IS RETIRED
653	E4779	FEIN NUMBER IS REQUIRED
654	E4780	NAME IS REQUIRED
655	E4781	ADDRESS IS REQUIRED
656	E4782	STATE IS REQUIRED
657	E4783	USER NUMBER IS REQUIRED
658	E4784	IF ENTERED FAX AREA CODE MUST BE 3 DIGITS
659	E4785	IF ENTERED FAX PREFIX MUST BE 3 DIGITS
660	E4786	IF ENTERED FAX NUMBER MUST BE 4 DIGITS
661	E4787	LEASE HOLDER NUMBER OR NAME MUST BE ENTERED
662	E4788	ASSOCIATED LEASE RECORDS FOUND LEASE HOLDER CANNOTBE DELETED
663	E4789	INVENTORY TYPE MUST BE 'RA' OR 'TW'
664	E4790	LEASE FOUND FOR RADIO YOU CAN NOT ADD ANOTHER
665	E4791	THERE ARE 6 LEASES FOR THIS DOT # NO MORE CAN BE ADDED
666	E4792	LEASE TYPE/CONTRACT NUMBER ENTERED NOT FOUND FOR DOT NUMBER
667	E4793	LEASE TYPE OR CONTRACT NUMBER MUST BE ENTERED
668	E4794	LEASE TYPE KD EXISTS FOR THIS DOT NUMBER
669	E4795	LEASE TYPE KH EXISTS FOR THIS DOT NUMBER
670	E4796	YOU CAN NOT CHANGE UNIT STATUS TO RETIRE WHEN LEASED = Y
671	E4797	FUND MUST BE 3122, 4100 OR 7524
672	E9998	CICS ERROR

The SAS System

Obs	EMCODE	EMTEXT
673	E9999	DB2 ERROR
674	I0100	TOP OF DATA REACHED
675	I0101	BOTTOM OF DATA REACHED
676	I0102	PLEASE ENTER A VALUE OF Y OR N
677	I0103	RECORD NOT FOUND
678	I0104	RECORD ADDED SUCCESSFULLY
679	I0105	RECORD UPDATED SUCCESSFULLY
680	I0106	RECORD DELETED SUCCESSFULLY
681	I0107	SELECT AN OPTION AND PRESS ENTER
682	I0108	RECORD KEY CHANGED SUCCESSFULLY
683	I0109	TYPE IN KEY DATA AND PRESS ENTER
684	I0110	TYPE IN REQUIRED DATA AND PRESS ENTER
685	I0111	PRESS ENTER TO MAKE ANOTHER KEY SELECTION
686	I0112	PLEASE USE 'ESFM' TRAN-ID TO VIEW OUTPUT
687	I0113	SCREEN HAS BEEN REFRESHED
688	I0114	NO DATA FOR & BEYOND JUMP KEY. LAST RECORD SHOWN
689	I0115	INQUIRY AUTHORITY ONLY, TYPE IN KEY DATA AND PRESS ENTER
690	I0116	USE PF7 OR PF8 TO SCROLL OR ENTER TO CHANGE KEY
691	I0117	MAKE YOUR CHANGES AND PRESS ENTER
692	I0118	MAINTENANCE SUCCESSFUL
693	I0119	ENTER NEW KEY AND PRESS ENTER
694	I0120	RECORD NOT DELETED CONFIRMATION WAS 'N'
695	I0121	TYPE JUMP KEY AND PRESS PF9 OR USE PF7 OR PF8 KEYS
696	I0122	TYPE FAST PATH AND PRESS ENTER OR ENTER TO RETRIEVE DATA
697	I0123	NO DATA FOR & BEYOND JUMP KEY. FIRST RECORD SHOWN
698	I0124	TO CHANGE RATE TYPE NEW RATE AND PRESS ENTER
699	I0125	RECORD ADDED - NUMBER ADDED =
700	I0126	USE PF7 OR PF8 TO SCROLL OR TYPE FAST PATH & PRESS ENTER
701	I0130	AT LEAST ONE CALL SIGN IS REQUIRED FOR NEW TOWER RECORD
702	I0131	RECORD/RECORDS ARE UPDATED SUCCESSFULLY
703	I0132	YOU ARE ATTEMPTING TO DELETE THE LAST CALL SIGN
704	I0133	INQUIRE ONLY - PF3/15 TO CHANGE D.O.T. NUMBER
705	I0134	UNIT STATUS IS RETIR, YOU CAN NOT CHANGE ANY DATA
706	I0135	PRESS PF2 TO COMMIT THE LEASE FLAG CHANGE TO N
707	I0136	PRESS PF2 TO DELETE OR ENTER TO MAKE ANOTHER SELECTION
708	I0200	PLEASE ENTER A SSN OR AN EMPLOYEE NAME
709	I0201	PLEASE ENTER A SSN AND ACCIDENT DATE
710	I0202	PLEASE CONFIRM DELETE OR PF3 TO RETURN TO PREVIOUS MENU
711	I0203	RECORD NOT DELETED AT USER'S REQUEST
712	I0204	RECORD FOUND. PLEASE UPDATE DATA OR PF3 TO RETURN TO WC MENU
713	I0205	WC ACCIDENT RECORD FOUND
714	I0206	ENTER IN ACCIDENT INFO OR PF3 TO RETURN TO PREVIOUS MENU
715	I0300	NUMBER OF COPIES EXCEEDING 9. PLEASE BE SURE
716	I0301	JOB SUBMITTED
717	I0302	TYPE IN PARAMETER DATA AND PRESS ENTER
718	I0303	TYPE IN JOB CARD DATA AND PRESS PF5 TO SUBMIT JOB
719	I1001	NO L-T-D DATA FOUND. PRESS ENTER FOR ANOTHER KEY SELECTION.
720	I5000	RECORD NOT FOUND. TYPE IN KEY DATA AND PRESS ENTER.
721	I5100	RECORD NOT FOUND. TYPE IN REQUIRED DATA AND PRESS ENTER.
722	I5200	PREV. MAINT. HISTORY RECORD ADDED SUCCESSFULLY.
723	I5300	PREV. MAINT. HISTORY RECORD UPDATED SUCCESSFULLY.
724	I5400	PREV. MAINT. INTERVAL RECORD ADDED SUCCESSFULLY.
725	I5500	PREV. MAINT. INTERVAL RECORD UPDATED SUCCESSFULLY.

Obs	EMCODE	EMTEXT
281	E1502	THIS DOT NUMBER ALREADY EXISTS ON T_MTRLN_INVNTRY TABLE
282	E1600	FIRST DIGIT OF DOT NUMBER MUST BE 0 - 7
283	E1601	THIS DOT NUMBER DOES NOT EXIST ON T_BLDNG_INVNTRY TABLE
284	E1602	THIS DOT NUMBER ALREADY EXISTS ON T_BLDNG_INVNTRY TABLE
285	E1603	A MINIMUM OF ONE UTILIZATION CODE IS REQUIRED
286	E1604	THE ADEQUACY INDICATOR MAY ONLY BE 'I' OR BLANK
287	E1605	THE UTILIZATION CODE IS NOT ON T_EDIT TABLES
288	E1606	THE SAME UTILIZATION CODE MAY NOT BE USED TWICE
289	E1607	THE CITY MUST BE ON T_EDIT TABLES
290	E1608	IF ZIP 5 ENTERED, MUST BE 5 DIGITS
291	E1609	IF ZIP 4 ENTERED, MUST BE 4 DIGITS
292	E1610	IF ZIP 4 ENTERED, THERE MUST BE A ZIP 5
293	E1611	THE COUNTY CODE IS REQUIRED AND MUST BE FROM 1 TO 105
294	E1612	REPLACEMENT YEAR MUST BE 4-DIGIT NUMERIC
295	E1613	CONSTRUCTION YEAR MUST BE 4-DIGIT NUMERIC
296	E1614	OWNERSHIP STATUS IS REQUIRED AND MUST BE 'O' OR 'L'
297	E1615	LEASE EXP DATE REQUIRED WHEN OWNERSHIP STATUS IS 'L'
298	E1616	LEASE EXP DATE MAY ONLY BE ENTERED WHEN OWNERSHIP STAT = 'L'
299	E1617	VENDOR NAME REQUIRED WHEN UNIT STAT IS NOT 'ORDER'
300	E1618	VENDOR CITY REQUIRED WHEN UNIT STAT IS NOT 'ORDER'
301	E1619	VENDOR STATE REQUIRED WHEN UNIT STAT IS NOT 'ORDER'
302	E1620	VENDOR ZIP-5 REQUIRED WHEN UNIT STAT IS NOT 'ORDER'
303	E1621	CONSTRUCTION YEAR REQUIRED WHEN UNIT STAT IS 'ACTIV'
304	E1622	CONSTRUCTION MATERIAL REQUIRED WHEN UNIT STAT IS 'ACTIV'
305	E1623	THE CONSTRUCTION MATERIAL MUST BE ON T_EDIT TABLES
306	E1624	FULL TIME POSITIONS REQUIRED WHEN UNIT STAT IS 'ACTIV'
307	E1625	MULTI-USE SQUARE FEET IS REQUIRED AND MUST BE NUMERIC
308	E1626	OFFICE SQUARE FEET IS REQUIRED AND MUST BE NUMERIC
309	E1627	UTILITY SQUARE FEET IS REQUIRED AND MUST BE NUMERIC
310	E1628	EQUIP BAY SQUARE FEET IS REQUIRED AND MUST BE NUMERIC
311	E1629	STORAGE SQUARE FEET IS REQUIRED AND MUST BE NUMERIC
312	E1630	SHOP SQUARE FEET IS REQUIRED AND MUST BE NUMERIC
313	E1631	STORAGE NOT UTILIZED CANNOT BE > AVAILABLE STORAGE
314	E1632	OFFICE NOT UTILIZED CANNOT BE > MULTI-USE + OFFICE + UTILITY
315	E1700	INVENTORY TYPE MUST BE AT, EQ, RA, OF, HP, SP, OR MT
316	E1701	INVENTORY TYPE MUST BE AT, WHEN SERIES NUMBER IS ENTERED
317	E1702	SERIES MUST BE SPACES WHEN INVENTORY TYPE NOT = AT
318	E1703	DOT NUMBER MUST BE A VALID NUMERIC ENTRY IN THE JUMP KEY
319	E1704	ID DOT IS BLANK OR = ATTACHMENT DOT FOR INVENTORY TYPE AT
320	E1705	ID DOT IS REQUIRED FOR INVENTORY TYPES EQ RA OF HP SP MT
321	E1706	CTGRY CLS SBCLS CPCTY MUST BE ENTERED IF INVENTORY TYPE AT
322	E1707	CTGRY CLS MUST BE BLANK IF INVENTORY TYPE EQ RA OF HP SP MT
323	E1708	DESCRIPTION MUST BE ENTERED IF CATEGORY CAPACITY IS XXXX
324	E1709	VENDOR ZIP CODE MUST BE NUMERIC & 5 POSITIONS IF ENTERED
325	E1710	VENDOR ZIP+4 MUST BE NUMERIC & 4 POSITIONS IF ENTERED
326	E1711	ID DOT NUMBER NOT FOUND ON CORRESPONDING INVENTORY FILE
327	E1712	ID DOT NUMBER ALREADY EXISTS ON THE ATTACHMENT FILE
328	E1713	ATTACHMENT NOT ALLOWED. STATUS IS DELETE OR RETIRE.
329	E1714	PLEASE ENTER DOT, ATTCHMT TYPE, ATCHMT DOT NUM, & SERIES
330	E1715	ACQUISITION COST IS A REQUIRED FIELD FOR ATTACHMENTS
331	E1716	INVENTORY TYPE MUST BE 'AT' TO DELETE ATTACHMENT RECORD
332	E1717	SERIES NUM MUST BE BETWEEN 000 AND 1000 IF TYPE IS 'AT'
333	E1718	CTGRY CPCTY MUST EQUAL 'XXXX' TO DELETE ATTACHMENT RECORD
334	E1719	CTGRY CLASS IS REQUIRED AND MUST BE ON THE CATEGORY TABLE
335	E1720	CTGRY SUBCLASS IS REQUIRED & MUST BE ON CATEGORY TABLE
336	E1721	ATTACHMENT NOT ALLOWED. STATUS IS DELETE OR RETIRE.

Obs	EMCODE	EMTEXT
337	E1722	ATTACHMENT NOT ALLOWED. NO BUILDING INVENTORY REC FOUND.
338	E1800	NO CAPITAL IMPROVEMENT RECORDS EXIST
339	E1801	PAYMENT AMOUNT IS REQUIRED
340	E1802	PAYMENT AMOUNT IS INVALID
341	E1803	PAYMENT DATE IS REQUIRED
342	E1804	CONTRACT NUMBER IS REQUIRED
343	E1805	CONTRACT DATE IS REQUIRED
344	E1806	INVALID BUILDING DOT, STATUS CANNOT BE 'RETIR' OR 'DELET'
345	E1807	JUMP DATE MUST BE IN CCYY-MM-DD FORMAT
346	E1808	THIS DOT NUMBER DOES NOT EXIST ON TBLDNG IMPRVMT TABLE
347	E1900	INSPECTION NOT ALLOWED. STATUS IS DELETE OR RETIRE.
348	E1901	A VALID DATE IS REQUIRED.
349	E1902	INSPECTIONS MUST BE ENTERED WITHIN 30 DAYS OF INSPECTION.
350	E1903	VALID ITEM NUMBERS ARE FROM 1 TO 34.
351	E1904	NEXT INSPECTION DATE MUST BE A VALID DATE.
352	E1905	NEXT INSPECTION DATE MUST BE = OR > INSPECTION DATE
353	E1906	INSPECTION DATE MUST NOT BE GREATER THAN THE CURRENT DATE
354	E1907	INSPECTION NOT ALLOWED. NO BUILDING INVENTORY RECORD FOUND.
355	E2000	VALID PROJECT TYPES ARE 01 THRU 08
356	E2001	RECORD NUMBER EXCEEDS 999. CAN NOT BE ADDED!
357	E2002	VALID RANGE FOR PROGRAM YEAR IS 1900 THRU 2099
358	E2003	BUILDING NUMBER MUST BE ENTERED AS FULL NUMBER
359	E2004	PROJECT NUMBER PREFIX CAN BE 'A ' OR 'AA' ONLY
360	E2005	PROJECT NUMBER SUFFIX CAN BE SPACES ONLY
361	E2006	PROJECT STATUS NOT FOUND IN PROJECT STATUS MASTER
362	E2007	PROJECT DESCRIPTION LINE 1 IS REQUIRED
363	E2008	LOCATION DETAIL IS REQUIRED
364	E2009	COST ESTIMATE IS REQUIRED
365	E2010	VALID VALUES FOR FUNDING STATUS ARE SPACES, PLAN, REQ, APPR
366	E2011	YOU MUST ENTER A PROJ NUMBER IF PROJECT JURISDICTION ENTERED
367	E2012	PROJ STAGE IS REQUIRED WHEN THERE IS A PROJ NUMBER
368	E2100	OWNERSHIP STATUS IS REQUIRED
369	E2101	VALID VALUES FOR OWNERSHIP STATUS ARE 0 AND 1
370	E2102	COUNTY CODE IS REQUIRED
371	E2103	VALID VALUES FOR COUNTY CODE ARE 1 TO 105
372	E2104	VALID VALUES FOR SECTION ARE 1 TO 36
373	E2105	VALID VALUES FOR RANGE NUMBER ARE 001 TO 999
374	E2106	VALID VALUES FOR RANGE DIRECTION ARE E OR W
375	E2107	VALID VALUES FOR TOWNSHIP NUMBER ARE 001 TO 999
376	E2108	VALID VALUES FOR TOWNSHIP DIRECTION ARE N OR S
377	E2109	AREA ACRES IS REQUIRED
378	E2110	AREA ACRES MUST BE GREATER THAN 0.00
379	E2111	LENGTH MUST BE GREATER THAN 0
380	E2112	WIDTH MUST BE GREATER THAN 0
381	E2113	ACQUISITION DATE IS REQUIRED IF UNIT STATUS IS NOT ORDER
382	E2200	OWNERSHIP STATUS IS REQUIRED
383	E2201	VALID VALUES FOR OWNERSHIP STATUS ARE 0 AND 1
384	E2202	COUNTY CODE IS REQUIRED
385	E2203	VALID VALUES FOR COUNTY CODE ARE 1 TO 105
386	E2204	VALID VALUES FOR SECTION ARE 1 TO 36
387	E2205	VALID VALUES FOR RANGE NUMBER ARE 001 TO 999
388	E2206	VALID VALUES FOR RANGE DIRECTION ARE E OR W
389	E2207	VALID VALUES FOR TOWNSHIP NUMBER ARE 001 TO 999
390	E2208	VALID VALUES FOR TOWNSHIP DIRECTION ARE N OR S
391	E2209	AREA ACRES IS REQUIRED
392	E2210	AREA ACRES MUST BE GREATER THAN 0.01

Obs	EMCODE	EMTEXT
393	E2211	LENGTH MUST BE GREATER THAN 0
394	E2212	WIDTH MUST BE GREATER THAN 0
395	E2213	ACQUISITION DATE IS REQUIRED IF UNIT STATUS IS NOT ORDER
396	E2300	VALID VALUES ARE EQ, RA, PT, OF, HP, SP, MT, AND TW
397	E2301	PLEASE ENTER VALID DOT NUMBER
398	E2302	VALID FUNCTION CODES ARE A, U OR D
399	E2303	ITEM IS ALREADY ATTACHED TO ANOTHER UNIT
400	E2304	RECORD DOES NOT EXIST ON INVENTORY FILE
401	E2305	ATTACHMENT IS IN THE WRONG DISTRICT
402	E2306	CATEGORY DESCRIPTION IS NOT AVAILABLE
403	E2307	UPDATE IS INVALID FOR THIS ATTACHMENT
404	E2308	FUNCTION NOT VALID FOR THIS LINE
405	E2309	FUNCTION ENTERED, SCROLLING NOT AVAILABLE
406	E2310	ENTER FUNCTION (A)DD, OR ERASE ALL FIELDS
407	E2400	VALID VALUES ARE BD, EQ, LD, OF, MT, PT, RA, SP, ST, SR, TW
408	E2401	ENTERED LOCATION INV TYP & CATEGORY DOES NOT EXIST
409	E2402	UNIT STATUS SHOULD BE BLANK FOR ATTACHMENTS
410	E2403	ENTERED DIST, INVNT TYPE & CATEGORY DOES NOT EXIST
411	E2404	CATEGORY LOCATIONS RECORD EXIST - DELETE NOT ALLOWED
412	E2405	VALID CATEGORY TYPES ARE EQ, OF, PT OR RA.
413	E2406	INVALID CATEGORY
414	E2407	CATEGORY-LOCATION COMBINATION NOT FOUND
415	E2500	ACCOUNTING DATE MUST BE NUMERIC
416	E2501	DOT NUM/ACCTG DATE DOES NOT EXIST ON T EQPMNT_MNTH_UTIL
417	E2502	DOT NUMBER DOES NOT EXIST ON T EQPMNT_LF_DATE
418	E2503	VALID FUNCTION CODES ARE A, U OR D
419	E2504	RECORD WITH THE GIVEN KEY ALREADY EXISTS
420	E2505	FUNCTION NOT VALID FOR THIS LINE
421	E2506	NO RECORD EXISTS FOR THE GIVEN TABLE ID
422	E2507	WEEK ENDING DATE MUST BE NUMERIC
423	E2508	RECORD DOES NOT EXIST FOR KEY THAT WAS ENTERED
424	E2600	VALID RANGE FOR DISTRICT IS 00, 1 THRU 6 OR BLANK
425	E2601	VALID RANGE FOR AREA IS 00, 1 THRU 6 OR BLANK
426	E2602	VALID RANGE FOR SUBAREA IS 00, 1 THRU 6 OR BLANK
427	E2603	INVALID LOCATION
428	E2604	VALID ROUTE PREFIX IS U OR K OR I
429	E2605	VALID RANGE FOR ROUTE NUMBER IS 0 THRU 670
430	E2606	ROUTE NUMBER SHOULD BE NUMERIC
431	E2607	VALID VALUE FOR ROUTE SUFFIX IS A/B/C/S/SPACE
432	E2608	INVALID COUNTY
433	E2609	COUNTY MUST BE NUMERIC
434	E2610	VALID VALUE FOR DIRECTION IS E/I/N/S/W/SPACE
435	E2611	VALID RANGE FOR DMIR-BEG IS 0 THRU 500000
436	E2612	DMIR-BEG MUST BE NUMERIC
437	E2613	VALID RANGE FOR DMIR-END IS 0 THRU 500000
438	E2614	DMIR-END MUST BE NUMERIC
439	E2615	VALID RANGE FOR WORK LANES IS 2 OR 3
440	E2616	WORK SECTION DATA IS REQUIRED
441	E2617	VALID RANGE FOR WORK SECTION IS 1 THRU 99
442	E2618	VALID HIGHWAY CLASS CODE IS A/B/C/D/E
443	E2619	COUNTY MUST BE ENTERED WHEN WORK SECTION IS GIVEN
444	E2620	ACCOUNTING DATE CANNOT BE BLANK EXP: 01011998
445	E2621	ACCOUNTING DATE MUST BE > (CURRENT DATE - 1)
446	E2622	ACCOUNTING DATE MUST HAVE '01' FOR THE DAY
447	E2623	ACCOUNTING DATE MUST HAVE A VALID NUMERIC MONTH
448	E2624	ACCOUNTING DATE MUST HAVE A VALID NUMERIC YEAR

Obs	EMCODE	EMTEXT
449	E2625	ACCOUNTING DATE CANNOT BE GREATER CURRENT DATE
450	E2727	WORK ORDER FILLED IN BUT THE MILEAGES DON'T EQUAL.
451	E2800	BUDGET YEAR REQUIRED
452	E2801	DISTRICT REQUIRED
453	E2802	BUREAU REQUIRED
454	E2803	SUB PROGRAM REQUIRED
455	E2804	BUDGET YEAR MUST BE GREATER THAN 1986
456	E2805	VALID DISTRICT VALUES ARE 0 THRU 9
457	E2806	VALID BUREAU VALUES ARE 00 THRU 99
458	E2807	SUB PROGRAM DOES NOT EXIST IN EDIT TABLES
459	E2808	ACTIVITY NUM DOES NOT EXIST IN EDIT TABLES
460	E2809	OBJECT CODE DOES NOT EXIST IN EDIT TABLES
461	E2810	UNITS MUST BE > 0 WHEN UNIT COST IS > 0
462	E2811	ITEMCODE AND UNIT DESCRPTN NOT FOUND FOR THE OBJECT CODE
463	E2900	SHOP NUMBER IS REQUIRED. PLEASE ENTER VALID SHOP NUMBER.
464	E2901	SHOP NUMBER DOES NOT EXIST ON T_EDIT_TABLES FOR SHP
465	E2902	FROM DATE IS REQUIRED
466	E2903	THRU DATE IS REQUIRED
467	E2904	PLEASE ENTER A REPAIR ORDER NUMBER
468	E2905	REPAIR ORDER NUMBER DOES NOT EXIST ON T_RPR_ORDER
469	E2906	REPAIR ORDER NUMBER DOES NOT EXIST ON T_SHOP_TRNSCTN
470	E2907	NO SHOP ACCOMPLISHMENTS FOR THIS REPAIR ORDER NUMBER
471	E2908	UNABLE TO UPDATE - NOT AUTHORIZED FOR THIS SHOP NUMBER
472	E2909	UNABLE TO UPDATE - REPAIR ORDER IS CLOSED
473	E2910	FIRST DOWN CODE IS REQUIRED
474	E2911	FIRST DOWN CODE MAY NOT BE 'CP'
475	E2912	FIRST DOWN CODE DOES NOT EXIST ON T_EDIT_TABLES FOR DDY
476	E2913	SHOP OVERHEAD RATE DOES NOT EXIST ON T_EDIT_TABLES FOR SOR
477	E2914	DOWN DELAY DATE REQUIRED WHEN DOWN DELAY CODE ENTERED
478	E2915	DOWN DELAY CODE REQUIRED WHEN DOWN DELAY DATE ENTERED
479	E2916	DOWN DATE MUST BE GREATER THAN PREVIOUS DOWN DATE
480	E2917	DOWN DATE MAY = PREV DATE ONLY WHEN CURR OR PREV CODE = 'RE'
481	E2918	DOWN DATE MUST BE LESS THAN OR EQUAL TO CURRENT DATE
482	E2919	DOWN DELAY CODE MAY NOT BE 'CP'
483	E2920	DOWN DELAY CODE DOES NOT EXIST ON T_EDIT_TABLES FOR DDY
484	E2921	DATE OUT MUST BE >= FIRST DOWN DATE
485	E2922	DATE OUT MUST BE <= CURRENT DATE
486	E2923	DATE OUT MUST BE > (CURRENT DATE - 1 YEAR)
487	E2924	DATE OUT MUST BE >= PREVIOUS DATE
488	E2925	FIRST DOWN DATE EQUALS DATE OUT, FIRST DOWN CODE MUST BE 'RE
489	E2926	FIRST DOWN DATE = DATE OUT, SUBSEQUENT DATE/CODES NOT ALLOWE
490	E2927	UNABLE TO UPDATE - MUST HAVE 'RE' DOWN DELAY CODE
491	E2928	AT LEAST ONE DOWN DELAY CD MUST = 'RE' TO ADD ACCOMPLISHMENT
492	E2929	DATE OUT ENTERED, AT LEAST ONE ACCOMPLISHMENT REQUIRED
493	E2930	DOT NUMBER IS A REQUIRED ENTRY
494	E2931	DOT NUMBER DOES NOT EXIST ON T_EQPMNT TABLE
495	E2932	EQUIPMENT MUST NOT BE IN 'ORDER' OR 'RETI' UNIT STATUS
496	E2933	SCHEDULE FLAG MUST BE A 1 OR 2
497	E2934	***** E R R O R S H I G H L I G H T E D *****
498	E2935	REPAIR ORDER NUMBER HAS NO CONNECTING RECORDS
499	E2936	NEGATIVE HOURS ENCOUNTERED WHILE DELETING RECORD
500	E2937	UNABLE TO DELETE -- WOULD CAUSE NEGATIVE DOWN HOURS
501	E2938	UNABLE TO DELETE - NOT AUTHORIZED FOR THIS SHOP NUMBER
502	E2939	UNABLE TO ADD - NOT AUTHORIZED FOR THIS SHOP NUMBER
503	E2940	REPAIR ORDER DATE IS REQUIRED.
504	E2941	REPAIR ORDER DATE > CURRENT DATE - 1 YR

Obs	EMCODE	EMTEXT
505	E2942	FIRST DOWN DATE IS REQUIRED.
506	E2943	FIRST DOWN DATE >= EQMT-ORIG-DT
507	E2944	FIRST DOWN DATE <= CURRENT DATE
508	E2945	FIRST DOWN DATE > CURRENT DATE - 1 YR
509	E3000	JUMP KEY MUST BE IN CCYY-MM-DD FORMAT
510	E3001	INSPECTION NUM & DOT EXIST ON T_EQPMNT_INSPCTN TABLE
511	E3002	EQUIP NOT ENTERED FOR EQMT ON ORDER, DELETED, OR RETIRED
512	E3003	INVALID REPAIR ORDER DATE. PLEASE CHECK FORMAT -MMDDYY
513	E3004	ALL 8 CHARACTERS OF REPAIR ORDER NUMBER MUST BE ENTERED
514	E3005	INVALID CONDITION CODE. VALID VALUES ARE 1, 2, 3, 4, 5.
515	E3006	INVALID ITEM NUMBER. VALID VALUES ARE FROM 03 TO 63
516	E3007	MILES MUST BE NUMERIC.
517	E3008	HOURS MUST BE NUMERIC.
518	E3009	INVALID INSPECTION RATING. VALID VALUES ARE 1, 2, 3, 4.
519	E3010	INVALID INSPECTION DATE. PLEASE CHECK FORMAT -MMDDYY.
520	E3011	INVALID INSPECTION DATE. PLEASE CHECK RANGE.
521	E3013	ALL EIGHT DIGITS OF REPAIR ORDER NUMBER MUST BE ENTERED.
522	E3014	RPR ORDER IS KEYED IF SAFETY CODE 1 & RPR ORDER DT KEYED.
523	E3015	INVALID INSPECTION NUMBER. INSPECTION NUMBER IS NUMERIC.
524	E3016	SPACES ARE INVALID. INSPECTION DATE IS REQUIRED.
525	E3017	RECORD NOT FOUND ON T_CTGRY_MASTER TABLE.
526	E3018	REPLACEMENT UNIT IS INVALID FOR HOURS TO BE ENTERED.
527	E3019	REPLACEMENT UNIT IS INVALID FOR MILES TO BE ENTERED.
528	E3020	INSPECTION NUMBER IS NOT ON THE DATABASE T_EQPMNT_INSPCTN
529	E3100	SOCIAL SECURITY NUMBER CANNOT BE ZERO
530	E3101	REGULAR PAY CANNOT BE ZERO
531	E3102	OVERTIME PAY CANNOT BE ZERO
532	E3200	DOT NUMBER MUST BE NUMERIC, 7 DIGITS IN LENGTH
533	E3201	THIS DOT NUMBER DOES NOT EXIST ON T_SHOP_EQPMNT TABLE
534	E3202	THIS DOT NUMBER ALREADY EXISTS ON T_SHOP_EQPMNT TABLE
535	E3203	MAKE DOES NOT EXIST ON T_EDIT_TABLES FOR MSP
536	E3300	ONLY AN 'H', 'A', 'D', 'F' OR SPACE ALLOWED FOR THIS FIELD
537	E3301	ONLY AN 'H', 'A', 'D', 'F' OR SPACE ALLOWED FOR THIS FIELD
538	E3302	VALID RANGE FOR DISTRICT IS 00 THRU 06
539	E3303	PLEASE ACCESS KDOT SECURITY MAIN MENU BEFORE INVOKING PGM
540	E3304	TYPRUN MUST BE SPACES, HOLD OR SCAN ONLY
541	E3305	ONLY AN 'H' OR SPACE ALLOWED FOR THIS FIELD
542	E3666	INVALID DATE RETURNED FOR DTEQWKY TABLE
543	E3667	END DATE NOT ON EDT TABLE
544	E3700	COUNTY CODE IS REQUIRED AND MUST BE 1 TO 105
545	E3701	COUNTY CODE MUST BE FROM 1 TO 105
546	E3702	ROUTE IS REQUIRED
547	E3703	ROUTE IS INVALID. ROUTE PREFIX MUST BE AN 'I', 'K' OR 'U'
548	E3704	ROUTE IS INVALID. ROUTE NUMBER MUST BE FROM 1 TO 670
549	E3705	ROUTE IS INVALID.ROUTE SUFFIX MUST BE BLANK, A, B, C, S OR Y
550	E3706	LN-DIR IS REQUIRED. MUST BE 'NB', 'SB', 'EB' OR 'WB'
551	E3707	LN-DIR IS INVALID. MUST BE 'NB', 'SB', 'EB' OR 'WB'
552	E3708	ROUTE IS INVALID
553	E3709	ADA ACCESS IS REQUIRED
554	E3710	ADA ACCESS IS INVALID. VALID VALUES ARE 'Y' OR 'N'.
555	E3711	HISTORICAL MARKER INPUT IS REQUIRED.
556	E3712	HISTORICAL MARKER IS INVALID. VALID VALUES ARE 'Y' OR 'N'
557	E3713	PUBLIC PHONE IS REQUIRED
558	E3714	PUBLIC PHONE IS INVALID. VALID VALUES ARE 'Y' OR 'N'
559	E3715	RAMP LIGHT IS REQUIRED
560	E3716	RAMP LIGHT IS INVALID. VALID VALUES ARE 'Y' OR 'N'

Obs	EMCODE	EMTEXT
561	E3717	WATER SOURCE IS REQUIRED
562	E3718	WATER SOURCE IS INVALID. VALID VALUES ARE C, R, W, H OR N
563	E3719	SHELTER VALUE IS NOT NUMERIC
564	E3720	BULLETIN BOARD VALUE IS REQUIRED
565	E3721	BULLETIN BOARD VALUE IS INVALID. VALID VALUES ARE 'Y' OR 'N'
566	E3722	AREA LIGHT IS REQUIRED
567	E3723	AREA LIGHT IS INVALID. VALID VALUES ARE 'Y' OR 'N'
568	E3724	WASTE DISPOSAL IS REQUIRED
569	E3725	WASTE DISPOSAL IS INVALID. VALID VALUES ARE D, L, S OR N
570	E3726	TABLE VALUE IS NOT NUMERIC
571	E3727	VENDOR MACHINE IS REQUIRED
572	E3728	VENDOR MACHINE IS INVALID. VALID VALUES ARE 'Y' OR 'N'
573	E3729	SHELTER LIGHT IS REQUIRED
574	E3730	SHELTER LIGHT IS INVALID. VALID VALUES ARE 'Y' OR 'N'
575	E3731	TRAILER DUMP IS REQUIRED
576	E3732	TRAILER DUMP IS INVALID. VALID VALUES ARE 'Y' OR 'M'
577	E3733	SHADES VALUE IS NOT NUMERIC
578	E3734	NUMBER OF GRILLS VALUE IS NOT NUMERIC
579	E3735	LIGHT OUTLET IS REQUIRED
580	E3736	LIGHT OUTLET IS INVALID. VALID VALUES ARE 'Y' OR 'N'
581	E4702	A VALID FUNCTION MUST BE ENTERED
582	E4703	DATASET ID
583	E4704	VALID FUNCTIONS ARE (A)DD AND (D)ELETE
584	E4705	INVALID REQUEST
585	E4706	IO ERROR
586	E4707	FILE CLOSED
587	E4708	DISABLED
588	E4709	MAP FAIL
589	E4710	INVALID STOCK NUMBER
590	E4711	THE ONLY ACCESS TO DTQH IS THRU DTEQUPD,DTEQADD OR DTEQINQ
591	E4712	THE ONLY ACCESS TO DTQP IS THRU DTEQUPD,DTEQADD OR DTEQINQ
592	E4713	ACCESS TO DTEQWAR IS ONLY THRU DTEQADD, DTEQUPD OR DTEQINQ
593	E4714	PRESS ENTER TO DISPLAY WARRANTY INFORMATION
594	E4715	NO RECORD EXISTS FOR DOT#, KEY IN DATA AND PRESS ENTER
595	E4716	DATE STARTED MUST BE FILLED IN CORRECTLY
596	E4717	MONTHS OR MILES/HOURS MUST BE FILLED IN CORRECTLY
597	E4718	VENDOR INFORMATION MUST BE FILLED IN CORRECTLY
598	E4719	WARRANTY TYPE MUST BE FILLED IN
599	E4720	NO WARRANTY RECORD EXISTS FOR THIS DOT#
600	E4721	WARRANTY RECORD FOUND
601	E4724	WARRANTY TYPE INVALID. PLEASE CORRECT AND RE-ENTER
602	E4726	CHANGE KEY INDICATOR MUST BE A 'Y' OR AN 'N'.
603	E4727	WORK ORDER FILLED IN, BUT THE MILEAGES DON'T EQUAL.
604	E4728	WORK ORDER FILLED IN, BUT THE HOURS DON'T EQUAL.
605	E4729	WORK ORDER FILLED IN, BUT THE DATES DON'T EQUAL.
606	E4730	ADD FAILED. A RECORD ALREADY EXISTS WITH THE DOT# AND DATE.
607	E4731	WORK ORDER NUMBER MUST BE NUMERIC.
608	E4732	CANNOT ADD A RECORD. AT LEAST ONE FIELD HAS TO BE FILLED IN.
609	E4733	CANNOT USE THIS VALUE BECAUSE THE KEYS HAVEN'T BEEN CHANGED.
610	E4734	MULTIPLE ENTRIES FIELD MUST BE A 'Y' OR AN 'N'.
611	E4735	ERROR - CAN'T DO MULTI ENTRIES AND CHANGE KEY AT SAME TIME.
612	E4736	ADD FAILED. A RECORD ALREADY EXISTS WITH THIS DOT#.
613	E4738	THIS CALL SIGN DOES NOT EXIST ON T_TOWER_CALL_SIGN
614	E4739	MODEL YEAR MUST NOT BE ZEROS
615	E4740	TOWER HEIGHT IS REQUIRED
616	E4741	TOWER HEIGHT MUST BE GREATER THAN 0

The SAS System

Obs	EMCODE	EMTEXT
617	E4742	CITY LOCATION IS REQUIRED
618	E4743	SITE LOCATION IS REQUIRED
619	E4744	FIRST THREE CHARACTERS MUST BE FROM '001' TO '999'
620	E4745	LAST CHARACTER IN RANGE MUST BE 'E' OR 'W'
621	E4746	LAST CHARACTER IN TOWNSHIP MUST BE 'N' OR 'S'
622	E4747	SECTION VALUES MUST BE 1 TO 36
623	E4748	AGL IS REQUIRED
624	E4749	AGL MUST BE GREATER THAN 0
625	E4750	AMSL IS REQUIRED
626	E4751	AMSL MUST BE GREATER THAN 0
627	E4752	LAND TYPE IS REQUIRED
628	E4754	LAND DOT NUMBER IS REQUIRED
629	E4755	LATITUDE IS REQUIRED
630	E4756	LATITUDE MUST BE GREATER THAN 0
631	E4757	LONGITUDE IS REQUIRED
632	E4758	LONGITUDE MUST BE GREATER THAN 0
633	E4759	GROUND ELEVATION IS REQUIRED
634	E4760	GROUND ELEVATION MUST BE GREATER THAN 0
635	E4761	RESPONSIBLE CONTACT PERSON NAME IS REQUIRED
636	E4762	PLEASE ENTER A CALL SIGN
637	E4763	DELETION ON LAST CALL SIGN NOT ALLOWED
638	E4764	EXPIRE DATE PRIOR TO ISSUE DATE - PLEASE CORRECT
639	E4765	CANCEL DATE PRIOR TO ISSUE DATE - PLEASE CORRECT
640	E4766	MISSING CALL SIGN OR ISSUE DATE - MUST BE PRESENT
641	E4767	SNICE DISTRICT IS A REQUIRED FIELD-PLEASE ENTER
642	E4768	SNICE AREA IS A REQUIRED FIELD - PLEASE ENTER
643	E4769	SNICE SUBAREA IS A REQUIRED FIELD - PLEASE ENTER
644	E4770	SNICE CATEGORY IS A REQUIRED FIELD-PLEASE ENTER
645	E4771	VALID CATEGORIES ARE 1, 2 AND 3
646	E4772	INVALID AMOUNT OF RAM. MUST BE IN MBYTES NOT BE LESS THAN 64
647	E4773	LEASE TYPE IS REQUIRED. MUST BE PS,PR,ST,KD OR KH
648	E4774	USER # IS REQUIRED AND MUST BE A VALID LEASE HOLDER
649	E4775	THERE ARE NO MORE LEASES TO DISPLAY FOR THIS DOT #
650	E4776	END DATE MUST BE GREATER THAN BEGIN DATE
651	E4777	FUND MUST BE 7524 OR 4100
652	E4778	DOT # DOES NOT EXIST OR UNIT IS RETIRED
653	E4779	FEIN NUMBER IS REQUIRED
654	E4780	NAME IS REQUIRED
655	E4781	ADDRESS IS REQUIRED
656	E4782	STATE IS REQUIRED
657	E4783	USER NUMBER IS REQUIRED
658	E4784	IF ENTERED FAX AREA CODE MUST BE 3 DIGITS
659	E4785	IF ENTERED FAX PREFIX MUST BE 3 DIGITS
660	E4786	IF ENTERED FAX NUMBER MUST BE 4 DIGITS
661	E4787	LEASE HOLDER NUMBER OR NAME MUST BE ENTERED
662	E4788	ASSOCIATED LEASE RECORDS FOUND LEASE HOLDER CANNOTBE DELETED
663	E4789	INVENTORY TYPE MUST BE 'RA' OR 'TW'
664	E4790	LEASE FOUND FOR RADIO YOU CAN NOT ADD ANOTHER
665	E4791	THERE ARE 6 LEASES FOR THIS DOT # NO MORE CAN BE ADDED
666	E4792	LEASE TYPE/CONTRACT NUMBER ENTERED NOT FOUND FOR DOT NUMBER
667	E4793	LEASE TYPE OR CONTRACT NUMBER MUST BE ENTERED
668	E4794	LEASE TYPE KD EXISTS FOR THIS DOT NUMBER
669	E4795	LEASE TYPE KH EXISTS FOR THIS DOT NUMBER
670	E4796	YOU CAN NOT CHANGE UNIT STATUS TO RETIRE WHEN LEASED = Y
671	E4797	FUND MUST BE 3122, 4100 OR 7524
672	E9998	CICS ERROR

Obs	EMCODE	EMTEXT
673	E9999	DB2 ERROR
674	I0100	TOP OF DATA REACHED
675	I0101	BOTTOM OF DATA REACHED
676	I0102	PLEASE ENTER A VALUE OF Y OR N
677	I0103	RECORD NOT FOUND
678	I0104	RECORD ADDED SUCCESSFULLY
679	I0105	RECORD UPDATED SUCCESSFULLY
680	I0106	RECORD DELETED SUCCESSFULLY
681	I0107	SELECT AN OPTION AND PRESS ENTER
682	I0108	RECORD KEY CHANGED SUCCESSFULLY
683	I0109	TYPE IN KEY DATA AND PRESS ENTER
684	I0110	TYPE IN REQUIRED DATA AND PRESS ENTER
685	I0111	PRESS ENTER TO MAKE ANOTHER KEY SELECTION
686	I0112	PLEASE USE 'ESFM' TRAN-ID TO VIEW OUTPUT
687	I0113	SCREEN HAS BEEN REFRESHED
688	I0114	NO DATA FOR & BEYOND JUMP KEY. LAST RECORD SHOWN
689	I0115	INQUIRY AUTHORITY ONLY, TYPE IN KEY DATA AND PRESS ENTER
690	I0116	USE PF7 OR PF8 TO SCROLL OR ENTER TO CHANGE KEY
691	I0117	MAKE YOUR CHANGES AND PRESS ENTER
692	I0118	MAINTENANCE SUCCESSFUL
693	I0119	ENTER NEW KEY AND PRESS ENTER
694	I0120	RECORD NOT DELETED CONFIRMATION WAS 'N'
695	I0121	TYPE JUMP KEY AND PRESS PF9 OR USE PF7 OR PF8 KEYS
696	I0122	TYPE FAST PATH AND PRESS ENTER OR ENTER TO RETRIEVE DATA
697	I0123	NO DATA FOR & BEYOND JUMP KEY. FIRST RECORD SHOWN
698	I0124	TO CHANGE RATE TYPE NEW RATE AND PRESS ENTER
699	I0125	RECORD ADDED - NUMBER ADDED =
700	I0126	USE PF7 OR PF8 TO SCROLL OR TYPE FAST PATH & PRESS ENTER
701	I0130	AT LEAST ONE CALL SIGN IS REQUIRED FOR NEW TOWER RECORD
702	I0131	RECORD/RECORDS ARE UPDATED SUCCESSFULLY
703	I0132	YOU ARE ATTEMPTING TO DELETE THE LAST CALL SIGN
704	I0133	INQUIRE ONLY - PF3/15 TO CHANGE D.O.T. NUMBER
705	I0134	UNIT STATUS IS RETIR, YOU CAN NOT CHANGE ANY DATA
706	I0135	PRESS PF2 TO COMMIT THE LEASE FLAG CHANGE TO N
707	I0136	PRESS PF2 TO DELETE OR ENTER TO MAKE ANOTHER SELECTION
708	I0200	PLEASE ENTER A SSN OR AN EMPLOYEE NAME
709	I0201	PLEASE ENTER A SSN AND ACCIDENT DATE
710	I0202	PLEASE CONFIRM DELETE OR PF3 TO RETURN TO PREVIOUS MENU
711	I0203	RECORD NOT DELETED AT USER'S REQUEST
712	I0204	RECORD FOUND. PLEASE UPDATE DATA OR PF3 TO RETURN TO WC MENU
713	I0205	WC ACCIDENT RECORD FOUND
714	I0206	ENTER IN ACCIDENT INFO OR PF3 TO RETURN TO PREVIOUS MENU
715	I0300	NUMBER OF COPIES EXCEEDING 9. PLEASE BE SURE
716	I0301	JOB SUBMITTED
717	I0302	TYPE IN PARAMETER DATA AND PRESS ENTER
718	I0303	TYPE IN JOB CARD DATA AND PRESS PF5 TO SUBMIT JOB
719	I1001	NO L-T-D DATA FOUND. PRESS ENTER FOR ANOTHER KEY SELECTION.
720	I5000	RECORD NOT FOUND. TYPE IN KEY DATA AND PRESS ENTER.
721	I5100	RECORD NOT FOUND. TYPE IN REQUIRED DATA AND PRESS ENTER.
722	I5200	PREV. MAINT. HISTORY RECORD ADDED SUCCESSFULLY.
723	I5300	PREV. MAINT. HISTORY RECORD UPDATED SUCCESSFULLY.
724	I5400	PREV. MAINT. INTERVAL RECORD ADDED SUCCESSFULLY.
725	I5500	PREV. MAINT. INTERVAL RECORD UPDATED SUCCESSFULLY.

APPENDIX - INVENTORY MANAGEMENT

Reference List of Screen tran-id.

Fast Path allows maneuvering from one screen to another within the Inventory Management System. The following lists are screens available by way of Fast Path. To use Fast Path, in the lower right corner of a screen at the FP: type the screen tran id of the screen you want to go to, and press ENTER. Once a screen of data has been filled as in Inquiry Programs the Fast Path cannot be used.

DTQA - Main Menu.

DTQB - Inventory Management Menu

THIS IS AN ALPHABETIC LISTING

ATTACHMENTS (OTHER THAN BUILDINGS)

DTSO - Attachments Maintenance

BUILDING MENU

Building Inventory

DTRW - Building Menu

DTRX - Building Inventory - Inquiry

DTRY - Building Inventory - Add

DTRZ - Building Inventory - Update

DTRI - Building Category Maintenance

DTR2 - Building Invent. Key Change

Building Capital Improvements

DTR3 - Capital Improvements Menu

DTR4 - Building Capital Improvement Inquiry.

DTR5 - Building Capital Improvement Add

DTR6 - Building Capital Improvement Update

Building Attachments

DTR7 - Building Attachment Menu

DTR8 - Building Inventory Attachments - Inquiry

DTR9 - Building Inventory Attachments - ADD

DTS1 - Building Inventory Attachments - Update

DTS2 - Building Inventory Attachments - Delete

DTS3 - Building Attachment Category

Building Inspections

DTSD - Building Inspection Menu

DTSE - Building Inspection - Inquiry

DTSD - Building Inspection Menu

DTSF - Building Inspections - Add

DTSG - Building Inspection Update

INVENTORY MANAGEMENT ON LINE PROCESSING INSTRUCTIONS

Building 5-Year Plan

DTSH - Building 5-Year Plan Menu
DTSJ - Building 5-Year Plan - Add
DTUO - Building 5-Year Plan Inquiry
DTSK - Building 5-Year Plan - Update

CATEGORY MAINTENANCE

DTS7 - Category Menu
DTS8 - Category Cross Reference
DTS9 - Category Location Cross Reference
DTS4 - Category Location Maintenance
DTQI - Equipment Category Maintenance.
DTQQ - Communications Category Maintenance
DTQX - Public Transportation
DTQ6 - Office Equipment
DTRE - Highway Planning
DTRM - Shop Equipment
DTRU - Materials and Research
DTR1 - Buildings
DTSQ - Land
DTSX - Storage
DTTM - Rest Area
DTTY - Tower Inventory

COMMUNICATIONS EQUIPMENT INVENTORY

DTS5 - Communications Equipment Menu

RADIO EQUIPMENT MENU

DQK - Radio Equipment Menu
DTQL - Radio Inventory Inquiry
DTQN - Radio Inventory Add
DTQO - Radio Inventory Update
DTQQ - Communications Equipment Category Maintenance
DTQR - Communications Equipment Key Change

TOWER INVENTORY

DTTU – Tower Equipment Menu	DTVF – Frequency Maint.
DTTW – Tower Inventory Inquiry	DTT1 - Lease Contract
DTTV – Tower Inventory Add	DTYN – Tower Contractor Maint
DTTX - Tower Inventory Update	DTT9 - Call Sign
DTTY – Tower Category Screen	
DTTZ – Tower Inventory Key Change	
DTT0 – Call Sign Maintenance	

Lease

DTMN – Lease Holder Info Menu

INVENTORY MANAGEMENT ON LINE PROCESSING INSTRUCTIONS

DTWG – Lease Holder Info Add
DTWK – Lease Holder Info Update
DTWJ – Lease Holder Info Inquire

DTWL – Lease Contract Info Menu
DTWH – Lease Info ADD
DTWI – Lease Info Update
DTWQ – Lease Info Delete
DTWF – Lease Info Inq

EQUIPMENT INVENTORY

DTOC - Equipment Menu
DTOD - Equipment Inventory - Inquiry
DTQF - Equipment Inventory - Add
DTQG - Equipment Inventory - Update
DTQI - Equipment Category Maintenance
DTQJ - Equipment Inventory - Key Change

Equipment Other

DTQP - Equipment Menu Link
DTQ5 - Warranty Information
DTQH - Capital to Consumable Inquire

And Preventative Maintenance

DTRD – Preventative Maintenance
DTRL – Preventative History Record
DTRO – Preventative Interval Record
DTRT – Preventative Service Record

HIGHWAY PLANNING INVENTORY

DTQ8 - Highway Planning Menu
DTQ9 - Highway Planning - Inquiry
DTRB - Highway Planning - Add
DTRC - Highway Planning - Update
DTRE - Highway Planning - Category
DTRF - Highway Planning - Key Change

LAND MENU

DTSL - Land Menu
DTSN - Land Inventory Add
DTUP - Land Inventory - Update
DTSQ - Land Category Maintenance

MATERIALS AND RESEARCH EQUIPMENT INVENTORY

DTRO - Materials and Research Equipment Menu
DTRP - Materials Equipment Inventory - Inquiry
DTRR - Materials Equipment Inventory - Add
DTRS - Materials Equipment - Update
DTRU - Materials and Research Category Maintenance
DTRV - Materials Equipment Inventory - Key Change

INVENTORY MANAGEMENT ON LINE PROCESSING INSTRUCTIONS

OTHER

DTTA - Inventory Table Maintenance Menu
DTWY – Weekly Equipment
DTTB - Table Maintenance - Monthly Equipment
DTTC - Life to Date Equipment
DTVL - Table ID Maintenance

OFFICE EQUIPMENT INVENTORY

DTQ0(Zero) - Office Equipment Menu
DTQ1 - Office Equipment Inventory - Inquiry
DTQ3 - Office Equipment Inventory - Add
DTQ4 - Office Equipment Inventory - Update
DTQ6 - Office Equipment Category Maintenance
DTQ7 - Office Equipment Inventory - Key Change

PUBLIC TRANSPORTATION EQUIPMENT INVENTORY

DTQS - Public Transportation Menu
DTQT - Public Transportation Inventory Inquiry
DTQV - Public Transportation Inventory Add
DTQW - Public Transportation Inventory Update
DTQY -Public Transportation Category Maintenance
DTQZ - Public Transportation Inventory - Key Change

REST AREA

DTTI – Rest Area Menu
DTTJ – Rest Area Inquiry
DTTK – Rest Area Inventory Add
DTTL – Rest Area Inventory Update
DTTM – Rest Area Category Maintenance
DTTM – Rest Area Key Change

SHOP EQUIPMENT INVENTORY

DTRG - Shop Equipment Menu
DTRH - Shop Equipment Inventory - Inquiry
DTRJ - Shop Equipment Inventory - Add
DTRK - Shop Equipment Inventory - Update
DTRM - Shop Equipment Category Maintenance
DTRN - Shop Equipment Inventory - Key Change

STORAGE AREAS INVENTORY

DTSS - Storage Areas Menu
DTST - Storage Area Inventory - Inquiry
DTSU - Storage Area Inventory - Add
DTSV - Storage Area - Update
DTSX - Storage Areas Category Maintenance
DTSY - Storage Areas Inventory - Key Change

TABLE MAINTENANCE

TABLE MAINTENANCE:

Option 13 from this menu screen provides a direct path to the tables that

- (1) Allow inquiry and maintenance of Categories for Inventory Types and
- (2) The ability to Inquire Category Cross Reference, Inquire Category Location for Locations as well as maintenance with the proper Security.

DTQB 04/08/03	KANSAS DEPARTMENT OF TRANSPORTATION INVENTORY MANAGEMENT MENU	DTIMMNU 12:55:08
1. EQUIPMENT MENU 2. COMMUNICATIONS EQUIPMENT MENU 3. PUBLIC TRANSPORTATION MENU 4. OFFICE EQUIPMENT MENU 5. HIGHWAY PLANNING MENU 6. SHOP EQUIPMENT MENU 7. MATERIALS AND RESEARCH EQUIPMENT MENU 8. BUILDINGS MENU 9. LAND MENU 10. STORAGE AREAS MENU 11. REST AREA MENU 12. ATTACHMENTS (OTHER THAN BUILDING) 13. CATEGORY MENU 14. INVENTORY TABLE MAINTENANCE MENU 15. PREVENTATIVE MAINTENANCE MENU		
: _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

DTS7 04/08/03	KANSAS DEPARTMENT OF TRANSPORTATION CATEGORY MENU	DTOTMNU 13:42:16
1. CATEGORY CROSS-REFERENCE 2. CATEGORY / LOCATION CROSS REFERENCE 3. CATEGORY / LOCATION MAINTENANCE 4. CATEGORY MAINTENANCE - EQUIPMENT 5. CATEGORY MAINTENANCE - RADIO EQUIPMENT 6. CATEGORY MAINTENANCE - PUBLIC TRANSPORTATION 7. CATEGORY MAINTENANCE - OFFICE EQUIPMENT 8. CATEGORY MAINTENANCE - HIGHWAY PLANNING 9. CATEGORY MAINTENANCE - SHOP EQUIPMENT 10. CATEGORY MAINTENANCE - MATERIALS AND RESEARCH 11. CATEGORY MAINTENANCE - BUILDINGS 12. CATEGORY MAINTENANCE - BUILDING ATTACHMENTS 13. CATEGORY MAINTENANCE - LAND 14. CATEGORY MAINTENANCE - STORAGE AREAS 15. CATEGORY MAINTENANCE - REST AREA 16. CATEGORY MAINTENANCE - TOWER EQUIPMENT		
: _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

Select 1 from this Menu for information about categories by location for AT, BD, EQ, LD, MT, OF, PT, RA, SR, SP, ST and TW inventory types.

TABLE MAINTENANCE

The screen below resulted from selecting Option 1. With no district designated, statewide information is provided and is listed in DOT Number order, as in the example below. Information could have been selected by District, with one Unit Status, i.e. ACTIV, and a valid category for an Inventory Type. Note the total information by unit status at the bottom of the screen.

DTS8 04/08/03		KANSAS DEPARTMENT OF TRANSPORTATION CATEGORY CROSS-REFERENCE				DTCATXR 13:52:58	
DISTRICT	UNIT STATUS	INVENTORY TYPE LD	CATEGORY CL/SBCL/CAPA LD BLDG SITE		CATEGORY DESCRIPTION LAND, BUILDING, SITE		
-----RENTAL RATES----- OPERATION	DEPRECIATION	--SEASONAL BEGIN	MONTH-- END	-----REPLACEMENT----- STANDARD UNIT AGE ACQ %			
LOCATION	DOT NUMBER	YEAR	MAKE	MODEL	UNIT STATUS	UTILITY STATUS	
04-00-00	04000				RETIR	RP-JK	
04-00-00	04002				RETIR	RP-JK	
01-00-00	10002				ACTIV	AVAIL	
01-00-00	10003				ACTIV	AVAIL	
01-01-02	11003				ACTIV	AVAIL	
01-01-03	11004				ACTIV	AVAIL	
01-01-04	11007				ACTIV	AVAIL	
TOTAL UNITS:		166 ACTIVE	1 INACTIVE	28 RETIRED	1 ON ORDER		
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION							
PF3-EXIT		PF7-PGUP	PF8-PGDN	PF9-JUMP	JUMP KEY: _		

Category, Option 2 is Category Location Cross-Reference. This on-line information forces the user to select a location, an inventory type and category and does not allow a unit status selection. The information listed is numeric by DOT Number.

DTS9 04/08/03			KANSAS DEPARTMENT OF TRANSPORTATION CATEGORY LOCATION CROSS-REFERENCE				DTCATLO 13:51:26	
LOCATION DIST AREA SUBAREA 01 02 02			INVENTORY TYPE EQ	CATEGORY CL/SBCL/CAPA TK DUMP MDWA		CATEGORY DESCRIPTION TRUCK,MED DUMP BED W/AIR		
DOT NUMBER			DOT YEAR	MAINTENANCE MAKE	QUANTITY MODEL	PLANNED UNIT STATUS	UTILITY STATUS	

2531045			1995	FORD	LN8000	ACTIV	AVAIL	
2531084			1995	FORD	LN8000	ACTIV	AVAIL	
TOTAL UNITS:			2 ACTIVE	0 INACTIVE	0 RETIRED	0 ON ORDER		
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION								
PF3-EXIT PF7-PGUP			PF8-PGDN	PF9-JUMP	JUMP KEY: _			

TABLE MAINTENANCE

Option 3 is for Category Location Maintenance.

DTS7 04/15/03	KANSAS DEPARTMENT OF TRANSPORTATION CATEGORY MENU	DTOTMNU 08:39:08

1.	CATEGORY CROSS-REFERENCE
2.	CATEGORY / LOCATION CROSS REFERENCE
3.	CATEGORY / LOCATION MAINTENANCE
4.	CATEGORY MAINTENANCE - EQUIPMENT
5.	CATEGORY MAINTENANCE - RADIO EQUIPMENT
6.	CATEGORY MAINTENANCE - PUBLIC TRANSPORTATION
7.	CATEGORY MAINTENANCE - OFFICE EQUIPMENT
8.	CATEGORY MAINTENANCE - HIGHWAY PLANNING
9.	CATEGORY MAINTENANCE - SHOP EQUIPMENT
10.	CATEGORY MAINTENANCE - MATERIALS AND RESEARCH
11.	CATEGORY MAINTENANCE - BUILDINGS
12.	CATEGORY MAINTENANCE - BUILDING ATTACHMENTS
13.	CATEGORY MAINTENANCE - LAND
14.	CATEGORY MAINTENANCE - STORAGE AREAS
15.	CATEGORY MAINTENANCE - REST AREA
16.	CATEGORY MAINTENANCE - TOWER EQUIPMENT

: _ :

MSG : I0107 SELECT AN OPTION AND PRESS ENTER
PF3-EXIT

FP:

Anyone can inquire if the inventory type and category and location are known. In the Eq=Equipment Inventory the update of the Menu, Quantity Planned, and Comment Code may be made. Units total is brought in by the number of units for the category and location in the database.

DTS4 04/15/03	KANSAS DEPARTMENT OF TRANSPORTATION CATEGORY LOCATION MAINTENANCE	DTCLMNT 08:11:55

OPTIONS : I (I-INQUIRE A-ADD U-UPDATE D-DELETE)

<----- C A T E G O R Y L O C A T I O N C O N T R O L K E Y ----->						
TYPE	CLASS	SUBCLASS	CAPACITY	DISTRICT	AREA	SUBAREA
OF	CP	MICR	DESK	01	02	00

MENU :
QUANTITY PLANNED :
COMMENT CODE :
UNITS : 14

MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION
PF3-EXIT

TABLE MAINTENANCE

Options 4-16 are for category maintenance by Inventory. Inquiry may be made without security clearance. Add, update and delete must have the proper security clearance.

DTS7 04/09/03	KANSAS DEPARTMENT OF TRANSPORTATION CATEGORY MENU	DTOTMNU 10:02:49
1. CATEGORY CROSS-REFERENCE 2. CATEGORY / LOCATION CROSS REFERENCE 3. CATEGORY / LOCATION MAINTENANCE 4. CATEGORY MAINTENANCE - EQUIPMENT 5. CATEGORY MAINTENANCE - RADIO EQUIPMENT 6. CATEGORY MAINTENANCE - PUBLIC TRANSPORTATION 7. CATEGORY MAINTENANCE - OFFICE EQUIPMENT 8. CATEGORY MAINTENANCE - HIGHWAY PLANNING 9. CATEGORY MAINTENANCE - SHOP EQUIPMENT 10. CATEGORY MAINTENANCE - MATERIALS AND RESEARCH 11. CATEGORY MAINTENANCE - BUILDINGS 12. CATEGORY MAINTENANCE - BUILDING ATTACHMENTS 13. CATEGORY MAINTENANCE - LAND 14. CATEGORY MAINTENANCE - STORAGE AREAS 15. CATEGORY MAINTENANCE - REST AREA 16. CATEGORY MAINTENANCE - TOWER EQUIPMENT		
: _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

TABLE MAINTENANCE

Select Option 14 for Table Maintenance.

DTQB 04/15/03	KANSAS DEPARTMENT OF TRANSPORTATION INVENTORY MANAGEMENT MENU	DTIMMNU 10:32:34
1. EQUIPMENT MENU 2. COMMUNICATIONS EQUIPMENT MENU 3. PUBLIC TRANSPORTATION MENU 4. OFFICE EQUIPMENT MENU 5. HIGHWAY PLANNING MENU 6. SHOP EQUIPMENT MENU 7. MATERIALS AND RESEARCH EQUIPMENT MENU 8. BUILDINGS MENU 9. LAND MENU 10. STORAGE AREAS MENU 11. REST AREA MENU 12. ATTACHMENTS (OTHER THAN BUILDING) 13. CATEGORY MENU 14. INVENTORY TABLE MAINTENANCE MENU 15. PREVENTATIVE MAINTENANCE MENU		
: _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

TABLE MAINTENANCE

Options 1-3 are included in this Guide with the Equipment Section and provide examples of how the information is presented.

Option 4 – Allows Table ID Maintenance. Applicable tables used by Operations are included in this Guide by Subject Section., i.e. Shop Management.

```

DTTA          KANSAS DEPARTMENT OF TRANSPORTATION          DTIMTBL
04/15/03      INVENTORY TABLE MAINTENANCE MENU             10:52:58

1. WEEKLY EQUIPMENT CHARGES
2. MONTHLY EQUIPMENT CHARGES
3. LIFE TO DATE EQUIPMENT CHARGES
4. TABLE ID MAINTENANCE

: 4 :

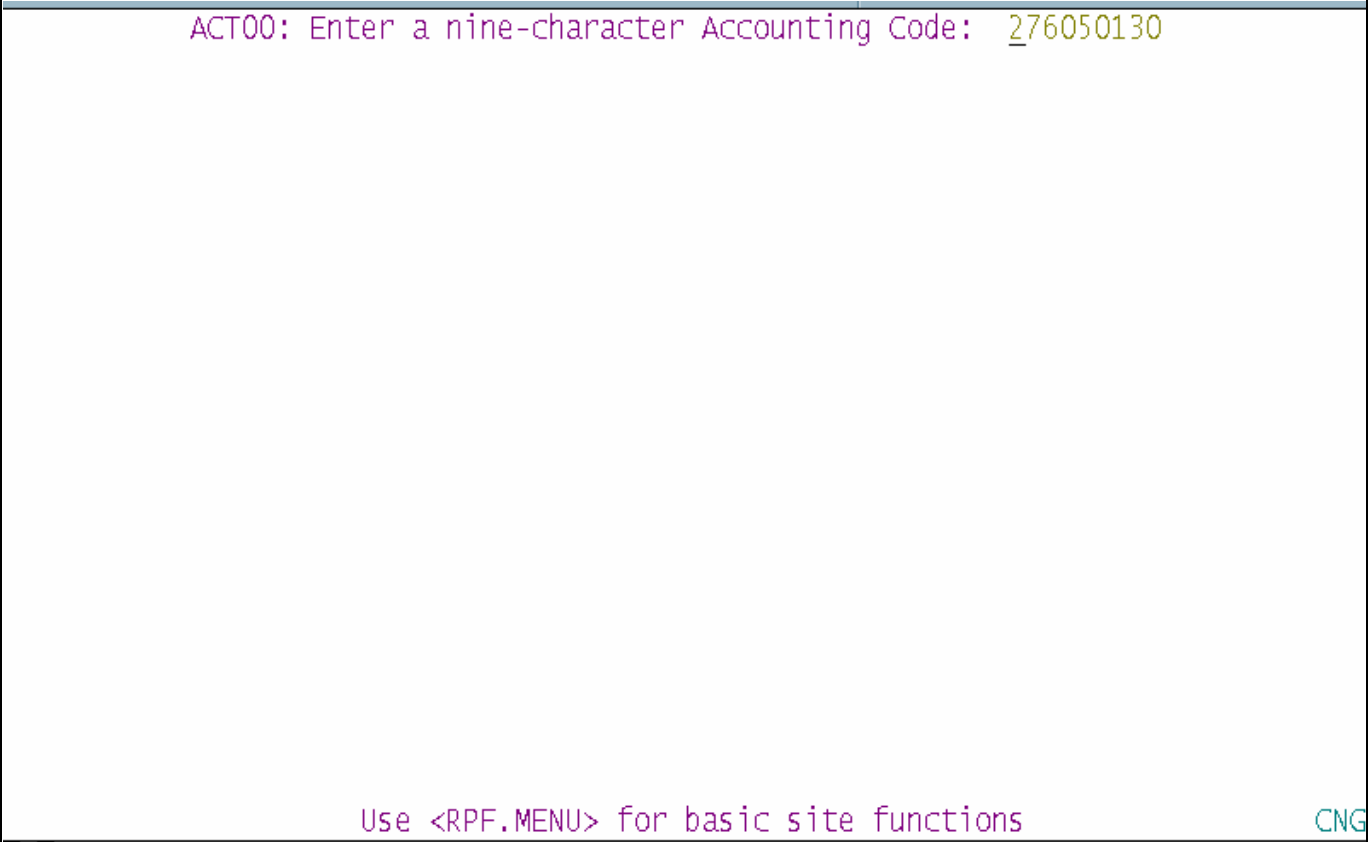
MSG : I0107 SELECT AN OPTION AND PRESS ENTER
PF3-EXIT          EP:

```

KDOT . MENU

The following screen will appear. The accounting code may be changed to coding for a Bureau or District the default is as shown.

Once you have completed the previous steps, the screen below will appear and you are now able to begin a session in ROSKAN.



ACT00: Enter a nine-character Accounting Code: 276050130

Use <RPF.MENU> for basic site functions

CNG

KDOT . MENU

BL7.KDOTMENU_

> THE KDOT MENU HAS ENDED. . . . HAVE A NICE DAY

>

>.....1.....2.....3.....4.....5.....6.....7.....

After BL7.KDOTMENU is keyed and the ENTER key pressed, the K.D.O.T RPF Menu Screen appears that allows report ordering as described in the following sections in this manual.

KDOT . MENU

The KDOT RPF MENU screen will appear as follows. Any selection from this screen proceeds to another menu screen which will allow selection by subject, for example selection 1 is the Maintenance section. This allows the drill down to the Maintenance Menu and selections for Maintenance Reports may be accomplished. Information about these main menu selections are covered as separate sections in this manual. If the information provided is not sufficient, additional training should be requested of the Systems Administrators. The Bureau of Computer Services can direct users to the proper personnel for further information.

After completing the report ordering required, use the PA2 key to return to the Roskan signon screen.

K.D.O.T. RPF MENU	
===== PAGE 1 OF 1	
PREVIOUS PAGE PF7/PF19	NEXT PAGE PF8/PF20
RETURN TO ROSCOE PA2	
CHOICE NO.	DESCRIPTION
=====	=====
1.	MAINTENANCE
2.	ADMINISTRATION
3.	INVENTORY MANAGEMENT
4.	SNICE AND WINTER INDEX
5.	WORKER'S COMP
6.	
7.	
8.	
9.	
10.	
=====	=====
ENTER YOUR CHOICE NUMBER HERE ==> _	
=====	

KDOT . MENU

It is necessary to key in del and off (delete and off) and pressing the enter key to return to the Welcome screen.

```
DEL  
OFF_
```

```
> THE KDOT MENU HAS ENDED. . . . HAVE A NICE DAY
```

```
>
```

```
>.....1.....2.....3.....4.....5.....6.....7.....
```

KDOT . MENU

REPORT PRINTING

JOB CARD SCREEN

When selections for a report have been completed, the JOBCARD screen appears. The user is required to complete the instructions in this section to obtain a printed report.

Jobcard Instructions

```

KANSAS DEPARTMENT OF TRANSPORTATION
=====
JOB CARD SCREEN

JOBNAME .... DTIM030          BUREAU NUMBER .... 05
PROGRAM .... 0130             NO. OF COPIES..... 01
USER NAME .. CNST/MT-HDQR     CLASS ..... 2

ESF PRINT ONLY:   VTAM DEST DT99PS01   HOLD   N
ENTER APPROPRIATE JOBCARD INFO--FIELDS DEFAULT AS SHOWN

PA2 TERMINATES THE SESSION

PRESS ENTER TO CONTINUE
```

These values can be changed or accepted as is, if all fields are required. When the value are as required by the user, press the ENTER key. If there are any problems, prompts will require correction. Jobcard parameters will default as shown when the ENTER key is pressed. The following discussion details the jobcard fields.

Jobname. This field defaults to the program name normally. The user may modify it.

Bureau Number. The bureau number will default to the user's bureau but may be altered.

Program. The program has a default, many are to 0130, but may be altered.

No. of Copies. The number of copies will default to 1, however, more than one may be requested.

User Name. Defaults to CNST&MT-HDQR or CNST&MT-DIST# in many cases, other defaults may appear and depend on the program the RPF supports. This field is used to determine where the

KDOT . MENU

output listing is to go. Please enter your name and location in this field to make routing much easier. Some printers serve many people and need the location of the user needs to be clearly identified.

Class. Valid classes are 2 and N. Default is class 2. Some programs may show other defaults. Class may be changed.

Print Destination. The print destination will be as directed by the job card to the print destination.

ESF Printing. Defaults to N. If changed to Y, the JCL will be built with the ESF options that are supplied. See ESF instructions before submitting and jobs to ESF. Documentation about ESF printing is available from the Bureau of Computer Services.

VTAM DEST. This is the printer VTAM address or the Remote ID to be changed to direct the ESF output.

HOLD. Defaults to N. If Y is selected, the user determines when the job is printed; otherwise the print goes directly to a printer.

If the options selected are accepted pressing the ENTER key displays the next screen. At this time the RPF program is paused and ROSKAN takes control. This screen is displayed to show what the RPF program had to create for the computer to be able to provide a report request.

KDOT . MENU

If ESF printing is N the following JCL will be displayed. There are now three options:

1. SAVE – key in SAVE and a name and press the ENTER key. The Jobcard will be saved in your directory under the name that you gave it. You will still be on the same screen with these same three options available. If you wish to leave the screen, press the PF9/PF21 key and you will be returned to the first screen for this report request.
2. DEL or DELETE. The RPF is now gone and no action takes place. PA2 to back out of the RFP.
3. SUB or SUBMIT. Sends commands that have been prepared by the user to the jobcard and will proceed with the instructions.

```
-
> SAVE, DELETE OR SUBMIT THE JOB. THEN PRESS PF9/PF21 TO CONTINUE.
> AWS()          SCRL FULL  COLS 00001 00072 PAU(BL7.DTIM030) A<ROS1>
> <...+...1....+...2....+...3....+...4....+...5....+...6....+...7..
..... ===== T O P =====
000001 //DTIM030 JOB ('2760501301##',05,20,30),'CNST/MT-HDQR',
000002 // CLASS=2,MSGCLASS=L,TIME=05
000003 /*JOBPARM PROCLIB=PROC02
000004 //TALLY OUTPUT DEFAULT=YES,DEPT='05',
000005 //      NAME='CNST/MT-HDQR',JESDS='ALL',
000006 //      WRITER=DT99PS02,DEST=ESF
000007 //STEPA EXEC SAS,REGION=4096K,WORK='40,20',
000008 //      OPTIONS='SORT=450 NOSOURCE NONOTES',TIME=15
000009 //DTVPLIB DD DSN=DT.DP.DB2.SAS.ACCESS,DISP=SHR
000010 //SASLOG DD UNIT=SYSDA,SPACE=(CYL,(80,30),,,ROUND)
000011 //SASLIST DD SUBSYS=(ESF,A,,
000012 //      'DT99PS01','STD',,
000013 //      'CNST/MT-HDQR',,
000014 //      ,,,01,,72),
000015 //      DCB=(BLKSIZE=133,LRECL=133,RECFM=FBA)
000016 //SYSIN DD *
000017 %LET SEL_DEST = 'DT99PS01';
```

INVENTORY MANAGEMENT

This is the first page of the menu. Key the number corresponding to the report you want to request.

Next press the <ENTER> key to continue.

```

                                INVENTORY MANAGEMENT SYSTEM MENU
                                ===== PAGE 1 OF 5

                                PREVIOUS PAGE PF7/PF19      NEXT PAGE PF8/PF20
                                RETURN TO PRIOR MENU PA2

CHOICE NO.                      DESCRIPTION
=====
1.    DTIM030/C GENERAL INVENTORY NOT INCL EQ
2.    DTIM030D DFM GENERAL INVENTORY
3.    DTIM030A GENERAL INVENTORY WORK SHEETS
4.    DTIM030B BUILDING INVENTORY
5.    DTIM030I GENERAL INVENTORY BY INVENTORY ACCOUNT
6.    DTIM030L LAND INVENTORY
7.    DTIM030T STORAGE AREA INVENTORY
8.    DTIM031  RADIO INVENTORY BY FULL DOT
9.    DTIM031A RADIO INVENTORY
10.   DTIM032  STATUS REPORT
=====
                                ENTER YOUR CHOICE NUMBER HERE ==> _
=====
```

This menu is more than one page. So pressing the PF8/ PF20 key will scroll forward through the pages. The PF7/ PF19 key will scroll backwards.

The choice numbers will change ten at a time from page to page. You can key in any (valid) choice number on any screen and then press the <ENTER> key to go directly to that process. The meaning of "valid choice" is a number between one and the maximum number of choices active. If an invalid choice is entered the message "INVALID SELECTION..TRY AGAIN" shows. PF8 to reach the next menu screen. To end this process, press the PA2 key, which will scroll backwards out of the KDOTMENU menu.

INVENTORY MANAGEMENT

This is the second screen of inventory report choices.

INVENTORY MANAGEMENT SYSTEM MENU		
===== PAGE 2 OF 4		
PREVIOUS PAGE PF7/PF19		
NEXT PAGE PF8/PF20		
RETURN TO PRIOR MENU PA2		
CHOICE NO.	DESCRIPTION	
=====	=====	
11.	DTIM034	FISCAL INVENTORY
12.	DTIM035	INVENTORY DETAIL WITH ATTACHMENTS
13.	DTIM035B	INVT DETAIL WITH ATTACHMENTS - BUILDING
14.	DTIM036	INVENTORY REPLACEMENT WORKSHEET
15.	DTIM037	VEHICLE CROSS-REFERENCE
16.	DTIM038/A	EQUIPMENT INVENTORY
17.	DTIM052B	BUILDING ATTACHMENT RETIREMENT
18.	DTIM056	CATEGORY LIST BY INVENTORY TYPE
19.	DTIM057	BUILDING UTILIZATION LIST
20.	DTIM151	BUILDING IMPROVEMENTS REPORT
=====		
ENTER YOUR CHOICE NUMBER HERE ==> _		
=====		

INVENTORY MANAGEMENT

This is screen three of inventory choices.

```

                                INVENTORY MANAGEMENT SYSTEM MENU
                                ===== PAGE 3 OF 5

                                PREVIOUS PAGE PF7/PF19      NEXT PAGE PF8/PF20
                                RETURN TO PRIOR MENU PA2

CHOICE NO.      DESCRIPTION
=====
    21.  DTIM0153  BUILDING SPACE INVENTORY
    22.  DTIMS16   EQUIPMENT PLAN BY LOCATION
    23.  DTIMS17A  EQUIPMENT PLAN BY DIST/CATEG
    24.  DTRA001   COMMUNICATION ID NUMBER
    25.  DTRA002   COMMUNICATION MOBILE
    26.  DTRA003   BASE STATION & TEST EQUIP.
    27.  DTIMR39   INVENTORY LOCATION CHANGE
    28.  DTIM30BI  INVENTORY AMOUNT BY INVT ACCOUNT
    29.  DTIMS20   INVENTORY BUILDING BY INVENTORY LAND
    30.  DTIMR41A  CAPITAL CONSUMABLE BY DOT
=====
                                ENTER YOUR CHOICE NUMBER HERE ==> _
=====
```

INVENTORY MANAGEMENT

This is screen four of choices for inventory and is the final selection screen for inventory to date.

```

                                INVENTORY MANAGEMENT SYSTEM MENU
                                ===== PAGE 4 OF 4

                                PREVIOUS PAGE PF7/PF19      NEXT PAGE PF8/PF20
                                RETURN TO PRIOR MENU PA2

CHOICE NO.                      DESCRIPTION
=====
31.    DTIMR41A  CAPITAL CONSUMABLE BY DOT
32.    DTIMR41B  CAPITAL CONSUMABLE BY STOCK
33.    DTIM33AE  EQ INVENTORY SUMMARY BY AREA
34.    DTIM30SR  REST AREA GENERAL INVENTORY
35.    DTIMS040  REST AREA SERVICES REPORT
36.    DTIMS03   EQ OFF-ROAD DIESEL USED
37.    DTIMS04   REGISTERED VEHICLES REPORT
38.    DTSR010   ROADSIDE FACILITIES REPORT
39.    DTIMS05   EQUIPMENT BY SERIAL NUMBER
40.    DTIMS07   TOWER LOCATION REPORT REQUEST
=====
                                ENTER YOUR CHOICE NUMBER HERE ==> _
=====
```


INVENTORY MANAGEMENT

INVENTORY MANAGEMENT SYSTEM MENU	
===== PAGE 5 OF 5	
PREVIOUS PAGE PF7/PF19 NEXT PAGE PF8/PF20	
RETURN TO PRIOR MENU PA2	
CHOICE NO.	DESCRIPTION
=====	=====
41.	DTIMS42 INVENTORY PURCHASED BY FY
42.	DTIMS08 RADIO BY SERIAL NUMBER
43.	
44.	
45.	
46.	
47.	
48.	
49.	
50.	
=====	
ENTER YOUR CHOICE NUMBER HERE ==> _	
=====	

This completes the screens of selection criteria. The Table of Contents for this section gives some brief information about each report, however, each report listed has a segment by report number that further describes how to order the report. Please note the selection and sort criteria are limited to the example shown. There are many combinations that can provide useful information. The usefulness of these reports is dependent on the need of the user and the results are dependent on the experience or training of the user. Ask your supervisor for training as needed.

INVENTORY MANAGEMENT

(DTIM030/DTIM030C) GENERAL INVENTORY

This report provides information about KDOT Capital Inventory equipment units by type, location and cost.

This selection request is for all dump trucks in District 1, Area 2 sorted by DOT number.

If the 2 line report is requested it is a 30C report which includes the fields of Category and Inventory Account. The 30 report is a one-line report that requires the inventory account to be the first sort.

Web reports available for 30C are Inventory Types, EQ, RA, HP, SP, OF, PT, MT OR TW, for requesting reports go to each Inventory Type in KDOTMENU.

The screenshot shows a web browser window with the address bar displaying <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW30e.HTML>. The page title is "DTIM030/DTIM030C EQUIPMENT INVENTORY REPORT REQUEST". The form contains the following fields and controls:

FIELD NAME	VALUE	SORT ORDER	SORT DIRECTION
DISTRICT	01		
AREA / DEPT	02		
SUBAREA	ALL		
CLASS	TK		
SUBCLASS	DUMP		
CAPACITY	ALL		
INVENTORY ACCOUNT	ALL	01	
DOT NUMBER		02	
UNIT STATUS			
UNIT STATUS DATE			
UTILITY STATUS	ALL		
FUND			
LEASED			
CONDITION	ALL		
REPLACEMENT YR	ALL		
MODEL YEAR	ALL		
MAKE	ALL		
END DATE	May 30 2007		
LINE FORMAT	2		

Below the form, there is a red error message: "(IF 1 IS SELECTED INVENTORY ACCOUNT SORT ORDER NEEDS TO BE 1)". Below that, a note in parentheses reads: "(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)". At the bottom of the form, there are "SUBMIT" and "CLEAR" buttons, and a link that says "Help or contact tomk@kdot.org". The browser's status bar at the bottom indicates "Local intranet".

Leaving a Select Value blank picks everything for that value. For example, ordering a 30 report for EQ with no other selection would create a large amount of (but may be necessary) paper. Some values used together may not select anything. If selections made are in error an edit rule is shown. Values and sorts produce report information only when the information is a part of an inventory type's database of information.

SELECT VALUES ONLY

INVENTORY TYPE: Mandatory; may be EQ, RA, HP, SP, OF, PT, MT or TW. Place an XX in the inventory type field and press ENTER, all inventory types available for selection will be shown.

LOCATION:

DISTRICT 0 = Headquarters, 1-6

AREA/DEPT Any number (this is not verified). May be used for a Bureau i.e. 09=Materials.

SUBAREA Any number (this is not verified). May be used for a Section of a Bureau in HDQ.

Valid categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY: This example is for EQ.

CLASS --- Any valid Category class (e.g. TK).

SUBCLASS --- Any valid Category subclass (e.g. DUMP).

CAPACITY --- Any valid Category capacity (e.g. MEDY).

Class, Subclass or Capacity may be used individually and broaden the report capability, for example using Class TK provides a list of all trucks. Using Subclass Dump provides a listing of all dump trucks and using Capacity MEDY provides a listing of all medium duty dump trucks within the confines of other selections such as location. When all three are given as a "CATEGORY" it is verified against the Category table.

INVENTORY ACCOUNT the last three digits of any accounting code designated by KDOT's CM2 Coding Manual as an Inventory Account. 4604 is listed as Inventory, Road Equipment.

KDOT'S INVENTORY ACCOUNTS

4601 Inventory, Buildings

4602 Inventory, Office Equipment

4603 Inventory, Shop Equipment

4604 Inventory, Road Equipment

4605 Inventory, Miscellaneous Road Equipment

4607 Inventory, Engineering Equipment

4610 Inventory, Radio Equipment (includes Towers)

4611 Inventory, Highway Planning

4801 Inventory, Land for KDOT Buildings

UNIT STATUS - BLANKS, ACTIV, INACT, ORDER or RETIR.

If Unit Status is not chosen, all records with a Status of ACTIV, INACT or ORDER will be selected.

UTILITY STATUS - AVAIL, RPAIR, SEASN, RPLAC apply to Unit Status of ACTIV or INACT. For example: ACTIV or INACT Unit Status may have AVAIL Utility Status.

UTILITY STATUS - SP-DT and SP-SS apply to **INACT** Unit Status **ONLY as they are designations for Surplus Inventory Items**. This should allow users to identify what is surplus without changing the subarea to 88 or 99 to identify units leaving service.

UTILITY STATUS - RP-TD, RP-SD, RP-JK, RP-LT, RP-DN, or RP-ST RP-SU apply to **RETIR** Unit Status **ONLY**.

If Unit Status is not chosen and the Utility Status is one of the following: AVAIL, RPAIR, SEASN OR RPLAC then Unit Status will default to ACTIV.

When .Unit Status is not chosen and Utility Status is one of the following: RP-TD, RP-SD, RP-K, RP-LT, RP-DN, RP-ST OR RP-SU then Unit Status will default to RETIR. If Utility Status of SP-DT or SP-SS is chosen, only Unit Status of INACT is allowed. There is no Utility Status for ORDER Unit Status.

Note: (PT equipment does not have a Utility Status).

CONDITION. 1 = New/Like new, 2 = Above avg., 3 = Avg., 4 = Below avg., 5 = Poor or Marginal. This information will be provided by the report only if it has been entered into the data base for the Inventory Type. Equipment, Shop and Office are three inventory types that have fields designated for Condition Code.

REPLACEMENT YEAR From 1930 thru 9999. Available only for inventory types with Replacement Year as a part of their database of information. Examples: Radio and Tower do not have Replacement Year information.

MAKE. Manufacturer's name (e.g. Ford). Select and sort produces information only when entered.

END REPORT DATE. A date between 1-1-1930 and the current date.

LINE FORMAT. 1 = one-line format; 2 = two-line format. 2 line
Radio Sort Full Dot **Y** is the default option to sort the entire Dot Number for RA inventory types only. If **N** is chosen, then the first digit of the Dot Number will be excluded from the sort.

Sort order field(s); 1 to 14 in any order or left blank. In this example, the DOT NUM is a default sort. If the user needs the information grouped by Location the sort may be statewide for Dump Trucks and the District would be the 1st sort, Area the 2nd sort and sub-area the 3rd sort. If the sub-class for dump trucks is important to the user, make it the 1st sort. If make of Dump Trucks is required, then make could be the 1st sort and the listing would be alpha listed by make. Multiple sorts are available for one report when the user has determined how the information is needed. Sort by DOT NUM could become the 4th sort or the 14th sort.

Sort direction field(s): Ascending or Descending (defaults to ascending if left blank). Press **<ENTER>** when all fields have been entered. You will be prompted to correct any errors.

This report may be ordered from Roskan. The following instructions apply to the Roskan Version. If there are no errors, the "jobcard" screen will appear next for KDOT MENU reports on the mainframe. If your options are accepted, after pressing the <ENTER> key, you will see a Jobcard Screen. For additional information about the job card see the Report Printing section of this manual. The DTIM030 report is available on KDOT WEB and eliminates the "jobcard".

Example report is next. There are many selections and sorts that may be used for the General Inventory Report that will produce different reports. The leading page of the report will list selections. Experience and/or training may be needed to achieve desired results.

The example report was produced from KDOT WEB.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM030, May 30, 2007, TIME 9:14:30, GENERAL INVENTORY LIST, PAGE 3

EQUIPMENT INVENTORY		INVENTORY TYPE = EQ		PERIOD ENDING DATE = 30MAY2007													
DOT	CURRENT	CATEGORY	DESCRIPTION	INVT	ACCT	YEAR	MAKE	MODEL	UNIT	STAT	DATE	RPLC	YEAR	POV	NUMBER	POV	DATE
NUMBER	LOCATION																
2641096	01-02-02 TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM	93913.00	RESPONSIBLE PERSON EMPORIA	604	2006	IHC	7400		ACTIV	09/20/06	-100	2006	0334134	09/18/06			LEASED N
ACQUISITION COST:																	
2641097	01-02-02 TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM	98089.00	RESPONSIBLE PERSON EMPORIA	604	2006	IHC	7400	SFA	ACTIV	01/30/07	-100	2006	3178110	05/08/06			LEASED N
ACQUISITION COST:																	
2641098	01-02-04 TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM	81069.00	RESPONSIBLE PERSON LAWRENCE	604	1999	IHC	4900		ACTIV	04/07/99	-100	1999	1162080	07/16/98			LEASED N
ACQUISITION COST:																	
2641107	01-02-03 TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM	98089.00	RESPONSIBLE PERSON ESKRIDGE	604	2006	IHC	7400	SFA	ACTIV	01/30/07	-100	2006	3178110	05/08/06			LEASED N
ACQUISITION COST:																	
2641126	01-02-04 TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM	98089.00	RESPONSIBLE PERSON EMPORIA	604	2006	IHC	7400		ACTIV	06/20/06	-100	2006	0280085	01/09/06			LEASED N
ACQUISITION COST:																	

NUMBER OF RECORDS READ IS 21

TOTAL COST OF LISTED INVENTORY IS \$ 1,837,832.35

INVENTORY MANAGEMENT

(DTIM050O) GENERAL INVENTORY w/POV INFORMATION

This report provides information about KDOT Capital Inventory Purchase Order Voucher and POV Date and Amount. This selection request is for all computers in District 1 Area 2. DTIM050 is available for Land, Highway Planning, Shop Equipment, Office Equipment, Materials Equipment and Towers. As shown on the example report fields POV Number and POV Date are provided. This is report should aid users in balancing the Capital Inventory cost with actual cash expenditures.

The screenshot shows a web browser window with the address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW50E.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is labeled "Kdot Search:" with a "search" button and a link to "Advanced Search".

The main section is titled "DTIM050E EQUIPMENT INVENTORY REPORT REQUEST". It contains a form with the following fields and options:

FIELD NAME		SORT ORDER	SORT DIRECTION
DISTRICT	01		
AREA / DEPT	02		
SUBAREA	ALL		
CLASS	cp		
SUBCLASS	ALL		
CAPACITY	ALL		
INVENTORY ACCOUNT	ALL	01	
DOT NUMBER		02	
UNIT STATUS			
UNIT STATUS DATE			
UTILITY STATUS	ALL		
CONDITION	ALL		
REPLACEMENT YR	ALL		
MODEL YEAR	ALL		
MAKE	ALL		
END DATE	July 10 2007		

Below the form, a note states: "(* * * * TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE * * * *)".

SELECT VALUES ONLY

Location: DISTRICT 0 = Headquarters, 1-6 AREA/DEPT Any number (this is not verified). May be used for a Bureau i.e. 09=Materials, SUBAREA Any number (this is not verified). May be used for a Section of a Bureau in HDQ

Valid categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY: This example is for CP. CLASS --- Any valid Category class may be selected.

Class, Subclass or Capacity may be used individually and broaden the report capability.

UNIT STATUS - BLANKS, ACTIV, INACT, ORDER or RETIR.

If Unit Status is not chosen, all records with a Status of ACTIV, INACT or ORDER will be selected.

UTILITY STATUS - AVAIL, RPAIR, SEASN, RPLAC apply to Unit Status of ACTIV or INACT. For example: ACTIV or INACT Unit Status may have AVAIL Utility Status. UTILITY STATUS - SP-DT and SP-SS apply to **INACT** Unit Status **ONLY as they are designations for Surplus Inventory Items**. This should allow users to identify what is surplus without changing the subarea to 88 or 99 to identify units leaving service.

UTILITY STATUS - RP-TD, RP-SD, RP-JK, RP-LT, RP-DN, or RP-ST RP-SU apply to **RETIR** Unit Status **ONLY**.

If Unit Status is not chosen and the Utility Status is one of the following: AVAIL, RPAIR, SEASN OR RPLAC then Unit Status will default to ACTIV.

When Unit Status is not chosen and Utility Status is one of the following: RP-TD, RP-SD, RP-K, RP-LT, RP-DN, RP-ST OR RP-SU then Unit Status will default to RETIR. If Utility Status of SP-DT or SP-SS is chosen, only Unit Status of INACT is allowed. There is no Utility Status for ORDER Unit Status. Note: (PT equipment does not have a Utility Status).

MAKE. Manufacturer's name.

END REPORT DATE. A date between 1-1-1930 and the current date.

Sort order field(s); 1 to 11 in any order or left blank. In this example, the DOT NUM is a default sort. If the user needs the information grouped by Location the sort may be statewide. Multiple sorts are available for one report when the user has determined

how the information is needed. Sort by DOT NUM could become the 4th sort or the 11th sort.

The example report was produced from KDOT WEB.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM0500, Jul 5, 2007, TIME 10:51:18, OFFICE INVENTORY LIST, PAGE 2

OFFICE EQUIPMENT INVENTORY INVT ACCT = 602 PERIOD ENDING DATE = 05JUL

DOT NUMBER	CURRENT LOCATION	DESCRIPTION	YEAR MAKE	MODEL	UNIT STAT	STAT DATE	POV NUMBER	POV DATE	POV AMOUNT
014545	01-00-00	LAPTOP CHASSIS EXPANSION	1998	COMPQ		ACTIV 11/17/98	0128807	11/17/98	543.00
014600	01-00-00	LAP TOP COMPUTER	1999	COMPQ ARMADA 1700		ACTIV 02/23/99	0128824	01/13/99	2928.00
014900	01-00-00	HAND HELD PC	2001	COMPQ IPAQ H3670		ACTIV 08/02/01	0074344	06/28/01	741.00
014927	01-00-00	COMPUTER,MICRO DESK TOP	2001	COMPQ DESKPRO EN		ACTIV 11/19/01	0093063	11/09/01	1483.00
014944	01-00-00	LAP TOP COMPUTER	2002	COMPQ EVO N180		ACTIV 02/12/02	1035900	01/28/02	2411.00
015026	01-00-00	COMPUTER NOTEBOOK	2002	COMPQ EVO N1000C		ACTIV 01/30/03	0141613	08/11/02	1991.00
015034	01-00-00	COMPUTER NOTEBOOK	2002	COMPQ EVO N1000C		ACTIV 01/30/03	0141613	08/11/02	1991.00
015048	01-00-00	COMPUTER NOTEBOOK	2002	COMPQ EVO N1000C		ACTIV 01/30/03	0141613	08/11/02	1991.00
015073	01-00-00	COMPUTER,MICRO DESK TOP	2003	COMPQ EVO W4000		ACTIV 01/23/03	0150862	12/19/02	1909.00
015133	01-00-00	COMPUTER NOTEBOOK	2003	COMPQ HP NX9010		ACTIV 12/08/03	0197716	11/14/03	1618.00
015137	01-00-00	COMPUTER NOTEBOOK	2003	COMPQ HP NX9010		ACTIV 12/08/03	0197716	11/14/03	1618.00
015161	01-00-00	LAP TOP COMPUTER	2003	HP NX9010		ACTIV 02/02/04	0199155	12/11/03	2008.00
015162	01-00-00	LAP TOP COMPUTER	2003	HP NX9010		ACTIV 02/02/04	0199155	12/11/03	2008.00
015171	01-00-00	COMPUTER,MICRO DESK TOP	2003	HP KW4100		ACTIV 02/02/04	0199155	12/11/03	1844.00
105077	01-00-00	COMPUTER,MICRO DESK TOP	2005	HP DC7100 CMT		ACTIV 02/15/05	0254907	02/16/05	1094.00
106108	01-00-00	LAP TOP COMPUTER	2006	HP NC6220		ACTIV 06/19/06	0296982	04/05/06	1706.00
106146	01-00-00	USB LINK	2006	APEX		ACTIV 05/03/06	0316081	05/03/06	689.00
106147	01-00-00	USB LINK	2006	APEX		ACTIV 05/03/06	0316081	05/03/06	689.00
106148	01-00-00	USB LINK	2006	APEX		ACTIV 05/03/06	0316081	05/03/06	689.00

NUMBER OF RECORDS READ IS 19

TOTAL COST OF LISTED INVENTORY IS \$
TOTAL POV AMOUNT \$

The printing of this report should be changed to landscape to get complete report.

Inventory Management

(DTIM030A) GENERAL INVENTORY

The 30A report has the same selections as the 30 but provides a serial number field and drops the POV number and POV Date fields.

This selection request is for EQ=Equipment in District 2 Area 4, for Category TK, Dump, Medy, Account 604, only ACTIV units that will be sorted by DOT NUMBER. On the Web reports select inventory type first from KDOT Menu - Inventory Types EA, RA, HP, SP, OF, PT AND MT have a separate report.

The screenshot shows a web browser window with the URL <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW30AE.HTML>. The page features the KDOT Intranet logo and a navigation menu with links to Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is located at the top right. The main content area is titled "DTIMW30A EQ GENERAL INVENTORY REPORT REQUEST" and contains two columns of selection fields. The left column lists various fields with their corresponding selection values: DIST/HQ (02), AREA/DEPT (04), SUBAREA/UNIT (ALL), CLASS (TK), SUBCLASS (DUMP), CAPACITY (ALL), INVENTORY ACCOUNT (604), DOT NUMBER (blank), UNIT STATUS (ACTIV), UNIT STATUS DATE (blank), UTILITY STATUS (ALL), CONDITION (ALL), REPLACEMENT YR (ALL), MODEL YR (ALL), MAKE (ALL), and POV YEAR (blank). The right column lists the same fields with their corresponding sort order values: DIST/HQ (blank), AREA/DEPT (blank), SUBAREA/UNIT (blank), CLASS (blank), SUBCLASS (blank), CAPACITY (blank), INVENTORY ACCOUNT (blank), DOT NUMBER (01), UNIT STATUS (blank), UNIT STATUS DATE (blank), UTILITY STATUS (blank), CONDITION (blank), REPLACEMENT YR (blank), MODEL YR (blank), MAKE (blank), and POV YEAR (blank). Below the selection fields, there is a section for "OR END DATE" with a date picker set to May 30, 2007. A note states: "IF POV YEAR IS SELECTED THEN THE END DATE WILL BE IGNORED". At the bottom, there is a disclaimer: "(* ** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE * **)", a "SUBMIT" button, a "CLEAR" button, and a link to "Help or contact tomb@ksdot.org".

FIELD NAME	Selection	SORT ORDER
DIST/HQ	02	
AREA/DEPT	04	
SUBAREA/UNIT	ALL	
CLASS	TK	
SUBCLASS	DUMP	
CAPACITY	ALL	
INVENTORY ACCOUNT	604	
DOT NUMBER		01
UNIT STATUS	ACTIV	
UNIT STATUS DATE		
UTILITY STATUS	ALL	
CONDITION	ALL	
REPLACEMENT YR	ALL	
MODEL YR	ALL	
MAKE	ALL	
POV YEAR		

OR END DATE May 30 2007

IF POV YEAR IS SELECTED THEN THE END DATE WILL BE IGNORED

(* ** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE * **)

SUBMIT CLEAR

Help or contact tomb@ksdot.org

Leaving a Select Value blank picks everything for that value. For example, ordering a 30A report for EQ with no other selection would create a large amount of paper. Some values used together may not select anything. If selections made are in error an edit rule is shown. Values and sorts produce report information only when the information is a part of an inventory type's database of information. In other words, if it hasn't been entered, it can't be retrieved.

Inventory Management

SELECT VALUES ONLY

INVENTORY TYPE Mandatory; may be EQ, RA, HP, SP, OF, PT or MT.

LOCATION:

DISTRICT 0 = Headquarters, 1-6 = District.

AREA/DEPT Any number (this is not verified). May be used for Bureau Designation.

SUBAREA Any number (this is not verified). May be used for Section of a Bureau in HDQ.

Check for a valid category by ordering the 56 report from KDOTMENU or Web report Capital Inventory Category List; DTIMW004 by Inventory Type.

CATEGORY: This example is EQ.

CLASS --- Any valid Category class (e.g. TK).

SUBCLASS --- Any valid Category subclass (e.g. DUMP).

CAPACITY --- Any valid Category capacity (e.g. MEDY).

When all three are given as a "CATEGORY" it is verified against the Category table.

INVENTORY ACCOUNT is the last three digits of any accounting code designated by KDOT's CM2 Coding Manual as an Inventory Account. 4604 is listed as Inventory, Road Equipment. A short list is included with instructions for the 30/30c report.

UNIT STATUS – BLANKS, ACTIV, INACT, ORDER or RETIR.

If Unit Status is not chosen, all records with a Status of ACTIV, INACT or ORDER will be selected.

UTILITY STATUS - AVAIL, RPAIR, SEASN, RPLAC apply to Unit Status of ACTIV or INACT. For example: ACTIV or INACT Unit Status may have AVAIL Utility Status.

UTILITY STATUS - SP-SS and SP-DT apply to **INACT** Unit Status **ONLY as they are designations for Surplus Inventory Items**. This should allow users to identify what is surplus without changing the sub-area to 88 or 99 to identify units leaving service.

UTILITY STATUS - RP-TD, RP-SD, RP-JK, RP-LT, RP-DN, RP-ST or RP-SU apply to **RETIR** Unit Status **ONLY**.

If Unit Status is not chosen and Utility Status is one of the following: AVAIL, RPAIR, SEASN or RPLAC then Unit Status will default to ACTIV.

If Unit Status is not chosen and Utility Status is one of the following: RP-TD, RP-SD, RP-JK, RP-LT, RP-DN, RP-ST OR RP-SU, then Unit Status will default to RETIR.

If Utility Status of SP-DT or SP-SS is chosen, only Unit Status of INACT is allowed.

Inventory Management

DTIM033 - INVENTORY SUMMARY

The DTIM033 report summarizes by category the amount of inventory in each district that is in an ACTIV, INACT and ORDER unit status. In addition, if EQ is the inventory type that is selected, the report will also list the number of units allowed in the equipment PLAN and MENU. The output is sorted by category in ascending order with the district amounts in columns. This report is mainly used during budget preparation process.

Below is an example of the report request screen with some specified selection criteria. If you leave a Select Value blank for a Field Name it picks up everything in that field. A page from the actual report for this request is also included to show you the output content and format for the given selection parameters. EQ is the only inventory type with a report on the Web. Other types need to be ordered through Roskan.

The screenshot shows a web browser window titled "Kansas Department of Transportation - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation". The address bar shows the URL: <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW33E.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is labeled "Kdot Search:" with a "search" button and a link to "Advanced Search".

The main heading is "DTIMW33 EQUIPMENT SUMMARY REPORT REQUEST". Below it, there are input fields for various criteria:

- FIELD NAME: (blank)
- DISTRICT: 04
- CLASS: TK
- SUBCLASS: (blank)
- CAPACITY: (blank)
- INVENTORY ACCOUNT: (blank)
- MODEL YEAR: (blank)
- MAKE: (blank)

Below the input fields are "SUBMIT" and "CLEAR" buttons. A note states: "Note: This report runs for approximately 2(two) minutes." Below this, a message reads: "This report is most effective for Equipment meter readings but will report on all equipment for a location." At the bottom, there is a footer with links: KDOT Home, Employee Info, Email, Help-Site Index, IT Tech Support, KDOT Links, What's New, and PDF Help. A final note says: "If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#)."

Inventory Management

► Report Request Screen Selection Guidelines

INVENTORY TYPE: Mandatory; may be EQ, RA, HP, SP, OF, PT, MT or TW. Place an XX in the inventory type field and press ENTER and all inventory types available for selection will be shown.

DISTRICT: Headquarters = 0, Districts = 1-6

CLASS: Any valid category class (e.g. TK).

SUB-CLASS: Any valid category subclass (e.g. DUMP).

CAPACITY: Any valid category capacity (e.g. MDTD).

*Category = Class, Sub-class and Category
(Valid categories are available from the KDOTMENU 56 report or the web report Capital Inventory Category List, DTIMW004 by Inventory Type.)

MAKE: Manufacturer's name (e.g. Ford).

MODEL YEAR: Only a sort option, not a selection option.

INVENTORY ACCOUNT: The last three digits of any accounting code is designated by KDOT's CM2 Coding Manual as an Inventory Account. 601 = buildings; 602 = office equipment; 603 = shop equipment; 604 = road equipment; 605 = miscellaneous road equipment; 607 = engineering equipment; 610 = radio equipment (includes towers); 611 = highway planning; and 801 = land for KDOT buildings.

This report is available through Roskan. The following information applies to the Roskan version. Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and print instructions are in another section of this manual.

An Example Report from KDOT WEB is next.

Inventory Management

There is no Utility Status for ORDER Unit Status.

Note: (PT equipment does not have a Utility Status).

CONDITION. 1 = New/Like new, 2 = Above avg., 3 = Avg., 4 = Below avg., 5 = Poor or Marginal. This information will be provided by the report only if it has been entered into the data base of the Inventory Type. Equipment, Shop and Office are three inventory types that have fields designated for Condition Code.

REPLACEMENT YEAR. From 1930 thru 9999. Available only for inventory types with Replacement Year as a part of their database of information. Examples: Radio and Tower do not have Replacement Year information.

MAKE. Manufacturer's name (i.e. Ford) selects only Fords. Make may also be a sort if the users require the information presented with make as the main selection. An example, if make were the selection and the sort was 1, the report would list make first and then DOT number statewide if location or category were not a part of the selection. Makes would be listed first in alphabetical order then by DOT Number.

END REPORT DATE. A date between 1-1-1930 and the current date.

RADIO SORT FULL DOT -- **Y** is the default option to sort the entire Dot Number for RA inventory types only. If **N** is chosen, then the first digit of the Dot Number will be excluded from the sort.

Sort order field(s); 1 to 12 in any order or left blank. In this example, the DOT NUM is a default sort. If the user needs the information grouped by Location the sort may be statewide for Dump Trucks and the District would be the 1st sort, Area the 2nd sort and sub-area the 3rd sort. If the subclass for dump trucks is important to the user, make it the 1st. If make of Dump Trucks is required, then make could be the 1st sort and the listing would be alpha listed by make. Multiple sorts are available for one report when the user has determined how the information is needed. Sort by DOT NUM could become the 4th sort. Changing the sort order does not change where the information appears on the report, it simply changes the order it is printed out by DOT number.

Sort direction field(s): Ascending or Descending (defaults to ascending if left blank).

This report may be ordered from Roskan. The following instructions apply to the Roskan ordered Report. If your options are accepted, after pressing the <ENTER> key, you will see a Jobcard Screen. For additional information about the job card see the Report Printing section of this manual. Example report is next. There are many selections and sorts that may be used for the General Inventory Report that will produce different reports. Experience and/or training may be needed to achieve desired results. Limiting the information selected allows the user to gain experience without producing large reports. For example, select a district, area, and subarea rather than a district or one category of equipment for a location.

The example report shown was produced from KDOT WEB.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM030A, May 30, 2007, TIME 9:21:57, GENERAL INVENTORY LIST, PAGE 3

REPORT SEQUENCE = DOTNO

INVENTORY TYPE = EQ PERIOD ENDING DATE = 30MAY2007

DOT NUMBER	CURRENT LOCATION CATEGORY	DESCRIPTION	INVT ACCT YR MAKE MODEL NO	UNIT STAT DATE	UTIL STAT	SERIAL NUMBER
2632140	02-04-03 TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM		604 01 STERL LT-7501	ACTIV 07/31/01	AVAIL	2FZHATAKXIAH88850
	RESPONSIBLE AGENCY: 276 RESP PERSON: MPLS S/A		ACQUISITION COST: 85680.77	POV NUMBER: 0215901	POV DATE: 20JUL00	
2632150	02-04-05 TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM		604 01 STERL LT-7501	ACTIV 07/31/01	AVAIL	2FZHATAKXIAH88851
	RESPONSIBLE AGENCY: 276 RESP PERSON: LINDSBORG S/A		ACQUISITION COST: 85680.77	POV NUMBER: 0215901	POV DATE: 20JUL00	
2632184	02-04-05 TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM		604 06 STERL LT 7500	ACTIV 10/11/05	AVAIL	2FZHATDCX6AU46601
	RESPONSIBLE AGENCY: 276 RESP PERSON: LINDSBORG S/A		ACQUISITION COST: 88661.00	POV NUMBER: 0213796	POV DATE: 16JUN05	
2642024	02-04-00 TK/DUMP/TAND TRUCK,HVDY DUMP,TAND AXLE		604 06 IHC 7500SFA 6X4	ACTIV 09/06/05	AVAIL	1HTWPAZT96J128042
	RESPONSIBLE AGENCY: 276 RESP PERSON: AREA 4 CREW		ACQUISITION COST: 98540.00	POV NUMBER: 0228050	POV DATE: 30JUL04	
2642067	02-04-04 TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM		604 07 IHC 7400 SFA 6X4	ACTIV 03/07/07	AVAIL	1HTWHAARXJ443284
	RESPONSIBLE AGENCY: 276 RESP PERSON: SALINA S/A		ACQUISITION COST: 92449.00	POV NUMBER: 0328231	POV DATE: 24AUG06	
2642077	02-04-02 TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM		604 07 IHC 7400 SFA 6X4	ACTIV 03/07/07	AVAIL	1HTWHAAR47J443264
	RESPONSIBLE AGENCY: 276 RESP PERSON: ELLSWORTH S/A		ACQUISITION COST: 92449.00	POV NUMBER: 0328231	POV DATE: 24AUG06	
2642087	02-04-05 TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM		604 07 IHC 7400 SFA 6X4	ACTIV 04/23/07	AVAIL	1HTWHAAR27J443294
	RESPONSIBLE AGENCY: 276 RESP PERSON: LINDSBORG S/A		ACQUISITION COST: 92449.00	POV NUMBER: 0328231	POV DATE: 24AUG06	
2642096	02-04-05 TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM		604 97 IHC 4900	ACTIV 02/12/97	AVAIL	1HTSHAAR3VH452489
	RESPONSIBLE AGENCY: 276 RESP PERSON: LINDSBORG S/A		ACQUISITION COST: 64576.00	POV NUMBER: 0270011	POV DATE: 22OCT96	
2642136	02-04-02 TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM		604 97 IHC 4900	ACTIV 02/19/97	AVAIL	1HTSHAAR9VH452495
	RESPONSIBLE AGENCY: 276 RESP PERSON: ELLSWORTH S/A		ACQUISITION COST: 75868.00	POV NUMBER: 0270011	POV DATE: 22OCT96	
2642156	02-04-03 TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM		604 97 IHC 4900	ACTIV 02/19/97	AVAIL	1HTSHAAR4VH452498
	RESPONSIBLE AGENCY: 276 RESP PERSON: MPLS S/A		ACQUISITION COST: 64576.00	POV NUMBER: 0270011	POV DATE: 22OCT96	
2642176	02-04-04 TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM		604 07 IHC 7400SFA 6X4	ACTIV 06/30/06	AVAIL	1HTWHAAR77J391581
	RESPONSIBLE AGENCY: 276 RESP PERSON: SALINA S/A		ACQUISITION COST: 97698.00	POV NUMBER: 0292288	POV DATE: 09JAN06	
2642226	02-04-01 TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM		604 07 IHC 7400 SFA 6X4	ACTIV 11/22/06	AVAIL	1HTWHAAR57J391613
	RESPONSIBLE AGENCY: 276 RESP PERSON: LINCOLN S/A		ACQUISITION COST: 97698.00	POV NUMBER: 0292288	POV DATE: 09JAN06	
2642266	02-04-00 TK/DUMP/TAND TRUCK,HVDY DUMP,TAND AXLE		604 07 IHC 7500 SFA 6X4	ACTIV 02/14/07	AVAIL	1HTWPAZT47J443140
	RESPONSIBLE AGENCY: 276 RESP PERSON: AREA FOUR CREW		ACQUISITION COST: 103465.00	POV NUMBER: 0292287	POV DATE: 09JAN06	

NUMBER OF RECORDS READ IS 26 TOTAL COST OF LISTED INVENTORY IS \$ 2,286,605.14

Inventory Management

(DTIM034)

FISCAL INVENTORY

This report provides information about KDOT Capital Inventory equipment units by type, location and cost. The format of the report is designed to provide accounting information including Unit Status Date and Org Active Date that are not included in 30 and 30A.

Enter a valid selection. This example shows where all the keyable fields are: This example selection is for the inventory type EQ in Dist 2, all dump trucks that were ACTIV in the 604 Account. Date selection defaults to current date but may be changed to reflect user needs. Note there are no sort selections for this report. Where there is an *, information may be selected.

(DTIM034)

FISCAL INVENTORY REPORT REQUEST

FIELD NAME	SELECT VALUE
INVENTORY TYPE	eq
DISTRICT	2
AREA/DEPT	*
CLASS	tk
SUBCLASS	dump
CAPACITY	*
INVENTORY ACCOUNT	*
END REPORT DATE	12 13 2006 (MM DD YYYY)
UNIT STATUS	activ

(PA2 RETURNS TO MENU)

Leaving a Select Value blank picks everything for that value. For example, ordering a 34 report for EQ with no other selection would create a large report. Some values used together may not select anything. Here is an example; if OF is the inventory type and the Category is for EQ, a one page error report is generated and states "NO RECORDS FOUND FOR THIS SELECTION".

Inventory Management

SELECT VALUES ONLY

INVENTORY TYPE Mandatory; can be EQ, RA, HP, SP, OF, PT, MT or TW.

DISTRICT - One of these -> 0 = Headquarters
1-6 = Districts 1 thru 6

AREA/DEPT - Accepts any number (this is not verified).

To check for a valid category order the 56 report from KDOTMENU or Web report Capital Inventory Category List; DTIMW004 by Inventory Type.

CATEGORY: This example is EQ.

CLASS - Any valid Category class (e.g. TK).

SUBCLASS - Any valid Category subclass (e.g. DUMP).

CAPACITY - Any valid Category capacity (e.g. MEDY).

When all three are given as a "CATEGORY" it is verified against the Category table

INVENTORY ACCOUNT is the last three digits of any accounting code designated by KDOT's CM2 Coding Manual as an Inventory Account. 4604 is listed as Inventory, Road Equipment. User instructions for the 30/30C report provide a listing of all Capital Inventory Accounts.

END REPORT DATE - From 1930 thru the current date. When status is 'RETIR' the Unit Status Date must be less than the End Report Date and also those dates that are equal to End Report Date minus one year.

UNIT STATUS - If entered must be ACTIV, INACT, RETIR or ORDER.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. The jobcard and print instructions are in another section of this manual. There are many selections that may be used for the Fiscal Inventory that will produce different reports. Experience and/or training may be needed to achieve desired results. Example report is next.

*
* R E P O R T 0 3 4 *
*

FISCAL INVENTORY REPORT

REPORT SEQUENCE = DISTRICT, CATEGORY CLASS, SUBCLASS, CAPACITY, DOT NUMBER
INVENTORY TYPE = EQ
DISTRICT = 02
AREA =
CLASS = TK
SUBCLASS = DUMP
CAPACITY =
INVT ACCT =
END REPORT DATE = 12/13/06
UNIT STATUS = ACTIV

FISCAL INVENTORY REPORT

REPORT SEQUENCE = DISTRICT, CATEGORY CLASS, SUBCLASS, CAPACITY, DOT NUMBER

PERIOD ENDING DATE = 12/13/06

ACCOUNT NUMBER	LOCATION	CATEGORY	DESCRIPTION	INV TYPE	DOT-NUMBER	UNIT STATUS	UNIT STAT-DT	UTIL STATUS	ORIGINAL ACTIV-DT	VOUCHER NUMBER	VOUCHER DATE	ACQUISITION COST
604	02-04-05	TK/DUMP/MEDY	TRUCK,MED DUTY,DUMP BED	EQ	2632184	ACTIV	10/11/05	AVAIL	10/11/05	0213796	06/16/05	88,661.00
	02-03-01				2632194	ACTIV	10/11/05	AVAIL	10/11/05	0213796	06/16/05	88,661.00
		CATEGORY	TOTALS:		UNITS: 12							1,071,932.00
604	02-02-00	TK/DUMP/TAND	TRUCK,HVDY DUMP,TAND AXLE	EQ	2642013	ACTIV	01/21/93	AVAIL	01/21/93	0245001	08/27/92	44,772.30
	02-01-00				2642014	ACTIV	09/06/05	AVAIL	09/06/05	0228050	07/30/04	98,540.00
	02-04-00				2642024	ACTIV	09/06/05	AVAIL	09/06/05	0228050	07/30/04	98,540.00
	02-02-00				2642097	ACTIV	12/06/06	AVAIL	12/06/06	0328231	08/24/06	98,216.00
	02-01-00				2642256	ACTIV	11/22/06	AVAIL	11/22/06	0292287	01/09/06	103,465.00
	02-04-00				2642266	ACTIV	11/22/06	AVAIL	11/22/06	0292287	01/09/06	103,465.00
		CATEGORY	TOTALS:		UNITS: 6							546,998.30
		DISTRICT	TOTALS:		UNITS: 97							8,228,950.41
		ACCOUNT	TOTALS:		UNITS: 97							8,228,950.41
		INVT TYPE	TOTALS:		UNITS: 97							8,228,950.41

Inventory Management

(DTIM035)

INVENTORY DETAIL WITH ATTACHMENTS

This report shows attachments to inventory types EQ, RA, HP, SP, OF, PT, MT AND TW. The master unit is displayed (DOT NUM) and each attachment to the master unit are displayed. The inventory attachment may have the same number as the master unit. The report sample selection is for EQ in District 2 and Category. The report is sorted by DOT Number. If a District needs this information sorted by Area then change DOT Number sort order to 2 and key in 1 in the Area/Dept sort order slot.. Where an * shows information may be requested or sorted. No * indicates there is no selection or sort order available to use.

FIELD NAME	SELECT VALUE	SORT ORDER	DIRECTION
INVENTORY TYPE	eq		
DISTRICT	2	*	*
AREA/DEPT	*	*	*
SUBAREA	*	*	*
CLASS	tk	*	*
SUBCLASS	dump	*	*
CAPACITY	mdtd	*	*
INVENTORY ACCOUNT	*		
DOT NUMBER	*	1	A
UNIT STATUS	*		
UTILITY STATUS	*		
CONDITION	*		

(PA2 RETURNS TO MENU)

Leaving a Select Value blanks, picks everything for that value. For example, ordering a 35 reports for EQ with no other selection would create a large report. Some values used together may not select anything. If selections made are in error and edit rule is shown. Values and sorts produce report information only when the information is a part of an inventory type's database of information.

Inventory Management

SELECT VALUES ONLY

INVENTORY TYPE Mandatory; can be EQ, RA, HP, SP, OF, PT, MT .or TW

LOCATION:

DISTRICT 0 = Headquarters, 1-6 = Districts 1 thru 6.

AREA/DEPT Any number (this is not verified), (May be used for a Bureau number in Headquarters).

SUBAREA Any number (this is not verified), (May be used for a Section in a Bureau in Headquarters).

ATTACHMENT CATEGORY:

CLASS - Any valid Category class (e.g. TK).

SUBCLASS - Any valid Category subclass (e.g. DUMP).

CAPACITY - Any valid Category capacity (e.g. MEDY).

When all three are given as a "CATEGORY" it is verified against the Category table.

INVENTORY ACCOUNT - Any accounting code (e.g. 604 for Inventory, Road Equipment).

UNIT STATUS - BLANKS, ACTIV, INACT or RETIR.

If Unit Status is not chosen, all records with a Status of ACTIV will be selected.

UTILITY STATUS - AVAIL, RPAIR, SEASN, RPLAC apply to Unit Status of ACTIV or INACT. For example: ACTIV or INACT Unit Status may have AVAIL Utility Status.

UTILITY STATUS - SP-DT and SP-SS apply to **INACT** Unit Status **ONLY as they are designations for Surplus Inventory Items**. This should allow users to identify what is surplus without changing the subarea to 88 or 99 to identify units leaving service.

UTILITY STATUS - RP-TD, RP-SD, RP-JK, RP-LT, RP-DN, RP-ST or RP-SU apply to **RETIR** Unit Status **ONLY**.

If Unit Status is not chosen and Utility Status is one of the following: AVAIL, RPAIR, SEASN or RPLAC then Unit Status will default to ACTIV.

If Unit Status is not chosen and Utility Status is one of the following: RP-TD, RP-SD, RP-JK, RP-LT, RP-DN, RP-ST, or RP-SU then Unit Status will default to RETIR.

If Utility Status of SP-DT or SP-SS is chosen, only Unit Status of INACT is allowed.

Note: (PT equipment does not have a Utility Status).

DOT NUMBER - Any valid DOT number. If a DOT Number is selected it must exist in the database of the Inventory type selected.

Inventory Management

Sort order field(s) - 1 up to 7 in any order or left blank.

Sort direction field(s) - Ascending or Descending (defaults to ascending if left blank).

Press <ENTER> when all the fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. The Jobcard and other printing information are contained in another part of this manual. There are many selections and sorts that may be used about Inventory Detail with Attachments that will produce different reports. Experience and or training may be needed to achieve desired results.

*
* REPORT 035
*

REQUESTOR = CNST/MT-HDQR DESTINATION CODE = DT22PL03

REQUESTOR LOCATION = 05

NUMBER OF COPIES = 01
REPORT SEQUENCE = DOT NUMBER

SELECTION CRITERIA

INVENTORY TYPE = EQ
DISTRICT = 02
CLASS = TK
SUB-CLASS = DUMP
CAPACITY = MDTD
UNIT STATUS = ACTIV

INVENTORY DETAIL WITH ATTACHMENTS
REPORT SEQUENCE = DOT NUMBER

ATTACHMENT									
INVT TYPE	CATEGORY	DESCRIPTION	LOCATION	DOT-NUMBER	TYPE	NUMBER-SERIES	ATTACHMENT DESCRIPTION	COST	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-02-04	2632012	EQ	4282083	000 ATTENUATOR, CRASH, MOBILE	16,506.88	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-02-03	2632032	EQ	5492027	000 LIGHTS, ARROW BRD, SKID MTD	1,298.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-02-03	2632032	EQ	4282085	000 ATTENUATOR, CRASH, MOBILE	19,461.46	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-01	2632040	EQ	5492065	000 LIGHTS, ARROW BRD, TRAIL MT	0.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-01	2632040	EQ	6012029	000 PLOW, SNOW, V-TYPE	561.29	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-02-02	2632052	EQ	4282035	000 ATTENUATOR, CRASH, MOBILE	19,461.47	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-02-02	2632052	EQ	5492015	000 LIGHTS, ARROW BRD, TRAIL MT	0.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-04-05	2632054	EQ	6012013	000 PLOW, SNOW, V-TYPE	893.97	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-02-01	2632062	EQ	4282073	000 ATTENUATOR, CRASH, MOBILE	16,506.88	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-02-01	2632062	EQ	5492054	000 LIGHTS, ARROW BRD, SKID MTD	1,375.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-03	2632080	EQ	6022063	000 PLOW, SNOW, ONE WAY	768.88	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-04-01	2632100	EQ	4282045	000 ATTENUATOR, CRASH, MOBILE	19,461.47	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-02-04	2632102	EQ	6012038	000 PLOW, SNOW, V-TYPE	893.82	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-03-04	2632110	EQ	4282043	000 ATTENUATOR, CRASH, MOBILE	16,506.88	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-02-04	2632110	EQ	5492014	000 LIGHTS, ARROW BRD, SKID MTD	1,375.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-02-04	2632110	EQ	4282065	000 ATTENUATOR, CRASH, MOBILE	19,461.46	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-03-01	2632112	EQ	5492045	000 TANK, SLIP IN LIQUID DISP	0.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-03-01	2632122	EQ	7622194	000 ATTENUATOR, CRASH, MOBILE	17,904.05	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-03-01	2632122	EQ	4282013	000 ATTENUATOR, CRASH, MOBILE	1,298.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-03-03	2632142	EQ	5492057	000 LIGHTS, ARROW BRD, SKID MTD	798.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-04-05	2632150	EQ	6012024	000 PLOW, SNOW, V-TYPE	19,461.47	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-03-00	2632152	EQ	4282063	000 ATTENUATOR, CRASH, MOBILE	1,495.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-02	2632170	EQ	5492044	000 LIGHTS, ARROW BRD, TRAIL MT	819.85	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-09-17	2642016	EQ	6012032	000 PLOW, SNOW, V-TYPE	16,506.88	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-04	2642026	EQ	6022053	000 PLOW, SNOW, ONE WAY	1,375.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-03	2642036	EQ	4282030	000 ATTENUATOR, CRASH, MOBILE	863.65	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-04	2642046	EQ	5492030	000 LIGHTS, ARROW BRD, SKID MTD	852.74	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-03	2642049	EQ	7622016	000 TANK, SLIP IN LIQUID DISP	9,000.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-02	2642056	EQ	4282045	000 ATTENUATOR, CRASH, MOBILE	1,348.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-02-04	2642068	EQ	5492025	000 ATTENUATOR, CRASH, MOBILE	9,970.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-03-02	2642068	EQ	6012018	000 LIGHTS, ARROW BRD, TRAIL MT	19,461.47	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-04	2642068	EQ	6032111	000 PLSNOWVTYP	1,495.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-03	2642068	EQ	7212110	000 PLOW, SNOW, REVS TRIP 11 FT	550.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-04	2642068	EQ	7212110	000 SPREADER, HOPPER, 9 YARD	2,012.62	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-03	2642068	EQ	7642056	000 TNDISPCHLR	6,947.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-04	2642068	EQ	4282053	000 ATTENUATOR, CRASH, MOBILE	885.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-03	2642068	EQ	5492024	000 LIGHTS, ARROW BRD, SKID MTD	16,506.88	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-04	2642068	EQ	6032116	000 PLREVS11FT	1,375.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-03	2642068	EQ	7212076	000 SDHOPR9YRD	2,251.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-04	2642068	EQ	6032126	000 PLREVS11FT	4,440.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-03	2642068	EQ	7212096	000 SDHOPR9YRD	2,251.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-04	2642068	EQ	6032136	000 PLREVS11FT	4,440.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-03	2642068	EQ	7212096	000 SDHOPR9YRD	2,251.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-04	2642068	EQ	6012033	000 PLOW, SNOW, V-TYPE	4,440.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-02	2642068	EQ	6032146	000 PLREVS11FT	895.43	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-01-02	2642068	EQ	7212106	000 SDHOPR9YRD	2,251.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-03-02	2642068	EQ	4282093	000 ATTENUATOR, CRASH, MOBILE	4,440.00	
EQ	TK/DUMP/MDTD	TRUCK, DUMP, MEDY TANDEM	02-03-02	2642068	EQ	5492064	000 LIGHTS, ARROW BRD, SKID MTD	16,506.88	

**Inventory Management
(DTIM036)
INVENTORY REPLACEMENT WORKSHEET**

This reports provides information about the numbers of units by location and category that are due to be replaced. This use of this reports is dependent on the replacement criteria in the database by inventory type. Information on the listing is Total Units on Hand, Active Units, Inactive Units, Units Budget for Replacement, On Order, Units Budgeted by Year Replace and New, Budget Request for Replace, new and a Comments field of 8 bytes. The report also produces a legend for each column of information.

(DTIM036)	INVENTORY REPLACEMENT WORKSHEET
FIELD NAME	SELECT VALUE
INVENTORY TYPE	eq
DISTRICT	3
AREA/DEPT	*
CLASS	tk
SUBCLASS	dump
CAPACITY	* —
(PA2 RETURNS TO MENU)	

Inventory Management

SELECT VALUES ONLY

INVENTORY TYPE Mandatory; can be EQ, HP, SP, OF, PT or MT.

DISTRICT One of these - 0 = Headquarters, 1-6 = Districts 1 thru 6.

AREA/DEPT - Accepts any number (this is not verified). (May be used as a Bureau selection for Headquarters.)

Valid categories are available from the 56 report from KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY: This example for is EQ.

CLASS - Any valid Category class (e.g. TK).

SUBCLASS - Any valid Category subclass (e.g. DUMP).

CAPACITY - Any valid Category capacity (e.g. MEDY).

When all three are given as a "CATEGORY" it is verified against the Category table. Class, Subclass or Capacity may be used individually and broaden the report capability, for example using Class TK provides a list of all trucks. Using Subclass Dump provides a listing of all dump trucks and using a Subclass narrow the selection.

Press <ENTER> when all the fields have been entered. You will be prompted to correct any errors.

If there are no errors, the "jobcard" screen will appear next. The Jobcard and other print information is located in another section of this manual. There are many selections that may be used for the Inventory Replacement Report to produce different reports. Experience and/or training may be needed to achieve desired results. Example report is next.

*
INVENTORY REPLACEMENT WORKSHEET
*

REQUESTOR = DESTINATION CODE =
REQUESTOR LOCATION =
NUMBER OF COPIES =

REPORT SEQUENCE = ** NONE REQUESTED **

SELECTION CRITERIA:

INVENTORY TYPE = EQ
DISTRICT = 03
CLASS = TK
SUB-CLASS = DUMP

INVENTORY REPLACEMENT WORKSHEET
 FOR _____ BUDGET REQUEST

TYPE	CATEGORY	DESCRIPTION											
EQ	TK/DUMP/MDTD	TRUCK,DUMP,MEDY TANDEM											
DIST	AREA	PLAN QTY	TOTAL UNITS ON HAND	ACTIVE UNITS	INACTIVE UNITS	UNITS BUDGETED FOR REPLACEMENT	ON ORDER (POV)	--- UNITS BUDGETED ---		BUDGET- REQUEST		COMMENTS	
								YEAR	REPLACE	NEW	REPLACE	NEW	
03	0	4	5		5		3	2006					
								2008					
	1	24	21	21				2008					
								2009					
								2012					
	2	23	21	21				2008					
								2009					
								2012					
	3	19	20	20				2009					
								2012					
	4	19	18	18				2009					
								2012					
	9		3	3				2012					
DIST TOTALS		89	88	83	5		3						

COLUMN TITLE DEFINITIONS

PLAN-QTY
 TOTAL UNITS
 BUDGETED FOR REPLACEMENT
 ON ORDER
 UNITS BUDGETED: YEAR
 REPLACE
 NEW
 BUDGET REQUEST-REPLACE
 BUDGET REQUEST-NEW

-- THE TOTAL OF ALL MAINTENANCE PLAN QUANTITIES WITHIN AN AREA.
 -- THE NUMBER OF INVENTORY ITEMS IN AN AREA WITH A UNIT STATUS OF ACTIVE OR INACTIVE.
 -- ITEMS INCLUDED ON A PREVIOUSLY APPROVED OR SUBMITTED BUDGET (UTILITY STATUS = "RPLAC").
 -- ITEMS WHICH HAVE BEEN REQUESTED, APPROVED AND A PURCHASE ORDER ISSUED.
 -- THE FISCAL YEAR IN WHICH THE REPLACEMENT OR PURCHASE OF AN ITEM HAS BEEN BUDGETED.
 -- THE NUMBER OF UNITS BUDGETED FOR REPLACEMENT IN A GIVEN FISCAL YEAR.
 -- THE NO OF NEW UNITS BUDGETED FOR PURCHASE IN A GIVEN FISCAL YEAR (REPLACEMENT ITEMS NOT INCLUDED).
 -- THE NUMBER OF REPLACEMENT UNITS FOR PROPOSED BUDGET.
 -- THE NUMBER OF ADDITIONAL UNITS FOR PROPOSED BUDGET.

Inventory Management

(DTIMS42)

INVENTORY COST BY FISCAL YEAR

This report provides inventory cost for Capital Inventory by Inventory Type and by date as determined by the user. Any valid inventory type may be selected for a period of time by Fiscal Year. If one FY is required, Begin and End Fiscal year should be the same year. The report example included in this instruction is for EQ for 2002 Fiscal Year. Please note it provides information by account. For FY 2002 for EQ there are two accounts; 604 and 605.

```
(DTIMS42)          DOLLARS PURCHASED BY FISCAL YEAR

                   OFFICE INVENTORY

INVENTORY TYPE (BD,EQ,HP,LD,MT,OF,RA,SP,TW,**(ALL))  ( eq )
BEGIN FISCAL YEAR ( 2002 )  END FISCAL YEAR ( 2002 )
SUMMARY REPORT   ( y )  OR  DETAIL REPORT   ( _ )
                  ENTER A Y TO SELECT

(PA2 RETURNS TO MENU)
```

Leaving a Select Value blank picks everything for that value. For example, selecting all Inventory types In detail produces a large report. If selections made are in error an edit rule is shown.

BEGINNING FISCAL YEAR 2002 ENDING FISCAL YEAR 2002

YEAR		-----	
2002	TOTAL	= \$	12,678,838.78

	TOTAL COSTS	= \$	12,678,838.78 FOR INVENTORY ACCOUNT 604

2002	TOTAL	= \$	2,248,818.17

	TOTAL COSTS	= \$	2,248,818.17 FOR INVENTORY ACCOUNT 605

	TOTAL COSTS	= \$	14,927,656.95

Inventory Management

DTIM056 - CATEGORY LIST BY INVENTORY TYPE

The DTIM056 report lists in ascending order all of the categories for the selected inventory type, along with the corresponding replacement criteria, depreciation percentage, and operating season (if applicable). The “category” is simply the class, sub-class and capacity assigned to a particular kind of capital inventory unit. For example, in the inventory type EQ (equipment), the category of TK/DUMP/MDTD (class = TK, sub-class = DUMP and capacity = MDTD) stands for medium-duty tandem dump trucks.

The valid inventory types are EQ, RA, PT, OF, HP, SP, MT, AT, BD, LD, ST, SR or TW (keying in an “XX” and pressing <ENTER> will bring up this list of valid inventory types). The type of inventory for each code is listed below:

EQ = Equipment	AT = Attachment
RA = Radio	BD = Building
PT = Public Transportation	LD = Land
OF = Office	ST = Storage
HP = Highway Planning	SR = Safety Rest Area
SP = Shop	TW = Tower
MT = Materials	

Below is an example of the report request screen with “EQ” as the specified inventory type. A page from the actual report for this request is included to show you the output content and format.

(DTIM056)

CATEGORY REPORT REQUEST

1. KEY THE INVENTORY TYPE

2. PRESS THE "ENTER" KEY

EQ

(PA2 RETURNS TO MENU)

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - DATA CENTER
DTIM056 , SEP 14, 2005, TIME 13:59:36, CATEGORY LISTINGS, PAGE 0001

*
* R E P O R T 0 5 6 *
*

REQUESTOR = 0

DESTINATION CODE =

REQUESTOR LOCATION =

NUMBER OF COPIES =

REPORT SEQUENCE = ** NONE REQUESTED **

SELECTION CRITERIA:

INVENTORY = EQ

EQUIPMENT CATEGORIES

CATEGORY	DESCRIPTION	--- OPERATING SEASON --- BEGIN END	-- REPLACEMENT -- STANDARD UNIT AGE	DEPRECIATION PERCENTAGE
AG/ERTH/BKHO	AUGER, EARTH, BKHOE MOUNTED		0 15	10
AG/ERTH/ENGN	AUGER, EARTH, ENGINE DRIVEN		0 20	10
AG/ERTH/HYDR	AUGER, EARTH, HYDRAL DRIVEN		0 20	10
AG/ERTH/PTO	AUGER, EARTH, PTO DRIVEN		0 20	10
AG/ERTH/TKMT	EARTH AUGER TRUCK-MOUNTED		0 15	10
AG/SALT/CONV	AUGER, SALT, CONVEYOR		0 15	10
AG/SALT/ELEV	AUGER, SALT ELEVATING		0 25	10
AI/AIRP/SING	AIRPLANE, SINGLE ENGINE		5,000 H 25	10
AN/ERTH/SYS	EARTH ANCHORING SYSTEM		0 15	10
AP/TAPE/STRP	APPLICATOR, STRIPING TAPE		0 30	10
AT/BKHO/BUKT	12 IN. TRENCHER BUCKET		0 00	0
AT/BKHO/SWEP	ATTACHMENT, BACKHOE, SWEEP		0 15	0
AT/BUKT/CONC	ATTACHMENT, CONCRETE BUCKET		0 15	10
AT/CRNE/LEAD	ATTACHMENT, CRANE LEADS		0 00	0
AT/CRSH/ATNR	ATTENUATOR, CRASH, MOBILE		0 10	5
AT/GRIP/BARR	ATTACHMENT, BARRIER GRIP		0 00	0
AT/LAWN/RIDG	ATTACHMENT, RIDING LAWN		0 10	10
AT/LDR /FKLT	ATTACHMENT LOADER FORKLIFT		0 00	0
AT/PIPE/LIFT	CONCRETE PIPE, LIFT DEVICE		0 15	0
AT/SHER/BRSH	TREE SHEAR/BACKHOE BOOM		0 00	0
AT/SPRD/ZERO	ATTCHMNT, SPREADR, ZERO VEL		0 15	10
AU/SEDN/COMP	AUTO, COMPACT		100,000 M 07	10
AU/SEDN/E85M	AUTO, E-85 FUEL, MIDSIZE		100,000 M 07	10
AU/SEDN/FULL	AUTO, SEDAN, FULL-SIZE		100,000 M 07	10
AU/SEDN/MIDS	AUTO, MID-SIZE		100,000 M 07	10
AU/SEDN/SUBC	AUTO, SUB-COMPACT		100,000 M 07	10
AU/SPEC/PROJ	SEDAN SPEC PROJ		100,000 M 07	10
AU/STWG/COMP	STATION WAGON, COMPACT		100,000 M 07	10
AU/STWG/MIDS	STATION WAGON, MID-SIZE		100,000 M 07	10
BD/BARR/BED	BARREL BED FOR DUMPTRK		0 00	0
BD/BOND/ACTR	BONDACTOR		0 30	10
BH/BARR/FKLT	BARREL HANDLER, FK LFT ATT		0 30	10
BL/BOX /TRAC	3 PT BOX BLADE TRACTOR		0 00	0
BL/ENGN/BKPK	BLOWER, POWER BACKPACK		0 10	10
BL/SCAR/MILL	BLADE, GRADER SCARIFY&MILL		0 15	10
BL/SNOW/ENGN	BLOWER, SNOW, ENGINE DRIV		0 15	10
BL/SNOW/PTO	SNOW BLOWER, PTO DRIVEN		0 15	10
BN/STOR/SALT	BIN, SALT STORAGE		0 30	10

INVENTORY MANAGEMENT

(DTIMW004) CATEGORY LIST – KDOT WEB

This report provides a list of Categories from the Inventory Type Selected.

The screenshot shows a web browser window titled "Kansas Department of Transportation - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation". The address bar shows the URL: <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW004.HTML>. The page features the KDOT Intranet logo on the left and a navigation menu on the right with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is also present. The main content area is titled "CATEGORY LIST" in blue. Below the title, there is a "Category" dropdown menu with a "Submit" button. A "HELP" link is also visible. A red note states: "Note: This report runs for approximately 30 seconds." Below this, it says "This report lists the Category" followed by a dropdown menu showing the selected category type. At the bottom, there are links for KDOT Home, Employee Info, Email, Help-Site Index, IT Tech Support, KDOT Links, What's New, and PDF Help. A footer note mentions that a red icon indicates the need for Adobe PDF Reader and provides a download link. Another footer note provides contact information for problems: kdotweb@ksdot.org.

SELECT VALUES ONLY

The only Select Value for this report is the Capital Inventory Type. Valid selections are:

- EQ = EQUIPMENT
- RA = RADIO
- SP = SHOP
- LD=LAND
- OF=OFFICE
- PT=PUBLIC TRANSPORTATION.
- MT=MATERIALS
- HP= HIGHWAY PLANNING
- ST=STORAGE AREAS
- BD=BUILDINGS
- SR=REST AREAS

The example report shown is produced from KDOT WEB, REPORTS, KDOTMENU, INVENTORY.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - COMPUTER SERVICES
 DTIMW004, DATE 07/05/07 TIME 8:59:17 CATEGORY LIST PAGE 1

INV TYPE	CATEGORY CL SBCL CAPA	DEPR RATE	USAGE RATE	DATES BG ED	REPLACEMENT STD U AGE	CATEGORY DESCRIPTION
EQ	AG ERTH BKHO	0.000	0.000	0 0	0 15	AUGER, EARTH, BKHOE MOUNTED
EQ	AG ERTH ENGN	0.000	0.000	0 0	0 20	AUGER, EARTH, ENGINE DRIVEN
EQ	AG ERTH HYDR	0.000	0.000	0 0	0 20	AUGER, EARTH, HYDRAL DRIVEN
EQ	AG ERTH PTO	0.000	0.000	0 0	0 20	AUGER, EARTH, PTO DRIVEN
EQ	AG ERTH TKMT	0.000	0.000	0 0	0 15	EARTH AUGER TRUCK-MOUNTED
EQ	AG SALT CONV	0.000	0.000	0 0	0 15	AUGER, SALT, CONVEYOR
EQ	AG SALT ELEV	0.000	0.000	0 0	0 25	AUGER, SALT ELEVATING
EQ	AI AIRP SING	46.880	58.520	0 0	5000 H 25	AIRPLANE, SINGLE ENGINE
EQ	AN ERTH SYS	0.000	0.000	0 0	0 15	EARTH ANCHORING SYSTEM
EQ	AP TAPE STRP	0.000	0.000	0 0	0 30	APPLICATOR, STRIPING TAPE
EQ	AT BKHO BUKT	0.000	0.000	0 0	0 0	12 IN. TRENCHER BUCKET
EQ	AT BKHO SWEP	0.000	0.000	0 0	0 15	ATTACHMENT, BACKHOE, SWEEP
EQ	AT BUKT CONC	0.000	0.000	0 0	0 15	ATTACHMENT, CONCRETE BUCKET
EQ	AT CRNE LEAD	0.000	0.000	0 0	0 0	ATTACHMENT, CRANE LEADS
EQ	AT CRSH ATNR	0.000	0.000	0 0	0 10	ATTENUATOR, CRASH, MOBILE
EQ	AT GRIP BARR	0.000	0.000	0 0	0 0	ATTACHMENT, BARRIER GRIP
EQ	AT LAWN RIDG	0.000	0.000	0 0	0 10	ATTACHMENT, RIDING LAWN
EQ	AT LDR FKLT	0.000	0.000	0 0	0 0	ATTACHMENT LOADER FORKLFT
EQ	AT PIPE LIFT	0.000	0.000	0 0	0 15	CONCRETE PIPE, LIFT DEVICE
EQ	AT SHER BRSH	0.000	0.000	0 0	0 0	TREE SHEAR/BACKHOE BOOM
EQ	AT SPRD ZERO	0.000	0.000	0 0	0 15	ATTCHMNT, SPREADR, ZERO VEL
EQ	AU SEDN COMP	0.150	0.130	0 0	100000 M 7	AUTO, COMPACT
EQ	AU SEDN E85M	0.190	0.110	0 0	100000 M 7	AUTO, E-85 FUEL, MIDSIZE
EQ	AU SEDN FULL	0.160	0.160	0 0	100000 M 7	AUTO, SEDAN, FULL-SIZE
EQ	AU SEDN MIDS	0.170	0.130	0 0	100000 M 7	AUTO, MID-SIZE
EQ	AU SEDN SUBC	0.094	0.091	0 0	100000 M 7	AUTO, SUB-COMPACT
EQ	AU SPEC PROJ	0.130	0.120	0 0	100000 M 7	SEDAN SPEC PROJ
EQ	AU STWG COMP	0.081	0.100	0 0	100000 M 7	STATION WAGON, COMPACT
EQ	AU STWG MIDS	0.170	0.120	0 0	100000 M 7	STATION WAGON, MID-SIZE
EQ	BD BARR BED	0.000	0.000	0 0	0 0	BARREL BED FOR DUMPTRK
EQ	BD BOND ACTR	0.000	0.000	0 0	0 30	BONDACTOR
EQ	BH BARR FKLT	0.000	0.000	0 0	0 30	BARREL HANDLER, FK LFT ATT
EQ	BL BOX TRAC	0.000	0.000	0 0	0 0	3 PT BOX BLADE TRACTOR
EQ	BL ENGN BKPK	0.000	0.000	0 0	0 10	BLOWER, POWER BACKPACK
EQ	BL SCAR MILL	0.000	0.000	0 0	0 15	BLADE, GRADER SCARIFY&MILL
EQ	BL SNOW ENGN	0.000	0.000	0 0	0 15	BLOWER, SNOW, ENGINE DRIV
EQ	BL SNOW PTO	0.000	0.000	0 0	0 15	SNOW BLOWER, PTO DRIVEN
EQ	BN STOR SALT	0.000	0.000	0 0	0 30	BIN, SALT STORAGE
EQ	BN STOR SEED	0.000	0.000	0 0	0 30	BIN, SEED STORAGE
EQ	BR INSP HVDY	30.930	101.920	0 0	5000 H 15	BRIDGE INSPECT UNIT, HVDY
EQ	BR INSP MEDY	44.480	62.040	0 0	5000 H 15	BRIDGE INSPECT UNIT, MEDY
EQ	BT ROW 10FT	0.000	0.000	0 0	0 10	BOAT, ROW, 10-12 FOOT
EQ	CB CURB BITM	0.000	0.000	0 0	0 30	CURB MACHINE, BITUM MATL
EQ	CH BRSH CHIP	17.940	14.360	0 0	5000 H 10	CHIPPER, WOOD-BRUSH
EQ	CH BRSH 3PNT	0.000	0.000	0 0	0 10	BRUSH CHIPPER, 3-POINT
EQ	CK CRSL PULL	15.810	6.990	0 0	5000 H 15	CRACK SEAL MACH, PULL TYPE
EQ	CL CRAK CLEN	0.000	0.000	0 0	0 15	CLEANER, CRACK OR JOINT
EQ	CL CULV CLNR	29.580	10.780	0 0	5000 H 15	CLEANER, CULVERT PIPE
EQ	CL STRP REMV	0.000	0.000	0 0	0 25	CLEANER, C.L. STRIPE REMOVR
EQ	CN CRNE CRMT	37.069	35.867	0 0	5000 H 15	CRANE, CRAWLER MOUNTED
EQ	CN CRNE TKMT	104.250	103.740	0 0	5000 H 15	CRANE TRUCK MOUNTED
EQ	CN HYDR TKMT	20.620	20.220	0 0	10000 H 15	CRANE, HYDRAULIC, TRK MT
EQ	CP AIR LDPT	0.000	0.000	0 0	0 15	COMPRESSOR, LT DTY, PORTABL
EQ	CP AIR TO90	0.000	0.000	0 0	0 15	COMPRESSOR, AIR, TO 90 CFM

Inventory Management

(DTIM032) STATUS REPORT

There are three selections that may be made, Inventory Type, District and Area. Leaving the selection blank produces a report for every bureau and district for all KDOT Inventory Accounts. At each location change the following information is provided:

Notice of New DOT Number, Status Change, Transfers, Acq. Cost Modifications, Beginning Inventory Balance as of (date) and Ending Inventory Balance. An error message indicating a negative balance or a missing location+inventory, account +inventory in either the Headquarters or District table, please contact the Inventory Administrator in KDOT's Fiscal Services Department.

This example shows a request for District 1, Area 4. All Inventory Types.

Kansas Department of Transportation - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIM032S.HTML> Go

KDOT Intranet
kdotweb.ksdot.org

Employee Info	Email
Help-Site Index	Links
IT Tech Support	What's New

K dot Search: search [Advanced Search](#)

INVENTORY STATUS REPORT (DTIM032S)

INVENTORY TYPE
DISTRICT
AREA

(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)

[HELP](#)

Note: This report runs for approximately 30 seconds.

This report lists the Inventory Status report

[KDOT Home](#) [Employee Info](#) [Email](#) [Help-Site Index](#) [IT Tech Support](#) [KDOT Links](#) [What's New](#) [PDF Help](#)

If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#).

Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB [Download Page](#).

<http://kdotweb.ksdot.org/default.htm> Local intranet

Inventory Management

SELECT VALUES ONLY

Pressing the Enter key with no selection produces all locations for headquarters and districts. A large report is produced with no selections. This report is useful for checking inventory activities.

Frequency should be determined by user needs.

Inventory Type=allows the selection of one type of inventory information i.e., EQ or blank selects all.

DISTRICT 0 = Headquarters

1-6 = Districts 1 thru 6

AREA/DEPT Any number (this is not verified). (May be used for Bureau (e.g.09=Materials) with 0 in the District selection.)

This report is available through Roskan. The following instructions apply to the Roskan version.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. The jobcard and other print instructions are contained in another section in this manual.

The example report was produced from KDOT WEB.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - COMPUTER SERVICES
DTIM032S, May 30, 2007, TIME 12:46:08, INVENTORY STATUS REPORT, PAGE 1
STATUS REPORT
BEGINNING INVENTORY BALANCE
AS OF 04/30/07
\$1,138,982.96
FOR THE PERIOD ENDING:05/30/07

* * * NOTICE OF NEW DOT NUMBER ASSIGNMENT * * *

LOCATION		INVT-ACCT				VENDOR NAME		ACQUISITION		---RATES---	
01-04-00		602				VENDOR ADDRESS		COST		OPER	
TYPE		POV-DATE		POV-NUM		DOT NUMBER		CATEGORY		DESCRIPTION	
OF		00/00/00		107-130		CM/		/DIGT CAMERA, DIGITAL			
								HEWLETT PACKARD		0.00	
								CHICAGO		0.000	
								IL60693		0.000	
								TOTALS		0.00	
										0.000	

* * * TRANSFERS * * *

TYPE	INV.	ACCT	TRANSFER DATE	DOT-NUMBER	TRANSFER NUMBER	TRANSFER COST	FROM ACCT	TO ACCT	FROM LOCATION	TO LOCATION
OF	602	00/00/00	015-179			0.00	000	000	01-04-09	01-00-01
OF	602	00/00/00	015-182			0.00	000	000	01-04-00	01-00-01
OF	602	00/00/00	107-122			0.00	000	000	01-00-00	01-04-09
OF	602	00/00/00	107-123			0.00	000	000	01-00-00	01-04-00
TOTAL TRANSFERS						0.00				
ENDING INVENTORY BALANCE										\$1,138

Inventory Management

(DTIMR39)

LOCATION CHANGE REPORT REQUEST

This report provides the dollar amounts of inventory that changed location(s) for the period of time requested. Shown on the report are DOT Number, Original Loc, Original Date, Previous Loc, Previous Date, Current Loc, Current Date, From Location and the Acquisition Amount. . The only selection values are dates.

DTIMR39) LOCATION CHANGE REPORT REQUEST			
	MM	DD	YYYY
BEGIN DATE	7	1	2003
END DATE	6	30	2004
(PA2 RETURNS TO MENU)			

BEGIN DATE: MM defaults to 7, DD defaults to 1 YYYY defaults to CURRENT YEAR - 2
END DATE: MM defaults to 7, DD defaults to 1 YYYY defaults to CURRENT YEAR - 1
These values can be over written.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information on the JOBCARD and print instructions may be found in another section in this manual. Example report is next.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - DATA CENTER
DTTMR39E, 01AUG2006, TIME 8:15:56, LOCATION CHANGE REPORT, PAGE 1

INVENTORY TYPE: EQ

TO LOCATION CHANGE REPORT

01MAY2006 - 30JUN2006

DOT NUMBER	ORIG LOC	ORIG DATE	PREV LOC	PREV DATE	CURR LOC	CURR DATE	FROMLOC	4100	3122	7524	ACQ AMOUNT
0020031	000500	30OCT00	002373	27MAR01	000500	14JUN06	0023	100	0	0	\$14,347.00
0030012	000500	16NOV01	000700	19JUN06	000500	28JUN06	0007	100	0	0	\$15,007.50
0030022	000500	16NOV01	002373	01FEB02	000500	14JUN06	0023	100	0	0	\$15,007.50
0030026	000500	09NOV05	000700	06APR06	000500	28JUN06	0007	100	0	0	\$23,670.20
0030029	000500	08FEB99	001400	13MAY99	000500	30JUN06	0014	100	0	0	\$14,150.60
0030039	000500	08FEB99	001400	14MAY99	000500	30JUN06	0014	100	0	0	\$14,150.60
0030041	000500	01MAR01	001400	01JUN04	000500	30JUN06	0014	100	0	0	\$14,469.30
0030042	000500	16NOV01	001400	28APR04	000500	28JUN06	0014	100	0	0	\$15,007.15
0030060	000500	21APR00	001400	18JUL00	000500	30JUN06	0014	100	0	0	\$14,901.00
0030061	000500	01MAR01	000700	19JUN06	000500	28JUN06	0007	100	0	0	\$14,469.30
0030070	000500	25APR00	002373	30MAY00	000500	14JUN06	0023	100	0	0	\$14,901.00
0030080	000500	25APR00	001400	18JUL00	000500	28JUN06	0014	100	0	0	\$14,901.00
0030081	000500	01APR01	001400	17MAY04	000500	30JUN06	0014	100	0	0	\$14,365.00
0030100	000500	25APR00	001400	18JUL00	000500	28JUN06	0014	100	0	0	\$14,901.00
0030120	000500	25APR00	001400	18JUL00	000500	30JUN06	0014	100	0	0	\$14,901.00
0030130	000500	25APR00	001400	18JUL00	000500	30JUN06	0014	100	0	0	\$14,901.00
0030208	000500	27JAN98	001400	16APR98	000500	28JUN06	0014	100	0	0	\$15,329.80
0050023	001400	13JAN04	001400	13JAN04	000500	30JUN06	0014	100	0	0	\$12,920.50
0320032	000500	04JAN02	001400	17APR02	000500	30JUN06	0014	100	0	0	\$25,383.00
0360011	000500	30OCT00	001400	01FEB01	000500	28JUN06	0014	100	0	0	\$19,412.00
*** MOVE TO LOCATION 0005 TOTALS											
AMOUNT =											
4100 =											
3122 =											
7524 =											
0060034	000500	09FEB94	000999	17MAY94	010099	30JUN06	0009	100	0	0	\$11,859.80
0230039	000500	03MAR99	010001	30JUN06	010099	30JUN06	0005	100	0	0	\$17,879.05
0320047	000500	08APR97	000999	03SEP97	010099	30JUN06	0009	100	0	0	\$25,125.00
0520024	000500	28FEB94	000952	30JUN94	010099	30JUN06	0009	100	0	0	\$10,298.56
0520037	000500	10MAR97	000999	12JUL06	010099	30JUN06	0009	100	0	0	\$13,905.00
0520041	000600	02MAY91	001207	24JUN91	010099	30JUN06	0012	100	0	0	\$12,383.55
2240012	000800	07JAN82	000999	22JUN06	010099	30JUN06	0009	100	0	0	\$43,516.00
4980010	000500	19DEC89	000500	14MAY90	010099	14JUN06	0005	100	0	0	\$303,337.00
*** MOVED TO LOCATION 01 TOTALS											
AMOUNT =											
4100 =											
3122 =											
7524 =											
7455034	000000	.	050099	12JUN06	050900	12JUN06	0000	100	0	0	\$635.58
*** MOVED TO LOCATION 05 TOTALS											
AMOUNT =											
4100 =											
3122 =											
7524 =											
2644032	040000	09JUL92	060000	02MAY06	060300	02MAY06	0400	100	0	0	\$50,346.00
2644121	040000	31AUG90	060000	02MAY06	060300	02MAY06	0400	100	0	0	\$50,767.57
6034181	040000	26SEP90	060000	02MAY06	060300	02MAY06	0400	100	0	0	\$1,990.02
6034192	040000	06JUL92	060000	02MAY06	060300	02MAY06	0400	100	0	0	\$1,527.00
7214153	040000	30JUL92	060000	02MAY06	060300	02MAY06	0400	100	0	0	\$3,575.00
7214171	040000	11SEP90	060000	02MAY06	060300	02MAY06	0400	100	0	0	\$4,245.00
*** MOVED TO LOCATION 06 TOTALS											
AMOUNT =											
4100 =											
3122 =											
7524 =											
\$635.58											
\$635.58											
\$0.00											
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INVENTORY MANAGEMENT

DTIM030I - GENERAL INVENTORY BY INVENTORY ACCOUNT

The DTIM030I report provides basic inventory information on equipment such as the location, category description, make, model, model year, unit status, purchase order voucher (POV) number and date, and acquisition cost. It is very similar to the 030C report in look and content, but differs in a few ways. The biggest difference is that this report shows the information for **all the inventory types** (including four additional types – BD [Building], LD [Land], ST [Storage Areas] and SR [Rest Areas]), whereas the 030C requires you to select a specific inventory type. The 030I report also shows the acquisition cost totals by area, district and inventory account. The selection options are limited to location and unit and utility status. In the selection screen below, the asterisks show where information may be requested or sorted. No asterisk indicates there is no selection or sort order available to use.

If you leave a Select Value blank for a Field Name it picks up everything in that field. However, narrowing your selections to pull only the information you need will provide you a more useful, easier to read report as well as requiring much less computer run time.

Below is an example of the report request screen with some specified selection criteria. The actual report for this request is also included to show you the output content and format for the given selection parameters.

(DTIM030I) GENERAL INVENTORY REPORT REQUEST			
FIELD NAME	SELECT VALUE	SORT ORDER	DIRECTION
DISTRICT	1		
AREA/DEPT	1		
SUBAREA	1	*	*
CLASS		*	*
SUBCLASS		*	*
CAPACITY		*	*
DOT NUMBER		1	A
UNIT STATUS	*	*	*
UTILITY STATUS	*		
REPLACEMENT YEAR		*	*
MAKE		*	*
END REPORT DATE	12 13 2006		(MM DD YYYY)
(PA2 RETURNS TO MENU)			

INVENTORY MANAGEMENT

► Report Request Screen Selection Guidelines

DISTRICT: Headquarters = 0, Districts = 1-6

AREA/DEPT: Input the area number or the bureau number in headquarters.

SUB-AREA: Input a sub-area number or the section number in a headquarters bureau.

CLASS: Only a sort option, not a selection option.

SUB-CLASS: Only a sort option, not a selection option.

CAPACITY: Only a sort option, not a selection option.

DOT NUMBER: Only a sort option, not a selection option.

UNIT STATUS: ACTIV, INACT, ORDER or RETIR.

UTILITY STATUS:

► AVAIL, RPAIR, SEASN, RPLAC apply to a unit status of ACTIV or INACT. For example, an INACT unit status may have an AVAIL utility status.

► SP-DT (Surplus – District) and SP-SS (Surplus – State Surplus) apply to an INACT unit status **as designations for surplus inventory items**. This allows users to identify what is surplus without changing the sub-area to 88 or 99.

► The following apply *only* to RETIR unit status:

RP-TD (Replaced - Traded)
RP-JK (Replaced - Junked)
RP-DN (Replaced - Donated)

RP-SD (Replaced - Sold)
RP-LT (Replaced - Lost)
RP-ST (Replaced - Stolen)

Note: There is no utility status for ORDER unit status.

REPLACEMENT YEAR: Only a sort option, not a selection option.

MAKE: Only a sort option, not a selection option.

END REPORT DATE: Must be between 1983 and the current date.

Sort order field(s): 1 up to 8 in any order. Sort direction field(s): Ascending or Descending (defaults to ascending if left blank).

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and print instructions are in another section of this manual.

INVENTORY MANAGEMENT (DTIM30BI) INVENTORY AMOUNT REPORT

Information provided from the report is on one page. It is the total by Capital Inventory Account and Amount as of the date the report is ordered. It selects records with a UNIT STATUS of ACTIV, INACTIV and ORDER. Building amount is Construction Cost + Improvements.

(DTIM30BI)

INVENTORY AMOUNT REPORT REQUEST

PRESS THE "ENTER" KEY

-

(PA2 RETURNS TO MENU)

. All inventory types will be shown on the report. If the requested information is accepted the next screen is the JOBCARD screen. JOBCARD and other printing information are contained in another section in this manual. Example report is next.

KDOT MENU

ADMINISTRATION
REVISED 6-2007

ADMINISTRATION

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ADMINISTRATION

After choosing ADMINISTRATION from KDOTMENU you will see the following menu for all the things available in the category of ADMINISTRATION:

```

                                ADMINISTRATION MENU
                                ===== PAGE 1  OF 1

                                PREVIOUS PAGE  PF7/PF19      NEXT PAGE  PF8/PF20
                                RETURN TO ROSCOE  PA2

CHOICE NO.      DESCRIPTION
=====
1.      AUTOMATIC REPORT WRITER  (AUTOREPT)
2.
3. TRAINING INFORMATION & TRACKING SYSTEM(DTPETR)
4.      EMPLOYEE TIME REPORTING SYSTEM (CICS SYSTEM)
5.      CONSUMABLE INVENTORY REPORTING SYSTEM
6.      EQUIPMENT TIME DISTRIBUTION (CICS SYSTEM)
7.
8.
9.
10.
=====
                                ENTER YOUR CHOICE NUMBER HERE ==>  _
=====
```

Any (valid) choice on any this screen may be selected and pressing ENTER goes directly to the process selected. The meaning of "a valid choice" is a number in between one and the maximum number of choices active. If an invalid choice is entered the message will appear "INVALID SELECTION...TRY AGAIN".When you are finished using this menu press the PA2 key, which will scroll you backwards into KDOTMENU.

ADMINISTRATION

AUTOMATIC REPORT WRITER

The instructions for this process is published in a manual called "AUTOREPT (AUTOMATIC REPORT WRITER) USER GUIDE". A copy of AUTOREPT is available from the Administrative Support Group of Computer Services. The information contained here is simply an overview with the additional screens used to order reports. Serious users of this report writer should request the manual.

AUTO REPORT WRITER

THE LIVE DB2 FILE CONTAINS DATA FROM 199307 TO THE PRESENT. ANY INFORMATION PRIOR TO THIS DATE CAN ONLY BE FOUND ON THE HISTORY TAPES.

PRIOR TO 198207 THE HISTORY TAPES ARE ONE TAPE PER YEAR.
AFTER 198207 HISTORY TAPES ARE ONE PER MONTH.

"DO NOT" TRY TO MOUNT MORE THEN 25 TAPES PER RUN MAXIMUM.
LIMIT YOUR TAPE SEARCHES TO A MINIMUM.
SEARCHING HISTORY TAPES IS EXPENSIVE.

OPTION (1.) LIVE FILE (CCFB DB2 FILE)
ACTION = KEY "1"
HIT ENTER

OPTION (2.) ARCHIVE FILES (HISTORY TAPES)
ACTION = KEY "2"
HIT ENTER

ADMINISTRATION

Option 1.

```

          KDOT AUTO REPORT
    (TO END RPF KEY  'S'  HERE  _ )

DISTRICT  -----  _  ----0--1--2--3--4--5--6---
FIRST OR LAST NAME  ---  -----
NUMBER OF COPIES    -----  ---DEFAULT=1-----

( KEY AN 'X' IN FRONT OF THE  REPORT CATEGORY YOU REQUEST)
(  ONLY SELECT YEARS 1972 FORWARD ON FIRST 4 SELECTIONS  )

      _  -- EQUIPMENT
      _  -- FINANCIAL
      _  -- INVENTORY
      _  -- PAYROLL
      _  -- PROJECTS

      ( HIT ENTER OR XMT TO PROCEED)
```

KDOT REPORT AUTOMATOR
HISTORY TAPE SELECTION SCREEN
(TO END RPF KEY 'S' HERE _)

ENTER THE YEAR/YEARS TO BE ACCESSED BELOW :

B.) A RANGE OF (YEARS/MONTHS) -----

YYYYMM	YYYYMM
FROM	TO

(HIT ENTER OR XMT TO PROCEED)

EMPLOYEE TIME DISTRIBUTION

EMPLOYEE TIME REPORTING SYSTEM

How to Operate the E.T.R.S. Reports

If you choose this option in the administration menu, you will see the following menu:

The screenshot shows a terminal window titled "ROSKAN - EXTRA! Bundle for TCP/IP". The menu is titled "EMPLOYEE TIME REPORTING SYSTEM REPORT MENU". It lists nine options, with option 5 crossed out. The status bar at the bottom shows "Connected to host mvs1.da.state.ks.us [165.201.25.2] (ACCV4478)", a timer at ":00.1", and a page indicator "20/55".

```
=====
CHOICE NO.      DESCRIPTION
=====
1.      DTET018 - PRINT WEEKLY TIME SHEETS
2.
3.      DTET020 - PRINT BLANK TIME SHEETS
4.      DTET029 - SHARP PAYROLL REGISTER
5.      DTET025B - SHARPS CONFIRMATION REPORT BI-WEEKLY
6.      DTET026 - COMBINE WEEKLY INTO BI-WEEKLY REPT
7.      DTET027 - LEAVE BALANCE REPORT
8.      DTET028 - OVERTIME REPORT

9.      QUIT - RETURN TO ROSKAN

=====
ENTER YOUR CHOICE NUMBER HERE ==> _
=====
```

4B :00.1 20/55
Connected to host mvs1.da.state.ks.us [165.201.25.2] (ACCV4478) 1:44 PM

To make a selection, enter the number of your choice and press <ENTER>. If an invalid choice is selected, you will get the message "VALID ENTRIES ARE 1, 2, 3, 4, 6, 7, OR 8 TO 9 - QUIT".

When you are finished using this menu, press the PA2 key to return to the ADMINISTRATION menu.

EMPLOYEE TIME DISTRIBUTION

If you selected a "1" from the Employee Time Report Menu, the following screen will appear:

Descriptions of Data Entry Key Fields:

ORG is a five digit field with digit one for the district, digits two and three for the area, and digits four and five for the sub area. ORG is a required field and must be entered.

END DATE is the ending date for the desired time period. The format is YYYY for year, MM for month, and DD for day. END DATE is a required field and must be entered.

By pressing <ENTER> at this point, all weekly time sheets for org with this ending date will be printed. To select specific time sheets, the following fields are optional.

SECTION is a smaller group within the org. In order to print one section, the same section number must be entered in both the FROM and TO fields. If more then one section is desired, the smaller section is to be entered in the FROM field and The larger section should be entered in the TO field. By entering different sections, every section in between the two will also be printed.

ORDER is the unique number assigned to every employee in the employee time system. ORDER works the same as section, where one number may be entered or a range of numbers may be entered.

PAGE is the page number of the time sheet to be printed. One page number or a range of numbers may be entered.

SSN is the employee's social security number. Only one employee's time sheet will be printed.

SEQUENCE NUMBER is the number used to create/add a batch. To print all the weekly time sheets in a batch, enter the sequence number.

After all the desired selections have been entered, press ENTER to continue. The jobcard screen will be displayed next. Additional information about the job card and other printing instructions are in another section in this manual. Example report is next

EMPLOYEE TIME DISTRIBUTION

KDOT WEB HAS THE CABABILITY OF PRODUCING BLANK TIME SHEETS FOR YOUR ORGANIZATION. ACCESS THE WEB, REPORTS, KDOT MENU, ADMINISTRATION AND ENTER THE DESIRED INFORMATION INTO THE SHEET SHOWN BELOW.

The screenshot shows a Microsoft Internet Explorer browser window titled "DTET022 - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation". The address bar shows the URL: <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/Etime/DTET022.HTML>. The page features the KDOT Intranet logo on the left and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar labeled "Kdot Search:" is present with a "search" button and a link to "Advanced Search". The main content area is titled "EMPLOYEE TIME REPORTING SYSTEM" and contains the following text: "PLEASE ENTER ORG" followed by a text box containing "50400" and "(DAASS)". Below this, it says "TO PRINT ALL TIME SHEETS FOR ORG, PRESS SUBMIT OR TO PRINT SPECIFIC WEEKLY TIME SHEETS, ENTER YOUR SELECTIONS BELOW AND PRESS SUBMIT". A form section with a blue header contains the following fields: "SECTION FROM" and "TO" (both empty text boxes), "ORDER FROM" and "TO" (both empty text boxes), "PAGE FROM" and "TO" (both empty text boxes), and "SSN" (empty text box). Below these fields are "Submit" and "Clear" buttons. A red note at the bottom of the form area reads: "NOTE: BEFORE PRINTING CHANGE TO LANDSCAPE AND MEDIUM FONT". At the very bottom of the page, there is a navigation bar with links: [KDOT Home](#), [Employee Info](#), [Email](#), [Help-Site Index](#), [IT Tech Support](#), [KDOT Links](#), [What's New](#), and [PDF Help](#). The browser's status bar at the bottom right shows "Local intranet".

DTET022 - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Print View Source

Address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/Etime/DTET022.HTML> Go Links

KDOT Intranet
kdotweb.ksdot.org

Employee Info	Email
Help-Site Index	Links
IT Tech Support	What's New

Kdot Search: search [Advanced Search](#)

EMPLOYEE TIME REPORTING SYSTEM

PLEASE ENTER ORG (DAASS)

TO PRINT ALL TIME SHEETS FOR ORG, PRESS SUBMIT
OR
TO PRINT SPECIFIC WEEKLY TIME SHEETS,
ENTER YOUR SELECTIONS BELOW AND PRESS SUBMIT

SECTION FROM		TO	
ORDER FROM		TO	
PAGE FROM		TO	
SSN			

NOTE: BEFORE PRINTING CHANGE TO LANDSCAPE AND MEDIUM FONT

[KDOT Home](#) [Employee Info](#) [Email](#) [Help-Site Index](#) [IT Tech Support](#) [KDOT Links](#) [What's New](#) [PDF Help](#)

Local intranet

6/6/2007

EMPLOYEE TIME DISTRIBUTION

KDOT WEB ALSO GIVE THE USER THE CAPABILITY OF COMBINING WEEKLY TO BIWEEKLY VIA THE WEB. GO TO KDOT WEB, SELECT REPORTS, KDOT MENU, ADMINISTRATION, THEN EMPLOYEE TIME, WEEKLY TO BIWEEKLY.

The screenshot shows a Microsoft Internet Explorer browser window titled "DTET026 - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation". The address bar shows the URL: <http://kdotweb.ksdot.org/kdotorg/BurCompSer/Applications/SASApps/Etime/DTET026.HTML>. The page features the KDOT Intranet logo on the left and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is located on the right with the text "Kdot Search:" and a "search" button, along with a link to "Advanced Search".

The main content area is titled "WEEKLY INTO BI-WEEKLY REPORT". It contains a form with the following fields and options:

- PLEASE ENTER ORG: OR SSN: AND
- (DAASS)
- ENTER BEGIN DATE:
- ENTER END DATE:
- (YYYY) (MM) (DD)
- CHECK BOX FOR SORT ORDER:
NAME ☒ OR ORG, SECTION, NAME ☐
- TO RECEIVE A COMPLETE DISTRICT, ENTER ONLY THE 1ST DIGIT IN ORG
TO RECEIVE A COMPLETE BUREAU, ENTER THE 1ST THREE DIGITS IN ORG
- Submit Clear

A red note at the bottom of the form states: **NOTE: BEFORE PRINTING CHANGE TO LANDSCAPE AND MEDIUM FONT**

The footer of the page contains a series of links: [KDOT Home](#), [Employee Info](#), [Email](#), [Help-Site Index](#), [IT Tech Support](#), [KDOT Links](#), [What's New](#), and [PDF Help](#). The browser's status bar at the bottom shows "Done" and "Local intranet".

Example Report is next:

KANSAS DEPARTMENT OF TRANSPORTATION
EMPLOYEE TIME DISTRIBUTION REPORT

PROJECT ID JU-NUMB-ST		ACT	TASK	ITEM ID TYPE	WEEK ENDING	SUN	MON	TUE	WED	THU	FRI	SAT	REG HOURS	ADD HOURS
E-5400-07	731			-	20070519	-	1.00	1.00	1.00	1.00	1.00	-		
E-5400-07	731			-	20070526	-	1.00	1.00	1.00	1.00	-	-	9.00	0.00
E-5400-07	760			-	20070519	-	-	2.00	2.00	-	-	-		
E-5400-07	760			-	20070526	-	3.00	-	1.00	2.00	-	-	10.00	0.00
E-5400-07	781			-	20070519	-	4.00	3.00	3.00	4.00	4.00	-		
E-5400-07	781			-	20070526	-	3.00	4.00	3.00	4.00	-	-	32.00	0.00
E-5400-07	784			-	20070519	-	3.00	2.00	2.00	3.00	3.00	-		
E-5400-07	784			-	20070526	-	1.00	3.00	3.00	1.00	-	-	21.00	0.00
R-5410-07	529			-	20070526	-	-	-	-	6.00	8.00	5.00	0.00	19.00
R-5420-07	521	SB		-	20070526	-	-	-	-	-	-	12.00	12.00	0.00
TOTAL HOURS:													84.00	19.00

I HEREBY CERTIFY THAT THE ABOVE IS A TRUE RECORD OF THE TIME EXPENDED BY THE ABOVE NAMED EMPLOYEE IN THE PERFORMANCE OF HIS/HER DUTIES FOR THE PERIOD INDICATED.

SIGNED: _____ TITLE: _____ APPROVED: _____ TITLE: _____

ADMINISTRATION

KANSAS DEPARTMENT OF TRANSPORTATION EMPLOYEE TIME DISTRIBUTION REPORT

NAME: DEEDS, RICHARD D.

END DATE:

PAGE: 01

ORG: 10202

SECTION: 12

ORDER: 200

SEQUENCE:

PROJECT ID	ACT	TASK	ITEM ID	SUN	MON	TUE	WED	THU	FRI	SAT	TOTAL
JU-NUMB-ST	:	:	NUMBER								HOURS
R-1220-01	:	:	:	REG	:	:	:	:	:	:	:
	:	:	:	ADR	:	:	:	:	:	:	:
R-1220-01	:	:	:	REG	:	:	:	:	:	:	:
	:	:	:	ADR	:	:	:	:	:	:	:
R-1220-01	:	:	:	REG	:	:	:	:	:	:	:
	:	:	:	ADR	:	:	:	:	:	:	:
R-1220-01	:	:	:	REG	:	:	:	:	:	:	:
	:	:	:	ADR	:	:	:	:	:	:	:
R-1220-01	:	:	:	REG	:	:	:	:	:	:	:
	:	:	:	ADR	:	:	:	:	:	:	:
	:	:	AC 4850	REG	:	:	:	:	:	:	:
	:	:		ADR	:	:	:	:	:	:	:
	:	:	AC 4860	REG	:	:	:	:	:	:	:
	:	:		ADR	:	:	:	:	:	:	:
	:	:	AC 4875	REG	:	:	:	:	:	:	:
	:	:		ADR	:	:	:	:	:	:	:

PAGE TOTALS: REG

ADR

TOTAL REG

TOTAL ADR

I HEREBY CERTIFY THAT THE ABOVE IS A TRUE RECORD OF THE TIME EXPENDED BY THE ABOVE NAMED EMPLOYEE IN THE PERFORMANCE OF HIS/HER DUTIES FOR THE PERIOD INDICATED.

SIGNED: _____ TITLE _____ APPROVED: _____ TITLE _____

D.O.T. FORM NO. 419

ADMINISTRATION

DTET027 Leave Balance Report

If you selected a "6" from the Employee Time Report Menu, the following screen will appear:

```

KANSAS DEPARTMENT OF TRANSPORTATION
LEAVE BALANCE REPORT
***** BALANCE ON APR. 14, 2001 WILL BE REPORTED *****

PLEASE ENTER ORG 10200
                  (DAASS)

TO RECEIVE A COMPLETE DISTRICT, ENTER ONLY THE 1ST DIGIT IN ORG
TO RECEIVE A COMPLETE BUREAU, ENTER THE FIRST THREE DIGITS IN ORG

PRESS PA2 TO TERMINATE

```

Descriptions of Data Entry Key Fields:

1. ORG is a five digit field with digit one for the district, digits two and three for the area, and digits four and five for the sub area. ORG is a required field and must be entered. To receive information for an entire district, you may enter only the first digit. To receive an entire bureau or area of a district, enter digits 1 through 3. You may enter all five digits.

Once your selections have been entered, press <ENTER> and the jobcard screen will be displayed. Additional information about the job screen and other print information is in another section in this manual. Example report is next.

ADMINISTRATION

STATE OF KANSAS
DEPARTMENT OF TRANSPORTATION
LEAVE BALANCE REPORT

12:40 Wednesday, March 27, 2002 2

PERIOD END DATE=																			
N	A	A	A	S	S	C	C	D	D	D	M	M	M	H	H	H	H	H	H
E	L	L	L	L	L	T	T	D	D	D	L	L	L	L	L	L	L	L	L
	S	T	T	S	S	T	T	S	S	S	S	S	S	S	S	S	S	S	S
	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R
	T	N	N	T	N	T	N	T	N	N	T	N	N	L	T	N	N	N	L
VACANT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

PERIOD END DATE=002-03-16																			
N	A	A	A	S	S	C	C	D	D	D	M	M	M	H	H	H	H	H	H
E	L	L	L	L	L	T	T	D	D	D	L	L	L	L	L	L	L	L	L
	S	T	T	S	S	T	T	S	S	S	S	S	S	S	S	S	S	S	S
	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R
	T	N	N	T	N	T	N	T	N	N	T	N	N	L	T	N	N	N	L
202.4	-	-	-	200.00	777.70	7.7	4	781.40	-	-	24	-	-	24	96	-	-	-	-
269.8	-	15.0	243.40	969.20	-	-	-	964.90	-	-	24	-	-	24	96	-	-	-	-
256.5	6.5	-	263.00	1012.70	3.7	-	-	1016.40	-	-	24	-	-	24	96	-	-	0.01	0.01
193.3	4.7	-	198.00	606.70	3.7	-	-	610.40	-	-	24	-	-	24	96	-	-	-	-
214.5	1.6	-	216.10	25.95	3.7	-	-	29.65	-	-	24	-	-	24	96	-	-	-	-
241.3	-	2.5	238.55	494.95	6.2	3	-	498.15	-	-	24	-	-	24	96	-	-	-	-
145.7	3.7	-	149.40	198.70	2.7	3	-	198.40	-	-	24	-	-	24	96	-	-	-	-
216.5	6.5	-	223.00	917.70	-	-	-	913.40	-	-	24	-	-	24	96	-	-	-	-
259.5	6.5	-	266.00	775.70	3.7	-	-	779.40	-	-	24	-	-	24	96	-	-	-	-
105.5	25.6	20.0	111.10	704.70	3.7	-	-	708.40	-	-	24	-	-	-	96	-	-	-	-
194.3	4.7	-	199.00	578.70	3.7	-	-	582.40	-	-	-	-	-	-	96	-	-	-	-
45.1	2.7	-	47.80	305.10	-	4	-	300.80	-	-	24	-	-	24	96	-	-	-	-
331.5	14.5	16.0	330.00	2040.70	3.7	-	-	2044.40	-	-	24	-	-	24	96	-	-	-	-

ADMINISTRATION

DTET028 Overtime Report

IF YOU SELECTED 8 AT THE EMPLOYEE TIME MENU THE FOLLOWING SCREEN WILL APPEAR.

Keyable fields are shown as *.

Date selection and location selection are required. Press ENTER when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the jobcard screen will appear next. Additional information about job card and print instructions are in another section in this manual. Example report is next.

```
*****
*      THIS JOB WILL PRINT OUT AN OVERTIME REPORT      *
*      FOR TIME PERIOD AND/OR DISTRICT ENTERED BELOW.  *
*      *****                                         *
*      _____                                         *
*      ENTER FROM DATE      : ***** (YYYYMMDD)      *
*      ENTER TO DATE        : ***** (YYYYMMDD)      *
*      ENTER DISTRICT        : *                        *
*      _____                                         *
*      ENTER ONLY VALUES TO BE USED FOR SPECIFIC SELECTION *
*      FOR EXAMPLE TO GET A REPORT ON ALL DISTRICTS FOR A  *
*      CERTAIN TIME PERIOD ENTER JUST A FROM DATE AND A TO DATE. *
*      FOR A REPORT FOR ALL DATA FOR A DISTRICT ,JUST ENTER THE *
*      DISTRICT NUMBER. TO GET ONLY INFORMATION FOR A CERTAIN *
*      DISTRICT AND TIME PERIOD - ENTER BOTH. IF NOTHING IS *
*      ENTERED A REPORT FOR ALL DISTRICTS AND TIMES WILL BE *
*      PRODUCED.                                           *
*      UTILIZING THE "PA2" KEY WILL TAKE YOU OUT        *
*****
```

ADMINISTRATION

OVERTIME REPORT

08:35 Tuesday, May 8, 2001

ORP=102 ORG=10200

ORG_UNIT	TITLE	NAME	END_DATE	PROJECT	DESCRIPT	OT
010200004	EQUIP. OPERATOR III	MOORE, DUANE L	20010127	R 121001	SNOW AND ICE REMOVAL	2
010200007	EQUIP. MECHANIC II	ROMINE, DANIEL R	20010127	E 120001	EQ SHOP ACTIVITY	2
010200203	ENGR TECH SENIOR	HAMLIN, RICHARD H.	20010127	K 576401	CONT ADM CONST OFF	2
ORG						6

ORP=102 ORG=10201

ORG_UNIT	TITLE	NAME	END_DATE	PROJECT	DESCRIPT	OT
010201101	EQUIP. OPERATOR III	GARDNER, RICHARD A	20010127	R 121001	SNOW AND ICE REMOVAL	2
010201101	EQUIP. OPERATOR III	GARDNER, RICHARD A	20010127	R 121001	SNOW AND ICE REMOVAL	2
010201102	EQUIP. OPERATOR II	JONES, DONALD W	20010127	R 121001	SNOW AND ICE REMOVAL	2
010201103	EQUIP OPER II	PATTON, CODY L.	20010120	R 121001	SNOW AND ICE REMOVAL	3
010201105	EQUIP OPERATOR II	LANE, DALLAS L	20010120	R 121001	SNOW AND ICE REMOVAL	3
010201105	EQUIP OPERATOR II	LANE, DALLAS L	20010127	R 121001	EQUIPMENT MAINT	1
010201106	EQUIP OPER II TR	HERRMANN, RONALD E.	20010127	R 121001	SNOW AND ICE REMOVAL	2
010201106	EQUIP OPER II TR	HERRMANN, RONALD E.	20010127	R 121001	SNOW AND ICE REMOVAL	1
010201108	EQUIP OPERATOR II	ORENDER, LOWELL W	20010127	R 121001	SNOW AND ICE REMOVAL	2
010201110	EQUIP OPERATOR II	DAVENPORT, RUSSELL E	20010127	R 121001	SNOW AND ICE REMOVAL	2
010201111	EQUIP OPER II	WESSEL, JESSE K	20010120	R 121001	SNOW AND ICE REMOVAL	4
010201112	EQUIP OPERATOR II	BRONSON, JEFFREY A	20010120	R 121001	SNOW AND ICE REMOVAL	3
010201113	EQUIP OPERATOR II	BUTTERFIELD, CLIFF J	20010120	R 121001	SNOW AND ICE REMOVAL	3
ORG						30

ORP=102 ORG=10202

ORG_UNIT	TITLE	NAME	END_DATE	PROJECT	DESCRIPT	OT
010202201	EQUIP. OPERATOR III	THOMPSON, TERRY J	20010120	R 122001	SNOW AND ICE REMOVAL	4.00
010202202	EQUIP. OPERATOR II	WEAKLEY, DANIEL R.	20010120	FC122001	TRAINING	1.50
010202202	EQUIP. OPERATOR II	WEAKLEY, DANIEL R.	20010127	FC122001	TRAINING	2.75
010202203	EQUIP OPERATOR II	VANTUYL, DAVID L	20010127	R 122001	SNOW AND ICE REMOVAL	3.00
010202204	EQUIP. OPERATOR II	CUNNINGHAM, RICHARD A	20010120	R 122001	SNOW AND ICE REMOVAL	4.00
010202204	EQUIP. OPERATOR II	CUNNINGHAM, RICHARD A	20010127	R 122001	SNOW AND ICE REMOVAL	3.00
010202204	EQUIP. OPERATOR II	CUNNINGHAM, RICHARD A	20010127	R 122001	SNOW AND ICE REMOVAL	2.00
010202205	EQUIP. OPERATOR II	WILHITE, ROBERT F	20010127	R 122001	SNOW AND ICE REMOVAL	3.00
010202208	EQUIP OPERATOR II	SELBY, LOREN J	20010120	R 122001	SNOW AND ICE REMOVAL	4.00
010202209	EQUIP OPERATOR II	WILLIAMS, STEVEN J	20010127	R 122001	SNOW AND ICE REMOVAL	3.00
ORG						30.25

ORP=102 ORG=10203

ORG_UNIT	TITLE	NAME	END_DATE	PROJECT	DESCRIPT	OT
010203301	EQUIP. OPERATOR III	ZERBE, CHARLES L	20010120	R 123001	SNOW AND ICE REMOVAL	4
010203302	EQUIP OPER II	LOWE, COREY D	20010120	R 123001	SNOW AND ICE REMOVAL	4
010203302	EQUIP OPER II	LOWE, COREY D	20010127	R 123001	SNOW AND ICE REMOVAL	3

ADMINISTRATION

INVENTORY REPORT BY LOCATION/STOCK NUMBER

INVENTORY BY LOCATION REPORT

From Roskan KDOT Web, if you select option '5' from the administration menu, you will see the following screen. Selecting 2 provides a report by Location/Stock Number. Information about batch reports for Consumable Inventory are available from in the Administrative Resource Manual. This manual is published on KDOT Web in Documents and Manuals.

The screenshot shows a terminal window titled "ROSKAN - EXTRA! Bundle for TCP/IP". The menu is titled "ADMINISTRATION MENU" and is on "PAGE 1 OF 1". Navigation options include "PREVIOUS PAGE PF7/PF19", "NEXT PAGE PF8/PF20", and "RETURN TO ROSCOE PA2". A list of choices is displayed:

CHOICE NO.	DESCRIPTION
1.	AUTOMATIC REPORT WRITER (AUTOREPT)
2.	CONVERT PC GASBOY TO FUEL ISSUE
3.	TRAINING INFORMATION & TRACKING SYSTEM(DTPETR)
4.	EMPLOYEE TIME REPORTING SYSTEM (CICS SYSTEM)
5.	CONSUMABLE INVENTORY REPORTING SYSTEM
6.	EQUIPMENT TIME DISTRIBUTION (CICS SYSTEM)
7.	VOUCHER SYSTEM REPORTS
8.	
9.	
10.	

Below the list, there is a prompt: "ENTER YOUR CHOICE NUMBER HERE ==> _". The bottom status bar shows "4B", a timer at ":00.1", and a page indicator "21/58".

Consumable Inventory:

ADMINISTRATION

File Edit View Tools Session Options Help

CONSUMABLE INVENTORY SYSTEM
REPORT MENU

CHOICE NO.	DESCRIPTION
1.	SELECT INVENTORY WITH NO ACTION(DTIN038)
2.	INVENTORY REPORT BY LOCATION/STOCK NUMBER
3.	STOCK REORDER BATCH REPORT
4.	STOCK OVERAGE BATCH REPORT
5.	QUIT - RETURN TO ROSKAN

ENTER YOUR CHOICE NUMBER HERE ==> _

4B :00.1 17/55

ADMINISTRATION

KANSAS DEPARTMENT OF TRANSPORTATION
INVENTORY BY LOCATION REPORT

ENTER BEGINNING LOCATION HERE _

ENTER ENDING LOCATION HERE

ENTER BEGINNING STOCK NUMBER HERE

ENTER ENDING STOCK NUMBER HERE

(PRESS 'ENTER' AFTER DATA HAS BEEN ENTERED TO CONTINUE)
PA2 TERMINATES THIS SESSION

4B :00.1 04/37

Descriptions of Data Entry Key Fields:

1. BEGINNING LOCATION is a 4 digit number that is required. The first digit is for the district, the second digit is for area, and the third and fourth digits are for the storage area or the stockroom number.
2. ENDING LOCATION is a 4 digit number that is required. The first digit is for the district, the second digit is for area, and the third and fourth digits are for the storage area or the stockroom number.
- 3 BEGINNING STOCK NUMBER. Required. The number is 8 digits; the first two digits are for the group number, the third and fourth digits are for the class number, and the last four digits are the number that has been assigned to the item.
4. ENDING STOCK NUMBER is a 8 digit number that is required.
The first two digits are for the group number, the third and fourth digits are for the class number, and the last four digits are the number that has been assigned to the item.
Keyable fields are shown as *.

ADMINISTRATION

KANSAS DEPARTMENT OF TRANSPORTATION
INVENTORY BY LOCATION REPORT

ENTER BEGINNING LOCATION HERE ****

ENTER ENDING LOCATION HERE ****

ENTER BEGINNING STOCK NUMBER HERE *****

ENTER ENDING STOCK NUMBER HERE *****

After all the desired selections have been entered, press enter to continue. The jobcard screen will then be displayed. Additional information about the jobcard and other print information is contained in another section in this manual.

To terminate the RPF at anytime, press PA2. By pressing PA2, the administration menu will be displayed. Example report is next.

ADMINISTRATION

This is a statewide report that is available from KDOT Web. All Locations are shown. Roskan examples are included in this section of the Guide. This report may be ordered in Roskan as selection 1 from Administrative, Consumable Inventory.

"Inventory Reports" - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation

File Edit View Favorites Tools Help

Back Forward Stop Reload Search Favorites Print Mail

Address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/GeneratedReports/Dtinw001.htm> Go Links



KDOT Intranet
kdotweb.ksdot.org

Employee Info	Email
Help-Site Index	Links
IT Tech Support	What's New

Kdot Search:

[Advanced Search](#)

INVENTORY - Stock Number Totals

Data Current as of : 06/01/2007

Figures are shown in whole dollars		3100-3199 HIGHWAY MAINT MATERIALS	7200-7299 SIGNS	4600-4699 STEEL PRODUCTS	0100-0399 AUTO SUPPLIES	8400-8499 WOOD & LUMBER PRODUCTS	5100-5199 PAINT	3500-3999 JANIT/LAB SUPLS & CHEM	2100-2999 ELEC PARTS & HARDWARE	5500-5510 FUEL & LUBES	4400-4499 EQ RPR PARTS	5900-7099 PLB & SHOP SUPPLIES	1300-1399 B MAT
LOC #	CITY												
10	TPKA	20,546	18,004	209,403	38,896	47,104	66,632	23,873	10,746	42,838	22,255	26,322	
11	HORT	584,145	30,227	24,404	24,760	9,776	351	16,942	3,567	34,345	3,390	1,999	
12	OSAG	405,427	40,193	31,702	30,196	22,196	607	6,586	5,861	34,050	7,506	2,756	
13	BNSP	274,132	23,107	16,587	7,753	13,991	569	13,407	7,347	23,887	2,923	4,227	
14	TPKA	495,747	34,599	30,714	8,151	12,485	664	12,753	2,551	41,013	1,156	4,080	
15	WMGO	556,435	37,735	25,400	29,147	58,367	1,330	21,277	2,413	34,440	2,231	3,794	
16	OLAT	250,775	11,853	22,726	25,113	8,807	365	1,055	1,979	35,862	2,544	3,298	
20	SALI	22,586	11,320	143,597	31,563	21,863	96,967	15,055	23,452	45,446	409	45,091	
21	CLAY	265,820	14,601	5,762	9,160	8,213	831	956	663	36,593		2,115	
22	MKTO	285,920	23,848	19,193	17,748	22,553	682	4,079	1,257	28,563	132	3,264	
23	MARN	269,376	11,280	11,573	8,339	4,854	1,517	1,310	1,067	20,692		3,611	
24	ELLS	781,596	12,955	20,694	9,788	6,808	603	1,697	1,688	25,167	20	4,240	
30	NORT	4,316	22,286	136,699	43,197	35,310	74,480	7,075	8,200	23,010	15,904	25,352	
31	PBUR	494,253	12,809	5,085	14,818	5,689	874	491	614	28,077	2,092	3,059	
32	ATWO	366,948	6,869	18,450	12,909	2,417	119	894	840	18,465	2,044	2,765	

Local intranet

ADMINISTRATION

Another report available from KDOT Web is the Inventory No Action Report. This is an overview report. Detailed reports by location are available from Roskan, KDOT MENU, Administration.

INVENTORY - No Action for the Period of 1-3 Years

[Statewide Graph](#) [Locations Exceeding Average Graph](#)

Data Current as of : 06/01/2007

Figures are shown in whole dollars			Total City Inventory	Less than 1 Year		1 Year		2 Years		3+ Years	
DISTRICT	AREA	CITY		Total	% of Total	Total	% of Total	Total	% of Total	Total	% of Total
0	0	Headquarters	603,348	489,746	81.17	57,642	9.55	10,610	1.76	45,350	7.52
1	0	District 1 HQ	551,365	486,958	88.32	25,111	4.55	2,035	0.37	37,261	6.76
	1	Horton	735,798	499,237	67.85	219,586	29.84	3,699	0.50	13,276	1.80
	2	Osage City	590,829	508,317	86.03	23,201	3.93	40,026	6.77	19,285	3.26
	3	Bonner Springs	390,688	284,754	72.89	24,751	6.34	8,229	2.11	72,954	18.67
	4	Topeka	646,822	603,136	93.25	38,516	5.95	1,763	0.27	3,407	0.53
	5	Wamego	783,675	638,492	81.47	60,212	7.68	38,421	4.90	46,550	5.94
2	6	Olathe	367,189	303,092	82.54	50,398	13.73	4,692	1.28	9,007	2.45
	0	District 2 HQ	491,029	463,717	94.44	18,963	3.86	2,053	0.42	6,296	1.28
	1	Clay Center	346,832	307,474	88.65	18,833	5.43	9,714	2.80	10,811	3.12
	2	Mankato	410,781	376,471	91.65	21,009	5.11	5,659	1.38	7,642	1.86
	3	Marion	340,479	298,496	87.67	20,059	5.89	12,628	3.71	9,296	2.73
3	4	Ellsworth	868,525	778,061	89.58	64,461	7.42	10,093	1.16	15,910	1.83
	0	District 3 HQ	408,410	378,770	92.74	7,874	1.93	10,456	2.56	11,310	2.77
	1	Phillipsburg	568,616	536,612	94.37	9,885	1.74	3,218	0.57	18,901	3.32

The next two pages are examples of Roskan Reports. They give the user the capability of smaller selections of information at their desired location.

Roskan's Version of Stock Numbers with no Action. Selection was for District 6, 1 year.

ADMINISTRATION

This is a statewide report that is available from KDOT Web. All Locations are shown. Roskan examples are included in this section of the Guide. This report may be ordered in Roskan as selection 1 from Administrative, Consumable Inventory.

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INVENTORY - Stock Number Totals

Data Current as of : 06/01/2007

Figures are shown in whole dollars		3100-3199 HIGHWAY MAINT MATERIALS	7200-7299 SIGNS	4600-4699 STEEL PRODUCTS	0100-0399 AUTO SUPPLIES	8400-8499 WOOD & LUMBER PRODUCTS	5100-5199 PAINT	3500-3999 JANIT/LAB SUPLS & CHEM	2100-2999 ELEC PARTS & HARDWARE	5500-5510 FUEL & LUBES	4400-4499 EQ RPR PARTS	5900-7099 PLB & SHOP SUPPLIES	1300-1399 B MAT
LOC #	CITY												
10	TPKA	20,546	18,004	209,403	38,896	47,104	66,632	23,873	10,746	42,838	22,255	26,322	
11	HORT	584,145	30,227	24,404	24,760	9,776	351	16,942	3,567	34,345	3,390	1,999	
12	OSAG	405,427	40,193	31,702	30,196	22,196	607	6,586	5,861	34,050	7,506	2,756	
13	BNSP	274,132	23,107	16,587	7,753	13,991	569	13,407	7,347	23,887	2,923	4,227	
14	TPKA	495,747	34,599	30,714	8,151	12,485	664	12,753	2,551	41,013	1,156	4,080	
15	WMGO	556,435	37,735	25,400	29,147	58,367	1,330	21,277	2,413	34,440	2,231	3,794	
16	OLAT	250,775	11,853	22,726	25,113	8,807	365	1,055	1,979	35,862	2,544	3,298	
20	SALI	22,586	11,320	143,597	31,563	21,863	96,967	15,055	23,452	45,446	409	45,091	
21	CLAY	265,820	14,601	5,762	9,160	8,213	831	956	663	36,593		2,115	
22	MKTO	285,920	23,848	19,193	17,748	22,553	682	4,079	1,257	28,563	132	3,264	
23	MARN	269,376	11,280	11,573	8,339	4,854	1,517	1,310	1,067	20,692		3,611	
24	ELLS	781,596	12,955	20,694	9,788	6,808	603	1,697	1,688	25,167	20	4,240	
30	NORT	4,316	22,286	136,699	43,197	35,310	74,480	7,075	8,200	23,010	15,904	25,352	
31	PBUR	494,253	12,809	5,085	14,818	5,689	874	491	614	28,077	2,092	3,059	
32	ATWO	366,948	6,869	18,450	12,209	2,417	119	894	840	18,465	2,044	2,765	

Local intranet

ADMINISTRATION

Another report available from KDOT Web is the Inventory No Action Report. This is an overview report. Detailed reports by location are available from Roskan, KDOT MENU, Administration.

"Inventory Reports" - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation

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INVENTORY - No Action for the Period of 1-3 Years

[Statewide Graph](#) [Locations Exceeding Average Graph](#)

Data Current as of : 06/01/2007

Figures are shown in whole dollars			Total City Inventory	Less than 1 Year		1 Year		2 Years		3+ Years	
DISTRICT	AREA	CITY		Total	% of Total	Total	% of Total	Total	% of Total	Total	% of Total
0	0	Headquarters	603,348	489,746	81.17	57,642	9.55	10,610	1.76	45,350	7.52
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	2	Osage City	590,829	508,317	86.03	23,201	3.93	40,026	6.77	19,285	3.26
	3	Bonner Springs	390,688	284,754	72.89	24,751	6.34	8,229	2.11	72,954	18.67
	4	Topeka	646,822	603,136	93.25	38,516	5.95	1,763	0.27	3,407	0.53
	5	Wamego	783,675	638,492	81.47	60,212	7.68	38,421	4.90	46,550	5.94
2	6	Olathe	367,189	303,092	82.54	50,398	13.73	4,692	1.28	9,007	2.45
	0	District 2 HQ	491,029	463,717	94.44	18,963	3.86	2,053	0.42	6,296	1.28
	1	Clay Center	346,832	307,474	88.65	18,833	5.43	9,714	2.80	10,811	3.12
	2	Mankato	410,781	376,471	91.65	21,009	5.11	5,659	1.38	7,642	1.86
	3	Marion	340,479	298,496	87.67	20,059	5.89	12,628	3.71	9,296	2.73
3	4	Ellsworth	868,525	778,061	89.58	64,461	7.42	10,093	1.16	15,910	1.83
	0	District 3 HQ	408,410	378,770	92.74	7,874	1.93	10,456	2.56	11,310	2.77
	1	Phillipsburg	568,616	536,612	94.37	9,885	1.74	3,218	0.57	18,901	3.32

Done Local intranet

The next two pages are examples of Roskan Reports. They give the user the capability of smaller selections of information at their desired location.

Roskan's Version of Stock Numbers with no Action. Selection was for District 6, 1 year.

STOCK NUMBERS WITH NO ACTION

YEAR 1 DISTRICT 6

STOCK	NO.	UNIT	DESCRIPTION	STK	ACCT	DT	AR	NO	RECEIPT	LAST	ISSUE	LAST	TRANSFER	UNIT	PRICE	STOCK	QTY
	01100025	E	CLOTH EMERY 3/0 FINE	300	6	0	01	19980430	20051223	19981123				.5973		125.00	
	01100033	E	CLOTH EMERY 2/0 MED	300	6	0	01	19980430	20050317	20020312				.6059		149.00	
	01300288	SH	PAPER SAND WET OR DRY 150 GRIT 9X11	300	6	0	01	19970529	20050907	19950510				.2422		50.00	
	03030822	E	ADDITIVE RADIATOR BARS LEAK 8 OZ	300	6	0	01	20050415	20051021	19980630				.8618		19.00	
	03100790	FT	CABLE PRIMARY 16 GA RED	300	6	0	01	20010731	20050222	20040218				.0564		200.00	
	03100804	FT	CABLE PRIMARY 16 GA GREEN	300	6	0	01	19980316	20040218	20040218				.0533		300.00	
	03100839	FT	CABLE PRIMARY 16 GA YELLOW	300	6	0	01	19980316	20041109	20040218				.0600		200.00	
	03100855	FT	CABLE PRIMARY 14 GA GREEN	300	6	0	01	20040923	20050228	20040218				.0778		400.00	
	03100898	FT	CABLE PRIMARY 14 GA YELLOW	300	6	0	01	20021015	20040218	20040218				.0615		400.00	
	03100928	FT	CABLE PRIMARY 12 GA GREEN	300	6	0	01	20050727	20050425	20040218				.1300		200.00	
	03100944	FT	CABLE PRIMARY 12 GA BLACK	300	6	0	01	20040923	20060202	20040218				.1168		100.00	
	03100952	FT	CABLE PRIMARY 12 GA YELLOW	300	6	0	01	20040923	20050425	20040218				.1178		200.00	
	03101029	F	CABLE PRIM WHITE 16GA NO 569D OR 569	300	6	0	01	20021015	20050322	20050322				.0530		300.00	
	03101037	F	CABLE PRIM WHITE 14GA NO 570D OR 570	300	6	0	01	20021015	20050322	20050322				.0624		200.00	
	03101045	F	CABLE PRIM WHITE 12GA NO 571D OR 571	300	6	0	01	20050727	20050426	20050322				.1300		200.00	
	03101053	F	CABLE PRIM 10 GA WHITE # 572D OR 572	300	6	0	01	20021015	20050322	20050322				.1600		300.00	
	03101061	F	CABLE PRIMARY 8 GA WH NO 573D	300	6	0	01	20050411	20050204	19960131				.2400		800.00	
	03101088	FT	CABLE PRIMARY 10 GA RED	300	6	0	01	19991215	20050330	19970910				.1800		100.00	
	03101118	FT	CABLE PRIMARY 10 GA BLACK	300	6	0	01	20050411	20050330	19970910				.2100		400.00	
	03101274	F	CABLE TRAILER 6 COND 12 GA WH NO 1016	300	6	0	01	20010731	20030115	20010607				.8740		51.00	
	03103501	E	CONNECTOR SOCKET 7-WAY TRAILER	300	6	0	01	20031029	20051007					6.4800		7.00	
	03103587	EA	CONNECTOR TRAILER 4-WAY #980SP	300	6	0	01	20010731	20050816	20020312				1.1685		24.00	
	03105547	EA	HEAT SHRINK TUBING 1/4"	300	6	0	01	20010731	20050324	20050324				1.2225		96.00	
	03105563	EA	HEAT SHRINK TUBING 1/2"	300	6	0	01	19971204	20050323	20050323				.2733		1600.00	
	03150232	EA	OIL CQ- 85791XE NAP- 1791XE WIX-	300	6	0	01	20050308	20051209					10.9200		21.00	
	03150240	EA	FUEL CQ- 86341 NAP- 3341 WIX- 533341	300	6	0	01	20020731	20050113	20050113				2.8000		4.00	

YEAR ENDING FISCAL INVENTORY

YEAR	ACCT	DIST	ARE	SUB-A	QUANTITY	UNIT	STOCK NO.	DESCRIPTION	UNIT COST	AMOUNT
07	300	6	0	01	125.00	E	01100025	CLOTH EMERY 3/0 FINE	.5973	74.86
07	300	6	0	01	149.00	E	01100033	CLOTH EMERY 2/0 MED	.6059	90.39
07	300	6	0	01	3.00	RL	01100130	EMERY CLOTH GRADE 100 1X50YD	32.5900	97.77
07	300	6	0	01	50.00	SH	01300288	PAPER SAND WET OR DRY 150 GRIT 9X11	.2422	12.18
07	300	6	0	01	870.00	E	03030636	ADDITIVE DIESEL FUEL NO 2 F I ANTI-GEL	1.8031	1,568.74
07	300	6	0	01	26.00	E	03030814	ADDITIVE COOL SYS 12 OZ RUSTMASTER 5B	2.9900	77.74
07	300	6	0	01	19.00	E	03030822	ADDITIVE RADIATOR BARS LEAK 8 OZ	.8618	16.38
07	300	6	0	01	429.00	Q	03050017	ANTIFREEZE GREEN PERMANENT (MIXED)	.5033	215.97
07	300	6	0	01	456.00	Q	03050068	ANTIFREEZE GREEN PERMANENT (PURE)	1.6494	752.16
07	300	6	0	01	236.00	QT	03050084	ANTIFREEZE ORANGE PERM DEX-COOL	2.4913	587.96
07	300	6	0	01	29.00	GL	03050092	ANTIFREEZE, RV	3.9900	115.71
07	300	6	0	01	4.00	Q	03050130	ANTIFREEZE RED EXTENDED LIFE NON-DILUTE	2.8670	11.72
07	300	6	0	01	200.00	FT	03100790	CABLE PRIMARY 16 GA RED	.0564	11.28
07	300	6	0	01	300.00	FT	03100804	CABLE PRIMARY 16 GA GREEN	.0533	16.01
07	300	6	0	01	200.00	FT	03100820	CABLE PRIMARY 16 GA BLACK	.0565	11.32
07	300	6	0	01	200.00	FT	03100839	CABLE PRIMARY 16 GA YELLOW	.0600	12.00
07	300	6	0	01	500.00	FT	03100847	CABLE PRIMARY 14 GA RED	.0604	30.26
07	300	6	0	01	400.00	FT	03100855	CABLE PRIMARY 14 GA GREEN	.0778	31.12
07	300	6	0	01	100.00	FT	03100871	CABLE PRIMARY 14 GA BLACK	.0628	6.33
07	300	6	0	01	400.00	FT	03100898	CABLE PRIMARY 14 GA YELLOW	.0615	24.60
07	300	6	0	01	100.00	FT	03100901	CABLE PRIMARY 12 GA RED	.1175	11.75
07	300	6	0	01	200.00	FT	03100928	CABLE PRIMARY 12 GA GREEN	.1300	26.00
07	300	6	0	01	100.00	FT	03100944	CABLE PRIMARY 12 GA BLACK	.1168	11.68
07	300	6	0	01	200.00	FT	03100952	CABLE PRIMARY 12 GA YELLOW	.1178	23.56
07	300	6	0	01	300.00	F	03101029	CABLE PRIM WHITE 16GA NO 569D OR 569	.0530	15.90
07	300	6	0	01	200.00	F	03101037	CABLE PRIM WHITE 14GA NO 570D OR 570	.0624	12.52
07	300	6	0	01	200.00	F	03101045	CABLE PRIM WHITE 12GA NO 571D OR 571	.1300	26.00
07	300	6	0	01	300.00	F	03101053	CABLE PRIM 10 GA WHITE # 572D OR 572	.1600	48.00
07	300	6	0	01	800.00	F	03101061	CABLE PRIMARY 8 GA WH NO 573D	.2400	192.00
07	300	6	0	01	100.00	FT	03101088	CABLE PRIMARY 10 GA RED	.1800	18.00
07	300	6	0	01	400.00	FT	03101118	CABLE PRIMARY 10 GA BLACK	.2100	84.00
07	300	6	0	01	51.00	F	03101274	CABLE TRAILER 6 COND 12 GA WH NO 1016	.8740	44.58
07	300	6	0	01	6.00	EA	03101568	CABLE BATTERY BOSTER 20' 4GA SURGE PROT	32.9900	197.94
07	300	6	0	01	7.00	E	03103501	CONNECTOR SOCKET 7-WAY TRAILER	6.4800	45.36
07	300	6	0	01	24.00	EA	03103587	CONNECTOR TRAILER 4-WAY #980SP	1.1685	28.13
07	300	6	0	01	7.00	E	03103668	CONNECTOR SOCK 6-WAY TRAILER WH 986-S	6.6362	46.46
07	300	6	0	01	2.00	E	03103676	CONNECTOR PLUG 6-WAY TRAILER WH 986-P	5.6800	11.36
07	300	6	0	01	2.00	EA	03103714	ADAPTER 7 TO 6 PIN VELVAC #591010	18.3800	36.76
07	300	6	0	01	96.00	EA	03105547	HEAT SHRINK TUBING 1/4"	1.2225	117.42
07	300	6	0	01	1,600.00	EA	03105563	HEAT SHRINK TUBING 1/2"	.2733	437.54
07	300	6	0	01	3.00	EA	03150011	OIL CQ- 85515 NAP- 1515MP WIX- 51515	2.4300	7.29
07	300	6	0	01	1.00	EA	03150046	OIL CQ- 84035 NAP- 7035 WIX- 57035	10.9157	10.94
07	300	6	0	01	21.00	EA	03150232	OIL CQ- 85791XE NAP- 1791XE WIX-	10.9200	229.32
07	300	6	0	01	4.00	EA	03150240	FUEL CQ- 86341 NAP- 3341 WIX- 533341	2.8000	11.20

5,458.21 **

AREA TOTAL

5,458.21 ***

DISTRICT TOTAL

5,458.21 ****

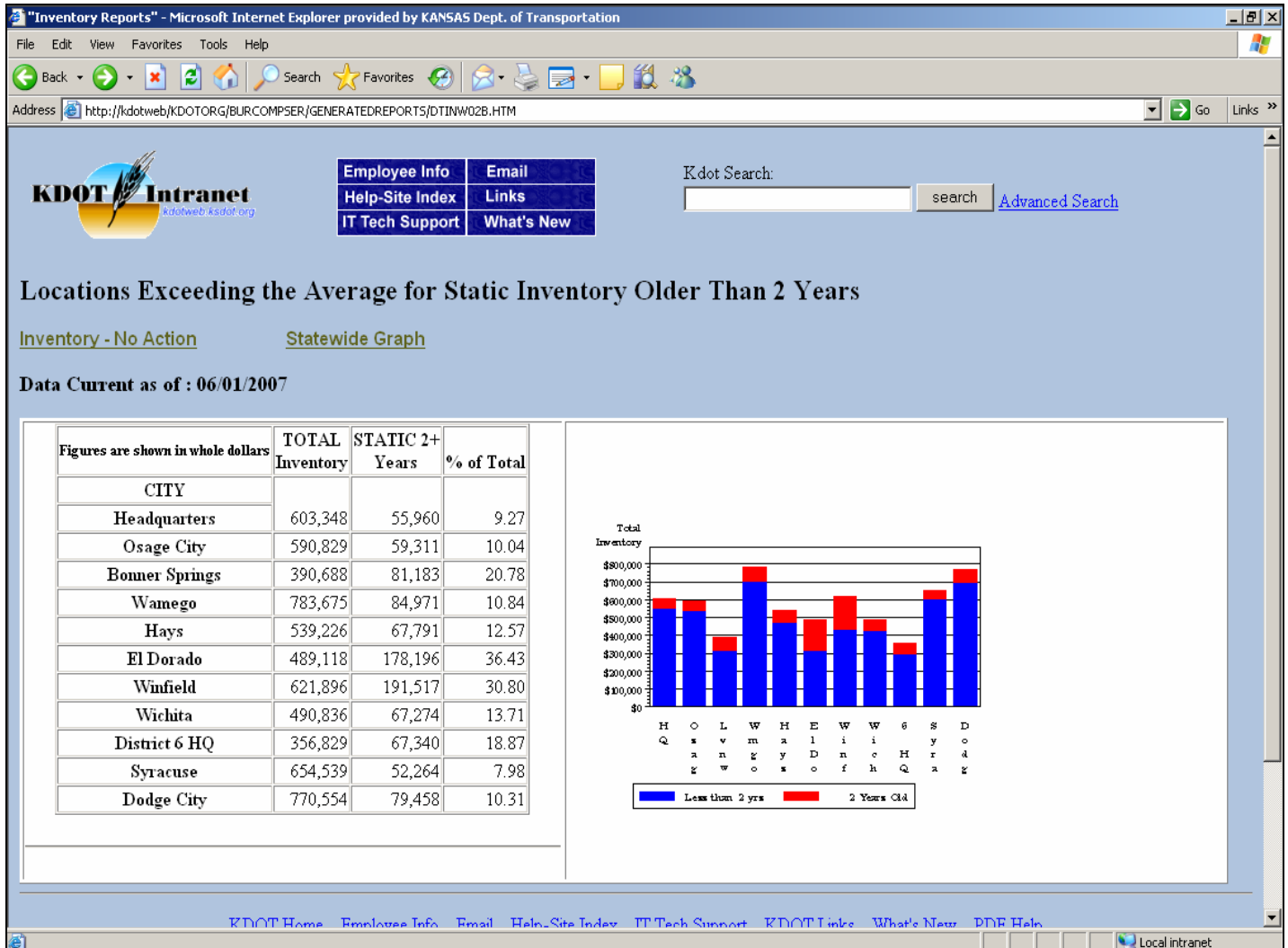
ACCOUNT TOTAL

5,458.21 *****

GRAND TOTAL

ADMINISTRATION

Report Shown with a graph. Locations Exceeding the Average for Static Inventory Older Than 2 years.



06/12/07

STOCK NUMBERS WITH NO ACTION YEAR 1 DISTRICT 6

STOCK	NO.	UNIT	DESCRIPTION	STK	ACCT	DT	AR	NO	RECEIPT	LAST	ISSUE	LAST	TRANSFER	UNIT	PRICE	STOCK	QTY
	01100025	E	CLOTH EMERY 3/0 FINE	300	6	0	01	19980430	20051223	19981123				.5973		125.00	
	01100033	E	CLOTH EMERY 2/0 MED	300	6	0	01	19980430	20050317	20020312				.6059		149.00	
	01300288	SH	PAPER SAND WET OR DRY 150 GRIT 9X11	300	6	0	01	19970529	20050907	19950510				.2422		50.00	
	03030822	E	ADDITIVE RADIATOR BARS LEAK 8 OZ	300	6	0	01	20050415	20051021	19980630				.8618		19.00	
	03100790	FT	CABLE PRIMARY 16 GA RED	300	6	0	01	20010731	20050222	20040218				.0564		200.00	
	03100804	FT	CABLE PRIMARY 16 GA GREEN	300	6	0	01	19980316	20040218	20040218				.0533		300.00	
	03100839	FT	CABLE PRIMARY 16 GA YELLOW	300	6	0	01	19980316	20041109	20040218				.0600		200.00	
	03100855	FT	CABLE PRIMARY 14 GA GREEN	300	6	0	01	20040923	20050228	20040218				.0778		400.00	
	03100898	FT	CABLE PRIMARY 14 GA YELLOW	300	6	0	01	20021015	20040218	20040218				.0615		400.00	
	03100928	FT	CABLE PRIMARY 12 GA GREEN	300	6	0	01	20050727	20050425	20040218				.1300		200.00	
	03100944	FT	CABLE PRIMARY 12 GA BLACK	300	6	0	01	20040923	20060202	20040218				.1168		100.00	
	03100952	FT	CABLE PRIMARY 12 GA YELLOW	300	6	0	01	20040923	20050425	20040218				.1178		200.00	
	03101029	F	CABLE PRIM WHITE 16GA NO 569D OR 569	300	6	0	01	20021015	20050322	20050322				.0530		300.00	
	03101037	F	CABLE PRIM WHITE 14GA NO 570D OR 570	300	6	0	01	20021015	20050322	20050322				.0624		200.00	
	03101045	F	CABLE PRIM WHITE 12GA NO 571D OR 571	300	6	0	01	20050727	20050426	20050322				.1300		200.00	
	03101053	F	CABLE PRIM 10 GA WHITE # 572D OR 572	300	6	0	01	20021015	20050322	20050322				.1600		300.00	
	03101061	F	CABLE PRIMARY 8 GA WH NO 573D	300	6	0	01	20050411	20050204	19960131				.2400		800.00	
	03101088	FT	CABLE PRIMARY 10 GA RED	300	6	0	01	19991215	20050330	19970910				.1800		100.00	
	03101118	FT	CABLE PRIMARY 10 GA BLACK	300	6	0	01	20050411	20050330	19970910				.2100		400.00	
	03101274	F	CABLE TRAILER 6 COND 12 GA WH NO 1016	300	6	0	01	20010731	20030115	20010607				.8740		51.00	
	03103501	E	CONNECTOR SOCKET 7-WAY TRAILER	300	6	0	01	20031029	20051007					6.4800		7.00	
	03103587	EA	CONNECTOR TRAILER 4-WAY #980SP	300	6	0	01	20010731	20050816	20020312				1.1685		24.00	
	03105547	EA	HEAT SHRINK TUBING 1/4"	300	6	0	01	20010731	20050324	20050324				1.2225		96.00	
	03105563	EA	HEAT SHRINK TUBING 1/2"	300	6	0	01	19971204	20050323	20050323				.2733		1600.00	
	03150232	EA	OIL CQ- 85791XE NAP- 1791XE WIX-	300	6	0	01	20050308	20051209					10.9200		21.00	
	03150240	EA	FUEL CQ- 86341 NAP- 3341 WIX- 533341	300	6	0	01	20020731	20050113	20050113				2.8000		4.00	

ADMINISTRATION

INVENTORY REPORT BY LOCATION/STOCK NUMBER

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Select Screen.

http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIN067B.html - Microsoft Internet Explorer provided by KANSAS

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Address http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIN067B.html Go Links

KDOT Intranet
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Kdot Search: search [Advanced Search](#)

KDOT - Consumable Inventory

DTIN067B Make selections and press Submit to view data.

Please enter the District Numbers:

Please enter the Stock Numbers:

[Help](#) or contact tomb@ksdot.org

This program takes a few minutes to complete - Please be Patient - Thank You.

(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)

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If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#).

Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB [Download Page](#).

If you have problems with this page, please contact kdotweb@ksdot.org

Local intranet

Report Example:

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION
DTIN067B Consumable Inventory, Jun 6, 2007

YEAR	ACCT	DIST	AREA	SUB	QUANTITY	UNIT	STOCKNO	DESCRIPTION	UPRICE	
300	1	2	01			Q	03050068	ANTIFREEZE GREEN PERMANENT (PURE)	0.8255	57
300	1	2	01			QT	03050084	ANTIFREEZE ORANGE PERM DEX-COOL	1.5143	4
300	1	2	01			Q	03050114	ANTIFREEZE RED EXTENDED LIFE 50/50	1.5498	34

ADMINISTRATION

EQUIPMENT TIME DISTRIBUTION

If you choose option '6' from the administration menu, you will see the following screen:

The screenshot shows a terminal window titled "ROSKAN - EXTRA! Bundle for TCP/IP". The menu bar includes File, Edit, View, Tools, Session, Options, and Help. The toolbar contains various icons for file operations and session management. The main display area shows the following text:

```
(DTPREQPT)      EQUIPMENT TIME DISTRIBUTION BATCH REPORT

                FIELD NAME      SELECT VALUE

                DISTRICT         2
                AREA/DEPT        1_
                DOT NUMBER
                SEQUENCE NUMBER

(PA2 RETURNS TO MENU)
```

The status bar at the bottom displays "4B", a clock icon, ":00.1", and "09/42". The connection information at the very bottom reads "Connected to host mvs1.da.state.ks.us [165.201.25.2] (ACCV4078)" and "6:38 AM".

Descriptions of Data Entry Key Fields:

1. DISTRICT is a 1 digit field that is required. If the report is for a bureau, enter a "0".

By pressing <ENTER> at this point, all equipment time for the district will be printed. To select specific equipment time information, the following fields are optional.

ADMINISTRATION

2. AREA/DEPT is the area in the district or a bureau number. If nothing is entered, all the areas in the selected district or all of headquarters will be selected.

3. DOT NUMBER is the number associated with a piece of equipment.

4. SEQUENCE NUMBER is the batch number that the equipment was entered under.

If data has been processed through Cost Center, this report is not available.

After all the desired selections have been entered, press enter to continue. The jobcard screen will then be displayed. Additional information about the jobcard and other print instructions are in another section in this manual.

To terminate the RPF at anytime, press PA2. By pressing PA2, the administration menu will be displayed. Example report is next.

DOT #	M	END DATE	END HOURS	END MILES	DISTRICT 2				AREA/BUREAU 1			
					PROJECT ID	OBS	ACT	TASK	ITEM TYPE	ITEM NUMBER	OPERATED HOURS	BATCH DATE
0022017		06/02/07		1300	FA-2100-07	210	731	000			530	06/02/07
									TOTAL HOURS..		530 *	
0022027		06/02/07		610	R -2130-07	213	514	000			160	06/02/07
									TOTAL HOURS..		160 *	
0022062		06/02/07		65430	KA-0531-01	21J	332	000			40	06/02/07
									TOTAL HOURS..		40 *	
0022082		06/02/07		68690	FA-2100-07	210	731	000			100	06/02/07
									TOTAL HOURS..		100 *	
0032049		06/02/07		159650	R -2100-07	21M	731	000			250	06/02/07
									TOTAL HOURS..		250 *	
0322012		06/02/07		66900	C -3876-01	21J	332	000			50	06/02/07
									TOTAL HOURS..		50 *	
0512039		06/02/07		151690	KA-0505-01	21J	332	000			420	06/02/07
									TOTAL HOURS..		420 *	
0512051		06/02/07		97640	K -6795-01	21J	332	000			170	06/02/07
									TOTAL HOURS..		170 *	
0512079		06/02/07		145560	K -6779-01	21J	332	000			380	06/02/07
									TOTAL HOURS..		380 *	
0512160		06/02/07		114930	R -2130-07 KA-0794-01 R -2130-07	213 21J 213	751 332 731	000 000 000	EQ 3522019		20 30 40	06/02/07 06/02/07 06/02/07
									TOTAL HOURS..		90 *	
0512170		06/02/07		118190	FC-2130-07	21J	731	000			130	06/02/07
									TOTAL HOURS..		130 *	
0522172		06/02/07		88630	K -6779-01	21J	332	000			290	06/02/07
									TOTAL HOURS..		290 *	

ADMINISTRATION

FROM KDOT WEB EQUIPMENT TIME REPORTING SYSTEM (BLANK SHEETS WITH DEFAULTS):

DTEQ022 - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation

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Address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/Eqtime/DTEQ022.HTML> Go Links



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EQUIPMENT TIME REPORTING SYSTEM

PLEASE ENTER ORG
(DAASS)

TO PRINT ALL TIME SHEETS FOR ORG, PRESS SUBMIT
OR
TO PRINT SPECIFIC WEEKLY TIME SHEETS,
ENTER YOUR SELECTIONS BELOW AND PRESS SUBMIT

SECTION FROM		TO	
ORDER FROM		TO	
PAGE FROM		TO	
DOT			

NOTE: BEFORE PRINTING CHANGE TO MEDIUM FONT

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Local intranet

KANSAS DEPARTMENT OF TRANSPORTATION
EQUIPMENT TIME DISTRIBUTION REPORT

DOT NO.: 0022027 DESC: AUTO,MID SIZE, IMPAL BEGIN DATE: 20070519 END DATE: 20070601 ORG: 20100 SECTION: 05

PROJECT ID		OBS	ACT	TASK	ITEM ID		ENDING DATE	OPERATED HOURS
JU-NUMB-ST					TYPE	NUMBER		
END MILES: 450 END HOURS: -								
FC-2130-07	21J	751			EQ-0022027		20070519	42
K-6779-01	21J	332			-		20070519	40
K-7440-01	21J	332			-		20070519	40
KA-0181-01	21J	332			-		20070519	50
R-2130-07	213	711			-		20070526	140
R-2130-07	213	731			-		20070526	10
TOTAL HOURS:								322

I HEREBY CERTIFY THAT THE ABOVE IS A TRUE RECORD OF THE TIME EXPENDED TO THE ABOVE EQUIPMENT FOR THE PERIOD INDICATED.

SIGNED: _____ TITLE _____ APPROVED: _____ TITLE _____

ADMINISTRATION

FROM KDOT WEB (Weekly into Bi-Weekly)

DTEQ026 - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation

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Address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/Eqtime/DTEQ026.HTML> Go Links



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Kdot Search: [Advanced Search](#)

WEEKLY INTO BI-WEEKLY REPORT

PLEASE ENTER ORG OR DOT AND
(DAASS)

ENTER BEGIN DATE
ENTER END DATE
(YYYY) (MM) (DD)

CHECK BOX FOR SORT ORDER:

DOT ☒ OR ☐ ORG, SECTION, DOT

TO RECEIVE A COMPLETE DISTRICT, ENTER ONLY THE 1ST DIGIT IN ORG
TO RECEIVE A COMPLETE BUREAU, ENTER THE 1ST THREE DIGITS IN ORG

NOTE: BEFORE PRINTING CHANGE TO LANDSCAPE AND MEDIUM FONT

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KANSAS DEPARTMENT OF TRANSPORTATION
EQUIPMENT TIME DISTRIBUTION REPORT

DOT NO.: 0022027 DESC: AUTO,MID SIZE, IMPAL BEGIN DATE: 20070519 END DATE: 20070601 ORG: 20100 SECTION: 05

PROJECT ID JU-NUMB-ST	OBS	ACT	TASK	END MILES: 450 END HOURS: -		ITEM ID TYPE NUMBER	ENDING DATE	OPERATED HOURS
FC-2130-07	21J	751				EQ-0022027	20070519	42
K-6779-01	21J	332				-	20070519	40
K-7440-01	21J	332				-	20070519	40
KA-0181-01	21J	332				-	20070519	50
R-2130-07	213	711				-	20070526	140
R-2130-07	213	731				-	20070526	10
TOTAL HOURS:								322

I HEREBY CERTIFY THAT THE ABOVE IS A TRUE RECORD OF THE TIME EXPENDED TO THE ABOVE EQUIPMENT FOR THE PERIOD INDICATED.

SIGNED: _____ TITLE _____ APPROVED: _____ TITLE _____

PERSONAL PROTECTIVE GEAR REPORT

KDOT will reimburse eligible Operations employees up to \$250 per fiscal year for approved personal protection equipment (PPE) and associated work approved. KDOT WEB contains a report Reimbursement of Safety/Personal Protective Gear. This report allows management to monitor this KDOT approved program.

The screenshot shows a Microsoft Internet Explorer browser window displaying the KDOT Intranet. The address bar shows the URL: <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/VES/dfmw10.html>. The page features a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is located on the right. The main content area is titled "REIMBURSEMENT OF SAFETY/PERSONAL PROTECTIVE GEAR" and contains a form for selecting criteria and generating a report. The form includes fields for Fiscal Year, Last Name (First 1 to 5-digits), and Org Unit. Below these fields are four radio button options: A) Report by Employee Last Name, B) Alphabetical List by Location, C) Summary Report by Location, and O) Over Limit Report. At the bottom of the form are Submit and Clear buttons. The footer of the page contains a row of links: KDOT Home, Employee Info, Email, Help-Site Index, IT Tech Support, KDOT Links, What's New, and PDF Help.

DTFMW10 - REIMBURSEMENT OF SAFETY/PERSONAL PROTECTIVE GEAR - Microsoft Internet Explorer provided by KANSAS Dept. of Transporta

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Kdot Search: search [Advanced Search](#)

REIMBURSEMENT OF SAFETY/PERSONAL PROTECTIVE GEAR

PLEASE ENTER SELECTION CRITERIA AND SELECT REPORT

Fiscal Year (If left blank will default to current fiscal year)

Last Name (First 1 to 5-digits) (Optional for Report A, but not valid with Reports B, C & O)

Org Unit (Optional for Report B, but not valid with Reports A, C & O)

☒ A) Report by Employee Last Name
☐ B) Alphabetical List by Location
☐ C) Summary Report by Location
☐ O) Over Limit Report

[KDOT Home](#) [Employee Info](#) [Email](#) [Help-Site Index](#) [IT Tech Support](#) [KDOT Links](#) [What's New](#) [PDF Help](#)

Local intranet

Example Report is next:

State of Kansas - Department of Transportation

Report for Tracking Personal Protective Equipment Items FY 07

NAME	EMP ID#	ORG	CLASSIFICATION
-----	-----	---	-----
DAVIS, BOBBY	K0000138697	106	ENGR TECH SENIOR
Subtotal for DAVIS, BOBBY			
DAVIS, BRANDON	K0000196161	602	EQUIP OPERATOR
DAVIS, BRANDON	K0000196161	602	EQUIP OPERATOR
DAVIS, BRANDON	K0000196161	602	EQUIP OPERATOR
DAVIS, BRANDON	K0000196161	602	EQUIP OPERATOR
Subtotal for DAVIS, BRANDON			
DAVIS, CLARK	K0000111802	402	MECHANIC
Subtotal for DAVIS, CLARK			
DAVIS, HAROLD	K0000159824	200	ENGR TECH SENIOR
DAVIS, HAROLD	K0000159824	200	ENGR TECH SENIOR
DAVIS, HAROLD	K0000159824	200	ENGR TECH SENIOR
Subtotal for DAVIS, HAROLD			
DAVIS, JOHN	K0000200014	100	ENGR TECHNICIAN
DAVIS, JOHN	K0000200014	100	ENGR TECHNICIAN
DAVIS, JOHN	K0000200014	100	ENGR TECHNICIAN
DAVIS, JOHN	K0000200014	100	ENGR TECHNICIAN
Subtotal for DAVIS, JOHN			
DAVIS, RICHARD	K0000039807	102	PUBLIC SERVICE ADMIN
DAVIS, RICHARD	K0000039807	102	PUBLIC SERVICE ADMIN
DAVIS, RICHARD	K0000039807	102	PUBLIC SERVICE ADMIN
Subtotal for DAVIS, RICHARD			
DAVIS, ROBERT	K0000033525	301	EQUIP OPERATOR
DAVIS, ROBERT	K0000033525	301	EQUIP OPERATOR
Subtotal for DAVIS, ROBERT			
DAVIS, SCOTT	K0000064633	204	EQUIP OPERATOR

KANSAS DEPARTMENT OF TRANSPORTATION

BUDGET DEVELOPMENT SYSTEM

USER INSTRUCTIONS

APRIL 2002

Rev. 7/2007

1.0 OVERVIEW

The KDOT Budget Development System was created to simplify the Budget process. The system utilizes on-line programs for data entry and batch programs to produce reports. Annually, the Kansas Department of Transportation is required to prepare a Budget for the Fiscal Year which the legislature is to act on during the next legislative session. If the current fiscal year is 2005, the Budget under preparation will be Fiscal Year 2006. The Budget is submitted to the Bureau of Management and Budget, who reviews the information and represents KDOT in the budget hearings at the legislature.

The legislature requires that the following information be supplied: Actual expenditures (or best guess) for the current fiscal year. Budget approved for the coming fiscal year (amounts approved last legislative session), an estimate of expenditures for the coming fiscal year and the requested amounts of expenditures for the next fiscal year (the Budget year).

Example: If the current year is 2005, at the time the Budget is prepared , the current fiscal year is 2005, the coming fiscal year is 2006 the estimate year is 2006 and the Budget year is 2007.

2.0 HOW IT WORKS

The KDOT Budget Development System contains the following functions:

1. Initialize the New Fiscal Years Budget (referred to as the First Cut Budget).
2. Review the First Cut Budget and revise as needed.
3. Load IFIS (KDOT's General Ledger) with the approved budget (actually the Budget Estimate Column of the first cut).

The Staff Assistant to the Director of Operations shall be responsible for the system initialization process. This will consist of purging the oldest data from the files, generating skeleton records for the next fiscal year, and allowing access to the budget files. The Staff Assistant to the Director of Operations accomplishes this task in cooperation with the personnel in the Operations Support Division of the Bureau of Computer Services in KDOT. Initialization is addressed further in section 3.0 Initialization.

Security:

To allow Users updated access to the Budget data, security will be granted using the following mainframe screen:

DTQA 04/03/97	KANSAS DEPARTMENT OF TRANSPORTATION MAIN MENU	DTKDMNU 07:34:28
 1. INVENTORY MANAGEMENT MENU 2. MAINTENANCE MANAGEMENT MENU 3. BUDGET DEVELOPMENT MENU 4. SHOP MANAGEMENT MENU 5. BATCH REPORTING MENU 6. KDOT SYSTEM SELECTION MENU (DTAA) 7. LOG OFF CICS : : PASSWORD: :		
Msg : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		
FP:		

The Budget Year is a 4 character year and will be in the format YYYY. Example - 1998. The Budget Location is a 4 character location and must be any valid location. It will be edited against the T_EDIT_TABLE. (See Appendix 6.04 Subprogram Codes). This entry will be accomplished by using the following on-line input screen.

2.0 HOW IT WORKS

DTUC		KANSAS DEPARTMENT OF TRANSPORTATION				DTBGADD	
04/03/97		BUDGET DEVELOPMENT SYSTEM ADD				07:45:17	
BUDGET YEAR :		:					
DISTRICT :		:	BUREAU :	:	DA SUBPROGRAM :	:	ACTIVITY NO :
OBJECT CODE :		:	ITEM CODE :	:	UNIT DESCR :	:	

		FISCAL YR		NO OF UNITS		UNIT COST
A LEVEL	ACTUAL	:	:	:	:	:
	APPROVED	:	:	:	:	:
	ESTIMATE	:	:	:	:	:
	REQUEST	:	:	:	:	:
B LEVEL	ACTUAL	:	:	:	:	:
	APPROVED	:	:	:	:	:
	ESTIMATE	:	:	:	:	:
	REQUEST	:	:	:	:	:
C LEVEL	ACTUAL	:	:	:	:	:
	APPROVED	:	:	:	:	:
	ESTIMATE	:	:	:	:	:
	REQUEST	:	:	:	:	:

Msg : I0109 TYPE IN KEY DATA AND PRESS ENTER

PF3-EXIT FP:

The skeleton Budget records will then be updated by the districts and other responsible personnel. This task will be accomplished through an "on-line" facility.

Once the Districts and Bureaus have completed their requests, their access to the Budget file may be removed and the data in the file reviewed by headquarters personnel and the final Budget request compiled.

3.0 INITIALIZATION PROCESS

The Budget files are limited in their capacity to hold data. The Budget files hold three years of data. A batch program to purge one year of data from the budget file will be executed and all data from the specified Budget year will be purged.

To minimize the amount of data entry into this system, a program is provided to build a group of skeleton records for the new Budget year, copying the set of records from the previous Budget year specified by the User. This process is accomplished by:

1. The number of units fields and unit cost fields of the new records for the Actual, Requested and Estimated fields are filled with zeros.
2. Copying each record from the previous approved Budget FY and incrementing the year field by 1.
3. From the old set of records, the Request fields are move to the Approved fields in the new record.

To run this program, contact the Operations Section, Bureau of Computer Services (ext. 6-4258), and request that DTCO090 be run. Inform them which Budget year you are building the skeleton for. Note that the proposed year may already exist in the file and that data for the year previous to the proposed year must be available.

Note: an error in either of these conditions will result in program termination without updating the Budget files.

4.0 DATA DEFINITION

Definition of Data Fields

The following data fields are to be maintained by this system. The records defined by the following key fields are unique, that is there is only one record containing a specific Budget year, location, etc.

BUDGET YEAR. A 4-byte year corresponding to the fiscal year for which the Budget is being processed. This would correspond to the request column on the data entry screen.

LOCATION. A 4-byte field describing the district or headquarters bureau. On the Data entry screen, Districts are coded as follows: District 1 = 100, District 2 = 200, etc. Headquarters bureaus are coded Construction/Maintenance = 005, Traffic Safety = 023, etc. (See Appendix 6.04 for Location table information).

DA SUBPROGRAM. A 4-byte field corresponding to the Department of Administration coding to indicate specific activities or functions of KDOT.

OBJECT CODE. A 5-byte object code used to identify an expenditure for a specific service, commodity or capital outlay. Specific object codes are to be used in this system. See appendix 5.03 for a table of valid Object Codes.

MAINTENANCE ACTIVITY NUMBER. A 3-byte number used to identify a specific maintenance activity. The project and Events table (PEV) is used to validate these numbers. See appendix 5.05 for a table of valid activities.

ITEM CODE: Each object code consists of one or more items. This information is to be retained in a 15-byte item code. A standardized table of codes has been developed and may be found in appendix 5.03.

UNIT DESCRIPTION. Each item code has a unit of measure. This has also been standardized and may be found in appendix 5.03. The unit description is a 5-byte field.

The following fields represent quantities that apply to the information described by the fields defined above for each level (A, B, and C) of Budget Development.

Actual Quantities: Actual expenditures used 3 years before the Budget Year, A-level.

ACTUAL NUMBER OF UNITS. Number of units used. Field size is 9-bytes.

ACTUAL UNIT COST. Cost of each unit. Field size is 11-bytes. (9999999.9999 - note: the decimal point is not actually stored).

Approved Quantities: Quantities approved for 1 year previous to the Budget Year, A-level.

APPROVED NUMBER OF UNITS. Number of units approved. Field size is 9-bytes.

APPROVED UNIT COST. Cost of each unit. Field size is 11-bytes. (9999999.9999 - **Note:** decimal point is not actually stored).

4.0 DATA DEFINITION

Estimated Quantities: Estimated quantities to be used for the Budget year 1 year previous to the Budget year. Usually the same as approved quantities (with additional budget cuts), A-level.

ESTIMATED NUMBER OF UNITS. Estimated number of units. Field size is 9-byte.

ESTIMATED UNIT COST. Cost of each unit. Field size is 11-bytes.
(9999999.9999 - note: the decimal point is not actually stored).

Requested Quantities: Quantities requested for the Budget Year, A-level.

REQUESTED NUMBER OF UNITS. Requested number of units. Field size is 9-bytes.

REQUESTED UNIT COST. Cost of each unit. Field size is 11-bytes,
(9999999.9999 - note: the decimal point is not actually stored).

5.0 USER INSTRUCTIONS

5.01 Budget Development System User Passwords

Access to the Budget data is allowed by a password defining what data can be accessed. To obtain a Budget System User password, contact the Staff Assistant to the Director of Operations or the Operations Support Manager in the Bureau of Computer Services. Without a correct Password, the Inquiry Screen will appear and will allow **view only** of selected records.

Passwords for the Budget Development System are approved or disapproved in conjunction with the sign-on to CICS and the Budget Development Menu.

5.0 USER INSTRUCTIONS

5.02 How to Process Budget Requests

Once the system has been initialized (known as the "first Cut" budget), the various users may update their Budget Information. This is accomplished through an on-line update facility.

Information entered into the Budget file may be viewed on-line only one record at a time. To obtain a complete view of the data, the User must submit a batch job to produce the desired information. See Section 5.03, How to Produce Budget Reports.

Suggested Method

Obtain a listing of the Budget file for the new Budget Year. The DTCO091 and DTCO092 reports will provide such listings which may be used as a worksheet. See Section 5.03, How to Produce Budget Reports.

Using the reports as a worksheet, prepare the new Budget, modifying quantities and costs as necessary and adding/deleting records as needed. This can be accomplished by using the following instructions:

5.0 USER INSTRUCTIONS

5.02 How to Process Budget Requests

5.021 Entering Data

Main Menu - Log in to CICS

```
                                Signon for CICS/ESA Release 4.1.0

DFHZC2312 ***  WELCOME TO CICS/ESA  ***

Type your userid and password, then press ENTER:

      Userid . . . .
      Password . . .
      Language . . .

      New Password . . .

DFHCE3520 PLEASE TYPE YOUR USERID.
F3=Exit
```

5.0 USER INSTRUCTIONS

5.03 HOW TO PRODUCE BUDGET REPORTS

Signing on to ROSCOE

From a mainframe sign -on screen, enter the into ROSKAN. The screen shown below should appear. Enter your Key (this is your identity), press the tab key, and enter your Password. Note that the Key will appear as you key it in but the Password will be invisible.

```
> APPLID(ROSKAN)
>
.....+.....1.....+.....2.....+.....3.....+.....4.....+.....5.....+.....6.....+.....7.....+.....8
*****          ROSCOE  Prod   Region          *****
KEY              -              DATE    10/05/05
PASSWORD                     TIME    12.40.01
GROUP CODE                     TERMID  @DT02110
NEW PASSWORD >
>                                (Repeat for verification)

CA-

Ver 6.0
Glv1 0306
SP06

Copyright (c) 1994 Computer Associates International, Inc.
```

5.0 USER INSTRUCTIONS

5.03 HOW TO PRODUCE BUDGET REPORTS

The next visible screen will show a Welcome to Roscoe screen. Press enter to get to the next screen that will show default code for your bureau/district. If the default code is incorrect, enter the correct 9-digit Accounting Code and press the enter key.

ACT00: Enter a nine-character Accounting Code: 276050130

USE <RPF.MENU> FOR BASIC SITE FUNCTIONS

Type in XXX.OPBUDGET and press enter to see the menu of budget reports.

```
—  
  
> APPLID(ROSKAN)      USER(BS5,DT22PLB)  
>  
>.....1.....2.....3.....4.....5.....6.....7.....
```


5.0 USER INSTRUCTIONS

5.03 HOW TO PRODUCE BUDGET REPORTS

To produce the various reports available, a menu has been provided for your use. Enter the command XXX.OPBUDGET. XXX will be given a new prefix in production.

```
xxx.opbudget_
```

```
> APPLID(ROSKAN)      USER(BS5,DT22PLB)
>
>.....1.....2.....3.....4.....5.....6.....7.....
```

You may make your selection by keying in the number of the selection and pressing the 'ENTER' key or by pressing one of the indicated 'PF' keys. **This is the Roskan mainframe method of reports:**

```
KANSAS DEPARTMENT OF TRANSPORTATION
BUREAU OF CONSTRUCTION AND MAINTENANCE
```

```
OPERATIONS BUDGET DEVELOPMENT SYSTEM
```

```
USER SELECTION SCREEN
```

```
ENTER YOUR SELECTION HERE --> _
OR PRESS THE INDICATED PF KEY
```

```
1.  DTC0091 -- BUDGET PROPOSAL BY ACTIVITY ..... PF1 OR PF13
2.  DTC0092 -- BUDGET PROPOSAL BY OBJECT CODE ... PF2 OR PF14
3.  DTC0093 -- BUDGET PROPOSAL STATEWIDE SUMMARY PF3 OR PF15
4.  DTC0095 -- BUDGET STATEWIDE ALL LEVELS       PF4 OR PF16
5.  DTC0096 -- BUDGET ACTUALS HISTORY             PF5 OR PF17
S.  END THE RPF..... PA2
```

```
PRESS PA2 KEY TO TERMINATE
```

5.0 USER INSTRUCTIONS

5.03 HOW TO PRODUCE BUDGET REPORTS

Whether ordering from the mainframe or the Web, the budget reports contain the following described information:

DTCO091 - BUDGET PROPOSAL BY ACTIVITY NUMBER

Selection Criteria:

Budget Year. The budget year is a valid 4-byte year. Any year for which information is available may be selected. This is a required field in all reports.

District/Bureau. The location corresponds to the Users Location, Districts are coded 100, 200, etc. Bureaus are coded 005, 008, 009, 023, etc. Any District or Bureau may be selected. If a District or Bureau is not specified, the programs default to all. **NOTE:** To specify a group of Bureaus/Districts, enter in the appropriate Group Code, i.e.: 'OPR' is for Operations. A list of Bureaus/Districts, by group can be found in Appendix 6.04.

DA Subprogram. The DA Subprogram is a 4-byte field. Valid codes are 0110, 0120, 0121, 0122, **0130**, 3010, 3020, 3021, **3023**, 3024, 3030, **7110**, 7120, 9910, 9916, **9917**, 9918, 9930, **9940** and 9950. If left blank the programs default to all. Bold numbers are Operations Subprograms.

Activity No. The Activity number is a 3-byte Maintenance Activity number. If not coded, the program defaults to all Activity numbers. A list of valid Activity Numbers can be found in Appendix 6.05.

Starting/Ending Object Code. The Object Code is a 5-byte number. If both are left blank, the program defaults to all Object Codes. You must enter an ending range if a starting range is specified. The ending range may be same as the starting range to only select one object code. If all object codes are required, a decision may need to be made about how to order the report – from the mainframe or the Web. A great deal of information is contained in the Operations Division Budget.

Work Sheet. If a 'Y' is entered in this field, the report will be double spaced. Default is no worksheet.

Detail Level. Place an 'X' in front of your selection. This level corresponds to the lowest level that totals are desired to be printed. The default is a detailed report. If only totals are desired, you may specify the level you want the totals printed.

Budget Level. This is the Budget Level you want selected. Must be A, or B C. The default is A.

5.0 USER INSTRUCTIONS

5.03 HOW TO PRODUCE BUDGET REPORTS

Key in the options you wish and press the 'ENTER' key. If any errors occur, an error message will appear. Correct the errors by keying over the erroneous data and press the 'ENTER' key. After the Enter key is pressed the Job Card screen will appear. An example of the report may be found in the Appendices.

```
KANSAS DEPARTMENT OF TRANSPORTATION
KDOT BUDGET DEVELOPMENT SYSTEM

DTC0091 -- BUDGET PROPOSAL BY ACTIVITY NUMBER

BUDGET YEAR    2007          BUDGET LEVEL OPTION (A,B,C)

  TO LIST ALL DISTRICTS OR BUREAUS ENTER IN THE FOLLOWING:
'OPS' = OPERATIONS  'ADM' = ADMINISTRATION  'PUB' = PUBLIC AFFAIRS
'PLN' = PLANNING    'ENG' = ENGINEERING    'AVI' = AVIATION
                  'DST' = DISTRICTS 1-6
DISTRICT/BUREAU  100          DA SUBPROGRAM   7110
ACTIVITY NUMBER
STARTING OBJECT CODE  34000    ENDING OBJECT CODE  3499_

      WORKSHEET (ENTER 'Y' OR 'N')

INDICATE WITH AN 'X' THE LOWEST LEVEL OF DETAIL YOU WANT PRINTED
      X  ACTIVITY
        WORK PHASE
        WORK PROGRAM
        DA SUBPROGRAM

      << PA2 TO EXIT >>
```

5.0 USER INSTRUCTIONS

5.03 HOW TO PRODUCE BUDGET REPORTS

Press the enter key and the job card screen appears:

```

KANSAS DEPARTMENT OF TRANSPORTATION
=====
JOB CARD SCREEN

JOBNAME .... DTCO091          BUREAU NUMBER .... 05
PROGRAM .... 0130             NO. OF COPIES..... 1
USER NAME .. CONST&MAINT-HDQR CLASS ..... 2

ESF PRINT ONLY:   VTAM DEST DT99PS01   HOLD   N
ENTER APPROPRIATE JOBCARD INFO--FIELDS DEFAULT AS SHOWN
PA2 TERMINATES THE SESSION

PRESS ENTER TO CONTINUE
```

Defaults are shown – changes may be made to the appropriate program, user name and printer (VTAM DEST).

5.0 USER INSTRUCTIONS

5.03 HOW TO PRODUCE BUDGET REPORTS

DTCO092 - BUDGET PROPOSAL BY OBJECT CODE

This report produces totals by Object Code, first three bytes of the Object Code, first two bytes of the Object Code, first byte of the Object Code, DA Subprogram, and District.

Selection Criteria

Budget Year. The Budget year is a valid 4-byte year. Any year for which information is available may be selected. This is a required field on all reports.

District/Bureau. The location corresponds to the Users location. Districts are coded 100,200, etc. Bureaus are coded 005, 008, 009, 023, etc. Any District or Bureau may be selected. If a District or Bureau is not specified, the programs default to all.

NOTE: If you specify a group of Bureaus/Districts, enter in the appropriate Group Code, i.e.; 'ADM' is for the Administration Group. A list of the Bureaus/Districts, by group can be found in Appendix 6.04 Valid Subprogram Codes.

DA Subprogram. The DA Subprogram is a 4-byte field. Valid codes are 0110, 0120, 0121, 0122, **0130**, 3010, 3020, 3021, 3022, **3023**, 3024, 3030, **7110**, 7120, 9910, 9916, **9917**, 9918, 9930, **9940**, and **9950**. If left blank, the programs default to all. **Bold are Operations Division Sub-programs.**

Starting/Ending Object Code. The object Code is a 5-byte number. If both are left blank, the program defaults to all Object Codes. You must enter an ending range if a starting range is specified. The ending range may be the same as the starting range to only select one object code.

Work Sheet. If a 'Y' is entered in this field, the report will be double spaced. Default is no worksheet.

Detail Level. Place an 'X' in front of your selection. This level corresponds to the lowest level that totals are desired to be printed. The default is a detailed report. If only totals are desired, you may specify the level you want the totals printed.

Budget Level. This is the Budget Level you want selected. Must be A, B or C. The default is A.

Key in the options you wish and press the ENTER key. If any errors occur, an error message will appear. Correct the errors by keying over the erroneous data and press

5.0 USER INSTRUCTIONS

5.03 HOW TO PRODUCE BUDGET REPORTS

the ENTER key. After the ENTER key is pressed the Job Card screen will appear. An example of the report may be found in the Appendices.

DT0093 - BUDGET PROPOSAL STATEWIDE SUMMARY

This report will give the Budget by Object Code for the entire state.

Selection Criteria

Budget Year. The Budget year is a valid 4-byte year. Any year for which information is available may be selected. This is a required field on all reports.

District/Bureau. The location corresponds to the Users Location. Districts are coded 100, 200, etc. Bureaus are coded 005, 0008, 009, 023 etc. Any District or Bureau may be selected. If the location is automatically filled in they may be altered. If a District or Bureau is not specified, the programs default to all. **NOTE:** To specify a group of Bureaus/Districts, enter in the appropriate Group Code, i.e.: 'ADM' is for the Administration Group. A list of the Bureaus/Districts, by group, can be found in Appendix 6.04 Valid Subprogram Codes.

DA Subprogram. The DA Subprogram is a 4-byte field. Valid codes are 0110, 0120, 0121, 0122, **0130**, 3010, 3020, 3021, 3022, **3023**, 3024, 3030, **7110**, 7120, 9910, 9916, **9917**, 9918, 9930, **9940**, and **9950**. If left blank, the programs default to all. **Bold are Operations Division Sub-programs.**

Starting/Ending Object Code. The object Code is a 5-byte number. If both are left blank, the program defaults to all Object Codes. You must enter an ending range if a starting range is specified. The ending range may be the same as the starting range to only select one object code.

Detail Level. Place an 'X' in front of your selection. This level corresponds to the lowest level that totals are desired to be printed. The default is a detailed report. If only totals are desired, you may specify the level you want the totals printed.

Budget Level. This is the Budget Level you want selected. Must be A, B or C. The default is A.

5.0 USER INSTRUCTIONS

5.03 HOW TO PRODUCE BUDGET REPORTS

Key in the options you wish and press the 'ENTER' key. If any errors occur, an error message will appear. Correct the errors by keying over the erroneous data and press the 'ENTER' key. After the Enter key is pressed the Job Card screen will appear. An example of the report may be found in the Appendices.

DTCO095 - BUDGET PROPOSAL BY OBJECT CODE FOR ALL BUDGET LEVELS

This report will give a summary of object codes statewide for all Budget Levels (A, B, C).

Selection Criteria

Budget Year. The Budget year is a valid 4-byte year. Any year for which information is available may be selected. This is a required field on all reports.

District/Bureau. The location corresponds to the Users location. Districts are coded 100,200, etc. Bureaus are coded 005, 008, 009, 023, etc. Any District or Bureau may be selected. If a District or Bureau is not specified, the programs default to all. NOTE: To specify a group of Bureaus/Districts, enter in the appropriate Group Code, i. e. 'ADM' is for the Administration Group. A list of the Bureaus/Districts, by group, can be found in Appendix 6.04 Valid Subprogram Codes

DA Subprogram. The DA Subprogram is a 4-byte field. Valid codes are 0110,0120, 0121, 0122, **0130**, 3010, 3020, 3021, 3022, **3023**, 3024, 3030, **7110**,7120, 9910, 9916, **9917**, 9918, 9930, **9940** and **9950**. If left blank, the program default to all.

Starting/Ending Object Code. The Object Code is a 5-byte number. If both are left blank, the program defaults to all Object Codes. You must enter an ending range if a starting range is specified. The ending range may be the same as the starting range to only select one object code.

Detail Level. Place an 'X' in front of your selection. This level corresponds to the lowest level that totals are desired to be printed. The default is a detailed report. If only totals are desired, you may specify the level you want the totals printed.

5.0 USER INSTRUCTIONS

5.03 HOW TO PRODUCE BUDGET REPORTS

Key in the options you wish and press the 'ENTER' key. If any errors occur, an error message will appear. Correct the errors by keying over the erroneous data and press the 'ENTER' key. After the Enter key is pressed the Job Card screen will appear (Figure 25). An example of the report may be found in the Appendices.

DTCO096 - BUDGET ACTUALS HISTORY

This report produces totals by Object Code, first three bytes of the Object Code, first two bytes of the Object Code, first byte of the Object Code, DA Subprogram, and District.

Selection Criteria

Budget Year. The Budget year is a valid 4-byte year. Any year for which information is available may be selected. This is a required field on all reports.

District/Bureau. The location corresponds to the Users location. Districts are coded 100,200, etc. Bureaus are coded 005, 008, 009, 023, etc. Any District or Bureau may be selected. If a District or Bureau is not specified, the programs default to all.

NOTE: If you specify a group of Bureaus/Districts, enter in the appropriate Group Code, i.e.; 'ADM' is for the Administration Group. A list of the Bureaus/Districts, by group can be found in Appendix 6.04 Valid Subprogram Codes.

DA Subprogram. The DA Subprogram is a 4-byte field. Valid codes are 0110, 0120, 0121, 0122, 0130, 3010, 3020, 3021, 3022, 3023, 3024, 3030, 7110, 7120, 9910, 9916, 9917, 9918, 9930, 9940, and 9950. If left blank, the programs default to all.

Starting/Ending Object Code. The object Code is a 5-byte number. If both are left blank, the program defaults to all Object Codes. You must enter an ending range if a starting range is specified. The ending range may be the same as the starting range to only select one object code.

Work Sheet. If a 'Y' is entered in this field, the report will be double spaced. Default is no worksheet.

Detail Level. Place an 'X' in front of your selection. This level corresponds to the lowest level that totals are desired to be printed. The default is a detailed report. If only totals are desired, you may specify the level you want the totals printed.

Budget Level. This is the Budget Level you want selected. Must be A, B or C. The default is A.

5.0 USER INSTRUCTIONS

5.03 HOW TO PRODUCE BUDGET REPORTS

Key in the options you wish and press the ENTER key. If any errors occur, an error message will appear. Correct the errors by keying over the erroneous data and press the ENTER key. After the ENTER key is pressed the Job Card screen will appear (Figure 25). An example of the report may be found in the Appendices.

5.0 USER INSTRUCTIONS

5.03 HOW TO PRODUCE BUDGET REPORTS

Job Card Instructions

The Job card tells the system certain accounting data about your job and is required. Job card parameters will default as shown (See Figure 25), when the enter key is pressed from any of the report screens. The following discussion details the job card fields you may alter.

Job name. This field defaults to the program name. It may not be modified by the User. If the User uses MSGCLASS=X to route the output of the report back to his terminal, the jobname will automatically place his ROSCOE prefix in the correct location in the jobname.

Bureau Number. The Bureau Number will default to the Users bureau but may be altered.

No. of Copies. The number of copies will default to 1. The Districts should be cautious in requesting multiple copies due to their limited printing facilities. This field may be altered.

User Name. Defaults to CONST&MAINT-HDQR OR CONST&MAINTDIST# where # is the districts number. This field is used to determine where the output listing is to go. You are free to enter your name in this field, but it is suggested that your location also be included.

Class. Valid classes are 2, 3 , and N. Default is class 2.

Msgclass. Message Class defaults to A which automatically routes your output to the printer indicated in the print destination option. If you code an X, the output may be routed to your terminal. See the instruction for the ATTACH JOB command in the ROSCOE Users Manual.

Print Destination. The print destination will default to 02 if a headquarters bureau is signed on or 61 through 66 depending on which district is signed on. ESF printing is also available for the KDOT Budget Development System. ESF print defaults to N=No.

If Y is selected, the JCL will be built with the ESF options that you have supplies. See ESF instructions before submitting and jobs to ESF.

VTAM DEST. This is the printer VTAM address of the Remote ID to be changed to direct the ESF output

5.0 USER INSTRUCTIONS

5.03 HOW TO PRODUCE BUDGET REPORTS

HOLD. Defaults to N. If Y is selected, then the user determines when the job is printed. Otherwise, the print goes directly to the printer.

When you press the enter key, a screen will appear that displays instructions to the computer. To submit the job, enter SUBMIT and press the enter key.

sub_

```
> SAVE,DELETE,OR SUBMIT THE JOB THEN PRESS PF9 OR PF21
> AWS()          SCRL FULL  COLS 00001 00072 PAU(BJO.DTC0091)  A<ROS1>
>      <...+....1....+....2....+....3....+....4....+....5....+....6....+....7..
      ===== T O P =====
000001 //DTBS591 JOB ('2760501301##',,5,2,,,1),
000002 // 'CONST&MAINT-HDQR ',CLASS=2,MSGCLASS=L,TIME=05
000003 // JCLLIB ORDER=DT.PROCLIB
000004 //FORMS1 OUTPUT DEFAULT=YES,DEPT='05',
000005 //      NAME='CONST&MAINT-HDQR',JESDS='ALL',DEST='ESF',
000006 //      WRITER='DT99PS01'
000007 //SAS      EXEC SAS,REGION=0M,WORK='40,20',
000008 //      OPTIONS='SORT=450 NOSOURCE NONOTES',TIME=15
000009 //DTVPLIB DD DSN=DT.DP.DB2.SAS.ACCESS,DISP=SHR
000010 //SASLIST DD SUBSYS=(ESF,A,,
000011 //      'DT99PS01','STD',,
000012 //      'CONST&MAINT-HDQR',,
000013 //      ,,,1,,72),
000014 //      DCB=(BLKSIZE=133,LRECL=133,RECFM=FBA)
000015 //SYSIN    DD *
000016 *
000017          INPUT FILE
```

5.0 USER INSTRUCTIONS

5.03 HOW TO PRODUCE BUDGET REPORTS

When you press the PF9 key, the screen in Figure 26 will appear allowing you to create another report. To terminate the menu program from the screen, press the PA2 key. To terminate ROSCOE, enter the command OFF as in Figure 27 and press enter.

```

      KANSAS DEPARTMENT OF TRANSPORTATION
      BUREAU OF CONSTRUCTION AND MAINTENANCE

      OPERATIONS BUDGET DEVELOPMENT SYSTEM

      USER SELECTION SCREEN

      ENTER YOUR SELECTION HERE --> _
      OR PRESS THE INDICATED PF KEY _

      1.  DTC0091 -- BUDGET PROPOSAL BY ACTIVITY ..... PF1 OR PF13
      2.  DTC0092 -- BUDGET PROPOSAL BY OBJECT CODE ... PF2 OR PF14
      3.  DTC0093 -- BUDGET PROPOSAL STATEWIDE SUMMARY PF3 OR PF15
      4.  DTC0095 -- BUDGET STATEWIDE ALL LEVELS       PF4 OR PF16
      5.  DTC0096 -- BUDGET ACTUALS HISTORY            PF5 OR PF17
      S.  END THE RPF..... PA2

      SELECTION NO. 1 IS PROCESSED
      YOU MAY MAKE ANOTHER SELECTION
      PRESS PA2 KEY TO TERMINATE
```

To terminate the Roskan session, Page Down is the PA2 key. The following screen with del (delete) and off is the final step to back out of Roskan.

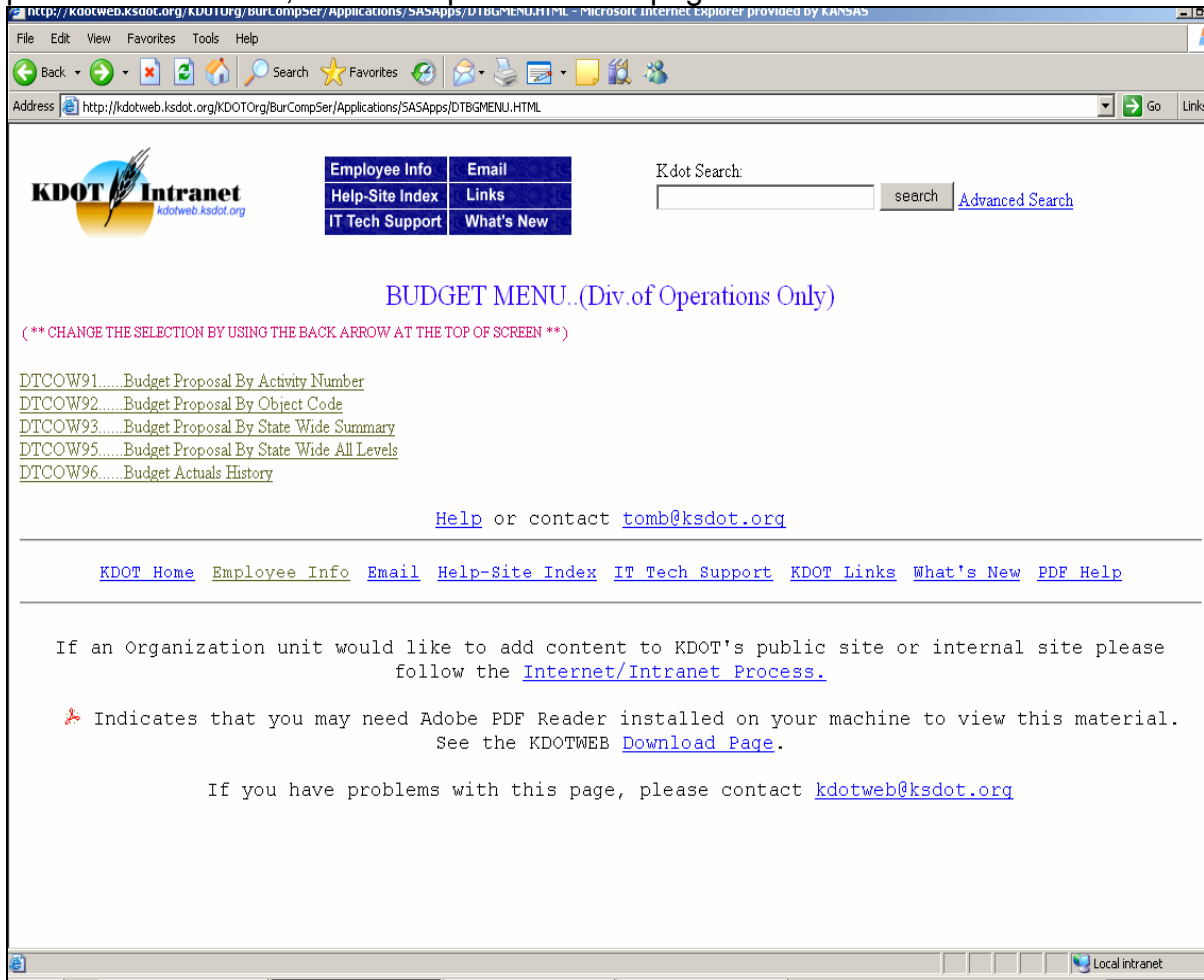
```

del
off_

> APPLID(ROSKAN)      USER(BS5,DT22PLB)
>
>.....+....1.....+....2.....+....3.....+....4.....+....5.....+....6.....+....7.....+....
```

WEB BUDGET REPORTS FOR THE OPERATIONS BUDGET DEVELOPMENT SYSTEM

All reports from the Operations Budget Development System are available from KDOT Web. These reports are still available from Roskan and the user needs to give consideration to how much data is required. For example, a report for a District for all subprograms with five digit object codes may be more than the users want. Report DTCO091All Subprograms all 5 digit object codes for Dist 1 produces 26 sheets, statewide produces 217 pages.



WEB BUDGET REPORTS FOR THE OPERATIONS BUDGET DEVELOPMENT SYSTEM

To Order Report DTCOW91 for the 2008 FY, Dist. 1, 7110 Subprogram, all object codes to the Activity level:

The screenshot shows a web browser window titled "Kansas Department of Transportation - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation". The address bar shows the URL: <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTCOW91.HTML>. The page features the KDOW Intranet logo on the left and a navigation menu on the right with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is also present. The main content area is titled "KDOW BUDGET DEVELOPMENT SYSTEM" and "Budget Proposal by Activity Number (DTCOW91) (Div. of Operations only)". It instructs users to "Enter your selections below and click on the SUBMIT button to generate the report". The form includes several dropdown menus: Budget Year (set to 2008), Budget Level Option (set to ALL), District/Bureau (set to 100), DA Subprogram (set to 7110), Activity Number (set to ALL), Starting Object Code (set to ALL), Ending Object Code (set to ALL), Worksheet (set to N), and a dropdown for "Choose the lowest level of detail you want printed:" (set to ACTIVITY). At the bottom of the form are SUBMIT and CLEAR buttons. A red note at the bottom states: "Note: This report runs for approximately 2(two) minutes." The browser status bar at the bottom shows "Done" and "Local intranet".

Kansas Department of Transportation - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation

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KDOT BUDGET DEVELOPMENT SYSTEM

Budget Proposal by Activity Number (DTCOW91) (Div. of Operations only)

Enter your selections below and click on the SUBMIT button to generate the report

Budget Year Budget Level Option

TO LIST ALL DISTRICTS OR BUREAUS SELECT THE FOLLOWING:

District/Bureau DA Subprogram

Activity Number

Starting Object Code Ending Object Code

Worksheet

Choose the lowest level of detail you want printed:

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

Done Local intranet

Example report is next:

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION DTCOW91-BUDGET DEVELOPMENT SYSTEM ALL BUDGET LEVELS

FY 2008 BUDGET PROPOSAL									
BY DIST/BUR, SUBPROGRAM, ACTIVITY NO, OBJECT CODE									
DISTRICT/BUREAU 0100 DA SUBPROGRAM 7110									
ACTY	OBJECT	UNIT	ITEM	FY 2006	ACTUALS	FY 2007	APPROVED	FY 2007	ESTIMATE
NO	CODE	DESCR	CODE	NO. OF	UNIT	NO. OF	UNIT	NO. OF	UNIT
				UNITS	COST	UNITS	COST	UNITS	COST

000	20201	LP SM	TELE SERVICE	1	2,204	1	6,000	1	6,000
	A	BUDGET LEVEL	EXTENDED COST		2,204		6,000		6,000
	B	BUDGET LEVEL	EXTENDED COST		2,204		6,040		2,297
	C	BUDGET LEVEL	EXTENDED COST		2,204		6,040		2,297

000	20301	LP SM	TELE TOLL N KSN	1	19	1	0	0	0
	A	BUDGET LEVEL	EXTENDED COST		19		0		0
	B	BUDGET LEVEL	EXTENDED COST		19		2		20
	C	BUDGET LEVEL	EXTENDED COST		19		2		20

000	20901	LP SM	OTHER COMMUN	1	9,600	1	11,000	1	11,000
	A	BUDGET LEVEL	EXTENDED COST		9,600		11,000		11,000
	B	BUDGET LEVEL	EXTENDED COST		9,600		10,853		10,003
	C	BUDGET LEVEL	EXTENDED COST		9,600		10,853		10,003

000	20910	LP SM	CELLULAR PHONES	1	3,157	1	5,000	1	5,000
	A	BUDGET LEVEL	EXTENDED COST		3,157		5,000		5,000
	B	BUDGET LEVEL	EXTENDED COST		3,157		5,318		3,290
	C	BUDGET LEVEL	EXTENDED COST		3,157		5,318		3,290

000	21401	LP SM	MOVING-OUT STAT	1	4,000	0	0	0	0
	A	BUDGET LEVEL	EXTENDED COST		4,000		0		0
	B	BUDGET LEVEL	EXTENDED COST		4,000		0		4,168
	C	BUDGET LEVEL	EXTENDED COST		4,000		0		4,168

000	21901	LP SM	FREIGHT/DELIVRY	1	202	1	0	0	0
	A	BUDGET LEVEL	EXTENDED COST		202		0		0
	B	BUDGET LEVEL	EXTENDED COST		202		79		210
	C	BUDGET LEVEL	EXTENDED COST		202		79		210

000	23301	LP SM	RENT EQUIPMENT	1	11,853	1	20,000	1	20,000
	A	BUDGET LEVEL	EXTENDED COST		11,853		20,000		20,000
	B	BUDGET LEVEL	EXTENDED COST		11,853		38,796		12,351
	C	BUDGET LEVEL	EXTENDED COST		11,853		38,796		12,351

000	23901	LP SM	RENT OTHER	1	72	1	100	1	100
	A	BUDGET LEVEL	EXTENDED COST		72		100		100
	B	BUDGET LEVEL	EXTENDED COST		72		71		75
	C	BUDGET LEVEL	EXTENDED COST		72		71		75

WEB BUDGET REPORTS FOR THE OPERATIONS BUDGET DEVELOPMENT SYSTEM

To Order Report DTCOW92 for the 2008 FY, Bur 05 (Const/Maint), 0130 Subprogram, all object codes to the Activity level:

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KDOT BUDGET DEVELOPMENT SYSTEM

Budget Proposal by Object Code (DTCOW92)(Div. of Operations only)

Enter your selections below and click on the SUBMIT button to generate the report

Budget Year Budget Level Option

TO LIST ALL DISTRICTS OR BUREAUS SELECT THE FOLLOWING:

District/Bureau DA Subprogram

Starting Object Code Ending Object Code

Worksheet

Choose the lowest level of detail you want printed:

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

NOTE: BEFORE PRINTING SEE HELP PRINTING INSTRUCTIONS

Example report is next:

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION DTCOW92-BUDGET DEVELOPMENT SYSTEM "A" BUDGET LEVEL

FY 2008 BUDGET PROPOSAL										
BY DIST/BUR, SUBPROGRAM, OBJECT CODE, ACTIVITY NO										
DISTRICT/BUREAU 0005 DA SUBPROGRAM 0130										
OBJECT ACTY CODE NO DESCR	UNIT CODE	FY 2006 NO. OF UNITS	ACTUALS UNIT COST	FY 2007 NO. OF UNITS	APPROVED UNIT COST	FY 2007 NO. OF UNITS	ESTIMATE UNIT COST	FY 2008 NO. OF UNITS	REQUEST UNIT COST	
20401	LP SM PRIV DATA TRANS EXTENDED COST	1	37	0	0	0	0	0	0	0
OBJECT CODE 20401	TOTAL COST	0	37	0	0	0	0	0	0	0
20501	LP SM IG TELE LOCAL EXTENDED COST	1	11,808	1	20,400	1	13,000	1	14,170	14,170
OBJECT CODE 20501	TOTAL COST	0	11,808	0	20,400	0	13,000	0	14,170	14,170
20510	LP SM IG TELE LOCAL EXTENDED COST	1	192	1	510	1	500	1	500	500
OBJECT CODE 20510	TOTAL COST	0	192	0	510	0	500	0	500	500
20601	LP SM IG POSTAGE EXTENDED COST	1	4,291	1	7,500	1	4,300	1	4,400	4,400
OBJECT CODE 20601	TOTAL COST	0	4,291	0	7,500	0	4,300	0	4,400	4,400
20610	LP SM IG POSTAGE EXTENDED COST	1	42	0	0	0	0	0	0	0
OBJECT CODE 20610	TOTAL COST	0	42	0	0	0	0	0	0	0
20701	LP SM IG TELE LD EXTENDED COST	1	2,162	1	750	1	1,000	1	1,000	1,000
OBJECT CODE 20701	TOTAL COST	0	2,162	0	750	0	1,000	0	1,000	1,000
20710	LP SM IG TELE LD EXTENDED COST	1	54	1	50	1	50	1	50	50

WEB BUDGET REPORTS FOR THE OPERATIONS BUDGET DEVELOPMENT SYSTEM

To Order Report DTCOW93 for the 2008 FY, Statewide, 9917 (Construction – Non Highway Contract) Subprogram, all object codes, Print to Object Code all 5 bytes.

Kansas Department of Transportation - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation

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Address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTCOW93.HTML> Go Links

KDOT Intranet
kdotweb.ksdot.org

Employee Info	Email
Help-Site Index	Links
IT Tech Support	What's New

Kdot Search: search [Advanced Search](#)

KDOT BUDGET DEVELOPMENT SYSTEM

Budget Proposal by Object Code(DTCOW93)(Div. of Operations Only)

Enter your selections and click on the SUBMIT button to generate the report

Budget Year Budget Level Option

TO LIST ALL DISTRICTS OR BUREAUS SELECT THE FOLLOWING:

District/Bureau DA Subprogram

Starting Object Code Ending Object Code

Worksheet

Choose the lowest level of detail you want printed:

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

NOTE: BEFORE PRINTING SEE HELP PRINTING INSTRUCTIONS

Done Local intranet

Example report is next:

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION DTCOW93-BUDGET DEVELOPMENT SYSTEM

FY 2008 BUDGET PROPOSAL "A" BUDGET LEVEL									
BY SUBPROGRAM, OBJECT CODE, ITEM CODE, DIST/BUR									

DA SUBPROGRAM 9917	OBJECT DIST/ UNIT CODE BUR DESCR	FY 2006 NO. OF UNITS	ACTUALS AVG UNIT COST	FY 2007 NO. OF UNITS	APPROVED AVG UNIT COST	FY 2007 NO. OF UNITS	ESTIMATE AVG UNIT COST	FY 2008 NO. OF UNITS	REQUEST AVG UNIT COST
	20101 0009 LP SM POSTAGE EXTENDED COST	1	1,273 1,273	1	1,400 1,400	1	1,400 1,400	1	1,400 1,400
	20101 0200 LP SM POSTAGE EXTENDED COST	1	13 13	0	0 0	1	0 0	1	0 0
	20101 0500 LP SM POSTAGE EXTENDED COST	1	454 454	0	0 0	0	0 0	0	0 0
	20101 0600 LP SM POSTAGE EXTENDED COST	0	0 0	1	213 213	0	0 0	0	0 0
	OBJECT CODE 20101 TOTAL COST	0	1,740	0	1,613	0	1,400	0	1,400
	OBJECT CODE 201 TOTAL COST		1,740		1,613		1,400		1,400
	20201 0009 LP SM TELE SERVICE EXTENDED COST	1	4,213 4,213	1	5,000 5,000	1	5,000 5,000	1	5,000 5,000
	20201 0500 LP SM TELE SVC.PD VEN EXTENDED COST	1	7 7	0	0 0	0	0 0	0	0 0
	OBJECT CODE 20201 TOTAL COST	0	4,220	0	5,000	0	5,000	0	5,000
	OBJECT CODE 202 TOTAL COST		4,220		5,000		5,000		5,000
	20301 0500 LP SM TELE TOLL N KSN EXTENDED COST	1	11 11	0	0 0	0	0 0	0	0 0
	OBJECT CODE 20301 TOTAL COST	0	11	0	0	0	0	0	0
	OBJECT CODE 203 TOTAL COST		11		0		0		0
	20401 0009 LP SM PRIV DATA TRANS EXTENDED COST	1	150 150	1	0 0	1	0 0	1	0 0
	OBJECT CODE 20401 TOTAL COST	0	150	0	0	0	0	0	0
	OBJECT CODE 204 TOTAL COST		150		0		0		0

WEB BUDGET REPORTS FOR THE OPERATIONS BUDGET DEVELOPMENT SYSTEM

To Order Report DTCOW95, All Budget Levels, for the 2008 FY, Dist 5, 7110 (Regular Maint)) Subprogram, Object Codes 34200 to 34212 (will print only object codes in the range selected) , Printed to Object Code all 5 bytes.

The screenshot shows a web browser window displaying the KDOT Intranet. The address bar shows the URL: <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTCOW95.HTML>. The page features a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is located on the right. The main heading is "KDOT BUDGET DEVELOPMENT SYSTEM". Below it, the subheading is "Budget Proposal by Object Code For All Budget Levels(DTCOW95)(Div.of Operations Only)". The instructions state: "Enter your selections below and click on the SUBMIT button to generate the report". The selection criteria are: "TO LIST ALL DISTRICTS OR BUREAUS SELECT THE FOLLOWING:". The form fields are: Budget Year (2008), District/Bureau (500), DA Subprogram (7110), Starting Object Code (34200), Ending Object Code (34212), and Choose the lowest level of detail you want printed: (Object Code All 5 bytes). There are SUBMIT and CLEAR buttons. A note states: "Note: This report runs for approximately 2(two) minutes." Below this, it says "NOTE: BEFORE PRINTING SEE HELP PRINTING INSTRUCTIONS". At the bottom, there are links: KDOT Home, Employee Info, Email, Help-Site Index, IT Tech Support, KDOT Links, What's New, and PDF Help.

Employee Info Email
Help-Site Index Links
IT Tech Support What's New

Kdot Search: [Advanced Search](#)

KDOT BUDGET DEVELOPMENT SYSTEM

Budget Proposal by Object Code For All Budget Levels(DTCOW95)(Div.of Operations Only)

Enter your selections below and click on the SUBMIT button to generate the report

TO LIST ALL DISTRICTS OR BUREAUS SELECT THE FOLLOWING:

Budget Year District/Bureau DA Subprogram

Starting Object Code Ending Object Code

Choose the lowest level of detail you want printed:

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

NOTE: BEFORE PRINTING SEE [HELP PRINTING INSTRUCTIONS](#)

[KDOT Home](#) [Employee Info](#) [Email](#) [Help-Site Index](#) [IT Tech Support](#) [KDOT Links](#) [What's New](#) [PDF Help](#)

Example Report is next:

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION DTCOW95-BUDGET PROPOSAL BY OBJECT CODE FOR ALL BUDGET LEVELS

FY 2008 BUDGET PROPOSAL											
BY SUBPROGRAM, OBJECT CODE, ITEM CODE, DIST/BUR											
DA SUBPROGRAM 7110											
OBJECT DIST/ UNIT	ITEM	FY 2006 NO. OF UNITS	ACTUALS AVG UNIT COST	FY 2007 NO. OF UNITS	APPROVED AVG UNIT COST	FY 2007 NO. OF UNITS	ESTIMATE AVG UNIT COST	FY 2008 NO. OF UNITS	REQUEST AVG UNIT COST		
CODE BUR DESCR	CODE										
34201 0500 TONS	BIT MIX COMM	1	387,844	1	691,672	1	671,553	1	660,690		
A BUDGET LEVEL	EXTENDED COST		387,844		691,672		671,553		660,690		
34201 0500 TONS	BIT MIX COMM	1	387,844	1	694,509	1	671,537	1	732,585		
B BUDGET LEVEL	EXTENDED COST		387,844		694,509		671,537		732,585		
34201 0500 TONS	BIT MIX COMM	1	387,844	1	694,509	1	671,537	1	732,585		
C BUDGET LEVEL	EXTENDED COST		387,844		694,509		671,537		732,585		
OBJECT CODE 34201	TOTAL COST "A" BUDGET	1	387,844	1	691,672	1	671,553	1	660,690		
OBJECT CODE 34201	TOTAL COST "B" BUDGET	1	387,844	1	694,509	1	671,537	1	732,585		
OBJECT CODE 34201	TOTAL COST "C" BUDGET	1	387,844	1	694,509	1	671,537	1	732,585		
34202 0500 LBS	GLASS BEADS	1	133,289	1	244,020	1	160,057	1	160,062		
A BUDGET LEVEL	EXTENDED COST		133,289		244,020		160,057		160,062		
34202 0500 LBS	GLASS BEADS	1	133,289	1	146,833	1	150,057	1	163,699		
B BUDGET LEVEL	EXTENDED COST		133,289		146,833		150,057		163,699		
34202 0500 LBS	GLASS BEADS	1	133,289	1	146,833	1	150,057	1	163,699		
C BUDGET LEVEL	EXTENDED COST		133,289		146,833		150,057		163,699		
OBJECT CODE 34202	TOTAL COST "A" BUDGET	1	133,289	1	244,020	1	160,057	1	160,062		
OBJECT CODE 34202	TOTAL COST "B" BUDGET	1	133,289	1	146,833	1	150,057	1	163,699		
OBJECT CODE 34202	TOTAL COST "C" BUDGET	1	133,289	1	146,833	1	150,057	1	163,699		
34203 0500 CU YD	CONC READY MIX	1	88,239	1	42,486	1	76,270	1	72,897		
A BUDGET LEVEL	EXTENDED COST		88,239		42,486		76,270		72,897		
34203 0500 CU YD	CONC READY MIX	1	88,239	1	42,486	1	66,270	1	72,295		
B BUDGET LEVEL	EXTENDED COST		88,239		42,486		66,270		72,295		
34203 0500 CU YD	CONC READY MIX	1	88,239	1	42,486	1	66,270	1	72,295		
C BUDGET LEVEL	EXTENDED COST		88,239		42,486		66,270		72,295		

WEB BUDGET REPORTS FOR THE OPERATIONS BUDGET DEVELOPMENT SYSTEM

To Order Report DTCOW96, Budget Level A, for the 2008 FY, Operations Division, Subprogram 0130 (Admin), Subprogram, Object Codes 20000 to 29999 (will print only object codes in the range selected), Printed to Object Code all 5 bytes.:

The screenshot shows a web browser window with the address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTCOW96.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is located on the right. The main content area is titled "KDOT BUDGET DEVELOPMENT SYSTEM" and "Budget Actuals History (DTCOW96) (Div. of Operations only)". It prompts the user to "Enter your selections below and click on the SUBMIT button to generate the report". The form includes dropdown menus for "Budget Year" (set to 2008) and "Budget Level Option" (set to A). Below this, it asks to "TO LIST ALL DISTRICTS OR BUREAUS SELECT THE FOLLOWING:" and provides dropdowns for "District/Bureau" (set to OPERATIONS) and "DA Subprogram" (set to 0130). There are input fields for "Starting Object Code" (20000) and "Ending Object Code" (29901). A "Worksheet" dropdown is set to N. A label "Choose the lowest level of detail you want printed:" is followed by a dropdown set to "Object Code All 5 bytes". At the bottom of the form are "SUBMIT" and "CLEAR" buttons. Below the buttons, there is a link to "Help" or contact tomb@ksdot.org. A red note states: "Note: This report runs for approximately 2(two) minutes." Another red note at the bottom says: "NOTE: BEFORE PRINTING SEE HELP PRINTING INSTRUCTIONS". The browser's status bar at the bottom shows the URL: http://kdotweb.ksdot.org/colib/backer_eye?_SERVICE=pool18&year=2008&program=operlib1_dtcow96&cas&dicur=OPS&D.

Example Report is next:

There are many combinations of information that may be obtained through the Operations Budget Development System. This concludes the instructions for ordering reports from KDOT Web.

For additional instructions on the Operations Budget Development System see **Budget** Instruction Section in this Guide.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION 12:09 Tuesday, Jul 10, 2007 2
DTC0096-BUDGET DEVELOPMENT SYSTEM "A" BUDGET LEVEL

FY 2008 BUDGET ACTUALS HISTORY
BY DIST/BUR,SUBPROGRAM,OBJECT CODE,ACTIVITY NO,YEAR

DISTRICT/BUREAU 0005 DA SUBPROGRAM 0130

OBJECT ACTY CODE NO	DESCR UNIT	ITEM CODE	FY 2003 ACTUALS			FY 2004 ACTUALS			FY 2005 ACTUALS			FY 2006 ACTUALS		
			NO. OF UNITS	UNIT COST	EXTENDED COST	NO. OF UNITS	UNIT COST	EXTENDED COST	NO. OF UNITS	UNIT COST	EXTENDED COST	NO. OF UNITS	UNIT COST	EXTENDED COST
20101	LP SM	POSTAGE	0	0	0	0	0	0	0	0	0	0	0	0
		EXTENDED COST												
OBJECT CODE 20101 TOTAL COST			0	0	0	0	0	0	0	0	0	0	0	0
OBJECT CODE 201 TOTAL COST			0	0	0	0	0	0	0	0	0	0	0	0
20201	LP SM	TELE SVC PD VEN	0	0	0	0	0	0	0	0	0	0	0	0
		EXTENDED COST												
OBJECT CODE 20201 TOTAL COST			0	0	0	0	0	0	0	0	0	0	0	0
OBJECT CODE 202 TOTAL COST			0	0	0	0	0	0	0	0	0	0	0	0
20401	LP SM	PRIV DATA TRANS	0	0	0	0	0	0	0	0	0	1	37	37
		EXTENDED COST												
OBJECT CODE 20401 TOTAL COST			0	0	0	0	0	0	0	0	0	0	37	37
OBJECT CODE 204 TOTAL COST			0	0	0	0	0	0	0	0	0	0	37	37
20501	LP SM	IG TELE LOCAL	0	0	0	1	13,680	13,680	1	12,468	12,468	1	11,808	11,808
		EXTENDED COST												
OBJECT CODE 20501 TOTAL COST			0	0	0	0	13,680	13,680	0	12,468	12,468	0	11,808	11,808
20510	LP SM	IG TELE LOCAL	0	0	0	1	476	476	1	418	418	1	192	192
		EXTENDED COST												
OBJECT CODE 20510 TOTAL COST			0	0	0	0	476	476	0	418	418	0	192	192
OBJECT CODE 205 TOTAL COST			0	0	0	0	14,156	14,156	0	12,886	12,886	0	12,000	12,000
20601	LP SM	IG POSTAGE	0	0	0	1	6,917	6,917	1	6,330	6,330	1	4,291	4,291
		EXTENDED COST												
OBJECT CODE 20601 TOTAL COST			0	0	0	0	6,917	6,917	0	6,330	6,330	0	4,291	4,291
20610	LP SM	IG POSTAGE	0	0	0	1	18	18	1	17	17	1	42	42
		EXTENDED COST												
OBJECT CODE 20610 TOTAL COST			0	0	0	0	18	18	0	17	17	0	42	42
OBJECT CODE 206 TOTAL COST			0	0	0	0	6,935	6,935	0	6,347	6,347	0	4,333	4,333
20701	LP SM	IG TELE LD	0	0	0	1	411	411	1	724	724	1	2,162	2,162
		EXTENDED COST												
OBJECT CODE 20701 TOTAL COST			0	0	0	0	411	411	0	724	724	0	2,162	2,162

6.0 APPENDICES

6.01 Error Messages

I0100 TOP OF DATA REACHED

This informational message appears when repetitive use of the PF8 key has taken the user to the end of the data selected.

I0101 BOTTOM OF DATA REACHED

This informational message appears when repetitive use of the PF7 key has taken the user to the beginning of the data selected.

I0103 RECORD NOT FOUND

The budget record requested is not on file. Correct the Key on the screen and press the "ENTER" or PF3 key to exit the program.

I0104 RECORD ADDED SUCCESSFULLY

The Budget record entered has passed all edits and was Added to the table. Enter in the information for a new record or press the PF3 key to exit the program.

I0105 RECORD UPDATED SUCCESSFULLY

The Budget record entered has passed all edits and has Updated the table. Enter in the information for a new record or press the PF3 key to exit the program.

I0106 RECORD DELETED SUCCESSFULLY

The Budget record entered has pass all edits and was Deleted from the table. Enter in the information for a new record or the PF3 key to exit.

I0107 SELECT AN OPTION AND PRESS ENTER

This message appears on the menu screens that require a selection to invoke a particular program.

I0109 TYPE IN KEY DATA AND PRESS ENTER

Enter in the key information and press the ENTER key. This will attempt to retrieve the specified record.

I0110 TYPE IN REQUIRED DATA AND PRESS ENTER

Enter in the information needed to ADD or UPDATE a Budget record and press the ENTER key.

6.0 APPENDICES

6.01 Error Messages

I0116 USE PF7 OR PF8 TO SCROLL OR ENTER TO CHANGE KEY

These functions are available in the Budget system inquiry program and allow scrolling forward to the next record or back to the previous record.

I0120 RECORD NOT DELETED CONFIRMATION WAS "N"

A record was selected to be deleted but was not because the default is N=NO. N must be changed to Y=Yes to confirm that the record should be deleted.

E0103 YOU PRESSED A KEY WHICH IS NOT VALID ON THIS SCREEN

This message would appear when any key that is not active for the on line budget programs is used. PA2 is a good example since it was actively used in the old budget on-line data system.

E0104 FIELD MUST CONTAIN POSITIVE NUMERIC VALUE ONLY.

The attempt to fill a field with a negative value is not acceptable in this program.

E0106 RECORD ALREADY EXISTS

The program will not accept the entry of a duplicate record.

E2800 BUDGET YEAR REQUIRED

Please enter the budget year required in the YYYY format. This field replaces the Budget Year field used in the old Supra System sign on screen.

E2801 DISTRICT REQUIRED

A valid District must be entered. This field replaces the sign-in screen used in the old Supra System.

E2802 BUREAU REQUIRED

A valid Bureau must be entered. This field should be 00 if a District number is entered. Use this field for identifying a Bureau, i.e. 009 = Materials and Research Headquarters.

E2803 SUB PROGRAM REQUIRED

The DA Subprogram field was left blank. Enter in a valid DA Subprogram and press the ENTER key. A list of valid DA Subprograms can be found in appendix 6.04. If it is not on this list, contact the Bureau of Management and Budget at (913) 296-3597..

6.0 APPENDICES

6.01 Error Messages

E2804 BUDGET YEAR MUST BE GREATER THAN 1986

There are no budget years prior to 1986 to access.

E2805 VALID DISTRICT VALUES ARE 0 THRU 9

District value is a one digit field, 0 is used in the field if the budget is for a headquarters bureau, i. e. 09=Bureau of Materials and Research.

E2806 VALID BUREAU VALUES ARE 00 THRU 99

Bureau value is a two digit field, i. e. 00 must be used for Districts, 09=Bureau of Materials and Research is a valid entry for a headquarters bureau.

E2807 SUB PROGRAM DOES NOT EXIST IN EDIT TABLES

The Subprogram entered is not valid. See Appendix 6.04 for a list of valid subprograms.

E2808 ACTIVITY NUM DOES NOT EXIST IN EDIT TABLES

The Activity entered is not valid. Check appendix 6.05 for valid Activities. If they are not on this table, contact the MMS Coordinator in the Bureau of Construction and Maintenance (913) 296-3576.

E2809 OBJECT CODE DOES NOT EXIST IN EDIT TABLES

The Object Code entered is invalid. Check appendix 6.03 for valid Object Codes. If they are not on this table, contact the Bureau of Fiscal Services (913) 296-3545.

E2810 UNITS MUST BE > 0 WHEN UNIT COST IS > 0

The Unit must at least 1 if there is a unit cost.

**E2811 ITEM CODE AND UNIT DESCRPTN NOT FOUND FOR THE
OBJECT CODE**

Please refer to Appendix 6.03 for a complete listing of Item Code and Unit Description. If they are not on this table, contact the Bureau of Fiscal Services (913) 296-3545.

6.0 APPENDICES

6.02 OBJECT CODE-ITEM CODE-UNIT DESCRIPTION TABLE

OBJECT CODE	ITEM CODE	UNIT OF MEASURE
20101	POSTAGE	LP SM
20201	TELE SVC. PD VEN	LP SM
20301	TELE TOLL N KSN	LP SM
20401	PRI V DATA TRANS	LP SM
20501	DI SC TELE LOCAL	LP SM
20510	DI SC TELE LOCAL	LP SM
20701	DI SC TELE LD	LP SM
20710	DI SC TELE LD	LP SM
20801	I G COMM SERV	LP SM
20901	OTHER COMMUN	LP SM
21301	MOV NG EXPENSE	LP SM
21401	MOV NG - OUT STATE	LP SM
21501	PKG DELI ERY	LP SM
21901	FREI GHT	LP SM
22101	PRI NT DA STAT PRNTR	LP SM
22301	BLUEPRI NT	LP SM
22401	ADVERTI SI NG	LP SM
23101	REPROGRAPHI C EQ	LP SM
23201	RENT OFF SPACE	LP SM
23301	RENT EQUI PMENT	LP SM
23401	RENT RW	LP SM
23402	RENT LAND	LP SM
23601	RENT HARDWARE	LP SM
23701	RENT SOFTWARE	LP SM
23801	RENT I G OFF	LP SM
23901	RENT OTHER	LP SM
24101	CARS SW	LP SM
24201	TRUCK SPROP EQ	LP SM
24301	RS OTHER	LP SM
24401	BUI LDI NGS	LP SM
24501	ROADSI DES	LP SM
24502	BRI DGES	LP SM

6.0 APPENDICES

6.02 OBJECT CODE-ITEM CODE-UNIT DESCRIPTION TABLE

OBJECT CODE	ITEM CODE	UNIT OF MEASURE
24503	REST AREAS	LP SM
24504	TRAF LI GHTI NG	LP SM
24505	CO NC TW	LP SM
24506	BI TUM NOUS TW	LP SM
24507	SHOUL DERS	LP SM
24508	WEED SPRAYI NG	LP SM
24701	COM M ORO	LP SM
24801	M ORO SYS	LP SM
24901	CONTRACTS OTHER	LP SM
25110	CAR M LEAGE - I S	M LES
25120	PCM - OS	M LES
25210	CAR HI RE - I S	HOURS
25220	CAR HI RE - OS	HOURS
25310	ST CAR EXP - I S	LP SM
25320	ST CAR EXP - OS	LP SM
25410	RENT STATE CAR - I S	M LES
25420	RENT STATE CAR - OS	M LES
25610	CAP STATE CAR	LP SM
25620	MOTOR POOL CAP	PAYMT
25720	AI R FARE - OS	LP SM
25730	AI R FARE - I NTER	LP SM
25810	SUBSI STENCE	DAYS
25820	SUBSI STENCE - OS	DAYS
25830	SUBSI STENCE - I NTER	DAYS
25910	NON SUBSI STENCE	LP SM
25911	TRAI N REG S I S	LP SM
25921	TRAI N REG S OS	LP SM
25920	NON SUBSI STENCE - OS	LP SM
25930	NON SUBSI ST - I NTER	LP SM
26101	RECRUI TI NG	LP SM
26201	HONORARI UMS	PAYMT
26210	HONORARI UMS - TRVL	LP SM

6.0 APPENDICES

6.02 OBJECT CODE-ITEM CODE-UNIT DESCRIPTION TABLE

OBJECT CODE	ITEM CODE	UNIT OF MEASURE
26301	DATA SERV CES	LP SM
26310	DATA SERV CES	LP SM
26320	DATA SERV CES	LP SM
26330	DATA SERV CES	LP SM
26401	RECORD FEES	LP SM
26501	WATER SAMPLES	LP SM
26601	TUITION EMPL	LP SM
26901	OTHER FEES	LP SM
27101	ARCH ENGRS	LP SM
27102	ARCH ENGRS	LP SM
27201	ATTORNEYS	PAYMT
27301	PHYSICALS	LP SM
27701	LECTURER EXP	PAYMT
27801	ACCOUNTANTS	PAYMT
27901	OTHER PROF FEES	LP SM
27902	OTHER PROF FEES	LP SM
27910	OTHER PROF FEES	LP SM
28101	ELECTRICITY	LP SM
28201	NATURAL GAS	LP SM
28401	WATER	LP SM
28501	SEWER SERVICE	LP SM
28601	LANDFILL	LP SM
29101	DUES SUBSCRIPTION	LP SM
29201	LAUNDRY SERVICE	LP SM
29501	AWARDS	LP SM
29601	BONDS INSUR	LP SM
29701	HOSPITALITY	PAYMT
29801	AWARDS	PAYMT
29901	OTHER SERVICES	LP SM
30001	SPECIAL CLOTHES	LP SM
32001	HOSPITALITY	PAYMT
33201	FUEL OIL	LP SM

6.0 APPENDICES

6.02 OBJECT CODE-ITEM CODE-UNIT DESCRIPTION TABLE

OBJECT CODE	ITEM CODE	UNIT OF MEASURE
33301	PROPANE	GALS
34101	MATLS BLDG	LP SM
34201	BI T M X COMM	TONS
34202	GLASS BEADS	LBS
34203	CONC READY M X	CU YD
34204	AGGREGATE	TONS
34205	STEEL PRODUCTS	LP SM
34206	LUMBER PRODUCTS	LP SM
34207	ASPH OTHER	TONS
34208	WHITE PAINT	GALS
34209	ROCK SALT	TONS
34210	TRF CON DEM CES	LP SM
34211	LIGHTING MTLs	LP SM
34212	HWY MTLs OTHER	LP SM
34213	SIGN MTLs	LP SM
34215	ASPH EMULSION	TONS
34216	YELLOW PAINT	GALS
34301	COMP SYSTEMS	LP SM
34901	RADIO PARTS	LP SM
34902	SHOP SUPPLIES	LP SM
35101	GASOLINE	GALS
35102	GASOLINE	GALS
35103	DIST 1 NEG JV	LP SM
35104	GASOLINE	GALS
35201	DIESEL	GALS
35202	DIESEL EXCISE	GALS
35301	GASOIL EXCISE	GALS
35302	GASOIL EXCISE	GALS
35401	PROPANE EXCISE	GALS
35501	AIRCRAFT FUEL	GALS
35601	MOTOR OIL	LP SM
35602	HYDRAULIC OIL	LP SM

6.0 APPENDICES

6.02 OBJECT CODE-ITEM CODE-UNIT DESCRIPTION TABLE

OBJECT CODE	ITEM CODE	UNIT OF MEASURE
35901	TI RES	LP SM
35902	EQ PARTS	LP SM
35906	ANTI FREEZE	GALS
36901	PROF SUPPLI ES	LP SM
37101	OFFI CE SUPPLY	LP SM
37201	DATA PROC SUPPLY	LP SM
37301	TELEPHONE PURCH	LP SM
39101	AGRI CULTURAL SUPPLY	LP SM
39201	JANI TOR SUPPLY	LP SM
39301	WELDI NG GAS	LP SM
39501	SMALL TOOLS	LP SM
39601	VEHI CLE TAGS	PAYMT
39901	OTHER SUPPLY	LP SM
40301	OFF FURNI TURE	LP SM
40401	PROF EQ	LP SM
40490	PROF EQ	LP SM
40501	CARS & STNWAGONS	LP SM
40601	TRUCKS SP EQ	LP SM
40701	ROAD EQ	LP SM
40801	SHOP EQ	LP SM
40901	OTHER EQ	LP SM
41190	BOOKS	LP SM
41290	COPYI NG EQ	LP SM
42001	BLDG I MPROVEMENTS	LP SM
43101	LAND ROW	PAYMT
46101	TELEPHONES	LP SM
46190	TELEPHONES	LP SM
46290	TELECOM SW TCH	LP SM
46301	PORTABLE RADI O	LP SM
46390	PORTABLE RADI O	LP SM
46401	PORTABLE RADI O	LP SM
46490	PORTABLE RADI O	LP SM

6.0 APPENDICES

6.02 OBJECT CODE-ITEM CODE-UNIT DESCRIPTION TABLE

OBJECT CODE	ITEM CODE	UNIT OF MEASURE
46501	FI XED RADI O	LP SM
46590	FI XED RADI O	LP SM
46601	DATA COMMUN EQ	LP SM
49801	OTHER EQUI P	LP SM
49802	RADIO TEST EQ	LP SM
50101	FA- CQ, CI TI ES	PAYMT
50601	FA QUAL N STATE	PAYMT
51102	CITY CONN LI NKS	PAYMT
51601	ST AI D - NONSTATE	PAYMT
51701	ST AI D - AGENCY	PAYMT
52301	CLAIMS	PAYMT
60201	DEBT	PAYMT
61201	INTEREST	PAYMT

6.0 APPENDICES

6.03 DA Subprogram Codes

DESCRIPTION	CODE	PROGRAMS/SUBPROGRAM
<u>ADMINISTRATION 'ADM'</u>		
Division Director	003	0110
Personnel	010	0110
Fiscal	020	0110
Computer Services	022	0110
Support Services	032	0110
<u>AVIATION - 'AVI'</u>		
Aviation	004	0122
<u>OFFICE OF THE SECRETARY 'ADM'</u>		
Sec.of Transportation	002	0110
Asst. Sec. and Management & Budget	011	0110
Chief Counsel	007	0110
Inspector General	019	0110
Advisory Commission	001	0110
<u>PUBLIC AFFAIRS 'PUB'</u>		
Director	025	0110
Public Information	026	0110
<u>PLANNING AND DEVELOPMENT 'PLN'</u>		
Director of Planning	013	0121
Transportaton Planning	012	0121, 3024
Program and Proj Management	016	0121
Rail Affairs	015	0121
Traffic Safety	028	3021

6.0 APPENDICES

6.03 DA Subprogram Codes

DESCRIPTION	CODE	PROGRAMS/SUBPROGRAM
<u>ENGINEERING AND DESIGN 'ENG'</u>		
Division Director	018	9916
Design	006	9916
Local Projects	017	3022
Right of Way	014	9916
<u>OPERATIONS 'OPS' (entire Division) OR 'DST' (Districts only)</u>		
Division Director	008	0130
Constr. & Maint	005	0130, 7110, 7120, 9917, 9940
	033	7116
Traffic Engineering	023	3023, 7110, 9917
Materials & Research	009	9917
District I	100	0130, 7110, 9917
District II	200	0130, 7110, 9917
District III	300	0130, 7110, 9917
District IV	400	0130, 7110, 9917
District V	500	0130, 7110, 9917
District VI	600	0130, 7110, 9917

KDOT BUILDINGS

BUILDING INVENTORY MANAGEMENT

Select Building Menu

DTQB 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION INVENTORY MANAGEMENT MENU	DTIMMNU 09:39:15
1. EQUIPMENT MENU 2. COMMUNICATIONS EQUIPMENT MENU 3. PUBLIC TRANSPORTATION MENU 4. OFFICE EQUIPMENT MENU 5. HIGHWAY PLANNING MENU 6. SHOP EQUIPMENT MENU 7. MATERIALS AND RESEARCH EQUIPMENT MENU 8. BUILDINGS MENU 9. LAND MENU 10. STORAGE AREAS MENU 11. REST AREA MENU 12. ATTACHMENTS (OTHER THAN BUILDING) 13. CATEGORY MENU 14. INVENTORY TABLE MAINTENANCE MENU 15. PREVENTATIVE MAINTENANCE MENU		
: _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

BUILDING INVENTORY MANAGEMENT

On-line inventory functions are selections 1-5 and will be addressed in this instruction.

DTRW 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION BUILDINGS MENU	DTBDMNU 09:40:28
 1. INQUIRE ON A SPECIFIC BUILDING RECORD 2. ADD A NEW BUILDING RECORD 3. UPDATE AN EXISTING BUILDING RECORD 4. CATEGORY MAINTENANCE 5. CHANGE KEY OF AN EXISTING BUILDING RECORD 6. CAPITAL IMPROVEMENTS MENU 7. ATTACHMENTS MENU 8. INSPECTIONS MENU 9. 5-YEAR PLAN MENU : _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

BUILDING INVENTORY MANAGEMENT

Building Inquiry. If a valid Building number is entered and the **ENTER** key is pressed, all fields are shown that been entered into the inventory for this building. Screen tran-id is **DTRX** and the screen name **BDIN1**.

DTRX 04/12/05	KANSAS DEPARTMENT OF TRANSPORTATION BUILDING INVENTORY - INQUIRY	DTBDIN1 09:51:51
DOT NUMBER 21001 CATEGORY BD OFFC AREA	INVT ACCOUNT 601	LOCATION 02 01 02 PREVIOUS LOCATION 00 00 00
UNIT STATUS ACTIV UNIT STAT DATE 08 27 1955 ORIG ACTIV DATE 01 04 1995	UTILITY STATUS AVAIL UTILITY STAT DATE 01 04 1995	
UTILIZATION AO HP DESCRIPTION AREA 1 OFFICE ADDRESS 731 W CRAWFORD CITY CLAY CENTER	TYPE L LAND INV. NUMBER 21906	ZIP 67432 0330 COUNTY 014
CONSTRUCT COST 73220.00 IMPROVEMENTS 236752.85 -----	REPLACE YEAR 2054 REPLACE COST REPL COST DATE	
INVENTORY COST 309972.85 ORIG DOT NUMBER 21001 POV/CONT NUMBER 6307 POV/CONT DATE 07 14 1954	POV AMT 73220.00 MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION PF3-EXIT PF8-PGDN PF1-ATTACHMENTS	ORIG PROJ NUMBER - 0 -01 OWN OR LEASE 0 LEASE EXPIRE DATE

To see additional information about the building use the **PF8**.

DTRX 04/13/05	KANSAS DEPARTMENT OF TRANSPORTATION BUILDING INVENTORY - INQUIRY	DTBDIN2 07:58:45
DOT NUMBER 21001		
VENDOR NAME BUSBOOM & RAUH VENDOR CITY SALINA VENDOR STATE KS VENDOR ZIP 67401	CONSTRUCTION YEAR 1955 CONSTRUCTION COST 73220.00 CONST MATERIAL BRICK	
OWNER AGENCY 276 RESP AGENCY 276	TRANS/RET NUMBER TRANS/RET AMOUNT TRANS/RET DATE	
POSITIONS ACCOM 6		
MULTI-USE SQ FT OFFICE SQ FT 615 UTILITY SQ FT 518 -----	EQ BAY SQ FT STORAGE SQ FT 1309 SHOP SQ FT 3108	
DA OFFICE SQ FT 1133	DA OFFICE SQ FT NOT UTILIZED STORAGE SQ FT NOT UTILIZED	
LATITUDE 385629.9	LONGITUDE 971249.4	
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION PF3-EXIT PF7-PGUP PF1-ATTACHMENTS	FP:	

BUILDING INVENTORY MANAGEMENT

PF3 key returns to the prior screen and may be repeated until the CICS sign on screen appears.

PF1 key shows attachments for the building. Attachments maintenance is in a separate section of the Inventory documentation.

DTR8	KANSAS DEPARTMENT OF TRANSPORTATION				DTBAINQ
01/26/04	BUILDING INVENTORY ATTACHMENTS - INQUIRY				12:38:21
DOT NUMBER	21001	(BUILDING ID)			
-----ATTACHMENT-----					
TYPE	NUMBER	SERIES	CATEGORY	DESCRIPTION	COST
1 AT	21001	001	WA HEAT XXXX	WATER HEATER	
2 AT	21001	002	AH HVAC XXXX	EXHAUST FAN	
3 AT	21001	003	AH HVAC XXXX	EXHAUST FAN	
4 AT	21001	004	AH HVAC XXXX	EXHAUST FAN	
5 AT	21001	005	AH HVAC XXXX	EXHAUST FAN	
6 AT	21001	006	EL XXXX XXXX	STAND-BY GENERATOR	
7 AT	21001	007	AH HVAC XXXX	FURNACE	
8 AT	21001	008	AH HVAC XXXX	FURNACE	
9 AT	21001	009	AH HVAC XXXX	FURNACE	
10 AT	21001	010	AH HVAC XXXX	FURNACE	
11 AT	21001	011	AH HVAC XXXX	FURNACE	
12 AT	21001	012	AC WIND XXXX	AIR CONDITIONER	
13 AT	21001	013	EL XXXX XXXX	PANEL BOARD (SHOP)	
14 AT	21001	014	EL XXXX XXXX	PANEL BOARD	100 AMP
15 AT	21001	015	FN XXXX XXXX	DRINKING FOUNTAIN	
16 AT	21001	016	FL XXXX XXXX	AIR COMPRESSOR	
MSG: I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION					
PF3-EXIT	PF7-PGUP	PF8-PGDN	PF9-JUMP	JUMP KEY: _	FP:

BUILDING INVENTORY MANAGEMENT

Building Add: This selection allows adding a new Building with the proper Security Clearance. Without the proper Security the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION will appear at the bottom of the screen. Security questions should be addressed to the System Administrator or the Operations Support Group in Computer Services. The tran-id is **DTRY** with screen name **DTBDADD**.

DTRY		KANSAS DEPARTMENT OF TRANSPORTATION		DTBDADD	
01/26/04		BUILDINGS INVENTORY - ADD		12:41:54	
DOT NUMBER		CATEGORY		ORIG DOT NUM	
UTILIZATION				LAND INV. NUMBER	
LOCATION		DESCRIPTION		TYPE	
ADDRESS					
CITY		ZIP		COUNTY CODE	
POV/CON. NUM		POV/CON. DATE		ORIG PROJ NUM A-	
REPL YEAR		REPL COST DATE		REPL COST	
OWN/LEASE O O=OWN;L=LEASE)				LEASE EXP DATE	
VENDOR NAME		CITY		(MM DD YYYY)	
VENDOR STATE		ZIP		-	
CONST YEAR		CONST MATERIAL			
CONST COST		OWNER AGENCY 276		RESP. AGENCY 276	
FULL TIME POSITIONS ACCOMODATED					
		(MM DD YYYY)			
UNIT STATUS ACTIV		UNIT STATUS DATE			
UTIL STATUS AVAIL		UTIL STATUS DATE			
DA OFFICE SQ FT: MULTI-USE		OFFICE		UTILITY	
EQ BAY SQ FT		STORAGE SQ FT		SHOP SQ FT	
SQ FT NOT UTILIZED: STORAGE				DA OFFICE	
LATITUDE		LONGITUDE			
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER					
PF3-EXIT		PF1-ATTACHMENTS		FP:	

FP=Fast Path function allows for maneuvering between screens. For example if you wish to go directly to one of the other screens such as Building Update, key in DTRZ and press enter and the Building update screen appears. Maneuvering is not confined to the Inventory type being utilized.

To proceed with the Building Inventory Add, type in the **KDOT Number** and press **ENTER**.

If a valid KDOT Building Number is entered, one that does not exist in the T_BLDNG_INVNTRY table, the remaining fields on the screen are opened for data entry. Type in the required data and press **ENTER** to add the record to the database. If required fields are blank or any field contains invalid information, the field is highlighted and the screen displays an appropriate message at the bottom of the screen.

BUILDING INVENTORY MANAGEMENT

Field Edits:

All fields are initialized.

- **DOT Number -**
Required. Character 5 digits of a 10 digit field. Cannot already exist in T_BLDNG_INVNTRY table. First digit must be 0-7
- **CATEGORY -**
Required. 10 characters, must be validated against T_CTGRY_MASTER table (Class 2 characters, Subclass 4 characters, Capacity 4 characters)
Subclass and Capacity may default to spaces.
- **ORIG-DOT-NUM**
- -Required, but initially it contains the Building DOT Number. This field can be over-written.
- **UTILIZATION -**
There are eight fields, each consisting of a 2 character Utilization Code and a 1 character Adequacy Indicator. The first utilization field may not be blank and duplicates are not allowed for the same building.
One Utilization code is required. Example AO=Area Office.
Eight utilization codes may be entered.
The code must exist in the 'UTI' Table ID in T_EDIT_TABLES (See Building Appendices Section) or select 14 on the Inventory Management screen and enter UTI for list of Utility Codes.
The Adequacy Indicator must be only "I" or blank
It is allowable to 'skip' one or more of the other codes
- **TYPE -**
-Required. Can only be 'L'=LAND, 'S'=STORAGE, 'R'=RIGHT OF WAY, or 'O'=OTHER.
- **LAND-INV.-NUMBER-**
-Required. If Type is 'L', then the Land Inv. Number must exist on the **T_Land** Table database. If Type is 'S', then the Inv. Number must exist on the **T_STORAGE_INVNTRY** table database. If Type is the 'R' or an 'O', then the Land Inv. Number must be blank.
- **LOCATION -**
Required, - Location = District + Area + Subarea must be validated against the T_CTGRY_LCTN table. District - Valid range 0-7. Area - Required, valid range 0 through 99 -Subarea - Required, valid range 0 through 99
- **DESCRIPTION - -** Optional, maximum 25 characters
- **ADDRESS - -** Optional, maximum 30 characters
- **CITY --** If entered must exist in the 'CIT' Table ID in the T_EDIT_TABLES (See Building Appendices Section) or select Option 14 on the Inventory Management Menu Screen and enter CIT for city names.
- **ZIP - -** Nine digits are available for Zip.
5-position Zip is optional but must be 5 numeric digits, if entered.
4-position Zip is optional but if entered must be 4 numeric digits and must be preceded by the 5-digit zip code.
- **COUNTY CODE –** Must be from '001' through '105'.

BUILDING INVENTORY MANAGEMENT

- **POV CONTRACT NUMBER** – Required, if date is entered. Field is 7 and is numeric.
- **POV CONTRACT DATE** –Required, if POV Contract Number entered. Must be valid date. Century must be 19 or 20.
- **ORIG-PROJ-NUM**
Required. The number entered must exist on the T_PROJECT table database or else an error will occur.
- **REPLACEMENT YEAR** - Required if Unit Status is 'ACTIV'.
If not entered, it is calculated by adding Replacement Age, from T_CTGRY_MASTER table, to Construction Year.
- **REPLACEMENT COST DATE** - If entered, must be valid date. Century must be 19 or 20.
- **REPLACEMENT COST** - - If entered, must be positive and numeric.
- **OWNERSHIP STATUS** - Required. Must be 'O'=own or 'L'=Lease.
If 'L', Lease Expiration Date is required.
- **LEASE EXPIRATION DATE** - Required if Ownership Status is 'L'.
Must be a valid date. Century must be 19 or 20.
- **VENDOR NAME** -Required if Unit Status is 'INACT' or 'ACTIV'
- **VENDOR CITY** - If entered must exist in the 'CIT' Table ID in the T_EDIT_TABLES (See Building Appendices Section).
Required if Unit Status is 'INACT' or 'ACTIV'
- **VENDOR STATE** -
Required if Unit Status is 'INACT' or 'ACTIV'
- **VENDOR ZIP** - Nine digits are available for Zip.
5-position Zip is optional but must be 5 numeric digits, if entered.
4-position Zip is optional but if entered must be 4 numeric digits and must be Preceded by the 5-digit zip code.
- **CONSTRUCTION YEAR** - Required if Unit Status is 'ACTIV'.
- **CONSTRUCTION MATERIAL** - Required if Unit Status is 'ACTIV' and must exist in the 'CMT' Table ID T_EDIT_TABLES (See Building Appendices Section).
- **CONSTRUCTION COST** - Not required. If entered, must be positive and numeric.
- **OWNER AGENCY** -Default is 276
- **RESPONSIBLE AGENCY** -- Default is 276
- **FULL TIME POSITIONS ACCOMMODATED** - Required if Unit Status is 'ACTIV'.
- **UNIT STATUS** - Required and must be 'ORDER', 'ACTIV' or 'INACT'.
- **UNIT STATUS DATE** – Required for all Unit Status Changes. When status is added or changed date field cannot be greater than current date and not more than 60 days prior to the current date. Must be a valid date. Century must be 19 or 20.
- **UTILITY STATUS** - - Required if Unit Status is 'ACTIV' and must be 'AVAIL', 'RPLAC', 'RPAIR' or 'SEASN'. If Unit Status is 'INACT', Utility Status must be 'AVAIL', 'RPLAC', 'RPAIR' or spaces. If Unit Status is 'ORDER' Utility Status must be blank.

BUILDING INVENTORY MANAGEMENT

- **UTILITY STATUS DATE** - When a utility status is added or changed, the Utility Status Date will be pre-populated with the current date if the user has not supplied a new date based upon the following restrictions. Must be a valid date and equal to the current date and not more than 60 days prior to the current date. Must be a valid date. Future dates will be allowed on a utility status of 'REPLAC'.
- **DA OFFICE SQUARE FEET:**
- **MULTI-USE** - Required. Must be numeric and ≥ 0 .
- **OFFICE** - Required. Must be numeric and ≥ 0 .
- **UTILITY** - Required. Must be numeric and ≥ 0 .
- **EQUIPMENT BAY** -Required. Must be numeric and ≥ 0 .
- **STORAGE** - Required. Must be numeric.and ≥ 0 .
- **SHOP** - Required must be numeric and ≥ 0 .
- **SQUARE FEET SPACE NOT UTILIZED** -
- **STORAGE** - If entered must be numeric. ≥ 0 . Cannot be greater than Storage square feet.
- **DA OFFICE** - If entered, must be numeric ≥ 0 . Cannot be greater than Office Square feet + Multi-use + Utility
- **Latitude and Longitude** - are populated from a location table when the District, Area, Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9.

BUILDING INVENTORY MANAGEMENT

Building Update. With the proper security allows the update of information about a building including information not available when the building was added. If you do not have the proper security clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION will appear at the bottom of the screen. Please contact the System Administrator of Operations Support Group in the Bureau of Computer Services to resolve security problems. Trans ID is **DTRZ** and screen name is **DTBDUPD**.

To proceed with the Building Inventory Update, type in the **KDOT Number** and press **ENTER**.

DTRZ	KANSAS DEPARTMENT OF TRANSPORTATION	DTBDUPD
04/12/05	BUILDINGS INVENTORY UPDATE	09:57:05
DOT NUMBER 21001	CATEGORY BD OFFC AREA	ORIG-DOT-NUM 21001
UTILIZATION AO HP	TYPE L	LAND INV. NUMBER 21906
LOCATION 2 01 02	DESCRIPTION AREA 1 OFFICE	
ADDRESS 731 W CRAWFORD		
CITY CLAY CENTER	ZIP 67432 - 0330	COUNTY CODE 014
POV/CON. NUM 6307	POV/CON. DATE 07 14 1954	ORIG PROJ NUM - -01
REPL YEAR 2054	REPL COST DATE	REPL COST
OWN/LEASE 0 (O=OWN;L=LEASE)		LEASE EXP DATE
VENDOR NAME BUSBOOM & RAUH	CITY SALINA	
VENDOR STATE KS	ZIP 67401 -	POV AMOUNT 73220.00
CONST COST 73220.00	CONST YEAR 1955	CONST MATERIAL BRICK
INVNT COST 309972.85	OWNER AGENCY 276	RESP. AGENCY 276
TRAN/RET NUM	TRANS/RET DATE	TRANS/RET AMT
	FULL TIME POSITIONS 6	
UNIT STATUS ACTIV	UNIT STATUS DATE 08 27 1955	ORIG ACTV DATE 01 04 1995
UTIL STATUS AVAIL	UTIL STATUS DATE 01 04 1995	
DA OFFICE SQ FT: MULTI-USE 0	OFFICE 615	UTILITY 518
EQ BAY SQ FT 0	STORAGE SQ FT 1309	SHOP SQ FT 3108
	SQ FT NOT UTILIZED: STORAGE 0	DA OFFICE 0
LATITUDE 385629.9	LONGITUDE 971249.4	
MSG : I0117 MAKE YOUR CHANGES AND PRESS ENTER		
PF3-EXIT		

If there is not a Building record with the DOT Number entered, an error message will appear. If the DOT number exists, the screen fields will be filled with the information from the record.

Make the desired changes or additions and press **ENTER**. Any data fields that do not contain valid information will be highlighted and the appropriate error message will be displayed at the bottom of the screen.

BUILDING INVENTORY MANAGEMENT

Field Edits:

- **DOT Number** – Required. Character 5 digits of a 10-digit field
- MUST exist in T_BLDNG_INVNTRY table. First digit must be 0-7
- **CATEGORY** -
Required. 10 characters. Must be validated against T_CTGRY_MASTER table.
(Class 2 characters, Subclass 4 characters, Capacity 4 characters)
(See Building Appendices Section)
Subclass and Capacity may default to spaces
- **ORIG-DOT-NUM** -
Required, but initially it contains the Building DOT Number. This field can be over-written.
- **UTILIZATION** -
There are eight fields, each consisting of a 2 character Utilization Code and a 1 character Adequacy Indicator. First utilization field may not be blank. Duplicate codes are not allowed for a building.
Minimum of one Utilization field, however, eight are available.
The code must exist in the “UTI” Table ID in T_EDIT_TABLES (See Building Appendices Section) or use Option 14 on the Inventory Management Menu and enter UTI for a list of Utilization Codes.
The Adequacy Indicator must be only “I” or blank
- **TYPE**
-Required. Can only be ‘L’= Land, ‘S’=Storage, ‘R’=Right-of-Way, or ‘O’=other
‘L’ = Land Inventory
- **LAND-INV.-NUMBER-**
Required. If Type is ‘L’, then the Land Inv. Number must exist on the **T_Land** table database. If Type is ‘S’, then the Land Inv. Number must exist on the **T_STORAGE_INVNTRY** table database. If Type is the ‘R’ or an ‘O’, then the Land Inv. Number must be blank.
- **LOCATION** -
- Required. Location = District + Area + Subarea must be validated against the T_CTGRY_LCTN table. District - Valid range 0-7. Area -Required, valid range 0 through 99. Subarea - Required, valid range 0 through 99
- **DESCRIPTION** - Optional, maximum 25 characters
- **ADDRESS** - Optional, maximum 25 characters
- **CITY** If entered must exist in the ‘CIT’ table ID in the T_EDIT_TABLES (See Building Appendices Section) or select Option 14 from the Inventory Management Menu screen.
- **ZIP** Nine digits are available for zip. 5-position Zip is optional but must be 5 numeric digits, if entered. 4-position Zip is optional but if entered must be 4 numeric digits and must be preceded by the 5-digit zip code.
- **COUNTY CODE** - - Must be from ‘001’ through ‘105’.
- **POV CONTRACT NUMBER** - Required, if date is entered. Field is 7 digit and numeric.
- **POV CONTRACT DATE** -Required, if POV Contract Number entered. Must be valid date. Century must be 19 or 20.

BUILDING INVENTORY MANAGEMENT

- **POV AMOUNT** – Is populated from the Construction Cost. This amount may be changed only with Fiscal Management Security.
- **REPLACEMENT YEAR** - Required if Unit Status is 'ACTIV'. If not entered, it is calculated by adding Replacement Age, from T_CTGRY_MASTER table, to Construction Year.
- **REPLACEMENT COST DATE** - If entered, must be valid date. Century must be 19 or 20.
- **REPLACEMENT COST** -If entered must be positive and numeric.
- **OWNERSHIP STATUS** - Required. Must be 'O'=own or 'L'=Lease. If 'L', Lease Expiration Date is required.
- **LEASE EXPIRATION DATE** -Required if Ownership Status is 'L'. Must be a valid date. Century must be 19 or 20.
- **VENDOR CITY** - If entered must exist in the 'CIT' Table ID in the T_EDIT_TABLES (See Building Appendices Section) or selection option 14 from the Inventory Management Menu. Required if Unit Status is 'INACT' or 'ACTIV'
- **VENDOR STATE** - Required if Unit Status is 'INACT' or 'ACTIV'
- **VENDOR ZIP** - Nine digits are available for Zip. 5-position Zip is optional but must be 5 numeric digits, if entered. 4-position Zip is optional but if entered must be 4 numeric digits and must be preceded by the 5-digit zip code.
- **CONSTRUCTION YEAR** - Required if Unit Status is 'ACTIV'.
- **CONSTRUCTION MATERIAL** - Required if Unit Status is 'ACTIV' and must exist in the 'CMT' Table ID T_EDIT_TABLES.
- **CONSTRUCTION COST** - Not required. If entered, must be positive and numeric.
- **OWNER AGENCY** -Default is 276
- **RESPONSIBLE AGENCY** -Default is 276
- **TRANSFER/RETIRE NUMBER** -Required if District changes and Unit Status is 'INACT' 'ACTIV' or 'RETIR'. The transfer number is a machine-generated number from Form 496, Transfer. This form is available from a KDOT Stockroom and is administered by Fiscal Services. A new transfer date is required when there is a new transfer number or amount.
- **TRANSFER/RETIRE DATE** -Required if Transfer/Retire number is entered. Must be a valid date. Century must be 19 or 20. The transfer date is pre-populated with Unit Status Date when unit status is 'RETIR'. A new transfer date is required when there is a new transfer number or amount.
- **TRANSFER/RETIRE AMT** - Required if Transfer/Retire Number is entered. If entered. Must be numeric. Must be positive. Can be > Construction cost only when updated by Headquarters. Is set to 0 when Utility Status is 'RP-JK'=Junk, 'RP-LT'=Lost, 'RP-DN'=Donated or 'RP-ST'=Stolen. Must be > 0 when Utility Status is 'RP-SD'
- **FULL TIME POSITIONS ACCOMMODATED** - Required if Unit Status is 'ACTIV'. Must be positive.
- **UNIT STATUS** - Required and must be 'ORDER', 'ACTIV', 'INACT' or 'RETIR'. Only Headquarters may update to 'ORDER' from 'ACTIV' or 'RETIR'. If updated from 'ORDER', Vendor information cannot be blank. If updated to 'RETIR', Transfer/Retire Information is required.

BUILDING INVENTORY MANAGEMENT

- **UNIT STATUS DATE** – Required. Must be a valid date. Date cannot be greater than the current date and not more than 60 days prior to the current date.
- **UTILITY STATUS** - - Required if Unit Status is 'ACTIV' and must be 'AVAIL', 'RPLAC', 'RPAIR' or 'SEASN'. If Unit Status is 'INACT', Utility Status must be 'AVAIL', 'RPLAC', 'RPAIR', 'SEASN' 'SP-SS' (State Surplus, 'SP-DT (Surplus-District or other entity) or spaces. If Unit Status is 'ORDER' Utility Status must be blank. If Unit Status is 'RETIR', Utility Status must be 'RP-SD', 'RP-TD', 'RP-JK', 'RP-LT', 'RP-DN' or 'RP-ST'.
- **UTILITY STATUS DATE** – This date will be pre-populated with the current date if the user has not supplied a new date based upon the following restrictions. Must be a valid date equal to the current date and not more than 60 days prior to the current date. Future dates will be allowed on a utility status of 'REPLAC'.
- **ORIGINAL ACTIVE DATE** – is populated from the Unit Status Date. This date may be changed with the proper security. The security is set for Fiscal Services only.
- **DA OFFICE SQUARE FEET:**
- **MULTI-USE** - Required. Must be numeric and ≥ 0 .
- **OFFICE** - Required.- Must be numeric - and ≥ 0 .
- **UTILITY** - Required. Must be numeric and ≥ 0 .
- **EQUIPMENT BAY** - Required. Must be numeric and ≥ 0 .
- **STORAGE** - Required. Must be numeric and ≥ 0 .
- **SHOP** - Required must be numeric and ≥ 0 .
- **SQUARE FEET SPACE NOT UTILIZED** -
- **STORAGE** - If entered, must be numeric ≥ 0 . Cannot be greater than Storage square feet.
- **DA OFFICE** - If entered, must be numeric ≥ 0 . Cannot be greater than Office Square feet + Multi-use + Utility
- **Latitude and Longitude** – are populated from a location table when the District, Area and Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9.

BUILDING INVENTORY MANAGEMENT

Building Category Maintenance. Clearance through the Security is required. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. The screen tran-id is **DTR1** and the screen name is **DTBDCAT**.

DTR1 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION BUILDINGS CATEGORY MAINTENANCE	DTBDCAT 10:15:15

OPTIONS : _ (I-INQUIRE A-ADD U-UPDATE D-DELETE)

<----- C A T E G O R Y K E Y ----->				INSPECTION	ITEMS IN THIS
TYPE	CLASS	SUBCLASS	CAPACITY	CODE	CATEGORY
BD					

CATEGORY DESCRIPTION

<----- SEASON ----->		<----- REPLACEMENT ----->			
BEGIN MONTH	END MONTH	STANDARD	UNIT	AGE	ACQ %

MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER
PF3-EXIT

FP:

Building Category changes are maintained at Headquarters. Building Categories may be Added, Updated or Deleted by the KDOT Bureau of Fiscal Services - Procurement Section or the Bureau of Construction and Maintenance. Category Inquiry is permitted without security clearance. The user needs to know the Class, Subclass and Capacity to make an inquiry.

BUILDING INVENTORY MANAGEMENT

Building Key Change. Clearance through the Security table is required to use this function. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION will appear at the bottom of the screen

The Building Key change program allows you to change the DOT number on records from the Building Table by entering old and new DOT Numbers. **However, if there are any Building Attachments, or Status Change records tied to the old key, it cannot be changed.**

DTR2	KANSAS DEPARTMENT OF TRANSPORTATION		DTBDKEY
04/12/05	BUILDINGS INVENTORY - KEY CHANGE		10:10:03
DOT NUMBER 21001	NEW DOT NUMBER	ORIG DOT NUMBER 21001	
CATEGORY BD OFFC AREA	TYPE L	LAND INV. NUMBER 21906	
UTILIZATION AO HP	ORIG PROJ NUM	-	-01
LOCATION 2 01 02	DESCRIPTION AREA 1 OFFICE		
ADDRESS 731 W CRAWFORD			
CITY CLAY CENTER		ZIP 67432 - 0330	COUNTY CODE 014
POV/CON. NUM 6307	POV/CON. DATE 07 14 1954	POV AMOUNT	73220.00
REPL YEAR 2054	REPL COST DATE	REPL COST	
OWN/LEASE 0 (O=OWN;L=LEASE)	LEASE EXP DATE		
VENDOR NAME BUSBOOM & RAUH	CITY SALINA		
VENDOR STATE KS	ZIP 67401 -		
CONST YEAR 1955	CONST MATERIAL BRICK		
CONST COST 73220.00	OWNER AGENCY 276	RESP. AGENCY 276	
TRAN/RET NUM	TRANS/RET DATE	TRANS/RET AMT	
FULL TIME POSITIONS 6			
UNIT STATUS ACTIV	UNIT STAT DATE 08 27 1955		
UTIL STATUS AVAIL	UTIL STAT DATE 01 04 1995		
DA OFFICE SQ FT: MULTI-USE	0 OFFICE	615 UTILITY	518
EQ BAY SQ FT 0	STORAGE SQ FT 1309	SHOP SQ FT	3108
SQ FT NOT UTILIZED: STORAGE 0		DA OFFICE	0
MSG : E0461 ASSOCIATED RECORDS FOUND - DOT NO MAY NOT BE CHANGED			
PF3-EXIT	FP:		

Key Edit

- **Old DOT Number** – Numeric 5 bytes in a 10-byte field. Required field. Must exist in the T-Building Table.

Field Edits

Following are fields are on the screen needing edits. Fields not listed need no edits.

- **New DOT Number** – Numeric 5 bytes in a 10 byte field. Required field. Must not exist on the T_BUILDING table.

When the user has successfully changed the DOT number, all other fields that contained date will be moved to the new number provided all the edit requirements are met.

EXCLUSIVE (for one Inventory Type)

BUILDING=BD

The last entry for Buildings in this Guide (Bookmarked Inv. Cat, Util Codes, Const Matls) has building categories, utilization codes, construction materials and Attachment Categories which may provide useful information for ordering building reports.

DTIM030B Building Inventory (BD ONLY) WEB

Provides an Inventory report for KDOT Buildings. May be requested by location, category, county or const. material.

DTIM035B Inventory Detail With Attachments (BD ONLY)

Report displays KDOT Buildings and Attachments details.

DTIM052B Building Attachment Retirement (BD ONLY)

A listing that displays Attachment to Buildings by retirement year and provides replacement data that was entered in the database.

DTIMS20 Building Inventory by Land Inventory (BD ONLY) Land number, WEB location and all buildings on land parcel are listed. Selection is by District, 0 defaults to all Districts.

DTIM057 Building Utilization List (BD ONLY)

Provides a report of buildings by DOT NUM and Utilization Code (UB=Utility Building) and provides, building description, POV number, Const Yr and Const Cost.

DTIM129B – Building Inspection Exception Report. (BD ONLY)

Lists buildings with items not in acceptable repair condition.

DTIM130B – Buildings not Inspected Report. (BD ONLY)

Indicates which KDOT buildings have not been inspected in a time frame specified by the user.

DTIM131B – Building Inspection Schedule. (BD ONLY)

Provides a list of KDOT buildings to be inspection in a time frame specified by the user.

DTIM151 Building Improvements Report (BD ONLY)

Provides information about what improvements have been made for a specific time period. If there have been no improvements for the time period selected, a

report by Bldg Num, City, County, Const Year, Age, Orig Const Cost, Replacement Cost are shown. Payment date, improvement and improvement description are shown when this information has been entered into the database.

DTIM153 Building Space Inventory (BD ONLY)

Amount of space by building providing information about space usage. Location and category locations may be selected.

DTMNS050 AND 051 - MAINTENANCE BUILDING COSTS

Provide cost information other than Capital Improvements.

DTIMS20 - BUILDING BY LAND Web

Report shows by Dot Number Buildings on KDOT Numbered Land

DTIMS21 - BD BY LAND LOCATION Web

Report shows buildings located on land by land location.

INVENTORY MANAGMENT

(DTIM030B) BUILDING INVENTORY

This report provides inventory information about KDOT Buildings. This selection request is for Buildings in District 1 sorted by Location. If there is no SORT ORDER shown the report may not be sorted by the field preceding the Sort Order Box. For Example, END Const Year is not a sortable field.

The screenshot shows a web browser window displaying the KDOT Intranet. The page title is "DTIMW30B BUILDING INVENTORY REPORT REQUEST". The form includes a search bar with the text "Kdot Search:" and a "search" button. Below the search bar is a table with three columns: "FIELD NAME", "SORT ORDER", and "SORT DIRECTION". The table lists various fields for selection, including DIST, AREA/DEPT, SUBAREA, CLASS, SUBCLASS, CAPACITY, BEGIN CONST YEAR, END CONST YEAR, COUNTY, OWNERSHIP STATUS, UNIT STATUS, UTILITY STATUS, REPLACEMENT YR, CONST MATERIAL, DOT NUMBER, and END DATE. Each field has a corresponding dropdown menu for selection. The "END DATE" field is set to "May 29 2007". At the bottom of the form, there is a note: "(** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)".

FIELD NAME		SORT ORDER	SORT DIRECTION
DIST	01	01	
AREA/DEPT	06	02	
SUBAREA	ALL	03	
CLASS	ALL		
SUBCLASS	ALL		
CAPACITY	ALL		
BEGIN CONST YEAR	ALL		
END CONST YEAR	ALL		
COUNTY	ALL		
OWNERSHIP STATUS	OWN		
UNIT STATUS			
UTILITY STATUS	ALL		
REPLACEMENT YR	ALL		
CONST MATERIAL	ALL		
DOT NUMBER	ALL	04	
END DATE	May 29 2007		

(** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE **)

Leaving a Select Value blank picks everything for that value. In the Select Value for this report, if a location is not entered a report of all building in the state would be sorted by District, Area and Sub-area by DOT Number. The sort numbers may be changed to provide user required information. If selections made are in error an edit rule is shown. Values and sorts produce report information only when the information is a part of an inventory type's database of information.

INVENTORY MANAGMENT

SELECT VALUES ONLY

Any of the fields may be left blank. If entered, the following values are acceptable:

LOCATION:

DISTRICT 1-6 = District, Default Sort Order 1. Blank produces a statewide report.

AREA/DEPT Any number (this is not verified)., Default Sort Order 2.

SUBAREA Any number (this is not verified). Default Sort Order 3.

Default sort order indicates how the report will be produced and may be changed unless on-screen error message indicate what order the sort must be.

Valid categories are available from the 56 report, KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY:

CLASS - Any valid Building Category class (e.g. BD).

SUBCLASS - Any valid Building Category subclass (e.g. OFFC).

CAPACITY - Any valid Building Category capacity (e.g. DCRW).

When all three are given as a "CATEGORY" it is verified against the Category table.

BEGIN CONST YEAR From 1900 through 2099.

END CONST YEAR From 1900 through 2099; cannot be less than Begin Const Year.

COUNTY CODE From 1 through 105.

OWNERSHIP STATUS Automatically filled with "Own". May be "O", "L" or blank.

OWNER AGENCY Numeric, 3-digit, KDOT is 276 and is not edited..

RESP AGENCY Numeric, 3-digit.

UNIT STATUS - BLANKS, ACTIV, INACT, ORDER or RETIR.

If Unit Status is not chosen, all records with a Status of ACTIV, INACT or ORDER will be selected.

UTILITY STATUS - AVAIL, RPAIR, SEASN, RPLAC apply to Unit Status of ACTIV or INACT.

For example: ACTIV or INACT Unit Status may have AVAIL Utility Status.

UTILITY STATUS - SP-DT and SP-SS apply to **INACT** Unit Status **ONLY as they are designations for Surplus Inventory Items**. This should allow users to identify what is surplus without changing the subarea to 88 or 99 to identify units leaving service.

UTILITY STATUS - RP-TD, RP-SD, RP-JK, RP-LT, RP-DN, or RP-ST apply to **RETIR** Unit Status **ONLY**.

INVENTORY MANAGMENT

If Unit Status is not chosen and Utility Status is one of the following: AVAIL, RPAIR, SEASN or RPLAC then Unit Status will default to **ACTIV**.

If Unit Status is not chosen and Utility Status is one of the following: RP-TD, RP-SD, RP-JK, RP-LT, RP-DN or RP-ST then Unit Status will default to **RETIR**.

If Utility Status of SP-DT or SP-SS is chosen, only Unit Status of **INACT** is allowed.

There is no Utility Status for **ORDER** Unit Status.

REPLACE YEAR From 1900 through 2099.

DOT NUMBER Numeric; 5-digit, default sort order 4 but may be changed.

CONST MATERIAL Any valid Building Construction Material (e.g. BRICK).
Edited for Wood, Brick, Metal, Stone, Block, Other, CNPAN or CNSHL.

END REPORT DATE Automatically filled with current day's date.

MONTH -Numeric; 1 through 12.

DAY - Numeric; 1 through 31.

YEAR - Numeric; 1900 through 2099.

This report is available from Roskan. The following information is provided to assist with ordering the report from Roskan.

If all values entered are acceptable after pressing the ENTER key a Jobcard will appear next. The Jobcard and additional printing information is available in another section of this manual. Jobcard applies to KDOT MENU reports from the mainframe only. Example report is next. There are many selections and sorts that may be used about Buildings that will produce different reports. Experience and/or training may be needed to achieve desired results.

Example report from KDOT WEB is next:

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM030B, May 29, 2007, TIME 13:02:07, GENERAL INVENTORY LIST, PAGE 3

GENERAL INVENTORY REPORT

REPORT SEQUENCE = DIST AREA SUBAREA DOTNO

INVENTORY TYPE = BD

PERIOD ENDING DATE = 29MAY2007

LOCATION

01-06-02

601 INVENTORY ACCOUNT

BLDG NUMBER	CURRENT UTILIZATION	DESCRIPTION	CO CODE	YEAR BUILT	CONST MATL	LIFE-TO-DATE COST	SEQUENCE NUMBER

1-6033	ES	EQUIPMENT STORAGE 10 BAY	046	2001	METAL	84,917.44	8

ADDRESS: 7700 W 167TH ST
OVERLAND PARK

LOCATION

01-06-03

1-6002	SO	6-BAY SUB AREA	105	1959	BRICK	71,195.96	9

ADDRESS: 3035 S 24TH
KANSAS CITY

1-6003	ML	MATLS OFFICE/LAB	105	1960	BRICK	162,163.48	10

ADDRESS: 3035 S 24TH
KANSAS CITY

1-6004	MO ML	METRO OFFICE/METRO MATL	105	1966	BRICK	89,854.14	11

ADDRESS: 3101 S 24TH
KANSAS CITY

1-6025	CS	DOME CHEMICAL 1836 TONS	105	1994	WOOD	71,850.00	12

ADDRESS: 3035 S 24TH
KANSAS CITY

1-6032	WB	WASH BAY	105	1999	METAL	103,688.32	13

ADDRESS: 3035 S 24TH
KANSAS CITY

1-6035	CS	BUNKER SALT/SAND STORAGE	105	2005	OTHER	12,235.40	14

ADDRESS: 3035 S 24TH
KANSAS CITY

INVENTORY MANAGEMENT

(DTIMS20)

BUILDING INVENTORY SORTED BY LAND INVENTORY

Selection is a District Number or blank defaults to all. The report lists buildings by DOT NUM that are associated with a Land DOT Number, it also produces the land description and building description as well as the City and County.

The screenshot shows a web browser window with the address bar displaying <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMS20.HTML>. The page features the KDOT Intranet logo on the left. A navigation menu contains links for Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is labeled "Kdot Search:" with a "search" button and a link to "Advanced Search". The main heading is "Building Inventory Report Listed by Land Inventory Number by Location(DTIMS20)" with a sub-instruction: "(USE THE BACK ARROW TO RETURN TO THE PRIOR SCREEN FOR ANOTHER SELECTION)". Below this is a note: "(Make selections and press SUBMIT to view the data)". A "DISTRICT" dropdown menu is set to "01". There are "SUBMIT" and "CLEAR" buttons. A link for "Help" or contact "tomb@ksdot.org" is provided. A red note states: "Note: This report runs for approximately 2(two) minutes." Another red note says: "NOTE: BEFORE PRINTING CHANGE TO LANDSCAPE". A footer section contains links: KDOT Home, Employee Info, Email, Help-Site Index, IT Tech Support, KDOT Links, What's New, and PDF Help. Below the footer, there are two red messages: "If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process.](#)" and "Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB [Download Page.](#)". The final message in red is: "If you have problems with this page, please contact kdotweb@ksdot.org".

Leaving a Select Value blank picks everything for that value. For example, ordering this report with the District number blank produces all KDOT buildings on KDOT land by LD Inventory. If selections made are in error an edit rule is shown. Sorts are not available by the user. Example report is next.

'BUILDING INVENTORY BY LAND INVENTORY NUMBER REPORT'

PAGE:1

Kansas Department of Transportation
DTIMS20 BUILDING INVENTORY SORTED BY LAND INVENTORY

LAND#	LAND-DAS BLDG#	LAND DESCRIPTION BUILDING DESCRIPTION	BUILDING ADDRESS	CITY	COUNTY
10002	01-00-01	D1 HQ 121 W 21ST TOPEKA			
10009	01-00-01	MATLS & RESEARCH STORAGE	2300 VAN BUREN	TOPEKA	SHAWNEE
10001	01-00-01	DISTRICT 1 OFFICE/SHOP	121 W. 21ST	TOPEKA	SHAWNEE
10007	01-00-01	HDQ MATERIALS LAB	2300 VAN BUREN	TOPEKA	SHAWNEE
10025	01-00-01	DIST MATLS LAB	2141 KANSAS AVE	TOPEKA	SHAWNEE
10027	01-00-01	DIST MATLS LAB STORAGE	2141 KANSAS AVE	TOPEKA	SHAWNEE
10003	01-00-01	EAST LOG - LAKEWOOD BLVD			
10010	01-00-01	EAST STORAGE LOT	2230 LAKEWOOD BLVD	TOPEKA	SHAWNEE
11003	01-01-02	SUBAREA 104 N 11TH SENECA			
11013	01-01-02	6-BAY SUB AREA	104 N 11TH	SENECA	NEMAHA
11033	01-01-02	DOMESTIC STORAGE 1098 TONS	104 N 11TH	SENECA	NEMAHA
11016	01-01-02	STD CHEMICAL	104 N 11TH	SENECA	NEMAHA
11038	01-01-02	EQUIPMENT STORAGE 8 BAY	104 N 11TH	SENECA	NEMAHA
11036	01-01-02	WASH BAY	104 N 11TH	SENECA	NEMAHA
11004	01-01-03	SUBAREA 313 WOODLAWN ATCHISON			
11024	01-01-03	DOMESTIC CHEMICAL 1098 TONS	313 WOODLAWN	ATCHISON	ATCHISON
11018	01-01-03	STD CHEMICAL	313 WOODLAWN	ATCHISON	ATCHISON
11011	01-01-03	6-BAY SUB AREA	313 WOODLAWN	ATCHISON	ATCHISON
11052	01-01-03	EQUIPMENT STORAGE 10 BAY	313 WOODLAWN	ATCHISON	ATCHISON
11027	01-01-03	WASH BAY	313 WOODLAWN	ATCHISON	ATCHISON
11007	01-01-04	SUBAREA 1219 HWY K7 TROY			
11034	01-01-04	WASH BAY	1219 HWY K7	TROY	DONIPHAN
11050	01-01-04	EQUIPMENT STORAGE 10-BAY	1219 HWY K7	TROY	DONIPHAN
11017	01-01-04	STD CHEMICAL	1219 HWY K7	TROY	DONIPHAN
11014	01-01-04	6-BAY SUB AREA	1219 HWY K7	TROY	DONIPHAN
11026	01-01-04	CONE CHEMICAL 1098 TONS	1219 HWY K7	TROY	DONIPHAN
11008	01-01-09	AREA OFFICE/SHOP/SUBAREA 1686 1ST AVE E HORTON			
11035	01-01-01	WASH BAY	1686 1ST AVE EAST	HORTON	BROWN
11020	01-01-09	TIRE STORAGE SHED	1686 1ST AVE EAST	HORTON	BROWN
11037	01-01-09	AREA OFFICE/SHOP	1686 1ST AVE EAST	HORTON	BROWN
11043	01-01-01	EQUIP STRG 4-BAY - WEST	1686 1ST AVE EAST	HORTON	BROWN
11005	01-01-09	AREA OFFICE	1686 1ST AVE EAST	HORTON	BROWN
11051	01-01-01	SALT/SAND LOADER STORAGE	1.5 MILE E HORTON	HORTON	BROWN
11006	01-01-01	6-BAY SUB AREA	1686 1ST AVE EAST	HORTON	BROWN
11019	01-01-09	SIGN STORAGE SHED	1686 1ST AVE EAST	HORTON	BROWN
11039	01-01-01	EQUIP STRG 4-BAY - EAST	1686 1ST AVE EAST	HORTON	BROWN
12001	01-02-03	SUBAREA 17989TH & K99 ESKRIDGE			

INVENTORY MANAGEMENT

(DTIMS21)

BUILDING INVENTORY SORTED BY LAND LOCATION

Selection is a District Number or blank defaults to all. The report lists grouped by Land Type and inventory number, by the district where they are located.

The screenshot shows a web browser window with the address bar displaying `http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMS20.HTML`. The page features the KDOT Intranet logo on the left and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar labeled "Kdot Search:" is present with a "search" button and a link to "Advanced Search".

The main content area displays the title "Building Inventory Report Listed by Land Inventory Number by Location(DTIMS20)" followed by instructions: "(USE THE BACK ARROW TO RETURN TO THE PRIOR SCREEN FOR ANOTHER SELECTION)" and "(Make selections and press SUBMIT to view the data)". Below this is a "DISTRICT" dropdown menu currently set to "01", and "SUBMIT" and "CLEAR" buttons. A link for "Help" or contact "tomb@ksdot.org" is also provided.

A red note states: "Note: This report runs for approximately 2(two) minutes." Below this, another red note reads: "NOTE: BEFORE PRINTING CHANGE TO LANDSCAPE".

A horizontal navigation bar contains links: [KDOT Home](#), [Employee Info](#), [Email](#), [Help-Site Index](#), [IT Tech Support](#), [KDOT Links](#), [What's New](#), and [PDF Help](#).

At the bottom, a red message states: "If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#)." Below this, a red message with a printer icon says: "Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB [Download Page](#)." The final red message reads: "If you have problems with this page, please contact kdotweb@ksdot.org".

Leaving a Select Value blank picks everything for that value. For example, ordering this report with the District number blank produces all KDOT buildings on KDOT land by LD Inventory. If selections made are in error an edit rule is shown. Sorts are not available by the user. Example report is next. This report is a web application Only. An example of the Web report is next.

'BUILDING INVENTORY BY LAND INVENTORY NUMBER REPORT'

PAGE:1

Kansas Department of Transportation
DTIMS20 BUILDING INVENTORY SORTED BY LAND INVENTORY

LAND#	LAND-DAS BLDG#	LAND DESCRIPTION BUILDING DESCRIPTION	BUILDING ADDRESS	CITY	COUNTY
10002	01-00-01	D1 HQ 121 W 21ST TOPEKA			
10009	01-00-01	MATLS & RESEARCH STORAGE	2300 VAN BUREN	TOPEKA	SHAWNEE
10001	01-00-01	DISTRICT 1 OFFICE/SHOP	121 W. 21ST	TOPEKA	SHAWNEE
10007	01-00-01	HDQ MATERIALS LAB	2300 VAN BUREN	TOPEKA	SHAWNEE
10025	01-00-01	DIST MATLS LAB	2141 KANSAS AVE	TOPEKA	SHAWNEE
10027	01-00-01	DIST MATLS LAB STORAGE	2141 KANSAS AVE	TOPEKA	SHAWNEE
10003	01-00-01	EAST LOG - LAKEWOOD BLVD			
10010	01-00-01	EAST STORAGE LOT	2230 LAKEWOOD BLVD	TOPEKA	SHAWNEE
11003	01-01-02	SUBAREA 104 N 11TH SENECA			
11013	01-01-02	6-BAY SUB AREA	104 N 11TH	SENECA	NEMAHA
11033	01-01-02	DOMESTIC STORAGE 1098 TONS	104 N 11TH	SENECA	NEMAHA
11016	01-01-02	STD CHEMICAL	104 N 11TH	SENECA	NEMAHA
11038	01-01-02	EQUIPMENT STORAGE 8 BAY	104 N 11TH	SENECA	NEMAHA
11036	01-01-02	WASH BAY	104 N 11TH	SENECA	NEMAHA
11004	01-01-03	SUBAREA 313 WOODLAWN ATCHISON			
11024	01-01-03	DOMESTIC CHEMICAL 1098 TONS	313 WOODLAWN	ATCHISON	ATCHISON
11018	01-01-03	STD CHEMICAL	313 WOODLAWN	ATCHISON	ATCHISON
11011	01-01-03	6-BAY SUB AREA	313 WOODLAWN	ATCHISON	ATCHISON
11052	01-01-03	EQUIPMENT STORAGE 10 BAY	313 WOODLAWN	ATCHISON	ATCHISON
11027	01-01-03	WASH BAY	313 WOODLAWN	ATCHISON	ATCHISON
11007	01-01-04	SUBAREA 1219 HWY K7 TROY			
11034	01-01-04	WASH BAY	1219 HWY K7	TROY	DONIPHAN
11050	01-01-04	EQUIPMENT STORAGE 10-BAY	1219 HWY K7	TROY	DONIPHAN
11017	01-01-04	STD CHEMICAL	1219 HWY K7	TROY	DONIPHAN
11014	01-01-04	6-BAY SUB AREA	1219 HWY K7	TROY	DONIPHAN
11026	01-01-04	CONE CHEMICAL 1098 TONS	1219 HWY K7	TROY	DONIPHAN
11008	01-01-09	AREA OFFICE/SHOP/SUBAREA 1686 1ST AVE E HORTON			
11035	01-01-01	WASH BAY	1686 1ST AVE EAST	HORTON	BROWN
11020	01-01-09	TIRE STORAGE SHED	1686 1ST AVE EAST	HORTON	BROWN
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11043	01-01-01	EQUIP STRG 4-BAY - WEST	1686 1ST AVE EAST	HORTON	BROWN
11005	01-01-09	AREA OFFICE	1686 1ST AVE EAST	HORTON	BROWN
11051	01-01-01	SALT/SAND LOADER STORAGE	1.5 MILE E HORTON	HORTON	BROWN
11006	01-01-01	6-BAY SUB AREA	1686 1ST AVE EAST	HORTON	BROWN
11019	01-01-09	SIGN STORAGE SHED	1686 1ST AVE EAST	HORTON	BROWN
11039	01-01-01	EQUIP STRG 4-BAY - EAST	1686 1ST AVE EAST	HORTON	BROWN
12001	01-02-03	SUBAREA 17989TH & K99 ESKRIDGE			

INVENTORY MANAGEMENT

(DTIMS21)

BUILDING INVENTORY SORTED BY LAND LOCATION

Selection is a District Number or blank defaults to all. The report lists grouped by Land Type and inventory number, by the district where they are located.

The screenshot shows a web browser window with the address bar displaying <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMS20.HTML>. The page features the KDOT Intranet logo on the left. A navigation menu in the top center includes links for Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. To the right of the menu is a search bar labeled 'Kdot Search:' with a 'search' button and a link to 'Advanced Search'. The main content area displays the title 'Building Inventory Report Listed by Land Inventory Number by Location(DTIMS20)' in blue, followed by instructions: '(USE THE BACK ARROW TO RETURN TO THE PRIOR SCREEN FOR ANOTHER SELECTION)' and '(Make selections and press SUBMIT to view the data)'. Below this is a 'DISTRICT' dropdown menu currently set to '01', and 'SUBMIT' and 'CLEAR' buttons. A link for 'Help' or contact 'tomb@ksdot.org' is provided. A red note states: 'Note: This report runs for approximately 2(two) minutes.' Below that, a red instruction reads: 'NOTE: BEFORE PRINTING CHANGE TO LANDSCAPE'. A horizontal navigation bar at the bottom of the main content area contains links: [KDOT Home](#), [Employee Info](#), [Email](#), [Help-Site Index](#), [IT Tech Support](#), [KDOT Links](#), [What's New](#), and [PDF Help](#). The footer section contains three red lines of text: 'If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#).', 'Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB [Download Page](#).', and 'If you have problems with this page, please contact kdotweb@ksdot.org'.

Leaving a Select Value blank picks everything for that value. For example, ordering this report with the District number blank produces all KDOT buildings on KDOT land by LD Inventory. If selections made are in error an edit rule is shown. Sorts are not available by the user. Example report is next. This report is a web application Only. An example of the Web report is next.

'BUILDING INVENTORY BY LAND LOCATION BY LAND TYPE REPORT'

PAGE: 1

DTIMS21 - BUILDING INVENTORY SORTED BY LAND LOCATION BY LAND TYPE

LAND#	LAND-DAS BLDG# BLDG-DAS	LAND DESCRIPTION BUILDING DESCRIPTION	BUILDING ADDRESS	CITY	COUNTY
BUILDINGS LOCATED ON KDOT LAND					
10002	01-00-01	D1 HQ 121 W 21ST TOPEKA			
	10001 01-00-01	DISTRICT 1 OFFICE/SHOP	121 W. 21ST	TOPEKA	SHAWNEE
	10007 01-00-01	HDQ MATERIALS LAB	2300 VAN BUREN	TOPEKA	SHAWNEE
	10009 01-00-01	MATLS & RESEARCH STORAGE	2300 VAN BUREN	TOPEKA	SHAWNEE
	10025 01-00-01	DIST MATLS LAB	2141 KANSAS AVE	TOPEKA	SHAWNEE
	10027 01-00-01	DIST MTLS LAB STORAGE	2141 KANSAS AVE	TOPEKA	SHAWNEE
10003	01-00-01	EAST LOG - LAKEWOOD BLVD			
	10010 01-00-01	EAST STORAGE LOT	2230 LAKEWOOD BLVD	TOPEKA	SHAWNEE
11003	01-01-02	SUBAREA 104 N 11TH SENECA			
	11013 01-01-02	6-BAY SUB AREA	104 N 11TH	SENECA	NEMAHA
	11016 01-01-02	STD CHEMICAL	104 N 11TH	SENECA	NEMAHA
	11033 01-01-02	DOMESTORAGE 1098 TONS	104 N 11TH	SENECA	NEMAHA
	11036 01-01-02	WASH BAY	104 N 11TH	SENECA	NEMAHA
	11038 01-01-02	EQUIPMENT STORAGE 8 BAY	104 N 11TH	SENECA	NEMAHA
11004	01-01-03	SUBAREA 313 WOODLAWN ATCHISON			
	11011 01-01-03	6-BAY SUB AREA	313 WOODLAWN	ATCHISON	ATCHISON
	11018 01-01-03	STD CHEMICAL	313 WOODLAWN	ATCHISON	ATCHISON
	11024 01-01-03	DOMESTORAGE 1098 TONS	313 WOODLAWN	ATCHISON	ATCHISON
	11027 01-01-03	WASH BAY	313 WOODLAWN	ATCHISON	ATCHISON
	11052 01-01-03	EQUIPMENT STORAGE 10 BAY	313 WOODLAWN	ATCHISON	ATCHISON
11007	01-01-04	SUBAREA 1219 HWY K7 TROY			
	11014 01-01-04	6-BAY SUB AREA	1219 HWY K7	TROY	DONIPHAN
	11017 01-01-04	STD CHEMICAL	1219 HWY K7	TROY	DONIPHAN
	11026 01-01-04	CONE CHEMICAL 1098 TONS	1219 HWY K7	TROY	DONIPHAN
	11034 01-01-04	WASH BAY	1219 HWY K7	TROY	DONIPHAN
	11050 01-01-04	EQUIPMENT STORAGE 10-BAY	1219 HWY K7	TROY	DONIPHAN
11008	01-01-09	AREA OFFICE/SHOP/SUBAREA 1686 1ST AVE E HORTON			
	11005 01-01-09	AREA OFFICE	1686 1ST AVE EAST	HORTON	BROWN
	11006 01-01-01	6-BAY SUB AREA	1686 1ST AVE EAST	HORTON	BROWN
	11019 01-01-09	SIGN STORAGE SHED	1686 1ST AVE EAST	HORTON	BROWN
	11020 01-01-09	TIRE STORAGE SHED	1686 1ST AVE EAST	HORTON	BROWN
	11035 01-01-01	WASH BAY	1686 1ST AVE EAST	HORTON	BROWN
	11037 01-01-09	AREA OFFICE/SHOP	1686 1ST AVE EAST	HORTON	BROWN
	11039 01-01-01	EQUIP STRG 4-BAY - EAST	1686 1ST AVE EAST	HORTON	BROWN
	11043 01-01-01	EQUIP STRG 4-BAY - WEST	1686 1ST AVE EAST	HORTON	BROWN
	11051 01-01-01	SALT/SAND LOADER STORAGE 1.5 MILE E HORTON	1.5 MILE E HORTON	HORTON	BROWN
12001	01-02-03	SUBAREA 17989TH & K99 ESKRIDGE			

Inventory Management

(DTIM035B) INVENTORY DETAIL WITH ATTACHMENTS – BUILDING

Attachments from other Inventory Types or AT to buildings are provided by this report. The example shown is for Buildings in District 1, area 6 for all attachments. This report allows the selection of attachments that are in a different inventory type such as EQ=Equipment. If there are no EQ records a report stating there were no records for EQ is produced. Where an * is shown, a selection made be made. User Sorts for this report are not permitted.

FIELD NAME	SELECT VALUE
DISTRICT	1
AREA/DEPT	6
SUBAREA	*
ATTACHMENT:	
INVENTORY TYPE	*
CLASS	*
SUBCLASS	*
CAPACITY	*
REPLACEMENT YEAR	*
UNIT STATUS	*
BUILDING:	
DOT NUMBER	* _

(PA2 RETURNS TO MENU)

Leaving a Select Value blank picks everything for that value. For example, ordering a 35B report with no selections would provide a statewide report of all Attachments to Buildings.

Inventory Management

SELECT VALUES ONLY

Any of the fields may be left blank. If entered, the following values are acceptable:

LOCATION:

DISTRICT 1-6 = District, Blank provides a statewide report.
AREA/DEPT Any number (this is not verified).
SUBAREA Any number (this is not verified).

Valid Building Attachment Categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by AT (Attachment for Buildings)

CATEGORY:

INVENTORY TYPE May be 'AT', 'EQ', 'HP', 'MT', 'OF', 'RA' or 'SP'.
CLASS - Any valid Building Attachment Category class (e.g. CP).
SUBCLASS - Any valid Building Attachment Category subclass (e.g. AIR).
CAPACITY - Any valid Building Attachment Category capacity (e.g. T050).
If the three Category fields are selected, Inventory Type must be selected.

When all four are given as a Category for an Inventory Type, it is verified against the Category table.

REPLACEMENT YEAR Numeric, 4-digit, from 1900 through 2099.

UNIT STATUS - ORDER, ACTIV, INACT, RETIR.

If an Inventory Type of AT is selected, the Unit Status cannot be selected.

DOT NUMBER - Numeric; 5-digit, must exist on the Building file.

When a location is entered, DOT Number cannot be entered.

Press <ENTER> when all the fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Jobcard instructions and other print instructions are contained in another section in this manual. Experience and/or training may be needed to achieve desired results. Example report is next.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION AND MAINTENANCE
DTIM025B, FEB 23,2005, TIME 08:39:09, SELECTION REPORT, PAGE 0001

*
* R E P O R T 0 3 5 B *
*

SELECTION CRITERIA

DISTRICT	01
AREA	06

BUILDING ATTACHMENTS

REPORT SEQUENCE = LOCATION, BUILDING NUMBER, ATTACHMENT ID

DISTRICT: 01		AREA: 06		ATTACHMENT ID					
INVT TYPE	CATEGORY	DESCRIPTION	MAKE	MODEL	ATTACHMENT NUMBER	SERIES NUMBER	DATE INSTALLED	REPLA YEAR	
SUBAREA: 00		BUILDING NUMBER: 0-1523							
AT	AC/WIND/XXXX		WHIRPOOL	AC210FXM0	01523	001	1981	0000	
AT	EL/XXXX/XXXX		BULL DOG ELEC SVS		01523	002	1981	0000	
AT	FL/XXXX/XXXX				01523	003	1981	0000	
AT	FL/XXXX/XXXX				01523	004	1981	0000	
AT	AH/HVAC/XXXX		YORK	P3UG08N08001B	01523	005	1981	0000	
AT	PB/XXXX/XXXX				01523	006	1981	0000	
AT	RF/ROOF/XXXX				01523	007	1981	0000	
AT	SS/XXXX/XXXX				01523	008	1981	0000	
AT	TK/XXXX/XXXX		RASSINI INTERNAT.	RT-3	01523	009	1987	0000	
AT	WA/SOUR/RWDT	WATER, SOURCE, RURAL DIST			01523	010	1981	0000	
SUBAREA: 00		BUILDING NUMBER: 0-1524							
AT	AH/HVAC/XXXX		LENNOX	HS19-411V-2F	01524	001	1988	0000	
AT	EL/XXXX/XXXX		SQUARE-D-CO.	QOC30U	01524	002	1988	0000	
AT	FL/XXXX/XXXX				01524	003	1988	0000	
AT	FL/XXXX/XXXX				01524	004	1988	0000	
AT	FN/XXXX/XXXX		OASIS	DP7W4-L-P	01524	005	1988	0000	
AT	AH/HVAC/XXXX		LENNOX	CR16-51-2FF	01524	006	1988	0000	
AT	PB/XXXX/XXXX				01524	007	1988	0000	
AT	RF/ROOF/XXXX				01524	008	1988	0000	
AT	SS/XXXX/XXXX				01524	009	1988	0000	
AT	TK/XXXX/XXXX		RASSINI INTERNAT.	RT-3	01524	010	1988	0000	
AT	WA/HEAT/XXXX		O.A.SMITH	E.J.15	01524	011	1988	0000	
AT	WA/SOUR/RWDT	WATER, SOURCE, RURAL DIST			01524	012	1988	0000	
SUBAREA: 00		BUILDING NUMBER: 1-6015							
AT	AC/WIND/XXXX		FREDRICK	KL22G30	16015	001	1986	0000	
AT	AC/WIND/XXXX		FREIDRICH	KM18G30B	16015	002	1986	0000	
AT	AC/WIND/XXXX		KENMORE	106.8741890	16015	003	1987	0000	
AT	EL/XXXX/XXXX		DATACON	DS0300N	16015	004	1986	0000	
AT	CP/AIR /100+	COMPRESSOR,AIR,100 CFM +	CHAMPION	Z561	16015	005	1970	1985	
AT	FL/XXXX/XXXX				16015	006	1986	0000	
AT	FN/XXXX/XXXX		PURO	TA3	16015	007	1969	0000	
AT	AH/HVAC/XXXX		BRYANT		16015	008	1986	0000	
AT	PB/XXXX/XXXX				16015	009	1986	0000	
AT	RF/ROOF/XXXX				16015	010	1986	0000	

Inventory Management

(DTIM035B) INVENTORY DETAIL WITH ATTACHMENTS – BUILDING

Attachments from other Inventory Types or AT to buildings are provided by this report. The example shown is for Buildings in District 1, area 6 for all attachments. This report allows the selection of attachments that are in a different inventory type such as EQ=Equipment. If there are no EQ records a report stating there were no records for EQ is produced. Where an * is shown, a selection made be made. User Sorts for this report are not permitted.

FIELD NAME	SELECT VALUE
DISTRICT	1
AREA/DEPT	6
SUBAREA	*
ATTACHMENT:	
INVENTORY TYPE	*
CLASS	*
SUBCLASS	*
CAPACITY	*
REPLACEMENT YEAR	*
UNIT STATUS	*
BUILDING:	
DOT NUMBER	* _

(PA2 RETURNS TO MENU)

Leaving a Select Value blank picks everything for that value. For example, ordering a 35B report with no selections would provide a statewide report of all Attachments to Buildings.

Inventory Management

SELECT VALUES ONLY

Any of the fields may be left blank. If entered, the following values are acceptable:

LOCATION:

DISTRICT 1-6 = District, Blank provides a statewide report.
AREA/DEPT Any number (this is not verified).
SUBAREA Any number (this is not verified).

Valid Building Attachment Categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by AT (Attachment for Buildings)

CATEGORY:

INVENTORY TYPE May be 'AT', 'EQ', 'HP', 'MT', 'OF', 'RA' or 'SP'.
CLASS - Any valid Building Attachment Category class (e.g. CP).
SUBCLASS - Any valid Building Attachment Category subclass (e.g. AIR).
CAPACITY - Any valid Building Attachment Category capacity (e.g. T050).
If the three Category fields are selected, Inventory Type must be selected.

When all four are given as a Category for an Inventory Type, it is verified against the Category table.

REPLACEMENT YEAR Numeric, 4-digit, from 1900 through 2099.

UNIT STATUS - ORDER, ACTIV, INACT, RETIR.

If an Inventory Type of AT is selected, the Unit Status cannot be selected.

DOT NUMBER - Numeric; 5-digit, must exist on the Building file.

When a location is entered, DOT Number cannot be entered.

Press <ENTER> when all the fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Jobcard instructions and other print instructions are contained in another section in this manual. Experience and/or training may be needed to achieve desired results. Example report is next.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION AND MAINTENANCE
DTIM025B, FEB 23,2005, TIME 08:39:09, SELECTION REPORT, PAGE 0001

*
* R E P O R T 0 3 5 B *
*

SELECTION CRITERIA

DISTRICT	01
AREA	06

BUILDING ATTACHMENTS

REPORT SEQUENCE = LOCATION, BUILDING NUMBER, ATTACHMENT ID

DISTRICT: 01		AREA: 06		ATTACHMENT ID					
INVT TYPE	CATEGORY	DESCRIPTION	MAKE	MODEL	ATTACHMENT NUMBER	SERIES NUMBER	DATE INSTALLED	REPLA YEAR	
SUBAREA: 00		BUILDING NUMBER: 0-1523							
AT	AC/WIND/XXXX		WHIRPOOL	AC210FXM0	01523	001	1981	0000	
AT	EL/XXXX/XXXX		BULL DOG ELEC SVS		01523	002	1981	0000	
AT	FL/XXXX/XXXX				01523	003	1981	0000	
AT	FL/XXXX/XXXX				01523	004	1981	0000	
AT	AH/HVAC/XXXX		YORK	P3UG08N08001B	01523	005	1981	0000	
AT	PB/XXXX/XXXX				01523	006	1981	0000	
AT	RF/ROOF/XXXX				01523	007	1981	0000	
AT	SS/XXXX/XXXX				01523	008	1981	0000	
AT	TK/XXXX/XXXX		RASSINI INTERNAT.	RT-3	01523	009	1987	0000	
AT	WA/SOUR/RWDT	WATER, SOURCE, RURAL DIST			01523	010	1981	0000	
SUBAREA: 00		BUILDING NUMBER: 0-1524							
AT	AH/HVAC/XXXX		LENNOX	HS19-411V-2F	01524	001	1988	0000	
AT	EL/XXXX/XXXX		SQUARE-D-CO.	QOC30U	01524	002	1988	0000	
AT	FL/XXXX/XXXX				01524	003	1988	0000	
AT	FL/XXXX/XXXX				01524	004	1988	0000	
AT	FN/XXXX/XXXX		OASIS	DP7W4-L-P	01524	005	1988	0000	
AT	AH/HVAC/XXXX		LENNOX	CR16-51-2FF	01524	006	1988	0000	
AT	PB/XXXX/XXXX				01524	007	1988	0000	
AT	RF/ROOF/XXXX				01524	008	1988	0000	
AT	SS/XXXX/XXXX				01524	009	1988	0000	
AT	TK/XXXX/XXXX		RASSINI INTERNAT.	RT-3	01524	010	1988	0000	
AT	WA/HEAT/XXXX		O.A.SMITH	E.J.15	01524	011	1988	0000	
AT	WA/SOUR/RWDT	WATER, SOURCE, RURAL DIST			01524	012	1988	0000	
SUBAREA: 00		BUILDING NUMBER: 1-6015							
AT	AC/WIND/XXXX		FREDRICK	KL22G30	16015	001	1986	0000	
AT	AC/WIND/XXXX		FREIDRICH	KM18G30B	16015	002	1986	0000	
AT	AC/WIND/XXXX		KENMORE	106.8741890	16015	003	1987	0000	
AT	EL/XXXX/XXXX		DATACON	DS0300N	16015	004	1986	0000	
AT	CP/AIR /100+	COMPRESSOR,AIR,100 CFM +	CHAMPION	Z561	16015	005	1970	1985	
AT	FL/XXXX/XXXX				16015	006	1986	0000	
AT	FN/XXXX/XXXX		PURO	TA3	16015	007	1969	0000	
AT	AH/HVAC/XXXX		BRYANT		16015	008	1986	0000	
AT	PB/XXXX/XXXX				16015	009	1986	0000	
AT	RF/ROOF/XXXX				16015	010	1986	0000	

INVENTORY MANAGMENT

(DTIM050B) BUILDING INVENTORY

This report provides inventory information about KDOT Buildings. This selection request is for Buildings in District 1 sorted by Location. If there is no SORT ORDER shown the report may not be sorted by the field preceding the Sort Order Box. For Example, END Const Year is not a sortable field.

The screenshot shows a web browser window with the address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW50B.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is present with a 'search' button and a link to 'Advanced Search'. The main heading is 'DTIMW50B BUILDING INVENTORY REPORT REQUEST'. Below this is a table with three columns: FIELD NAME, SORT ORDER, and SORT DIRECTION. The table lists various fields for selection, including DIST, AREA/DEPT, SUBAREA, CLASS, SUBCLASS, CAPACITY, BEGIN CONST YEAR, END CONST YEAR, COUNTY, OWNERSHIP STATUS, UNIT STATUS, UTILITY STATUS, REPLACEMENT YR, CONST MATERIAL, DOT NUMBER, and END DATE. Each field has a corresponding dropdown menu for selection. The SORT ORDER column contains dropdown menus with values like 01, 02, 03, and 04. The SORT DIRECTION column contains dropdown menus with arrows. At the bottom of the form, there is a note: '(** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE **)'.

FIELD NAME		SORT ORDER	SORT DIRECTION
DIST	01	01	
AREA/DEPT	06	02	
SUBAREA	ALL	03	
CLASS	ALL		
SUBCLASS	ALL		
CAPACITY	ALL		
BEGIN CONST YEAR	ALL		
END CONST YEAR	ALL		
COUNTY	ALL		
OWNERSHIP STATUS	OWN		
UNIT STATUS			
UTILITY STATUS	ALL		
REPLACEMENT YR	ALL		
CONST MATERIAL	ALL		
DOT NUMBER	ALL	04	
END DATE	May 29 2007		

(** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE **)

Leaving a Select Value blank picks everything for that value. In the Select Value for this report, if a location is not entered a report of all building in the state would be sorted by District, Area and Sub-area by DOT Number. The sort numbers may be changed to provide user required information. If selections made are in error an edit rule is shown. Values and sorts produce report information only when the information is a part of an inventory type's database of information.

INVENTORY MANAGMENT

SELECT VALUES ONLY

Any of the fields may be left blank. If entered, the following values are acceptable:

LOCATION:

DISTRICT 1-6 = District, Default Sort Order 1. Blank produces a statewide report.

AREA/DEPT Any number (this is not verified)., Default Sort Order 2.

SUBAREA Any number (this is not verified). Default Sort Order 3.

Default sort order indicates how the report will be produced and may be changed unless on-screen error message indicate what order the sort must be.

Valid categories are available from the 56 report, KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY:

CLASS - Any valid Building Category class (e.g. BD).

SUBCLASS - Any valid Building Category subclass (e.g. OFFC).

CAPACITY - Any valid Building Category capacity (e.g. DCRW).

When all three are given as a "CATEGORY" it is verified against the Category table.

BEGIN CONST YEAR From 1900 through 2099.

END CONST YEAR From 1900 through 2099; cannot be less than Begin Const Year.

COUNTY CODE From 1 through 105.

OWNERSHIP STATUS Automatically filled with "Own". May be "O", "L" or blank.

OWNER AGENCY Numeric, 3-digit, KDOT is 276 and is not edited..

RESP AGENCY Numeric, 3-digit.

UNIT STATUS - BLANKS, ACTIV, INACT, ORDER or RETIR.

If Unit Status is not chosen, all records with a Status of ACTIV, INACT or ORDER will be selected.

UTILITY STATUS - AVAIL, RPAIR, SEASN, RPLAC apply to Unit Status of ACTIV or INACT.

For example: ACTIV or INACT Unit Status may have AVAIL Utility Status.

UTILITY STATUS - SP-DT and SP-SS apply to **INACT** Unit Status **ONLY as they are designations for Surplus Inventory Items**. This should allow users to identify what is surplus without changing the subarea to 88 or 99 to identify units leaving service.

UTILITY STATUS - RP-TD, RP-SD, RP-JK, RP-LT, RP-DN, or RP-ST apply to **RETIR** Unit Status **ONLY**.

INVENTORY MANAGMENT

If Unit Status is not chosen and Utility Status is one of the following: AVAIL, RPAIR, SEASN or RPLAC then Unit Status will default to **ACTIV**.

If Unit Status is not chosen and Utility Status is one of the following: RP-TD, RP-SD, RP-JK, RP-LT, RP-DN or RP-ST then Unit Status will default to **RETIR**.

If Utility Status of SP-DT or SP-SS is chosen, only Unit Status of **INACT** is allowed.

There is no Utility Status for **ORDER** Unit Status.

REPLACE YEAR From 1900 through 2099.

DOT NUMBER Numeric; 5-digit, default sort order 4 but may be changed.

CONST MATERIAL Any valid Building Construction Material (e.g. BRICK).
Edited for Wood, Brick, Metal, Stone, Block, Other, CNPAN or CNSHL.

END REPORT DATE Automatically filled with current day's date.

MONTH -Numeric; 1 through 12.

DAY - Numeric; 1 through 31.

YEAR - Numeric; 1900 through 2099.

Select values are the same for 30B and 50B. The report 50 B produces fields Location, Description, Unit Status, Stat Date, POV Number, POV Date and POV Amount. Utilization information is not included with the 50 report.

This report is available from Roskan. The following information is provided to assist with ordering the report from Roskan.

If all values entered are acceptable after pressing the ENTER key a Jobcard will appear next. The Jobcard and additional printing information is available in another section of this manual. Jobcard applies to KDOT MENU reports from the mainframe only. Example report is next. There are many selections and sorts that may be used about Buildings that will produce different reports. Experience and/or training may be needed to achieve desired results.

Example report from KDOT WEB is next:

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM030B, May 29, 2007, TIME 13:13:29, GENERAL INVENTORY LIST, PAGE 3

GENERAL INVENTORY REPORT

REPORT SEQUENCE = DIST AREA SUBAREA DOTNO

INVENTORY TYPE = BD

PERIOD ENDING DATE = 29MAY2007

BLDG NUMBER	D/A/S	DESCRIPTION	YEAR BUILT	CONST MATL	CO CODE	UNIT STAT	STAT DATE	POV NUMBER	POV DATE	POV AMOUNT	LIFE-TO-DATE COST
0-1523	01-06-09	WT STATION I35 OLATHE E	1950	WOOD	046	ACTIV	11MAY92			26174.07	26174.07
0-1524	01-06-09	WT STATION I35 OLATHE W	1950	BLOCK	046	ACTIV	11MAY92			26174.08	26174.08
1-6015	01-06-09	OLATHE OFFICE ANNEX	1986	BRICK	046	ACTIV	02JUL92			60000.00	60000.00
1-6017	01-06-09	AREA/CONST OFFICE	1991	CNPAN	046	ACTIV	11MAY92	A-6296	01AUG91	1096651.03	1096651.03
1-6018	01-06-09	HIGHWAY PATROL OFFICE	1991	CNPAN	046	ACTIV	11MAY92	0117851	01AUG91	635900.72	635900.72
1-6034	01-06-09	EQUIPMENT STORAGE 10 BAY	2003	METAL	046	ACTIV	30JUN04			59420.03	59420.03

NUMBER OF RECORDS READ IS 26

TOTAL COST OF LISTED INVENTORY IS \$ 4,300,381.15
TOTAL POV AMOUNT \$ 4,269,457.15

DTMNS050 BUILDING MAINTNENANCE COSTS

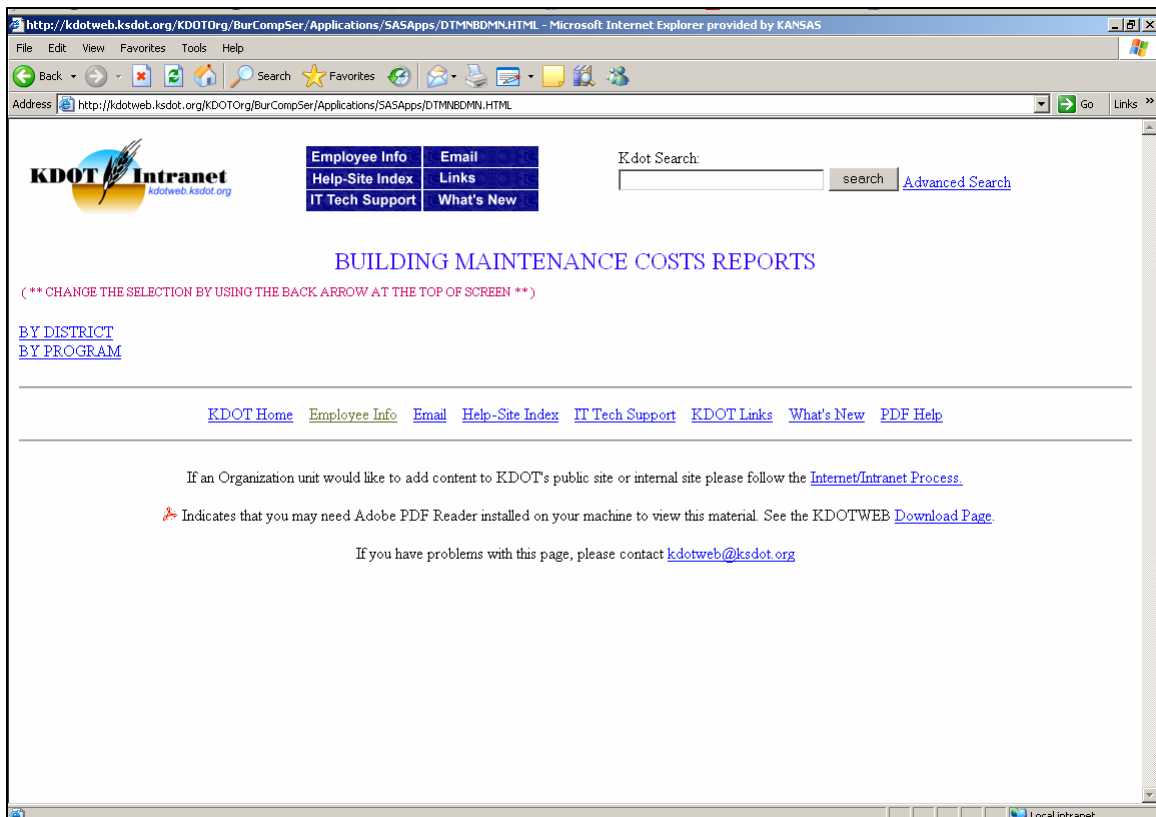
DTMNS050 – BUILDING MAINTENANCE COST

This program generates 1 to 3 Building Maintenance Costs Report by Building by Programs for specific fiscal year dates (specified by the user). Each report is tabulated according to the selection criteria requested by the user.

By District, \$ by Building – This selection provides a report sorted by district and maintenance costs and then totals by building./

By District, by Building S by Object Code – This selection provides a report sorted by district and maintenance costs totals by Object Code.

By District, \$ by object for ALL Buildings – This selection provides a report sorted by district and maintenance cost totals by Object Code.



Selection Criteria:

For all reports, records are selected based on the information desired by the user. You must enter at least 1 building number or select a district, but not both. After all desired selections are complete hit the enter button.

DTMNS050 BUILDING MAINTNANCE COSTS

http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTMNS050.HTML - Microsoft Internet Explorer provided by KANSAS

File Edit View Favorites Tools Help

Back Forward Stop Reload Home Search Favorites Recycle Bin Mail Address Book Recent Items

Address http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTMNS050.HTML Go Links »

KDOT Intranet
kdotweb.ksdot.org

Employee Info	Email
Help-Site Index	Links
IT Tech Support	What's New

Kdot Search: search [Advanced Search](#)

DTMNS050 BUILDING MAINTNANCE COSTS

Enter your selections below and click on the SUBMIT button to generate the report

☐ BY DISTRICT, \$ BY BUILDING
☐ BY DISTRICT, BY BUILDING, \$ BY OBJCODE
☐ BY DISTRICT, \$ BY OBJCODE FOR ALL BUILDINGS

District

Report Fiscal Year:

Begin Date

End Date

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.
(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)

[Home](#) [Employee Info](#) [Groupwise Email Menu](#) [Help-Site Index](#) [IT Tech Support](#) [KDOT Links](#) [What's New](#) [PDF Help](#)

If you have problems with this page, please contact kdotweb@ksdot.org

Done Local Intranet

Click on Help – located directly below the SUBMIT button if additional information is needed about report ordering.

Example Reports are shown on the next several pages:

**DTMNS050A BUILDING MAINTENANCE COSTS BY BUILDING FOR
ACTIVITY 811 AND PROJECT JURISDICTION NOT 'A' OR 'AA'
FROM Jul 01, 2006 TO Jun 30, 2007**

DISTRICT 1		AMOUNT
BUILDING		
10001	DISTRICT 1 OFFICE/SHOP TOPEKA	96,767.44
10007	HDQ MATERIALS LAB TOPEKA	127,301.05
10008	GEOLOGY/PLANNING/SIGN TOPEKA	1,032.46
10009	MATLS & RESEARCH STORAGE TOPEKA	144.65
10010	EAST STORAGE LOT TOPEKA	2,523.85
10011	DISTRICT CREW SHOP TOPEKA	27,172.78
10012	RADIO SHOP TOPEKA	1,014.79
10022	HIGHWAY PATROL OFFICE TOPEKA	8,982.05
10023	HIGHWAY PATROL BLDG TOPEKA	946.06
10025	DIST MATLS LAB TOPEKA	7,243.36
10029	DISTRICT CREW STORAGE SW TOPEKA	59.82
10030	DISTRICT CREW STORAGE NW TOPEKA	503.45
11005	AREA OFFICE HORTON	17,725.30
11006	6-BAY SUB AREA HORTON	12,385.57
11011	6-BAY SUB AREA ATCHISON	45,326.74
11013	6-BAY SUB AREA SENECA	12,662.08
11014	6-BAY SUB AREA TROY	15,873.89
11020	TIRE STORAGE SHED HORTON	2,814.25
11024	DOMES CHEMICAL 1098 TONS ATCHISON	290.83

(Continued)

DTMNS050B MAINTENANCE COSTS BY BUILDING BY OBJECT CODE FO**ACTIVITY 811 AND PROJECT JURISDICTION NOT 'A' OR 'AA'****FROM Jul 01, 2006 TO Jun 30, 2007**

DISTRICT 1		AMOUNT
BUILDING NO.		
10001 DISTRICT 1 OFFICE/SHOP TOPEKA	10098-ADDITIVE TEMP HELP	30.41
	10099-ADDITIVE	16,311.89
	10100-CLSSFD-REGULAR EMPLS	34,993.76
	10110-CLSSFD-TEMPORARY EMPLS	310.72
	10130-CLSSFD-OVT REG EMPLS	740.89
	24401-REPAIR/SRV BLDG & GR	35,506.00
	26901-OTHER FEES	1,630.96
	28401-WATER, METERED DSTLD	449.37
	28501-SEWER SERVICE	604.74
	29201-LAUNDRY/TOWEL SERV	666.65
	33301-FUEL	919.30
	34101-MAT/SUPP -BUILDG	2,124.13
	34203-CONCRETE (READY MIX)	135.15
	34205-IRON (STEEL)	603.46
	34210-ROAD SIGNS	14.00
	55004-GENERAL EQUIP COST	1,726.01
	All	96,767.44
10007 HDQ MATERIALS LAB TOPEKA	10098-ADDITIVE TEMP HELP	1,240.11
	10099-ADDITIVE	14,436.92

(Continued)

**DTMNS050C BUILDING MAINTENANCE COSTS BY OBJECT CODE FOR
ACTIVITY 811 AND PROJECT JURISDICTION NOT 'A' OR 'AA'**

FROM Jul 01, 2006 TO Jun 30, 2007

DISTRICT 1	AMOUNT
10098-ADDITIVE TEMP HELP	2,524.05
10099-ADDITIVE	165,269.38
10100-CLSSFD-REGULAR EMPLS	358,030.53
10110-CLSSFD-TEMPORARY EMPLS	28,301.05
10130-CLSSFD-OVT REG EMPLS	6,301.59
10131-CLSSFD-OVT TMP EMPLS	47.82
23301-EQUIPMENT RENTAL	845.00
24401-REPAIR/SRV BLDG & GR	289,168.08
24901-REPAIR OTHER	1,526.19
26901-OTHER FEES	3,956.69
27101-ARCHITECTS/ENGINEERS	30,532.04
28101-ELECTRICITY	69,364.17
28201-NATURAL GAS	37,189.01
28401-WATER, METERED DSTLD	33,395.86
28501-SEWER SERVICE	16,029.87
29201-LAUNDRY/TOWEL SERV	14,743.36
30001-CLOTHING	3.50
33301-FUEL	28,424.54
34101-MAT/SUPP -BUILDG	103,411.44
34201-ASPHALT CONCRETE	38.18

(Continued)

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE page 1
 DTMNS051 BUILDING MAINTENANCE COSTS BY PROGRAM BY OBJECT CODE FOR
 ITEM TYPE BD FOR ALL PROJECTS
 FROM Jul 01, 2006 TO Jun 30, 2007

BLDGNO 10001	AMOUNT
PROGRAM 04030000	
34101 -MAT/SUPP -BUILDG	0.20
34210 -ROAD SIGNS	14.00
39201 -JANITOR SUPPLIES	61.85
55004 -GENERAL EQUIP COST	1747.17
ALL	1823.22
PROGRAM 04037110	
10098 -ADDITIVE TEMP HELP	30.41
10099 -ADDITIVE	16311.89
10100 -CLSSFD-REGULAR EMPLS	34993.76
10110 -CLSSFD-TEMPORY EMPLS	310.72
10130 -CLSSFD-OVT REG EMPLS	740.89
24401 -REPAIR/SRV BLDG & GR	35069.14
24901 -REPAIR OTHER	240.00
26901 -OTHER FEES	1630.96
28401 -WATER, METERED DSTLD	449.37
28501 -SEWER SERVICE	604.74
29201 -LAUNDRY/TOWEL SERV	666.65
33301 -FUEL	919.30
34101 -MAT/SUPP -BUILDG	347.21
34203 -CONCRETE (READY MIX)	135.15
ALL	92450.19
PROGRAM 80059940	
24401 -REPAIR/SRV BLDG & GR	27275.86
34101 -MAT/SUPP -BUILDG	1776.92
34205 -IRON (STEEL)	603.46

INVENTORY MANAGEMENT

(DTIM052B) BUILDING ATTACHMENT RETIREMENT REPORT

This report is designed to provide a retirement year for attachments to buildings. Information from this report is dependent on replacement age in the building attachment database. This selection is for EQ attachments in District 1. Where an * is shown information may be requested. There are no user sort selections for this report.

(DTIM052B) BUILDING ATTACHMENT RETIREMENT REPORT REQUEST

FIELD NAME	SELECT VALUE
INVENTORY TYPE	EQ
DISTRICT	1
AREA/DEPT	*
SUBAREA	*
CLASS	*
SUBCLASS	*
CAPACITY	*
INVENTORY ACCOUNT	*
BEGIN REPORT DATE	03 2002 (MM YYYY)
END REPORT DATE	03 2003 (MM YYYY)
SUMMARY ONLY	*
	(X MEANS YES)

(PA2 RETURNS TO MENU)

Leaving a Select Value blank picks everything for that value. If selections made are in error an edit rule is shown. Values selected produce desired results only when information is a part of the inventory database.

INVENTORY MANAGEMENT

SELECT VALUES ONLY

Any of the fields may be left blank except the dates. The following values are acceptable:

INVENTORY TYPE May be 'AT', 'EQ', 'HP', 'MT', 'OF', 'RA' or 'SP'.

LOCATION:

DISTRICT 0 = Headquarters, 1-6 = District, 9 = Materials Lab
AREA/DEPT Any number (this is not verified).
SUBAREA Any number (this is not verified).

CATEGORY:

CLASS - Any valid Building Attachment Category class (e.g. AC).
SUBCLASS - Any valid Building Attachment Category subclass (e.g. WIND).
CAPACITY - Any valid Building Attachment Category capacity (e.g. 10T).

If the three Category fields are selected, Inventory Type must be selected. When all four are given as a Category for an Inventory Type, it is verified against the Category table.

INVENTORY ACCOUNT is the last three digits of any accounting code designated by KDOT's CM2 Coding Manual as an Inventory Account. Inventory account for this report must be 590, 602, 603, 604, 605, 607 or 610. For Example if there are Shop Equipment attachments to a building use account 603.

BEGIN REPORT DATE

Will automatically be filled with the current month and year. Month must be a number from 1 through 12. Year cannot be earlier than the current year and cannot be later than 2099.

END REPORT DATE

Will automatically be filled with the current month and the current year plus 1. Month must be a number from 1 through 12. Year cannot be more than 10 years later than the Begin Report Year. End Report Date cannot be earlier than Begin Date. User may supply a future date.

SUMMARY ONLY

If an 'X' is entered, a summary report will be produced.

INVENTORY MANAGEMENT

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the Jobcard and other printing instructions are in another section of this manual. There are many selections that may be used for the Building Attachment Report that will produce different reports. Experience and/or training may be needed to achieve desired results. Example Report is next.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM052B, FEB 23,2005, TIME 08:39:59, ATTACHMENT RETIREMENT REPORT, PAGE 0001

*
* R E P O R T 0 5 2 B *
*

SELECTION CRITERIA

INVENTORY TYPE EQ
DISTRICT 01
BEGIN RPT DATE 200502
END RPT DATE 200602

THERE IS NO REPLACEMENT AGE FOR THE FOLLOWING CATEGORIES ON T_CATGRY_MASTER.

AT	AC	WIND	XXXX
AT	EL	XXXX	XXXX
AT	FL	XXXX	XXXX
AT	AH	HVAC	XXXX
AT	PB	XXXX	XXXX
AT	RF	ROOF	XXXX
AT	SS	XXXX	XXXX
AT	TK	XXXX	XXXX
AT	WA	SOUR	RWDT
AT	FN	XXXX	XXXX
AT	PM	PART	NUMB
AT	WA	HEAT	XXXX
AT	WA	HEAT	PROP
AT	AC	CELE	XXXX
AT	TK	PROP	XXXX
AT	FN	DRNK	WATR
AT	FL	CMNT	XXXX
AT	FL	TILE	XXXX
AT	WA	SOUR	WELL
AT	TK	FOIL	XXXX
AT	WA	SOUR	CITY
AT	FL	DISP	NCRD
AT	HU	GAS	XXXX
AT	SS	SEWG	CITY
AT	WA	HEAT	GAS

Inventory Management

DTIM057

BUILDING UTILIZATION LIST

This is a building report by DOT Number that provides Utilization Code (UB=Utility Building), Description, POV Number, Construction Year and Construction Cost. This selection request is for District 4, Area 1 buildings that are owned by KDOT. Where an * shows information may be requested or sorted. No * indicates there is no selection or sort order.

```
(DTIM057)          BUILDING UTILIZATION LIST

FIELD NAME          SORT ORDER          DIRECTION
DISTRICT            4              1              A
AREA/DEPT            1              2              A
SUBAREA              *              3              A
CLASS                *
SUBCLASS             *
CAPACITY             *
BEGIN CONST YEAR     *
END CONST YEAR       *
COUNTY CODE         *
OWNERSHIP STATUS     0 (0,L OR BLANK)
OWNER AGENCY         *
RESP AGENCY          *
UNIT STATUS          *
UTILITY STATUS       *
REPLACE YEAR         *
DOT NUMBER           *              *              *
CONST MATERIAL       *              *              *
END REPORT DATE      04 18 2001
                    (MM DD YYYY)
                    (PA2 RETURNS TO MENU)
```

Leaving a Select Value blank picks everything for that value. This report with no selection would provide a listing Statewide of Building and their Utilization.

Inventory Management

SELECT VALUES ONLY

Any of the fields may be left blank. If entered, the following values are acceptable:

LOCATION:

DISTRICT 1-6 = District, leaving this selection blank produces a statewide report.

AREA/DEPT Any number (this is not verified).

SUBAREA Any number (this is not verified).

Valid categories are available from the 56 report, KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY:

CLASS - Any valid Building Category class (e.g. BD).

SUBCLASS - Any valid Building Category subclass (e.g. OFFC).

CAPACITY - Any valid Building Category capacity (e.g. DCRW).

When all three are given as a "CATEGORY" it is verified against the Category table.

BEGIN CONST YEAR From 1900 through 2099.

END CONST YEAR From 1900 through 2099; cannot be less than Begin Const Year.

COUNTY CODE From 1 through 105.

OWNERSHIP STATUS Automatically filled with "O"=owned. May be "O", "L" or blank.

OWNER AGENCY Numeric - 3-digit, 276 is KDOT's agency number..

RESP AGENCY Numeric - 3-digit.

UNIT STATUS – BLANKS, ACTIV, INACT, ORDER or RETIR.

If Unit Status is not chosen, all records with a Status of ACTIV, INACT or ORDER will be selected.

UTILITY STATUS - AVAIL, RPAIR, SEASN, RPLAC apply to Unit Status of ACTIV or INACT. For example: ACTIV or INACT Unit Status may have AVAIL Utility Status.

UTILITY STATUS - SP-DT and SP-SS apply to **INACT** Unit Status **ONLY as they are designations for Surplus Inventory Items**. This should allow users to identify what is surplus without changing the subarea to 88 or 99 to identify units leaving service.

UTILITY STATUS - RP-TD, RP-SD, RP-JK, RP-LT, RP-DN, or RP-ST apply to **RETIR** Unit Status **ONLY**.

If Unit Status is not chosen and Utility Status is one of the following: AVAIL, RPAIR, SEASN or RPLAC then Unit Status will default to **ACTIV**.

Inventory Management

If Unit Status is not chosen and Utility Status is one of the following: RP-TD, RP-SD, RP-JK, RP-LT, RP-DN or RP-ST, then Unit Status will default to **RETIR**.

If Utility Status of SP-DT or SP-SS is chosen, only Unit Status of **INACT** is allowed.

There is no Utility Status for **ORDER** Unit Status.

REPLACE YEAR - From 1900 through 2099.

DOT NUMBER - Numeric; 5-digit. First digit designates District.

CONST MATERIAL Any valid Building Construction Material (e.g. BRICK).

END REPORT DATE - Automatically filled with current day's date.

MONTH - Numeric; 1 through 12.

DAY - Numeric; 1 through 31.

YEAR - Numeric; 1900 through 2099.

Sort order field(s); 1 up to 10 in any order or left blank.

Sort direction field(s): Ascending or Descending (defaults to ascending if left blank).

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the Jobcard and print instructions are in another section in this manual. When reports are moved to KDOT WEB the jobcard information is no longer needed. There are many selections and sorts that may be used for Building Utilization and will produce different reports. Experience and/or training may be needed to achieve desired results.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM057 , FEB 23,2005, TIME 08:40:26, BLDG UTILIZATION LIST, PAGE 0001

```
*****  
*  
*   R E P O R T   0 5 7   *  
*  
* BLDG UTILIZATION LIST *  
*  
*****
```

REPORT SEQUENCE = DISTRICT, AREA, SUBAREA

SELECTION CRITERIA:

DISTRICT	= 04
AREA	= 01
OWNER STATUS	= 0

BUILDING UTILIZATION LIST

EPORT SEQUENCE = DISTRICT, AREA, SUBAREA

LOCATION	DOT NUMBER	UTILIZATION CODES	DESCRIPTION	POV NUM	CONST YEAR	CONST COST
04-01-00	41021	UB	METAL STORAGE 4'X6'		1997	500.00
04-01-00	41018	UB	METAL STG.,28'X36' (STOCK)		1952	3,893.01
04-01-00	41046	UB	PREFAB.METAL 16'X20'		1983	1,500.00
04-01-00	41043	ES	EQUIPMENT STORAGE 10 BAY		2000	55,512.58
04-01-00	41020	AC	AREA CREW OFFICE		1997	17,250.00
04-01-00	41010	AO	AREA OFFICE-SHOP	0006420	1955	160,030.96
04-01-01	41025	SO	4-BAY SUB AREA	0002035	1960	129,320.10
04-01-01	41054	CS	BUNKER SALT/SAND STG. REM	0228045	2004	4,261.09
04-01-01	41034	CS	DOME CHEMICAL 1098 TONS		1995	73,946.00
04-01-01	41035	CS	STD CHEMICAL	0007573	1968	5,993.97
04-01-01	41048	CS	BUNKER SALT/SAND STORAGE	0178775	2004	21,094.10
04-01-01	41052	CS	BUNKER SALT/SAND STG. RMT	0228045	2004	.00
04-01-01	41036	WB	WASH BAY		1996	85,942.50
04-01-01	41047	ES	EQUIPMENT STORAGE 10 BAY	0178777	2004	25,601.11
04-01-01	41049	ES	BUNKER - LOADER STORAGE	0178775	2004	8,866.63
04-01-01	41053	ES	BUNKER - LOADER STORAGE		2004	.00
04-01-01	41055	ES	BUNKER - LOADER STORAGE		2004	.00
04-01-02	41045	ES	EQUIPMENT STORAGE 10 BAY	0099066	2002	62,527.40
04-01-02	41042	CS	CONE CHEMICAL 1098 TONS		1999	56,804.00
04-01-02	41044	CS	BUNKER SALT/SAND STORAGE	0032019	2001	19,754.68
04-01-02	41041	SO	6-BAY SUB AREA		1998	727,587.21
04-01-03	41011	SO	4-BAY SUB AREA/LAB	0006421	1955	36,885.73

Inventory Management

(DTIM151)

Building Improvements Report

The report provides information about improvements to KDOT Buildings by payment date. If no improvements are made for the time period selected, a report by Bldg. Num, City, County, Const Yr., Age, Original Construction Cost and Replacement Cost are shown. Payment date, improvement and improvement description are shown when this information has been entered into the database.

```
(DTIM151)          BUILDING IMPROVEMENTS REPORT

DISTRICT   3      AREA/DEPT   *      SUBAREA   *
CLASS      *      SUBCLASS    *      CAPACITY   *

BEGIN PAYMENT DATE   * * *
END PAYMENT DATE     * * *
CITY                  *
COUNTY CODE          *
OWNERSHIP STATUS      0
OWNER AGENCY          *
RESP AGENCY           *
UNIT STATUS           *
UTILITY STATUS        *
REPLACEMENT YEAR      *
DOT NUMBER (BLDG ID)  *

SUMMARY * OR DETAIL X

(PA2 RETURNS TO MENU)
```

Leaving a Select Value blank picks everything for that value. For example, leaving the District blank picks everything for that value, a statewide report. If selections made are in error an edit rule is shown. Values and sorts produce information only when the information is a part of the inventory type's database of information.

Inventory Management

SELECT VALUES ONLY

LOCATION:

DISTRICT , District 1-6. Blank produces a statewide report.
AREA/DEPT Any number (this is not verified).
SUBAREA Any number (this is not verified).

Valid categories are available from the 56 report, KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY:

CLASS - Any valid Building Category class (e.g. BD), .SUBCLASS -
Any valid Building Category subclass (e.g. OFFC), CAPACITY -
Any valid Building Category capacity (e.g. DCRW).

When all three are given as a "CATEGORY" it is verified against the Category table.

BEGIN PAYMENT DATE. Any valid date.

MONTH - Numeric; 1 through 12.
DAY - Numeric; 1 through 31.
YEAR - Numeric; 1900 through 2099.

END PAYMENT DATE - Any valid date not before Begin Payment Date.

MONTH - Numeric; 1 through 12.
DAY - Numeric; 1 through 31.
YEAR - Numeric; 1900 through 2099.

*NOTE: If the Begin Payment Date is specified, no Improvement with an earlier Payment Date is selected. If the End Payment Date is specified, no improvement with a later Payment Date is selected. If neither date is specified, all improvements are selected.

CITY a valid city name on the T_EDIT table.

COUNTY CODE from 1 through 105.

OWNERSHIP STATUS 'O' (owned) or 'L' (leased).

OWNER AGENCY. Numeric; 3-digit, KDOT's Agency No. is 276.

RESP AGENCY. Numeric; 3-digit.

UNIT STATUS – BLANKS, ACTIV, INACT or ORDER.

If Unit Status is not chosen, all records with a Status of ACTIV, INACT or ORDER will be selected.

UTILITY STATUS - AVAIL, RPAIR, SEASN, RPLAC apply to Unit Status of ACTIV or INACT.
For example: ACTIV or INACT Unit Status may have AVAIL Utility Status.

UTILITY STATUS - SP-DT and SP-SS apply to **INACT** Unit Status **ONLY as they are designations for Surplus Inventory Items**. This should allow users to identify what is surplus without changing the

Inventory Management

sub area to 88 or 99 to identify units leaving service.

UTILITY STATUS - RP-TD, RP-SD, RP-JK, RP-LT, RP-DN, or RP-ST apply to **RETIR** Unit Status **ONLY**.

If Unit Status is not chosen and Utility Status is one of the following: AVAIL, RPAIR, SEASN or RPLAC then Unit Status will default to **ACTIV**.

If Utility Status of SP-DT or SP-SS is chosen, only Unit Status of **INACT** is allowed.

There is no Utility Status for **ORDER** Unit Status.

REPLACEMENT YEAR. Numeric; 4-digit; from 1900 to 2099.

DOT NUMBER. Numeric; 5-digit.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear: next. Additional information reference the Jobcard and other print instructions are in another section of this manual. When reports are moved to KDOT WEB the jobcard information is no longer necessary.

Example Report is next.

*
* R E P O R T 1 5 1 *
*

SELECTION CRITERIA:

OWNER STATUS = O
DISTRICT = 03
SUM OR DETAIL = D

BUILDING CAPITAL IMPROVEMENTS

REPORT SEQUENCE = LOCATION, COUNTY, CITY, DOT NUMBER, PAYMENT DATE

FROM 00/00/0000 TO 00/00/0000

DISTRICT 03 AREA 01 SUBAREA 01

BLDG NUMBER	CITY	COUNTY	CONST YEAR	AGE	ORIG CONST COST	REPLACEMENT COST

31027	SMITH CENTER	SMITH	1968	38	\$ 9,295.77	\$ 0.00

PAYMENT DATE	IMPROVEMENT PAYMENT	IMPROVEMENT DESCRIPTION

00/00/0000	\$ 0.00	

IMPROVEMENTS TOT \$ 0.00 FOR BUILDING THIS TIME PERIOD

BLDG NUMBER	CITY	COUNTY	CONST YEAR	AGE	ORIG CONST COST	REPLACEMENT COST

31037	SMITH CENTER	SMITH	1998	08	\$ 63,055.00	\$ 0.00

PAYMENT DATE	IMPROVEMENT PAYMENT	IMPROVEMENT DESCRIPTION

05/05/1998	\$ 1,547.00	INFRARED TUBE HEATER

IMPROVEMENTS TOT \$ 1,547.00 FOR BUILDING THIS TIME PERIOD

BLDG NUMBER	CITY	COUNTY	CONST YEAR	AGE	ORIG CONST COST	REPLACEMENT COST

31040	SMITH CENTER	SMITH	1999	07	\$ 94,253.00	\$ 0.00

PAYMENT DATE	IMPROVEMENT PAYMENT	IMPROVEMENT DESCRIPTION

00/00/0000	\$ 0.00	

IMPROVEMENTS TOT \$ 0.00 FOR BUILDING THIS TIME PERIOD

IMPROVEMENTS TOT \$ 1,547.00 FOR SUBAREA THIS TIME PERIOD

Inventory Management
BUILDING SPACE INVENTORY
(DTIM153)

This is a report that shows square feet in KDOT buildings by occupancy. Information derived from the report are Bldg number, Address, Sq. Ft. for Office, Storage, Equipment Bay, Shop, how many Full Time Employees are accommodated and the Lease expiration date (if applicable). Information may be requested where an * appears. If ordered statewide, reports sorts by county number. This report example provides information on all buildings in District 1, Area 2 in county 70 that are ACTIV and owned by KDOT (276).

```
(DTIM153)          BUILDING SPACE INVENTORY

DISTRICT           1
AREA/DEPT          2
SUBAREA            *
CLASS              *
SUBCLASS           *
CAPACITY           *
BEGIN CONST YEAR   *
END CONST YEAR     *
COUNTY CODE       70
OWNERSHIP STATUS    0 (O OR L)
OWNER AGENCY        276
RESP AGENCY         276
UNIT STATUS         activ
UTILITY STATUS      *
REPLACE YEAR        *
DOT NUMBER          *
CONST MATERIAL      *

(PA2 RETURNS TO MENU)
```

Leaving a Select Value blank such as location produces a statewide report. This may be a valid selection but be aware that no selections may result in large reports. Some values used together may not select anything. If selections made are in error an edit rule is shown. Values selected produce reports only when the information has been added to the database.

Inventory Management SELECT VALUES ONLY

LOCATION:

DISTRICT 1-6. **Blank** selection produces a statewide report.
AREA/DEPT Any number (this is not verified).
SUBAREA Any number (this is not verified).

Valid categories are available from the 56 report - KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

BD CATEGORY Example:

CLASS - Any valid Building Category class (e.g. BD).
SUB CLASS - Any valid Building Subclass (e.g. OFFC)
CAPACITY - Any valid Building Category capacity (e.g. DCRW).

When all three are given as a "CATEGORY" it is verified against the Category table.

BEGIN CONST YEAR - From 1900 through 2099.

END CONST YEAR - From 1900 through 2099; cannot be less than Begin Const Year.

COUNTY CODE - From 1 through 105.

OWNERSHIP STATUS Automatically filled with "O". May be "O", "L" = Lease or blank.

OWNER AGENCY - Numeric. 276 is KDOT's agency number.

RESP AGENCY - Numeric.

UNIT STATUS - BLANKS, ACTIV, INACT, ORDER or RETIR.

If Unit Status is not chosen all records with a status of ACTIV or INACT will be selected.

UTILITY STATUS - AVAIL, RPAIR, SEASN, RPLAC apply to Unit Status of ACTIV or INACT. For example: ACTIV or INACT Unit Status may have **AVAIL** Utility Status.

UTILITY STATUS - SP-DT and SP-SS apply to **INACT** Unit Status **ONLY as they are designations for Surplus Inventory Items**. This should allow users to identify what is surplus without changing the subarea to 88 or 99 to identify units leaving service..

UTILITY STATUS - RP-TD, RP-SD, RP-JK, RP-LT, RP-DN, or RP-ST apply to **RETIR** Unit Status **ONLY**.

If Unit Status is not chosen and Utility Status is one of the following: AVAIL, RPAIR, SEASN or RPLAC then Unit Status will default to **ACTIV**.

If Unit Status is not chosen and Utility Status is one of the following: RP-TD, RP-SD, RP-JK, RP-LT, RP-DN or RP-ST, then Unit Status will default to **RETIR**.

If Utility Status of SP-DT or SP-SS is chosen, only Unit Status of **INACT** is allowed.

There is no Utility Status for **ORDER** Unit Status.

*
* R E P O R T 1 5 3 *
*

REQUESTOR = CNST&MT-HDQR DESTINATION CODE = DT22PL03

REQUESTOR LOCATION = 05

NUMBER OF COPIES = 01

SELECTION CRITERIA:

DISTRICT = 01
AREA/DEPT = 02
COUNTY CODE = 070
OWNERSHIP STATUS = 0
UNIT STATUS = ACTIV

REPORT SEQUENCE = COUNTY

BUILDING SPACE INVENTORY

FISCAL YEAR 2007

COUNTY: OSAGE

BLDG NUM	ADDRESS CITY	O/L	OFFICE SQ FT	STORAGE SQ FT	EQ BAY SQ FT	SHOP SQ FT	FTE	LEASE EXPIR DATE
12010	322 S MARTIN OSAGE CITY	1	1,983	397	0	2,892	11	00/00/0000
12011	322 S MARTIN OSAGE CITY	1	545	219	2,690	0	12	00/00/0000
12024	322 S MARTIN OSAGE CITY	1	0	1,512	0	0	0	00/00/0000
12028	322 S. MARTIN OSAGE CITY	1	0	1,200	0	0	0	00/00/0000
12030	322 S MARTIN OSAGE CITY	1	0	2,043	0	0	0	00/00/0000
12031	322 S MARTIN OSAGE CITY	1	0	195	0	0	0	00/00/0000
12032	JCT US75 & US56 OSAGE CITY	1	0	1,500	0	0	0	00/00/0000
12035	322 S MARTIN OSAGE CITY	1	0	720	0	0	0	00/00/0000
12037	322 S MARTIN OSAGE CITY	1	0	0	1,176	0	0	00/00/0000
12047	322 S MARTIN OSAGE CITY	1	0	7,500	0	0	0	00/00/0000

COUNTY TOTALS

2,528 15,286 3,866 2,892 23

STATE TOTALS

2,528 15,286 3,866 2,892 23

BUILDING CAPITAL IMPROVEMENT

OPTION 6, from the Building Menu is Capital Improvements. The screen tran-id is **DTR3** and the screen name is **DTCIMNU**.

DTR3 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION CAPITAL IMPROVEMENTS MENU	DTCIMNU 12:30:15
1. INQUIRE ON SPECIFIC BUILDING IMPROVEMENTS RECORD		
2. ADD BUILDING IMPROVEMENTS RECORD		
3. UPDATE EXISTING BUILDING IMPROVEMENTS RECORD		
: _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

BUILDING CAPITAL IMPROVEMENT

INQUIRE ON A SPECIFIC BUILDING IMPROVEMENTS RECORD displays the following screen. The Screen tran-id is **DTR4** and the screen name is **DTCIINQ**.

DTR4 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION BUILDING CAPITAL IMPROVEMENT - INQUIRY	DTCIINQ 13:39:25

DOT NUMBER 50002 (BLDG ID)	TOTAL D.O.T. IMPROVEMENTS	299547.55
	TOTAL IMPROVEMENTS PAYMENTS	299547.55
	(THIS PAGE)	

POV	PAYMENT
NUMBER	DATE
0588198	1999-07-22
0588194	1999-06-30
0527698	1998-10-02
519929	1997-06-27
589814	1997-04-01
009920	1996-09-09
599846	1996-08-30
503318	1996-03-18

MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION			
PF3-EXIT	PF7-PGUP	PF8-PGDN	PF9-JUMP: _

To view additional information about this unit, use the **PF8** key to scroll to the next screen. **PF9** allows jumping to a specific date, which must be, entered YYYY-MM-DD. **PF3** key returns to the prior screen and may be repeated until the CICS sign on screen is reached. Only buildings with Capital Improvements will appear on the Inquire screen.

BUILDING CAPITAL IMPROVEMENT

ADD BUILDING IMPROVEMENTS RECORD displays the following screen. This screen tran-id is **DTR5** and the screen name is **DTCIADD**. Clearance through the Security table is required to use this function. Without the proper clearance the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION will appear. Please contact the System Administrator or Operations Support in the Bureau of Computer Services to resolve security problems.

DTR5 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION BUILDING CAPITAL IMPROVEMENT ADD	DTCIADD 13:49:51
DOT NUMBER _ (BUILDING ID)		
POV NUMBER		
IMPROVEMENT DESCRIPTION ...		
PAYMENT	PAYMENT DATE	MM DD YYYY
CONTRACT NUMBER	CONTRACT DATE	MM DD YYYY
VENDOR NAME ...		
VENDOR CITY ...		
VENDOR STATE ..		
VENDOR ZIP -		
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER PF3-EXIT		FP:

To Add, type in the Building **DOT NUMBER** and press **ENTER**

Entering a valid KDOT Building Number that exists on the T_BLDNG_INVNTRY
Press **PF3** to return to the Capital Improvements Menu or enter a **TRAN-ID** in the Fast
Path (FP) to transfer to another screen.

Key Edit:

DOT NUMBER, required, character 5 digits in 10 digit field. Must exist in the
T_BLDNG_INVNTRY table and cannot have a Unit Status of 'RETIR' OR 'DELET'.
First digit must be 0 through 7

BUILDING CAPITAL IMPROVEMENT

Field Edits:

- **POV NUMBER**, - Required.
- **IMPROVEMENT DESCRIPTION**, Optional.
- **PAYMENT**, Required. Must be numeric and a positive value.
- **PAYMENT DATE**, Required, Century must be 19 or 20
- **CONTRACT NUMBER**, Required, Alphanumeric field.
- **CONTRACT DATE**, Required, Century must be 19 or 20.
- **VENDOR NAME, CITY, STATE, ZIP**, Optional
 - Zip Code
 - 9 digits are available
 - 5 position Zip , if entered
 - 4 position Zip , if entered, must be proceeded by 5-digit Zip Code.

BUILDING CAPITAL IMPROVEMENT

UPDATE BUILDING IMPROVEMENTS displays the following screen. The screen tran-id is **DTR6** and the screen name is **DTCIUPD**. Clearance through the Security table is required to use this function. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the Systems Administrator or Operations Support in the Bureau of Computer Services to resolve security problems.

DTR6 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION BUILDING CAPITAL IMPROVEMENT UPDATE	DTCIUPD 13:53:28
DOT NUMBER 50002 (BUILDING ID)		
POV NUMBER 0588198		
IMPROVEMENT DESCRIPTION ... LABOR COSTS		
PAYMENT	30764.44	PAYMENT DATE 07 22 1999
CONTRACT NUMBER	0588198	CONTRACT DATE 07 22 1999 MM DD YYYY
VENDOR NAME ... KDOT LABOR FORCE		
VENDOR CITY ... HUTCHINSON		
VENDOR STATE .. KS		
VENDOR ZIP 67501 -		
MSG : I0117 MAKE YOUR CHANGES AND PRESS ENTER		
PF3-EXIT	PF7-PGUP	PF8-PGDN PF9-JUMP:

To proceed with the Building Capital Improvement Update, type in the Building **DOT NUMBER** and press **ENTER**.

Key Edit:

DOT NUMBER

- Character 5 bytes in a 10-byte field
- First digit must be 0 through 7
 - T_BLDNG-INVNTRY table cannot be in 'RETIR' or 'DELET' status.

BUILDING CAPITAL IMPROVEMENT

Field Edits:

- **POV NUMBER**
Required.
- **IMPROVEMENT DESCRIPTION**
Optional
- **PAYMENT**
Required
Must be numeric
Must be > 0
- **PAYMENT DATE**
Required
Must be a valid date
Century must be 19 or 20
- **CONTRACT NUMBER**
Required
Alphanumeric
- **CONTRACT DATE**
Required
Must be a valid date
Century must be 19 or 20
- **VENDOR NAME, CITY, STATE, ZIP**
Optional
Zip Code
9 digits are available
5 position Zip, if entered
4 position Zip, if entered, must be proceeded by 5-digit Zip Code.

BUILDING – 5 YEAR PLAN

5-YEAR PLAN MENU, is selected from the Building menu, this screen will be displayed. The screen tran-id is **DTSH** and the screen name is **DTB5MNU**.

DTSH 04/02/03	KANSAS DEPARTMENT OF TRANSPORTATION BUILDING 5 - YEAR PLAN	DTB5MNU 13:06:47
 1. INQUIRE ON SPECIFIC BLDNG-5YEAR PLAN RECORD 2. ADD NEW BLDNG-5YEAR PLAN RECORD 3. UPDATE EXISTING BLDNG-5YEAR PLAN RECORD : _ :		
Msg : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

The Building 5-Year Plan Menu provides several options for Building 5-Year Plan records. You may INQUIRE on a 5-Year Plan record without security clearance. Access to perform the ADD or UPDATE requires that you enter a password in the Main Menu. If the you do not have the proper authority, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION will appear at the bottom of the screen.

BUILDING – 5 YEAR PLAN

INQUIRE ON A BUILDING-5-YEAR RECORD, is selected from the Building 5-Year menu the following screen is displayed. The screen tran-id is **DTUO** and the screen name is **DTB5INQ**.

DTUO 04/02/03		KANSAS DEPARTMENT OF TRANSPORTATION BUILDING 5 YEAR BUDGET INQUIRY				DTB5INQ 13:08:46
PROGRAM YEAR <u>2005</u>		DISTRICT		(BLANKS WILL DEFAULT TO ALL)		
RECORD KEY	PRGRM YEAR	LOCATION	PROJECT NUMBER	STATUS	BLDG NUMBER	PROJECT DESCRIPTION
06125	2005	00 00 00		PLAN		REHAB & REPAIR
04077	2005	01 06 01		PLAN		EQUIPMENT STORAGE (10)
04078	2005	01 03 01		PLAN		EQUIPMENT STORAGE (10)
06129	2005	01 03 03		PLAN		PURCHASE LAND (@EXIST SITE)
07066	2005	01 00 00		PLAN		REMOTE BUNKER 300T
07067	2005	01 00 00		PLAN		REMOTE BUNKER 300T
07086	2005	01 00 00		PLAN		REMOTE BUNKER 200T
MSG : I0116 USE PF7 OR PF8 TO SCROLL OR ENTER TO CHANGE KEY						
PF3-EXIT		PF7-PGUP		PF8-PGDN		

Type the **PROGRAM YEAR** and **DISTRICT** OR leave the Program Year and District blank and all will be selected.

To see additional information about this program use the **PF8** key to scroll to the next screen. FP=Fast Path function allows for maneuvering between screens. For example, if you wished to go directly to one of the other screens such as add or update, type in the screen tran-id screen and press ENTER. PF3 key returns to the prior screen and may be repeated until the CICS sign on screen is reached.

BUILDING – 5 YEAR PLAN

ADD NEW BUILDING 5-YEAR RECORD, is selected from the Building 5-Year Plan menu the following screen is displayed. The screen tran-id is **DTSJ** and the screen name is **DTB5ADD**. If you do not have the proper authority, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION will appear at the bottom of the screen. Contact the Systems Administrator or Operations Support in the Bureau of Computer Services to resolve security problems.
To proceed with the Building 5-Year Plan Add, type in the required data and press **ENTER**. You do not need to enter the Record Number as it is assigned by the system.

DTSJ 04/02/03	KANSAS DEPARTMENT OF TRANSPORTATION BUILDING 5-YEAR PLAN - ADD	DTB5ADD 13:09:58
PROJECT TYPE: 03 RECORD NUMBER:		
VALUES ALLOWED		
01=NEW CONSTRUCTION 06=SPECIAL MAINTENANCE		
02=CHEMICAL STORAGE REPLACEMENT 07=REMOTE CHEMICAL STORAGE		
03=WASH BAYS		
04=EQUIPMENT STORAGE		
05=REROOF		
PROGRAM YEAR : _ BUILDING NUMBER:		
PROJECT NUMBER : PROJECT STATUS :		
PROJ DESCRIPTION LINE 1:		
LINE 2:		
DISTRICT: AREA: SUBAREA: LOCATION DETAIL:		
COST ESTIMATE : FUNDING STATUS :		
MSG : I0110 TYPE IN REQUIRED DATA AND PRESS ENTER		
PF3-EXIT		

Press **PF3** to return to the Building 5-Year Plan menu or enter a **TRAN-ID** in the FAST PATH (FP) to transfer to another screen.

BUILDING – 5 YEAR PLAN

Key Edit:

PROJECT TYPE - Numeric 1-7.

RECORD NUMBER - Assigned by system

Field Edits:

- **PROGRAM YEAR** - Required
 - Must be a valid year. Century value must be 19 or 20.
- **BUILDING NUMBER** – Optional. Character
- **PROJECT NUMBER** - Optional. Project Prefix + Project Number + Project Stage
 - If entered, the project Prefix must be 'A' or 'AA', Project Number must be a 4 digit number and Project Stage must be blank.
- **PROJECT STATUS**
 - Required. It must exist on the T_PROJ_STATUS table.
- **PROJECT DESCRIPTION**
 - Project Description has two parts of 25 characters each.
 - First part is required
 - Second part is optional.
 - (District+Area+Subarea) must exist in T_LOCATION table.
- **DISTRICT** Required. Valid range is 00-06.
- **AREA** – Required. Valid range is 00 thru 99
- **SUBAREA** – Required. Valid range is 00 thru 99
- **LOCATION DETAIL** – Required. Character
- **COST ESTIMATE**
 - Required
 - Numeric integer value (7 digits maximum).
- **FUNDING STATUS**
 - Optional. - If entered, it must be either 'PLAN' or 'APPR'.

BUILDING – 5 YEAR PLAN

UPDATE EXISTING BLDNG-5-YEAR PLAN RECORD, is selected the following screen will be displayed. The screen tran-id is **DTSK** and the screen name is **DTB5UPD**.

Clearance through the Security table is required to use this function. Without the proper clearance the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION will appear. Please contact the System Administrator or Operations Support in the Bureau of Computer Services to resolve security problems.

To proceed with the Building 5-Year Plan Update, type in the **PROJECT TYPE** and **RECORD NUMBER** then press **ENTER**. If any of the fields contain invalid information, the field is highlighted and an appropriate message will be displayed at the bottom of the screen. Press **PF3** to return to the Building 5-Year Plan menu or enter a **TRAN=ID** in the FAST PATH (FP) to transfer to another screen.

DTSK 04/02/03	KANSAS DEPARTMENT OF TRANSPORTATION BUILDING 5-YEAR PLAN - UPDATE	DTB5UPD 13:12:23
PROJECT TYPE: 03 RECORD NUMBER: 001		
VALUES ALLOWED		
01=NEW CONSTRUCTION 06=SPECIAL MAINTENANCE		
02=CHEMICAL STORAGE REPLACEMENT 07=REMOTE CHEMICAL STORAGE		
03=WASH BAYS		
04=EQUIPMENT STORAGE		
05=REROOF		
PROGRAM YEAR : BUILDING NUMBER :		
PROJECT NUMBER : PROJECT STATUS :		
PROJ DESCRIPTION LINE 1:		
LINE 2:		
DISTRICT: AREA: SUBAREA: LOCATION DETAIL:		
COST ESTIMATE : FUNDING STATUS :		
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT FP:		

Key Edit:

PROJECT TYPE

- Numeric 1-7.

RECORD NUMBER

- The one assigned by system

BUILDING – 5 YEAR PLAN

Field Edits:

- **PROGRAM YEAR.** .Required. Must be a valid year. Century value must be 19 or 20.
- **BUILDING NUMBER.** Optional. Character
- **PROJECT NUMBER**
Optional
Project Prefix + Project Number + Project Stage
If entered, the project Prefix must be 'A' or 'AA', Project Number must be a 4 digit number.
- **PROJECT STATUS**
Required
It must exist on the T_PROJ_STATUS table.
- **PROJECT DESCRIPTION**
Project Description has two parts of 25 characters each.
First part is required
Second part is optional.
(District+Area+Subarea) must exist in T_LOCATION table.
- **DISTRICT.** Required. Valid range is 00-06
- **AREA.** Required. Valid range is 00 thru 99
- **SUBAREA.** Required. Valid range is 00 thru 99
- **LOCATION DETAIL.** Required. Character
- **COST ESTIMATE.** Required .Numeric integer value (7 digits maximum).
- **FUNDING STATUS.** Optional. If entered, it must be either 'PLAN' or 'APPR'.

BUILDING ATTACHMENTS INVENTORY MANAGEMENT

From the Building Menu, **OPTION 7**, selects the ATTACHMENTS MENU screen tran-id **DTR7** and screen name **DTBAMNU**.

DTR7 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION BUILDING ATTACHMENTS MENU	DTBAMNU 11:20:10
 1. INQUIRE ON SPECIFIC BUILDING ATTACHMENTS RECORD 2. ADD NEW BUILDING ATTACHMENTS RECORD 3. UPDATE EXISTING BUILDING ATTACHMENTS RECORD 4. DELETE EXISTING BUILDING ATTACHMENTS RECORD 5. CATEGORY MAINTENANCE BUILDING ATTACHMENTS RECORD : _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

The Building Attachments menu provides several options for Building Attachment records. You may INQUIRE Building Attachment records without security clearance. ADD, UPDATE, DELETE and CATEGORY MAINTENANCE requires entry of a password in the Main Menu. If you do not have the proper authority, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION will appear at the bottom of the screen. Please contact the Systems Administrator or Operations Support in the Bureau of Computer services to resolve security problems.

BUILDING ATTACHMENTS INVENTORY MANAGEMENT

Attachment functions are:

- INQUIRE ON A SPECIFIC BUILDING ATTACHMENTS RECORD.
- ADD BUILDING ATTACHMENTS
- UPDATE BUILDING ATTACHMENTS
- DELETE BUILDING ATTACHMENTS
- CATEGORY MAINTENANCE BUILDING ATTACHMENTS

All selections require security clearance except the inquire.

PF3 returns to the Building Menu or backs out of the program.

TRAN-ID in the FASTPATH (FP) transfers to another screen.

BUILDING ATTACHMENTS INVENTORY MANAGEMENT

INQUIRE ON A SPECIFIC BUILDING ATTACHMENT RECORDS. The screen tran-id is **DTR8** and the screen name is **DTBAINQ**.

DTR8	KANSAS DEPARTMENT OF TRANSPORTATION				DTBAINQ
04/01/03	BUILDING INVENTORY ATTACHMENTS - INQUIRY				11:21:40
DOT NUMBER	30001	(BUILDING ID)			
-----ATTACHMENT-----					
TYPE	NUMBER	SERIES	CATEGORY	DESCRIPTION	COST
1 AT	30001	001	WA HEAT XXXX		123.13
2 AT	30001	002	AH HVAC XXXX		
3 AT	30001	003	AH HVAC XXXX		
4 AT	30001	004	AH HVAC XXXX		
5 AT	30001	005	AH HVAC XXXX		
6 AT	30001	006	AH HVAC XXXX		
7 AT	30001	007	AH HVAC XXXX		
8 AT	30001	008	AH HVAC XXXX		
9 AT	30001	009	RF ROOF XXXX		4895.00
10 AT	30001	010	FN XXXX XXXX		
11 AT	30001	011	FN XXXX XXXX		262.00
12 AT	30001	012	FN XXXX XXXX		252.00
13 AT	30001	013	SS XXXX XXXX		
14 AT	30001	014	PB XXXX XXXX		
15 AT	30001	015	PB XXXX XXXX		
16 AT	30001	016	EL XXXX XXXX		
MSG: I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION					
PF3-EXIT	PF7-PGUP	PF8-PGDN	PF9-JUMP	JUMP KEY: <u>2</u>	FP:

Type the **DOT NUMBER** of the building about which you wish to inquire, and press **ENTER**. If the number is valid, the screen will fill with information.

After viewing the screen select:

PF8 to go to the next screen of information.

PF7 to return to the first screen of information.

Enter the **TYPE**, **NUMBER** and **SERIES** at the **JUMP KEY**, then Press **PF9** to go directly to a specific attachment. For example AT 30001 020.

Enter a **TRAN-ID** in the **FAST PATH (FP)** to transfer to another screen.

PF3 to return to the Attachments Menu or exit the program by continuing the **PF3** entry.

BUILDING ATTACHMENTS INVENTORY MANAGEMENT

ADD NEW ATTACHMENT RECORDS. The screen tran-id is **DTR9** and screen name is **DTBAADD**. This function requires Security Clearance. The message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION will appear at the bottom of the screen without the Security Clearance.

DTR9 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION BUILDING INVENTORY ATTACHMENTS - ADD	DTBAADD 12:20:32
DOT NUMBER : 30001 (BUILDING'S D.O.T. NUMBER)		
ATTACHMENT'S TYPE D.O.T NUMBER. (IF ATTACHMENT TYPE IS "AT", USE BLDG'S DOT NUMBER OR LEAVE BLANK)		
CATEGORY DESCRIPTION ... LIFE EXPECTANCY		
MAKE MODEL SERIAL NUM COST		
DATE INSTALLED		
POV NUMBER POV DATE ..		
VENDOR VENDOR CITY VENDOR STATE .. VENDOR ZIP -		
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT FP		

To proceed with the Building Attachment Add, type in the Building **DOT NUMBER** and press **ENTER**. When a valid DOT number is entered, the remaining fields on the screen are open for data entry. If required fields are left blank or any field contains invalid data, the field is highlighted and the appropriate message is displayed at the bottom of the screen.

Press **PF3** to return to the Building Attachments menu. Enter a **TRAN-ID** in the FAST PATH (FP) to transfer to another screen.

BUILDING ATTACHMENTS INVENTORY MANAGEMENT

Field Edits:

DOT NUMBER (BUILDING'S DOT NUMBER)

- Required, Character, 5 digit in a 10-digit field
- Must exist on the T_BLDNG_INVTRY table and its' Unit Status cannot be 'RETIR' or 'DELET'.

ATTACHMENT TYPE

- Required. Valid values are AT, EQ, RA, OF, HP, SP and MT.
- **For attachment type AT**
- **DOT NUMBER**
 - Must be blank or the Buildings DOT Number.
 - Pressing Enter brings the base building number into the screen.
- **SERIES NUMBER**, - Assigned by the program.
- **CATEGORY**, - Required
 - Class, Subclass and Capacity must exist on the _BLDNG_ATCHMNT Table.
- **LIFE EXPECTANCY**
 - If category capacity is other than XXXX, life expectancy is obtained from the category master table.
 - If the category capacity is XXXX life expectancy is not required.
- **MAKE**- Optional
- **MODEL**- Optional
- **SERIAL NUMBER**-Optional
- **COST**- Required. Must be numeric, Must be a positive value.
- **DATE INSTALLED** Required, - Must be valid date.
- **POV NUMBER**, - Optional.
- **POV DATE**, - Must be a valid date and entered when there is a POV Number.
- **VENDOR NAME**, - Optional
- **VENDOR CITY**, - Optional
- **VENDOR STATE**, - Optional.
- **VENDOR ZIP CODE**, Optional, Nine digits are available. 5-position Zip Must be 5 numeric digits If entered. 4 position Zips must be 4 digits, and proceeded by the 5 digit zip code.

For All Other Attachment Types

- All fields except DOT Number and Date Installed are filled with data from the respective inventory file for the attachment. Description is populated from the T_CTGRY_MASTER table. Changing this data requires entry in the appropriate inventory management program.

ATTACHMENT DOT NUMBER

Must be on the corresponding inventory file.

The attachment cannot already be attached to the building.

The Series Number will always be 000 and is assigned by the program.

DATE INSTALLED Required, Must be a valid date MM DD YYYY Format.

BUILDING ATTACHMENTS INVENTORY MANAGEMENT

UPDATE AN EXISTING BUILDING ATTACHMENT RECORD. The screen tran-id is **DTS1** and the screen name is **DTBAUPD**. Security is required for this change. The message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears at the bottom of the screen if there is no authorization.

The UPDATE function allows updates to a building attachment record. Enter the Building's **DOT NUMBER**, **ATTACHMENT (TYPE, DOT NUMBER and SERIES NUMBER** (If DOT #s the same) then, press **ENTER**. An error message will be displayed at the bottom of the screen, if the attachment does not exist.

If the Attachment is valid the screen will fill with the appropriate information. Make the desired changes and press **ENTER**. Any fields that contain invalid information are highlighted and an appropriate message is displayed at the bottom of the screen.

DTS1 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION BUILDING INVENTORY ATTACHMENTS - UPDATE	DTBAUPD 12:22:19
DOT NUMBER : 30001 (BUILDING'S D.O.T. NUMBER)		
ATTACHMENT'S TYPE D.O.T NUMBER. (IF ATTACHMENT TYPE IS "AT", USE SERIES NUMBER. BLDG'S DOT NUMBER OR LEAVE BLANK)		
CATEGORY DESCRIPTION ... LIFE EXPECTANCY		
MAKE MODEL SERIAL NUM COST		
DATE INSTALLED		
POV NUMBER POV DATE ..		
VENDOR VENDOR CITY VENDOR STATE .. VENDOR ZIP -		
MSG : E1714 PLEASE ENTER DOT, ATCHMNT TYPE, ATCHMNT DOT NUM, & SERIES		
PF3-EXIT FP		

Press PF3 to return to the Building Attachment menu or enter a **TRAN-ID** in the Fast Path (FP) to transfer to another screen.

BUILDING ATTACHMENTS INVENTORY MANAGEMENT

Update Edits:

DOT NUMBER (BUILDING'S DOT NUMBER) - Required, Character - 5 digit in a 10 digit field. - Must exist on the T_BLDNG_INVTRY table and its' Unit Status cannot be 'RETIR' or 'DELET'.

ATTACHMENT TYPE. - Required, - Valid values are AT, EQ, RA, OF, HP, SP and MT.

- - **For attachment type AT, ATTACHMENT DOT NUMBER,** - Must be blank or the Buildings DOT Number.

- Pressing Enter brings the base building number into the screen.

- **SERIES NUMBER,** Must be entered, Cannot be changed.

- **CATEGORY,** - Required, -Class, Subclass and Capacity must exist on the T_BLDNG_ATCHMNT Table.

- **LIFE EXPECTANCY**

- Life expectancy is obtained from the category table, when category capacity is other than XXXX. When the category capacity is XXXX life expectancy is not required.

- **MAKE-** Optional

- **MODEL-** Optional

- **SERIAL NUMBER** -Optional

- **COST-** Required Must be numeric- Must be a positive value.

- **DATE INSTALLED** - Required- must be valid date.

- **POV NUMBER-** Optional.

- **POV DATE-** Date must be valid and entered when there is a POV Num.

- **VENDOR NAME-** Optional

- **VENDOR CITY-** Optional

- **VENDOR STATE** Optional.

- **VENDOR ZIP CODE-** Optional- Nine digits are available.

- 5-position Zip Must be 5 numeric digits

- If entered. 4 position Zips must be 4 digits, and proceeded by the 5 digit zip code.

- **For All Other Attachment Types**

- To change any data but Date Installed you must go to the appropriate inventory management program.

- **ATTACHMENT DOT NUMBER**

- Required -Must exist as an attachment to the Building.

- **SERIES NUMBER**

- Not entered.

- **DATE INSTALLED**

- Required

- Must be a valid date.

- MM DD YYYY Format.

BUILDING ATTACHMENTS INVENTORY MANAGEMENT

DELETE EXISTING BUILDING ATTACHMENT RECORD. The screen tran-id is **DTS2** and the screen name is **DTBADEL**. Clearance through Security is required for this function. Without the proper clearance the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears.

The DELETE option allows Building Attachment records deleted from the database.

DTS2 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION BUILDING INVENTORY ATTACHMENTS - DELETE	DTBADEL 12:23:16
DOT NUMBER : 30001 (BUILDING'S D.O.T. NUMBER)		
ATTACHMENT'S TYPE D.O.T NUMBER. (IF ATTACHMENT TYPE IS "AT", USE SERIES NUMBER. BLDG'S DOT NUMBER OR LEAVE BLANK)		
CATEGORY DESCRIPTION ... LIFE EXPECTANCY		
MAKE MODEL SERIAL NUM COST		
DATE INSTALLED		
POV NUMBER POV DATE ..		
VENDOR VENDOR CITY VENDOR STATE .. VENDOR ZIP -		
MSG : E1714 PLEASE ENTER DOT, ATCHMNT TYPE, ATCHMNT DOT NUM, & SERIES		
PF3-EXIT FP		

To proceed, type in the Building **DOT NUMBER**, Inventory type '**AT**' and the **SERIES NUMBER** then press **ENTER**. Only Attachments with Inventory Type of 'AT' can be deleted. Press **PF3** to return to the Building Attachment menu.

Enter a **TRAN-ID** in the FAST PATH (FP) to transfer to another screen.

Edits:

- **ATTACHMENT TYPE**, - Required -- Must be AT
- **ATTACHMENT DOT NUMBER** - - Must be the Building's DOT Number or spaces.
- **SERIES NUMBER** -- Required, Must be between 000 and 2000

BUILDING ATTACHMENTS INVENTORY MANAGEMENT

CATEGORY MAINTENANCE BUILDING ATTACHMENT RECORDS.

The Category Maintenance screen trans-id is **DTS3** and the screen name is **DTBACAT**.

DTS3 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION BUILDING ATTACHMENTS CATEGORY MAINTENANCE	DTBACAT 12:24:40
OPTIONS : _ (I-INQUIRE A-ADD U-UPDATE D-DELETE)		
<----- C A T E G O R Y K E Y ----->		
TYPE	CLASS	SUBCLASS
AT	CAPACITY	INSPECTION CODE
ITEMS IN THIS CATEGORY		
CATEGORY DESCRIPTION		
<----- SEASON ----->		
BEGIN MONTH	END MONTH	
<----- REPLACEMENT ----->		
STANDARD	UNIT	AGE ACQ %
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT		FP:

The Building Attachment Category Maintenance provides several options for the Attachment Categories. You may INQUIRE attachment categories without security clearance however, the ADD, UPDATE, and DELETE options require that you enter a password in the main menu and pass through the Security clearance.

Building Attachment Category changes are maintained at the Bureau of Construction and Maintenance. Changes to the Building Attachment Categories may be Added, Updated or Deleted by the KDOT Bureau of Fiscal Services - Procurement Section or the Bureau of Construction and Maintenance.

From this screen you can:

- Type I next to OPTIONS and enter the Category Class, Subclass, and Capacity fields of the Category key in order to inquire on an existing Building Attachment Category. If the Category does not exist, an error message will be displayed at the bottom of the screen. If the Category is valid the screen fields will be filled with appropriate information.
- Type U next to OPTIONS and enter the Category Class, Subclass, and Capacity fields of the Category Key to update an existing Building Category. If the category does not exist, an error message will be displayed at the bottom of the screen. If the Category is valid the screen fields will be filled with the appropriate information.

BUILDING ATTACHMENTS INVENTORY MANAGEMENT

- Type A next to OPTIONS and enter the Category Class, Subclass, and Capacity fields of the Category Key to add a new Building Category. If the category already exists, an error message will be displayed at the bottom of the screen. If the Category is new, the screen fields will be open to allow the entry of the appropriate information.
- Type D next to OPTIONS and enter the Category Class, Subclass, and Capacity fields of the Category Key to delete an existing Building Category. If the category does not exist, an error message will be displayed at the bottom of the screen. If the Category is valid the screen fields will be filled with the appropriate information. Confirmation of the delete will be displayed on the screen.

Press **PF3** to return to the Building Menu or enter a trans-id in the fast path (**FP**) to another screen.

BUILDING INSPECTIONS

OPTION 8 of the Building Menu is Building Inspections, this selection will display screen trans-id **DTSD** and the screen name is **DTBIMNU**. Clearance through security is required for all functions except inquiry. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the System Administrator or Operations Support in the Bureau of Computer Services to resolve security problems.

DTSD 04/02/03	KANSAS DEPARTMENT OF TRANSPORTATION BUILDING INSPECTIONS MENU	DTBIMNU 13:24:02
 1. INQUIRE ON SPECIFIC BUILDING INSPECTIONS RECORD 2. ADD NEW BUILDING INSPECTIONS RECORD 3. UPDATE EXISTING BUILDING INSPECTIONS RECORD : _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

BUILDING INSPECTIONS

INQUIRE ON A SPECIFIC BUILDING INSPECTION RECORD displays the following screen. The Screen trans-id is **DTSE** and the screen name is **DTBIINQ**.

DTSE	BUILDING INSPECTION - INQUIRY	DTBIINQ
04/02/03	BUILDING ID <u>10001</u>	13:27:20
DATE 04 25 2002	ITEMS MARKED 2: 1 2 26	
INSPECTOR KEN MCKENZIE	ITEMS MARKED 3:	
NEXT INSP DATE 06 20 2003	COMMENTS ROOF HAS BUBBLES, GROUT B	
DATE 06 30 2000	ITEMS MARKED 2: 2 29 32	
INSPECTOR KEN MCKENZIE	ITEMS MARKED 3:	
NEXT INSP DATE 06 30 2001	COMMENTS GROUT,OIL LEVEL,LEGBROKEN	
DATE	ITEMS MARKED 2:	
INSPECTOR	ITEMS MARKED 3:	
NEXT INSP DATE	COMMENTS	
DATE	ITEMS MARKED 2:	
INSPECTOR	ITEMS MARKED 3:	
NEXT INSP DATE	COMMENTS	
DATE	ITEMS MARKED 2:	
INSPECTOR	ITEMS MARKED 3:	
NEXT INSP DATE	COMMENTS	
MSG: I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT		

The **PF3** Key returned to the Building Inspection Menu.

BUILDING INSPECTIONS

ADD BUILDING INSPECTIONS RECORD displays the following screen. Screen trans-id is **DTSF** and the screen name is **DTBIADD**. Security clearance is required to complete an addition. Without the proper clearance the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION WOULD APPEAR. Please contact the System Administrator or Operations Support in the Bureau of Computer Services to resolve security problems.

DTSF 04/02/03	KANSAS DEPARTMENT OF TRANSPORTATION BUILDING INSPECTIONS - ADD	DTBIADD 13:29:19
DOT NUMBER <u>10001</u> (BUILDING ID)		
DATE OF INSPECTION MM DD CCYY		
INSPECTOR		
ITEMS MARKED 2:		
ITEMS MARKED 3:		
COMMENTS		
NEXT INSPECTION DATE MM DD CCYY		
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER PF3-EXIT		FP:

If the DOT number entered exists on the T_BLDNG_INVNTRY table, the remaining fields are opened for data entry. Type in the required data and press ENTER to ADD the record.

If any fields contain invalid data, they are highlighted and an appropriate message is displayed at the bottom of the screen. Press **PF3** to return to the Building Inspection menu or enter a **TRANS-ID (PF)** to transfer to another screen.

Key Edit:

Dot number

- Character 5 digit in 10 digit field
- Must exist on the T_BLDNG_INVNTRY table and cannot be in 'RETIR' or 'DELET' status.

BUILDING INSPECTIONS

Field Edits:

- **DATE OF INSPECTION**
 - Required
 - Must be a valid date
 - Cannot be more than 30 days old.
 - Cannot be greater than current date.
- **INSPECTOR** - Optional. Character
- **ITEMS MARKED 2**, Optional, If entered, must be from 1-34 (inclusive).
- **ITEMS MARKED 3**, Optional, If entered, must be from 1-34 (inclusive).
- **COMMENTS**, Optional, Character
- **NEXT INSPECTION DATE**: Optional, - Must be greater than Inspection date. If not entered, it will be set to Inspection date + one year

BUILDING INSPECTIONS

UPDATE BUILDING INSPECTIONS RECORD displays the following screen. Screen tran-id is **DTSG** and the screen name is **DTBIUPD**. Clearance through the Security table is required to use this function. Without the proper clearance the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION will appear.

To proceed with the Building Inspection Update, type in the Building's **DOT NUMBER** and press **ENTER**.

DTSG 04/02/03	BUILDING ID 10001	BUILDING INSPECTION - UPDATE	DTBIUPD 13:30:32
DATE 04 25 2002	INSPECTOR KEN MCKENZIE	ITEMS MARKED 2: 01 02 26	
NEXT INSP DATE 06 20 2003		ITEMS MARKED 3:	
		COMMENTS ROOF HAS BUBBLES, GROUT B	
DATE 06 30 2000	INSPECTOR KEN MCKENZIE	ITEMS MARKED 2: 02 29 32	
NEXT INSP DATE 06 30 2001		ITEMS MARKED 3:	
		COMMENTS GROUT,OIL LEVEL,LEGBROKEN	
DATE	INSPECTOR	ITEMS MARKED 2:	
NEXT INSP DATE		ITEMS MARKED 3:	
		COMMENTS	
DATE	INSPECTOR	ITEMS MARKED 2:	
NEXT INSP DATE		ITEMS MARKED 3:	
		COMMENTS	
DATE	INSPECTOR	ITEMS MARKED 2:	
NEXT INSP DATE		ITEMS MARKED 3:	
		COMMENTS	
MSG: I0117 MAKE YOUR CHANGES AND PRESS ENTER			
PF3-EXIT			

If the DOT number entered exists on the T_BLDNG_INVNTRY table, the screen fields are filled with data from the previous five inspections. Update the desired data and press **ENTER** to UPDATE the record.

If any fields contain invalid data, they are highlighted and an appropriate message is displayed at the bottom of the screen.

Press **PF3** to return to the Building Inspection menu or enter a **TRANS-ID** to transfer to another screen.

BUILDING INSPECTIONS

DOT NUMBER

- Required
- Must be on the T_BLDNG_INVNTRY table and its status cannot be 'RETIR' or 'DELET'

DATE OF INSPECTION

- Required
- Must be a valid date
- Cannot be more than 30 days old.
- Cannot be greater than current date.

INSPECTOR

- Optional
- Character

ITEMS MARKED 2

- Optional
- If entered, must be from 1-34 (inclusive).

ITEMS MARKED 3

- Optional
- If entered, must be from 1-34 (inclusive).

COMMENTS

- Optional
- Character

NEXT INSPECTION DATE

- Optional
- Must be greater than Inspection date
- If not entered, it will be set to Inspection date + one year

BUILDING INSPECTION

DTIM129B BUILDING INSPECTION EXCEPTION REPORT

This report provides information about buildings that had items not in a satisfactory condition. Selections for this example a begin and end date and a District number or blank for all districts.

```
(DTIM129B)      BUILDING INSPECTION EXCEPTION REPORT

                ENTER YOUR SELECTIONS BELOW

BEGIN REPORT DATE  01012003  (BLANK DEFAULTS TO END DATE - 1 YEAR)
                   (MMDDYYYY)
END REPORT DATE    01012004  (BLANK DEFAULTS TO CURRENT DATE)
                   (MMDDYYYY)
DISTRICT           -        (BLANK DEFAULTS TO ALL)

                (PA2 RETURNS TO MENU)
```

Leaving a value blank selects all. If the begin report date is not entered, records one year from the ending date are selected.

Information is provided to this report from information entered into the on-line building inspection database.

Selecting information that is not correct provides an on-screen error message.

BUILDING INSPECTION

Select Values Only

Begin Report Date: Any valid date. If left blank, this will be computed as one year less than End Report Date.

End Report Date: Any valid date. If left blank, this will be Computed as the Current Date.

District: The District corresponds to the Users District. The Districts locations are automatically filled in when the screen appears. If a District is not specified (blank), the program default is to all.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional instructions about jobcard and printing instructions are covered in another part of this manual. Example report is next.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM119B, FEB 23,2005, TIME 14:03:47, BD INSPECTION EXCEPTION REPT, PAGE 0001

```
*****  
*                                     *  
*      REPORT DTIM129B              *  
*                                     *  
* BLDG INSPECTION EXCEPTIONS*  
*                                     *  
*****
```

INPUT SELECTION PARAMETERS :

BEGIN REPORT DATE = 20030101

END REPORT DATE - 20040101

DISTRICT =

BUILDING INSPECTION EXCEPTION REPORT

DISTRICT: 01

REPORTING PERIOD 01-01-03 TO 01-01-04

BLDG NUMBER	LOCATION	DATE OF INSP.	DATE OF NEXT INSP	ITEM NUMBERS MARKED "2"	ITEM NUMBERS MARKED "3"	COMMENTS
-----	-----	-----	-----	-----	-----	-----
01506	01-01-00	06 2003	06 2004		02	CUT TREE NEXT TO BUILDING
01509	01-02-00	06 2003	06 2004	01 14 15 26		GUTTERS, ELEC. FIRE,FILTE
01523	01-06-00	05 2003	05 2004	01 02 03 15		DOWNSPOUTS,GUTTERS,VINAL
01524	01-06-00	05 2003	05 2004	03 12 15		HARD TO OPEN,FAN,FIRE
10001	01-00-00	05 2003	05 2004	01 02 03 05 13		NEEDS ATTENTION, SEE SHEE
10008	01-00-00	05 2003	05 2004	01 02		ROOF LEAKS OVER GEOLOGY
10010	01-00-00	05 2003	05 2004	01 05 15		DOWN SPOUTS WALL PUSHED O
10022	01-00-00	05 2003	05 2004		01	NEEDS NEW ROOF
10023	01-00-00	05 2003	05 2004	01 02 15 26		LEAKS OVER OFFICE, TREE C
10025	01-00-00	05 2003	05 2004	01 02		CONTRACT TO REPAIR THIS Y
11005	01-01-00	06 2003	06 2004	01		TRIM TREE SW CORNER
11006	01-01-01	06 2003	06 2004	02 03		PAINT WOOD BAY#4 WINDOW B
11011	01-01-03	06 2003	06 2004	04 12 15 18	02 03 16 24	WOOD PAINT,BROKEN GLASS,
11013	01 01 02	06 2003	06 2004		03	BROKEN GLASS BAY#6
11014	01-01-04	06 2003	06 2004	03		OFFICE WINDOW BROKEN
11018	01-01-03	06 2003	06 2004	14		LIGHTS DON'T WORK
11023	01-01-01	06 2003	06 2004	01 03		SHINGLES MISSING, NEW BOA
11024	01-01-03	06 2003	06 2004	03		LUB DOOR, NEEDS PAINTING
11027	01-01-03	06 2003	06 2004	02 03 15		WALL DAMAGED,DOOR PAINTIN
11029	01-01-01	06 2003	06 2004	02		NEED SANDBLASTING & PAINT

BUILDING INSPECTION

DTIM130B BUILDINGS NOT INSPECTED

This report lists buildings that have not been inspected in the last year. Where an * is shown information may be entered.

(DTIM130B)	BUILDINGS NOT INSPECTED REPORT	
ENTER YOUR SELECTIONS BELOW		
BEGIN REPORT DATE	020104 (MMDDYY)	(BLANK DEFAULTS TO END DATE - 1 YEAR)
END REPORT DATE	020105 (MMDDYY)	(BLANK DEFAULTS TO CURRENT DATE)
DISTRICT	<u>0</u>	(BLANK DEFAULTS TO ALL)
(PA2 RETURNS TO MENU)		

Leaving a selection blank selects everything, i.e., this example provides a statewide report.

If selections are incorrect an on-line error message will prompt the user for information that is valid.

Press the enter key to proceed with report ordering.

BUILDING INSPECTION

Selection Criteria

Begin Report Date: Any valid date. If left blank, this will be computed as one year less than End Report Date.

End Report Date: Any valid date. If left blank, this will be Computed as the Current Date.

District: The District corresponds to the Users District. The Districts locations are automatically filled in when the screen appears. If a District is not specified (blank), the program default is to all Districts.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and printing instructions are in another section in this manual. Example report is next.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM130B, FEB 23,2005, TIME 14:39:36, BD NOT INSPECTED PAST YR,, PAGE 0001

```
*****  
*                                     *  
*      REPORT DTIM130B              *  
*      BLDG NOT INSPECTED PAST YR*  
*                                     *  
*****
```

INPUT SELECTION PARAMETERS :

BEGIN REPORT DATE = 20040201

END REPORT DATE = 20050201

DISTRICT =

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM130B, FEB 23,2005, TIME 14:39:38, BD NOT INSPECTED PAST YR, PAGE 0001

BUILDINGS NOT INSPECTED PAST YEAR

DISTRICT: 01

REPORTING PERIOD 02-01-04 TO 02-01-05

BLDG NUMBER -----	LOCATION -----	DATE OF LAST INSP -----	DATE OF NEXT INSP -----	COMMENTS -----
01506	01-01-00	06 2003	06 2004	
01509	01-02-00	06 2003	06 2004	
01521	01-05-05	07 2003	07 2004	
01522	01-05-05	07 2003	07 2004	
01523	01-06-00	05 2003	05 2004	
01524	01-06-00	05 2003	05 2004	
10001	01-00-00	05 2003	05 2004	
10007	01-00-00	05 2003	05 2004	
10008	01-00-00	05 2003	05 2004	
10009	01-00-00	05 2003	05 2004	
10010	01-00-00	05 2003	05 2004	
10011	01-00-00	05 2003	05 2004	
10012	01-00-00	05 2003	05 2004	
10022	01-00-00	05 2003	05 2004	
10023	01-00-00	05 2003	05 2004	
10025	01-00-00	05 2003	05 2004	
10027	01-00-00	04 2002	06 2003	
10028	01-00-00	05 2003	05 2004	
10029	01-00-00	05 2003	05 2004	
10030	01-00-00	05 2003	05 2004	

BUILDING INSPECTION
DTIM131B
BUILDING INSPECTION SCHEDULE

This report provides the user a list of buildings that are due for inspection. If a date is not entered the report end date + one year is selected.

(DTIM131B)

BUILDING INSPECTION SCHEDULE

ENTER YOUR SELECTIONS BELOW

BEGIN REPORT DATE	020105 (MMDDYY)	(BLANK DEFAULTS TO CURRENT DATE)
END REPORT DATE	020106 (MMDDYY)	(BLANK DEFAULTS TO BEGIN DATE + 1 YEAR)
DISTRICT	3	(BLANK DEFAULTS TO ALL)

(PA2 RETURNS TO MENU)

Leaving a selection blank selects all information. The information from this report takes information that has been entered in the database for building inspections to project the next date for an inspection.

BUILDING INSPECTION

Selection Values Only

Begin Report Date: Any valid date. If left blank, this will be computed as one month more than End Report Date.

End Report Date: Any valid date. If left blank, this will be Computed as the Current Date.

District: The District corresponds to the Users District. The Districts locations are automatically filled in when the screen appears. To obtain a statewide report the District Field must be blank. Zero makes no selection. Press ENTER.

If your options are accepted, after pressing the <ENTER> key, you will see a Jobcard Screen. For additional information about the job card see the Report Printing section of this manual. Experience and/or training may be needed to achieve desired results for report ordering. Report Example is next:

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM121B, FEB 23,2005, TIME 14:48:48, BUILDING INSPECTION SCHEDULE, PAGE 0001

```
*****  
*  
*      REPORT DTIM131B      *  
*  
* BLDG INSPECTION SCHEDULE *  
*  
*****
```

INPUT SELECTION PARAMETERS :

BEGIN REPORT DATE = 20050201

END REPORT DATE - 20060201

DISTRICT = 03

BUILDING INSPECTION SCHEDULE

DISTRICT: 03

REPORTING PERIOD 02-01-05 TO 02-01-06

BLDG NUMBER -----	LOCATION -----	DATE OF NEXT INSP -----	COMMENTS -----
31029	03-01-00	03 2005	
31021	03-01-01	01 2006	
31037	03-01-01	01 2006	
31040	03-01-01	01 2006	
31027	03-01-01	01 2006	
31038	03-01-02	01 2006	
31034	03-01-02	01 2006	
31042	03-01-02	01 2006	
31013	03-01-02	01 2006	
31024	03-01-02	01 2006	
30034	03-01-03	03 2005	
30027	03-01-03	03 2005	
31039	03-01-03	03 2005	
31035	03-01-04	03 2005	
31045	03-01-04	03 2005	
31044	03-01-04	03 2005	
31022	03-01-04	03 2005	
31025	03-01-04	03 2005	
31022	03-01-04	01 2006	
31025	03-01-04	01 2006	
31028	03-01-04	01 2006	
31046	03-01-04	01 2006	

**BUILDING INVEN. CATEGORIES, UTILIZATION CODES, CONST. MATERIALS,
FIVE YEAR BUILDING CODES AND ATTACHMENT CATEGORIES**

<u>CATEGORY</u>	<u>DESCRIPTION</u>	<u>YEARS LIFE EXPECTANCY</u>
BD/OFFC/ACRW	Area Crew Office	75
BD/OFFC/AREA	Area Office	99
BD/OFFC/CNST	Construction Office	75
BD/OFFC/DCRW	District Crew office	75
BD/OFFC/DIST	District Office	99
BD/OFFC/KHP	Highway Patrol Office	75
BD/OFFC/MTLS	Materials Office	75
BD/OFFC/MTRO	Metro Office	75
BD/OFFC/OSHP	Old Shop Office	99
BD/OFFC/SBAR	Subarea Office	75
BD/STGE/CHEM	Chemical Storage	50
BD/STGE/CNST	Construction storage	50
BD/STGE/EQIP	Equipment Storage	00
BD/STGE/KHP	Highway Patrol Storage	50
BD/STGE/MAIN	Maintenance Storage	50
BD/STGE/MTLS	Materials Storage	50
BD/STGE/OLAB	Old Lab Storage	99
BD/STGE/OSHP	Old Shop Storage	99
BD/STGE/SEED	Seed Storage	50
BD/STGE/SHOP	Shop Storage	99
BD/STGE/STKE	Stake Storage	50
BD/STGE/STRM	Stockroom Storage	50
BD/SHOP/CORR	Corrections Shop	50
BD/SHOP/KHP	Highway Patrol Shop	75
BD/SHOP/PGS	Plan, Geo & Sign Shop	50
BD/SHOP/RADO	Radio Shop	75
BD/SHOP/STRM	Dist Shop and Stockroom	99
BD/CAR/PORT	Car Port - Wash Bay	00
BD/LAB /CENT	Materials & Research Center	99
BD/LAB /MAT	Materials Lab	75
BD/LESE/SELL	Leased to Sell	00
BD/MOTR/CARR	Motor Carrier	50
BD/MULT/USE	Multi-Use Building	50
BD/PORT/POT	Portable Potty	00
BD/TRCT/KHP	KHP Tractor Storage	50
BD/VACT/SELL	Vacant - For Sale	00
BD/WASH/BAY	1-Stall Wash Bay	00

**BUILDING INVEN. CATEGORIES, UTILIZATION CODES, CONST. MATERIALS,
FIVE YEAR BUILDING CODES AND ATTACHMENT CATEGORIES**

BUILDING INVENTORY UTILIZATION CODES on T_EDIT_TABLES.

**May be updated by Construction and Maintenance by
using Table Maintenance and Table UTI.**

AC - Area Crew Shop
AO - Area Office
CO - Construction Office
CS - Chemical Storage
DC - District Crew Shop
DL - Drivers License Examiner
DO - District Office
DS - District Shop
ES - Equipment Storage
FR - KHP Firing Range
GL - Geology Lab
GS - Geology Shop
HP - Highway Patrol Office
KS - KHP Shop
LS - Leased to Other
MC - Motor Carrier Station
ML - Materials Lab
MO - Metro Office
OF - Office
PS - Planning Shop
RL - Regional Lab
RS - Radio Shop
SO - Subarea Office
SS - Sign Shop
UB - Utility Building
WB - Wash Bay
XG - Garage with 'X' number of bays

**BUILDING INVEN. CATEGORIES, UTILIZATION CODES, CONST. MATERIALS,
FIVE YEAR BUILDING CODES AND ATTACHMENT CATEGORIES**

BUILDING CONSTRUCTION MATERIALS on T_EDIT_TABLES.
May be updated by Construction and Maintenance using Table
Maintenance and Table CMT.

WOOD

BRICK

CNPAN – CONCRETE PANEL

METAL

CNSHL – CONCRETE SHELL

STONE

BLOCK

OTHER

PROJECT TYPE CODE FOR FIVE YEAR BUILDING PROGRAM

01 - New Construction

02 - Chemical Storage Replacement

03 - Wash Bays

04 - Equipment Storage

05 - Reroof

06 - Special Maintenance

07 – Remote Chemical Storage

FUNDING STATUS

PLAN,

REQ

APPR

PROJECT STATUS in the T_PROJ_STATUS table

PLAN

ACTIV

CANC

SUSP

COMPL

CLOSE

DELET

**BUILDING INVEN. CATEGORIES, UTILIZATION CODES, CONST. MATERIALS,
FIVE YEAR BUILDING CODES AND ATTACHMENT CATEGORIES**

ATTACHMENTS CATEGORIES		
<u>CATEGORY</u>	<u>DESCRIPTION</u>	YEARS LIFE EXPECTANCY
AC/CELE/XXXX	Air conditioning, Central Electric	
AC/WIND/XXXX		
AH/HVAC/XXX		
CN/PUMP/XXXX		
CP/AIR/T050	Compressor, air to 50 cfm	15
CP/AIR/XXXX		
CP/AIR/100+	Compressor, air, 100 CFM and over	15
EL/SYS /10MV	Electric, electrical volts	20
EL/XXXX/XXXX		
FL/CMNT/XXXX	Floor, cement	
FL/DISP/CARD		
FL/DISP/NCRD		
FL/TILE/XXXX	Floor, tile	
FL/XXXX/XXXX		
FN/DRNK/WATR	Fountain, drinking, water	
FN/XXXX/XXXX		
HC/BOIL/20M	Heating Central, boiler, rating	25
HC/GAS/8M	Heating, central, gas rating	25
HU/GAS/XXXX	Unit heater, overhead gas	
PB/LINE/COPR	Plubing, lines copper	20
PB/LINE/GALV	Plumbing, lines, galvanized	20
PB/XXXX/XXXX		
RA/RAO/RAO		
PF/FLAT/XXXX	Roof, flat	15
RF/HIP/XXXX	Roof, hip	15
RF/PICH/XXXX	Roof, pitched	15
RF/ROOF/XXXX		
SS/SEWG/CITY	Sewer system, sewage, city	
SS/SEWG/LINE	Sewer system, sewage, central line	25
SS/SEWG/SEPT	Sewer system, sewage, septic tank	25
SS/XXXX/XXXX		
TK/DESL/1MG	Tank, Diesel, 1,000 gal.	10
TK/FOIL/XXXX	Fuel oil tank	
TK/FUEL/REK#	Tank, Fuel, Reference no.	
TK/GAS/1MG	Tank, gasoline, 1,000 gal	10
TK/GAS/6MG	Tank, gasoline, 6000 gal.	10
TK/PROP/XXXX	Propane Tank	
TK/XXXX/XXXX		
TL/FUEL/CARD	Dispenser, Fuel, Card	20
WA/HEAT/GAS	Water heater, gas	
WA/HEAT/PROP	Water heater, propane	
WA/HEAT/XXXX		

**BUILDING INVEN. CATEGORIES, UTILIZATION CODES, CONST. MATERIALS,
FIVE YEAR BUILDING CODES AND ATTACHMENT CATEGORIES**

WA/SOUR/CITY	Water, source, city
WA/SOUR/RWDT	Water, source, rural dist
WA/SOUR/WELL	Water, source, well

COMMUNICATIONS EQUIPMENT

RADIO INVENTORY MANAGEMENT

From the Inventory Management Menu, Communications Equipment Menu select Option 1 for the Radio Equipment Inventory. Tran-id is DTS5 and the screen name is DTCEMNU.

Select - **Radio Equipment**

DTS5 10/18/05	KANSAS DEPARTMENT OF TRANSPORTATION COMMUNICATIONS EQUIPMENT MENU	DTCEMNU 13:24:34
1. RADIO EQUIPMENT		
2. TOWER EQUIPMENT		
3. LEASE NAME INFORMATION		
4. LEASE/CONTRACT INFORMATION		
: _ :		
MSG: I0107 SELECT AN OPTION AND PRESS ENTER		
PF3 EXIT		
		FP:

RADIO INVENTORY MANAGEMENT

On-line inventory functions may be selected from this screen. The screen tran-id name is **DTQK** and the screen name is **DTRAMNU**.

DTQK 07/20/05	KANSAS DEPARTMENT OF TRANSPORTATION COMMUNICATIONS EQUIPMENT MENU	DTRAMNU 13:58:09
 1. INQUIRE ON COMMUNICATIONS EQUIPMENT RECORD 2. ADD NEW COMMUNICATIONS EQUIPMENT RECORD 3. UPDATE EXISTING COMMUNICATIONS EQUIPMENT RECORD 4. CATEGORY MAINTENANCE 5. CHANGE KEY OF EXISTING COMMUNICATIONS EQUIPMENT RECORD : _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

RADIO INVENTORY MANAGEMENT

Radio Inquiry. If a valid Radio Equipment Number is entered and the **ENTER** key is pressed, all fields are shown that have been entered into the inventory for this unit. Screen tran-id is **DTQI** and the screen name is **DTRAIN1**

DTQL 11/29/05	KANSAS DEPARTMENT OF TRANSPORTATION RADIO INVENTORY INQUIRY	DTRAIN1 07:41:33
DOT NUMBER : 1126552 FUND-PCT 3122 - 20 4100 - 70 7524 - 10 LEASED Y		
CATEGORY : MU PORT TKNG DESCRIPTION : MOBILE U,HND HELD,TRUNKNG		
LOCATION : 00 05 19 DATE RECEIVED BY LOCATION : 08 16 04		
<----- PREVIOUS ----->		
DISTRICT AREA SUBAREA DATE		
00 05 00 05 25 04		
<----- ORIGINAL ----->		
DISTRICT AREA SUBAREA DATE		
00 05 00 05 25 04		
UNIT STATUS: ACTIV DATE: 08 16 04 UTIL STATUS: AVAIL DATE: 08 16 04		
ORIG ACTIVE DATE: 08 09 04		
RETIRE TRANSFER NO: AMOUNT: DATE:		
MAKE: MTRLA MODEL NO: H18UCH9PW7AN MODEL YEAR: 2004		
SERIAL NO: 721CEN2945 MODEL DESC:		
VENDOR: MOTOROLA CITY: BATES CITY STATE: MO ZIP: 64011		
INV ACCT 610 POV 0221460 DATE 05 24 04 POV AMT 3989.54 COST: 3989.54		
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT PF8-PGDN PF1-ATTACHMENTS		

To see additional information about this unit use the **PF8** key to scroll to the next screen.

DTQL 11/29/05	KANSAS DEPARTMENT OF TRANSPORTATION RADIO INVENTORY INQUIRY	DTRAIN2 07:43:05
DOT NUMBER : 1126552		
CATEGORY : MU PORT TKNG DESCRIPTION : MOBILE U,HND HELD,TRUNKNG		
RESPONSIBLE PERSON: RESPONSIBLE AGENCY: 276 OWNER AGENCY: 276		
UNIT COND: LAST INSPECT DATE: LIFE-TO-DATE COST:		
USER : <-----REPLACEMENT----->		
ID NO.: STANDARD UNIT AGE ACQ %		
12 10		
CALL SIGN: FREQUENCY(MHZ):		
CARRIER DOT NUMBER: CARRIER TYPE:		
VERBAL LOCATION : D1 RADIO SHOP		
VERBAL DESCRIPTION:		
LATITUDE: 999999.9 LONGITUDE: 999999.9		
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT PF7-PGUP PF8-PGDN PF1-ATTACHMENTS		

RADIO INVENTORY MANAGEMENT

PF3 key returns to the prior screen and may be repeated until the CICS sign on screen is reached.

PF1 key shows attachments for the unit, if there are any. Attachment maintenance is in a separate section of the documentation.

```

DTS0                                KANSAS DEPARTMENT OF TRANSPORTATION    DTATMNT
11/29/05                           ATTACHMENTS INQUIRE                 07:43:39

INVENTORY TYPE: RA DOT NUMBER: 1126552
-----
      TYPE  DOT                DESCRIPTION                                COST
-----

```

Information that may be obtained from the Inquiry Screen is:

Date received by Location, Previous Date and Location, Original Date and Location and Original ACTIV date.

RADIO INVENTORY MANAGEMENT

Radio Add: This selection allows adding a new radio unit with the proper Security Clearance. Without the proper Security the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the System Administrator of Operations Support Group in the Bureau of Computer Services to resolve security problems. The tran-id is **DTQN** with screen name **DTRAADD**.

DTQN		KANSAS DEPARTMENT OF TRANSPORTATION		DTRAADD	
02/15/06		RADIO INVENTORY - ADD		10:59:27	
DOT NUMBER	1126552	MULTIPLE ENTRIES Y/N N		LEASED Y/N	
FUND-PCT	4100 - 100	3122 -	7524 -	LOCATION	(D AA SS)
CATEGORY				POV NUMBER	
POV DATE				ACQ COST	
UNIT: STAT	ORDER	DATE		UTIL: STAT	
RESP AGENCY	276	OWNER AGENCY	276	INVT ACCOUNT	610
VEND NAME			VENDOR CITY		
VEND STATE			VEND ZIP CODE		
RESP PERSON			USER		
MODEL YEAR	MAKE		MODEL NO.		
MODEL DESC.			ID NO.		
SERIAL NUMBER					
CARRIER NO.					
TYPE CARRIER			CALL SIGN		
FREQ/CTCSS					
VERBAL LOCATN					
VERBAL DESC.					
LATITUDE			LONGITUDE		
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER					
PF3-EXIT		PF1-ATTACHMENTS		FP:	

FP=Fast Path function allows for maneuvering between screens. For example if you wish to go directly to one of the other screens such as Radio Update, key in DTQO and press enter and the radio update screen appears.

Key Edits for the ADD Function for Communications Equipment Inventory are:

- **DOT Number** - Character 7 bytes in a 10-byte field; only numeric data is allowed. This is a required field. Must not exist in T_Radio table.

Multiple Entries Y/N – Character 1 byte in length. This field will accept the values 'Y' or 'N' Y= certain fields will be retained on the screen. Normally, the cursor will go to the SERIAL NO. Field instead of the CATEGORY field. This allows input of multiple units with the same category. **NOTE:** If 'Y' is preferred, POV Number and Date, Vendor Information, Acquisition Cost, Inventory Account, Model Year, Make, Model, Serial Number, Meter Unit, Fuel Type, Location and Unit Status Date remain on the screen. **ALL** returned fields can be overwritten. N and **ENTER** returns fields to blanks. To start the process, change the 'N' to 'Y'. To end the process, change the 'N' to 'Y' while on the last unit of entry.

Leased: Valid entries are Y=Yes and N=No. N is the default.

- Original Location = current location
- Original Date = current Date.
- Original Active Date = unit status date when unit status = 'ACTIV'.

All other fields are opened. Default fields are populated.

RADIO INVENTORY MANAGEMENT

Field Edits - Following are fields that are screen edits. Fields not listed need no edits.

- **Fund**: Values 3122, 4100 and 7524. %'s entered must = 100%.
- **Category** - Required, 10 characters must exist in category reference. Must exist in T_CTGRY_MASTER Table.
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea is validated against the T_CTGRY_LCTN table.
- **POV Number** - 7 characters, required when POV Date is entered.
- **POV Date** - must be valid date (MM/DD/YY). Valid year is 00-99 required when POV Number is entered.
- **Vendor ZIP** - 5 digits. Numeric or blank. Not zero.
- **Acquisition Cost** - Must be 0 or greater.
- **Unit Status** - Required. Default is ORDER. Valid values ACTIV, INACT, and ORDER.
- **Unit Status Date** - Required. When status is added or changed field will be pre-populated with the current date if the user has not supplied a new date. Date cannot be greater than the current date and not more than 60 days prior to the current date. Must be a valid date.
- **Utility Status**: When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR', 'SEASN' or 'REPLAC'.
When Unit Status is 'ORDER', Utility Status must be spaces.
When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', 'RPLAC', 'SP-SS' (State Surplus), 'SP-DT' (Surplus-District/Bureau) or spaces.
- **Responsible Agency** - Required. 3 characters, default is 276. The only values allowed are 206, 276, 280 and 590.
- **Inventory Account** - Required. 3 characters. Default 610. Values allowed are 590 and 610.
- **Owner Agency** - Required. 3 characters, default is 276. Values allowed are 590 and 610.
- **Model Year** - Optional when Unit Status is 'ORDER', otherwise required. Must be numeric when entered.
- **Make** - Required when Unit Status is not 'ORDER' and must exist on the T_EDIT_TABLES with table ID of 'MRA' table. Select Option 14 on the Inventory Management Menu and enter MRA to see a list of valid makes for radio equipment.
- **Latitude and Longitude** - are populated from a location table when the District, Area and Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9.

RADIO INVENTORY MANAGEMENT

Radio Update. With the proper security, the update of information about a radio unit including information not available when the unit was added is allowed. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the System Administrator or Operations Support Group in the Bureau of Computer Services to resolve security problems.

DTQO		KANSAS DEPARTMENT OF TRANSPORTATION		DTRAUPD	
02/15/06		RADIO INVENTORY - UPDATE		12:55:10	
DOT NUMBER	1126552	LEASED Y/N Y			
FUND-PCT	4100 - 20	3122 - 70	7524 - 10	LOCATION	0 05 19 (D AA SS)
CATEGORY	MU PORT TKNG	POV NUMBER		0221460	
POV DATE	05 24 04	POV AMT	3989.54	ACQ COST	3989.54
UNIT: STAT	ACTIV	DATE	08 16 04	UTIL: STAT	AVAIL DATE 08 16 04
RESP AGENCY	276	OWNER AGENCY	276	INVT ACCOUNT	610
VEND NAME		MOTOROLA		VENDOR CITY	BATES CITY
VEND STATE		MO		VEND ZIP CODE	64011
RESP PERSON				USER	
MODEL YEAR	04	MAKE	MTRLA	MODEL NO.	H18UCH9PW7AN
MODEL DESC.				ID NO.	
SERIAL NUMBER	721CEN2945				
TRANSFER: NO	DATE		TRANSFER AMT.		
CARRIER NO.					
TYPE CARRIER			CALL SIGN		
FREQ/CTCSS					
VERBAL LOCATN	D1 RADIO SHOP		ORIG ACTV DT 08 09 04		
VERBAL DESC.					
LATITUDE	999999.9		LONGITUDE 999999.9		
MSG : I0117 MAKE YOUR CHANGES AND PRESS ENTER					
PF3-EXIT		PF8-PGDN			

Key Edits for the Update function for Communications Equipment Inventory are:

- **DOT Number** - Character 7 bytes in a 10 byte field, only numeric data is allowed. This is a required field. The number is validated against the T_RADIO table and other fields are populated with current information about the unit.

RADIO INVENTORY MANAGEMENT

The second page of the update screen contains Lease Information. Headquarters security is required to update lease authority information.

DTQO 11/29/05 (PS)PUBLIC SAFTY (PR)IVATE (ST)ATE (KD)OT (KH)P DOT NUMBER 1126552 CONTRACT 111111 AMOUNT 200.00 USER # 121212 NAME KATHY ADDRESS 721 N HARRISON CITY A CONTACT KATHY PHONE - - FAX - - EMAIL	KANSAS DEPARTMENT OF TRANSPORTATION LEASE INFORMATION LEASE ST BEG DATE 11 05 05 END DATE 11 05 06 (MM DD YY) (MM DD YY) FEIN 999999999 STATE KS ZIP -	DTTRAD2 07:45:17
MSG : I0110 TYPE IN REQUIRED DATA AND PRESS ENTER PF3-EXIT PF1-ATTCH PF7-PGUP		

Field Edits - Following are fields that are on the screen needing edits for updating information about the units. Fields not listed need no edits.

- **Leased** – Required, Y=Yes, N=No are the only acceptable entries. If the units is no longer leased and is changed to N any Fund information is retained on the screen.
- **Fund** – Funds are 4100=Highway Fund and 7524= Communications Revolving Fund, 3122=Other Federal Grants Communications Revolving Fund. These funds are shown on all screens in the Radio Inventory. Fiscal has the authority to changes %. All funds must = 100%.
- **Category** - Required, 10 characters must exist in T_CTGRY_MASTER Table.
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea are validated against the T_CTGRY_LCTN table. If it does not exist, then ADD it to the table.
- **POV Number** - 7 characters, required when POV Date is entered.
- **POV Date** - must be valid date (MM/DD/YY). Valid year is 00-99 required when POV Number is entered.
- **POV Amount** – Is populated with the Acq. Cost.
- **Vendor ZIP** - 5 digits. Numeric or blank. Not zero.
- **Acquisition Cost** - Optional, may not be negative. Acquisition Cost can only be updated when Security Access Level is = 'H' (Headquarters) or = 'D' (District).
- **Unit Status** - Required. Valid values ACTIV, INACT, RETIR
 Unit Status can also be changed to 'ORDER' when Security Access Level is = 'H' (Headquarters). When Unit Status is changed from 'RETIR' to 'ACTIV' or 'INACT' and the District is not changed information is retained in the fields and not set to spaces.

RADIO INVENTORY MANAGEMENT

A new transfer date is required when there is a new Transfer Number or Amount. Date must be valid and cannot be greater than the current date and not more than 60 days prior to the current date..

When the Unit Status is changed to 'RETIR', a new Transfer Number must be entered and both Transfer Date and Transfer Amount must be non-blank. The transfer date is pre-populated with Unit Status Date when unit status is 'RETIR'. Transfer numbers are machine-generated from KDOT Form 496, Transfer. The form is available from KDOT Stock Rooms and Fiscal Services provides instructions for the use of the form.

- **Unit Status Date** - Required. Must be a valid date. The current date will populate this field unless entered by the user.
- **Utility Status**
When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR', 'SEASN' or 'RPLAC'
When Unit Status is 'ORDER', Utility Status must be spaces.
When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', 'RPLAC', 'SP-SS' (State Surplus), 'SP-DT' (Surplus District/Bureau) or spaces.
When Unit Status is 'RETIR', Utility Status must be 'RP-JK'=Junk, 'RP-SD'=Sold, 'RP-TD'=Traded, 'RP-LT'=Lost, 'RP-DN'=Donated, 'RP-ST'=Stolen or 'RP-SU'=Sold Under \$500.
When there is a Utility Status Date, Utility Status is required.
- **Utility Status Date** – When a utility status is added or changed, the Utility Status Date will be pre-populated with the current date if the user does not supply a new date based upon the following restrictions. (1) Must be a valid date and equal to the current date and cannot be greater than the current date and not more than 60 days prior to the current date. (2) Future dates will be allowed on a utility status of "RPLAC".
- **Original Active Date** – is populated from the Unit Status Date. This date may be changed with the proper security. The security is set for Fiscal Services only.
- **Responsible Agency** - Required. 3 characters, Default 276. Values allowed are 206, 276, 280 and 590 only.
- **Owner Agency** - Required. 3 characters. Default 276. Values allowed are 276 and 280 only.
- **Inventory Account** - Required. 3 Characters. Default 610; values allowed are 590 and 610 only.
- **Transfer Number** - Required in the following cases:
When district or inventory account changes.
When there is a Transfer date or Transfer Amount
When Unit Status is changed to 'RETIR'
When Unit Status is changed from RETIR to ACTIV or INACTIV.
Must be 7 digits when entered.
- **Transfer Date** - Required when there is a Transfer Amount or Number. Must be valid date and cannot be greater than the current date and not more than 60 days prior to the current date. Date is populated from the unit status date when unit is changed from RETIR to ACTIV or INACTIV.
- **Transfer Amount** - cannot be less than 0.
When Unit Status is 'RETIR' and Utility Status = 'RP-JK', 'RP-LT', 'RP-DN' or 'RP-ST'. Transfer Amount is set to spaces and recorded as zeroes in the database.
When Unit Status is 'RETIR' and Utility Status = 'RP-SD', Transfer Amount must be > 0.

RADIO INVENTORY MANAGEMENT

When the Security-Access-Level = 'H', the Transfer Amount can be greater than the Acquisition Cost.

- **Model Year** - Optional when Unit Status is 'ORDER', otherwise required. Must be numeric when entered.
- **Make** - Required when Unit Status is not 'ORDER'. Otherwise it must exist on the 'MRA'. Table ID of T_EDIT_TABLES.
- **Latitude and Longitude** - are populated from a location table when the District, Area and Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9. If the unit is moved to a valid location contained in the table, the proper latitude and longitude will be displayed.

RADIO INVENTORY MANAGEMENT

Radio Category Maintenance. Clearance through the Security table is required. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the System Administrator or the Operations Support Group in the Bureau of Computer Services to revolve security problems. Tran-id is **DTQO** and the screen name is **DTRACAT**.

DTQQ 06/27/02	KANSAS DEPARTMENT OF TRANSPORTATION COMMUNICATIONS EQUIPMENT CATEGORY MAINTENANCE	DTRACAT 10:00:07
OPTIONS : _ (I-INQUIRE A-ADD U-UPDATE D-DELETE)		
<----- C A T E G O R Y K E Y ----->		
TYPE	CLASS	SUBCLASS
RA		
CAPACITY		
INSPECTION CODE		
ITEMS IN THIS CATEGORY		
CATEGORY DESCRIPTION		
<----- REPLACEMENT ----->		
STANDARD UNIT AGE ACQ %		
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT		
FP:		

Category changes are maintained at Headquarters. Categories may be added, changed or deleted by the Bureau of Fiscal Services, Procurement Section or Bureau of Construction and Maintenance, KDOT Equipment Section. Category Inquiry is permitted without security clearance. The user needs to know the Class, Subclass and Capacity to make an inquiry.

RADIO INVENTORY MANAGEMENT

Radio Key Change. Clearance through the Security table is required to use this function. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the System Administration or the Operations Support Group in the Bureau of Computer Services to resolve security problems. This program allows the user to change the DOT number on records from the Equipment Table by entering old and new DOT Numbers. However, if there are any Attachments, Building Attachments, Status Change or Lease records tied to the old key, it cannot be changed. The screen tran-id **DTQR** and the screen name is **DTRAKEY**.

DTQR	KANSAS DEPARTMENT OF TRANSPORTATION				DTRAKEY
02/15/06	RADIO INVENTORY - KEY CHANGE				13:00:29
DOT NUMBER	1126552	NEW NUMBER	LEASED Y		
FUND-PCT	4100 - 20	3122 - 70	7524 - 10	LOCATION 0 05 19	(D AA SS)
CATEGORY	MU PORT TKNG	POV NUMBER	0221460		
POV DATE	05 24 04	POV AMT	3989.54	ACQ COST	3989.54
UNIT: STAT	ACTIV	DATE 08 16 04	UTIL: STAT	AVAIL	DATE 08 16 04
RESP AGENCY	276	OWNER AGENCY	276	INVT ACCOUNT	610
VEND NAME	MOTOROLA		VENDOR CITY	BATES CITY	
VEND STATE	MO		VEND ZIP CODE	64011	
RESP PERSON			USER		
MODEL YEAR	04	MAKE MTRLA	MODEL NO.	H18UCH9PW7AN	
MODEL DESC.			ID NO.		
SERIAL NUMBER	721CEN2945				
TRANSFER: NO	DATE		TRANSFER AMT.		
CARRIER NO.					
TYPE CARRIER			CALL SIGN		
FREQ/CTCSS					
VERBAL LOCATN	D1 RADIO SHOP				
VERBAL DESC.					
MSG : E0506 ITEM HAS LEASE INFO DOT NUMBER CAN NOT BE CHANGED					FP:
PF3-EXIT					

Key Edit

- **Old DOT Number** - Numeric 7 bytes in a 10-byte field. Required field. Must exist in the T_RADIO Table. Please note as in this example there is lease information on this unit so Key Change is not allowed.

Field Edits

Following are fields that are on the screen needing edits. Fields not listed need no edits.

- **New DOT Number** - Numeric 7 bytes in a 10-byte field. Required field. Must not exist on the T_RADIO table.

When the user has successfully changed the DOT number, all other fields that contained data will be moved to the new number provided all the edit requirements are met.

RADIO INVENTORY MANAGEMENT

DTS5 10/19/05	KANSAS DEPARTMENT OF TRANSPORTATION COMMUNICATIONS EQUIPMENT MENU	DTCEMNU 13:47:50
1. RADIO EQUIPMENT		
2. TOWER EQUIPMENT		
3. LEASE NAME INFORMATION		
4. LEASE/CONTRACT INFORMATION		
: _ :		
MSG: I0107 SELECT AN OPTION AND PRESS ENTER		
PF3 EXIT		
FP:		

LEASE PROGRAM:

DTMN 10/18/05	KANSAS DEPARTMENT OF TRANSPORTATION LEASE HOLDER INFO MENU	DTLHMNU 13:26:24
1. ADD		
2. UPDATE		
3. DELETE		
4. INQUIRE		
: _ :		
MSG: I0107 SELECT AN OPTION AND PRESS ENTER		
PF3 EXIT		
FP:		

RADIO INVENTORY MANAGEMENT

Lease Add Program.

DTWG 10/18/05	KANSAS DEPARTMENT OF TRANSPORTATION LEASE HOLDER INFORMATION	DTLHADD 13:29:50
USER # 721212	FEIN 111111111	
NAME XXXXXXXX	COUNTY KANSAS	
ADDRESS 30000	MAIN ST.	
CITY A CITY	STATE KS	ZIP 66666 -
CONTACT POLICE CHIEF		
PHONE 785 - 111 - 1111		
FAX 785 - 111 - 1111		
EMAIL CHIEF@A CITY.COM		
MSG : I0104 RECORD ADDED SUCCESSFULLY		
PF3-EXIT		FP:

Required Fields:

Fund – valid entries are 3122, 4100 and 7524.

When a Radio unit is added and Leased information is left to N=No, the rest of the screen functions the same as in the past. Y=yes is entered and all fields have passed edit rules for adding a radio, the screen shown above is displayed for data entry. We have shown fields that were used in testing to demonstrate the information required.

Required fields – **User** – validated to ensure it does not already exist.

Fein - required, numeric 9 digits.

Name – Required, 60 characters

Address Line 1 – required, 30 characters

Address Line 2 – optional, 30 characters

Phone – required numeric 999 999 9999

Fax – optional, if entered must be numeric 999 999 9999

Email – optional, 70 characters

PF3 – returns to the Lease Holder menu.

RADIO INVENTORY MANAGEMENT

DTWK 10/18/05	KANSAS DEPARTMENT OF TRANSPORTATION LEASE HOLDER INFORMATION UPDATE	DTLHUPD 13:59:12
USER # <u>721212</u>	FEIN	
NAME		
ADDRESS		
CITY	STATE	ZIP -
CONTACT		
PHONE - -		
FAX - -		
EMAIL		
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER PF3-EXIT		FP:

Lease Update Program:

If you enter the User # it will be validated to make sure it exists and updating is allowed.
Updates may be made to all remaining fields.

PF3 – returns to the Menu Screen

Lease Delete:

DTWP 10/18/05	KANSAS DEPARTMENT OF TRANSPORTATION LEASE HOLDER INFORMATION DELETE	DTLHDEL 14:02:08
USER # <u>721212</u>	FEIN	
NAME		
ADDRESS		
CITY	STATE	ZIP -
CONTACT		
PHONE - -		
FAX - -		
EMAIL		
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER PF3-EXIT		FP:

Enter User # for validation. The number is checked to see if it is associated to any leases, if not, press **PF2** to delete. If the user is associated to any leases, an error message will notify that the lease holder number may not be deleted.

PF3 returns to the menu screen.

RADIO INVENTORY MANAGEMENT

Lease Inquiry Program:

DTWJ 10/18/05	KANSAS DEPARTMENT OF TRANSPORTATION LEASE HOLDER INFORMATION INQUIRE	DTLHINQ 14:08:22
USER # 721212 FEIN 111111111		
NAME XXXXXXXX COUNTY KANSAS		
ADDRESS 30000 MAIN ST.		
CITY A CITY STATE KS ZIP 66666 -		
CONTACT POLICE CHIEF		
PHONE 785 - 111 - 1111		
FAX 785 - 111 - 1111		
EMAIL CHIEF@A CITY.COM		
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT	PF7-BKWD PF8-FRWD	FP:

This screen may be reached by keying in the KDOT Number or name.

PF8 and **PF7** allow backward and forward thru User numbers or Names whichever is entered. Associated information will be displayed.

PF3 returns to the menu screen.

RADIO INVENTORY MANAGEMENT

LEASE/CONTRACT INFORMATION:

DTS5 10/18/05	KANSAS DEPARTMENT OF TRANSPORTATION COMMUNICATIONS EQUIPMENT MENU	DTCEMNU 14:14:33
1. RADIO EQUIPMENT		
2. TOWER EQUIPMENT		
3. LEASE NAME INFORMATION		
4. LEASE/CONTRACT INFORMATION		
: 4_ :		
MSG: I0107 SELECT AN OPTION AND PRESS ENTER		
PF3 EXIT		
FP:		

The selection of Option 4 transfers to the Lease/Contract Info Menu Screen. From this menu screen ADD, UPDATE, DELETE and INQUIRE of Lease information is processed. One function at a time is addressed in following pages.

DTWL 10/18/05	KANSAS DEPARTMENT OF TRANSPORTATION LEASE CONTRACT INFORMATION MENU	DTLSMNU 14:16:11
1. ADD		
2. UPDATE		
3. DELETE		
4. INQUIRE		
: _ :		
MSG: I0107 SELECT AN OPTION AND PRESS ENTER		
PF3 EXIT		
FP:		

RADIO INVENTORY MANAGEMENT

ADD Lease/Contract Information

DTWH	KANSAS DEPARTMENT OF TRANSPORTATION	DTLSADD
10/18/05	LEASE INFORMATION ADD	14:35:09
MULTIPLE ENTRIES Y/N N	(PS)PUBLIC (PR)IVATE (ST)ATE (KD)OT (KH)P	
INVENTORY TYPE RA	DOT NUMBER 2121212	LEASE TYPE PS
CATEGORY MU TRNK MVA		LOCATION 0 05 20
CONTRACT 1231123	BEG DATE 08 15 05	END DATE 08 15 06
AMOUNT 2000.00	(MM DD YY)	(MM DD YY)
USER # 123123	FEIN 123123123	
NAME KATHY ZECKER		
ADDRESS POBOX 373		
CITY AUBURN	STATE KS	ZIP 66402 - 0373
CONTACT KATHY		
PHONE 785 - 256 - 2061		
FAX 785 - 256 - 6622		
EMAIL KATHYZ@KSDOT.ORG		
MSG : I0104 RECORD ADDED SUCCESSFULLY		
PF3-EXIT		FP:

Test information is shown here for demonstration purposes.

After a valid KDOT number has passed screen edits, Multiples entries defaults to N=no. One of the following entities must be entered **PS=Public**, **PR=Private**, **ST=State**, **KD=KDOT**, **KH=Kansas Highway Patrol**.

Contract is up to seven alpha-numeric characters.

Begin date must be a valid date MM DD YY **END date** must be valid MM DD YY and not less than begin date.

Amount is numeric 7 digits with 2 decimals, 9999999.99.

User is #6 digits and must be a valid number on the T_LEASE_HOLDER table.

The **address** and **contact information is displayed** from the entry of the User #.

PF3 – returns to the menu screen.

RADIO INVENTORY MANAGEMENT

UPDATE LEASE INFORMATION:

DTWI 10/18/05	KANSAS DEPARTMENT OF TRANSPORTATION LEASE INFORMATION UPDATE	DTLSUPD 14:47:33
(PS)PUBLIC (PR)IVATE (ST)ATE (KD)OT (KH)P		
INVENTORY TYPE RA	DOT NUMBER 2121212	LEASE TYPE PS
CATEGORY MU TRNK MVA	LOCATION 0 05 20	
CONTRACT 1231123	BEG DATE 08 15 05	END DATE 08 15 06
AMOUNT 2000.00	(MM DD YY)	(MM DD YY)
USER # 123123	FEIN 123123123	
NAME KATHY ZECKER		
ADDRESS POBOX 373		
CITY AUBURN	STATE KS	ZIP 66402 - 0373
CONTACT KATHY		
PHONE 785 - 256 - 2061		
FAX 785 - 256 - 6622		
EMAIL KATHYZ@KSDOT.ORG		
MSG : I0110 TYPE IN REQUIRED DATA AND PRESS ENTER		
PF3-EXIT	FP:	

Enter DOT Number. If the number is valid category and location will be displayed. If Lease type + contract is found, associated information is displayed. Dates, amount, address, phone, fax and email may be updated.

A new lease type and contract may be added with the update process. The same edits apply

INQUIRE LEASE INFORMATION:

DTWF 10/18/05	KANSAS DEPARTMENT OF TRANSPORTATION LEASE INFORMATION	DTLSINQ 15:11:04
(PS)PUBLIC (PR)IVATE (ST)ATE (KD)OT (KH)P		
INVENTORY TYPE RA	DOT NUMBER 2121212	LEASE TYPE KD
CATEGORY TC TOWR BLDG	LOCATION 0 05 16	
CONTRACT 1231123	BEG DATE 10 20 05	END DATE 10 20 06
AMOUNT 2000.00	(MM DD YY)	(MM DD YY)
USER # 221212	FEIN 909090990	
NAME TOPEKA PD		
ADDRESS 210 E 4TH		
CITY TOPEKA	STATE KS	ZIP -
CONTACT MIKE JONES		
PHONE 785 - 368 - 1212		
FAX - -		
EMAIL		
MSG : I0100 TOP OF DATA REACHED		
PF3-EXIT	PF7-PGUP PF8-PGDN	FP:

Select inquire from the menu screen to display Lease Information for the DOT Number entered. If there are several contract associated with the DOT Number, the **PF7** and **PF8** keys allow browsing.

TOWER INVENTORY MANAGEMENT

On-line Tower Equipment. Select option 2 from the Communications Equipment Menu. Menu screen

DTS5 03/31/03	KANSAS DEPARTMENT OF TRANSPORTATION COMMUNICATIONS EQUIPMENT MENU	DTCENNU 12:32:31
1. RADIO EQUIPMENT		
2. TOWER EQUIPMENT		
: _ :		
MSG: I0107 SELECT AN OPTION AND PRESS ENTER		
PF3 EXIT		
		FP:

TOWER INVENTORY MANAGEMENT

Select option 2 for the six functions that apply to Tower Equipment.

DTS5 09/21/05	KANSAS DEPARTMENT OF TRANSPORTATION COMMUNICATIONS EQUIPMENT MENU	DTCEMNU 14:07:14
1. RADIO EQUIPMENT		
2. TOWER EQUIPMENT		
3. LEASE NAME INFORMATION		
4. LEASE/CONTRACT INFORMATION		
: _ :		
MSG: I0107 SELECT AN OPTION AND PRESS ENTER		
PF3 EXIT		
FP:		

Tower Selection Menu

DTTU 09/21/05	KANSAS DEPARTMENT OF TRANSPORTATION TOWER EQUIPMENT MENU	DTTWMNU 14:11:24
1. TOWER INQUIRY		
2. ADD TOWER		
3. UPDATE TOWER		
4. CATEGORY MAINTENANCE		
5. KEY CHANGE		
6. CALL SIGN INQUIRY		
: _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER		
PF3-EXIT		
FP:		

TOWER INVENTORY MANAGEMENT

Tower Inquiry. If a valid Tower Number is entered and the ENTER key is pressed, all information would be shown that has been entered into the inventory for this DOT Number. The screen tran-id is **DTTW** and the screen name is **DTTWIN1**

DTTW 02/15/06	KANSAS DEPARTMENT OF TRANSPORTATION TOWER INVENTORY INQUIRY	DTTWIN1 13:12:11
DOT NUMBER 2151012 LEASED Y/N N (D AA SS)		
CATEGORY: TC TOWR BLDG LOCATION 0 05 23		
FUND-PCT 4100 - 20 3122 - 75 7524 - 5		
(MM DD YY) POV NUMBER 0753123		
POV DATE 07 30 98 POV AMT 310800.23		
(MM DD YY) ACQ COST 310800.23 (MM DD YY)		
UNIT STAT ACTIV DATE 07 30 98 UTIL STAT AVAIL DATE 07 30 98		
RESP AGENCY 276 OWNER AGENCY 276 INVT ACCOUNT 610		
ORIG ACTIVE DATE 07 30 98 (MM DD YY)		
VENDOR NAME GEM ENGINEERING VENDOR CITY HOUSTON		
VENDOR STATE TX VENDOR ZIP 77099		
MAKE GEM		
MODEL YEAR 1998 MODEL NO		
MODEL DESCRIPTION		
(MM DD YY)		
TRANSFER NO 0289077 TRANSFER DATE 03 30 00 TRANSFER AMOUNT 280497.23		
LTD COST 15270.52		
MSG: I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3 EXIT PF1 ATTACH PF8 PGDN		
PF9 LSECNT PF10 CLS PF11 FRQ PF12 CN		

The **PF8** key forwards the inquiry to the second screen of inventory information. The screen tran-id is **DTTW** and the screen name is **DTTWIN2**

NOTE: From screen two of the Inquiry, Add and Update screens the following PF keys may be used:

PF1 – Attachment PF3 - EXIT - PF 7 – PGUP, PF8 - PGDN, PF9-Lsecnt,PF10 Call Sign, PF11 Frequency and PF 12 – Contractor

DTTW 11/29/05	KANSAS DEPARTMENT OF TRANSPORTATION TOWER INVENTORY INQUIRY	DTTWIN2 09:21:15
DOT NUMBER 2151012 TOWER HEIGHT 1.00 CITY LOCATION MARION		
(MM DD YY) (MM DD YY) (MM DD YY)		
LIC ISSUE DT EXPIRE DT CANCEL DT		
FCC TOWER REGISTRATION 1057955 11 12 98		
FAA DETERMINATION 12397-PH-M 02 10 58		
SITE LOCATION 0.8 KM NORTH		
RANGE 004E TOWNSHIP 019S SECTION 32 AGL 30.5 AMSL 435.9		
QUARTERSECTION NW 1/4 LATITUDE LONGITUDE DATUM		
COUNTY 057 LAND DOT NUMBER TYPE O 382144.0 970049.0 27		
GROUND ELEVATION 405.4		
RESP CONTACT PERSON MARION CO TOWER SITE PHONE NUMBERS		
OFFICE PAGER		
CELL HOME		
MSG: I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3 EXIT PF1 ATTACH PF7 PGUP PF8 PGDN		
PF9 LSECNT PF10 CLS PF11 FRQ PF12 CN		

TOWER INVENTORY MANAGEMENT

Tower Add... Security clearance is required for this function. If the user does not have the proper security clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears at the bottom of the requested screen. Security issues should be addressed to the System Administrator or Operations Support in the Bureau of Computer Services. Additional information is required to add a tower. Use the PF8 to scroll to the next screen and complete the tower unit addition. Tran id is **DTTV** and screen name is DTTWAD1

DTTV 02/15/06	KANSAS DEPARTMENT OF TRANSPORTATION TOWER INVENTORY ADD	DTTWAD1 13:13:56
DOT NUMBER 8251012 LEASED Y/N N (D AA SS)		
CATEGORY: LOCATION		
FUND-PCT 4100 - 100 3122 - 0 7524 - 0	POV NUMBER	
(MM DD YY)		
POV DATE (MM DD YY)		
UNIT STAT ORDER DATE	ACQ COST	
RESP AGENCY 276 OWNER AGENCY 276	UTIL STAT	
VENDOR NAME	INVT ACCOUNT 610	
VENDOR STATE	VENDOR CITY	
MAKE	VENDOR ZIP	
MODEL YEAR (CCYY)	MODEL NO	
MODEL DESCRIPTION		
MSG: I0110 TYPE IN REQUIRED DATA AND PRESS ENTER		
PF3 EXIT	PF8 PGDN	

Screen 2 of add function

DTTV 11/29/05	KANSAS DEPARTMENT OF TRANSPORTATION TOWER INVENTORY ADD	DTTWAD2 10:33:12
DOT NUMBER 1912222 TOWER HEIGHT .00 CITY LOCATION		
(MM DD YY) (MM DD YY) (MM DD YY)		
LIC ISSUE DT EXPIR DT CANCEL DT		
FCC TOWER REGISTRATION		
FAA DETERMINATION		
SITE LOCATION		
RANGE TOWNSHIP SECTION	AGL .0 AMSL .0	
QUARTERSECTION	LATITUDE LONGITUDE DATUM	
COUNTY LAND DOT NUMBER TYPE	.0 .0	
GROUND ELEVATION .0		
RESP CONTACT PERSON TOWER SITE PHONE NUMBERS		
OFFICE	PAGER	
CELL	HOME	
MSG: I0110 TYPE IN REQUIRED DATA AND PRESS ENTER		
PF3 EXIT	PF7 PGUP	

TOWER INVENTORY MANAGEMENT

With each Tower Equipment Record at least one Call Sign Record is required. After adding the Tower Equipment Record the Tower Equipment Call Sign screen tran-id **DTT9** with screen name **DTTWCLS** will be displayed for adding the call sign record. If for any reason the user presses **PF3** or types in a Fast Path with out adding the call Sign record, previously added Tower Equipment Record will not be added.

DTT9 10/25/05	KANSAS DEPARTMENT OF TRANSPORTATION CALL SIGN MAINTENANCE	DTTWCLS 12:46:59
DOT NUMBER 6151021	CITY LOCATION: NOWHERE (MM DD YY) (MM DD YY) (MM DD YY) LIC ISSUE DT EXPIRE DT CANCEL DT	
CALL SIGN _		
MSG: I0130 AT LEAST ONE CALL SIGN IS REQUIRED FOR NEW TOWER RECORD		
PF3 EXIT	PF7 PGDN PF8 PGUP PF9 LSECNT PF11 FRQ PF12 CN	FP:

Key Edits

DOT Number - Alphanumeric 7 bytes in a 10-byte field. This is a required field. Must not exist in T_TOWER_INVNTRY table.

Field Edits on first screen name DTTWAD1

Category - Required, 10 characters. Must exist in T_CTGRY_MASTER Table. If the category required is not in the Category Master Table the System Administrator in Construction and Maintenance will be required to add the category before the tower can be added.

- **Lease** – Y=Yes, N=New
- **Fund**: - Values are 4100, 3122, and 7524 and are populated when the DOT number is entered
- As 4199=100%, 3122=0 and 7524=0. %'s when entered must equal 100%.
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_LCTN table and if the location does not exist it will be added.
- **POV Number** – Optional, 7 characters required when POV Date is entered.
- **POV Date** - Required when a POV Number is entered. Must be a valid date (MM/DD/YY).
- **Acquisition Cost** - Optional. Must be 0 or greater, may not be Negative
- **Unit Status** - Required. Default is ORDER. Valid values ACTIV, INACT, and ORDER.

TOWER INVENTORY MANAGEMENT

- **Unit Status Date** - Required. Must be a valid date (MM/DD/YY). Date cannot be greater than the current date and not more than 60 days prior to the current date.
- **Utility Status** – When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR' or 'RPLAC'. When Unit Status is 'ORDER', Utility Status must be spaces. When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'RPLAC' or spaces.
- **Responsible Agency** – Required. 3 characters. Default 276. 206, 280 and 590 are acceptable values.
- **Owner Agency** - Required. 3 Characters. Default 276 (KDOT). 276 and 280 are acceptable.
- **Inventory Account** - Required. 3 Characters. Default 610. 590 is acceptable.
- **Vendor Name** - Optional, 20 characters.
- **Vendor City** – Optional, 18 characters.
- **Vendor State** – Optional, 2 characters
- **Vendor Zip** – Optional, 5 digits. Numeric or blank. Not zeros.
- **Make** - Required when Unit Status is not 'ORDER'. It must exist on the T_EDIT_TABLES with table ID of 'MTW' table. The System Administrator in Construction and Maintenance adds makes. Select 14 from the Inventory Management Menu and enter MTW to view makes.
- **Model Year** - Optional when Unit Status is 'ORDER', otherwise required. Must be numeric when entered.
- **Model** – Optional, 12 characters.
- **Model Description** – Optional, 10 characters.

Field Edits on second screen name DTTWAD2

- **Tower Height** - Required 5 characters with 2 decimals. May not be 0.
- **City Location** - Required. 20 Characters. City Name Where FCC Tower Registration.
- **FCC Tower Registration** – Optional. 10 Characters.
- **License Issue Date** – Optional, When entered must be valid date (MM/DD/YY)
 - **License Expiration Date** - Optional, when entered must be valid date (MM/DD/YY). Cannot be prior to Issue Date.
 - **License Cancellation Date** - Optional, when entered must be valid date (MM/DD/YY). Cannot be prior to Issue Date.
 - **FAA Determination** – Optional 14 characters.
 - **License Issue Date** – Optional, When entered must be valid date (MM/DD/YY)
 - **Expiration Date** – Optional. When entered must be valid date (MM/DD/YY). Cannot be prior to Issue Date.
 - **Cancel Date** – Optional. When entered must be valid date (MM/DD/YY). Cannot be prior to Issue Date.
 - **Site Location** – Required, 30 Characters.
 - **Range** – Optional, 4 Characters. When entered first three characters must be '001' to '999' last character must be 'E' or 'W'.
 - **Township** - Optional, 4 Characters. When entered first three characters must be '001' to '999' last character must be an 'N' or 'S'.
 - **Section** – Optional, 2 Characters. When entered must be 1 to 36.
 - **Ag1** - Required 6 characters with 1 decimal. May not be 0.
 - **Amsl** - Required 6 characters with 1 decimal. May not be 0.
 - **Quartersection** – Optional, 22 Characters.
 - **Latitude** - Required 8 characters with 1 decimal. May not be 0.

TOWER INVENTORY MANAGEMENT

- **Longitude** - Required 8 characters with 1 decimal. May not be 0.
- **Datum** – Optional, 6 Characters.
- **County** – Optional, 3 Characters.
- **Land Type** - Required. Must be either 'L', 'R', 'S' or 'O'.
 - 'L' = Land Inventory
 - 'S' = Storage Area Inventory
 - 'R' = Right of Way
 - 'O' = Other
- **Land Dot Number** - Required. If the Type is 'L', then Land DOT Number must exist on the T_LAND Table database. If Type is 'S', then the Land DOT Number must exist on the T_STORAGE_INVNTRY table database. If the Type is the 'R' or and 'O', then the Land DOT Number must be blank.
- **Ground Elevation** - Required 5 characters with 1 decimal. May not be 0.
- **Responsible Contact Person** – Required, 15 Characters.
- **Pager Number** - Optional, 10 Characters, When entered must be 10 Numbers and May not be zeros.
- **Office Number** - Optional, 10 Characters, When entered must be 10 Numbers and May not be zeros.
- **Cell Number** - Optional, 10 Characters, When entered must be 10 Numbers and May not be zeros.
- **Home Number** - Optional, 10 Characters, When entered must be 10 Numbers and May not be zeros.
- **Tower Site Phone Numbers**
- **Phone1** – Optional, 10 Characters, When entered must be 10 Numbers and May not be zeros.
- **Phone2** - Optional, 10 Characters, When entered must be 10 Numbers and May not be zeros.

TOWER INVENTORY MANAGEMENT

Tower Update. Security clearance is required for this function. Without proper security clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears at the bottom of the screen. Please contact the Operations Support Group in the Bureau of Computer Services to resolve security issues. Information about a Tower may be changed or used for adding information not yet available when the Tower record was added. Screen tran-id is **DTTX** with screen name **DTTWUP1**. This function has two screens **DTTWUP1** and **DTTWUP2**. **Update, Screen 2.** The **PF 7** allows return to the first screen of the inventory information, the **PF8** key moves forward to the second screen of information.

DTTX 02/15/06	KANSAS DEPARTMENT OF TRANSPORTATION TOWER INVENTORY UPDATE	DTTWUP1 13:20:57
DOT NUMBER 1151012 LEASED Y/N Y (D AA SS)		
CATEGORY: TC TOWR BLDG LOCATION 0 05 23		
FUND-PCT 4100 - 20 3122 - 20 7524 - 60		
(MM DD YY) POV NUMBER 0714297		
POV DATE 04 18 91		
POV AMOUNT 29000.00 (MM DD YY) ACQ COST 28000.00 (MM DD YY)		
UNIT STAT ORDER DATE 01 01 06 UTIL STAT avail DATE 06 30 91		
RESP AGENCY 276 OWNER AGENCY 276 INVT ACCOUNT 610		
ORIG ACTV DATE 06 30 91		
VENDOR NAME UNR-rohn VENDOR CITY Peoria		
VENDOR STATE IL VENDOR ZIP 61656		
MAKE ROHN		
MODEL YEAR 1991 MODEL NO SSV		
MODEL DESCRIPTION		
(MM DD YY)		
TRANSFER NO 0184994 TRANSFER DATE 12 04 00 TRANSFER AMOUNT 28000.00_		
MSG: I0117 MAKE YOUR CHANGES AND PRESS ENTER		
PF3 EXIT PF8 PGDN		

Screen two of Tower Update:

DTTX 11/29/05	KANSAS DEPARTMENT OF TRANSPORTATION TOWER INVENTORY UPDATE	DTTWUP2 10:37:20
DOT NUMBER 1152030 TOWER HEIGHT 85.00 CITY LOCATION OLATHE		
(MM DD YY) (MM DD YY) (MM DD YY)		
LIC ISSUE DT EXPIRE DT CANCEL DT		
FCC TOWER REGISTRATION 1031983 11 07 97		
FAA DETERMINATION 91-ACE-0184-OE 11 01 91		
SITE LOCATION 1290 S. ENTERPRISE		
RANGE 023E TOWNSHIP 014S SECTION 01 AGL 88.4 AMSL 407.4		
QUARTERSECTION NW 1/4 LATITUDE LONGITUDE DATUM		
COUNTY 046 LAND DOT NUMBER TYPE 0 385152.0 944827.0 27		
GROUND ELEVATION 319.0		
RESP CONTACT PERSON JIM HARRINGTON TOWER SITE PHONE NUMBERS		
785 296 6233 OFFICE 785 231 2798 PAGER		
785 640 3952 CELL 785 266 6889 HOME		
MSG: I0110 TYPE IN REQUIRED DATA AND PRESS ENTER		
PF3 EXIT PF7 PGUP		

TOWER INVENTORY MANAGEMENT

The **FP**=Fast Path function allows you to maneuver between screens. To move directly to one of the other screens such as Menu (DTTU), simply type in the screen tran-id and press **ENTER**. The **PF3** key returns to the prior screen.

Key Edits for the Update function for Tower Equipment Inventory are:

DOT Number - Alphanumeric 7 bytes in a 10-byte field. Required field. Must exist in T_TOWER_INVNTRY table.

Field Edits on first screen name DTTWUP1

Following are fields that are on the screen needing edits.

- **Lease** – Y=Yes and N=No.
- **Fund** – Required. Values are 3122, 4100 or 7524. % of leases must = 100%. Fiscal Management has update authority.
- **Category** - Required, 10 characters must exist in T_CTGRY_MASTER Table.
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_LCTN table. If it does not exist then ADD.
- **Purchase Order Voucher Number** – Optional, 7 characters required when POV Date is entered.
- **POV Date** - Required when a POV Number is entered. Must be a valid date (MM/DD/YY).
- **POV Amount** – Is populated from the Acq. Cost. Update may be done by Fiscal ONLY.
- **Acquisition Cost** - Optional. May not be Negative
- **Unit Status** - Required. Valid values ACTIV, INACT, RETIR
Unit Status can also be changed to 'ORDER' when Security Access Level is = 'H' (Headquarters). Unit Status can only be changed from 'RETIR' to 'ACTIV' when Security-Access-Level is = H (Headquarters). When the Unit Status is changed from 'RETIR', to 'ACTIV' or to 'INACT' and the District is not changed, the following fields are retained for historic purposes. Transfer numbers are machine-generated numbers from the KDOT 496 Form available from KDOT Stock Room. Use of the transfer is directed by Fiscal Services.
When Unit Status is changed to 'RETIR', a new Transfer Number must be entered and both Transfer Date and Transfer Amount must be non-blank.
- **Unit Status Date** - Required. Must be a valid date (MM/DD/YY). Date cannot be greater than the current date and not more than 60 days prior to the current date.
- **Utility Status** – Required.
When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR' or 'RPLAC'
When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'RPLAC', 'SS-ST' (Surplus-State), 'SS-DT' (Surplus District) or spaces.
When Unit Status is 'RETIR', Utility Status must be 'RP-JK'=Junk, 'RP-SD'=Sold, 'RP-TD'=Traded, 'RP-ST'=Stolen, 'RP-DN'=Donated or 'RP-LT'=Lost.
When there is a Utility Status Date, Utility Status is required.
- **Utility Status Date** – When a utility status is added or changed, the Utility Status Date will be populated with the current date if the user does not supply a new date based upon the following restrictions. (1) Must be a valid date and equal to the current date

TOWER INVENTORY MANAGEMENT

and not more than 60 days prior to the current date. (2) Future date will be allowed with a utility status of 'REPLAC' is entered.

- **Original Active Date** – is populated from the Unit Status Date. This date may be changed with the proper security. The security is set for Fiscal Services only.
- **Responsible Agency** - Required. 3 characters. Default 276. 206, 280 and 590 are acceptable values.
- **Owner Agency** - Required. 3 Characters. Default 276. 276 and 280 are acceptable.
- **Inventory Account** - Required. 3 Characters. Default 610. 590 is acceptable
- **Vendor Name** - Optional, 20 characters.
- **Vendor City** – Optional, 18 characters.
- **Vendor State** – Optional, 2 characters.
- **Vendor Zip** – Optional, 5 digits. Numeric or blank. Not zeros.
- **Make** - Required when Unit Status is not 'ORDER'. It must exist on the T_EDIT_TABLES with table ID of 'MTW' table.
- **Model Year** - Optional when Unit Status is 'ORDER', otherwise required. Must be numeric when entered.
- **Model** – Optional, 12 characters.
- **Model Description** – Optional, 10 characters.
- **Transfer Number** - Required in the following cases:
 - When district or inventory account changes.
 - When there is a Transfer Date or Transfer Amount
 - When Unit Status is changed to 'RETIR'. Must be a positive number when entered. In all Cases it must be 7 characters.
 - When unit is changed from RETIR to ACTIV or INACTIV.
- **Transfer Date** - Required when there is a Transfer Amount, Number or location change. RETIR date is populated from the Unit Status date. This date cannot be changed by the user. For other statuses, the date must be valid and equal to the current date and not more than 60 days prior to the current date. Date field is populated with the current date but may be changed by the user (exception is not more than 60 days prior to the current date). Transfer date is populated from Unit Status Date when unit is changed from RETIR to ACTIV or INACTIV.
- **Transfer Amount** - Cannot be less than 0. When Unit Status is 'RETIR' and Utility Status is "RP-JK", Transfer Amount is set to spaces and recorded as zeros on the database.
 - When Unit Status is 'RETIR' and Utility Status = 'RP-SD', Transfer Amount must be >0.
 - When the Security-Access-Level = 'H', the Transfer Amount can be greater than the Acquisition Cost.
- **Field Edits on second screen name DTTWUP2**
- **Tower Height** - Required 5 characters with 2 decimals. May not be 0.
- **City Location** - Required. 20 Characters. City Name Where FCC Tower Registration.
- **FCC Tower Registration** – Optional. 10 Characters.
- **Lic Issue Dt** – Optional, When entered must be valid date (MM/DD/YY)
- **Expire Dt** - Optional, When entered must be valid date (MM/DD/YY). Cannot be prior to Issue Date.
- **Cancel Dt** - Optional, when entered must be valid date (MM/DD/YY). Cannot be prior to Issue Date.
- **FAA Determination**-Optional 14 characters.

TOWER INVENTORY MANAGEMENT

- **Lic Issue Dt** – Optional, When entered must be valid date (MM/DD/YY)
- **Expire Dt** – Optional. When entered must be valid date (MM/DD/YY). Cannot be prior to Issue Date.
- **Cancel Dt** – Optional. When entered must be valid date (MM/DD/YY). Cannot be prior to Issue Date
- **Site Location** – Required, 30 Characters.
- **Range** – Optional, 4 Characters. When entered first three characters must be '001' to '999'.
- Last character must be 'E' or 'W'.
- **Township** – Optional, 4 Characters. When entered first three characters must be '001' to '999'.
- Last character must be an 'N' or 'S'.
- **Section** – Optional, 2 Characters. When entered must be 1 to 36.
- **Agl** – Required 6 characters with 1 decimal. May not be 0.
- **Amsl** – Required 6 characters with 1 decimal. May not be 0.
- **Quartersection** – Optional, 22 Characters.
- **Latitude** – Required 8 characters with 1 decimal. May not be 0.
- **Longitude** – Required 8 characters with 1 decimal. May not be 0.
- **Datum** – Optional, 6 Characters.
- **County** – Optional, 3 Characters. Only accepts values 1-105.
- **Land Type** – Required. Must be either 'L', 'R', 'S' or 'O'.
 - 'L' = Land Inventory
 - 'S' = Storage Area Inventory
 - 'R' = Right of Way
 - 'O' = Other
- **Land Dot Number** – Required. If the Type is 'L', then Land DOT Number must exist on the T_LAND Table database. If Type is 'S', then the Land DOT Number must exist on the
- **T_STORAGE_INVNTRY** table database. If the Type is the 'R' or and 'O', then the Land DOT Number must be blank.
- **Ground Elevation** – Required 5 characters with 1 decimal. May not be 0.
- **Responsible Contact Person** – Required, 15 Characters.
- **Pager Number** – Optional, 10 Characters, When entered must be 10 Numbers and May
 - not be zeros.
- **Office Number** – Optional, 10 Characters, When entered must be 10 Numbers and May
 - not be zeros.
- **Cell Number** – Optional, 10 Characters, When entered must be 10 Numbers and May
 - not be zeros.
- **Number** – Optional, 10 Characters, When entered must be 10 Numbers and May
 - not be zeros.
- **Tower Site Phone Numbers**
- **Phone1** – Optional, 10 Characters, When entered must be 10 Numbers and May
 - not be zeros.
- **Phone2** – Optional, 10 Characters, When entered must be 10 Numbers and May
 - not be zeros.

TOWER INVENTORY MANAGEMENT

Additional utility programs in the Tower Inventory System are:

PF9 Lsecnt, PF10 Call Sign, PF 11 Frequency and PF 12 Contractor. Adding the call Sign was addressed in the Add function because at least one call sign is required. The functionality of these keys allows the user to move from one PF key to another without returning to the menu. This allows entering of all information about a tower that is known. After the second screen of the inventory information is reached, it is necessary to press the **ENTER** key to use the **PF9-PF12** keys, otherwise the error message E103 YOUR PRESSED AKEY WHICH IS NOT VALID ON THIS SCREEN will appear. What the user can accomplish by calling these programs is controlled by security. If the user does not have the proper security clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. If the user has the proper security clearance but the DOT number is not valid or not found in the Tower Equipment Inventory Table, the Message E0136 DOT NUMBER DOES NOT EXISTS IN TOWER INVENTORY TABLE appears at the bottom of the menu screen that the user has requested. If the user encounters this problem and believes it to be in error, please contact the Operations Support Group in the Bureau of Computer Services. After using the **PF9-PF12** keys the **PF3** key will return to the first screen of Inquiry, Add or Update depending on which function they were accessed from. Any sign-on will allow Inquiry of any information related to a tower. Reaching these Utility programs with the Inquiry function will allow Inquiry only regardless of security.

Tower Equipment Utility Programs are like free text with little editing. The value of the information is preserved by the user entered information. If any of these programs are called and there are no records, a blank screen will appear. Each screen contains total of 15 records at a time. **PF8** key will scroll to the next screen if the unit contains more than 15 records. At the bottom of the screen there are some options to go to other functions. Every utility program will compare the old data and modified data on existing screen, if any changes occurred on existing screen, the message E0137 EXISTING DATA HAS BEEN CHANGED PRESS ENTER TO UPDATE. If the user presses **ENTER** key the changes will be made in the database.

TOWER INVENTORY MANAGEMENT

Tower Lease PF9 **LSCNT** calls the **Tower Lease** screen for the unit. If there are no lease records, a blank screen will appear. Security clearance is required to maintain Lease Information. If the user does not have the proper security clearance to add or update Tower Equipment or Lease Information, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION will appear at the bottom of the menu screen. A valid Dot Number is passed to Tower Lease from Tower Equipment Inventory Screens or the **PF 10** Call Sign Maintenance, **PF 11** Frequency or **PF 12** Contractor Screens. Lease information for towers is addressed in detail on page TW21 of this section.

TOWER INVENTORY MANAGEMENT

Tower Call Sign Maintenance. The **PF10 Call Sign** key will take the user to the Tower Equipment Call Sign Maintenance screen. Security clearance is required to maintain Call Signs. If the user does not have the proper security clearance to maintain Tower Call Signs, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION would appear at the bottom of the menu screen. Valid Dot Number will be passed to Tower Equipment Call Sign Maintenance from Tower Equipment Contractor Maintenance.

DTT9 10/25/05	KANSAS DEPARTMENT OF TRANSPORTATION CALL SIGN MAINTENANCE	DTTWCLS 12:46:59
DOT NUMBER 6151021 CITY LOCATION: NOWHERE (MM DD YY) (MM DD YY) (MM DD YY) LIC ISSUE DT EXPIRE DT CANCEL DT		
CALL SIGN kau598_		
MSG: I0130 AT LEAST ONE CALL SIGN IS REQUIRED FOR NEW TOWER RECORD		
PF3 EXIT PF7 PGDN PF8 PGUP PF9 LSECNT PF11 FRQ PF12 CN FP:		

Add Function:

Existing screen will compare the old values, if the call sign is a new add, that record will add to the database T_TOWER_CALL_SIGN.

Update Function:

Existing screen will compare the old values, if the call sign has been modified on the existing screen that record will updated to the database T_TOWER_CALL_SIGN.

Delete Function:

Existing screen will compare the old values, if call sign has been erased on the existing screen that record will deleted from the database T_TOWER_CALL_SIGN.

The **PF3** key returns to the prior screen. The **PF3** function may be repeated until the user is backed out of the inventory system to the CICS sign on screen.

TOWER INVENTORY MANAGEMENT

The **PF11 FREQUENCY** key calls the Tower Equipment Frequency Maintenance screen for the unit. If there are no frequency maintenance records a blank screen will appear. If there are frequency maintenance records, and the information needed is obtained, return to the main screen using the **PF3** screen. If the user does not have the proper security clearance to add or update Tower Equipment Frequency records, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION would appear at the bottom of the menu screen that the user has requested. Valid Dot Number will be passed to Tower Equipment Frequency Maintenance from Tower Equipment Call Sign Maintenance.

DTVF 02/10/04	KANSAS DEPARTMENT OF TRANSPORTATION FREQUENCY MAINTENANCE				DTTWFRQ 15:26:42
DOT NUMBER	3151021	USER	FREQUENCIES	TONE	OUTPUT WATTS OR
		EMS	867.1625	654	150 DBM
		KDOT	868.1750	261	150
		KHP	868.6750	465	150
MSG: I0133 INQUIRE ONLY - PF3/15 TO CHANGE D.O.T. NUMBER					
PF3 EXIT PF7 PGUP PF8 PGDN PF9 USR PF10 CLS PF12 CN					FP: _____

Field Edits on screen name DTTWFRQ

- **Frequencies** – Required, 9 characters with 4 decimals. May not be 0. It can't be duplicate values.
- **User** – Optional, 20 Characters.
- **Tone** – Optional, 5 Characters with 0 decimal. Must be 0 or > 0.
- **Output** – Optional, 3 Characters with 0 decimal. Must be 0 or > 0.

TOWER INVENTORY MANAGEMENT

Tower Contractor Maintenance. If there are contractor maintenance records, and the information needed is obtained, return to the main screen using the **PF3** screen. Security clearance is required for maintenance in this function. If the user does not have the proper security clearance to add or update Tower Equipment Contractor Maintenance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears at the bottom of the menu screen. Valid Dot Number will be passed to Tower Equipment Contractor Maintenance from Tower Equipment Frequency Maintenance. Four contractors may be added to a screen. **PF8** to maintain additional contractor information.

DTVN 04/13/05	KANSAS DEPARTMENT OF TRANSPORTATION TOWER CONTRACTOR MAINTENANCE	DTTWCNR 09:32:15
DOT NUMBER 6151021 CITY LOCATION 1		
KDOT PROJECT NO _ CONTR ADDR CITY STATE ZIP: PHONE NO.	KDOT PROJECT NO CONTR ADDR CITY STATE ZIP: PHONE NO.	
KDOT PROJECT NO CONTR ADDR CITY STATE ZIP: PHONE NO.	KDOT PROJECT NO CONTR ADDR CITY STATE ZIP: PHONE NO.	
MSG: I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3 EXIT PF7 PGUP PF8 PGDN PF9 USR PF10 CLS PF11 FRQ		FP:

Add Function:

Existing screen will compare the old values, if record has been entered on the existing screen that record will add to the database T_TOWER_CONTRACTOR.

Update Function:

Existing screen will compare the old values, if record has been modified on the existing screen that record will updated to the database T_TOWER_CONTRACTOR.

Delete Function:

Existing screen will compare the old values, if record has been erased (with the space bar) on the existing screen that record will deleted from the database T_TOWER_CONTRACTOR.

TOWER INVENTORY MANAGEMENT

Field Edits on screen name DTTWCNR

- **Contractor** – Optional, 30 Characters. It can't be duplicate value.
- **Contractor Street Address** – Optional, 30 Characters.
- **Contractor City** – Optional, 20 Characters.
- **Contractor State** – Optional, 2 Characters.
- **Contractor Zip Code** – Optional, 5 digits. Numeric or blank. Not zeros.
- **DOT Number** - Alphanumeric 7 bytes in a 10-byte field. Must exist in T_TOWER_INVNTRY
 - table. This field is always protected. User can't edit. Dot Number Value will be
 - populated from calling program.

TOWER INVENTORY MANAGEMENT

Tower Category Maintenance. Screen tran-id is **DTTY** with screen name **DTTWCAT**. Security clearance is required for this function. If the user does not have the proper security clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears at the bottom of the screen. If the user encounters this problem and believes it to be in error, please contact the Operations Support Group in the Bureau of Computer Services.

Category changes are maintained at Headquarters. Categories may be added, changed or deleted by the Bureau of Fiscal Services, Procurement Section or Bureau of Construction and Maintenance. Inquiry of categories in tower equipment is possible without Security clearance. To view requires the user to know the Class, Subclass and Capacity.

DTTY 03/31/03	KANSAS DEPARTMENT OF TRANSPORTATION TOWER CATEGORY SCREEN	DTTWCAT 13:37:23

OPTIONS: _ (I-INQUIRE A-ADD U-UPDATE D-DELETE)

<----- C A T E G O R Y K E Y ----->				INSPECTION	ITEMS IN THIS
TYPE	CLASS	SUBCLASS	CAPACITY	CODE	CATEGORY
TW					

CATEGORY DESCRIPTION

MSG: I0109 TYPE IN KEY DATA AND PRESS ENTER

PF3 EXIT

FP:

TOWER INVENTORY MANAGEMENT

Tower Key Change. This function requires that you have Security Clearance. If the user does not have the proper security clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. If the user encounters this problem and believes it to be in error, please contact the Operations Support Group in the Bureau of Computer Services.

This program allows the user to change the DOT number on records from the Tower Equipment Table and Tower Equipment User Maintenance Table by entering old and new DOT Numbers. However, if there are any Attachments, Building Attachments, Tower Lease, Tower Equipment Frequency Maintenance, or Tower Equipment Contractor Maintenance records tied to the old key, it cannot be changed. Tran-id is **DTTZ** and the screen name is **DTTWKEY**.

DTTZ 04/12/05	KANSAS DEPARTMENT OF TRANSPORTATION TOWER INVENTORY KEY CHANGE	DTTWKEY 14:52:39
DOT NUMBER 3151021 NEW NUMBER (D AA SS)		
CATEGORY: TC TOWR BLDG	LOCATION 0 05 19	
(MM DD YY)	POV NUMBER 0018164	
POV DATE 06 19 00	POV AMOUNT	
(MM DD YY)	ACQ COST 315553.06 (MM DD YY)	
UNIT STAT ACTIV DATE 06 20 00	UTIL STAT AVAIL DATE 06 20 00	
RESP AGENCY 276	OWNER AGENCY 276	INVT ACCOUNT 610
VENDOR NAME GEM ENGINEERING VENDOR CITY HOUSTON		
VENDOR STATE TX VENDOR ZIP 77099		
MAKE GEM		
MODEL YEAR 2000 MODEL NO		
MODEL DESCRIPTION (MM DD YY)		
TRANSFER NO	TRANSFER DATE	TRANSFER AMOUNT
MSG: E0461 ASSOCIATED RECORDS FOUND - DOT NO MAY NOT BE CHANGED		
PF3 EXIT		
FP:		

Key Edit

Old DOT Number - Alphanumeric, 7 bytes in a 10 byte field. Required field. Must exist in T_TOWER_INVNTRY and T_TOWER_CALL_SIGN tables.

Field Edits

Following are fields that are screen edited. Fields not listed need no edits.

New DOT Number - Alphanumeric 5 bytes in a 10-byte field. Required field. Must not exist on the T_TOWER_INVNTRY and T_TOWER_CALL_SIGN tables.

When the user has successfully changed the DOT number, all other fields that contained data will be moved to the new number provided all the edit requirements are met.

TOWER INVENTORY MANAGEMENT

DTS5 10/25/05	KANSAS DEPARTMENT OF TRANSPORTATION COMMUNICATIONS EQUIPMENT MENU	DTCEMNU 13:46:18
1. RADIO EQUIPMENT		
2. TOWER EQUIPMENT		
3. LEASE NAME INFORMATION		
4. LEASE/CONTRACT INFORMATION		
: _ :		
MSG: I0107 SELECT AN OPTION AND PRESS ENTER		
PF3 EXIT		
		FP:

LEASE PROGRAM:

DTMN 10/25/05	KANSAS DEPARTMENT OF TRANSPORTATION LEASE HOLDER INFO MENU	DTLHMNU 13:47:08
1. ADD		
2. UPDATE		
3. DELETE		
4. INQUIRE		
: _ :		
MSG: I0107 SELECT AN OPTION AND PRESS ENTER		
PF3 EXIT		
		FP:

TOWER INVENTORY MANAGEMENT

DTWG 10/25/05	KANSAS DEPARTMENT OF TRANSPORTATION LEASE HOLDER INFORMATION	DTLHADD 13:51:15
USER # 731212 FEIN 22222222		
NAME XXXXXXXXCOUNTY KANSAS		
ADDRESS 222 KANSAS STREET		
CITY BIRMINGHAM STATE AL ZIP 23145 -		
CONTACT STATE		
PHONE 222 - 234 - 7777		
FAX 222 - 245 - 8787		
EMAIL DOC@BIRHMININGHAM.COM		
MSG : E0106 RECORD ALREADY EXISTS		
PF3-EXIT		FP:

Required Fields:

Fund – valid entries are 3122, 4100 and 7524.

When a Radio unit is added and Leased information is left to N=No, the rest of the screen functions the same as in the past. Y=yes is entered and all fields have passed edit rules for adding a radio, the screen shown above is displayed for data entry. We have shown fields that were used in testing to demonstrate the information required.

Required fields – **User** – validated to ensure it does not already exist.

Fein - required, numeric 9 digits.

Name – Required, 60 characters

Address Line 1 – required, 30 characters

Address Line 2 – optional, 30 characters

Phone – required numeric 999 999 9999

Fax – optional, if entered must be numeric 999 999 9999

Email – optional, 70 characters

PF3 – returns to the Lease Holder menu.

The **PF3** key returns to the prior screen. The **PF3** function may be repeated until the user is backed out of the inventory system to the CICS sign on screen.

TOWER INVENTORY MANAGEMENT

DTWK 10/25/05	KANSAS DEPARTMENT OF TRANSPORTATION LEASE HOLDER INFORMATION UPDATE	DTLHUPD 13:52:41
USER # 731212 FEIN 22222222		
NAME XXXXXXXXXCOUNTY KANSAS		
ADDRESS 222 KANSAS STREET _		
CITY BIRMINGHAM STATE AL ZIP 23145 -		
CONTACT STATE		
PHONE 222 - 234 - 7777		
FAX 222 - 245 - 8787		
EMAIL DOC@BIRHMINGHAM.COM		
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT		

Lease Update Program:

If you enter the User # it will be validated to make sure it exists and updating is allowed.
Updates may be made to all remaining fields with proper security clearance.

PF3 – returns to the Menu Screen

Lease Delete:

DTWP 10/25/05	KANSAS DEPARTMENT OF TRANSPORTATION LEASE HOLDER INFORMATION DELETE	DTLHDEL 13:55:45
USER # 731212 FEIN 22222222		
NAME XXXXXXXXXCOUNTY KANSAS		
ADDRESS 222 KANSAS STREET		
CITY BIRMINGHAM STATE AL ZIP 23145 -		
CONTACT STATE		
PHONE 222 - 234 - 7777		
FAX 222 - 245 - 8787		
EMAIL DOC@BIRHMINGHAM.COM		
MSG : I0136 PRESS PF2 TO DELETE OR ENTER TO MAKE ANOTHER SELECTION		
PF3-EXIT FP:		

Enter User # for validation. The number is checked to see if it is associated to any leases, if not, press **PF2** to delete. If the user is associated to any leases, an error message will notify that the lease holder number may not be deleted.

PF3 returns to the menu screen.

TOWER INVENTORY MANAGEMENT

Lease Inquiry Program:

DTWJ 10/25/05	KANSAS DEPARTMENT OF TRANSPORTATION LEASE HOLDER INFORMATION INQUIRE	DTLHINQ 13:59:49
USER # 731212	FEIN 222222222	
NAME XXXXXXXXCOUNTY KANSAS		
ADDRESS 222 KANSAS STREET		
CITY BIRMINGHAM	STATE AL ZIP 23145 -	
CONTACT STATE		
PHONE 222 - 234 - 7777		
FAX 222 - 245 - 8787		
EMAIL DOC@BIRHMINGHAM.COM		
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT	PF7-BKWD PF8-FRWD	FP:

This screen may be reached by keying in the KDOT Number or name.

PF8 and **PF7** allow backward and forward thru User numbers or Names whichever is entered. Associated information will be displayed.

PF3 returns to the menu screen.

TOWER INVENTORY MANAGEMENT

LEASE/CONTRACT INFORMATION:

DTS5 10/25/05	KANSAS DEPARTMENT OF TRANSPORTATION COMMUNICATIONS EQUIPMENT MENU	DTCEMNU 14:04:36
1. RADIO EQUIPMENT		
2. TOWER EQUIPMENT		
3. LEASE NAME INFORMATION		
4. LEASE/CONTRACT INFORMATION		
: _ :		
MSG: I0107 SELECT AN OPTION AND PRESS ENTER		
PF3 EXIT		
		FP:

The selection of Option 4 transfers to the Lease/Contract Info Menu Screen. From this menu screen ADD, UPDATE, DELETE and INQUIRE of Lease information is processed. One Function at a time is addressed in the following pages.

DTWL 10/25/05	KANSAS DEPARTMENT OF TRANSPORTATION LEASE CONTRACT INFORMATION MENU	DTLSMNU 14:05:22
1. ADD		
2. UPDATE		
3. DELETE		
4. INQUIRE		
: _ :		
MSG: I0107 SELECT AN OPTION AND PRESS ENTER		
PF3 EXIT		
		FP:

TOWER INVENTORY MANAGEMENT

ADD LEASE/CONTRACT INFORMATION:

DTWH	KANSAS DEPARTMENT OF TRANSPORTATION	DTLSADD
10/25/05	LEASE INFORMATION ADD	14:07:24
MULTIPLE ENTRIES Y/N N	(PS)PUBLIC (PR)IVATE (ST)ATE (KD)OT (KH)P	
INVENTORY TYPE TW	DOT NUMBER 3151021	LEASE TYPE PS
CATEGORY TC TOWR BLDG		LOCATION 0 05 19
CONTRACT 1231123	BEG DATE 08 15 05	END DATE 08 15 06
AMOUNT 4000.50	(MM DD YY)	(MM DD YY)
USER # 123123	FEIN 123123123	
NAME KATHY ZECKER		
ADDRESS POBOX 373		
CITY AUBURN	STATE KS	ZIP 66402 - 0373
CONTACT KATHY		
PHONE 785 - 256 - 2061		
FAX 785 - 256 - 6622		
EMAIL KATHYZ@KSDOT.ORG		
MSG : I0104 RECORD ADDED SUCCESSFULLY		
PF3-FXIT		FP:

Test information is shown here for demonstrations purposes.

After a valid KDOT number has passed screen edits, Multiple entries defaults to N=No. One of the following entities must be entered **PS=Public**, **PR=Private**, **ST=State**, **KD=KDOT**, **KH=Kansas Highway Patrol**.

Contract is up to seven alpha=numeric characters.

Begin Date must be a valid date MM DD YY **END date** must be a valid MM DD YY and not less than begin date.

Amount is numeric 7 digits with 2 decimals, 9999999.99.

User is 6 digits and must be a valid number on the T_LEASE_HOLDER table.

The **Address** and **contact information is displayed** from the entry of the User #.

PF3 – returns to the menu screen.

TOWER INVENTORY MANAGEMENT

UPDATE LEASE INFORMATION:

DTWI 10/25/05	KANSAS DEPARTMENT OF TRANSPORTATION LEASE INFORMATION UPDATE	DTLSUPD 14:16:09
(PS)PUBLIC (PR)IVATE (ST)ATE (KD)OT (KH)P		
INVENTORY TYPE TW	DOT NUMBER 3151021	LEASE TYPE PS
CATEGORY TC TOWR BLDG	LOCATION 0 05 19	
CONTRACT 1231123	BEG DATE 08 15 05	END DATE 08 15 06
AMOUNT 4000.50	(MM DD YY)	(MM DD YY)
USER # 123123	FEIN 123123123	
NAME KATHY ZECKER		
ADDRESS POBOX 373		
CITY AUBURN	STATE KS ZIP 66402 - 0373	
CONTACT KATHY		
PHONE 785 - 256 - 2061		
FAX 785 - 256 - 6622		
EMAIL KATHYZ@KSDOT.ORG		
MSG : I0110 TYPE IN REQUIRED DATA AND PRESS ENTER		
PF3-EXIT	FP:	

Enter DOT Number. If the number is valid, category and location will be displayed. If Lease type + contract is found, associated information is displayed. Dates, amount, address, phone, fax and email may be updated.

A new lease type and contract may be added with the update process. The same edits apply.

INQUIRE LEASE INFORMATION:

DTWF 10/25/05	KANSAS DEPARTMENT OF TRANSPORTATION LEASE INFORMATION	DTLSINQ 14:18:48
(PS)PUBLIC (PR)IVATE (ST)ATE (KD)OT (KH)P		
INVENTORY TYPE TW	DOT NUMBER 3151021	LEASE TYPE PS
CATEGORY TC TOWR BLDG	LOCATION 0 05 19	
CONTRACT 1231123	BEG DATE 08 15 05	END DATE 08 15 06
AMOUNT 4000.50	(MM DD YY)	(MM DD YY)
USER # 123123	FEIN 123123123	
NAME KATHY ZECKER		
ADDRESS POBOX 373		
CITY AUBURN	STATE KS ZIP 66402 - 0373	
CONTACT KATHY		
PHONE 785 - 256 - 2061		
FAX 785 - 256 - 6622		
EMAIL KATHYZ@KSDOT.ORG		
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT	PF7-PGUP PF8-PGDN	FP:

Select inquire from the menu screen to display Lease Information for the DOT Number entered. If there are several contracts associated with the DOT Number, the **PF7** and **PF8** keys allows browsing.

COMMUNICATIONS,RADIO = RATOWER=TW

DTIM031 Communications Inventory By Full DOT (**RA ONLY**)

Radio information only, all types of units, can be selected by location, category, make and sorted by carrier no, call sign, user, id no., resp agency and resp person provided all information has been entered into the database.

DTIM031A Communications Inventory (**RA ONLY**)

Radio information only, does not include first digit of dot number in the selection process, however, it is included with the listing. May be selected by Location and Category. Same sort selection as the 31 report.

DTRA001 Communication Id Number (**RA ONLY**)

ID Number report relates to the 800 Mhz system. Same Selection and sort as 31 but allows sort by ID Number.

DTRA002 Communication Mobile (**RA ONLY**)

Listing provides information about Mobile Units Only. May be selected by location, category. Sorts by location, category, make, model year, call sign, resp agency, model description and user if the information has been entered into the database.

DTRA003 Base Station & Test Equip (**RA ONLY**)

Listing provides information about Base and Test communications equipment only. Select by Location, Category. Sort by make, model, serial number , resp agency, resp person and model description.

DTIMS07 Tower Location Report (**TW ONLY**)

Provides a listing of KDOT Towers with particular data about where towers are located including City and Co. Code.

DTIMS08 – Radio by Serial Number Report (**RA ONLY**)

Provides information by a particular serial number or a grouping of serial number from user selection. May also be ordered by District and Status.

DTIM14W – Tower Lease Information by DOT Number. (**TW ONLY, WEB ONLY**)

Allows selection about lease(s) by one tower or by District, Area, and Sub Area. There is no sort by location.

DTIM14R – Radio Lease Information by DOT Number (RA only), **Web Only**.

Allows selection about lease(s) by one radio or by District, Area and Sub Area. There is no sort by location.

ANY REPORT MAY BE ORDERED FOR COMMUNICATIONS EQUIPMENT IF THE SELECT VALUE ALLOWS RA OR TW AS THE INVENTORY TYPE.

Inventory Management (DTIM031) COMMUNICATIONS INVENTORY BY FULL DOT

This report is for Radio Equipment only, all types of units can be selected by location, category, make and sorted by carrier no, call sign, user, id no., responsible agency and responsible person provided all information has been entered into the database. This selection request is for base stations statewide sorted by DOT NUM. Where an * shows information may be requested or sorted. No * indicates there is no selection or sort order available to use. This report uses all digits in the DOT number for sorting.

(DTIM031) COMMUNICATIONS INVENTORY BY FULL DOT			
FIELD NAME	SELECT VALUE	SORT ORDER	DIRECTION
DISTRICT	*	*	*
AREA/DEPT	*	*	*
SUBAREA	*	*	*
CLASS	fs	*	*
SUBCLASS	base	*	*
CAPACITY	std	*	*
DOT NUMBER		1	A
CARRIER DOT NUMBER		*	*
CALL SIGN		*	*
ID NO		*	*
USER		*	*
RESPONSIBLE AGENCY		*	*
RESPONSIBLE PERSON		*	*
MAKE	*	*	*
(PA2 RETURNS TO MENU)			

Leaving a Select Value blank picks everything for that value. For example, ordering this report with no selections will produce a statewide report for all Radio equipment sorted by DOT number. This will produce a very large report.

Inventory Management

SELECT VALUES ONLY

LOCATION:

DISTRICT 0 = Headquarters.

1 - 6 = District Number

AREA/DEPT Any number (this is not verified).

SUBAREA Any number (this is not verified).

Valid categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY:

CLASS - Any valid Category class (e.g. MU).

SUBCLASS - Any valid Category subclass (e.g. TRNK).

CAPACITY - Any valid Category capacity (e.g. 2FRQ).

When all three are given as a "CATEGORY" it is verified against the Category table.

MAKE: Manufacturer's name (e.g. Mtrla).

Sort order field(s): 1 up to 14; in any order or left blank.

Sort direction field(s): Ascending or Descending (defaults to ascending if left blank).

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors.

If there are no errors, the "jobcard" screen will appear. Jobcard instructions are covered in another section of this manual. There are many selections and sorts that may be used for Communications that will produce different reports. Experience and/or training may be needed to achieve desired results. Example report is next.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION AND MAINTENANCE
DTIM031, 02/24/05, TIME 9:05:10, RADIO EQUIPMENT, PAGE 1

```
*****  
*  
*   R E P O R T   0 3 1   *  
*  
*****
```

REPORT SEQUENCE = DOT-NUMBER

SELECTION CRITERIA:

DISTRICT	=	
CLASS	=	FS
SUBCLASS	=	BASE
CAPACITY	=	STD

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION AND MAINTENANCE
DTIM031, 02/24/05, TIME 9:05:10, RADIO EQUIPMENT, PAGE 2

RADIO INVENTORY REPORT

REPORT SEQUENCE = DOT-NUMBER

DOT NUMBER	CURRENT LOCATION	CATEGORY DESCRIPTION	MAKE	MODEL	SERIAL NUMBER	CARRIER DOT NUMBER	CALL SIGN	USER	ID NO.
113-1037	00-05-39	FIXED STAT,BASE,STD FREQUENCY: 000000000000 VERBAL LOCATION:	MTRLA	C71RCB1405PH	301CHY0076 RESPONSIBLE PERSON: DIST. 3 VERBAL DESCRIPTION:				
123-1009	00-05-39	FIXED STAT.BASE,STD FREQUENCY: 00000039460 VERBAL LOCATION: NORTON	MTRLA	RCB1	201CCJ0097 RESPONSIBLE PERSON: DIST 3 VERBAL DESCRIPTION:				
123-1013	00-05-39	FIXED STAT,BASE,STD FREQUENCY: 000000000000 VERBAL LOCATION: NORTON	MTRLA	C73KSB-1145A	582CKW1049 RESPONSIBLE PERSON: DIST. 3 VERBAL DESCRIPTION: LOW BAND FIXED			KHP	
213-1027	00-05-39	FIXED STAT,BASE,STD FREQUENCY: VERBAL LOCATION: NORTON	MTRLA	C74CXB7106AC	388CQU0277 RESPONSIBLE PERSON: CROPP VERBAL DESCRIPTION: TOWER 215-1001 KDOT		8310		
313-1017	00-05-39	FIXED STAT,BASE,STD FREQUENCY: 00000047180 VERBAL LOCATION: NORTON	MTRLA	C71RC	301CHY0088 RESPONSIBLE PERSON: CROPP VERBAL DESCRIPTION: RADIO SHOP				
313-1020	00-05-30	FIXED STAT,BASE,STD FREQUENCY: 000000000000 VERBAL LOCATION: NORTON	MTRLA	C71RC	301CKL1013 RESPONSIBLE PERSON: S. NORTON VERBAL DESCRIPTION:		KAD780		
313-1027	00-05-39	FIXED STAT,BASE,STD FREQUENCY: 00000047180 VERBAL LOCATION:	GE	VC74R	5655109 RESPONSIBLE PERSON: ST FRANCIS BASE VERBAL DESCRIPTION:				
323-1004	00-05-30	FIXED STAT,BASE,STD FREQUENCY: 44.98+45.14 VERBAL LOCATION: S.NORTON	GE	VC74R	6667051 RESPONSIBLE PERSON: NORTON LOCAL VERBAL DESCRIPTION: LOCAL+AIRCRAFT BASE		KAO344		
323-1005	00-05-39	FIXED STAT,BASE,STD FREQUENCY: 00000004498 VERBAL LOCATION:	GE	VC74R	5655111 RESPONSIBLE PERSON: MENLO VERBAL DESCRIPTION:				
323-1006	00-05-39	FIXED STAT,BASE,STD FREQUENCY: 00000457350 VERBAL LOCATION: MENLO	GE	VC75R	5655112 RESPONSIBLE PERSON: MENLO VERBAL DESCRIPTION:				
423-1006	00-05-59	FIXED STAT,BASE,STD FREQUENCY: 44.940 VERBAL LOCATION:	MTRLA	C71RC	201CQU0021 RESPONSIBLE PERSON: DA110#005-72 VERBAL DESCRIPTION:				
423-1007	00-05-59	FIXED STAT,BASE,STD FREQUENCY: 75.940 VERBAL LOCATION:	MTRLA	C42RC	201CQU0022 RESPONSIBLE PERSON: VERBAL DESCRIPTION:				

Inventory Management
(DTIM031A)
COMMUNICATIONS INVENTORY

This report is for Radio information only and does not include the first digit of the dot number in the selection process, however, it is included in the listing. May be selected by Location and Category and has the same sort selection as the 31 report. This selection provides information for all Mobile Units in District 1 area 6, sorted by DOT Num. Where an * shows information may be requested or sorted. No * indicates there is no selection or sort order available to use.

(DTIM031A) COMMUNICATIONS INVENTORY

FIELD NAME	SELECT VALUE	SORT ORDER	DIRECTION
DISTRICT	<u>1</u>	*	*
AREA/DEPT	<u>6</u>	*	*
SUBAREA	*	*	*
CLASS	MU	*	*
SUBCLASS	*	*	*
CAPACITY	*	*	*
DOT NUMBER		<u>1</u>	A
CARRIER DOT NUMBER		*	*
CALL SIGN		*	*
ID NO		*	*
USER		*	*
RESPONSIBLE AGENCY		*	*
RESPONSIBLE PERSON		*	*
MAKE	*	*	*

(PA2 RETURNS TO MENU)

Leaving a Select Value blank picks everything for that value. If this report were ordered without selections, it would provide a large report for Radio Equipment statewide sorted by DOT Num. If selections are made in error an edit rule is shown.

Inventory Management

SELECT VALUES ONLY

LOCATION:

See Sheet 1 of the example report for the selection criteria for location.

DISTRICT 0 = Headquarters

One of these ---> 1 - 6 = District Number

AREA/DEPT Any number (this is not verified).

SUBAREA Any number (this is not verified).

Valid categories are available from the 56 report from KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY:

CLASS - Any valid Category class (e.g. MU).

SUBCLASS -Any valid Category subclass (e.g. TRNK).

CAPACITY - Any valid Category capacity (e.g. 2FRQ).

When all three are given as a "CATEGORY" it is verified against the Category table.

MAKE: Manufacturer's name (e.g. Mtrla).

Radio DOT NUMBERS will have the first digit excluded from the sort but will have all digits printed on the report.

Sort order field(s): 1 up to 11; in any order or left blank.

Sort direction field(s): Ascending or Descending (defaults to ascending if left blank).

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the next "jobcard" screen will appear: There are many selections and sorts that may be used for Communications Inventory that will produce different reports. Experience and or training may be needed to achieve desired results. Example report is next.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION AND MAINTENANCE
DTIM031A, 02/24/05, TIME 9:05:14, RADIO EQUIPMENT, PAGE 1

```
*****  
*  
*   R E P O R T   0 3 1 A   *  
*  
*****
```

REPORT SEQUENCE = DOT-NUMBER

SELECTION CRITERIA:

DISTRICT	= 01
AREA	= 6
CLASS	= MU

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION AND MAINTENANCE
DTIM031A, 02/24/05, TIME 9:05:14, RADIO EQUIPMENT, PAGE 2

RADIO INVENTORY REPORT

REPORT SEQUENCE = DOT-NUMBER

DOT NUMBER	CURRENT LOCATION	CATEGORY DESCRIPTION	MAKE	MODEL	SERIAL NUMBER	CARRIER DOT NUMBER	CALL SIGN	USER	ID NO.
112-1389	00-05-16	VEHICLE ADAPT,SPEAK,AMP	MTRLA	NTN1671	487AXW0129	2541122			
	FREQUENCY:				RESPONSIBLE PERSON: GARDNER SUBAREA				
	VERBAL LOCATION:				VERBAL DESCRIPTION:				
112-1579	00-05-16	VEHICLE ADAPT,SPEAK,AMP	MTRLA	N2001A	256CDS0337	264-1122	162		
	FREQUENCY:				RESPONSIBLE PERSON: AREA 6				
	VERBAL LOCATION: OLATHE				VERBAL DESCRIPTION: MVA				
112-1614	00-05-16	VEHICLE ADAPT,SPEAK,AMP	MTRLA	N2001A	256CDS0372	264-1038	167		
	FREQUENCY:				RESPONSIBLE PERSON: AREA 6				
	VERBAL LOCATION: LAMAR				VERBAL DESCRIPTION: XTVA				
112-1633	00-05-16	VEHICLE ADAPT,SPEAK,AMP	MTRLA	N2001A	256CDS0391	112-1059	167		
	FREQUENCY:				RESPONSIBLE PERSON: AREA 6				
	VERBAL LOCATION: LAMAR				VERBAL DESCRIPTION: MVA				
112-1637	00-05-16	VEHICLE ADAPT,SPEAK,AMP	MTRLA	N2001A	256CDS0395	263-1280	167		
	FREQUENCY:				RESPONSIBLE PERSON: AREA 6				
	VERBAL LOCATION: LAMAR				VERBAL DESCRIPTION: MVA				
112-1642	00-05-16	VEHICLE ADAPT,SPEAK,AMP	MTRLA	N2001A	256CDS0400	263-1162	167		
	FREQUENCY:				RESPONSIBLE PERSON: AREA 6				
	VERBAL LOCATION: LAMAR				VERBAL DESCRIPTION: MVA				
112-1643	00-05-16	VEHICLE ADAPT,SPEAK,AMP	MTRLA	N2001A	256CDS0401	517-1022	167		
	FREQUENCY:				RESPONSIBLE PERSON: AREA 6				
	VERBAL LOCATION: LAMAR				VERBAL DESCRIPTION: MVA				
112-1676	00-05-16	VEHICLE ADAPT,SPEAK,AMP	MTRLA	N2001A	256CEL0602	263-1118	162		
	FREQUENCY:				RESPONSIBLE PERSON: AREA 6				
	VERBAL LOCATION: OLATHE				VERBAL DESCRIPTION: MVA				
112-1677	00-05-16	VEHICLE ADAPT,SPEAK,AMP	MTRLA	N2001A	256CEL0603	263-1138	162		
	FREQUENCY:				RESPONSIBLE PERSON: AREA 6				
	VERBAL LOCATION: OLATHE				VERBAL DESCRIPTION: MVA				
112-1682	00-05-16	VEHICLE ADAPT,SPEAK,AMP	MTRLA	N2001A	256CEL0608	679-1013	166		
	FREQUENCY:				RESPONSIBLE PERSON: AREA 6				
	VERBAL LOCATION: 167TH STREET				VERBAL DESCRIPTION: MVA				
112-1684	00-05-16	VEHICLE ADAPT,SPEAK,AMP	MTRLA	N2001A	256CEL0610	263-1052	165		
	FREQUENCY:				RESPONSIBLE PERSON: AREA 6				
	VERBAL LOCATION: GARDNER				VERBAL DESCRIPTION:				
112-1691	00-05-16	VEHICLE ADAPT,SPEAK,AMP	MTRLA	N2001A	256CEL0617	263-1250	166		
	FREQUENCY:				RESPONSIBLE PERSON: AREA 6				
	VERBAL LOCATION: 167TH STREET				VERBAL DESCRIPTION: MVA				

Inventory Management

(DTRA001)

COMMUNICATION ID NUMBER

This report is intended to provide ID numbers that related to the 800 Mhz system. The report has the same sort as the 31 report but allows sort by ID Number with the ID number showing in the first column of the report. This selection request is for Mobile Units in District 5 and sorts by ID Num. Where an * shows information be requested or sorted. No * indicates there is no selection or sort order available to use. In this example an ID NUMBER or DOT NUMBER may be assigned a number to sort buy, however, one DOT or ID Number may not be requested. Area may be designated, and sorting by subarea provides units in order by District, Area and Subarea by DOT NUM.

(DTRA001)		COMMUNICATIONS ID. NUMBER REQUEST	
FIELD NAME	SELECT VALUE	SORT ORDER	DIRECTION
DISTRICT	5	*	*
AREA/DEPT	*	*	*
SUBAREA	*	*	*
CLASS	mu	*	*
SUBCLASS	dash	*	*
CAPACITY	tkng	*	*
ID NUMBER		1	A
DOT NUMBER		*	*
SORT FULL DOT	Y		
USER	*	*	*
CALL SIGN		*	*
RESPONSIBLE AGENCY	*	*	*
RESPONSIBLE PERSON		*	*
(PA2 RETURNS TO MENU)			

Inventory Management

SELECT VALUES ONLY

LOCATION:

DISTRICT 0 = Headquarters, 1-6 = District.
AREA/DEPT Any number (this is not verified).
SUBAREA Any number (this is not verified).

Valid categories are available from the 56 report from KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY:

CLASS --- Any valid Category class (e.g. mu).
SUBCLASS --- Any valid Category subclass (e.g. dash).
CAPACITY --- Any valid Category capacity (e.g. tkng).

When all three are given as a "CATEGORY" it is verified against the Category table.

SORT FULL DOT -- Y is the default option to sort the entire Dot Number for RA inventory types only. If **N** is chosen, then the first digit of the Dot Number will be excluded from the sort.

USER -- The initials of the person using the RA item

RESPONSIBLE AGENCY -- The Agency responsible for the RA item.

Sort order field(s); 1 up to 10 in any order or left blank.

Sort direction field(s): Ascending or Descending (defaults to ascending if left blank).

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Example report is next. There are many selections and sorts that may be used about radio units that will produce different reports. Experience and or training may be needed to achieve desired results.

DTRA001 24FEB2005 TIME 9:05:13 STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION COMMUNICATIONS
ID NO. REPORT PAGE 1

*
* R E P O R T DTRA001 *
*

REQUESTOR = CNST/MT-HDQR

DESTINATION CODE = DT22PL03

REQUESTOR LOCATION = 05

NUMBER OF COPIES = 01

REPORT SEQUENCE = ID NUM,

SELECTION CRITERIA:

DISTRICT	= 05
CLASS	= MU
SUB-CLASS	= DASH
CAPACITY	= TKNG

ID. NUM	DOT NUM	DIST	AREA	SUBAREA	LOCATION	RESPONSIBLE PERSON	CALL SIGN	USER	CLASS	CATAGORY SUBCLASS	CAPACITY
	0223211	00	05	59	WICHITA RD SHOP	RABE	8520		MU	DASH	TKNG
	0223408	00	05	59	TROOP F	MONCKTON, D	K199		MU	DASH	TKNG
	0223414	00	05	59	WICHITA RD SHOP	RABE	8520		MU	DASH	TKNG
	0223419	00	05	59	WICHITA RD SHOP	RABE	8510		MU	DASH	TKNG
	0223427	00	05	58	HUTCH RD SHOP	NOLAN	8510	KHP	MU	DASH	TKNG
	5123006	00	05	50	HUTCHINSON	MAINT. SUPV.			MU	DASH	TKNG
	5123007	00	05	52	EL DORADO	AREA SUPV.			MU	DASH	TKNG
	5123008	00	05	59	WICHITA	RABE			MU	DASH	TKNG
	5123009	00	05	50	HUTCHINSON	PAINT CREW			MU	DASH	TKNG
	5123010	00	05	50	HUTCHINSON	PAINT CREW			MU	DASH	TKNG
	5123011	00	05	58		NOLAN			MU	DASH	TKNG
	5123012	00	05	54	GREAT BEND	MAINT. SUPV.			MU	DASH	TKNG
	5123013	00	05	50	HUTCHINSON	MAINT. SUPV.			MU	DASH	TKNG
	5123014	00	05	51	PRATT	CREW SUPV.			MU	DASH	TKNG
	5123015	00	05	53	WINFIELD AREA	CREW SUPV.			MU	DASH	TKNG
	5123016	00	05	52	ELDORADO SA	SSA SUPERVISOR			MU	DASH	TKNG
709101	5123017	00	05	53	WINFIELD OFFICE	AREA ENG.	5300		MU	DASH	TKNG

NUMBER OF RECORDS IS 17

INVENTORY MANAGEMENT

COMMUNICATION MOBILE

(DTRA002)

This report may be selected by location and category. Also sorts by location, category, make, model year, call sign, responsible agency model description and user. Where an * shows information may be requested or sorted. No * indicates there is no selection or sort order available. This report example was ordered for District 5, Area 1 for mobile units and is sorted by DOT Num.

(DTRA002)		COMMUNICATIONS MOBILE REQUEST	
FIELD NAME	SELECT VALUE	SORT ORDER	DIRECTION
DISTRICT	0		
AREA/DEPT	05		
SUBAREA	16		
CLASS	mu		
SUBCLASS		—	
CAPACITY			
DOT NUMBER		1	A
SORT FULL DOT	Y		
MAKE			
MODEL YEAR			
CARRIER NUMBER			
CARRIER TYPE			
USER			
CALL SIGN			
RESPONSIBLE AGENCY			
RESPONSIBLE PERSON			
MODEL DESCRIPTION			

(PA2 RETURNS TO MENU)

Leaving a Select Value blank picks everything for that value. If this report is ordered without a location designation, it would create a report of all Mobile Units sorted by DOT Number. If selections made are in error an edit rule is shown. Values and sorts produce information only when the information is a part of the database.

INVENTORY MANAGEMENT

Select Values Only

LOCATION:

DISTRICT 0 = Headquarters, 1-6 = District
AREA/DEPT Any number (this is not verified).
SUBAREA Any number (this is not verified).

Valid categories are available from the 56 report from KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY:

CLASS --- Any valid Category class (e.g. MU).
SUBCLASS --- Any valid Category subclass (e.g. TRNK).
CAPACITY --- Any valid Category capacity (e.g. MVA).

When all three are given as a "CATEGORY" it is verified against the Category table.

SORT FULL DOT -- Y is the default option to sort the entire Dot Number for RA inventory types only. If **N** is chosen, then the first digit of the Dot Number will be excluded from the sort.

USER -- The initials of the person using the RA unit

RESPONSIBLE AGENCY -- The Agency responsible for the RA item.

Sort order field(s); 1 up to 16 in any order or left blank.

Sort direction field(s): Ascending or Descending (defaults to ascending if left blank).

Press <ENTER> when all fields have been entered. A prompt will appear to correct any errors. If the options chosen are accepted a "jobcard" screen will appear. For additional information about the job card see the Report Printing section of this manual.

* R E P O R T DTRA002 *
*

REQUESTOR =

DESTINATION CODE = DT22PL03

REQUESTOR LOCATION = 05

NUMBER OF COPIES = 01

REPORT SEQUENCE - DOT NUMBER,

SELECTION CRITERIA:

DISTRICT = 00
AREA = 05
SUBAREA = 16
CLASS = MU

DOT NUM	DIST	AREA	SUBA	CLAS	CATAGORY	RESPONSIBLE	MODEL	MODEL	MAKE	CARRIER	USER	TYPE	CALL	LOCATION
				SCLS	CAPA		YEAR	DESC				CARRIER	SIGN	
6690828	01	06	11	MU	PHON CONV	KC MATERIALS	2001		NOKIA					
6690829	01	06	11	MU	PHON CONV	OLATHE ET SR	2001		NOKIA					
6690830	01	06	11	MU	PHON CONV	OLATHE EA	2001		NOKIA					
6690831	01	06	11	MU	PHON CONV	OLATHE #1	2001		NOKIA					
8108756	01	06	23	MU	PHON CONV	METRO MATLS	2001		SWBEL					
8108757	01	06	23	MU	PHON CONV	METRO MATLS	2001		SWBEL					
8109771	01	06	00	MU	PHON CONV	AREA SUPV	2001		SWBEL					
8109772	01	06	00	MU	PHON CONV	GARDNER	2001		SWBEL					
8109773	01	06	00	MU	PHON CONV	167TH	2001		SWBEL					
8109774	01	06	00	MU	PHON CONV	LAMAR	2001		SWBEL					
8109775	01	06	00	MU	PHON CONV	SHAWNEE	2001		SWBEL					
8357302	01	06	23	MU	PHON CONV	METRO MATLS	2001		SWBEL					
8357383	01	06	00	MU	PHON CONV	AREA SUPT	2001		SWBEL					
8357385	01	06	11	MU	PHON CONV	OLATHE FEA	2001		SWBEL					
8357386	01	06	43	MU	PHON CONV	DIST COMP ENGR	2001		SWBEL					
8357387	01	06	23	MU	PHON CONV	METRO MATLS SUP	2001		SWBEL					
8357389	01	06	11	MU	PHON CONV	OLATHE CONS ENG	2001		SWBEL					
8981473	01	06	11	MU	PHON CONV	OLATHE ET SPEC	2001		SWBEL					
8981474	01	06	11	MU	PHON CONV	OLATHE ET SPEC	2001		SWBEL					

NUMBER OF RECORDS IS 125

INVENTORY MANAGEMENT

(DTRA003)

COMMUNICATION BASE AND TEST

This listing provides information about Radio Equipment and selects by Location, Category and responsible agency. Sorts by make, model, serial number, responsible agency, responsible person and model description as desired by the user. Where an * shows information may be requested or sorted. No * indicates there is no selection or sort order available to use.

```
(DTRA003)      COMMUNICATIONS BASE STATION AND TEST EQUIPMENT

FIELD NAME      SELECT VALUE      SORT ORDER      DIRECTION

DISTRICT        0                *                *
AREA/DEPT       05                *                *
SUBAREA         *                1                *
CLASS           fs                *                *
SUBCLASS        base                *                *
CAPACITY        comp                *                *
DOT NUMBER      1                *                *
FULL DOT SORT   Y                *                *
MAKE            *                *                *
MODEL YEAR      *                *                *
CALL SIGN       *                *                *
SERIAL NUMBER   *                *                *
RESPONSIBLE AGENCY *            *                *
RESPONSIBLE PERSON *            *                *
MODEL DESCRIPTION *            *                *
```

(PA2 RETURNS TO MENU)

Leaving a Select Value blank picks everything for that value. For example ordering this report without a location or category would produce a statewide report of all test and fixed stations. If selections are made in error an edit rule is shown.

INVENTORY MANAGEMENT

SELECT VALUES ONLY

LOCATION:

DISTRICT 0 = Headquarters, 1-6 = District
AREA/DEPT Any number (this is not verified).
SUBAREA Any number (this is not verified).

Valid categories are available from the 56 report from KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY:

CLASS --- Any valid Category class (e.g. FS).
SUBCLASS --- Any valid Category subclass (e.g. BASE).
CAPACITY --- Any valid Category capacity (e.g. COMP).

When all three are given as a "CATEGORY" it is verified against the Category table.

SORT FULL DOT -- **Y** is the default option to sort the entire Dot Number for RA inventory types only. If **N** is chosen, then the first digit of the Dot Number will be excluded from the sort.

RESPONSIBLE AGENCY -- The Agency responsible for the RA item.
KDOT's agency number is 276.

Sort order field(s); 1 up to 14 in any order or left blank.

Sort direction field(s): Ascending or Descending (defaults to ascending if left blank).

Press <ENTER> when all fields have been entered. If there are errors a prompt will allow modification of the selections. If there are no errors, a job card screen will become visible. For additional information about the job card, see the Report Printing section of this manual. Example listing is next.

DTRA003 24FEB2005 TIME 10:17:09 STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION COMMUNICATIONS
BASE STATION & TEST EQUIPMENT PAGE 1

*
* R E P O R T DTRA003 *
*

REQUESTOR = CNST/MT-HDQR

DESTINATION CODE = DT22PL03

REQUESTOR LOCATION = 05

NUMBER OF COPIES = 01

REPORT SEQUENCE = DOT NUMBER,

SELECTION CRITERIA:

DISTRICT	= 00
AREA	= 05
CLASS	= FS
SUBCLASS	= BASE
CAPACITY	= COMP

DOT NUM	DIST	AREA	SUBA	VERBAL LOCATION	CATAGORY CLS SCLS CAPA	VERBAL DESCRIPTION	MODEL YEAR	MODEL DESC	MAKE	MODEL NUMBER
SERIAL NUMBER				RESPONSIBLE PERSON	CALL SIGN	FREQUENCY / CTCSS				
1131019 8174652	00	05	49	CHANUTE DIST. 4	FS KNEE632	BASE COMP 00000047180	1978		GE	174EA
1131024 8175398	00	05	49	CHANUTE DIST. 4	FS	BASE COMP 00000047180	1978		GE	174RA
3131028 5655110	00	05	32	ST FRANCIS CONT	FS	BASE COMP 4531375	1986		GE	SC55R
3131029 7193629	00	05	39	NORTON HILL CITY SHOP	FS	BASE COMP HILL CITY 00000047180	1987		GE	DC74R
5131032 7493856	00	05	58	DA110#005-72	FS KAJ299	BASE COMP 00000000000	1988		GE	S3010
5131033 7493857	00	05	59	DA110#005-72	FS KAJ737	BASE COMP 00000000000	1988		GE	S3010
5131034 7493858	00	05	59	DA110#005-72	FS	BASE COMP 00000000000	1988		GE	S3010

NUMBER OF RECORDS IS 7

TOWER LOCATION REPORT

DTIMS07

This report will provide all information about the location of towers including such information as legal description, land no, latitude and longitude, ground elevation and tower height. This example report is for all towers and is sorted by sub-area location (by Dist and Area), then sorted by DOT Number. These selections provide a statewide report. Where an * shows information may be requested or sorted. No * indicates there is no selection of sort available to use.

(DTIMS07) TOWER LOCATION REPORT REQUEST

FIELD NAME	SELECT VALUE	SORT ORDER	DIRECTION
DISTRICT	0		
AREA/DEPT	05		
SUBAREA	16	—	
CITY			
COUNTY CODE			
UNIT STATUS			
DOT NUMBER		1	A

END REPORT DATE 02 24 2005
(MM DD YYYY)

(PA2 RETURNS TO MENU)

Leaving a Select Value blank picks everything for that value. For example, ordering this report with no selections provides all towers statewide. The report could be ordered by a County Code Number and sorted by DOT NUM.

TOWER LOCATION REPORT

SELECT VALUES ONLY

LOCATION:

DISTRICT -- 0 = Headquarters, 1-6 = District
AREA/DEPT -- Any number (this is not verified).
SUBAREA -- Any number (this is not verified).

CITY: Any city (this is not verified). Report may be sorted by City only.

COUNTY CODE: Any number between 001 and 105.

UNIT STATUS: ACTIV, INACT, ORDER or RETIR.

If Unit Status is not chosen, only records with a Status of ACTIV, INACT or ORDER will be selected.

END REPORT DATE: Any date between 01-01-1980 and the current date.

MONTH -- Numeric: 1 through 12.

DAY -- Numeric: 1 through 31.

YEAR -- Numeric: 1980 through current year.

Sort Order field(s): 1 to 5 in any order or left blank. If the report is sorted by sub-area, the locations are shown by district, area location then by DOT Number.

Sort Direction field(s): Ascending or Descending (defaults to Ascending if left blank).

NOTE: This report will be sorted automatically by DOT Number (as a default).

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the Jobcard Screen will appear next. Additional information about the Jobcard and printing are in a separate section of this manual. Experience and/or training may be needed to achieve desired results. Example report is next.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIMS07, Feb 24, 2005, TIME 10:17:05,TOWER LOCATION REPORT, PAGE 1

TOWER LOCATION REPORT

```
*****  
*  
*   REPORT   DTIMS07   *  
*  
*****
```

REPORT SEQUENCE = DOT NUMBER,

```
SELECTION CRITERIA:  
DISTRICT      = 00  
AREA          = 05  
SUBAREA       = 16  
CITY          =  
COUNTY CODE  =  
UNIT STATUS   =  
END REPORT DATE = 02/24/2005
```

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIMS07, Feb 24, 2005, TIME 10:17:05,TOWER LOCATION REPORT, PAGE 2

TOWER LOCATION REPORT

REPORT SEQUENCE = DOT NUMBER,

PERIOD ENDING DATE = 02/24/2005

DOT NUM	LOCATION	CITY LOCATION COUNTY NAME	SITE LOCATION MAKE MOD YR MODEL NO.	LATITUDE GRND ELEV	LONGITUDE HEIGHT	DATUM AGL	TYP AMSL	LAND NO. RANGE TWNSHP SECT QUARTERSECTION
1152030	00 05 16	OLATHE JOHNSON	1290 S. ENTERPRISE ROHN 1991 SSV	385152.0 319.0	944827.0 85.00	88.4	27 O 407.4	023 014 1 NW 1/4
1155003	00 05 16	KANSAS CITY WYANDOTTE	KU-MED GEM 2001	390321.0 294.1	943633.8 1.00	63.1	R 357.2 0	0

NUMBER OF RECORDS READ IS 2

RADIO REPORT

(DTIMS08) Radio By Serial Number Report

This report may be selected by a serial number (or partial serial number), a district or a unit status and provides, dot number, location, category, description, serial number, make, model, year model, and responsible person. The listing is numeric in sequence by DOT Number. There are no user sorts available. Serial numbers are also available from report DTIM030A.

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Print Mail Address Bar Go Links

Address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMS08.HTML>

KDOT Intranet
kdotweb.ksdot.org

Employee Info	Email
Help-Site Index	Links
IT Tech Support	What's New

Kdot Search: search [Advanced Search](#)

DTIMS08 RADIO INVENTORY INQUIRY

ENTER THE SERIAL NUMBER YOU WANT TO INQUIRE

(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO PORTRAIT ****)

[Help](#) or contact tomb@ksdot.org

Note: This report runs for about 2 minutes.

[KDOT Home](#) [Employee Info](#) [Email](#) [Help-Site Index](#) [IT Tech Support](#) [KDOT Links](#) [What's New](#) [PDF Help](#)

If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#).

⚠ Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the [KDOTWEB Download Page](#).

If you have problems with this page, please contact kdotweb@ksdot.org

Error on page. Local intranet

Leaving a select value blank picks everything. If there are no selections, every unit with or without a serial number statewide will be selected and will produce a very large report.

RADIO REPORT

SELECT VALUES ONLY

SERIAL NUMBER: May or may not be completed.

Any part of the Serial Numbers may be entered for a report to be produced. From 1 to 25 characters or numbers can be entered.

DISTRICT: This field is optional.

This field may be entered with the following valid values:
Blank is headquarters plus all districts, zero is headquarters, Districts 1-6.

STATUS: This field is optional.

This field may be entered with the following valid values: Blank, Activ, Inact, Retir and Order.

This report may be ordered from Roskan. If your options are accepted, after pressing the <ENTER> key, you will see a Jobcard Screen. For additional information about the job card see the Report Printing section of this manual.

The example report shown next was ordered from KDOT Web, Reports, Inventory and Communications equipment.

KANSAS DEPARTMENT OF TRANSPORTATION
RADIO INVENTORY INQUIRY BY SERIAL NUMBER

SERIAL NO: 476AYY0060 DOT NUMBER : 0121118 FUND: 4100 LEASED N
CATEGORY : MU TRNK MVA DESCRIPTION : VEHICLE ADAPT,SPEAK,AMP
LOCATION : 00 05 00 DATE RECEIVED BY LOCATION : 01/12/99

<----- PREVIOUS ----->

DISTRICT AREA SUBAREA DATE
00 00/00/00

<----- ORIGINAL ----->

DISTRICT AREA SUBAREA DATE
00 05 00 11/01/98

UNIT STATUS: ACTIV DATE: 01/12/99 UTIL STATUS: AVAIL DATE: 11/01/98
ORIG ACTIVE DATE: 01/12/99
RETIRE TRANSFER NO: AMOUNT: 0.00 DATE: 00/00/00

MAKE: MTRLA MODEL NO: N1671 MODEL YEAR: 1998

VENDOR: MOTOROLA CITY: LEES SUMMIT STATE: MO ZIP: 64063

INV ACCT: 610 POV: 0755580 DATE: 10/28/98 COST: 652.05

RESPONSIBLE PERSON: RESPONSIBLE AGENCY: 276 OWNER AGENCY: 276
LIFE-TO-DATE COST: 157.52

USER:
ID NO:

<--REPLACEMENT-->
AGE ACQ %
0 0

CALL SIGN: FREQUENCY (MHZ):

CARRIER DOT NUMBER: CARRIER TYPE:

VERBAL LOCATION :DESIGN-SURVEY
VERBAL DESCRIPTION:

RADIO REPORT

(DTIMW14R) Radio Lease Report

This report may be ordered by Lease Number or if no selections are made, all lease records will be selected.

The screenshot shows a web browser window with the address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW14R.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is located at the top right. The main content area is titled "DTIMW14R RADIO INVENTORY LEASE INQUIRY" and includes a form with the following fields: "ENTER A DOT NUMBER" (text input), "DISTRICT" (dropdown menu), "AREA / DEPT" (dropdown menu), and "SUBAREA" (dropdown menu). Below the form is a note: "(* ** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO PORTRAIT * ** *)". There are "SUBMIT" and "CLEAR" buttons, and a link to "Help" or contact tomb@ksdot.org. A red note states: "Note: This report runs for about 2 minutes." At the bottom, there is a footer with links: KDOT Home, Employee Info, Email, Help-Site Index, IT Tech Support, KDOT Links, What's New, and PDF Help. Below the footer, there is a red note: "If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#)." and another red note: "✱ Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB [Download Page](#)." and a final red note: "If you have problems with this page, please contact kdotweb@ksdot.org".

Information needed to order this report is included on the Help page shown directly below the SUBMIT button.

Since there are no entries are selected, the report produced 18 pages of information. An example report is shown next.

This report may be ordered for a lease or by location.

RADIO REPORT

SELECT VALUES ONLY

DOT NUMBER: May or may not be completed.

DISTRICT, AREA AND SUBAREA may be selected. Please note that locations for communications equipment are not designated the same as other Capital inventory Equipment. These fields are optional.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION , PAGE 2
DTIMS14R, Jul 2, 2007, TIME 14:55:41, ALL RADIO LEASES

DOT # 1921003 DIST 00 AREA 05 SUBAREA 00 CATEGORY MU/PORT/TKNG

LEASE TYPE ST CONTRACT 050026 AMOUNT \$379.96
DATE BEG 10/05/06 END 10/06/06
LEASE HOLDER 000003 FEIN 083000000
KANSAS BUREAU OF INVESTIGATION
1620 TYLER
TOPEKA , KS 66612
CONTACT DOUG JORGENSEN
PHONE 7852968298 FAX 7852968291
EMAIL JORGENSEN@KBI.STATE.KS.US

DOT # 1921004 DIST 00 AREA 05 SUBAREA 00 CATEGORY MU/PORT/TKNG

LEASE TYPE ST CONTRACT 050026 AMOUNT \$379.96
DATE BEG 10/05/06 END 10/06/06
LEASE HOLDER 000003 FEIN 083000000
KANSAS BUREAU OF INVESTIGATION
1620 TYLER
TOPEKA , KS 66612
CONTACT DOUG JORGENSEN
PHONE 7852968298 FAX 7852968291
EMAIL JORGENSEN@KBI.STATE.KS.US

DOT # 1921005 DIST 00 AREA 05 SUBAREA 00 CATEGORY MU/PORT/TKNG

LEASE TYPE ST CONTRACT 050026 AMOUNT \$379.96
DATE BEG 10/05/06 END 10/06/06
LEASE HOLDER 000003 FEIN 083000000
KANSAS BUREAU OF INVESTIGATION
1620 TYLER
TOPEKA , KS 66612
CONTACT DOUG JORGENSEN
PHONE 7852968298 FAX 7852968291
EMAIL JORGENSEN@KBI.STATE.KS.US

DOT # 1921006 DIST 00 AREA 05 SUBAREA 00 CATEGORY MU/PORT/TKNG

LEASE TYPE ST CONTRACT 050026 AMOUNT \$379.96
DATE BEG 10/05/06 END 10/06/06
LEASE HOLDER 000003 FEIN 083000000
KANSAS BUREAU OF INVESTIGATION
1620 TYLER
TOPEKA , KS 66612
CONTACT DOUG JORGENSEN
PHONE 7852968298 FAX 7852968291
EMAIL JORGENSEN@KBI.STATE.KS.US

RADIO REPORT

(DTIMW14W) Tower Lease Report

This report may be ordered by Lease Number or if no selections are made, all lease records will be selected.

The screenshot shows a web browser window with the address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW14W.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is located on the right. The main content area is titled "DTIMW14W TOWER INVENTORY LEASE INQUIRY" and includes a form with the following fields: "ENTER A DOT NUMBER" (text input), "DISTRICT" (dropdown menu with "00" selected), "AREA / DEPT" (dropdown menu with "05" selected), and "SUBAREA" (dropdown menu). Below the form is a note: "(* ** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO PORTRAIT * ** *)". There are "SUBMIT" and "CLEAR" buttons, and a link to "Help" or contact tomb@ksdot.org. A red note states: "Note: This report runs for about 2 minutes." At the bottom, there is a footer with links: KDOT Home, Employee Info, Email, Help-Site Index, IT Tech Support, KDOT Links, What's New, and PDF Help. A red note indicates that an organization unit can add content to KDOT's public site or internal site by following the Internet/Intranet Process. Another red note mentions that a PDF icon indicates the need for Adobe PDF Reader. A final red note provides contact information for problems: kdotweb@ksdot.org.

Information needed to order this report is included on the Help page shown directly below the SUBMIT button.

The report capability is present on the Web, however, there is no lease information at this time.

This report may be ordered for a lease or by location.

RADIO REPORT

SELECT VALUES ONLY

DOT NUMBER May or may not be completed.

LOCATION: DISTRICT, AREA, SUBAREA. Please note that communication equipment locations are not designated the same as other Capital Equipment.

OFFICE EQUIPMENT INVENTORY MANAGEMENT

Office Equipment Menu. From this menu one of five functions can be performed.

DTQ0
03/31/03

KANSAS DEPARTMENT OF TRANSPORTATION
OFFICE EQUIPMENT MENU

DTOFMNU
15:03:19

1. INQUIRE ON OFFICE EQUIPMENT RECORD
2. ADD NEW OFFICE EQUIPMENT RECORD
3. UPDATE EXISTING OFFICE EQUIPMENT RECORD
4. CATEGORY MAINTENANCE
5. CHANGE KEY OF EXISTING OFFICE EQUIPMENT RECORD

—

MSG : I0107 SELECT AN OPTION AND PRESS ENTER
PF3-EXIT

FP:

OFFICE EQUIPMENT INVENTORY MANAGEMENT

OFFICE EQUIPMENT INQUIRY. By selecting Option 1, entering a unit of equipment and pressing enter all fields will be shown that have been entered into the inventory for this unit. **PF3** key returns to the prior screen and may be repeated until the CICS sign-on screen is reached. The screen name is **DTQ1** and the screen name is **DTOFIN1**.

Additional information may be reached by using the **PF8** key to scroll to the next screen.

DTQ1 02/15/06	KANSAS DEPARTMENT OF TRANSPORTATION OFFICE EQUIPMENT INVENTORY - INQUIRY	DTOFIN1 09:14:15
DOT NUMBER : 913472 FUND-PCT 4100 - 10 3122 - 20 7524 - 70 LEASED Y		
CATEGORY : CP MICR DESK DESCRIPTION : COMPUTER,MICRO DESK TOP		
LOCATION : 00 22 52 DATE RECEIVED BY LOCATION : 01 15 04		
<----- PREVIOUS ----->		
DISTRICT AREA SUBAREA DATE		
00 22 63 01 05 04		
<----- ORIGINAL ----->		
DISTRICT AREA SUBAREA DATE		
00 22 00 08 07 03		
UNIT STATUS: ACTIV DATE: 08 22 03 UTIL STATUS: AVAIL DATE: 08 22 03		
ORIG ACTIVE DATE: 08 22 03		
RETIRE TRANSFER NO: AMOUNT: DATE:		
REPL YEAR: MAKE: EVO MODEL NO: D510 MODEL YEAR: 2003		
SERIAL NO: USC3240V4L		
VENDOR: HP/COMPAQ CITY: OMAHA STATE: NE ZIP: 68154		
INV ACCT 602 POV 0177293 DATE 08 07 03 POV AMT 1353.00 COST: 1353.00		
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT PF8-PGDN PF1-ATTACHMENTS		

Screen 2 of Inquiry:

DTQ1 12/28/05	KANSAS DEPARTMENT OF TRANSPORTATION OFFICE EQUIPMENT INVENTORY - INQUIRY	DTOFIN2 11:08:11
DOT NUMBER : 913472		
CATEGORY : CP MICR DESK DESCRIPTION : COMPUTER,MICRO DESK TOP		
RESPONSIBLE PERSON: BREWER RESPONSIBLE AGENCY: 276 OWNER AGENCY: 276		
UNIT COND: LAST INSPECT DATE:		
<--SEASONAL MONTH-->		
BEGIN END		
<-----REPLACEMENT----->		
STANDARD UNIT AGE ACQ %		
CPU INFO :		
HARD DRIVE :		
COMPUTER NAME:		
RAM :		
LATITUDE : 999999.9		
LONGITUDE : 9999999.9		
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT PF7-PGUP PF1-ATTACHMENTS		

OFFICE EQUIPMENT INVENTORY MANAGEMENT

PF1 key shows attachments for the unit. Attachment screen maintenance is explained in depth in the Attachments section of the Operators Guide.

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DTS0          KANSAS DEPARTMENT OF TRANSPORTATION          DTATMNT
06/22/05      ATTACHMENTS INQUIRE                          14:04:20

INVENTORY TYPE: OF DOT NUMBER: 913472
-----
      TYPE  DOT              DESCRIPTION                      COST
-----

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MSG : I0103 RECORD NOT FOUND

```

PF3-EXIT      PF7-PGUP      PF8-PGDN      PF9-JUMP: _      FP:

```

Information that may be obtained from the Inquiry Screen is:
Date received by Location, Previous Date and Location, Original Date and Location and Original ACTIV date.

OFFICE EQUIPMENT INVENTORY MANAGEMENT

Office Equipment Add. Clearance through the Security table is required to use this function. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the Systems Administrator or Operations Support in the Bureau of Computer Services to resolve security problems. Screen tran-id **DTQ3** with screen name **DTOFADD**

DTQ3	KANSAS DEPARTMENT OF TRANSPORTATION				DTOFADD
02/15/06	OFFICE EQUIPMENT INVENTORY - ADD				09:16:59
DOT NUMBER	913472	MULTIPLE ENTRY Y/N		N	LEASED Y/N
FUND-PCT	4100 - 100	3122 -	7524 -	(D AA SS)	
CATEGORY	LOCATION				
POV NUMBER	POV DATE				
					(MM DD YY)
VEND NAME	VENDOR CITY				
VEND STATE	ZIP	ACQ COST			
UNIT STAT	ORDER	UNIT STAT DT			
					(MM DD YY)
UTIL STAT					
REPLA YEAR	RESP PERSON				
RESP AGY	276	OWNER AGENCY			276
MODEL YEAR	MAKE				
MODEL	SERIAL NUMBER				
CPU INFO	COMPUTER NAME				
HARD DRIVE	RAM				
LATITUDE	LONGITUDE				
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER					
PF3-EXIT	PF1-ATTACHMENTS				FP:

FP=Fast Path function allows maneuvering between screens. For example, if you wished to go directly to one of the other screens such as add or update, type in the screen tran-id screen and press enter. FP may not be used after the screen is filled with data.

Key Edits for the ADD Function for Office Equipment Inventory are:

DOT Number - Character 6 bytes in a 10-byte field; only numeric data is allowed. This is a required field. Must not exist in T_OFFICE_EQPMNT table.

OFFICE EQUIPMENT INVENTORY MANAGEMENT

Field Edits

- Following are fields that on the screen need edits. Fields not listed need no edits.
- **Category** - Required, 10 characters must exist in category reference. Must exist in T_CTGRY_MASTER Table.
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_Location table. and it does not exist then ADD.
- **Leased** – Valid entries are Y=Yes and N=No.
 - **Fund** – Values are 4100, 3122 and 7524. When the DOT number is added and ENTER is keyed, the % fields are 4100 -100%, 3122- 0% and 7524 – 0% ..Fund totals must be 100%.
- **POV Number** - 7 characters, required when POV Date is entered.
- **POV Date** - must be valid date (MM/DD/YY). Valid year is 00-99 required when POV Number is entered.
- **Vendor ZIP** - 5 digits. Numeric or blank. Not zero.
- **Acquisition Cost** - Must be 0 or greater.
- **Unit Status** - Required. Default is ORDER. Valid values ACTIV, INACT, and ORDER.
- **Unit Status Date** – A new date must be entered when Unit Status changes. Date cannot be greater than the current date and not more than 60 days prior to the current date. Must be a valid date.
- **Utility Status**
When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR', 'SEASN' or 'RPLAC'. When Unit Stat is 'ORDER', Utility Status must be spaces. When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', 'RPLAC' or spaces.
- **Replacement Year** - Optional. 2 digits. Must be numeric when entered.
- **Responsible Agency** - Required. 3 characters, default is 276. Blanks are not allowed.
- **Owner Agency** - Required. 3 characters, default is 276. Blanks are not allowed.
- **Model** - Not required. 12 characters.
- **Model Year** - Optional when Unit Status is 'ORDER', otherwise required. Must be numeric when entered.
- **Make** – Optional.
- **Serial Number** - Not Required 25 characters.
- **Latitude and Longitude** – are populated from a location table when the District, Area, Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9.
- **RAM** – Optional. 5 digits. Must be numeric when entered and must be at least 64.
- **CPU** – Optional. 15 characters. The speed of the CPU (i.e. 750 MHZ or 1.8 GHZ). Free form text field with no edits.
- **Hard Drive** – Optional. 10 characters. The amount of hard disk drive capacity (i.e. 18 gigabytes or 800 megabytes). Freeform text field with no edits.
- **Computer Name** – Optional. 10 characters. The computer/node name (i.e. DT22IR11). Free form text field with no edits.

OFFICE EQUIPMENT INVENTORY MANAGEMENT

Office Equipment Update. is the update function for Office Equipment. Clearance through the Security table is required to use this function. With the proper clearance the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Screen tran-id **DTQ4** with screen name **DTOFUPD** appears.

DTQ4	KANSAS DEPARTMENT OF TRANSPORTATION		DTOFUPD
02/15/06	OFFICE EQUIPMENT INVENTORY - UPDATE		09:23:02
DOT NUMBER	913472	LEASED Y	
FUND	4100 - 10 3122 - 20	7524 - 70	(D AA SA)
CATEGORY	CP MICR DESK	LOCATION	0 22 52
POV NUMBER	0177293	POV DATE	08 07 03
POV AMOUNT	1353.00		(MM DD YY)
VEND NAME	HP/COMPAQ	VENDOR CITY	OMAHA
VEND STATE	NE ZIP 68154	ACQ COST	1353.00
UNIT STAT	ACTIV	UNIT STAT DT	08 22 03
UTIL STAT	AVAIL	UTIL STAT DT	08 22 03
		ORIG ACTV DT	08 22 03
			(MM DD YY)
REPLA YEAR		RESP PERSON	BREWER
RESP AGY	276	OWNER AGENCY	276
TRANS: NO.	DATE	TRANSFER AMT.	
	(MM DD YY)		
MODEL YEAR	03	MAKE	EVO
MODEL	D510	SERIAL NUMBER	USC3240V4L
CPU INFO		COMPUTER NAME	
HARD DRIVE		RAM	
LATITUDE	999999.9	LONGITUDE	9999999.9
MSG : I0117 MAKE YOUR CHANGES AND PRESS ENTER			
PF3-EXIT			

Key Edit for the update function for Office Equipment Inventory is DOT Number - Character 6 bytes in a 10-byte field. Numeric data only. Required field. Must exist in T_OFFICE_EQPMNT table.

OFFICE EQUIPMENT INVENTORY MANAGEMENT

Field Edits - Following are fields that are on the screen needing edits.

Fields not listed need no edits.

- **Category** - Required, 10 characters, must exist in T_CTGRY_MASTER Table.
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_LCTN table.
- **Leased** - Valid entries are Y=Yes and N=No. Changes to Fund values are confined to Fiscal Security.
- **Fund** - Values are 4100, 3122 and 7524. %'s entered must equal 100.
- **POV Number** - 7 characters, required when POV Date is entered.
- **POV Date** - must be valid date (MM/DD/YY). Required when POV Number is entered.
- **POV Amount** - Is populated from the Acq. Cost field. May be changed by Fiscal ONLY.
- **Vendor ZIP** - 5 digits. Numeric or blank. Not zero.
- **Acquisition Cost** - Optional, may not be negative. Acquisition Cost can only be updated when Security Access Level is = 'H' (Headquarters) or = 'D' (District).
- **Unit Status** - Required. Valid values ACTIV, INACT, RETIR.
Unit Status can also be changed to 'ORDER' when Security Access Level is = 'H' (Headquarters). When Unit Status is changed from 'RETIR' to 'ACTIV' OR 'INACT' and the district is not changed the transfer number, transfer date and transfer amount will retain the last entered information. Previously the transfer fields were set to spaces.
- **Unit Status Date** - Required. Must be a valid date. Date cannot be greater than the current date and not more than 60 days prior to the current date.
- **Utility Status**
When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR', 'SEASN' or RPLAC'
When Unit Status is 'ORDER', Utility Status must be spaces.
When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', 'RPLAC', 'SP-SS' (state surplus), 'SP-DT' (Surplus-District or other entity) 'or spaces.
When Unit Status is 'RETIR', Utility Status must be 'RP-JK'=Junk, 'RP-SD'=Sold, 'RP-TD'=Traded 'RP-LT'=Lost, 'RP-DN'=Donated, 'RP-ST'=Stolen OR 'RP-SU'=Sold under \$500.
When there is a Utility Status Date, Utility Status is required.
- **Utility Status Date** - When a utility status is added or changed, the Utility Status Date will be pre-populated with the current date if the user does not supply a new date based upon the following restrictions. (1) Must be a valid date and equal to the current date and not more than 60 days prior to the current date. (2) Future dates will be allowed on a utility status of 'RPLAC'.
- **Original Active Date** - is populated from the Unit Status Date. This date may be changed with the proper security. The security is set for Fiscal Services only.
- **Replacement Year** - Optional. Must be numeric when entered.
- **Responsible Agency** - Must be 276, 280 or 590. Default to 276, KDOT's Agency Number..
- **Owner Agency** - Must be 276, 280 or 590. Default to 276.
- **Transfer Number** - Required in the following cases:
When district or inventory account or location changes.
When there is a Transfer date or Transfer Amount
When Unit Status is changed to 'RETIR'. When unit is changed from 'RETIR' to 'ACTIV' or 'INACTIV'.

OFFICE EQUIPMENT INVENTORY MANAGEMENT

- **Transfer Date** - Required when there is a Transfer Amount, Number or location change. Date must be valid and equal to the current date and not more than 60 days prior to the current date. Date is populated from the unit status when unit is changed from RETIR to ACTIV or INACTIV.
- **Transfer Amount** - cannot be less than 0.
When Unit Status is 'RETIR' and Utility Status = 'RP-JK', 'RP-LT', 'RP-DN' or 'RP-ST'.
- Transfer Amount is set to spaces.
When Unit Status is 'RETIR' and Utility Status = 'RP-SD', Transfer Amount must be > 0.
When the Security-Access-Level = 'H', the Transfer Amount can be greater than the Acquisition Cost.
- **Model Year** - Optional when Unit Status is 'ORDER', otherwise required. Must be numeric when entered.
- **Make** – Required when not on ORDER but is not validated.
- **Latitude and Longitude** – are populated from a location table when the District, Area, Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9. If the unit is moved to a valid location contained in the table, the proper latitude and longitude will be displayed.
- **RAM** – Optional. 5 digits. Must be numeric when entered and must be at least 64.
- **CPU** – Optional. 15 characters. The speed of the CPU (i.e. 750 MHZ or 1.8 GHZ). Free form text field with no edits.
- **Hard Drive** – Optional. 10 characters. The amount of hard disk drive capacity (i.e. 18 gigabytes or 800 megabytes). Freeform text field with no edits.
- **Computer Name** – Optional. 10 characters. The computer/node name (i.e. DT22IR11). Free form text field with no edits.

OFFICE EQUIPMENT INVENTORY MANAGEMENT

Office Category Maintenance. Security Clearance is required for this function. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION. Screen tran-id **DTQ6** with screen name **DTOFCAT**

DTQ6 03/31/03	KANSAS DEPARTMENT OF TRANSPORTATION OFFICE EQUIPMENT CATEGORY MAINTENANCE	DTOFCAT 15:09:08

OPTIONS : _ (I-INQUIRE A-ADD U-UPDATE D-DELETE)

<----- C A T E G O R Y K E Y ----->				INSPECTION	ITEMS IN THIS
TYPE	CLASS	SUBCLASS	CAPACITY	CODE	CATEGORY
OF					

CATEGORY DESCRIPTION	<----- REPLACEMENT ----->			
	STANDARD	UNIT	AGE	ACQ %

MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER
PF3-EXIT

FP:

Category changes are maintained at Headquarters. Categories may be added, changed or deleted by the Bureau of Fiscal Services, Procurement Section. Inquiry of categories in office equipment is possible without Security clearance. To view Inquiry requires the user to know the Class, Subclass and Capacity. A listing of categories by inventory type is available from KDOT Menu, DTIM056 and Web Report DTIMW004.

OFFICE EQUIPMENT INVENTORY MANAGEMENT

Office Equipment Key Change. With the proper Security Clearance, this program allows the user to change the DOT number on records from the Office Equipment Table by entering old and new DOT Numbers. However, if there are any Attachments, Building Attachments, or Status Change records tied to the old key, it cannot be changed. Screen tran-id **DTQ7** with screen name **DTOFKEY**.

DTQ7	KANSAS DEPARTMENT OF TRANSPORTATION				DTOFKEY
11/29/05	OFFICE EQUIPMENT INVENTORY - KEY CHANGE				10:25:34
DOT NUMBER	913472	NEW NUMBER	913472	LEASED Y	
FUND-PCT	4100 - 10	3122 - 20	7524 - 70	(D AA SS)	
CATEGORY	CP MICR DESK	LOCATION	0 22 52		
POV NUMBER	0177293	POV DATE	08 07 03		
POV AMOUNT	1353.00		(MM DD YY)		
VEND NAME	HP/COMPAQ	VENDOR CITY	OMAHA		
VEND STATE	NE	ZIP	68154	ACQ COST	1353.00
UNIT STAT	ACTIV	UNIT STAT DT	08 22 03		
			(MM DD YY)		
UTIL STAT	AVAIL	UTIL STAT DT	08 22 03		
			(MM DD YY)		
REPLA YEAR		RESP PERSON	BREWER		
RESP AGY	276	OWNER AGENCY	276		
TRANS: NO.		DATE		TRANSFER AMT.	
		(MM DD YY)			
MODEL YEAR	03	MAKE	EVO		
MODEL	D510	SERIAL NUMBER	USC3240V4L		
MSG : I0119 ENTER NEW KEY AND PRESS ENTER					
PF3-EXIT					

Key Edit

Old DOT Number - Numeric 6 bytes in a 10-byte field. Required field. Must exist in the T_OFFICE_EQPMNT Table.

Field Edits

Following are fields that are on the screen needing edits. Fields not listed need no edits.

- **New DOT Number** - Numeric 6 bytes in a 10-byte field. Required field. Must not exist on the T_OFFICE_EQPMNT table.
When the user has successfully changed the DOT number, all other fields that contain data will be moved to the new number provided all the edit requirements are met.

MORE INVENTORY TYPES

HP= HIGHWAY PLANNING

LD=LAND INVENTORY

MT=MATERIALS INVENTORY

PUBLIC TRANSPORTATION INVENTORY

REST AREA INVENTORY

SHOP EQUIPMENT INVENTORY

STORAGE AREA INVENTORY

HIGHWAY PLANNING INVENTORY MANAGEMENT

On-line inventory functions may be selected from this screen. Screen tran-id name is **DTQ8** and the screen name is **DTHPMNU**.

DTQ8 03/11/03	KANSAS DEPARTMENT OF TRANSPORTATION HIGHWAY PLANNING MENU	DTHPMNU 12:24:56
 1. INQUIRE ON HIGHWAY PLANNING RECORD 2. ADD NEW HIGHWAY PLANNING RECORD 3. UPDATE EXISTING HIGHWAY PLANNING RECORD 4. CATEGORY MAINTENANCE 5. CHANGE KEY OF EXISTING HIGHWAY PLANNING RECORD : _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

HIGHWAY PLANNING INVENTORY MANAGEMENT

HIGHWAY PLANNING INQUIRY. If a valid HP Equipment Number is entered and the ENTER key is pressed, all fields are shown that have been entered into the inventory for this unit. The screen tran-id is **DTQ9** and the screen name is **DTHPIN1**

DTQ9 04/12/05	KANSAS DEPARTMENT OF TRANSPORTATION HIGHWAY PLANNING INVENTORY - INQUIRY	DTHPIN1 10:41:54
DOT NUMBER : 001207		
CATEGORY : RE TELE MTRC	DESCRIPTION : TELEMETRIC RECORDER	
LOCATION : 00 12 00	DATE RECEIVED BY LOCATION : 08 27 90	
<----- PREVIOUS ----->		<----- ORIGINAL ----->
DISTRICT AREA SUBAREA	DATE	DISTRICT AREA SUBAREA DATE
00 12 00		05 24 90
UNIT STATUS: ACTIV	DATE: 08 27 90	UTIL STATUS: AVAIL DATE: 08 27 90
ORIG ACTIVE DATE: 08 27 90		
RETIRE TRANSFER NO:	AMOUNT:	DATE:
REPL YEAR:	MAKE: TELE	MODEL NO:
SERIAL NO:		MODEL YEAR: 1990
VENDOR: DIAMOND SCALE CORP	CITY: OAKRIDGE	STATE: OR ZIP: 97463
INV ACCT 611 POV 0709200	POV DATE 05 24 90	POV AMT 1268.00 COST 1268.00
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		

To see additional information about this unit use the PF8 key to scroll to the next screen.

DTRP 04/12/05	KANSAS DEPARTMENT OF TRANSPORTATION HIGHWAY PLANNING INVENTORY - INQUIRY	DTMTIN2 10:42:42
DOT NUMBER : 001207		
CATEGORY : RE TELE MTRC	DESCRIPTION : TELEMETRIC RECORDER	
RESPONSIBLE PERSON: L PEASE RESPONSIBLE AGENCY: 276 OWNER AGENCY: 276		
UNIT COND: LAST INSPECT DATE:		
<--SEASONAL MONTH-->		<-----REPLACEMENT----->
BEGIN	END	STANDARD UNIT AGE ACQ %
LATITUDE: 390304.6 LONGITUDE: 954040.1		
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT	PF7-PGUP	PF1-ATTACHMENTS

HIGHWAY PLANNING INVENTORY MANAGEMENT

PF1 key shows attachments for the unit, if there are any. Attachment screen maintenance is in a separate section of the documentation.

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DTS0                KANSAS DEPARTMENT OF TRANSPORTATION        DTATMNT
02/03/04            ATTACHMENTS INQUIRE                        13:20:12

INVENTORY TYPE: HP DOT NUMBER: 001207
-----
      TYPE  DOT                DESCRIPTION                        COST
-----

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PF3 key returns to the prior screen and may be repeated until the CICS sign on screen is reached

HIGHWAY PLANNING INVENTORY MANAGEMENT

Highway Planning Add: This selection allows adding a new Highway Planning unit with the proper Security Clearance. Without the proper Security the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the Operations Support Group in the Bureau of Computer Services to resolve security problems. The screen tran-id is **DTQV** with screen name **DTHPADD**

DTRB		KANSAS DEPARTMENT OF TRANSPORTATION		DTHPADD	
02/03/04		HIGHWAY PLANNING INVENTORY - ADD		13:27:24	
DOT NUMBER		001207	MULTIPLE ENTRIES Y/N		N
				(D AA SS)	
CATEGORY		LOCATION			
POV NUMBER		POV DATE			
				(MM DD YY)	
VEND NAME		VENDOR CITY			
VEND STATE		ZIP	ACQ COST		
UNIT STAT		ORDER	UNIT STAT DT		
				(MM DD YY)	
UTIL STAT					
REPLA YEAR		RESP PERSON			
RESP AGY		276	OWNER AGENCY		276
MODEL YEAR		MAKE			
MODEL		SERIAL NUMBER			
LATITUDE		LONGITUDE			
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER					
PF3-EXIT		PF1-ATTACHMENTS		FP:	

FP=Fast Path function allows for maneuvering between screens. For example if you wish to go directly to one of the other screens such as add or update, type in the screen tran-id screen and press ENTER. Fast path is not enterable after data is retrieved and data fields are filled.

Key Edits for the ADD Function for Highway Planning are:

DOT Number - Numeric 6 bytes displayed in a 10-byte field. Required field. Must not exist in T_HGHWY_PLAN table.

All other fields are opened. Default fields are populated.

HIGHWAY PLANNING INVENTORY MANAGEMENT

Field Edits - Following are fields that are screen edits. Fields not listed need no edits.

- **Category** - Required, 10 characters, must exist in category reference. Must exist in T_CTGRY_MASTER Table.
- **District** - Required, valid range 0 through 6
- **Area** - Required, valid range 0 through 99
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_Location table. and it does not exist then ADD.
- **POV Number** - 7 characters. Required when POV Date is entered.
- **POV Date** - Must be valid date. Valid year is 00-99. Required when POV Number is entered.
- **Vendor Name** - Not required. 20 characters.
- **Vendor City** - Not required. 18 characters.
- **Vendor State** - Not required. 2 characters.
- **Vendor Zip** - 5 digits. Numeric or blank. Not zero.
- **Acquisition Cost** - Must be 0 or greater.
- **Unit Status** - Required. Default is ORDER. Valid values ACTIV, INACT and ORDER.
- **Unit Status Date** – Required for all Unit Status Changes. When status is added the date field cannot be greater than the current date and not more than 60 days prior to the current date. Must be a valid date.
- **Utility Status**
When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'REPAIR', 'SEASN' or 'RPLAC'.
When Unit Status is 'ORDER', Utility Status must be spaces.
When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', 'RPLAC', or spaces.
- **Replacement Year** - Optional. Must be numeric when entered.
- **Responsible Person** - Not required. 15 characters.
- **Responsible Agency** - Required. 3 characters. Default 276.
- **Owner Agency** - Required. 3 characters. Default 276.
- **Model Year** - Optional when Unit Status is 'ORDER' otherwise required. Must be numeric when entered.
- **Make** - Required when Unit Status is not 'ORDER'.
Note: Inventory account is 611 but does not require the user to key in this information.
- **Latitude and Longitude** – are populated from a location table when the District, Area and Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9.

HIGHWAY PLANNING INVENTORY MANAGEMENT

Highway Planning Update. This function requires that you be cleared through the Security tables. If the user does not have the proper security clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears at the bottom of the screen. If the user encounters this problem and believes it to be in error, please contact the Operations Support Group in the Bureau of Computer Services. Screen tran-id **DTRC** and screen name **DTHPUPD**

DTRC	KANSAS DEPARTMENT OF TRANSPORTATION		DTHPUPD
04/12/05	HIGHWAY PLANNING INVENTORY - UPDATE		10:44:30
DOT NUMBER	001207		
CATEGORY	RE TELE MTRC	LOCATION	(D AA SS)
POV NUMBER	0709200	POV DATE	0 12 00
POV AMOUNT	1268.00		05 24 90
VEND NAME	DIAMOND SCALE CORP	VENDOR CITY	(MM DD YY)
VEND STATE	OR ZIP 97463	ACQ COST	OAKRIDGE
UNIT STAT	ACTIV	UNIT STAT DT	1268.00
UTIL STAT	AVAIL	UTIL STAT DT	08 27 90
		ORIG ACTV DT	08 27 90
			(MM DD YY)
REPLA YEAR		RESP PERSON	L PEASE
RESP AGY	276	OWNER AGENCY	276
TRANS: NO.		TRANSFER AMT.	
	DATE		
	(MM DD YY)		
MODEL YEAR	90	MAKE	TELE
MODEL		SERIAL NUMBER	
LATITUDE	390304.6	LONGITUDE	954040.1
MSG : I0117 MAKE YOUR CHANGES AND PRESS ENTER			
PF3-EXIT			

Key Edits for the Update function for Highway Planning Inventory are:

DOT Number - Numeric 6 bytes displayed in a 10-byte field. Required field. Must exist in T_HGHWY_PLAN Table

HIGHWAY PLANNING INVENTORY MANAGEMENT

Field Edits - Following are fields that are screen edited.

Fields not listed need no edits.

- **Category** - Required, 10 characters, must exist in T_CTGRY_MASTER .
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against T_CTGRY_LCTN table.
- **POV Number** - 7 characters. Required when POV Date is entered.
- **POV Date** - Must be valid date. Valid year is 00-99.
- **POV Amount** – Is populated by the Acquisition Cost. May be changed with Fiscal Security only.
- **Vendor Name** - Not required. 20 characters.
- **Vendor City** - Not required. 18 characters.
- **Vendor State** - Not required. 2 characters.
- **Vendor Zip** - 5 digits. Numeric or blank. No. zero.
- **Acquisition Cost** - Optional. May not be negative. Acquisition Cost can only be updated when Security-Access-Level is = 'H'=Headquarters.
- **Unit Status** - Required. Valid values are ACTIV, INACT, and RETIR. Unit Status can also be changed to 'ORDER' when Security-Access-Level is = 'H' (Headquarters).
When Unit Status is changed from 'RETIR' to "ACTIV" or 'INACT' and District is not changed information will remain in the fields.
When Unit Status is changed to 'RETIR', a new Transfer Number must be entered and both Transfer Date and Transfer Amount must be non-blank.
When Unit Status is changed to 'RETIR', screen, Responsible Person is set to spaces.
- **Unit Status Date** - Required. Must be valid date. Date cannot be greater than the current date and not more than 60 days prior to the current date.
- **Utility Status**
When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'REPAIR', 'SEASN' or RPLAC'.
When Unit Status is 'ORDER', Utility Status must be spaces.
When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', 'RPLAC', 'SP-SS' (State Surplus), 'SP-DT (Surplus District/Bureau) or spaces.
When Unit Status is 'RETIR', Utility Status must be 'RP-JK'=Junk, 'RP-SD'=Sold, 'RP-TD'=Traded, 'RP-LT'=Lost, 'RP-DN'=Donated or 'RP-ST'=Stolen.
- **Utility Status Date** – When a utility status is added or changed, the Utility Status Date will be pre-populated with the current date if the user does not supply a new date based upon the following restrictions. (1) Must be a valid date and equal to the current date and not more than 60 days prior to the current date. (2) Future dates will be allowed on a utility status of "RPLAC".
- **Original Active Date** – is populated from the Unit Status Date. This date may be changed with the proper security. The security is set for Fiscal Services only.
Replacement Year - Optional. Must be numeric when entered.
Responsible Agency - Required. 3 characters.
- **Owner Agency** - Required. 3 characters. 276 (KDOT) is default.
Note: Inventory account is 611 but does not require the user to key in this information.
- **Transfer Number** – A transfer number is a machine produced number that is on a KDOT Form 496 available from a KDOT Stock Room. Required in the following cases:
When district or inventory account changes
When there is a Transfer Date or Transfer Amount.

HIGHWAY PLANNING INVENTORY MANAGEMENT

When Unit Status is changed to 'RETIR'. When Unit Status is changed from RETIR to ACTIV or INACTIV. Must be 7 digits when entered.

- **Transfer Date** - Required when there is a Transfer Amount or Number. Date must be valid and cannot be greater than the current date and not more than 60 days prior to the current date. Populated from Unit status when changed from RETIR to INACTIV or ACTIV.
- **Transfer Amount** - cannot be less than 0.
When Unit Status is 'RETIR' and Utility Status = 'RP-JK', 'RP-LT', 'RP-DN' or 'RP-ST'. Transfer Amount is set to spaces.
When Unit Status is 'RETIR' and Utility Status = 'RP-SD', Transfer Amount must be >0.
When the Security-Access-Level = 'H', the Transfer Amount can be greater than the Acquisition Cost.
- **Model Year** - Optional when Unit Status is 'ORDER', otherwise required. Must be numeric when entered.
- **Make** - Required when Unit Status is not 'ORDER'.
Note: The account number is 611 but is not entered.
- **Latitude and Longitude** – are populated from a location table when the District, Area and Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9. If the unit is moved to a valid location contained in the table, the proper latitude and longitude will be displayed.

HIGHWAY PLANNING INVENTORY MANAGEMENT

Highway Planning Category Maintenance. Clearance through the Security table is required. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the Bureau of Computer Services, Operations Support to resolve security problems. Screen tran-id **DTRE** with screen name **DTHPCAT**

DTRE 03/11/03	KANSAS DEPARTMENT OF TRANSPORTATION HIGHWAY PLANNING CATEGORY MAINTENANCE	DTHPCAT 12:33:44

OPTIONS : _ (I-INQUIRE A-ADD U-UPDATE D-DELETE)

<----- C A T E G O R Y K E Y ----->				INSPECTION	ITEMS IN THIS
TYPE	CLASS	SUBCLASS	CAPACITY	CODE	CATEGORY
HP					

CATEGORY DESCRIPTION

<----- SEASON ----->		<----- REPLACEMENT ----->			
BEGIN MONTH	END MONTH	STANDARD	UNIT	AGE	ACQ %

MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER
PF3-EXIT

FP:

Category changes are maintained at Headquarters. Categories may be added, changed or deleted by the Bureau of Fiscal Services, Procurement Section or Bureau of Transportation Planning or other entity that has an inventory type to maintain. Inquiry of categories is permitted. The user needs to know the Class, Subclass and Capacity to view an inquiry.

HIGHWAY PLANNING INVENTORY MANAGEMENT

Highway Planning Key Change. Clearance through Security table is required to use this function. Without the proper clearance, the message E0102 YOU ARE not AUTHORIZED FOR THIS FUNCTION appears. If the user believes it to be in error, please contact the Operations Support Group in the Bureau of Computer Services.

This program allows the user to change the DOT number on records from the Highway Planning Table by entering old and new DOT Numbers. However, if there are any Attachments, Building Attachments, or Status Change records tied to the old key, it cannot be changed. Screen tran-id is **DTRF** with screen name **DTHPKEY**.

DTRF	KANSAS DEPARTMENT OF TRANSPORTATION				DTHPKEY
04/12/05	HIGHWAY PLANNING INVENTORY - KEY CHANGE				10:47:50
DOT NUMBER	001207	NEW NUMBER	001207		
CATEGORY	RE TELE MTRC	LOCATION	(D AA SS)		
POV NUMBER	0709200	POV DATE	0 12 00		
POV AMOUNT	1268.00		(MM DD YY)		
VEND NAME	DIAMOND SCALE CORP	VENDOR CITY	OAKRIDGE		
VEND STATE	OR	ZIP	97463	ACQ COST	1268.00
UNIT STAT	ACTIV	UNIT STAT DT	08 27 90		
			(MM DD YY)		
UTIL STAT	AVAIL	UTIL STAT DT	08 27 90		
			(MM DD YY)		
REPLA YEAR		RESP PERSON	L PEASE		
RESP AGY	276	OWNER AGENCY	276		
TRANS: NO.		TRANSFER AMT.			
		DATE	(MM DD YY)		
MODEL YEAR	90	MAKE	TELE		
MODEL		SERIAL NUMBER			
WARR EXP DT					
			(MM DD YY)		
MSG : I0119 ENTER NEW KEY AND PRESS ENTER					
PF3-EXIT					

Key Edit

Old DOT Number - Numeric 6 bytes in a 10-byte field. Required field. Must exist in the T_HGHW_PLAN Table.

Field Edits

Following are fields that are on the screen needing edits. Fields not listed need no edits.

- **New DOT Number** - Numeric 6 bytes in a 10-byte field. Required field. Must not exist on the T_HGHWY_PLAN table.

When the user has successfully changed the DOT number, all other fields that contained data will be moved to the new number provided all the edit requirements are met.

LAND INVENTORY MANAGEMENT

Land Inventory Menu. The screen tran-id name is **DTSL** and the screen name is **DTLDMNU**.

DTSL 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION LAND MENU	DTLDMNU 10:46:32
 1. INQUIRE ON SPECIFIC LAND RECORD 2. ADD NEW LAND RECORD 3. UPDATE EXISTING LAND RECORD 4. CATEGORY MAINTENANCE 5. CHANGE KEY OF EXISTING LAND RECORD : _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

LAND INVENTORY MANAGEMENT

Land Inquiry. Entering a Land number and pressing the enter key shows a numeric listing of land in DOT Number order. The screen tran-id is DTST and DTLDDINQ is the screen name.

DTSM 04/12/05	KANSAS DEPARTMENT OF TRANSPORTATION LAND INVENTORY - INQUIRY	DTLDDINQ 11:14:58
INVT TYPE : LD DOT NUMBER : 21990		
INVT ACCOUNT: 801		
CATEGORY : LD TOWR SITE	OWNERSHIP : 1	(0 = DON'T HAVE FEE TITLE
LOCATION : 02 01 01	STATUS	1 = HAVE FEE TITLE)
	CNTY CODE : 101	
SECTION : 13	RANGE : 1E	
TOWNSHIP : 3S	AREA (ACRES): 11.25	
LENGTH (FT): 0	WIDTH (FT) : 0	
DESCRIPTION: 800 MHZ RADIO TOWER SITE FOR RA 215-1011		
UNIT STATUS: ACTIV UNIT STAT DATE: 10 12 01		
UTILITY STATUS: AVAIL UTIL STAT DATE: 10 12 01		
ORIG ACTIV DATE 10 14 01		
PROJECT NUMBER EN-2477-01		
ACQ COST : 11700.00	ACQ DATE : 07 23 97	
POV NUMBER : 006942	POV DATE : 07 23 97	POV AMT 11700.00
TRANS/RET NUM:	TRANS/RET DATE:	
TRANS/RET AMT:	LATITUDE : 385946.1	LONGITUDE: 965148.5
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT		

PF3 key returns to the prior screen. The **PF3** function may be repeated until the user is backed out of the inventory system to the CICS sign on screen.

LAND INVENTORY MANAGEMENT

Land Add. Security clearance is required to use this function. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact Operations Support in the Bureau of Computer services to resolve security problems. The screen tran-id is **DTSN** and the screen name is **DTLDADD**

DTSN 01/27/04	KANSAS DEPARTMENT OF TRANSPORTATION LAND INVENTORY - ADD	DTLDADD 14:03:31
DOT NUMBER : 21990		
CATEGORY :	OWNERSHIP :	(0 = DON'T HAVE FEE TITLE
LOCATION :	STATUS :	1 = HAVE FEE TITLE)
SECTION :	CNTY CODE :	
TOWNSHIP :	RANGE :	
LENGTH (FT):	AREA (ACRES):	
DESCRIPTION:	WIDTH (FT) :	
UNIT STATUS:	UNIT STAT DATE:	
UTILITY STATUS:	UTIL STAT DATE:	
PROJECT NUMBER		
ACQ COST :	ACQ DATE :	
POV NUMBER :	POV DATE :	
LATITUDE :	LONGITUDE :	
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT		FP:

Key Edits for the ADD Function for Land Inventory are:

DOT Number - Alphanumeric 5 bytes in a 10 byte field. Required field. Must not exist in T_LAND table. All fields are initialized.

LAND INVENTORY MANAGEMENT

Field Edits - Following are fields that are screen edits. Fields not listed need no edits.

- **Category** - Required, 10 characters, must exist in category reference. Must exist in T_CTGRY_MASTER Table.
- **Ownership Status** - Required. Valid values are 0 and 1
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_LCTN table. and it does not exist then ADD.
- **County Code** - Required. Valid values are 1 - 105.
- **Section** - Optional. Valid values are 1 - 36.
- **Range** - Optional. If entered, first three characters must be 001-999 and last character must be an E or a W.
- **Township** - Optional. If entered, first three characters must be 001-999 and last character must be an N or an S.
- **Area** - Required. May not be less than 0.01
- **Length** - Optional. May not be Negative
- **Width** - Optional. May not be Negative.
- **Unit Status** - Required. Default is 'ACTIV'. Valid values are ACTIV, INACT, ORDER.
- **Unit Status Date** – Required for all Unit Status Changes. When status is added or changed field cannot be greater than the current date and not more than 60 days prior to the current date. Must be a valid date.
- **Utility Status** - Required. Default is AVAIL.
When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR', 'SEASN' or 'RPLAC'.
When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'REPAIR', 'SEASN', 'RPLAC', or spaces. When Unit Status is 'ORDER', Utility Status must be spaces.
- **Utility Status Date** – When a utility status is added or changed, the Utility Status Date will be pre-populated with the current date if the user does not supply a new date based upon the following restrictions. (1) Must be a valid date and equal to the current date and cannot be 60 less than the current date. (2) Future dates will be allowed on a utility status of 'RPLAC'.
- **Note:** Inventory Account is automatically assigned with the only valid value of 801. Entry is not required.
- **Original Active Date** – is populated from the Unit Status Date. This date may be changed with the proper security. The security is set for Fiscal Services only.
- **Acquisition Cost** - Optional, May not be Negative.
- **Acquisition Date** - Required when Unit Status is not ORDER. Must be a valid date.
- **Latitude and Longitude** – are populated from a location table when the District, Area, Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9.

LAND INVENTORY MANAGEMENT

Land Update. Security clearance is required to use this function. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the Operations Support Group in the Bureau of Computer Services to resolve security problems. The screen tran-id is **DTUP** with screen name **DTLDUPD**

DTUP 04/12/05	KANSAS DEPARTMENT OF TRANSPORTATION LAND INVENTORY - UPDATE	DTLDUPD 11:15:51
DOT NUMBER : 21990		
CATEGORY : LD TOWR SITE	OWNERSHIP : 1	(0 = DON'T HAVE FEE TITLE 1 = HAVE FEE TITLE)
LOCATION : 2 01 01	STATUS	
	CNTY CODE : 101	
SECTION : 13	RANGE : 1E	
TOWNSHIP : 3S	AREA (ACRES): 11.25	
LENGTH (FT):	WIDTH (FT) :	
DESCRIPTION: 800 MHZ RADIO TOWER SITE FOR RA 215-1011		
UNIT STATUS: ACTIV	UNIT STAT DATE: 10 12 01	
UTILITY STATUS: AVAIL	UTIL STAT DATE: 10 12 01	
	ORIG ACTV DATE: 10 14 01	
PROJECT NUMBER EN-2477-01		
ACQ COST : 11700.00	ACQ DATE : 07 23 97	
POV NUMBER : 006942	POV DATE : 07 23 97	POV AMOUNT 11700.00
TRANS/RET NUM:	TRANS/RET DATE:	
TRANS/RET AMT:	LATITUDE : 385946.1	LONGITUDE: 965148.5
MSG : I0117 MAKE YOUR CHANGES AND PRESS ENTER		
PF3-FXTT		

Key Edits for the Update function for Land Inventory are:

DOT Number - Alphanumeric 5 bytes in a 10 byte field. Required field. Must exist in T_Land table.

LAND INVENTORY MANAGEMENT

Field Edits - Following are fields that are on the screen needing edits.

Fields not listed need no edits.

- **Category** - Required, 10 characters, must exist in T_CTGRY_MASTER Table.
- **Ownership Status** - Required. Valid values are 0 and 1.
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_LCTN table.
- **County Code** - Required. Valid values are 1 - 105.
- **Section** - Optional. Valid values are 1 - 36.
- **Range** - Optional. If entered, first three characters must be '001' - '999' and last character must be an E=east or a W=west.
- **Township** - Optional. If entered, first three characters of be '001' - '999' and last character must be an N=north or S=south.
- **Area** - Required. May not be less than 0.01.
- **Length** - Optional. May not be Negative.
- **Width** - Optional. May not be Negative.
- **Unit Status** - Required. Valid values ACTIV, INACT, RETIR
Unit Status can also be changed to 'ORDER' when Security Access Level is = 'H' (Headquarters).
Unit Status can only be changed from RETIR to ACTIV when Security-Access-Level is 'H' (Headquarters).

A new transfer date is required when there is a new Number of Amount. Date must be valid. When the Unit Status is changed to 'RETIR' a new Transfer Number must be entered and both Transfer Date and Transfer Amount must be non-blank. The transfer date is pre-populated with Unit Status Date when the unit status is 'RETIR'. The transfer number is a machine-generated number from Form 496, Transfer. This form is available from KDOT Stockrooms and is administered by Fiscal Services.

- **Unit Status Date** - Required. Must be a valid date. Date cannot be greater than the current date and not more than 60 days prior to the current date.
- **Utility Status**
When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR', 'SEASN' or 'RPLAC'
When Unit Status is 'ORDER', Utility Status must be spaces.
When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', 'RPAC', 'SS-SP' (State Surplus), 'SS-DT' (Surplus -District) or spaces. When Unit Status is 'RETIR', Utility Status must be 'RP-JK'=Junk, 'RP-SD'=Sold, 'RP-TD'=Traded, 'RP-LT'=Lost, 'RP-DN'=Donated or 'RP-ST'=Stolen.
When there is a Utility Status Date, Utility Status is required.
- **Utility Status Date** - When a utility status is added or changed, the Utility Status Date will be pre-populated with the current date if the user does not supply a new date based upon the following restrictions. (1) Must be a valid date and equal to the current date or greater than or equal to the current date less 60 days. (2) Future dates will be allowed on a utility status of "REPLAC".
- **Acquisition Cost** - Optional. May not be Negative.
- **POV Amount** - Is populated from the Acquisition Cost and is authorized for Fiscal use ONLY.
Note: Inventory Account - does not need to be entered and is always 801.
- **Original Active Date** - is populated from the Unit Status Date. This date may be changed with the proper security. The security is set for Fiscal Services only.

LAND INVENTORY MANAGEMENT

- **Transfer Number** - Required in the following cases:
 - When district or inventory account changes.
 - When there is a Transfer date or Transfer Amount
 - When Unit Status is changed to 'RETIR'
 - When unit is changed from RETIR TO ACTIV OR INACTIV
 - Must be a positive number when entered.
- **Transfer Date** - Requires when there is a Transfer Amount or Number. Must be valid Date and cannot be greater than the current date and not more than 60 days prior to the current date. Date is populated from Unit Status date when unit is changed from RETIR to ACTIV or INACTIV.
- **Latitude and Longitude** – are populated from a location table when the District, Area, and Sub-area are entered. If the location is not valid to the table, fields are filled with 99999.9. If the unit is moved to a valid location contained in the table, the proper latitude and longitude will be displayed.

LAND INVENTORY MANAGEMENT

Land Category Maintenance. Security clearance is required for this function. Without the proper clearance, the message **E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION** appears. Please contact the Bureau of Computer Services, Operations Support to resolve security problems. **DTSQ** is tran-id with screen name **DTLDCAT**

DTSQ 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION LAND CATEGORY MAINTENANCE	DTLDCAT 10:54:43

OPTIONS : _ (I-INQUIRE A-ADD U-UPDATE D-DELETE)

<----- C A T E G O R Y K E Y ----->				INSPECTION	ITEMS IN THIS
TYPE	CLASS	SUBCLASS	CAPACITY	CODE	CATEGORY
LD					

CATEGORY DESCRIPTION

<----- SEASON ----->		<----- REPLACEMENT ----->			
BEGIN MONTH	END MONTH	STANDARD	UNIT	AGE	ACQ %

MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER
PF3-EXIT

FP:

Category changes are maintained at Headquarters. Categories may be added, changed or deleted by the Bureau of Fiscal Services, Procurement Division or Bureau of Construction and Maintenance.

LAND INVENTORY CATEGORIES on T_CTGRY_MASTER table

<u>CATEGORY</u>	<u>DESCRIPTION</u>	<u>YEARS LIFE</u> <u>EXPECTANCY</u>
LD/BLDG/SITE	LAND, BUILDING, SITE	
LD/PIST/RNGE	LAND, KHP, FIRING, RANGE	
LD/PORT/ENTR	LAND, MOTOR CARRIER, INSP.	
LD/TOWR/SITE	LAND, TOWER, SITE	

LAND INVENTORY MANAGEMENT

OPTION 5 is Key Change for LD. Security clearance is required for this function. Without the property clearance the message **E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION** appears. Please contact the Bureau of Computer Services, Operations Support to resolve security problems. Screen tran-id **DTUQ** with screen name **DTLDKEY**

DTUQ 04/12/05	KANSAS DEPARTMENT OF TRANSPORTATION LAND INVENTORY - KEY CHANGE	DTLDKEY 11:18:14
DOT NUMBER : 21990 NEW DOT NUMBER: 21990		
CATEGORY : LD TOWR SITE OWNERSHIP : 1 (0 = DON'T HAVE FEE TITLE LOCATION : 0 01 01 STATUS 1 = HAVE FEE TITLE)		
CNTY CODE : 101		
SECTION : 13 RANGE : 1		
TOWNSHIP : 3S AREA (ACRES): 11.25		
LENGTH (FT): WIDTH (FT) :		
DESCRIPTION: 800 MHZ RADIO TOWER SITE FOR RA 215-1011		
UNIT STATUS: ACTIV UNIT STAT DATE: 10 12 01		
UTILITY STATUS: AVAIL UTIL STAT DATE: 10 12 01		
ORIG ACTIV DATE 10 14 01		
PROJECT NUMBER EN-2477-01		
ACQ COST : 11700.00 ACQ DATE : 07 23 97		
POV NUMBER : 006942 POV DATE : 07 23 97 POV AMOUNT 11700.00		
TRANS/RET NUM: TRANS/RET DATE:		
TRANS/RET AMT:		
MSG : I0119 ENTER NEW KEY AND PRESS ENTER		
PF3-EXIT		

Key Edit

- **Old DOT Number** - Alphanumeric 5 bytes in a 10 byte field. Required field. Must exist in the T_Land Table.

Field Edits

Following are fields that are on the screen needing edits. Fields not listed need no edits.

- **New DOT Number** - Alphanumeric 5 bytes in a 10 byte field. Required field. Must not exist on the T_Land Table. When the user has successfully changed the DOT number, all other fields that contained data will be moved to the new number provided all the edit requirements are met.

INVENTORY MANAGEMENT

(DTIM030L) LAND INVENTORY

This report provides a listing of land inventoried by KDOT. Location, category and county code are valid selections. This example selects all land in District 1 and sorts by DOT NUM. This report allows sorting by Dist., Area, or Subarea, County and DOT Number.

The screenshot shows a web browser window with the address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW30L.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is located on the right. The main content area is titled "DTIMW30L LAND INVENTORY REPORT REQUEST". It contains two columns of dropdown menus: "FIELD NAME" and "SORT ORDER". The "FIELD NAME" column includes: DIST (01), AREA/DEPT (ALL), SUBAREA (ALL), CLASS (ALL), SUBCLASS (ALL), CAPACITY (ALL), COUNTY (ALL), UNIT STATUS (blank), UTILITY STATUS (ALL), DOT NUMBER (ALL), and END DATE (July 3, 2007). The "SORT ORDER" column includes: DIST (blank), AREA/DEPT (blank), SUBAREA (blank), CLASS (blank), SUBCLASS (blank), CAPACITY (blank), COUNTY (blank), UNIT STATUS (blank), UTILITY STATUS (blank), DOT NUMBER (01), and END DATE (blank). Below the dropdowns is a note: "(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)". There are "SUBMIT" and "CLEAR" buttons. A link to "Help" or contact "tomb@ksdot.org" is provided. At the bottom, there is a "Note: This report runs for about 2 minutes." and a footer with links: KDOT Home, Employee Info, Email, Help-Site Index, IT Tech Support, KDOT Links, What's New, and PDF Help.

FIELD NAME		SORT ORDER
DIST	01	
AREA/DEPT	ALL	
SUBAREA	ALL	
CLASS	ALL	
SUBCLASS	ALL	
CAPACITY	ALL	
COUNTY	ALL	
UNIT STATUS		
UTILITY STATUS	ALL	
DOT NUMBER	ALL	01
END DATE	July 3 2007	

(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)

[SUBMIT](#) [CLEAR](#)

[Help](#) or contact tomb@ksdot.org

Note: This report runs for about 2 minutes.

[KDOT Home](#) [Employee Info](#) [Email](#) [Help-Site Index](#) [IT Tech Support](#) [KDOT Links](#) [What's New](#) [PDF Help](#)

Leaving a Select Value blank picks everything for that value. For example, ordering this report with no selections provides a statewide report of all land sorted by DOT NUM. A statewide report may be ordered and sorted with the District Select Value with 1 as the sort and DOT NUMBER as 2. These sorts produce a statewide report sorted by district and listed by DOT Number. If selections are in error an edit rule is shown. Values and sorts produce report information only when the information is a part of an inventory database.

INVENTORY MANAGEMENT

SELECT VALUES ONLY

Any of the fields may be left blank. If entered, the following values are acceptable:

LOCATION:

DISTRICT Headquarters=0, District 1-6
AREA/DEPT Any number (this is not verified).
SUBAREA Any number (this is not verified).

Valid **categories** are available from the 56 report from KDOTMENU or Web report Capital Inventory List, DTIMW004 by Inventory Type.

CATEGORY:

CLASS --- Any valid Building Category class (e.g. LD).
 SUBCLASS --- Any valid Building Category subclass (e.g. BLDG).
 CAPACITY --- Any valid Building Category capacity (e.g. SITE).

When all three are given as a "CATEGORY" it is verified against the Category table.

COUNTY CODE From 1 through 105. (e.g. 105 is Wyandotte County)

UNIT STATUS - BLANKS, ACTIV, INACT, ORDER OR RETIR.

If Unit Status is not chosen, all records with a Status of ACTIV, INACT or ORDER will be selected.

UTILITY STATUS - AVAIL, RPAIR, SEASN, RPLAC apply to Unit Status of ACTIV or INACT.
For example: ACTIV or INACT Unit Status may have AVAIL Utility Status.

UTILITY STATUS - SP-DT and SP-SS apply to **INACT** Unit Status **ONLY** as they are designations for **Surplus Inventory Items**. This should allow users to identify what is surplus without changing the subarea to 88 or 99 to identify units leaving service.

UTILITY STATUS - RP-TD, RP-SD, RP-JK, RP-LT, RP-DN, or RP-ST apply to **RETIR** Unit Status **ONLY**.

If Unit Status is not chosen and Utility Status is one of the following: AVAIL, RPAIR, SEASN or RPLAC then Unit Status will default to ACTIV.

If Unit Status is not chosen and Utility Status is one of the following: RP-TD, RP-SD, RP-JK, RP-LT, RP-DN or RP-ST, then Unit Status will default to RETIR.

If Utility Status of SP-DT or SP-SS is chosen, only Unit Status of INACT is allowed.

There is no utility status for ORDER unit status.

DOT NUMBER Numeric; 5-digit.

END REPORT DATE Automatically filled with current day's date.

MONTH - Numeric; 1 through 12., DAY - Numeric; 1 through 31, YEAR - Numeric; 1900 through 2000
07/03/07 DTIM030L

INVENTORY MANAGEMENT

2099.

If a date other than the current one is chosen, only items which have Unit Status Dates before the End Report Date will be selected.

This report may be ordered from Roskan and KDOT Menu. The following instructions complete information for report ordering. Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. The Jobcard and other print instructions are in another section of this manual. There are many selections and sorts that may be used about Land that will produce different reports. Experience and/or training may be needed to achieve desired results.

The example report shown next was produced from KDOT WEB, Reports, KDOT MENU, Inventory and selecting Land.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM0301, Jul 3, 2007, TIME 14:50:31, LAND INVENTORY LIST, PAGE 2

LAND INVENTORY REPORT

SORT ORDER DOTNO

INVENTORY TYPE = LD

PERIOD ENDING DATE = 03JUL2007

DOT NUMBER	LOCATION	INVT ACCT	CATEGORY	CNTY CODE	ACQUISITION COST	
10002	01-00-01	801	LD/BLDG/SITE	089	10,355.92	
DESCRIPTION: D1 HQ 121 W 21ST TOPEKA						
10003	01-00-01	801	LD/BLDG/SITE	089	37,500.00	
DESCRIPTION: EAST LOG - LAKEWOOD BLVD						
					SUBAREA TOTAL =	\$ 47,855.92
					AREA TOTAL =	\$ 47,855.92
11001	01-01-09	801	LD/TOWR/SITE	066	676.85	
DESCRIPTION: NEMAHA COUNTY						
11002	01-01-09	801	LD/TOWR/SITE	022	1,978.75	
DESCRIPTION: TROY RA 115-1009						
					SUBAREA TOTAL =	\$ 2,655.60
11003	01-01-02	801	LD/BLDG/SITE	066	4,354.20	
DESCRIPTION: SUBAREA 104 N 11TH SENECA						
					SUBAREA TOTAL =	\$ 4,354.20
11004	01-01-03	801	LD/BLDG/SITE	003	4,391.29	
DESCRIPTION: SUBAREA 313 WOODLAWN ATCHISON						
					SUBAREA TOTAL =	\$ 4,391.29
11007	01-01-04	801	LD/BLDG/SITE	022	11,820.00	
DESCRIPTION: SUBAREA 1219 HWY K7 TROY						

MATERIALS AND RESEARCH INVENTORY

On-line Materials Equipment. Inventory functions may be selected from this menu screen. The screen tran-id is **DTRO** and the screen name is **DTMTMNU**.

DTRO 02/10/04	KANSAS DEPARTMENT OF TRANSPORTATION MATERIALS AND RESEARCH EQUIPMENT MENU	DTMTMNU 08:49:09
 1. INQUIRE ON SPECIFIC MATERIALS RECORD 2. ADD NEW MATERIALS RECORD 3. UPDATE EXISTING MATERIALS RECORD 4. CATEGORY MAINTENANCE 5. CHANGE KEY OF EXISTING MATERIALS RECORD : _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

MATERIALS AND RESEARCH INVENTORY

Materials Equipment Inquiry. If a valid Materials Equipment Number is entered and the **ENTER** key is pressed all fields are shown that have been entered into the inventory for this unit. Screen tran-id is **DTRP** and the screen name is **DTMTIN1**.

DTRP 04/12/05	KANSAS DEPARTMENT OF TRANSPORTATION MATERIALS EQUIPMENT INVENTORY - INQUIRY	DTMTIN1 12:50:29
DOT NUMBER : 209629		
CATEGORY : MT SOND LEVL	DESCRIPTION : METER SOUND LEVEL	
LOCATION : 02 01 13	DATE RECEIVED BY LOCATION : 03 13 00	
<----- PREVIOUS ----->		<----- ORIGINAL ----->
DISTRICT AREA SUBAREA DATE	DISTRICT AREA SUBAREA DATE	
02 00 07 01 11 00	02 00 07 01 11 00	
UNIT STATUS: ACTIV	DATE: 03 13 00	UTIL STATUS: AVAIL DATE: 03 13 00
ORIG ACTIVE DATE: 03 13 00		
RETIRE TRANSFER NO:	AMOUNT:	DATE:
REPL YEAR:	MAKE: PILE	MODEL NO: SAXIMETER
SERIAL NO: 020251		MODEL YEAR: 2000
VENDOR: PILE DYNAMICS INC	CITY: CLEVELAND	STATE: OH ZIP: 44128
INV ACCT 607 POV 0226085	POV DATE 01 11 00	POV AMT 1410.00 COST: 1410.00
MSG : T0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		

To see additional information about this unit use the **PF8** key to scroll to the next screen.

DTRX 04/13/05	KANSAS DEPARTMENT OF TRANSPORTATION BUILDING INVENTORY - INQUIRY	DTBDIN2 07:58:45
DOT NUMBER 21001		
VENDOR NAME BUSBOOM & RAUH	CONSTRUCTION YEAR 1955	
VENDOR CITY SALINA	CONSTRUCTION COST 73220.00	
VENDOR STATE KS	CONST MATERIAL BRICK	
VENDOR ZIP 67401		
OWNER AGENCY 276	TRANS/RET NUMBER	
RESP AGENCY 276	TRANS/RET AMOUNT	
	TRANS/RET DATE	
POSITIONS ACCOM 6		
MULTI-USE SQ FT	EQ BAY SQ FT	
OFFICE SQ FT 615	STORAGE SQ FT 1309	
UTILITY SQ FT 518	SHOP SQ FT 3108	
DA OFFICE SQ FT 1133	DA OFFICE SQ FT NOT UTILIZED	
	STORAGE SQ FT NOT UTILIZED	
LATITUDE 385629.9	LONGITUDE 971249.4	
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT	PF7-PGUP	PF1-ATTACHMENTS
		FP:

MATERIALS AND RESEARCH INVENTORY

PF3 key returns to the prior screen and may be repeated until the CICS sign on screen is reached.

PF1 key shows attachments for the unit, if there are any. Attachment screen maintenance is in a separate section of the documentation.

```

DTSO                                KANSAS DEPARTMENT OF TRANSPORTATION    DTATMNT
04/12/05                            ATTACHMENTS INQUIRE                  12:55:05

INVENTORY TYPE: MT DOT NUMBER: 209629
-----
      TYPE   DOT                DESCRIPTION                                COST
-----

```

Information that may be obtained from the Inquiry Screen is:
Date received by Location, Previous Date and Location, Original Date and Location and Original ACTIV date.

MATERIALS AND RESEARCH INVENTORY

Materials Equipment Add. The ADD function requires Security Clearance. If the user does not have the proper security clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears at the bottom of the screen. Security issues should be addressed to the Systems Administrator or Operations Support in the Bureau of Computer Services. Screen tran-id is **DTRR** and the screen name is **DTMTADD**.

DTRR	KANSAS DEPARTMENT OF TRANSPORTATION		DTMTADD
04/01/03	MATERIALS EQUIPMENT INVENTORY - ADD		09:19:45
DOT NUMBER	MULTIPLE ENTRIES Y/N N		
	(D AA SS)		
CATEGORY	LOCATION		
POV NUMBER	POV DATE		
	(MM DD YY)		
VEND NAME	VENDOR CITY		
VEND STATE	ZIP	ACQ COST	
UNIT STAT	ORDER	UNIT STAT DT	
		(MM DD YY)	
UTIL STAT			
REPLA YEAR	RESP PERSON		
RESP AGY	276	OWNER AGENCY	276
MODEL YEAR	MAKE		
MODEL	SERIAL NUMBER		
WARR EXP DT			
	(MM DD YY)		
MSG : E0468 PLEASE ENTER A DOT NUMBER			
PF3-EXIT	PF1-ATTACHMENTS	FP:	

FP=Fast Path function allows for maneuvering between screens and is shown on the screen before the dot number is entered. For example if you wish to go directly to one of the other screens such as add or update, type in the screen tran-id screen and press ENTER. Fastpath is not enterable after data is retrieved and data fields are filled.

Key Fields:

DOT Number - Character 6 bytes in a 10-byte field; only numeric data is allowed. This is a required field. Must not exist in T_MTRLS_INVNTRY table.

MATERIALS AND RESEARCH INVENTORY

Field Edits - Following are fields that are screen edits. Fields not listed need no edits.

- **Category** - Required, 10 characters, must exist in category reference. Must exist in T_CTGRY_MASTER Table.
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_Location table. If it does not exist then ADD.
- **POV Number** - 7 characters, required when POV Date is entered.
- **POV Date** - must be valid date (MM/DD/YY). Valid year is 00-99 required when POV Number is entered
- **Vendor ZIP** - 5 digits. Numeric or blank. Not zero.
- **Acquisition Cost** - Must be 0 or greater. 9999999.99
- **Unit Status** - Required. Default is ORDER. Valid values ACTIV, INACT, ORDER. If Unit Status = 'ACTIV', Original Active Date = Unit Status Date.
- **Unit Status Date** – Required for all Unit Status Changes. When status is added the date field cannot be greater than the current date and not more than 60 days prior to the current date. Must be a valid date.
- **Utility Status**
When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR', 'SEASN' or 'RPLAC'.
When Unit Status is 'ORDER', Utility Status must be spaces.
When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', 'RPLAC' or spaces.
- **Replacement Year** - Optional. 2 digits. Must be numeric when entered.
- **Responsible Agency** - Required. 3 characters. Must be 276. (KDOT)
Note: Inventory Account is automatically assigned with the only valid value of 607. Entry is not required.
- **Owner Agency** - Required. 3 characters, default is 276.
- **Model Year** - Optional when Unit Status is 'ORDER', otherwise required.
- **Make** - Required when Unit Status is not 'ORDER'. No edit.
- **Warranty Expiration Date** – Not required. A date from the manufacturer when the warranty ends.
- **Latitude and Longitude** – are populated from a location table when the District, Area and Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9.

MATERIALS AND RESEARCH INVENTORY

Materials Equipment Update. Security clearance is required to use this function. Without the proper clearance the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the System Administrator or the Operations Support Group in the Bureau of Computer Services to resolve security problems. Tran-id is **DTRS** and screen name is **DTMTUPD**

DTRS	KANSAS DEPARTMENT OF TRANSPORTATION		DTMTUPD
04/12/05	MATERIALS EQUIPMENT INVENTORY - UPDATE		12:56:16
DOT NUMBER	209629		
CATEGORY	MT SOND LEVL	LOCATION	(D AA SS)
POV NUMBER	0226085	POV DATE	2 01 13
POV AMOUNT	1410.00		01 11 00
VEND NAME	PILE DYNAMICS INC	VENDOR CITY	(MM DD YY)
VEND STATE	OH ZIP 44128	ACQ COST	CLEVELAND
UNIT STAT	ACTIV	UNIT STAT DT	1410.00
UTIL STAT	AVAIL	UTIL STAT DT	03 13 00
		ORIG ACTV DT	03 13 00
			(MM DD YY)
REPLA YEAR		RESP PERSON	JCT CITY CONST
RESP AGY	276	OWNER AGENCY	276
TRANS: NO.	DATE	TRANSFER AMT.	
	(MM DD YY)		
MODEL YEAR	00	MAKE	PILE
MODEL	SAXIMETER	SERIAL NUMBER	020251
WARR EXP DT	(MM DD YY)		
LATITUDE	999999.9	LONGITUDE	9999999.9
MSG : I0117 MAKE YOUR CHANGES AND PRESS ENTER			
PF3-EXIT			

Key Edits for the Update function for Materials Inventory are:

DOT Number - Character 6 bytes in a 10 byte field. Only numeric data is allowed. This is a required field. Must exist in T_MTRLS _INVNTRY table.

MATERIALS AND RESEARCH INVENTORY

Field Edits - Following are fields that are screen edited.

Fields not listed need no edits.

- **Category** - Required, 10 characters, must exist in T_CTGRY_MASTER Table.
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_LCTN table.
- **POV Number** - 7 characters, required when POV Date is entered.
- **POV Date** - must be valid date (MM/DD/YY). Valid year is 00-99 required when POV Number is entered.
- **POV Amount** - Is populated from Acq. Cost. Can be changed by Fiscal ONLY.
- **Vendor ZIP** - 5 digits. Numeric or blank. Not zero.
- **Acquisition Cost** - Optional, may not be negative. Acquisition Cost can only be updated when Security Access Level is = 'H' (Headquarters).
- **Unit Status** - Required. Valid values ACTIV, INACT, RETIR
Unit Status can also be changed to 'ORDER' when Security Access Level is = 'H' (Headquarters). When Unit Status is changed from 'RETIR' to 'ACTIV' or 'INACT' and the District is not changed, then the Transfer Number, Amount and Date retain the last entered information.
When the Unit Status is changed to 'RETIR', a new Transfer Number must be entered and both Transfer Date and Transfer Amount must be non-blank. Transfer date will be equal to the Unit Status Date. Responsible Person is set to spaces on the screen.
- **Unit Status Date** - Required. Must be a valid date. Date cannot be greater than the current date and not more than 60 days prior to the current date.
- **Utility Status**
When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR', 'SEASN' or 'RPLAC'
When Unit Status is 'ORDER', Utility Status must be spaces.
When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', 'RPLAC', 'SP-SS' (Surplus State), 'SP-DT' (Surplus District/Bureau) or spaces.
When Unit Status is 'RETIR', Utility Status must be 'RP-JK'=Junk, 'RP-SD'=Sold, 'RP-TD'=Traded 'RP-LT'=Lost, 'RP-DN'=Donated 'RP-ST'=Stolen or 'RP-SU'=Sold Under \$500.
When there is a Utility Status Date, Utility Status is required.
- **Utility Status Date** - When a utility status is added or changed, the Utility Status Date will be populated with the current date if the user does not supply a new date based upon the following restrictions. (1) Must be a valid date and equal to the current date and not more than 60 days prior to the current date. (2) Future date will be allowed with a utility status of 'RPLAC'.
- **Replacement Year** - Optional. 2 digits. Must be numeric when entered.
- **Original Active Date** - is populated from the Unit Status Date. This date may be changed with the proper security. The security is set for Fiscal Services only.
- **Responsible Agency** - Required. 3 characters, must be 276 (KDOT).
- **Owner Agency** - Required. 3 characters, must be 276.
Note Inventory Account - does not need to be entered and is always 607.
- **Transfer Number** - Required in the following cases:
When district or inventory account changes.
When there is a Transfer date or Transfer Amount
When Unit Status is changed to 'RETIR'
When Unit Status is changed from RETIR to ACTIV or INACTIV.

MATERIALS AND RESEARCH INVENTORY

Must be 7 digits when entered. Transfer numbers are machine-generated numbers from KDOT Form 496. The form is available from a KDOT Stockroom. Fiscal Services administers the use of the 496 form.

- **Transfer Date** - Required when there is a Transfer Amount, Number or location. Date may be changed by the user, however, the date must be valid and equal to the current date and not more than 60 days prior to the current date. When the unit status is **RETIR** the date is populated from the Unit Status Date and cannot be changed by the user. When unit is changed from RETIR to ACTIV or INACTIV, the date is populated from the Unit Status Date.
- **Transfer Amount** - - cannot be less than 0.
When Unit Status is 'RETIR' and Utility Status = 'RP-JK', 'RP-LT', 'RP-DN' 'RP-ST' or 'RP-SU'. Transfer Amount is set to spaces and recorded as zeroes in the database.
When Unit Status is 'RETIR' and Utility Status = 'RP-SD' . Transfer Amount must be > 0.
When the Security-Access-Level = 'H', the Transfer Amount can be greater than the Acquisition Cost.
- **Model Year** - Optional when Unit Status is 'ORDER', otherwise required. Must be numeric when entered
- **Make** - Optional when Unit Status is 'ORDER'. otherwise required.
- **Latitude and Longitude** – are populated from a location table when the District, Area and Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9. If the unit is moved to a valid location contained in the table, the proper latitude and longitude will be displayed.

MATERIALS AND RESEARCH INVENTORY

Category Maintenance for Materials Equipment.. Clearance through the Security table is required to use this function. Without the proper clearance the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the System Administrator or the Operations Support Group in the Bureau of Computer Services to resolve security problems. Tran-id is **DTRU** and the screen name is **DTMTCAT**.

DTRU 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION MATERIALS AND RESEARCH CATEGORY MAINTENANCE	DTMTCAT 09:24:55

OPTIONS : _ (I-INQUIRE A-ADD U-UPDATE D-DELETE)

<----- C A T E G O R Y K E Y ----->				INSPECTION	ITEMS IN THIS
TYPE	CLASS	SUBCLASS	CAPACITY	CODE	CATEGORY
MT					

CATEGORY DESCRIPTION

<----- SEASON ----->		<----- REPLACEMENT ----->			
BEGIN MONTH	END MONTH	STANDARD	UNIT	AGE	ACQ %

MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER
PF3-EXIT

FP:

Category changes are maintained at Headquarters. Categories may be added, changed or deleted by the Bureau of Fiscal Services, Procurement Section or Bureau of Materials and Research, Headquarters. Inquiry of categories in material equipment is possible without Security clearance. To view requires the user to know the Class, Subclass and Capacity.

MATERIALS AND RESEARCH INVENTORY

Materials Equipment Key Change. Clearance through the Security table is required to use this function. Without the proper clearance the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the System Administrator or the Operations Support Group in the Bureau of Computer Services to resolve security problems. The Tran-id **DTRV** and the screen name is **DTMTKEY**.

DTRV	KANSAS DEPARTMENT OF TRANSPORTATION			DTMTKEY
04/12/05	MATERIALS EQUIPMENT INVENTORY - KEY CHANGE			12:59:11
DOT NUMBER	209629	NEW NUMBER	209629	
			(D AA SS)	
CATEGORY	MT SOND LEVL	LOCATION	2 01 13	
POV NUMBER	0226085	POV DATE	01 11 00	
POV AMOUNT	1410.00		(MM DD YY)	
VEND NAME	PILE DYNAMICS INC	VENDOR CITY	CLEVELAND	
VEND STATE	OH ZIP 44128	ACQ COST	1410.00	
UNIT STAT	ACTIV	UNIT STAT DT	03 13 00	
			(MM DD YY)	
UTIL STAT	AVAIL	UTIL STAT DT	03 13 00	
			(MM DD YY)	
REPLA YEAR		RESP PERSON	JCT CITY CONST	
RESP AGY	276	OWNER AGENCY	276	
TRANS: NO.		TRANSFER AMT.		
			(MM DD YY)	
MODEL YEAR	00	MAKE	PILE	
MODEL	SAXIMETER	SERIAL NUMBER	020251	
WARR EXP DT				
	(MM DD YY)			
MSG : I0119 ENTER NEW KEY AND PRESS ENTER				
PF3-EXIT				

This program allows the user to change the DOT number on record in the Materials Equipment Table by entering old and new DOT Numbers. However, if there are any Attachments, Building Attachments, or Status Change records tied to the old key, it cannot be changed.

Key Edit

- **Old DOT Number** - Numeric 6 bytes in a 10-byte field. Required field. Must exist in the T_MTRLS_INVNTRY Table.

Field Edits

Following are fields on the screen that need edits. Fields not listed need no edits.

- **New DOT Number** - Numeric 6 bytes in a 10-byte field. Required field. Must not exist on the T_MTRLS_INVNTRY table.

When the user has successfully changed the DOT number, all other fields that contained data will be moved to the new number provided all the edit requirements are met.

PUBLIC TRANSPORTATION INVENTORY MANAGEMENT

Public Transportation On-line Inventory Menu. From this screen one of five functions can be performed. The screen tran-id name is **DTQS** and the screen name is **DTPTMNU**.

DTQS 03/31/03	KANSAS DEPARTMENT OF TRANSPORTATION PUBLIC TRANSPORTATION MENU	DTPTMNU 14:29:04
 1. INQUIRE ON PUBLIC TRANSPORTATION RECORD 2. ADD NEW PUBLIC TRANSPORTATION RECORD 3. UPDATE EXISTING PUBLIC TRANSPORTATION RECORD 4. CATEGORY MAINTENANCE 5. CHANGE KEY OF EXISTING PUBLIC TRANSPORTATION RECORD : _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

PUBLIC TRANSPORTATION INVENTORY MANAGEMENT

Public Transportation Equipment Inquiry. If a valid PT Equipment Number is entered and the **ENTER** key is pressed, all fields are shown that have been entered into the inventory for this unit. The screen tran-id is **DTQT** and the screen name is **DTPTIN1**

DTQT 02/03/04	KANSAS DEPARTMENT OF TRANSPORTATION PUBLIC TRANSPORTATION INVENTORY - INQUIRY	DTPTIN1 15:29:28
DOT NUMBER : 00180637		
CATEGORY : VN WNDO 15	DESCRIPTION : VAN,WINDOW,15 PASS	
LOCATION : 05 00 00	DATE RECEIVED BY LOCATION : 06 01 88	
<----- PREVIOUS ----->		
DISTRICT AREA SUBAREA	DATE	<----- ORIGINAL ----->
		DISTRICT AREA SUBAREA DATE
		05 00 00 06 01 88
UNIT STATUS: ACTIV	DATE: 06 01 88	ORIG ACTIVE DATE: 06 01 88
MAKE: FORD	SERIAL NO: 1FDJE34H7JHB51973	MODEL YEAR: 1988
ORGNZATION: KIOWA CO COA	CITY: GREENSBURG	STATE: KS ZIP: 67054
PHONE NUMBER: 316 723 2288		
INV ACCT: 590	COST: 24110.00	
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT	PF8-PGDN	PF1-ATTACHMENTS

To see additional information about this unit use the **PF8** key to scroll to the next screen.

DTQT 02/03/04	KANSAS DEPARTMENT OF TRANSPORTATION PUBLIC TRANSPORTATION INVENTORY - INQUIRY	DTPTIN2 15:36:58
DOT NUMBER : 00180637		
CATEGORY : VN WNDO 15	DESCRIPTION : VAN,WINDOW,15 PASS	
RESPONSIBLE PERSON: WINONA NAUMAN		
UNIT COND: 3	LAST INSPECT DATE: 06 20 02	METER READ: 46440
<---SEASONAL MONTH-->		
BEGIN	END	<-----REPLACEMENT----->
		STANDARD UNIT AGE ACQ %
		100000 M 5 10
COUNTY CODE: 49	PERCENTAGE FACTOR: 7	
LATITUDE: 380331.1	LONGITUDE: 975155.4	
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT	PF7-PGUP	PF1-ATTACHMENTS

PF3 key returns to the prior screen and may be repeated until the CICS sign on screen is reached.

PUBLIC TRANSPORTATION INVENTORY MANAGEMENT

Information that may be obtained from the Inquiry Screen is:

Date received by Location, Previous Date and Location, Original Date and Location and Original ACTIV date.

PF1 key shows attachments for the unit, if there are any. Attachment screen maintenance is in a separate section of the documentation.

```

DTS0                                KANSAS DEPARTMENT OF TRANSPORTATION    DTATMNT
02/03/04                           ATTACHMENTS INQUIRE                  15:41:01

INVENTORY TYPE: PT DOT NUMBER: 00180637
-----
      TYPE  DOT                      DESCRIPTION                                COST
-----

```

Information that may be obtained from the Inquiry Screen is:

Date received by Location, Previous Date and Location, Original Date and Location and Original ACTIV date.

PUBLIC TRANSPORTATION INVENTORY MANAGEMENT

Public Transportation Add. Security clearance is required to use this function. Without the proper clearance the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact your System Administrator or Operations Support in the Bureau of Computer services to resolve security problems. The tran-id is **DTQV** and the screen name is **DTPTADD**

DTQV 02/04/04	KANSAS DEPARTMENT OF TRANSPORTATION PUBLIC TRANSPORTATION INVENTORY - ADD	DTPTADD 15:13:08
DOT NUMBER 00180637		
(D AA SS)		
CATEGORY	LOCATION	
ORGANIZATION	ORGANZTN CITY	
ORGANIZATION STATE	ORGANZTN ZIP	
ORGANIZATION PHONE	ACQ COST	
UNIT STAT	ACTIV	IN SERV DATE
		(MM DD YY)
RESPNSIBLE PERSN	MODEL YEAR	
MAKE	SERIAL NUMBER	
INSPECTION DATE	CURNT MILEAGE	
(MM DD YY)		
CONDITION CODE	COUNTY CODE	
PERCNTAGE FACTOR		
LATITUDE	LONGITUDE	
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT	PF1-ATTACHMENTS	FP:

FP=Fast Path function allows for maneuvering between screens. For example if you wish to go directly to one of the other screens such as update, type in the screen tran-id screen and press **ENTER**. Fast path is not enterable after data is retrieved and data fields are filled.

- Key Edits for the ADD Function for Public Transportation Inventory are:
- **DOT Number** - Alphanumeric 8 bytes in a 10 byte field. This is a required field. Must not exist in T_PUBLIC_TRNSPRT table.

PUBLIC TRANSPORTATION INVENTORY MANAGEMENT

- **Field Edits** - Following are fields that are screen edits. Fields not listed need no edits.
- **Category** - Required, 10 characters and must exist in the T_CTGRY_MASTER Table.
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_Location table. and if it does not exist then ADD.
- **Acquisition Cost** - Optional. May not be Negative.
- **Unit Status** - Required. Default is ACTIV. Valid values ACTIV, INACT,
- **In Service Date** - Required. Must be a valid date.
- **Responsible Person** - Optional. 15 characters.
- **Model Year** - Optional but must be numeric when entered.
- **Make** - Optional. If entered must exist on the T_EDIT_TABLES with table ID of 'MPT'. Select 14 on the Inventory Management to validate MPT.
- **Serial Number** - Optional. 25 characters.
- **Inspection Date** - Must be blank or a valid date.
- **Current Mileage** - Must be blank or numeric.
- **Condition Code** - Optional. If entered it must exist on the T_Edit_Tables with table ID of 'CND'. Select 14 on the Inventory Management Menu to validate CND.
- **County Code** - Optional. Valid values are 1 - 105.
- **Percentage Factor** - Optional. Valid values are whole numbers 1 - 100.
Note: The Inventory Account does not require entry. 590 is automatically assigned.
- **Latitude and Longitude** – are populated from a location table when the District, Area and Sub-area are entered. If the location is not valid to the table, fields are filled with 99999.9. If the unit is moved to a valid location contained in the table, the proper latitude and longitude will be displayed.

PUBLIC TRANSPORTATION INVENTORY MANAGEMENT

Update Public Transportation. Clearance through the Security table is required to use this function. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the Operations Support Group in the Bureau of Computer Services to resolve security problems. The screen tran-id **DTQW** and **DTPTUPD** is the screen name

DTQW 02/04/04	KANSAS DEPARTMENT OF TRANSPORTATION PUBLIC TRANSPORTATION INVENTORY - UPDATE	DTPTUPD 15:04:14
DOT NUMBER	00180637	
CATEGORY	VN WNDO 15	LOCATION (D AA SS) 5 00 00
ORGANIZATION	KIOWA CO COA	ORGANZTN CITY GREENSBURG
ORGANIZATION STATE	KS	ORGANZTN ZIP 67054
ORGANIZATION PHONE	316 723 2288	ACQ COST 24110.00
UNIT STAT	ACTIV	IN SERV DATE 06 01 88
		ORIG ACTV DT 06 01 88
		(MM DD YY)
RESPNSIBLE PERSON	WINONA NAUMAN	MODEL YEAR 88
MAKE	FORD	SERIAL NUMBER 1FDJE34H7JHB51973
INSPECTION DATE	06 20 02	CURNT MILEAGE 46440
	(MM DD YY)	
CONDITION CODE	3	COUNTY CODE 49
PERCENTAGE FACTOR	7	
LATITUDE	380331.1	LONGITUDE 975155.4
MSG : I0117 MAKE YOUR CHANGES AND PRESS ENTER		
PF3-EXIT		

Key Edits for the Update Function for Public Transportation Inventory is:

- **DOT Number** - Alphanumeric 8 bytes in a 10-byte field. Must exist in T_PUBLIC_TRNSPRT Table.

PUBLIC TRANSPORTATION INVENTORY MANAGEMENT

- **Field Edits** - Following are fields that are on the screen needing edits.
Fields not listed need no edits.
- **Category** - Required, 10 characters, must exist in T_CTGRY_MASTER .
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_LCTN table.
- **Acquisition Cost** - Optional. May not be negative.
- **Unit Status** - Required. Valid values ACTIV, INACT, and RETIR
When Unit Status is changed to 'RETIR', Responsible Person is set to spaces.
- **In Service Date** - Required. Must be a valid date.
- **Original Active Date** – is populated from the Unit Status Date. This date may be changed with the proper security. The security is set for Fiscal Services only.
- **Make** - Optional. If entered, it must exist on 'ORDER' otherwise it must exist on the 'MPT' Table of the T_EDIT_TABLES.
- **Serial Number** - Optional. 25 characters.
- **Inspection Date** - Must be blank or a valid date.
- **Current Mileage** - Must be blank or numeric.
- **Condition Code** - Optional. If entered, it must exist on the 'CND' Table ID of T_EDIT_TABLES.
- **County Code** - Optional. Valid values are 1-105.
- **Percentage Factor** - Optional. Valid values are whole numbers 1-100.
- **Latitude and Longitude** – are populated from a location table when the District, Area and Sub-area are entered. If the location is not valid to the table, fields are filled with 99999.9. If the unit is moved to a valid location contained in the table, the proper latitude and longitude will be displayed.

PUBLIC TRANSPORTATION INVENTORY MANAGEMENT

Public Transportation Category Maintenance. Clearance through the Security table is required. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the Bureau of Computer Services, Operations Support to resolve security problems.

Screen tran-id is **DTQY** with screen name **DTPTCAT**.

DTQY 03/31/03	KANSAS DEPARTMENT OF TRANSPORTATION PUBLIC TRANSPORTATION CATEGORY MAINTENANCE	DTPTCAT 14:34:48

OPTIONS : _ (I-INQUIRE A-ADD U-UPDATE D-DELETE)

<----- C A T E G O R Y K E Y ----->	INSPECTION	ITEMS IN THIS
TYPE CLASS SUBCLASS CAPACITY	CODE	CATEGORY
PT		

CATEGORY DESCRIPTION

<----- SEASON ----->	<----- REPLACEMENT ----->
BEGIN MONTH END MONTH	STANDARD UNIT AGE ACQ %

MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER
PF3-EXIT

FP:

Category changes are maintained at Headquarters. Categories may be added, changed or deleted by the Bureau of Fiscal Services Procurement Division or Bureau of Transportation Planning or other entity that has an inventory type to maintain. Inquiry of categories in Public Transportation is possible without Security clearance. To inquire the Class, Subclass and Capacity are required.

PUBLIC TRANSPORTATION INVENTORY MANAGEMENT

Public Transportation Key Change. Clearance through the Security table is required to use this function. Without the proper clearance, the message E0102 YOU ARE not AUTHORIZED FOR THIS FUNCTION appears. Please contact the Operations Support Section in the Bureau of Computer Services to resolve security problems. This program allows the user to change the DOT number on records from the Public Transportation Table by entering old and new DOT Numbers. However, if there are any Attachments, Building Attachments, or Status Change records tied to the old key, it cannot be changed. The screen tran-id is **DTQZ** with screen name is **DTPTKEY**.

DTQZ 03/31/03	KANSAS DEPARTMENT OF TRANSPORTATION PUBLIC TRANSPORTATION INVENTORY - KEY CHANGE	DTPTKEY 14:35:54
DOT NUMBER	NEW NUMBER	(D AA SS)
CATEGORY	LOCATION	
ORGANIZATION	ORGANZTN CITY	
ORGANIZATION STATE	ORGANZTN ZIP	
ORGANIZATION PHONE	ACQ COST	
UNIT STAT	IN SERV DATE	(MM DD YY)
RESPNSIBLE PERSN	MODEL YEAR	
MAKE	SERIAL NUMBER	
INSPECTION DATE	CURNT MILEAGE	
(MM DD YY)		
CONDITION CODE	COUNTY CODE	
PERCNTAGE FACTOR		
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT		FP:

Key Edit

- **Old DOT Number** - Numeric 7 bytes in a 10-byte field. Required field. Must exist in the T_PUBLIC_TRNSPRT Table.

Field Edits

Following are fields that are on the screen needing edits. Fields not listed need no edits.

- **New DOT Number** - Alphanumeric 8 bytes in a 10-byte field. Required field. Must not exist on the T_PUBLIC_TRNSPRT table
When the user has successfully changed the DOT number, all other fields that contained data will be moved to the new number provided all the edit requirements are met.

REST AREA INVENTORY MANAGEMENT

On-line Rest Area. Inventory functions may be selected from this screen. The screen tran-id is **DTQB** and the screen name is **DTIMMNU**.

DTTI 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION REST AREA MENU	DTSRMNU 15:05:55
 1. INQUIRE ON SPECIFIC REST AREA RECORD 2. ADD REST AREA RECORD 3. UPDATE EXISTING REST AREA RECORD 4. CATEGORY MAINTENANCE 5. CHANGE KEY OF EXISTING REST AREA RECORD : _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

REST AREA INVENTORY MANAGEMENT

Rest Area Inquiry. Rest Area inquiry is shown by District or left blank which defaults to statewide. When the District is entered, inquiry of all rest areas is shown for the District requested. The **PF8** key scrolls to additional rest areas. A user known Rest Area may be keyed in at the **JUMP KEY:** and the **PF9** key moves to the specified rest area. The screen tran-id is **DTTI** and the screen name is **DTSRMNU**.

DTTJ	KANSAS DEPARTMENT OF TRANSPORTATION	DTSRINQ
02/09/04	REST AREA - INQUIRY	11:22:19
DISTRICT 2 (BLANK DEFAULTS TO ALL)		
DOT NUMBER: 21503	LOCATION 2 01 04	AREA(ACRES) .00
LOC DESCR : ABILENE		LATITUDE 394847.7
COMMENTS :		LONGITUDE 970245.7
DOT NUMBER: 21505	LOCATION 2 01 03	AREA(ACRES) .00
LOC DESCR : 2.5 MI W OF JUCTION CTIY		LATITUDE 385948.5
COMMENTS :		LONGITUDE 965145.2
DOT NUMBER: 21506	LOCATION 2 01 03	AREA(ACRES) .00
LOC DESCR : 2.5 MI W OF JUNCTION CITY		LATITUDE 385948.5
COMMENTS :		LONGITUDE 965145.2
DOT NUMBER: 21507	LOCATION 2 01 03	AREA(ACRES) .00
LOC DESCR : JCT OF K-57 & I-70		LATITUDE 385948.5
COMMENTS :		LONGITUDE 965145.2
MSG: I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT PF7-PGUP PF8-PGDN PF9-JUMP JUMP KEY:		

The **PF3** key returns to the prior screen. The **PF3** function may be repeated until the user is backed out of the inventory system to the CICS sign on screen.

REST AREA INVENTORY MANAGEMENT

Rest Area Add. This function requires that you have Security clearance. If the user does not have the proper security clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears at the bottom of the screen. All security issues should be addressed to the System Administrator or Operations Support in the Bureau of Computer Services. Tran-id is **DTTK** with screen name **DTSRADD** appears

DTTK	KANSAS DEPARTMENT OF TRANSPORTATION	DTSRADD
02/09/04	REST AREA INVENTORY - ADD	12:42:37
DOT NUMBER : _ (REST AREA NUMBER)		
CATEGORY :	CNTY CODE :	ROUTE: LN DIR:
LOCATION :	CNTY LOG MI :	MAINT BY :
AREA (ACRES):	ADA ACCESS :	LIGHTS -- HM:
WOOD CONC METAL	PUB PHONE :	RAMPS : WATER SOURCE:
SHELTER :	BULLETIN BD :	AREA : WASTE DISP :
TABLES :	VEND MACH :	SHLTR : TRAILER DUMP:
SHADES :	NO. GRILLS :	OUTLET:
LOC DESCR:		
COMMENTS :		
UNIT STATUS :	UNIT STAT DATE:	
UTILITY STATUS:	UTIL STAT DATE:	
ACQ COST :	ACQ DATE :	
POV NUMBER :	POV DATE :	
LATITUDE :	LONGITUDE :	
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT		FP:

FP=Fast Path function allows maneuvering between screens. For example, if you wished to go directly to one of the other screens such as update, simply type in the screen tran-id screen and press **ENTER**

Key Edits

- **DOT Number** - Alphanumeric 5 bytes in a 10-byte field. This is a required field. Must not exist in T_REST_AREA_INVNT table.

•

Field Edits

Following are fields that have on screen editing. Fields not listed need no edits.

- **Category** - Required, 10 characters. Must exist in T_CTGRY_MASTER Table.
- **County Code** - Required. Valid values are 1 through 105.
- **Route** - Required. Prefix valid values are K, I or U
K=Kansas, I=Interstate, U=US Hwy
Valid number values are 1 through 670.
Suffix valid values are Blank, A, B, C, S or Y.
A=Alternate, B=Business, C=Construction, S=Spur, Y=Bypass

REST AREA INVENTORY MANAGEMENT

Lane Dir – Required. Valid values are NB (North Bound), SB (South Bound), EB (East Bound) or WB (West Bound).

- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea is validated against the T_CTGRY_Location table. If it does not exist then it is ADDED.
- **County Log Mile** – Optional. May not be Negative.
- **Maintain By** – Optional. Default is KDOT.
- **Area (Acres)** – Required. May not be less than 0.
- **ADA Access** – Optional. Valid Values are Y or N. Default is N.
- **Historical Marker** - Optional. Valid Values are Y or N. Default is N.
- **Public Phone** - Optional. Valid Values are Y or N. Default is N.
- **Ramps** - Optional. Valid Values are Y or N. Default is N.
- **Water Source** – Required. Valid Values are C, R, W, H or N
C=City, R=Rural, W=Well, H=Handpump or N=None.
- **Shelters** (Wood, Conc., Metal) - Optional. Valid Values are 0 through 99. Default is 0.
- **Bulletin Board** - Optional. Valid Values are Y or N. Default is N.
- **Area** - Optional. Valid Values are Y or N. Default is N.
- **Waste Disposal** – Required. Valid Values are D, L, S or N.
D=Drain, L=Lagoon, S=Sanitary Sewer, or N=None
- **Tables** (Wood, Conc., Metal) - Optional. Valid Values are 0 through 99. Default is 0. Total count only.
- **Vendor Machines** - Optional. Valid Values are Y or N. Default is N.
- **Shelter** - Optional. Valid Values are Y or N. Default is N.
- **Trailer Dump Status** - Optional. Valid Values are Y or N. Default is N.
- **Shades** (Wood, Conc., Metal) - Optional. Valid Values are 0 through 99. Default is 0.
- **No of Grills** - Optional. Valid Values are 0 through 99. Default is 0.
- **Outlet** - Optional. Valid Values are Y or N. Default is N.
- **Unit Status** - Required. Default is ACTIV. Valid values ACTIV, INACT, ORDER.
- **Unit Status Date** - Required. When status is added the date field cannot be greater than the current date and not more than 60 days prior to the current date. Must be a valid date.
- **Utility Status** – Required. Default is AVAIL
When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR', 'SEASN' or 'RPLAC'.
When Unit Status is 'ORDER', Utility Status must be spaces.
When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', 'RPLAC' or spaces.
- **Utility Status Date**. The date will be populated with current date if the user does not supply a date. The date must valid and equal to the current date and not more than 60 days prior to the current date.
- **Acquisition Cost** - Optional. May not be Negative
- **Acquisition Date** - Required when Unit Status is not ORDER. Must be a valid date.
- **Latitude and Longitude** – are populated from a location table when the District, Area and Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9.

REST AREA INVENTORY MANAGEMENT

Rest Area Update. This function requires Security Clearance. If the user does not have the proper security clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION will appear at the bottom of the screen. Security issues should be addressed to the system administrator or Operations Support in the Bureau of Computer Services. Tran-id is **DTTL** with screen name **DTSRUPD** appears

DTTL	KANSAS DEPARTMENT OF TRANSPORTATION	DTSRUPD
02/09/04	REST AREA INVENTORY - UPDATE	12:53:09
DOT NUMBER : 21505 (REST AREA NUMBER)		
CATEGORY : RR HM	CNTY CODE : 31	ROUTE : I070 LN DIR: WB
LOCATION : 2 01 03	CNTY LOG MI : 3.000	MAINT BY : CONTRACT
AREA (ACRES):	ADA ACCESS : Y	LIGHTS -- HM: Y
WOOD CONC METAL	PUB PHONE : Y	RAMPS : Y WATER SOURCE: C
SHELTER : 2	BULLETIN BD : Y	AREA : Y WASTE DISP : L
TABLES : 10 1	VEND MACH : N	SHLTR : Y TRAILER DUMP: Y
SHADES : 1 2	NO. GRILLS : 9	OUTLET: Y
LOC DESCR: 2.5 MI W OF JUCTION CTIY		
COMMENTS :		
UNIT STATUS : ACTIV	UNIT STAT DATE: 01 01 2001	
UTILITY STATUS: AVAIL	UTIL STAT DATE: 01 01 2001	
	ORIG ACTV DATE: 01 01 2001	
ACQ COST :	ACQ DATE : 01 01 2001	
POV NUMBER :	POV DATE :	
TRANS/RET NUM:	TRANS/RET DATE:	
TRANS/RET AMT:	(MM DD CCYY)	
LATITUDE : 385948.5	LONGITUDE : 965145.2	
MSG : I0117 MAKE YOUR CHANGES AND PRESS ENTER		
PF3-EXIT		

Key Edits for the Update function for Rest Area Inventory are:

- **DOT Number** - Alphanumeric 5 bytes in a 10-byte field. Required field.
- Must exist in T_REST_AREA_INVNT table.
- **Field Edits** - Following are fields that are edited on screen.
Fields not listed need no edits.
- **Category** - Required, 10 characters must exist in T_CTGRY_MASTER Table.
- **County Code** - Required. Valid values are 1 through 105.
- **Route** – Required. Prefix valid values are K, I or U; K=Kansas, I=Interstate, U=US Highway
Number valid values are 1 through 670.
Suffix valid values are Blank, A, B, C, S or Y.
A=Alternate, B=Business, C=Construction, S=Spur, Y=Bypass
- **Lane Dir** – Required. Valid values are NB(North Bound), SB(South Bond), EB(East Bond) or WB (West Bound).
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_LCTN table. If the location does not exist, it will ADDED.
- **Country Log Mile** – Optional. May not be Negative.
- **Maintain By** – Optional. Default is KDOT.

REST AREA INVENTORY MANAGEMENT

- **Area** (Acres) – Required. May not be less than 0.
- **ADA Access** – Optional. Valid Values are Y or N. Default is N.
- **Historical Marker** - Optional. Valid Values are Y or N. Default is N.
- **Public Phone** - Optional. Valid Values are Y or N. Default is N.
- **Ramps** - Optional. Valid Values are Y or N. Default is N.
- **Water Source** – Required. Valid Values are C, R, W, H or N.
C=City, R=Rural, W=Well, H=Hand Pump, N=None
- **Shelters** (Wood, Concrete, Metal) - Optional. Valid Values are 0 through 99. Default is 0.
- **Bulletin Board** - Optional. Valid Values are Y or N. Default is N.
- **Area** - Optional. Valid Values are Y or N. Default is N.
- **Waste Disposal** – Required. Valid Values are D, L, S or N.
D=Drain, L=Lagoon, S=Sanitary Sewer, N=None
- **Tables** (Wood, Concrete, Metal) - Optional. Valid Values are 0 through 99. Default is 0. Only total number of tables is required.
- **Vendor Machines** - Optional. Valid Values are Y or N. Default is N.
- **Shelter** - Optional. Valid Values are Y or N. Default is N.
- **Trailer Dump Status** - Optional. Valid Values are Y or N. Default is N.
- **Shades** (Wood, Concrete, Metal) - Optional. Valid Values are 0 through 99. Default is 0.
- **No of Grills** - Optional. Valid Values are 0 through 99. Default is 0.
- **Outlet** - Optional. Valid Values are Y or N. Default is N.
- **Unit Status** - Required. Valid values ACTIV, INACT, RETIR
Unit Status can also be changed to 'ORDER' when Security Access Level is = 'H' (Headquarters).
Unit Status can only be changed from 'RETIR' to 'ACTIV' when Security-Access-Level is = H (Headquarters).
When the Unit Status is changed from 'RETIR', to 'ACTIV' or to 'INACT' and the District is not changed, then last entry is shown in data fields. Unit Status Date, Transfer Number, Transfer Date, Transfer Amount.
When Unit Status is changed to 'RETIR', a new Transfer Number must be entered and both Transfer Date and Transfer Amount must be non-blank.
- **Unit Status Date** - Required. Must be a valid date. Date cannot be greater than the current date and not more than 60 days prior to the current date.
- **Utility Status**
When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR', 'SEASN' or 'RPLAC'.
When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', 'RPLAC', 'SP-SS' (State-Surplus) 'SS-DT' (Surplus-District) or spaces.
When Unit Status is 'RETIR', Utility Status must be 'RP-JK', 'RP-SD', 'RP-TD', 'RP-LT', 'RP-DN' or 'RP-ST'.
When there is a Utility Status Date, Utility Status is required.
- **Utility Status Date** – When a utility status is added or changed, the Utility Status Date will be populated with the current date if the user does not supply a new date based upon the following restrictions. (1) Must be a valid date and equal to the current date and not more than 60 days prior to the current date. (2) Future date will be allowed with a utility status of 'REPLAC'.
- **Original Active Date** – is populated from the Unit Status Date. This date may be changed with the proper security. The security is set for Fiscal Services only.
- **Acquisition Cost** - Optional. May not be Negative.
- **Acquisition Date** - Required when Unit Status is not ORDER. Must be a valid date.
- **POV Date** - Required when a POV Number is entered. Must be a valid date.

REST AREA INVENTORY MANAGEMENT

- **Transfer Number** - Transfer numbers are a machine-generated from KDOT Form No. 496, Transfer, administered by Fiscal Services and available from the Stockroom. Transfer number is required in the following cases:
When district or inventory account changes.
When there is a Transfer Date or Transfer Amount
When Unit Status is changed to 'RETIR'.
When Unit Status is changed from RETIR to INACTIV or ACTIV.
Must be a positive number when entered.
- **Transfer Date** - Required when there is a Transfer Amount of Number. Must be a valid date and equal to the current date and not more than 60 days prior to the current date. Date is populated with Unit Status Date when changed from RETIR to ACTIV or INACTIV.
- **Transfer Amount** - cannot be less than 0.
When Unit Status is 'RETIR' and Utility Status = 'RP-JK', 'RP-LT', 'RP-DN' or 'RP-ST'.
Transfer Amount is set to spaces.
When Unit Status is 'RETIR' and Utility Status = 'RP-SD', Transfer Amount must be > 0.
When the Security-Access-Level = 'H', the Transfer Amount can be greater than the Acquisition Cost.
- **Latitude and Longitude** – are populated from a location table when the District, Area and Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9.

REST AREA INVENTORY MANAGEMENT

Rest Area Category Maintenance. Security clearance is required to complete this function. If the user does not have the proper security clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears at the bottom of the screen. Resolve Security problems by contacting the system administrator or Operations Support in Computer Services. Category changes are maintained at Headquarters. Categories may be added, changed or deleted by the Bureau of Fiscal Services, Procurement Section or Bureau of Construction and Maintenance. Inquiry of categories in rest areas is possible without Security clearance. To inquire requires the user to know the Class, Subclass and Capacity. Tran-id **DTTM** with screen name **DTSRCAT**

DTTM 02/09/04	KANSAS DEPARTMENT OF TRANSPORTATION REST AREA CATEGORY MAINTENANCE	DTSRCAT 13:24:36
OPTIONS : _ (I-INQUIRE A-ADD U-UPDATE D-DELETE)		
<----- C A T E G O R Y K E Y ----->		
TYPE	CLASS	SUBCLASS
SR		
CAPACITY		
INSPECTION		
CODE		
ITEMS IN THIS		
CATEGORY		
CATEGORY DESCRIPTION		
<----- SEASON ----->		
BEGIN MONTH		
END MONTH		
<----- REPLACEMENT ----->		
STANDARD		
UNIT		
AGE		
ACQ		
%		
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT		
FP:		

REST AREA INVENTORY MANAGEMENT

Rest Area Key Change. Security clearance is required for this function. If the user does not have the proper security clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Security issues are handled by the system administrator or Operations Support in Computer Services. Screen tran-id is **DTTN** with screen name **DTSRKEY**.

This program allows the user to change the DOT number on records from the Rest Area Table by entering old and new DOT Numbers. However, if there are any Attachments, Building Attachments, or Status Change records tied to the old key, it cannot be changed.

DTTN 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION REST AREA INVENTORY - KEY CHANGE	DTSRKEY 15:12:44
DOT NUMBER : 21501 (REST AREA NUMBER) NEW DOT NUMBER: 21501		
CATEGORY : PT CNTY CODE : 101 ROUTE : U036 LN DIR: WB		
LOCATION : 2 01 01 CNTY LOG MI : 18.300 MAINT BY : KDOT/ROTARY		
AREA (ACRES): ADA ACCESS : N LIGHTS -- HM: N		
WOOD CONC METAL PUB PHONE : N RAMPS : N WATER SOURCE: N		
SHELTER : 01 00 00 BULLETIN BD : N AREA : N WASTE DISP : N		
TABLES : 03 00 00 VEND MACH : N SHLTR : N TRAILER DUMP: N		
SHADES : 00 00 00 NO. GRILLS : 00 OUTLET: N		
LOC DESCR: 1 MI EAST OF WASHINGTON		
COMMENTS :		
UNIT STATUS : ACTIV UNIT STAT DATE: 01 01 2001		
UTILITY STATUS: AVAIL UTIL STAT DATE: 01 01 2001		
ORIG ACTIV DATE 01 01 2001		
ACQ COST : ACQ DATE : 01 01 2001		
POV NUMBER : POV DATE :		
TRANS/RET NUM: TRANS/RET DATE:		
TRANS/RET AMT:		
MSG : I0119 ENTER NEW KEY AND PRESS ENTER		
PF3-EXIT		

Key Edit

- **Old DOT Number** - Alphanumeric, 5 bytes in a 10 byte field. Required field. Must exist in T_REST_AREA_INVNT table.

Field Edits

Following are fields that are on the screen needing edits. Fields not listed need no edits.

- **New DOT Number** - Alphanumeric 5 bytes in a 10-byte field. Required field. Must not exist on the T_REST_AREA_INVNT table.

When the user has successfully changed the DOT number, all other fields that contained data will be moved to the new number provided all the edit requirements are met.

INVENTORY MANAGEMENT

(DTSR010) ROADSIDE FACILITIES

This report provides information about Roadside Facilities, including DOT NUM, County, Hwy, Location, Type, Table, Shelter, Shade, Grill, Lite, Elec, Water, Waste, Tlr, ADA, Maintained by, phone vending machines, (y or n), acres, County Log Mile, Lane Direction.

The screenshot shows a web browser window displaying the KDOT Intranet. The address bar shows the URL: <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTSRW10.HTML>. The page features a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is labeled "Kdot Search:" with a "search" button and a link to "Advanced Search". The main heading is "ROADSIDE FACILITIES REPORT (DTSRW10)". Below this, a instruction reads: "Enter your selections below and click on the SUBMIT button to generate the report". The form includes a "District" dropdown menu set to "4". A prompt says "Please select 1 (or none) from the following items". Below this are several dropdown menus: "Type of Rest Area", "Historical Markers", "Route (prefix or entire route)", "Lights", "Vending Machines", and "Trailer Dump Facilities". A note states: "If you do not select anything you will get a complete list of rest areas". At the bottom of the form are "Submit" and "Clear" buttons. A "Help" link is provided, along with contact information: "tomb@ksdot.org". A red note at the bottom reads: "NOTE: TO PRINT THIS REPORT, PAGE SETUP NEEDS TO BE SET TO LANDSCAPE AND TEXT SIZE NEEDS TO BE SET TO SMALLEST. CHECK OUT [HELP](#) FOR COMPLETE INSTRUCTIONS." The footer contains a series of links: Home, Employee Info, Groupwise Email Menu, Help-Site Index, IT Tech Support, KDOT Links, What's New, and PDF Help.

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Back Forward Stop Home Search Favorites Print Mail

Address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTSRW10.HTML> Go Links

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Kdot Search:
search [Advanced Search](#)

ROADSIDE FACILITIES REPORT (DTSRW10)

Enter your selections below and click on the SUBMIT button to generate the report

District 4

Please select 1 (or none) from the following items

Type of Rest Area
Historical Markers
Route (prefix or entire route)
Lights
Vending Machines
Trailer Dump Facilities

If you do not select anything you will get a complete list of rest areas

Submit Clear

[Help](#) or contact tomb@ksdot.org

NOTE: TO PRINT THIS REPORT, PAGE SETUP NEEDS TO BE SET TO LANDSCAPE AND TEXT SIZE NEEDS TO BE SET TO SMALLEST. CHECK OUT [HELP](#) FOR COMPLETE INSTRUCTIONS.

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INVENTORY MANAGEMENT

SELECT VALUES ONLY

Any of the fields (with the exception of District) may be left blank. If entered, the following values are acceptable:

DISTRICT

Blank in the District Field selects the entire state,
or Districts 1-6 selects the district designated.

The remaining parameters are mutually exclusive. They can be used with or without a District number. If you have not selected a District you will get all records that meet your criteria for the entire state. If you did select a District then you will only get those records that meet your criteria for that certain District. You may only select 1 from the following items per report:

REST AREA TYPE

HM – Historical Marker
PT – Picnic Table
RR – Rest Area with Rest Rooms

HISTORICAL MARKER

Placing an "X" here selects all Historical Marker locations

ROUTE

Any valid route can be entered. You can either enter the prefix alone or the entire route. For example, if you just enter "I" you will get all Interstate route records or if you enter "I070" you will just get the Interstate 70 records.

LIGHTS

Placing an "X" here selects all locations that have either Ramp lighting, Area lighting or Shelter lighting.

VENDING MACHINES

Placing an "X" here selects all locations that vending machines.

TRAILER DUMP FACILITIES

Placing an "X" here selects all locations that trailer dump facilities.

This report may be ordered from Roskan. The following are instructions for completing the print instructions for the Roskan report.

Press <ENTER> when all fields have been entered. If you have selected more than one report you will be prompted to please make only 1 selection. If there are no errors, the "jobcard" screen will appear next. Make any necessary changes to the printing instructions before proceeding.

The example report shown was produced from KDOT WEB, Reports, KDOTMENU, Inventory, and SRA.

15:18:16
DTSRW10KANSAS DEPARTMENT OF TRANSPORTATION
ROADSIDE FACILITIES REPORT

 TYPE:HM=HISTORICAL MARKER LIGHTS:R=RAMPS A=AREA S=SHELTER S
 RR=REST ROOMS PT=PICNIC WATER:W=WELL C=CITY R=RURAL H=HAND PUMP (NONPUB) W

TIDNO	CTY	HWY	LOCATION	TYPE	TABLE	SHELTER	SHADE	G R I L L
41502	006	U054	3 MILES W OF FORT SCOT	PT	1W		1W	
41505	054	U069	2.5 MILES S OF PLEASAN	PT, HM	5W	1W		4
42501	054	U069	5.5 MILES N OF PLEASAN	HM				
42507	030	I035	7 MI SW OF OTTAWA	RR	18W	3C	2C	8
42508	030	I035	7 MI SW OF OTTAWA	RR	18W	3C	2C	8
42509	054	U069	N JCT U69/K52, N TO LN-	RR				
43501	103	U075	WEST OF NEODESHO	HM				
43502	025	U160	ELK FALLS	HM				
43505	063	U166	US-75/169JCT, 3.5M N O	RR, HM	8M	4W		
43506	063	U169	US-400/169 JCT, 6 M N	RR, HM	8M	4W		
44501	067	K047	ST PAUL	HM				
44505	067	U059	NORTH OF ERIE, K-146 J	HM				
44506	011	U069A	2 MI N OF BAXTER SPRIN	HM				
45501	037	U054	2 MI W OF JCT K-105	RR, HM	3W	1W		
45506	104	U075	5 MI N OF YATES CENTER	RR	2W, 2C	1W	2W	2
45508	103	U075	2.5 MI NE OF NEODESHA	RR	7W	1W	2C	2
45510	037	U400	1 MI E OF BEAUMONT	RR	8M	4W		

TOTAL NUMBER OF ROADSIDE FACILITIES FOR DISTRICT 04 : 17

INVENTORY MANAGEMENT

(DTIM30SR) REST AREA GENERAL INVENTORY

This report provides information about KDOT Rest Areas and allows selection by location, county and DOT Number.

This selection request is for all Rest Areas statewide with the DOT NUM as the first sort. Where an * shows information may be requested or sorted. No * indicates there is no selection or sort order available to use.

FIELD NAME	SELECT VALUE	SORT ORDER	DIRECTION
DISTRICT	*	*	*
AREA/DEPT	*	*	*
SUBAREA	*	*	*
CLASS	*	*	*
SUBCLASS	*		
CAPACITY	*		
COUNTY CODE	*	*	*
UNIT STATUS	*		
UTIL STATUS	*		
DOT NUMBER	*	<u>1</u>	A
END REPORT DATE	05 03 2001 (MM DD YYYY)		
(PA2 RETURNS TO MENU)			

Leaving a Select Value blank picks everything for that value. If selections are made in error an edit rule is shown. Values and sorts produce report information only when the information is a part of an inventory database of information.

INVENTORY MANAGEMENT

SELECT VALUES ONLY

Any of the fields may be left blank. If entered, the following values are acceptable;

LOCATION:

If the District selection is blank it produces a statewide report.

DISTRICT	1-6 = District
AREA/DEPT	Any number (this is not verified).
SUBAREA	Any number (this is not verified).

Valid categories are available from the 56 report, KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY:

CLASS	Any valid Category class for Rest Areas
SUBCLASS	Any valid Category subclass for Rest Areas
CAPACITY	There are no Capacity Selections for SR Inventory.

Example is a selection for a Rest Area with PT=Picnic Table, HM=Historical Marker. When all three are given as a "CATEGORY" it is verified against the Category table.

COUNTY CODE From 1 through 105.

UNIT STATUS - BLANKS, ACTIV, INACT, ORDER or RETIR.

If Unit Status is not chosen, all records with a Status of ACTIV, INACT or ORDER will be selected.

UTILITY STATUS - AVAIL, RPAIR, SEASN, RPLAC apply to Unit Status of ACTIV or INACT. For example: ACTIV or INACT Unit Status may have AVAIL Utility Status.

UTILITY STATUS - SP-DT and SP-SS apply to **INACT** Unit Status **ONLY as they are designations for Surplus Inventory Items**. This should allow users to identify what is surplus without changing the sub area to 88 or 99 to identify units leaving service..

UTILITY STATUS - RP-TD, RP-SD, RP-JK, RP-LT, RP-DN, or RP-ST apply to **RETIR** Unit Status **ONLY**.

If Unit Status is not chosen and Utility Status is one of the following: AVAIL, RPAIR, SEASN or RPLAC then Unit Status will default to ACTIV.

If Unit Status is not chosen and Utility Status is one of the following: RP-TD, RP-SD, RP-JK, RP-LT, RP-DN or RP-ST then Unit Status will default to **RETIR**.

If Utility Status of SP-DT or SP-SS is chosen, only Unit Status of **INACT** is allowed. There is no Utility Status for ORDER Unit Status.

DOT NUMBER Numeric; 5-digit.

END REPORT DATE automatically filled with current day's date. MONTH Numeric; 1 through 12, DAY Numeric; 1 through 31, YEAR Numeric; 1900 through 2099.

If a date other than the current one is chosen, only items which have Unit Status Dates Before the End Report Date will be selected.

INVENTORY MANAGEMENT

SORT ORDER FIELDS: 1 up to 6 in any order or left blank.

SORT DIRECTION FIELDS: Ascending or Descending (defaults to ascending if left blank).

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about jobcard and print instructions are in another section of this manual. Job Cards relates to ordering reports from KDOT MENU and the mainframe. There are many selections and sorts that may be used about Rest Areas that will produce different reports. Experience and or training may be needed to achieve desired results. Example report is next.

INVENTORY MANAGEMENT

DTIM30SR
DATE 12/12/2002

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION
REST AREA GENERAL INVENTORY REPORT

PAGE 1
TIME 10:48:19

```
*****  
*  
* R E P O R T   3 0 S R *  
*  
*****
```

REPORT SEQUENCE = DOT NUMBER

SELECTION CRITERIA:

```
DISTRICT      = 03  
AREA          = 04  
SUBAREA      =  
CLASS        =  
SUB-CLASS    =  
CAPACITY     =  
COUNTY CODE =  
UNIT STATUS  =  
UTILITY STATUS =  
DOT NUMBER   =  
END REPORT DATE = 12/12/2002
```

INVENTORY MANAGEMENT

NTIM30SR
DATE 12/12/2002

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION
REST AREA GENERAL INVENTORY REPORT

PAGE 2
TIME 10:48:19

INVENTORY
TYPE ACCOUNT
SR 000

REPORT SEQUENCE = DOT NUMBER

DOT NUMBER	LOCATION	CATEGORY	CNTY CODE	ROUTE	UNIT STATUS	ACQUISITION COST
34502	03-04-04	PT/HM /	100	U040	ACTIV	0.00
LOC DESC: EAST OF WALLACE						
SUBAREA 04 TOTAL = \$						0.00
34507	03-04-02	RR/ /	032	I070	ACTIV	0.00
LOC DESC: 2 MI EAST OF GRAINFIELD (WB)						
34508	03-04-02	RR/ /	032	I070	ACTIV	0.00
LOC DESC: 2 MI EAST OF GRAINFIELD (EB)						
SUBAREA 02 TOTAL = \$						0.00
AREA 04 TOTAL = \$						0.00

NUMBER OF RECORDS READ IS 3

INVENTORY MANAGEMENT

(DTIMS040) REST AREA SERVICES INVENTORY

This report provides information about what services are available at Rest Areas. This example selection is for District 2, sorted by DOT NUMBER. Where an * shows information may be selected or sorted. No * indicates there is no selection or sort available.

FIELD NAME	SELECT VALUE	SORT ORDER	DIRECTION
DISTRICT	2	*	*
AREA/DEPT	*	*	*
SUBAREA	*	*	*
CLASS	*	*	*
SUBCLASS	*		
CAPACITY	*		
COUNTY CODE	*		
UNIT STATUS	*		
DOT NUMBER		1	A
HIST MRKR	*		
VEND	*		
PHONE	*		
TRLR DUMP	*		
MAINTAIN BY	*		
END REPORT DATE	05 01 2001		
	(MM DD YYYY)		
(PA2 RETURNS TO MENU)			

Leaving a Select Value blank picks everything for that value. For example, ordering this report with no other selection provides a statewide report with DOT NUMBER as the default. Sort and the information provided would what has been entered in the database to the END REPORT DATE = current date unless changed by requestor.

INVENTORY MANAGEMENT

SELECT VALUES ONLY

Any of the fields may be left blank. If entered, the following values are acceptable;

LOCATION:

If the District Select is left blank, a statewide report is produced.

DISTRICT	1-6 = District
AREA/DEPT	Any number (this is not verified).
SUBAREA	Any number (this is not verified).

Valid categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY:

CLASS Any valid Rest Area Category class (e.g. LD).

SUBCLASS Any valid Rest Area Category subclass (e.g. STGE).

CAPACITY Any valid Rest Area Category capacity (e.g. SITE).

When all three are given as a "CATEGORY" it is verified against the Category table.

COUNTY CODE From 1 through 105.

UNIT STATUS ORDER, ACTIV, INACT or RETIR.

HIST MRKR 'Y', 'N', or blank.

VEND 'Y', 'N', or blank.

PHONE 'Y', 'N', or blank.

TRLR DUMP 'Y', 'N', or blank.

MAINTAIN BY May be 15 characters of the users choosing. Must have been added to the database via the online program.

END REPORT DATE automatically filled with current day's date.

MONTH Numeric; 1 through 12.

DAY Numeric; 1 through 31.

YEAR Numeric; 1900 through 2099.

- If a date other than the current one is chosen, only items which have Unit Status Dates Before the End Report Date will be selected.

SORT ORDER FIELDS: 1 up to 5 in any order or left blank.

SORT DIRECTION FIELDS: Ascending or Descending (defaults to ascending if left blank).

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. There is another section in this manual that addresses the Jobcard and print information. There are many selections and sorts that may be used about Rest Areas that will produce different reports. Experience and/or training may be needed to achieve desired results. When reports are moved to KDOT WEB the "job card" information applied only to reports ordered via KDOT MENU on the mainframe. Example report is next.

INVENTORY MANAGEMENT

DTIMS040
DATE 12/12/2002

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION
REST AREA SERVICES REPORT

PAGE 1
TIME: 10:48:52

```
*****  
*  
* R E P O R T   0 4 0 *  
*  
*****
```

REPORT SEQUENCE = DOT NUMBER

SELECTION CRITERIA:

```
DISTRICT      = 02  
AREA          = 01  
SUBAREA       =  
CLASS         =  
SUB-CLASS     =  
CAPACITY      =  
COUNTY CODE  =  
UNIT STATUS    =  
HIST MRKR     =  
VEND          =  
PHONE         =  
TRLR DUMP     =  
MAINTAIN BY   =  
END REPORT DATE = 12/12/2002
```

INVENTORY MANAGEMENT

DTIMS040
DATE 12/12/2002

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION
REST AREA SERVICES REPORT

PAGE 4
TIME: 10:48:52

INVENTORY
TYPE ACCOUNT
SR 000

REPORT SEQUENCE = DOT NUMBER

DOT NUMBER	LOCATION	CATEGORY	CNTY CODE	ROUTE	CNTY LOG MI	UNIT STAT	ACQUISITION COST
21510	02-01-02	PT/ /	014	U024	16.800	ACTIV	0.00
LOC DESC: 3 MI EAST OF CLAY CENTER							
MAINTAIN BY							
NO. OF	GRILLS	5	PHONE	N	KDOT		
	WOOD CONC	MTL	B.BD	N			
SHLTR	0	2	0	ADA ACC	N		
TABLE	6	0	0	VND MACH	N		
SHADE	0	0	0	HIST MRKR	N		
LIGHTS----							
	RAMPS	N	WATER SRC	N			
	AREA	Y	WASTE DISP	N			
	SHLTR	N	TRLR DUMP	N			
SHLTR OUTLETS Y							
21511	02-01-03	RR/HM /	031	I070	20.500	ACTIV	0.00
LOC DESC: 4 MI WEST OF K-177							
MAINTAIN BY							
NO. OF	GRILLS	9	PHONE	Y	CONTRACT		
	WOOD CONC	MTL	B.BD	Y			
SHLTR	0	2	0	ADA ACC	Y		
TABLE	13	5	0	VND MACH	N		
SHADE	0	1	0	HIST MRKR	Y		
LIGHTS----							
	RAMPS	Y	WATER SRC	R			
	AREA	Y	WASTE DISP	L			
	SHLTR	Y	TRLR DUMP	Y			
SHLTR OUTLETS Y							
21512	02-01-03	RR/HM /	031	I070	20.500	ACTIV	0.00
LOC DESC: 4 MI WEST OF K-177							
MAINTAIN BY							
NO. OF	GRILLS	6	PHONE	Y	CONTRACT		
	WOOD CONC	MTL	B.BD	Y			
SHLTR	0	2	0	ADA ACC	Y		
TABLE	12	5	0	VND MACH	N		
SHADE	0	2	0	HIST MRKR	Y		
LIGHTS----							
	RAMPS	Y	WATER SRC	R			
	AREA	Y	WASTE DISP	L			
	SHLTR	Y	TRLR DUMP	Y			
SHLTR OUTLETS Y							

SHOP EQUIPMENT

On-line Shop Equipment. Inventory functions may be selected from this screen.
The screen tran-id is **DTRG** and the screen name is **DTSPIN1**.

DTRG 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION SHOP EQUIPMENT MENU	DTSPMNU 08:47:47
 1. INQUIRE ON SHOP EQUIPMENT RECORD 2. ADD NEW SHOP EQUIPMENT RECORD 3. UPDATE EXISTING SHOP EQUIPMENT RECORD 4. CATEGORY MAINTENANCE 5. CHANGE KEY OF EXISTING SHOP EQUIPMENT RECORD : _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

SHOP EQUIPMENT

Shop Equipment Inquiry. If a valid Shop Equipment Number is entered and the **ENTER** key is pressed all fields would be shown that have been entered into the inventory for this unit. Screen tran-id is **DTRH** and the screen name is DTSPIN1.

DTRH 02/15/06	KANSAS DEPARTMENT OF TRANSPORTATION SHOP EQUIPMENT INVENTORY - INQUIRY	DTSPIN1 10:06:05		
DOT NUMBER : 0100301 FUND-PCT 4100 - 90 3122 - 10 7524 - 0 LEASED Y CATEGORY : TL CLNR BLST DESCRIPTION : CLNR, GLSS BEAD BLSTG CBNT LOCATION : 02 02 00 DATE RECEIVED BY LOCATION : 06 22 05				
<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;"> <----- PREVIOUS -----> DISTRICT AREA SUBAREA DATE 01 02 00 04 17 01 </td> <td style="width: 50%; text-align: center;"> <----- ORIGINAL -----> DISTRICT AREA SUBAREA DATE 01 03 00 02 01 01 </td> </tr> </table>			<----- PREVIOUS -----> DISTRICT AREA SUBAREA DATE 01 02 00 04 17 01	<----- ORIGINAL -----> DISTRICT AREA SUBAREA DATE 01 03 00 02 01 01
<----- PREVIOUS -----> DISTRICT AREA SUBAREA DATE 01 02 00 04 17 01	<----- ORIGINAL -----> DISTRICT AREA SUBAREA DATE 01 03 00 02 01 01			
UNIT STATUS: ACTIV DATE: 06 06 05 UTIL STATUS: AVAIL DATE: 06 22 05 ORIG ACTIVE DATE: 02 01 01 RETIRE TRANSFER NO: 8345678 AMOUNT: 2011.00 DATE: 06 22 05				
REPL YEAR: MAKE: TRINC MODEL NO: 4230SL/300 MODEL YEAR: 2003 SERIAL NO: 546911				
VENDOR: TRINTY TOOL CITY: FRASER STATE: MI ZIP:				
INV ACCT 603 POV 0027321 DATE 08 23 00 POV AMT 2011.00 COST: 2011.00				
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION PF3-EXIT PF8-PGDN PF1-ATTACHMENTS				

To see additional information about this unit use the **PF8** key to scroll to the next screen.

DTRH 11/16/05	KANSAS DEPARTMENT OF TRANSPORTATION SHOP EQUIPMENT INVENTORY - INQUIRY	DTSPIN2 13:44:47		
DOT NUMBER : 0100301 CATEGORY : TL CLNR BLST DESCRIPTION : CLNR, GLSS BEAD BLSTG CBNT				
RESPONSIBLE PERSON: ROMINE, D RESPONSIBLE AGENCY: 276 OWNER AGENCY: 276				
UNIT COND: LAST INSPECT DATE: WARRANTY EXPIRATION DATE:				
<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;"> <---SEASONAL MONTH--> BEGIN END </td> <td style="width: 50%; text-align: center;"> <-----REPLACEMENT-----> STANDARD UNIT AGE ACQ % </td> </tr> </table>			<---SEASONAL MONTH--> BEGIN END	<-----REPLACEMENT-----> STANDARD UNIT AGE ACQ %
<---SEASONAL MONTH--> BEGIN END	<-----REPLACEMENT-----> STANDARD UNIT AGE ACQ %			
LATITUDE 394705.6 LONGITUDE 981157.6				
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION PF3-EXIT PF7-PGUP PF1-ATTACHMENTS				

SHOP EQUIPMENT

PF1 key shows attachments for the unit, if there are any. Attachment screen maintenance is addressed in a separate section of the documentation.

```

DTSO          KANSAS DEPARTMENT OF TRANSPORTATION      DTATMNT
11/16/05      ATTACHMENTS INQUIRE                     13:45:39

INVENTORY TYPE: SP DOT NUMBER: 0100301
-----
      TYPE DOT          DESCRIPTION                      COST
-----

```

MSG : I0103 RECORD NOT FOUND

```

PF3-EXIT      PF7-PGUP      PF8-PGDN      PF9-JUMP: _      FP:

```

PF3 key returns to the prior screen and may be repeated until the CICS sign on screen is reached

Information that may be obtained from the Inquiry Screen is:

Date received by Location, Previous Date and Location, Original Date and Location and Original ACTIV date.

SHOP EQUIPMENT

Shop Equipment Add. Clearance through the Security table is required to use this function. Without the proper clearance the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION will appear. Please contact your System Administrator or Operations Support in the Bureau of Computer services to resolve security problems. Tran-id **DTRJ** and screen name **DTSPADD**.

DTRJ	KANSAS DEPARTMENT OF TRANSPORTATION				DTSPADD	
02/15/06	SHOP EQUIPMENT INVENTORY - ADD				10:07:33	
DOT NUMBER	0110302	MULTIPLE ENTRY Y/N		N	LEASED Y/N	N
FUND-PCT	4100 -	0	3122 -	0	7524 -	0 (D AA SS)
CATEGORY	LOCATION					
POV NUMBER	POV DATE					
	(MM DD YY)					
VEND NAME	VENDOR CITY					
VEND STATE	ZIP	ACQ COST				
UNIT STAT	ORDER	UNIT STAT DT				
	(MM DD YY)					
UTIL STAT						
REPLA YEAR	RESP PERSON					
RESP AGY	276	OWNER AGENCY 276				
MODEL YEAR	MAKE					
MODEL	SERIAL NUMBER					
WARR EXP DT	(MM DD YY)					
LATITUDE	LONGITUDE					
MSG : I0110 TYPE IN REQUIRED DATA AND PRESS ENTER						
PF3-EXIT						

FP=Fast Path function allows for maneuvering between screens. For example if you wish to go directly to one of the other screens such update, type in the screen tran-id screen and press ENTER. Fastpath is not enterable after data is retrieved and data fields are filled.

Key Fields:

- **DOT Number** - Character 7 bytes in a 10-byte field; only numeric data is allowed. This is a required field.

SHOP EQUIPMENT

Field Edits - Following are fields that are screen edits.

- **Category** - Required, 10 characters must exist in category reference.
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_Location table. If there is no entry Add the location.
- **Leased**-valid entries are Y=Yes and N=No.
- **Fund** – Values are 4100, 3122 and 7524. When the DOT number is added and ENTER is keyed, the % fields are 4100-100%, 3122-0% and 7524-0%. Fund totals must be 100%.
- **POV Number** - 7 characters, required when POV Date is entered.
- **POV Date** - must be valid date (MM/DD/YY). Valid year is 00-99 required when POV Number is entered.
- **Vendor ZIP** - 5 digits. Numeric or blank. Not zero.
- **Acquisition Cost** - Must be 0 or greater.
- **Unit Status** - Required. Default is ORDER. Valid values ACTIV, INACT, and ORDER.
- **Unit Status Date** – Required for all unit status changes. When status is added the date field cannot be greater than the current date and not more than 60 days prior to the current date. Must be a valid date.
- **Utility Status**
When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR', 'SEASN' or 'RPLC'. When Unit Status is 'ORDER', Utility Status must be spaces. When unit status is "INACT; Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', OR 'RPLAC'. When Unit Status is 'ORDER', Utility Status must be spaces. When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN' or spaces.
- **Replacement Year** - Optional. Must be numeric when entered.
- **Responsible Agency** - Required. 3 characters, default is 276 (KDOT).
- **Owner Agency** - Required. 3 characters, default is 276.
- **Model Year** - Optional when Unit Status is 'ORDER', otherwise required. Must be numeric when entered.
- **Make** - Required when Unit Status is not 'ORDER'. Make is not validated.
- **Model** - Not required. The manufacturers model name.
- **Serial Number** - Not required. A unique number assigned to the unit by the manufacturer.
- **Warranty Expiration Date** - Not required. A date from the manufacturer when the warranty ends.
- **Latitude and Longitude** – are populated from a location table when the District, Area and Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9.

SHOP EQUIPMENT

Shop Equipment Update. Clearance through the Security table is required to use this function. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the System Administrator or the Operations Support Group in the Bureau of Computer Services to resolve security problems. Screen tran-id is **DTRK** with screen name **DTSPUPD**

DTRK		KANSAS DEPARTMENT OF TRANSPORTATION		DTSPUPD	
02/15/06		SHOP EQUIPMENT INVENTORY - UPDATE		10:11:54	
DOT NUMBER	0100302	LEASED Y/N			
FUND-PCT	4100 - 0 3122 - 0	7524 - 0		(D AA SS)	
CATEGORY	TL CMPR AIR	LOCATION		1 05 03	
POV NUMBER	0187034	POV DATE		02 13 02	
POV AMOUNT	800.00			(MM DD YY)	
VEND NAME		VENDOR CITY			
VEND STATE	ZIP	ACQ COST		800.00	
UNIT STAT	ACTIV	UNIT STAT DT		02 13 02	
UTIL STAT	AVAIL	UTIL STAT DT		02 13 02	
		ORIG ACTV DT		02 13 02	
				(MM DD YY)	
REPLA YEAR		RESP PERSON		BURGESS	
RESP AGY	276	OWNER AGENCY		276	
TRANS: NO.	DATE	TRANSFER AMT.			
	(MM DD YY)				
MODEL YEAR	80	MAKE		INDUS	
MODEL		SERIAL NUMBER			
WARR EXP DT	(MM DD YY)				
LATITUDE	392936.8	LONGITUDE		962441.8	
MSG : I0117 MAKE YOUR CHANGES AND PRESS ENTER					
PF3-EXIT					

Key Edits for the Update function for Shop Equipment Inventory are:

- **DOT Number** - Character 7 bytes, only numeric data is allowed. This is a required field.

SHOP EQUIPMENT

- **Field Edits** - Following are fields that are screen edits.
- Fields not listed are not edited.
- • **Category** - Required, 10 characters must exist in category reference.
- • **District** - Required, valid range 0 through 6.
- • **Area** - Required, valid range 0 through 99.
- • **Subarea** - Required, valid range 0 through 99.
- • **Location** - District+Area+Subarea must be validated against the T_CTGRY_Location table. If the location is not on the table then ADD.
- **Leased** – Valid entries are Y=Yes and N=No.
- **Fund** – Values are 4100, 3122 and 7524. %'s must equal 100%. Authority for changes is confined to Fiscal Management.
- • **POV Number** - 7 characters, required when POV Date is entered.
- • **POV Date** - must be valid date (MM/DD/YY). Valid year is 00-99 required when POV Number is entered
- • **POV Amount**- Is populated from the Acq. Cost field. Can be changed by Fiscal ONLY.
- • **Vendor ZIP** - 5 digits. Numeric or blank. Not zero.
- • **Acquisition Cost** - Must be 0 or greater. 9999999.99
- • **Unit Status** - Required. Valid values ACTIV, INACT, and RETIR
Unit Status can also be changed to 'ORDER' when Security Access Level is = 'H' (Headquarters). When Unit Status is changed from 'RETIR' to 'ACTIV' or 'INACT' and the District is not changed information will be retained.
The transfer number is machine-generated and comes from the Form 496, Transfer which is administered by Fiscal Services. When the Unit Status is changed to 'RETIR', a new Transfer Number must be entered and both Transfer Date and Transfer Amount must be non-blank. Transfer date will be equal to the Unit Status Date. Responsible Person is set to spaces on the screen.
- • **Unit Status Date** - Required. Must be a valid date. Date cannot be greater than the current date and not more than 60 days prior to the current date.
- • **Utility Status**
When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR', 'SEASN' or 'RPLAC'
When Unit Status is 'ORDER', Utility Status must be spaces.
When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', 'RPLAC' 'SP-SS' (State Surplus), 'SP-DT' (Surplus-District) or spaces. When Unit Status='RETIR', Util Stat must be 'RP-JK'=Junk, 'RP-SD'=Sold, 'RP-TR'=Traded, 'RP-LT'=Lost, 'RP-DN'=Donated, 'RP-ST'=Stolen or 'RP-SU'=Sold under \$500
When there is a Utility Status Date, Utility Status is required.
- • **Utility Status Date** – When a utility status is added or changed, the Utility Status Date is populated with the current date if the user does not supply a new date based upon the following restrictions. (1) Must be a valid date and equal to the current date and not more than 60 days prior to the current date. (2) Future date will be allowed with a utility status of 'REPLAC'.
- **Original Active Date** – is populated from the Unit Status Date. This date may be changed with the proper security. The security is set for Fiscal Services only.
- **Replacement Year** – Optional. Must be numeric when entered.
- **Responsible Agency** - Required. 3 characters, must be is 276.
- **Owner Agency** - Required. 3 characters, must be is 276.
- **Transfer Number** - Required in the following cases:

SHOP EQUIPMENT

When district or inventory account changes.

When there is a Transfer date or Transfer Amount

When Unit Status is changed to 'RETIR'

Must be a positive number when entered.

When unit is changed from RETIR to ACTIV or INACTIV.

- **Transfer Date** - Requires when there is a Transfer Amount or Number. Must be valid Date and cannot be greater than the current date and not more than 60 days prior to the current date. Date is populated from Unit Status date when unit is changed from RETIR to ACTIV or INACTIV.
- **Transfer Amount** - - cannot be less than 0.
When Unit Status is 'RETIR' and Utility Status = 'RP-JK', 'RP-LT', 'RP-DN' or 'RP-ST'.
Transfer Amount is set to spaces and recorded as zeroes in the database.
When Unit Status='RETIR' and Utility Status ='RP-SD' or 'RP-TD' Transfer Amount must >0
When the Security-Access-Level = 'H', the Transfer Amount can be greater than the Acquisition Cost.
- **Model Year** - Optional when Unit Status is 'ORDER', otherwise required. Must be numeric
- **Make** - Required when Unit Status is not 'ORDER' and must be valid one.
- **Model** - Not required. The manufacturers model name.
- **Serial Number** - Not required. The unique number assigned to the unit by the manufacturer.
- **Warranty Expiration Date** - Not required. The date any guarantee from the manufacturer ends.
- **Latitude and Longitude** – are populated from a location table when the District, Area and Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9. If a location is entered that is in the table, fields are populated.

SHOP EQUIPMENT

Shop Equipment Category Maintenance. Security clearance is required for this function. Without the proper clearance the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the System Administrator or the Operations Support Group in the Bureau of Computer Services to resolve security problems. Category changes are maintained at Headquarters. Categories may be added, changed or deleted by the Bureau of Fiscal Services, Procurement Section or Bureau of Construction and Maintenance, KDOT Equipment Engineers. Inquiry of categories in the shop equipment is possible without Security clearance. To view requires the user to know the Class, Subclass and Capacity. Screen tran-id **DTRM** with screen name **DTSPCAT** appears.

DTRM 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION SHOP EQUIPMENT CATEGORY MAINTENANCE	DTSPCAT 08:53:27
OPTIONS : _ (I-INQUIRE A-ADD U-UPDATE D-DELETE)		
<----- C A T E G O R Y K E Y ----->		
TYPE	CLASS	SUBCLASS
SP	CAPACITY	INSPECTION CODE
ITEMS IN THIS CATEGORY		
CATEGORY DESCRIPTION		
<----- SEASON ----->		
BEGIN MONTH	END MONTH	
<----- REPLACEMENT ----->		
STANDARD	UNIT	AGE
ACQ	%	
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT		FP:

SHOP EQUIPMENT

Shop Equipment Key Change. Security clearance is required for this function. Without the proper clearance the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the System Administrator or Operations Support in the Bureau of Computer Services to resolve security problems. This program allows the user to change the DOT number on records from the Shop Equipment Table by entering old and new DOT Numbers. However, if there are any Attachments, Building Attachments, or State Change records tied to the old key, it cannot be changed. The screen tran-id is **DTRN** and the screen name is **DTSPKEY**.

DTRN		KANSAS DEPARTMENT OF TRANSPORTATION		DTSPKEY	
02/15/06		SHOP EQUIPMENT INVENTORY - KEY CHANGE		10:14:50	
DOT NUMBER	0100302	NEW NUMBER	0100302	LEASED	
FUND-PCT	4100 - 0	3122 - 0	7524 - 0	(D AA SS)	
CATEGORY	TL CMPR AIR	LOCATION		1 05 03	
POV NUMBER	0187034	POV DATE		02 13 02	
POV AMOUNT	800.00			(MM DD YY)	
VEND NAME		VENDOR CITY			
VEND STATE	ZIP	ACQ COST		800.00	
UNIT STAT	ACTIV	UNIT STAT DT		02 13 02	
				(MM DD YY)	
UTIL STAT	AVAIL	UTIL STAT DT		02 13 02	
				(MM DD YY)	
REPLA YEAR		RESP PERSON		BURGESS	
RESP AGY	276	OWNER AGENCY		276	
TRANS: NO.	DATE	TRANSFER AMT.			
	(MM DD YY)				
MODEL YEAR	80	MAKE		INDUS	
MODEL		SERIAL NUMBER			
WARR EXP DT	(MM DD YY)				
MSG : I0119 ENTER NEW KEY AND PRESS ENTER					
PF3-EXIT					

Key Edit

- **Old DOT Number** – Numeric 7 bytes in a 10-byte field. Required field. Must exist in the T_SHOP_EQPMNT Table.

Field Edits

Following are fields that are on the screen needing edits. Fields not listed need no edits

- **New DOT Number** – Numeric 7 bytes in a 10-byte field. Required field. Must not exist on the T_SHOP_EQPMNT table.

When the user has successfully changed the DOT number, all other fields that contained data will be moved to the new number provided all the edit requirements are met.

STORAGE AREAS INVENTORY MANAGEMENT

Storage Area Menu. From this menu one-of five functions can be performed. Screen name **DTSS** AND tran-id if **DTSTMNU**.

DTSS 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION STORAGE AREAS MENU	DTSTMNU 14:54:11
 1. INQUIRE ON SPECIFIC STORAGE AREAS RECORD 2. ADD NEW STORAGE AREAS RECORD 3. UPDATE EXISTING STORAGE AREAS RECORD 4. CATEGORY MAINTENANCE 5. CHANGE KEY OF EXISTING STORAGE AREAS RECORD : _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

STORAGE AREAS INVENTORY MANAGEMENT

Storage Area Inquiry. The inquiry screen for Storage Areas gives a brief description of each storage area in the requested District. Blank selects all Storage Areas in the State. Screen name is **DTST** and the tran-id is **DTSTINQ**

DTST 01/29/04	KANSAS DEPARTMENT OF TRANSPORTATION STORAGE AREA INVENTORY - INQUIRY				DTSTINQ 12:28:55
DISTRICT 2		(BLANK DEFAULTS TO ALL)			
DOT NUMBER	10011	LOCATION 2 11 11	LATITUDE 999999.9	LONGITUDE 999999.9	
LENGTH (FT)		WIDTH	AREA(ACRES)	12.00	
DESCRIPTION					
DOT NUMBER	11010	LOCATION 2 01 00	LATITUDE 392246.5	LONGITUDE 970844.4	
LENGTH (FT)		WIDTH	AREA(ACRES)	1.00	
DESCRIPTION	AREA 1 YARD AND STOCKROOM, HORTON KANSAS FUEL, SU PPLIES, MATERIALS				
DOT NUMBER	11111	LOCATION 2 02 03	LATITUDE 392758.4	LONGITUDE 980704.0	
LENGTH (FT)	123	WIDTH 234	AREA(ACRES)	120.00	
DESCRIPTION	THIS IS A TEST				
DOT NUMBER	20010	LOCATION 2 00 00	LATITUDE 385130.7	LONGITUDE 973618.0	
LENGTH (FT)	820	WIDTH 580	AREA(ACRES)	10.91	
DESCRIPTION	STOCKROOM&DISTRICT YARD, 1100 N THIRD, SALINA DIESEL-MATERIALS-SUPPLIES-UNLEADED				
MSG: I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION					
PF3-EXIT PF7-PGUP PF8-PGDN PF9-JUMP JUMP KEY:					

To see additional storage areas in Dist 2 use the **PF8** key to scroll to the next screen.

DTST 01/29/04	KANSAS DEPARTMENT OF TRANSPORTATION STORAGE AREA INVENTORY - INQUIRY				DTSTINQ 12:31:28
DISTRICT 2		(BLANK DEFAULTS TO ALL)			
DOT NUMBER	21010	LOCATION 2 01 02	LATITUDE 385629.9	LONGITUDE 971249.4	
LENGTH (FT)	611	WIDTH 500	AREA(ACRES)	6.01	
DESCRIPTION	STOCKROOM&AREA YARD, WEST ON US-24, CLAY CENTER AGGREGATE-ASPHALT-DIESEL-MATERIALS-SUPPLIES-UNLEA				
DOT NUMBER	21020	LOCATION 2 01 02	LATITUDE 385629.9	LONGITUDE 971249.4	
LENGTH (FT)	1860	WIDTH 63	AREA(ACRES)	2.69	
DESCRIPTION	5 MI SOUTH CLAY CENTER ON K-15 AGGREGATE				
DOT NUMBER	21030	LOCATION 2 01 02	LATITUDE 385629.9	LONGITUDE 971249.4	
LENGTH (FT)	1015	WIDTH 75	AREA(ACRES)	1.80	
DESCRIPTION	5 MI WEST CLAY CENTER ON US-24 AGGREGATE				
DOT NUMBER	21040	LOCATION 2 01 02	LATITUDE 385629.9	LONGITUDE 971249.4	
LENGTH (FT)	990	WIDTH 81	AREA(ACRES)	1.80	
DESCRIPTION	1 MI WEST JCT K-9/K-15 ON K-9 AGGREGATE				
MSG: I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION					
PF3-EXIT PF7-PGUP PF8-PGDN PF9-JUMP JUMP KEY:					

STORAGE AREAS INVENTORY MANAGEMENT

Key in a Storage area in the JUMP Key and press the PF9 key to display the Area entered. This allows maneuvering between storage areas by Storage Area Number and eliminates scrolling to find a storage number that is familiar to the user.

The **PF3** key returns to the prior screen. The **PF3** function may be repeated until the user backs out of the inventory system to the CICS sign on screen.

STORAGE AREAS INVENTORY MANAGEMENT

Storage Area Add. Security clearance is required for this function. If the user does not have the proper security clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION would appear. Please consult your System Administrator or Operations Support in the Bureau of Computer Services. Screen tran-id **DTSU** with screen name **DTSTADD**

DTSU 01/29/04	KANSAS DEPARTMENT OF TRANSPORTATION STORAGE AREA INVENTORY - ADD	DTSTADD 12:48:47
DOT NUMBER : _ (STORAGE AREA NUMBER)		
CATEGORY :	OWNERSHIP :	(0 = DON'T HAVE FEE TITLE 1 = HAVE FEE TITLE)
LOCATION :	STATUS :	
	CNTY CODE :	
SECTION :	RANGE :	
TOWNSHIP :	AREA (ACRES):	
LENGTH (FT):	WIDTH (FT) :	
DESCRIPTION:		
UNIT STATUS:	UNIT STAT DATE:	
UTILITY STATUS:	UTIL STAT DATE:	
PROJECT NUMBER		
ACQ COST :	ACQ DATE :	
POV NUMBER :	POV DATE :	
LATITUDE :	LONGITUDE :	
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT		FP:

Key Edits

- **DOT Number** - Alphanumeric 5 bytes in a 10-byte field. This is a required field. Must not exist in T_STORAGE_INVNTRY table.

Field Edits

Following are fields on the screen edits. Fields not listed need no edits.

- **Category** - Required, 10 characters must exist in category reference. Must exist in T_CTGRY_MASTER Table.
- **Ownership Status** - Required. Valid values are 0 and 1.
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_Location table. and it does not exist then ADD.
- **County Code** - Required. Valid values are 1 - 105.
- **Section** - Optional. Valid values are 1-36.
- **Range** - Optional. If entered, first three characters must be '0010' - '999' and last character must be an 'N' or an 'S'.
- **Area** - Required. May not be less than 0.01.
- **Length** - Optional. May not be Negative
- **Width** - Optional. May not be Negative

STORAGE AREAS INVENTORY MANAGEMENT

- **Unit Status** - Required. Default is ORDER. Valid values ACTIV, INACT, and ORDER.
- **Unit Status Date** – Required for all Unit Status Changes. When status is added or changed the date field cannot be greater than the current date and not more than 60 days prior to the current date. Must be a valid date.
- **Utility Status**
 - When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR', 'SEASN' or 'RPLAC'.
 - When Unit Status is 'ORDER', Utility Status must be spaces.
 - When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', 'RPLAC' or spaces.
- **Acquisition Cost** - Optional. May not be Negative
- **Acquisition Date** - Required when Unit Status is not ORDER. Must be a valid date.
- **Latitude and Longitude** – are populated from a location table when the District, Area, Sub area are entered. If the location is not valid to the table, fields are filled with 9999999.9.

STORAGE AREAS INVENTORY MANAGEMENT

Storage Area Update. Security clearance is required for this function. If the user does not have the proper security clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact your System Administrator of Operations Support in the Bureau of Computer Services to resolve security problems. Screen tran-id **DTSV** with screen name **DTSTUPD**

DTSV 01/29/04	KANSAS DEPARTMENT OF TRANSPORTATION STORAGE AREA INVENTORY - UPDATE	DTSTUPD 12:54:17
DOT NUMBER : 21010 (STORAGE AREA NUMBER)		
CATEGORY : LD STGE SITE	OWNERSHIP : 1	(0 = DON'T HAVE FEE TITLE 1 = HAVE FEE TITLE)
LOCATION : 2 01 02	STATUS	
	CNTY CODE : 14	
SECTION : 12	RANGE : 2E	
TOWNSHIP : 8S	AREA (ACRES): 6.01	
LENGTH (FT): 611	WIDTH (FT) : 500	
DESCRIPTION: STOCKROOM&AREA YARD, WEST ON US-24, CLAY CENTER AGGREGATE-ASPHALT-DIESEL-MATERIALS-SUPPLIES-UNLEA		
UNIT STATUS: ACTIV	UNIT STAT DATE: 03 28 95	
UTILITY STATUS: AVAIL	UTIL STAT DATE: 03 28 95	
	ORIG ACTV DATE: 03 28 95	
PROJECT NUMBER		
ACQ COST :	ACQ DATE : 03 17 54	
POV NUMBER :	POV DATE :	
TRANS/RET NUM:	TRANS/RET DATE:	
TRANS/RET AMT:	LATITUDE 385629.9	LONGITUDE 971249.4
MSG : I0117 MAKE YOUR CHANGES AND PRESS ENTER		
PF3-EXIT		

Key Edits for the Update function for Storage Area Inventory are:

- **DOT Number** - Alphanumeric 5 bytes in a 10-byte field. Required field. Must exist in T_STORAGE_INVNTRY table.

STORAGE AREAS INVENTORY MANAGEMENT

Field Edits - Following are fields that are edited on the screen.

Fields not listed need no edits.

- **Category** - Required, 10 characters, must exist in T_CTGRY_MASTER Table.
- **Ownership Status** - Required. Valid values are 0 and 1.
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_LCTN table.
- **County Code** - Required. Valid values are 1 – 105, county numbers.
- **Section** - Optional. Valid values are 1 - 36.
- **Range** - Optional. If entered, first three characters must be '001' - '999' and last character must be an 'E' or a 'W'.
- **Township** - Optional. If entered, first three characters must be '001' - '999' and last character must be an 'N' or an 'S'.
- **Area** - Required. May not be less than 0.01.
- **Length** - Optional. May not be Negative.
- **Width** - Optional. May not be Negative.
- **Unit Status** - Required. Valid values ACTIV, INACT, RETIR
Unit Status can also be changed to 'ORDER' when Security Access Level is = 'H' (Headquarters). Unit Status can only be changed from 'RETIR' to 'ACTIV' when Security-Access-Level is = 'H' Headquarters). When Unit Status is changed from 'RETIR', to 'ACTIV' or to 'INACT' and the District is not changed, then reset the following fields to spaces; Unit Status Date, Transfer Number, Transfer Date, Transfer Amount. When Unit Status is changed to 'RETIR', a new Transfer Number must be entered and both Transfer Date and Transfer Amount must be non-blank.
- **Unit Status Date** - Required. Must be a valid date. Date cannot be greater than the current date and not more than 60 days prior to the current date.
- **Utility Status**
When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR', 'SEASN' or 'RPLAC'
When Unit Status is 'ORDER', Utility Status must be spaces.
When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', 'RPLAC', 'SP-SS' (State Surplus), 'SP-DT' (Surplus District) or spaces.
When Unit Status is 'RETIR', Utility Status must be 'RP-JK'=Junk, 'RP-SD'=Sold, 'RP-TD'=Traded, 'RP-LT'=Lost, 'RP-DN'=Donated or 'RP-ST'=Stolen.
When there is a Utility Status Date, Utility Status is required.
- **Utility Status Date** - Required when Utility Status is entered. This date will be pre-populated with the current date if the user does not supply a new date based upon the following restrictions. (1) Must be a valid date and equal to the current date or greater than or equal to the current date less 60 days. (2) Future dates will be allowed on a utility status of 'RPLAC'.
- **Acquisition Amount**. Optional.
- **Original Active Date** – is populated from the Unit Status Date. This date may be changed with the proper security. The security is set for Fiscal Services only.
- **Acquisition Date** - Required when Unit Status is not ORDER. Must be a valid date
- **POV Date** - Required when a POV Number is entered. Must be a valid date.
- **Transfer Number** - Required in the following cases:
When district or inventory account changes.

STORAGE AREAS INVENTORY MANAGEMENT

When there is a Transfer Date or Transfer Amount. When the Unit Status is changed to 'Retir'. A transfer number is a machine generated number from KDOT Form 496, Transfer that is available from KDOT Stockrooms and administered by Fiscal Services.

When Unit Status is changed to 'RETIR'. Must be a positive number when entered. When the unit is changed from RETIR to ACTIV or INACTIV.

- **Transfer Date** - Required when there is a Transfer Amount of Number. Must be a valid date. When unit is changed from RETIR to ACTIV or INACTIV the date is populated with unit status date.
- **Transfer Amount** - cannot be less than 0.
When Unit Status is 'RETIR' and Utility Status = 'RP-JK', 'RP-LT', 'RP-DN' or 'RP-ST'.
Transfer Amount is set to spaces.
When Unit Status is 'RETIR' and Utility Status = 'RP-SD', Transfer Amount must be > 0.
When the Security-Access-Level = 'H', the Transfer Amount can be greater than the Acquisition Cost.
- **Latitude and Longitude** – are populated from a location table when the District, Area, Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9. If the unit is moved to a valid location contained in the table, the proper latitude and longitude will be displayed.

STORAGE AREAS INVENTORY MANAGEMENT

Storage Area Category Maintenance. Security clearance is required for this function. If the user does not have the proper security clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact your System Administrator or Operations Support in the Bureau of Computer Services to resolve security problems. Screen tran-id **DTSX** with screen name **DTSTCAT**.

DTSX 02/05/04	KANSAS DEPARTMENT OF TRANSPORTATION STORAGE AREAS CATEGORY MAINTENANCE	DTSTCAT 12:42:49

OPTIONS : _ (I-INQUIRE A-ADD U-UPDATE D-DELETE)

<----- C A T E G O R Y K E Y ----->				INSPECTION	ITEMS IN THIS
TYPE	CLASS	SUBCLASS	CAPACITY	CODE	CATEGORY
ST					

CATEGORY DESCRIPTION

<----- SEASON ----->		<----- REPLACEMENT ----->			
BEGIN MONTH	END MONTH	STANDARD	UNIT	AGE	ACQ %

MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER
PF3-EXIT

FP:

Category changes are maintained at Headquarters. Categories may be added, changed or deleted by the Bureau of Fiscal Services, Procurement Section or Bureau of Construction and Maintenance. Inquiry of categories in storage areas is possible without Security clearance. To view requires the user to know the Class, Subclass and Capacity. Screen tran-id **DTSX** with screen name **DTSTCAT**

STORAGE AREA INVENTORY CATEGORIES ON T_CTGRY_MASTER TABLE:

CATEGORY	DESCRIPTION	YEARS LIFE EXPECTANCY
LD/STGE/SITE	LAND, MIXING STRIP	

STORAGE AREAS INVENTORY MANAGEMENT

Storage Area Key Change. Security clearance is required for this function. If the user does not have the proper security clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact your System Administrator or the Operations Support Group in the Bureau of Computer Services to resolve security problems.

This program allows the user to change the DOT number on records from the Storage Area Table by entering old and new DOT Numbers. . Screen tran-id **DTSY** with screen name

DTSTKEY

DTSY 04/01/03	KANSAS DEPARTMENT OF TRANSPORTATION STORAGE AREA INVENTORY - KEY CHANGE	DTSTKEY 15:01:07
DOT NUMBER : 60010 (STORAGE AREA NUMBER) NEW DOT NUMBER : <u>60010</u>		
CATEGORY : LD STGE SITE	OWNERSHIP : 1	(0 = DON'T HAVE FEE TITLE
LOCATION : 06 00 00	STATUS	1 = HAVE FEE TITLE)
	CNTY CODE : 28	
SECTION :	RANGE :	
TOWNSHIP :	AREA (ACRES):	.01
LENGTH (FT):	WIDTH (FT) :	
DESCRIPTION: RDEN CITY DISTRICT YARD MA		
TERIALS STORED: FUEL-SUPPLIES-MATERIALS-ASPHALT		
UNIT STATUS: ACTIV	UNIT STAT DATE: 01 14 92	
UTILITY STATUS: AVAIL	UTIL STAT DATE: 01 14 92	
	ORIG ACTIV DATE 01 14 92	
PROJECT NUMBER		
ACQ COST :	ACQ DATE : 07 01 35	
POV NUMBER :	POV DATE :	
TRANS/RET NUM:	TRANS/RET DATE:	
TRANS/RET AMT:		
MSG : I0119 ENTER NEW KEY AND PRESS ENTER		
PF3-EXIT		

Key Edit

- **Old DOT Number** - Alphanumeric, 5 bytes in a 10 byte field. Required field. Must exist in T_STORAGE_INVNTRY table.

Field Edits

Following are fields that are on the screen needing edits. Fields not listed need no edits.

- **New DOT Number** - Alphanumeric 5 bytes in a 10-byte field. Required field. Must not exist on the T_STORAGE_INVNTRY table.
When the user has successfully changed the DOT number, all other fields that contained data will be moved to the new number provided all the edit requirements are met.

INVENTORY MANAGEMENT

(DTIM030T) Storage Area Inventory Report

This report will provide Storage Area information by Storage Area No., County Code, Acquisition Cost and Description. This selection is for Storage Areas in Dist 1 for 89 (Shawnee) county and sorted by DOT NUM. Sortable fields are shown in the selection boxes.

The screenshot shows a web browser window with the address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW30T.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is labeled "Kdot Search:" with a "search" button and a link to "Advanced Search".

The main section is titled "DTIMW30T STORAGE INVENTORY REPORT REQUEST". It contains two columns of selection boxes: "FIELD NAME" and "SORT ORDER".

FIELD NAME	Selection	SORT ORDER
DIST	01	
AREA/DEPT	ALL	
SUBAREA	ALL	
CLASS	ALL	
SUBCLASS	ALL	
CAPACITY	ALL	
COUNTY	089 SHAWNEE	
UNIT STATUS		
UTILITY STATUS	ALL	
DOT NUMBER	ALL	01
END DATE	July 3 2007	

Below the selection boxes, a note reads: "(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)". At the bottom, there are "SUBMIT" and "CLEAR" buttons, followed by a link: "Help or contact tomb@ksdot.org". A red note at the bottom states: "Note: This report runs for about 2 minutes."

Leaving a Select Value blank picks everything for that value. For example, ordering this report with sections provides a statewide report of storage areas with DOT NUM as the sort default. If selections made are in error, an edit rule is shown. Values and sorts produce report information only when it is a part of the database.

INVENTORY MANAGEMENT

SELECT VALUES ONLY

Any of the fields may be left blank. If entered, the following values are acceptable:

LOCATION:

DISTRICT 1-6 = District
AREA/DEPT Any number (this is not verified).
SUBAREA Any number (this is not verified).

Valid categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY:

CLASS - Any valid Storage Category class (e.g. LD).
SUBCLASS - Any valid Storage Category subclass (e.g. STGE).
CAPACITY - Any valid Storage Category capacity (e.g. SITE).
When all three are given as a "CATEGORY" it is verified against the Category table.

COUNTY CODE From 1 through 105.

UNIT STATUS - BLANKS, ACTIV, INACT, ORDER or RETIR.

If Unit Status is not chosen, all records with a Status of ACTIV, INACT or ORDER will be selected.

UTILITY STATUS - AVAIL, RPAIR, SEASN, RPLAC apply to Unit Status of ACTIV or INACT.
For example: ACTIV or INACT Unit Status may have AVAIL Utility Status.

UTILITY STATUS - SP-DT and SP-SS apply to **INACT** Unit Status **ONLY as they are designations for Surplus Inventory Items**. This should allow users to identify what is surplus without changing the subarea to 88 or 99 to identify units leaving service.

UTILITY STATUS - RP-TD, RP-SD, RP-JK, RP-LT, RP-DN, or RP-ST apply to **RETIR** Unit Status **ONLY**.

If Unit Status is not chosen and Utility Status is one of the following: AVAIL, RPAIR, SEASN or RPLAC then Unit Status will default to **ACTIV**.

If Unit Status is not chosen and Utility Status is one of the following: RP-TD, RP-SD, RP-JK, RP-LT, RP-DN or RP-ST, then Unit Status will default to **RETIR**.

If Utility Status of SP-DT or SP-SS is chosen, only Unit Status of **INACT** is allowed.

There is no Utility Status for **ORDER** Unit Status.

DOT NUMBER Numeric; 5-digit.

END REPORT DATE Automatically filled with current day's date.

MONTH --- Numeric; 1 through 12.

DAY --- Numeric; 1 through 31.

INVENTORY MANAGEMENT

YEAR --- Numeric; 1900 through 2099.

* If a date other than the current one is chosen, only items which have Unit Status Dates before the End Report Date will be selected.

Sort order field(s); 1 up to 6 in any order or left blank.

Sort direction field(s): Ascending or Descending (defaults to ascending if left blank).

For reports ordered from Roskan, Press ENTER. If your options are accepted, after pressing the <ENTER> key, you will see a Jobcard Screen. For additional information about the job card see the Report Printing section of this manual. When reports are available from KDOT WEB the jobcard information is not needed. There are many selections and sorts that may be used for the Storage Area Inventory Report that will produce different reports. Experience and/or training may be needed to achieve desired results.

The example report shown was ordered from KDOT WEB, Reports, KDOTMENU, Inventory and Storage Areas.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM030T, Jul 3, 2007, TIME 15:07:48, STORAGE AREA INVENTORY RPT, PAGE 2

STORAGE AREA INVENTORY REPORT

SORT ORDER DOTNO

INVENTORY TYPE = ST PERIOD ENDING DATE = 03JUL2007

STRGE

AREA CO ACQUISITION
NO CODE COST

DESCRIPTION

00020 089 0.00 RADIO SHOP 220 GAGE SUPPLIES

10010 089 0.00 DISTRICT YARD 121 SW 21 ST STREET FUEL, SUPPLIES, MATERIALS

AREA 00 TOT 0.00

14010 089 0.00 A4 YARD/STKRM 101 GAGE, TOPEKA

14100 089 0.00 SA YARD-WESTGATE 101 GAGE, TOPEKA (WAS 1-4-02 CHANGED 9/2005)

14110 089 0.00 JCT U40/K4 ON U40

14130 089 0.00 K4/SEWARD NW RAMP LOOP 3900 E SEWARD (WAS 1-4-03 CHANGED 9/2005)

14400 089 0.00 SA YARD-HOLTON 1005 W 4TH ST, HOLTON, KS (WAS 1-4-20 CHANGED 9/2005)

AREA 04 TOT 0.00

DISTRICT 01 TOT 0.00

NUMBER OF INVENTORY ITEMS 7

EQUIPMENT AND SHOP MANAGEMENT

EQUIPMENT INVENTORY MANAGEMENT

Equipment Menu. On-line inventory functions may be selected from this screen. The screen tran-id is **DTQC** and the screen name is **DTEQMNU**.

DTQC 02/12/01	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT MENU	DTEQMNU 15:41:15
 1. INQUIRE ON SPECIFIC EQUIPMENT RECORD 2. ADD NEW EQUIPMENT RECORD 3. UPDATE EXISTING EQUIPMENT RECORD 4. CATEGORY MAINTENANCE 5. CHANGE KEY OF EXISTING EQUIPMENT RECORD : _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:
12/10		

EQUIPMENT INVENTORY MANAGEMENT

Equipment Inquiry. If a valid Equipment Number is entered and the **ENTER** key is pressed, all fields are shown that have been entered into the inventory for this unit. Screen tran-id is **DTQD** and the screen name is **DTEQIN1**

To see additional information about this unit use the **PF8** key to scroll to the next screen.

DTQD 11/28/06	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT INVENTORY - INQUIRY	DTEQIN1 14:33:34
DOT NUMBER : 2631026 FUND-% 4100 - 0 3122 - 0 7524 - 0 LEASED		
CATEGORY : TK DUMP TAND DESCRIPTION : TRUCK,HVDY DUMP,TAND AXLE		
LOCATION : 01 02 00 DATE RECEIVED BY LOCATION : 12 24 96		
<----- PREVIOUS ----->		
DISTRICT AREA SUBAREA DATE		
01 00 00 12 24 96		
<----- ORIGINAL ----->		
DISTRICT AREA SUBAREA DATE		
01 00 00 07 19 96		
UNIT STATUS: ACTIV DATE: 12 24 96 UTIL STATUS: AVAIL DATE: 12 24 96		
ORIG ACTIVE DATE: 12 24 96		
RETIRE TRANSFER NO: 4908300 AMOUNT: 72164.50 DATE: 01 03 97		
REPL YEAR: MAKE: FORD MODEL: LT9000		
SERIAL NO: 1FDZU90T4VVA27086 MODEL YEAR: 1996		
VENDOR: RUSTY ECK FORD CITY: WICHITA STATE: KS ZIP: 67278		
INV ACCT: 604 POV: 1860200 DATE: 07 19 96 POV AMT 72723.00 COST 72723.00		
OPERATION RATE: .520 DEPRECIATION RATE: .400		
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT PF1-ATTACH PF4-TOTL PF5-HIST PF8-PGDOWN PF6-MENULINK		

Screen 2

DTQD 11/28/06	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT INVENTORY - INQUIRY	DTEQIN2 14:35:25
DOT NUMBER : 2631026		
CATEGORY : TK DUMP TAND DESCRIPTION : TRUCK,HVDY DUMP,TAND AXLE		
RESPONSIBLE PERSON: DAVIS RESPONSIBLE AGENCY: 276 OWNER AGENCY: 276		
UNIT COND: 3 LAST INSPECT DATE: 01 13 04 METER UNIT: M		
<--SEASONAL MONTH-->		
BEGIN END		
<-----REPLACEMENT----->		
STANDARD UNIT AGE ACQ %		
200000 M 11 10		
TAG NUMBER: 3793 RADIO FLAG: FUEL TYPE: D		
STYLE CODE: GVW:		
INSURANCE AREA: WARRANTY EXPIRATION DATE:		
LATITUDE: 383753.8 LONGITUDE: 955014.2		
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT PF1-ATTACH PF4-TOTL PF5-HIST PF7-PGUP PF8-PGDOWN PF6-MENULINK		

EQUIPMENT INVENTORY MANAGEMENT

PF3 key returns to the prior screen and may be repeated until the CICS sign on screen is reached.

PF1 key shows attachments for the unit, if there are any. Attachment screen maintenance is in a separate section of the documentation.

DTS0 11/28/06	KANSAS DEPARTMENT OF TRANSPORTATION ATTACHMENTS INQUIRE	DTATMNT 14:36:54	
INVENTORY TYPE: EQ DOT NUMBER: 2631026			

TYPE	DOT	DESCRIPTION	COST
EQ	6031316	PLREVS12FT	
EQ	7211416	SDHOPR10YD	6037.00

MSG :			
PF3-EXIT	PF7-PGUP	PF8-PGDN	PF9-JUMP: _
			FP:

Information that may be obtained from the Inquiry Screen is:

Date received by Location, Previous Date and Location, Original Date and Location and Original ACTIV date. Additional information GVW, Tag No. and Style Code. Codes are 2S for two door sedan, 4S for 4 door sedan, SW=Station Wagon, PU=Pickup 12000 lbs and under, TR=Tractor Truck, DL=Delivery Van, SL=Multi Pass Vehicle<10 people, MP=Van over 10 People, TK=Truck over 12001 lbs, MX=Trailer.

EQUIPMENT INVENTORY MANAGEMENT

Equipment Add: This selection allows adding a new Equipment unit with the proper Security Clearance. Without the proper Security the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the System Administrator or Operations Support in the Bureau of Computer Services to resolve security problems. The tran-id is **DTQF** With screen name **DTEQADD**.

DTQF 11/29/06	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT INVENTORY - ADD	DTEQADD 10:31:54
DOT NUMBER 2639026	MULTIPLE ENTRIES Y/N N	LEASED Y/N N
CATEGORY	FUND-PCT 4100 - 100 3122 - 0 7524 - 0	
POV NUMBER	LOCATION	(D AA SS)
VEND NAME	POV DATE	(MM DD YY)
VEND STATE	VENDOR CITY	
UNIT STAT ORDER	ACQ COST	
UTIL STAT	UNIT STAT DT	(MM DD YY)
REPLA YEAR	RESP PERSON	
RESP AGY 276	INVT ACCOUNT	
OWNER AGY 276	MODEL YEAR	
MAKE	MODEL	
SERIAL NO	METER UNIT	
FUEL TYPE	(MM DD YY) TAG NUMBER	
RADIO FLAG	WARR EXP DT	INS AREA
LATITUDE		LONGITUDE
MSG : I0110 TYPE IN REQUIRED DATA AND	PRESS ENTER	
PF3-EXIT	PF4-TOTL	PF5-HIST PF6-MENULINK

FP=Fast Path function allows for maneuvering between screens. For example if you wish to go directly to one of the other screens such as Equipment update, key in **DTQG** and press ENTER and the radio update screen appears. Fastpath is not enterable after data is retrieved and data fields are filled.

Key Edit for the Add Function for Equipment inventory is:

- **DOT Number** - Character 7 bytes in a 10-byte field; only numeric data is allowed. This is a required field and must be a new unit number that does not exist in T_Equipment table.

Multiple Entries Y/N – Character 1 byte in length. This field will accept the values 'Y' or 'N' Y= certain fields will be retained on the screen. Normally, the cursor will go to the SERIAL NO. Field instead of the CATEGORY field. This allows input of multiple units with the same category. **NOTE:** If 'Y' is preferred, POV Number and Date, Vendor Information, Acquisition Cost, Inventory Account, Model Year, Make, Model, Serial Number, Meter Unit, Fuel Type, Location and Unit Status Date remain on the screen. **ALL** returned fields can be overwritten. N and **ENTER** returns fields to blanks. To start the process, change the 'N' to 'Y'. To end the process, change the 'N' to 'Y' while on the last unit of entry.

- Original Location = current location
- Original Date = current Date.
- Original Active Date = unit status date when unit status = 'ACTIV'.

EQUIPMENT INVENTORY MANAGEMENT

Field Edits - Following are fields that are screen edits. Fields not listed are not edited.

- **Category** - Required, 10 characters must exist in T_CTGRY_MASTER Table. Class if required, subclass and capacity may default to spaces
- **Fund** - Values are 4100, 3122 and 7524. % must = 100.
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_Location table. If it does not exist - **then ADD**.
- **Leased** - Valid entries are Y=Yes and N=No.
- **Fund** - Values are 4100, 3122 and 7524. When the DOT number is added and ENTER is keyed, the % fields are 4100 -100%, 3122-0%, and 7524-0%.
- **POV Number** - 7 characters, required when POV Date is entered.
- **POV Date** - must be valid date (MM/DD/YY). Valid year is required when POV Number is entered.
- **Vendor ZIP** - 5 digits. Numeric or blank. May not be zero.
- **Acquisition Cost** - Must be 0 or greater.
- **Unit Status** - Required. Default is ORDER. Valid values ACTIV, INACT, and ORDER.
- **Unit Status Date** - Required for all Unit Status Changes. When status is added the date field cannot be greater than the current date and not more than 60 days prior to the current date. Must be a valid date.
- **Utility Status**. When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR', 'SEASN', 'RPLAC'. When Unit Status is 'ORDER', Utility Status must be spaces. When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', 'RPLAC' or spaces.
- **Replacement Year** - Optional. 2 digits. Must be numeric when entered. Replacement is determined by category and should be entered when a unit is entered in the system. This will allow the DTIM036 Inventory Replacement Criteria Report to select units that have reached suggested replacement year.
- **Responsible Agency** - Required. 3 characters, default is 276. Blanks are not allowed.
- **Inventory Account** - Required. Valid Values are 590, 604 and 605. Blanks are not allowed.
- **Owner Agency** - Required. 3 characters, default is 276.
- **Model Year** - Optional when Unit Status is 'ORDER', otherwise required. Must be numeric when entered.
- **Make** - Required when Unit Status is not 'ORDER' and be validated by the MEQ table in the T_EDIT_TABLES. Select Option 14 from the Inventory Management Menu and enter MEQ for valid equipment makes.
- **Meter Unit** - If Inventory Account is 604, Meter Unit must be H=Hour, M=odometer or B=Both.
- **Fuel Type** - Required when Inventory Account is 604. Otherwise optional. It is validated by the FTY table in the T_EDIT_TABLES. Select Option 14 from the Inventory Management Menu and enter FTY for valid fuel types. Currently fuel types are: A=Aviation, D=Diesel, P=Propane, N=Natural, R=Regular and U=Unleaded Gasoline.
- **Tag Number** - 5-byte field. If entered, it must be numeric and greater than 0.
- **Radio Flag** - Valid values are blank for NO and 'Y' for YES.
- **Warranty Expiration Date** - Must be blank or a valid date and populated to provide warranty information.
- **Insurance Area** - Must be spaces of numeric, 1-99.

EQUIPMENT INVENTORY MANAGEMENT

- **Latitude and Longitude** – are populated from a location table when the District, Area, Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9.

EQUIPMENT INVENTORY MANAGEMENT

-

Equipment Update. With the proper security allows the update of information about an equipment unit including information not available when the unit was added. Without proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the System Administrator or the Operations Support Group in the Bureau of Computer Services to resolve security problems.

DTQG 11/29/06	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT INVENTORY - UPDATE	DTEQUPD 10:36:12
DOT NUMBER 2631026 LEASED Y/N <u>N</u> FUND-% 4100 - 100 3122 - 0 7524 - 0		
CATEGORY TK DUMP TAND	LOCATION 1 02 00	(D AA SS)
POV NUMBER 1860200	POV DATE 07 19 96	
POV AMOUNT 72723.00	(MM DD YY)	
VEND NAME RUSTY ECK FORD	VENDOR CITY WICHITA	
VEND STATE KS ZIP 67278	ACQ COST 72723.00	
UNIT STAT ACTIV	UNIT STAT DT 12 24 96	
UTIL STAT AVAIL	UTIL STAT DT 12 24 96	
	ORIG ACTV DT 12 24 96	
REPLA YEAR	(MM DD YY)	
RESP AGY 276	RESP PERSON DAVIS	
TRANS NO. 4908300	TRANSFER AMT. 72164.50	
DATE 01 03 97	INVT ACCOUNT 604	
(MM DD YY)	MODEL YEAR 96	
OWNER AGY 276	MODEL LT9000	
MAKE FORD	METER UNIT M	
SERIAL NO 1FDZU90T4VVA27086	STYLE CODE TK GW 1500	
FUEL TYPE D TAG NUMBER 3793		
RADIO FLAG WARR EXP DT		
LATITUDE 383753.8 LONGITUDE 955014.2	INS AREA	
MSG : I0117 MAKE YOUR CHANGES AND PRESS ENTER		
PF3-EXIT	PF4-TOTL	PF5-HIST PF6-MENULINK

Key Edits for the Update function for Equipment Inventory are:

- **DOT Number** - Character 7 bytes, only numeric data is allowed. This is a required field. Entry is validated against the T_EQPMNT table.

EQUIPMENT INVENTORY MANAGEMENT

Field Edits - Following are fields that require screen edits for updating information about the units. Fields not listed need no edits.

- **Category** - Required, 10 characters, must exist in T_CTGRY_MASTER Table. Class is required; subclass and capacity may default to spaces.
- **Fund** - Valid entries are 4100, 3122 and 7524. % must = 100. Fiscal has authority to change %'s.
- **District** - Required, valid range 0 through 6.
- **Area** - Required, valid range 0 through 99.
- **Subarea** - Required, valid range 0 through 99.
- **Leased** - Valid entries are Y=Yes and N=No.
- **Fund** - Values are 4100, 3122 and 7524. When the DOT number is added and ENTER is keyed, the %fields are 4100-100%, 3122-0% and 7524-0%. Fund totals must be 100%.
- **Location** - District+Area+Subarea must be validated against the T_CTGRY_LCTN table.
- **POV Number** - 7 characters, required when POV Date is entered.
- **POV Date** - must be valid date (MM/DD/YY). Valid year is 00-99 required when POV Number is entered
- **POV Amount** - Is populated from the Acquisition Cost and may be changed only by Fiscal.
- **Vendor ZIP** - 5 digits. Numeric or blank. Zeroes are not allowed.
- **Acquisition Cost** - Optional, may not be negative. Acquisition Cost can only be updated when Security Access Level is = 'H' (Headquarters) or = 'D' (District).
- **Unit Status** - Required. Valid values ACTIV, INACT, RETIR
- Unit Status can also be changed to 'ORDER' when Security Access Level is = 'H' (Headquarters). When the Unit Status is changed from 'RETIR' to 'ACTIV' OR 'INACT' and the district is not changed the transfer number, transfer date and transfer amount will retain the last entered information. Previously the transfer fields were set to spaces.
- **Unit Status Date** - Required. Must be a valid date. Date cannot be greater than the current date and not more than 60 days prior to the current date.
- **Utility Status**
When Unit Status is 'ACTIV', Utility Status must be 'AVAIL', 'RPAIR', 'SEASN' or 'RPLAC'
When Unit Status is 'ORDER', Utility Status must be spaces.
When Unit Status is 'INACT', Utility Status can be 'AVAIL', 'RPAIR', 'SEASN', 'RPLAC', 'SP-SS' (state surplus), 'SP-DT' (Surplus-District or other entity) or spaces.
When Unit Status is 'RETIR', Utility Status must be 'RP-JK'=Junk, 'RP-SD'=Sold, 'RP-TD',=Traded 'RP-LT'=Lost, 'RP-DN'=Donated 'RP-ST'=Stolen or RP-SU=Sold Under \$500. When there is a Utility Status Date, Utility Status is required.
- **Utility Status Date** - When a utility status is added or changed, the Utility Status Date will be pre-populated with the current date if the user does not supply a new date based upon the following restrictions. (1) Must be a valid date and equal to the current date and not more than 60 days prior to the current date. (2) Future dates will be allowed on a utility status of 'RPLAC'.
- **Original Active Date** - is populated from the Unit Status Date. This date may be changed with the proper security. The security is set for Fiscal Services only.
- **Replacement Year** - Optional, 2 digits. Must be numeric when entered. Replacement is determined by category and should be entered when a unit is budgeted for

EQUIPMENT INVENTORY MANAGEMENT

replacement. This will allow the DTIM036 Inventory Replacement Criteria Report to select units that have reached suggested replacement year.

- **Responsible Agency** - Required. Blanks are not allowed. Default is 276 KDOT's Agency Number.
- **Owner Agency** - Required. Blanks are not allowed. Default is 276
- **Inventory Account** - Optional. Valid Values are 590, 604, and 605 and blanks are not allowed.
- **Transfer Number** - Required in the following cases:
 - When district or inventory account changes.
 - When there is a Transfer date or Transfer Amount
 - When Unit Status is changed to 'RETIR'
 - When RETIR is changed to INACTIV or ACTIV.
- **Transfer Date** - Required when there is a Transfer Amount, Number or location change. Date must be valid and equal to the current date and not more than 60 days prior to the current date. Date is populated from Unit Status Date when unit is changed from RETIR to INACTIV or ACTIV.
- **Transfer Amount** - Cannot be less than 0. When Unit Status is 'RETIR' and Utility Status is 'RP-JK', 'RP-LT', 'RP-DN' or 'RP-ST' Transfer Amount is set to spaces and recorded as zeros on the database. When Unit Status is 'RETIR' and Utility Status = 'RP-SD', Transfer amount must be >0.
When the Security-Access-Level = 'H', the Transfer Amount can be greater than the Acquisition Cost.
- **Model Year** - Optional when Unit Status is 'ORDER', otherwise required. Must be numeric when entered.
- **Make** - Required when Unit Status is not 'ORDER' otherwise it must exist on the 'MEQ' Table ID of T_EDIT_TABLES. Select Option 14 from the Inventory Management Menu and enter MEQ for valid equipment makes.
- **Meter Unit** - If Inventory Account is 604. Meter Unit must be H, M or B.
- **Fuel Type** - Required when Inventory Account is 604. Otherwise optional. If entered it must exist on the 'FTY' Table ID of T_EDIT_TABLES. Option 14 with table ID of 'FTY' table. Fuel types are: A=Aviation, D=Diesel, N=Natural, P=Propane, R=Regular and U=Unleaded Gasoline.
- **Tag Number** - 5-byte field. If entered, it must be numeric and greater than 0.
- **Style code** - Required if Tag Number entered. Valid values 2S 2 DOOR SEDAN, 4S 4 DOOR SEDAN, SW STATION WAGON, PU PICK UP TRUCK 12000 LBS & UNDER, TR TRACTOR TRAILER TRUCK, DL DELIVERY VAN, SL MULTI, PASS VEHICLE <= 10 PEOPLE, MP MULTI PASS VEHICLE > 10 PEOPLE, TK TRUCK OVER 12000 LBS, MX TRAILER
Validate in T_EDIT_TABLES ESC table.
- **GVW (GROSS VEHICLE WEIGHT)** – REQUIRED IF TAG NUMBER ENTERED. 5 byte field. If entered, it must be numeric and greater than 0
- **Radio Flag** - Valid values are blank for NO and 'Y' for YES.
- **Warranty Expiration Date** - Must be blank or a valid date.
- **Insurance Area** - Must be spaces or numeric 1-99.
- **Latitude and Longitude** – are populated from a location table when the District, Area, Sub-area are entered. If the location is not valid to the table, fields are filled with 999999.9. If the unit is moved to a valid location contained in the table, the proper latitude and longitude will be displayed.

EQUIPMENT INVENTORY MANAGEMENT

Equipment Category Maintenance. Clearance through the Security table is required. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the Systems Administrator or the Operations Support Group in the Bureau of Computer Services to resolve security problems. Screen tran-id **DTQI** with screen name **DTEQCAT** appears.

DTQI 12/05/06	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT CATEGORY MAINTENANCE	DTEQCAT 13:38:57

OPTIONS : _ (I-INQUIRE A-ADD U-UPDATE D-DELETE)

<----- C A T E G O R Y K E Y ----->				INSPECTION	ITEMS IN THIS
TYPE	CLASS	SUBCLASS	CAPACITY	CODE	CATEGORY
EQ					

CATEGORY DESCRIPTION	EQUIPMENT POINTS	<----- RENTAL RATES ----->	
		OPERATION	DEPRECIATION

<----- SEASON ----->		<----- REPLACEMENT ----->			
BEGIN MONTH	END MONTH	STANDARD	UNIT	AGE	ACQ %

MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER
PF3-EXIT

FP:

Category changes are maintained at Headquarters. Categories may be added, changed or deleted by the Bureau of Fiscal Services- Procurement Section or Bureau of Construction and Maintenance-KDOT Equipment Section. Inquiries of categories in equipment are possible without Security clearance. The user needs to know the Class, Subclass and Capacity to make an inquiry. A listing of categories by inventory type is available from KDOT Menu, DTIM056 and Web Report DTIMW004.

EQUIPMENT INVENTORY MANAGEMENT

Equipment Key Change. Clearance through the Security table is required. Without the proper clearance, the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION appears. Please contact the System Administrator or the Operations Support Group in the Bureau of Computer Services to resolve security problems. This program allows the user to change the DOT number on records from the Equipment Table by entering old and new DOT Numbers. However, if there are any Attachments, Building Attachments, or Status Change records tied to the old key, it cannot be changed. The screen tran-id is **DTQJ** and the screen name is **DTEQKEY**.

DTQJ 12/05/06	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT INVENTORY - KEY CHANGE	DTEQKEY 13:40:19
DOT NUMBER 2631026 NEW NUMBER (D AA SS) LEASED N		
CATEGORY TK DUMP TAND	LOCATION	1 02 00
POV NUMBER 1860200	FUND-PCT 4100 - 100	3122 - 0 7524 - 0
POV AMOUNT 72723.00	POV DATE 07 19 96	(MM DD YY)
VEND NAME RUSTY ECK FORD	VENDOR CITY	WICHITA
VEND STATE KS ZIP 67278	ACQ COST	72723.00
UNIT STAT ACTIV	UNIT STAT DT	12 24 96
UTIL STAT AVAIL	UTIL STAT DT	12 24 96
		(MM DD YY)
REPLA YEAR	RESP PERSON	DAVIS
RESP AGY 276	INVT ACCOUNT	604
TRANS NO. 4908300	DATE 01 03 97	TRANSFER AMT. 72164.50
	(MM DD YY)	
OWNER AGY 276	MODEL YEAR	96
MAKE FORD	MODEL	LT9000
SERIAL NO 1FDZU90T4VVA27086	METER UNIT	M
FUEL TYPE D TAG NUMBER 03793	STYLE CODE	GVW 00000
RADIO FLAG WARR EXP DT	INS AREA	
MSG : E0461 ASSOCIATED RECORDS FOUND - DOT NO MAY NOT BE CHANGED		
PF3-EXIT		FP:

Key Edit

- **Old DOT Number** - Numeric 7 bytes in a 10-byte field. Required field. Must exist in the T_EQPMNT Table.

Field Edits

Following are fields that on the screen need edits. Fields not listed need no edits.

- **New DOT Number** - Numeric 7 bytes in a 10-byte field. Required field. Must not exist on the T_EQPMNT table.

When the user has successfully changed the DOT number, all other fields that contained data will be moved to the new number provided all the edit requirements are met.

INVENTORY TABLE MAINTENANCE INSTRUCTIONS

TABLE MAINTENANCE:

Option 13 from this menu screen provides a direct path to the tables that

- (1) Allow inquiry and maintenance of Categories for Inventory Types and
- (2) The ability to Inquire Category Cross Reference, Inquire Category Location for Locations as well as maintenance with the proper Security.

DTQB 04/08/03	KANSAS DEPARTMENT OF TRANSPORTATION INVENTORY MANAGEMENT MENU	DTIMMNU 12:55:08
1. EQUIPMENT MENU 2. COMMUNICATIONS EQUIPMENT MENU 3. PUBLIC TRANSPORTATION MENU 4. OFFICE EQUIPMENT MENU 5. HIGHWAY PLANNING MENU 6. SHOP EQUIPMENT MENU 7. MATERIALS AND RESEARCH EQUIPMENT MENU 8. BUILDINGS MENU 9. LAND MENU 10. STORAGE AREAS MENU 11. REST AREA MENU 12. ATTACHMENTS (OTHER THAN BUILDING) 13. CATEGORY MENU 14. INVENTORY TABLE MAINTENANCE MENU 15. PREVENTATIVE MAINTENANCE MENU		
: _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

DTS7 04/08/03	KANSAS DEPARTMENT OF TRANSPORTATION CATEGORY MENU	DTOTMNU 13:42:16
1. CATEGORY CROSS-REFERENCE 2. CATEGORY / LOCATION CROSS REFERENCE 3. CATEGORY / LOCATION MAINTENANCE 4. CATEGORY MAINTENANCE - EQUIPMENT 5. CATEGORY MAINTENANCE - RADIO EQUIPMENT 6. CATEGORY MAINTENANCE - PUBLIC TRANSPORTATION 7. CATEGORY MAINTENANCE - OFFICE EQUIPMENT 8. CATEGORY MAINTENANCE - HIGHWAY PLANNING 9. CATEGORY MAINTENANCE - SHOP EQUIPMENT 10. CATEGORY MAINTENANCE - MATERIALS AND RESEARCH 11. CATEGORY MAINTENANCE - BUILDINGS 12. CATEGORY MAINTENANCE - BUILDING ATTACHMENTS 13. CATEGORY MAINTENANCE - LAND 14. CATEGORY MAINTENANCE - STORAGE AREAS 15. CATEGORY MAINTENANCE - REST AREA 16. CATEGORY MAINTENANCE - TOWER EQUIPMENT		
: _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

Select 1 from this Menu for information about categories by location for AT, BD, EQ, LD, MT, OF, PT, RA, SR, SP, ST and TW inventory types.

INVENTORY TABLE MAINTENANCE INSTRUCTIONS

The screen below resulted from selecting **Option 1**. With no district designated, statewide information is provided and is listed in DOT Number order, as in the example below. Information could have been selected by District, with one Unit Status, i.e. ACTIV, and a valid category for an Inventory Type. Note the total information by unit status at the bottom of the screen.

DTS8 04/08/03		KANSAS DEPARTMENT OF TRANSPORTATION CATEGORY CROSS-REFERENCE				DTCATXR 13:52:58	
DISTRICT	UNIT STATUS	INVENTORY TYPE LD	CATEGORY CL/SBCL/CAPA LD BLDG SITE		CATEGORY DESCRIPTION LAND, BUILDING, SITE		
-----RENTAL RATES-----		--SEASONAL MONTH--		-----REPLACEMENT-----			
OPERATION	DEPRECIATION	BEGIN	END	STANDARD	UNIT	AGE	ACQ %
LOCATION	DOT NUMBER	YEAR	MAKE	MODEL	UNIT STATUS	UTILITY STATUS	
04-00-00	04000				RETIR	RP-JK	
04-00-00	04002				RETIR	RP-JK	
01-00-00	10002				ACTIV	AVAIL	
01-00-00	10003				ACTIV	AVAIL	
01-01-02	11003				ACTIV	AVAIL	
01-01-03	11004				ACTIV	AVAIL	
01-01-04	11007				ACTIV	AVAIL	
TOTAL UNITS:		166 ACTIVE	1 INACTIVE	28 RETIRED	1 ON ORDER		
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION							
PF3-EXIT PF7-PGUP PF8-PGDN PF9-JUMP JUMP KEY: _							

Category, Option 2 is Category Location Cross-Reference. This on-line information forces the user to select a location, an inventory type and category and does not allow a unit status selection. The information listed is numeric by DOT Number.

DTS9 04/08/03			KANSAS DEPARTMENT OF TRANSPORTATION CATEGORY LOCATION CROSS-REFERENCE				DTCATLO 13:51:26	
LOCATION DIST AREA SUBAREA 01 02 02			INVENTORY TYPE EQ	CATEGORY CL/SBCL/CAPA TK DUMP MDWA		CATEGORY DESCRIPTION TRUCK,MED DUMP BED W/AIR		
DOT NUMBER		DOT YEAR	MAINTENANCE MAKE	QUANTITY MODEL	PLANNED UNIT STATUS		UTILITY STATUS	
2531045		1995	FORD	LN8000	ACTIV		AVAIL	
2531084		1995	FORD	LN8000	ACTIV		AVAIL	
TOTAL UNITS:		2 ACTIVE	0 INACTIVE	0 RETIRED		0 ON ORDER		
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION								
PF3-EXIT		PF7-PGUP	PF8-PGDN	PF9-JUMP	JUMP KEY: _			

INVENTORY TABLE MAINTENANCE INSTRUCTIONS

Options 4-16 are for category maintenance by Inventory. Inquiry may be made without security clearance. Add, update and delete must have the proper security clearance.

DTS7 04/09/03	KANSAS DEPARTMENT OF TRANSPORTATION CATEGORY MENU	DTOTMNU 10:02:49

1. CATEGORY CROSS-REFERENCE
2. CATEGORY / LOCATION CROSS REFERENCE
3. CATEGORY / LOCATION MAINTENANCE
4. CATEGORY MAINTENANCE - EQUIPMENT
5. CATEGORY MAINTENANCE - RADIO EQUIPMENT
6. CATEGORY MAINTENANCE - PUBLIC TRANSPORTATION
7. CATEGORY MAINTENANCE - OFFICE EQUIPMENT
8. CATEGORY MAINTENANCE - HIGHWAY PLANNING
9. CATEGORY MAINTENANCE - SHOP EQUIPMENT
10. CATEGORY MAINTENANCE - MATERIALS AND RESEARCH
11. CATEGORY MAINTENANCE - BUILDINGS
12. CATEGORY MAINTENANCE - BUILDING ATTACHMENTS
13. CATEGORY MAINTENANCE - LAND
14. CATEGORY MAINTENANCE - STORAGE AREAS
15. CATEGORY MAINTENANCE - REST AREA
16. CATEGORY MAINTENANCE - TOWER EQUIPMENT
: _ :

MSG : I0107 SELECT AN OPTION AND PRESS ENTER	FP:
PF3-EXIT	

The screen shown below allows Inquiry, without Security and Add, Update and Delete that require security clearance. When categories of equipment are no longer needed, this Table should be updated by deleting.

DTQI 04/15/03	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT CATEGORY MAINTENANCE	DTEQCAT 14:14:18

OPTIONS : _ (I-INQUIRE A-ADD U-UPDATE D-DELETE)

<----- C A T E G O R Y K E Y ----->				INSPECTION	ITEMS IN THIS
TYPE	CLASS	SUBCLASS	CAPACITY	CODE	CATEGORY
EQ					

CATEGORY DESCRIPTION		EQUIPMENT POINTS	<----- RENTAL RATES ----->		
			OPERATION	DEPRECIATION	

<----- SEASON ----->		<----- REPLACEMENT ----->			
BEGIN MONTH	END MONTH	STANDARD	UNIT	AGE	ACQ %

MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER	FP:
PF3-EXIT	

INVENTORY TABLE MAINTENANCE INSTRUCTIONS

Select Option 14 for Table Maintenance.

DTQB 04/15/03	KANSAS DEPARTMENT OF TRANSPORTATION INVENTORY MANAGEMENT MENU	DTIMMNU 10:32:34
1. EQUIPMENT MENU 2. COMMUNICATIONS EQUIPMENT MENU 3. PUBLIC TRANSPORTATION MENU 4. OFFICE EQUIPMENT MENU 5. HIGHWAY PLANNING MENU 6. SHOP EQUIPMENT MENU 7. MATERIALS AND RESEARCH EQUIPMENT MENU 8. BUILDINGS MENU 9. LAND MENU 10. STORAGE AREAS MENU 11. REST AREA MENU 12. ATTACHMENTS (OTHER THAN BUILDING) 13. CATEGORY MENU 14. INVENTORY TABLE MAINTENANCE MENU 15. PREVENTATIVE MAINTENANCE MENU		
: _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

Select 14 from the Inventory Management Menu, Inventory Table Maintenance Menu to reach the table maintenance screens.

DTTA 04/15/03	KANSAS DEPARTMENT OF TRANSPORTATION INVENTORY TABLE MAINTENANCE MENU	DTIMTBL 14:04:02
1. WEEKLY EQUIPMENT CHARGES 2. MONTHLY EQUIPMENT CHARGES 3. LIFE TO DATE EQUIPMENT CHARGES 4. TABLE ID MAINTENANCE		
: _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

INVENTORY TABLE MAINTENANCE INSTRUCTIONS

Select 1 for Weekly Equipment Charges.

DTWY 04/15/03	KANSAS DEPARTMENT OF TRANSPORTATION TABLE MAINTENANCE - WEEKLY EQUIPMENT	DTWKYEQ 12:49:52
<----- KEY -----> DOT-NUMBER 2531045 WEEK-END-DATE 04 05 03 FORMAT MMDDYY		
LOCATION 10202	WEEK-BEGIN DATE 03 30 03	DOWN HOURS TIMES DOWN MILES HOURS <----- ANTI FREEZE
----- DIRECT CHARGES ----->		
FUEL 19.18	OIL 2.27	TIRES LABOR PARTS MISC. SERVICES SHOP OVERHEAD
<----- QUANTITIES -----> FUEL GALS 13.0 ENGINE OIL-QTS 3 HYDRIC. OIL-QTS TIRES NO. ANTI FRZ-QTS <----- EARNED -----> OPERATION DEPRECIATION		
MSG : I0117 MAKE YOUR CHANGES AND PRESS ENTER PF3-EXIT		

Select 2 for Monthly Equipment Information

DTTB 04/15/03	KANSAS DEPARTMENT OF TRANSPORTATION TABLE MAINTENANCE - MONTHLY EQUIPMENT	DTMONEQ 13:53:41
<----- KEY -----> DOT-NUMBER 2531045 ACCTG-DATE 20030301		
LOCATION <u>10202</u>	ACCTG. DATE 20030301	DOWN HOURS TIMES DOWN MILES 2190 HOURS <----- ANTI FREEZE
----- DIRECT CHARGES ----->		
FUEL 335.51	OIL 4.53	TIRES LABOR 151.81 PARTS 1.01 MISC. SERVICES SHOP OVERHEAD
<----- QUANTITIES -----> FUEL GALS 233.0 ENGINE OIL-QTS 6 HYDRIC. OIL-QTS TIRES NO. ANTI FRZ-QTS <----- EARNED -----> OPERATION DEPRECIATION 1116.90 722.70		
MSG : I0117 MAKE YOUR CHANGES AND PRESS ENTER PF3-EXIT		

INVENTORY TABLE MAINTENANCE INSTRUCTIONS

Select 3 for Life to Date Information

DTTC 04/15/03 <- KEY --> DOT-NUMBER 2531045	KANSAS DEPARTMENT OF TRANSPORTATION TABLE MAINTENANCE - LTD EQUIPMENT	DTLTDEQ 13:55:37 AS-OF DATE 20030401																												
<table border="0" style="width: 100%;"> <tr> <td style="width: 15%;"> ---- BROKEN ---- </td> <td style="width: 15%;">LTD</td> <td style="width: 15%;">LTD</td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: right;"><-----</td> </tr> <tr> <td> ---- METER ---- </td> <td>DOWN</td> <td>TIMES</td> <td>LTD</td> <td>LTD</td> <td></td> <td style="text-align: right;">ANTI</td> </tr> <tr> <td>MILES HOURS</td> <td>HOURS</td> <td>DOWN</td> <td>MILES</td> <td>HOURS</td> <td></td> <td style="text-align: right;">FREEZE</td> </tr> <tr> <td></td> <td style="text-align: center;">1303</td> <td style="text-align: center;">36</td> <td style="text-align: center;">107290</td> <td></td> <td></td> <td style="text-align: right;">52.04</td> </tr> </table>			---- BROKEN ----	LTD	LTD				<-----	---- METER ----	DOWN	TIMES	LTD	LTD		ANTI	MILES HOURS	HOURS	DOWN	MILES	HOURS		FREEZE		1303	36	107290			52.04
---- BROKEN ----	LTD	LTD				<-----																								
---- METER ----	DOWN	TIMES	LTD	LTD		ANTI																								
MILES HOURS	HOURS	DOWN	MILES	HOURS		FREEZE																								
	1303	36	107290			52.04																								
----- LTD DIRECT CHARGES ----->																														
FUEL	OIL	TIRES	LABOR	PARTS	MISC.	SHOP																								
15586.87	459.16	1467.38	18503.55	2062.13	SERVICES	OVERHEAD																								
					1401.06	3645.34																								
<----- LTD QUANTITIES ----->																														
FUEL	ENGINE	HYDRIC.	TIRES	ANTI	<----- LTD EARNED ----->																									
GALS	OIL-QTS	OIL-QTS	NO.	FRZ.	OPERATION	DEPRECIATION																								
16243.2	703	158	7	51	52269.72	31418.87																								
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION PF3-EXIT																														

To see other units of equipment, key over the DOT Number and press ENTER and information on the unit requested is furnished. If the unit requested does not have any cost or usage information for the requested time-frame, an error message will appear.

INVENTORY TABLE MAINTENANCE INSTRUCTIONS

Select 4 to maintain the following Tables. Security is required to add, update or delete. Inquiry allows viewing without a security clearance. A sign-on to CICS is required for the inquiry function.

DTTA 04/15/03	KANSAS DEPARTMENT OF TRANSPORTATION INVENTORY TABLE MAINTENANCE MENU	DTIMTBL 14:04:02
 1. WEEKLY EQUIPMENT CHARGES 2. MONTHLY EQUIPMENT CHARGES 3. LIFE TO DATE EQUIPMENT CHARGES 4. TABLE ID MAINTENANCE : _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

TABLE UPDATES – CONST AND MAINT.

ATC=ACTIVITY-TASK-COMPONENT – SHOP, EQ ENGR
CND = CONDITION CODE – EQ. ENGR
DDY=DOWN DELAY –SHP – EQ ENGR
EQM=MAINT. EQ. CROSS REF, EQ ENGR
FTY=FUEL TYPE CODES - EQ ENGR
MEQ=MAKES, EQUIPMENT – EQ ENGR
MOD=MODEL EQ – EQ ENGR
MRA=MAKES, RADIO – CONST AND MAINT
MRT=MECH RATE TABLE – DISTRICTS AND EQ ENGR
MTM=MAINT MATLS CROSS REF, CONST AND MAINT
OBE=OBJECT CODE EQ COST – EQ ENGR
RCS=ROUTE COUNTY SECTION – CONST AND MAINT
SET = SOP EMPLOYEE TABLE – DISTRICTS, EQ ENGR
SHP=SHOP NUMBER TABLE, CONST AND MAINT, EQ ENGR
SOR=SHOP OVERHEAD RATE – EQ ENGR
SRA = SAFETY REST AREA – CONST AND MAINT
UTI= BLDG UTIL CODES – CONST AND MAINT
VAR=VARIANCE TABLE FOR DEPORT DTIM053, EQ ENGR
WAR=WARRANTY, EQ ENGR

INVENTORY MANAGEMENT REPORTS

Information shown on this list gives a brief description of the report. Additional functions are described with each report instruction.

EQUIPMENT REPORTS THAT CAN BE SELECTED.

GO TO PAGE 70 FOR SELECT REPORTS SHOWN HERE.

DTIM 030 GEN INV,

DTIMO30A GEN INV W/SER NO.

DTIM030BI Inventory Amounts

DTIM033 SUMMARY REPORT

DTIM034 FISCAL INVENTORY

DTIM035 INVEN. DETAIL WITH ATTACH.

DTIM036 INV. REPLACEMENT WORKSHEET

DTIM056 CATEGORY

REPORTS THAT HAVE EQUIPMENT INCLUDED AUTOMATICALLY:

DTIM032 STATUS

32,39,30I
AUTOMATICALLY
INCLUDE EQ

DTIMR039 INVENTORY LOCATION CHANGE

DTIM030I GEN. INVENTORY BY INVENTORY ACCOUNT

**EXCLUSIVE:
EQUIPMENT = EQ**

EXCLUSIVELY FOR EQ

DTIM30D Department of Facilities Management 9 Web Enabled
Provides a listing of EQ. with Body Style, Tag and Gross Vehicle Weight.

DTIM037 Vehicle Cross Reference (EQ ONLY)

List Tag No., Dot Number Location. Order by Location, Category, Unit Status, Make.
Sort by Location, Tag No.

DTIMS16 Eq Plan by Location WEB ENABLED

DTIM038/A Equipment Inventory(EQ ONLY) WEB ENABLED
by Category can be requested to the sub-area level.

DTIMS17A Equipment Plan by District & Category (EQ ONLY) WEB ENABLED

DTIMR41A Capital Consumable By DOT (EQ ONLY)
Listing consumable inventory items associated to a EQ number

DTIMR41B Capital Consumable By Stock (EQ ONLY)
Listing of units associated to consumable inventory items.

DTIM33AE EQ Inventory Summary By Area (EQ ONLY) WEB ENABLED

Units of equipment in an area location.

DTIMS03 EQUIPMENT OFF ROAD DIESEL FUEL USED REPORT (EQ ONLY)

Listing of Equipment and diesel fuel used by unit.

DTIMS04 REGISTERED VEHICLES REPORT (EQ ONLY)

Listing of Equipment and Vehicle Tags. Date is the only selection criteria.

DTIMS05 EQUIPMENT BY SERIAL NUMBER REPORT (EQ ONLY) WEB ENABLED

Listing of Equipment by serial number, may be selected by Serial No., 6th digit of Serial No., or District and Unit Status. The report produces additional information such as location and unit status.

EQUIPMENT COST REPORTS**DTIM051 EQUIPMENT COST ANALYSIS (EQ ONLY) WEB ENABLED**

Operating costs, total cost, miles operated and cost per mile for any period of time selected. Select by make, model, model year, location

DTIM052 EQUIPMENT RETIREMENT (EQ ONLY) WEB ENABLED

May be requested by location , Eq. Class, any time period. Shows average use per month and projected useage.

DTIM053 COST AND PERFORMANCE ANALYSIS (EQ ONLY) WEB ENABLED

Allows date selection and cost for units with expenses by a percentage deviation as set by the Equipment Engineer.

DTIM054 LIFE TO DATE EQUIPMENT COST (EQ ONLY) WEB ENABLED

Selects by location and category, make, model and will sort by DOT number.

DTIM055 GENERAL EQUIPMENT COST (EQ ONLY) WEB ENABLED

Cost per unit for selected time frame,location and category, make, model year and will sort by DOT Number.

DTIM058 EQUIPMENT COST ANALYSIS MAKE/MODEL(EQ ONLY) WEB ENABLED

Operating Cost in dollars, no location selection only category and timeframe.

EQUIPMENT INSPECTION (EQ ONLY)**DTIM129 EQUIPEMNT EXECPTIONS**

List of items that need attention. Codes are contained on the Inspection Form. May be ordered

for a time frame and by District.

DTIM130 UNITS NOT INSPECTION (EQ ONLY)

Eq. Units not inspected. Can select District.

DTIM131 INSPECTION SCHEDULE

Provides an inspection schedule for one-year by selecting current date plus one year.

DTIM150 INSPECTION SUMMARY

Provides information from inspections as well as unit condition.

INVENTORY MANAGEMENT

(DTIM030D)

FACILITIES MANAGEMENT REPORT

This report provides information about KDOT Capital Inventory equipment units by type, location, cost, Style Code, Tag Number and Gross Weight (GVW). This selection request is for all dump trucks in District 1, Area 2 sorted by DOT number with Unit status of Activ. Where an * shows information may be requested or sorted. No * indicates there is no selection or sort order available to use. If the 2 line report is requested it is a 30C report which includes the fields of Category and Inventory Account. The 30D report is a one-line report that requires the inventory account to be the first sort.

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DTIMW30D Division of Facilities Management Equipment Report

		SORT ORDER	DIRECTION
DISTRICT	01		
AREA / DEPT	02		
SUBAREA			
CLASS			
SUBCLASS			
CAPACITY			
DOT NUMBER	01		
UNIT STATUS			
UNIT STATUS DATE			
TAG NUMBER			
MAKE			
MODEL YEAR			
STYLE CODE			
GROSS VEHICLE WEIGHT			
SERIAL NUMBER			

(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)

[Help](#) or contact tomb@ksdot.org

Leaving a Select Value blank picks everything for that value. For example, ordering a 30D report for EQ with no other selection would create a large amount of (but may be necessary) paper. Some values used together may not select anything. If selections made are in error an edit rule is shown. Values and sorts produce report information only when the information is a part of an inventory type's database of information.

SELECT VALUES ONLY

INVENTORY TYPE: EQ.only

LOCATION:

DISTRICT 0 = Headquarters, 1-6

AREA/DEPT Any number (this is not verified). May be used for a Bureau i.e. 09=Materials.

SUBAREA Any number (this is not verified). May be used for a Section of a Bureau in HDQ.

Valid categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY: This example is for EQ.

CLASS --- Any valid Category class (e.g. TK).

SUBCLASS --- Any valid Category subclass (e.g. DUMP).

CAPACITY --- Any valid Category capacity (blank).

Class, Subclass or Capacity may be used individually and broaden the report capability, for example using Class TK provides a list of all trucks. Using Subclass narrows the selection and provides a listing of all dump trucks within the confines of other selections such as location. When all three are given as a "CATEGORY" it is verified against the Category table.

KDOT'S INVENTORY ACCOUNTS

4604 Inventory, Road Equipment

UNIT STATUS – BLANK, ACTIV, INACT, ORDER

If Unit Status is not chosen, all records with a Status of ACTIV, INACT or ORDER will be selected.

MAKE. Manufacturer's name (e.g. Ford). Select and sort produces information only when entered.

Model. F150=Ford.

Style Code. 2 door sedan, 4 door sedan, station wagon, delivery van, multi-pass vehicle. >10 people, multi pass vehicle ,<=10 people, truck 12000 lbs and under, truck over 12000 lbs, tractor trailer truck, trailer.

GVW – Gross Vehicle Weight

Sort order field(s); 1 to 15 in any order or left blank. In this example, the DOT NUM is a default sort. If the user needs the information grouped by Location the sort may be statewide for Dump Trucks and the District would be the 1st sort, Area the 2nd sort and sub-area the 3rd sort. If the sub-class for dump trucks is important to the user,

make it the 1st sort. If make of Dump Trucks is required, then make could be the 1st sort and the listing would be alpha listed by make. Multiple sorts are available for one report when the user has determined how the information is needed. Sort by DOT NUM could become the 4th sort or the 15th sort.

Sort direction field(s): Ascending or Descending (defaults to ascending if left blank). Press <ENTER> when all fields have been entered. You will be prompted to correct any errors.

These instructions are for Roskan reports only. If there are no errors, the "jobcard" screen will appear next for KDOT MENU reports on the mainframe. If your options are accepted, after pressing the <ENTER> key, you will see a Jobcard Screen. For additional information about the job card see the Report Printing section of this manual. The DTIM030D report is available on KDOT WEB and eliminates the "jobcard".

There are many selections and sorts that may be used for the General Inventory Report that will produce different reports. The leading page of the report will list selections. Experience and/or training may be needed to achieve desired results.

The example report is from KDOT Web.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM030D, Jul 18, 2007, TIME 7:08:23, DFM EQUIPMENT REPORT, PAGE 2

DFM EQUIPMENT INVENTORY

DOT NUMBER	CURRENT LOCATION	DESCRIPTION	MDL YR	MAKE	MODEL	UNIT STAT	STAT DATE	TAG NUM	INVENTORY COST	ST CD	GROSS WT	RESP PERSON	SERIAL NUMBER
0321129	01-02-48	SUBURBAN, 2 WHEEL DRIVE	99	CHEVY	CC10906	ACTIV	6/99	7556	23693.80	SL	4803	LAWRENCE C	1GNEC16R8XJ503411
0361020	01-02-48	TRUCK, COMP UTIL WAGN, 2WDR	00	CHEVY	BLAZER	ACTIV	3/00	7857	20248.40	SL	3720	LAWRENCE C	1GNCS13WXYK217561
0511011	01-02-48	PICKUP Hvy DUTY 1/2 TON	01	DODGE	RAM	ACTIV	10/00	7180	13640.75	PU	4433	LAWRENCE C	1B7HC16X81S231237
0511041	01-02-28	PICKUP Hvy DUTY 1/2 TON	01	DODGE	RAM	ACTIV	10/00	7201	13640.75	PU	4433	EMPORIA CO	1B7HC16X21S230245
0511091	01-02-48	PICKUP Hvy DUTY 1/2 TON	01	DODGE	RAM	ACTIV	10/00	7377	13640.75	PU	4433	LAWRENCE C	1B7HC16XX1S230252
0511101	01-02-28	PICKUP Hvy DUTY 1/2 TON	01	DODGE	RAM	ACTIV	10/00	7379	13640.75	PU	4433	EMPORIA CO	1B7HC16X11S230253
0511141	01-02-48	PICKUP Hvy DUTY 1/2 TON	01	DODGE	RAM	ACTIV	10/00	7552	13640.75	PU	4433	LAWRENCE C	1B7HC16X81S230251
0511149	01-02-28	PICKUP Hvy DUTY 1/2 TON	99	DODGE	RAM 1500	ACTIV	4/99	5915	14409.58	PU	4429	EMPORIA CO	1B7HC16X3XS259780
0511159	01-02-28	PICKUP Hvy DUTY 1/2 TON	99	DODGE	RAM 1500	ACTIV	6/99	5917	14051.95	PU	4429	EMPORIA CO	1B7HC16XXXS259775
0511179	01-02-28	PICKUP Hvy DUTY 1/2 TON	99	DODGE	RAM 1500	ACTIV	6/99	5903	14409.58	PU	4429	EMPORIA CO	1B7HC16X2XS259785
0511300	01-02-48	PICKUP Hvy DUTY 1/2 TON	99	DODGE	RAM	ACTIV	1/00	7193	14515.00	PU	4895	LAWRENCE C	1B7HC16X91S699607
0511330	01-02-48	PICKUP Hvy DUTY 1/2 TON	99	DODGE	RAM	ACTIV	1/00	7457	14515.00	PU	4895	LAWRENCE C	1B7HC16X11S699598
0521046	01-02-28	PICKUP Hvy DUTY 1/2 TON	06	CHEVY	1500	ACTIV	2/06	9340	12793.00	PU	4630	EMPORIA CO	3GCEC14X06G198254
0521056	01-02-28	PICKUP Hvy DUTY 1/2 TON	06	CHEVY	1500	ACTIV	2/06	9341	12793.00	PU	4630	EMPORIA CO	3GCEC14X46G198273
0521076	01-02-28	PICKUP Hvy DUTY 1/2 TON	06	CHEVY	1500	ACTIV	2/06	9343	12793.00	PU	4630	EMPORIA CO	3GCEC14X46G200393
0521086	01-02-48	PICKUP Hvy DUTY 1/2 TON	06	CHEVY	1500	ACTIV	2/06	9344	12793.00	PU	4630	LAWRENCE C	3GCEC14X96G200387
0521167	01-02-28	PICKUP Hvy DUTY 1/2 TON	97	CHEVY	1/2 TON	ACTIV	6/97	6331	14291.23	PU	3892	EMPORIA CO	1GCEC14W5VZ242058

Inventory Management

DTIM037 - VEHICLE CROSS-REFERENCE

The DTIM037 report provides a quick way to check the tag numbers assigned to DOT numbers and where the units are located. EQ is the only inventory type that is applicable to this report. The 037 may be sorted by location, tag number or DOT number.

In the selection screen below an asterisk shows where information may be requested or sorted. No asterisk indicates there is no selection or sort order available to use. If you leave a Select Value blank for a Field Name it picks up everything in that field. However, narrowing your selections to pull only the information you need will provide you with a more useful and concise report.

Below is an example of the report request screen with some specified selection criteria. A page from the actual report for this request is also included to show you the output content and format for the given selection parameters.

(DTIM037)		VEHICLE CROSS-REFERENCE REQUEST	
FIELD NAME	SELECT VALUE	SORT ORDER	DIRECTION
INVENTORY TYPE	eq		
DISTRICT	1	*	*
AREA/DEPT	6	*	*
SUBAREA	*	*	*
CLASS	tk		
SUBCLASS	dump		
CAPACITY	mdtd		
INVENTORY ACCOUNT	*		
DOT NUMBER		1	A
UNIT STATUS	*		
VEHICLE TAG NUMBER		*	*
MAKE	*		

(PA2 RETURNS TO MENU)

Inventory Management

► Report Request Screen Selection Guidelines

INVENTORY TYPE: Can only be populated with EQ.

DISTRICT: Headquarters = 0, Districts = 1-6

AREA/DEPT: Input the area number or the bureau number in headquarters.

SUB-AREA: Input a sub-area number or the section number in a headquarters bureau.

CLASS: Any valid category class (e.g. TK).

SUB-CLASS: Any valid category subclass (e.g. DUMP).

CAPACITY: Any valid category capacity (e.g. MDTD).

*Category = Class, Sub-class and Category

(Valid categories are available from the KDOTMENU 56 report or the web report Capital Inventory Category List, DTIMW004 by Inventory Type.)

INVENTORY ACCOUNT: The last three digits of any accounting code is designated by KDOT's CM2 Coding Manual as an Inventory Account. 601 = buildings; 602 = office equipment; 603 = shop equipment; 604 = road equipment; 605 = miscellaneous road equipment; 607 = engineering equipment; 610 = radio equipment (includes towers); 611 = highway planning; and 801 = land for KDOT buildings.

DOT NUMBER: Only a sort option, not a selection option.

UNIT STATUS: ACTIV, INACT, ORDER or RETIR.

VEHICLE TAG NUMBER: Only a sort option, not a selection option.

MAKE: Manufacturer's name (e.g. Ford).

Sort order field(s): May only be sorted by location, DOT number and Tag number. Field sort directions: "A" (ascending) or "B" (descending). It defaults to ascending if left blank.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and print instructions are in another section of this manual.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - DATA CENTER
DTIM037 , MAR 02,2005, TIME 11:03:41, VEHICLE CROSS-REFERENCE, PAGE 0001

*
* R E P O R T 0 3 7 *
*

REQUESTOR = DESTINATION CODE =
REQUESTOR LOCATION =
NUMBER OF COPIES =

ORT SEQUENCE - DOT NUMBER

ECTION CRITERIA:

INVENTORY TYPE = EQ
DISTRICT = 01
AREA = 06
CLASS = TK
SUB-CLASS = DUMP
CAPACITY = MDTD

VEHICLE CROSS-REFERENCE

REPORT SEQUENCE = DOT NUMBER

TAG NUMBER	INVT TYPE	DOT NUMBER	LOCATION	TAG NUMBER	INVT TYPE	DOT NUMBER	LOCATION	TAG NUMBER	INVT TYPE	DOT NUMBER	LOCATION
08437	EQ	2631033	01-06-02	00688	EQ	2631052	01-06-01	00690	EQ	2631062	01-06-02
04812	EQ	2631063	01-06-04	05107	EQ	2631073	01-06-01	02709	EQ	2631082	01-06-04
06375	EQ	2631130	01-06-03	05335	EQ	2631142	01-06-03	08873	EQ	2631160	01-06-04
04782	EQ	2631162	01-06-03	00430	EQ	2631200	01-06-04	04804	EQ	2631212	01-06-01
00599	EQ	2631250	01-06-02	00935	EQ	2631270	01-06-01	00944	EQ	2631280	01-06-03
00398	EQ	2631290	01-06-01	06376	EQ	2631310	01-06-01	05700	EQ	2641028	01-06-04
05803	EQ	2641038	01-06-03	07185	EQ	2641043	01-06-02	03915	EQ	2641053	01-06-04
05830	EQ	2641068	01-06-03	07015	EQ	2641079	01-06-02	05843	EQ	2641088	01-06-02

Inventory Management

(DTIM038/DTIM038A) EQUIPMENT INVENTORY

This report is the most comprehensive EQ report in the system. Information about EQ may be obtained statewide or by a specific location, by category, make, yr model and fuel type. Serial number is not produced in this report. Where an * appears information may be requested or sorted. No * indicates there is no selection or sort order available to use. Enter the selections or sorts required to provide required user information. This example selected District 3, FORD TK=Trucks, DUMP in the 604 account that were in ACTIV status and use diesel fuel with 276 as the responsible agency which is KDOT. The report will provide 2 lines of information for each unit.

The screenshot shows a web browser window with the address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW38E.HTML>. The page features the KDOT Intranet logo and a navigation menu with links to Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is located on the right with the text "K dot Search:" and a "search" button, along with a link to "Advanced Search".

The main form is titled "DTIMW38E EQUIPMENT INVENTORY REPORT REQUEST" and contains the following fields:

FIELD NAME	SELECT VALUE	SORT ORDER	SORT DIRECTION
DISTRICT	03		
AREA / DEPT	ALL		
SUBAREA	ALL		
CLASS	TK		
SUBCLASS	DUMP		
CAPACITY	ALL		
INVENTORY ACCOUNT	ALL		
DOT NUMBER		01	A
UNIT STATUS	ACTIV		
UNIT STATUS DATE			
UTILITY STATUS	ALL		
TAG NUMBER			
MAKE			
MODEL YEAR	ALL		
REPLACEMENT YR	ALL		
FUEL TYPE	ALL		
RESPONSIBLE AGENCY	276		
END DATE	June 27 2007		
LINE FORM&T			

Inventory Management

SELECT VALUES ONLY

LOCATION:

DISTRICT - One of these -0 = Headquarters, 1-6 = Districts 1 thru 6.

AREA/DEPT - Any number (this is not verified). May be used as a Bureau Number in Hdq.

SUBAREA - Any number (this is not verified). May be used as a Section in a Hdq. Bureau.

Valid categories are available from the 56 report from KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY: Only EQ categories for the report.

CLASS - Any valid Category class (e.g. TK).

SUBCLASS - Any valid Category subclass (e.g. DUMP).

CAPACITY - Any valid Category capacity (e.g. MEDY).

Class, Subclass or Capacity may be used individually and broaden the report capability, for example using Class TK provides a list of all trucks. Using Subclass DUMP provides a listing of all dump trucks and using Capacity MEDY provides a listing of all medium duty dump trucks within the confines of other sections such as location. When all Three are given as a "CATEGORY" it is verified against the Category table.

INVENTORY ACCOUNT is the last three digits of any accounting code designated by KDOT's CM2 Coding Manual as an Inventory Account. 4604 is listed as Inventory, Road Equipment and 4605 is listed as Inventory, Miscellaneous Road Equipment.

UNIT STATUS – BLANKS, ACTIV, INACT, ORDER or RETIR.

If Unit Status is not chosen, all records with a Status of ACTIV, INACT or ORDER will be selected.

UTILITY STATUS - AVAIL, RPAIR, SEASN, RPLAC apply to Unit Status of ACTIV or INACT. For example: ACTIV or INACT Unit Status may have AVAIL Utility Status.

UTILITY STATUS - SP-DT and SP-SS apply to **INACT** Unit Status **ONLY as they are designations for Surplus Inventory Items**. This should allow users to identify what is surplus without changing the subarea to 88 or 99 to identify units leaving service.

UTILITY STATUS - RP-TD, RP-SD, RP-JK, RP-LT, RP-DN, or RP-ST apply to **RETIR** Unit Status **ONLY**.

If Unit Status is not chosen and Utility Status is one of the following: AVAIL, RPAIR, SEASN or RPLAC then Unit Status will default to **ACTIV**.

If Unit Status is not chosen and Utility Status is one of the following: RP-TD, RP-SD, RP-JK, RP-LT, RP-DN or RP-ST, then Unit Status will default to **RETIR**.

If Utility Status of SP-DT or SP-SS is chosen, only Unit Status of **INACT** is allowed.

There is no Utility Status for **ORDER** Unit Status.

Inventory Management

MAKE - Manufacturer's name (e.g. Ford). Make is required when Units Status is not ORDER, therefore, information for make is available for this report after unit is changed from ORDER unit status.

MODEL YEAR - From 1930 thru the current year + 1.

REPLACEMENT YEAR - From 1930 thru 9999.

FUEL TYPE – A=AVGAS 100-100LL, D=Diesel, N=Natural, P=Propane, R=Regular Gasoline and U=Unleaded gasoline.

RESPONSIBLE AGENCY - Any number (this is not verified). 276 is KDOT's agency number.

LINE FORMAT - 1 = one-line format; 2 = two-line format

Sort order field(s): 1 up to 12 in any order or left blank. This report program has 15 possible sort fields, but it can only handle a maximum of twelve. Sort direction field(s): Ascending or Descending (defaults to ascending if left blank).

This report may be ordered from Roskan KDOT MENU. This paragraph pertains to Roskan reports. If your options are accepted, after pressing the <ENTER> key, you will see a Jobcard Screen. For additional information about the job card see the Report Printing section of this manual. Jobcard is a KDOT MENU mainframe report product. When reports are moved to KDOT WEB, job card is not used. There are many selections and sorts that may be used for the Equipment Inventory Report that will produce different reports. Experience and/or training may be needed to achieve desired results.

The example report shown next was ordered from KDOT WEB, KDOT MENU.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - COMPUTER SERVICES
DTIM038, Jun 27, 2007, TIME 14:28:59, INVENTORY SUMMARY, PAGE 2

EQUIPMENT INVENTORY REPORT

DOT NUMBER	CURRENT LOCATION	INVT ACCT	CATEGORY	DESCRIPTION	FUEL TYP	MAKE	MODEL	TAG YR NUM	UNIT STAT	STAT DATE	UTIL STAT	RPLA YEAR
263-3012	03-04-02	604	TK/DUMP/MDTD	TRUCK,DUMP,MEDY TANDEM RADIO FLAG: Y	D	STERL	LT-7501	02 02910	ACTIV	06/23/03	AVAIL	OWN AGN 276 RSP AGN 276
* 263-3020	03-01-04	604	TK/DUMP/MDTD	TRUCK,DUMP,MEDY TANDEM RADIO FLAG:	D	STERL	LT-7501	01 02134	ACTIV	04/06/01	AVAIL	OWN AGN 276 RSP AGN 276
* 263-3022	03-03-02	604	TK/DUMP/MDTD	TRUCK,DUMP,MEDY TANDEM RADIO FLAG: Y	D	STERL	LT-7501	02 02913	ACTIV	06/23/03	AVAIL	OWN AGN 276 RSP AGN 276
* 263-3030	03-03-01	604	TK/DUMP/MDTD	TRUCK,DUMP,MEDY TANDEM RADIO FLAG:	D	STERL	LT-7501	01 12455	ACTIV	04/06/01	AVAIL	OWN AGN 276 RSP AGN 276
263-3032	03-02-05	604	TK/DUMP/MDTD	TRUCK,DUMP,MEDY TANDEM RADIO FLAG: Y	D	STERL	LT-7501	02 02921	ACTIV	06/23/03	AVAIL	OWN AGN 276 RSP AGN 276
* 263-3040	03-02-01	604	TK/DUMP/MDTD	TRUCK,DUMP,MEDY TANDEM RADIO FLAG:	D	STERL	LT-7501	01 07994	ACTIV	04/06/01	AVAIL	OWN AGN 276 RSP AGN 276
263-3042	03-04-02	604	TK/DUMP/MDTD	TRUCK,DUMP,MEDY TANDEM RADIO FLAG: Y	D	STERL	LT-7501	02 02971	ACTIV	06/23/03	AVAIL	OWN AGN 276 RSP AGN 276
* 263-3050	03-03-04	604	TK/DUMP/MDTD	TRUCK,DUMP,MEDY TANDEM RADIO FLAG:	D	STERL	LT-7501	01 08157	ACTIV	04/06/01	AVAIL	OWN AGN 276 RSP AGN 276
263-3052	03-02-04	604	TK/DUMP/MDTD	TRUCK,DUMP,MEDY TANDEM RADIO FLAG: Y	D	STERL	LT-7501	02 02972	ACTIV	06/23/03	AVAIL	OWN AGN 276 RSP AGN 276
* 263-3060	03-01-02	604	TK/DUMP/MDTD	TRUCK,DUMP,MEDY TANDEM RADIO FLAG:	D	STERL	LT-7501	01 08174	ACTIV	04/06/01	AVAIL	OWN AGN 276 RSP AGN 276
263-3062	03-01-02	604	TK/DUMP/MDTD	TRUCK,DUMP,MEDY TANDEM RADIO FLAG: Y	D	STERL	LT-7501	02 02976	ACTIV	06/23/03	AVAIL	OWN AGN 276 RSP AGN 276
* 263-3070	03-02-02	604	TK/DUMP/MDTD	TRUCK,DUMP,MEDY TANDEM RADIO FLAG:	D	STERL	LT-7501	01 08175	ACTIV	04/06/01	AVAIL	OWN AGN 276 RSP AGN 276
263-3072	03-02-03	604	TK/DUMP/MDTD	TRUCK,DUMP,MEDY TANDEM RADIO FLAG: Y	D	STERL	LT-7501	02 02980	ACTIV	06/23/03	AVAIL	OWN AGN 276 RSP AGN 276
* 263-3080	03-04-00	604	TK/DUMP/MDTD	TRUCK,DUMP,MEDY TANDEM RADIO FLAG:	D	STERL	LT-7501	01 08607	ACTIV	04/06/01	AVAIL	OWN AGN 276 RSP AGN 276

NOTE: AN * IN THE FIRST COLUMN INDICATES THAT THERE IS AN ATTACHMENT TO THAT EQUIPMENT UNIT

Inventory Management

(DTIMS16)

EQUIPMENT PLAN BY LOCATION

This listing provides units of equipment planned by location to the sub-area level. The Category summary for Plan, Actual, Menu, Equip Points, Plan Units, Actual Units and Menu units are also provided.

DTIMS016 - EQUIPMENT PLAN LISTING BY LOCATION (DTIMS016)

REPORT PARAMETERS SCREEN

Enter your selections below and click on the SUBMIT button to generate the report

District: 01
Area: ALL
Subarea: ALL

SUBMIT CLEAR

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

NOTE: BEFORE PRINTING SEE HELP PRINTING INSTRUCTIONS

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Leaving a Select Value blank picks everything for that value. In this report, statewide information would be provided. This report will produce a summary of the equipment quantity planned and actual quantity by location. With a summary total of quantity planned and actual quantity after the change in category.

Inventory Management

Select Values Only

- DISTRICT:** Any valid district. The only acceptable entries are the numbers '00' thru '06' or spaces.
This field will not accept any other values.
- AREA:** Any valid area. The only acceptable entries are the numbers '00' thru '99' or spaces.
This field will not accept any other values. In order to enter a number in this field, there must be a district number entered first. If not, an error message will appear asking for a district number.
- SUBAREA:** Any valid subarea. The only acceptable entries are the numbers '00' thru '99' or spaces.
This field will not accept any other values. In order to enter a number in this field, there must be a district and area number entered first. If not, an error message will appear asking for a district and area number.

This report is also available on Roskan. The following instructions apply to using the Roskan version. Press <ENTER> when the fields have been entered. You will then be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Jobcard and other print information is in another section of this manual.

A Report Example is next that was produced from the Web Report.

Inventory Management

DTIMS16, DATE 03/18/02 TIME 12:54:11 , EQUIPMENT PLAN, PAGE 1

EQUIPMENT PLAN REPORT SEQUENCE-DISTRICT, AREA, SUBAREA, CATEGORY

(1) DIST	(2) AREA	(3) SUB	(4) CATEGORY	(5) PLAN	(6) ACTUAL	(7) MENU	COMMENT CODE	(8) EQUIP POINTS	(5X8) PLAN UNITS	(6X8) ACTUAL UNITS	(7X8) MENU UNITS
----	----	----	-----	----	-----	----	-----	-----	-----	-----	-----
01	02	00	AG-ERTH-FYDR	4	1	4		1	4	1	4
			AG-ERTH-PTO	0	1	0		2	0	2	0
			AU-SEDN-B85M	0	1	0		0	0	0	0
			AU-SEDN-MIDS	2	1	0		0	0	0	0
			BL-BOX -TRAC	1	1	1		2	2	2	2
			BL-SCAR-MILL	0	1	1		2	0	2	2
			CF-BRSH-CHIP	1	1	1		16	16	16	16
			CF-CRSL-FULL	2	2	2		16	32	32	32
			CL-CRAK-CLEN	4	2	4		8	32	16	32
			CP-AIR -LDPT	10	2	10		1	10	2	10
			CP-AIR -100*	2	2	2		11	22	22	22
			CR-ENGN-SMAL	2	2	2		1	2	2	2
			CV-BELT-CNVR	2	2	2	1009	0	0	0	0
			DR-LTDY-TKMT	1	1	1	1007	0	0	0	0
			DM-CMS -DIST	1	0	0		0	0	0	0
			GN-ELEC-TOSK	5	1	5		1	5	1	5
			GN-ELEC-TISK	0	1	0		13	0	13	0
			HM-AIR -ENDR	1	1	1		1	1	1	1
			HM-AIR -FVBK	4	2	4		1	4	2	4
			HM-AIR -SKDR	1	2	1		1	1	2	1
			HM-ELEC-ROTO	0	1	1		0	0	0	0
			HT-SPAC-HEAT	4	0	0		0	0	0	0
			LC-AIR -HOT	2	2	2		2	4	4	4
			LR-CRAW-MEDY	1	1	1		78	78	78	78
			LR-SKID-STER	1	1	1		30	30	30	30
			LT-AROW-TRMT	0	4	0		0	0	0	0
			MX-BITM-FULL	3	1	4		4	12	4	16
			MX-CONC-LSAK	1	1	1		2	2	2	2
			PE-HTBX-FOPR	2	2	0		0	0	0	0
			PL-REVS-12FT	0	1	0		0	0	0	0
			PL-SNOW-WTYP	5	0	0		0	0	0	0
			PV-ASPH-LDSP	1	1	1		40	40	40	40
			RL-COMB-MDSP	1	1	1		81	81	81	81
			RL-FLAT-LDSP	1	1	0		33	33	33	0
			RL-PNEU-MDSP	0	1	0		39	0	39	0
			SA-CONC-HAND	1	1	1		1	1	1	1
			SD-HOPR-10YD	0	1	0		0	0	0	0
			SW-PROP-N-PK	1	1	2		24	24	24	48
			SY-WEED-HVDY	1	1	0		0	0	0	0
			TK-DUMP-MOTD	19	1	16		64	1216	64	1024
			TK-DUMP-TAND	1	1	1		74	74	74	74
			TK-PK -34MT	11	3	10		19	209	59	190
			TN-CHLR-STOR	4	1	4		7	26	7	28
			TN-DISL-TRMT	0	2	4		4	0	8	16

INVENTORY MANAGEMENT

(DTIMS17A)

EQUIPMENT PLAN BY DISTRICT AND CATEGORY

This report produces a summary of the equipment quantity planned and actual quantity by category. With a summary total of quantity planned and actual quantity after the change in category.

DTIMS017A - EQUIPMENT PLAN LISTING BY DISTRICT AND CATEGORY - Microsoft Internet Explorer provided by KANSAS Dept. of Transport

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Print Mail Print Preview

Address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMS017A.HTML> Go Links

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EQUIPMENT PLAN LISTING BY DISTRICT AND CATEGORY (DTIMS017A)

REPORT PARAMETERS SCREEN

Enter your selections below and click on the SUBMIT button to generate the report

District

Area

Subarea

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

NOTE: BEFORE PRINTING SEE HELP PRINTING INSTRUCTIONS

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Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the [KDOTWEB Download Page](#).

Local intranet

Leaving a Select Value blank picks everything for that value. For example, leaving the select values blank produces a statewide report.

INVENTORY MANAGEMENT

Selection Criteria:

- DISTRICT:** Any valid district. The only acceptable entries are the numbers '00' thru '06' or spaces. This field will not accept any other values.
- AREA:** Any valid area. The only acceptable entries are the numbers '00' thru '99' or spaces. This field will not accept any other values. In order to enter a number in this field, there must be a district number entered first. If not, an error message will appear asking for a district number.
- SUBAREA:** Any valid subarea. The only acceptable entries are the numbers '00' thru '99' or spaces. This field will not accept any other values. In order to enter a number in this field, there must be a district and area number entered first. If not, an error message will appear asking for a district and area number.

This report is available from Roskan and these instructions are provided for the Roskan version. Each Web report has a help page to assist with printing.

Press <ENTER> when the fields have been entered. You will then be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. The jobcard and other print information is contained in another section of this manual.

An example of the Web report is next:

EQUIPMENT PLAN											
REPORT SEQUENCE=DISTRICT, AREA, SUBAREA, CATEGORY											
(1) DIST	(2) AREA	(3) SUB	(4) CATEGORY	(5) PLAN	(6) ACTUAL	(7) MENU	COMMENT CODE	(8) EQUIP POINTS	(5X8) PLAN UNITS	(6X8) ACTUAL UNITS	(7X8) MENU UNITS
----	----	----	-----	----	-----	----	-----	-----	-----	-----	-----
02	01	00	AG-ERTH-HYDR	0	2	0					
02	01	01	AG-ERTH-HYDR	1	0	1					
02	03	00	AG-ERTH-HYDR	0	1	0					
02	03	03	AG-ERTH-HYDR	1	0	1					
02	04	01	AG-ERTH-HYDR	1	1	1					
02	04	03	AG-ERTH-HYDR	1	1	1					
02	04	04	AG-ERTH-HYDR	1	1	1					
02				5	6	5		1	5	6	5
02	01	00	AG-SALT-CONV	0	1	0					
02	02	00	AG-SALT-CONV	0	1	0					
02	03	00	AG-SALT-CONV	0	1	0					
02	04	00	AG-SALT-CONV	0	1	0					
02				0	4	0		0	0	0	0
02	09	17	AT-CRNE-LEAD	0	1	0					
02				0	1	0		0	0	0	0
02	00	00	AT-CRSH-ATNR	2	0	2					
02	01	01	AT-CRSH-ATNR	1	1	1					
02	01	02	AT-CRSH-ATNR	1	1	1					
02	01	03	AT-CRSH-ATNR	1	1	1					
02	01	04	AT-CRSH-ATNR	1	1	1					
02	02	01	AT-CRSH-ATNR	1	1	1					
02	02	02	AT-CRSH-ATNR	1	1	1					
02	02	03	AT-CRSH-ATNR	1	1	1					
02	02	04	AT-CRSH-ATNR	1	1	1					
02	03	01	AT-CRSH-ATNR	1	1	1					
02	03	02	AT-CRSH-ATNR	1	1	1					
02	03	03	AT-CRSH-ATNR	1	1	1					
02	03	04	AT-CRSH-ATNR	1	1	1					
02	04	01	AT-CRSH-ATNR	1	1	1					
02	04	02	AT-CRSH-ATNR	1	1	1					
02	04	03	AT-CRSH-ATNR	1	1	1					
02	04	04	AT-CRSH-ATNR	1	1	1					
02	04	05	AT-CRSH-ATNR	1	1	1					
02	09	15	AT-CRSH-ATNR	0	2	0					
02				19	19	19		9	171	171	171
02	09	17	AT-GRIP-BARR	0	1	0					

Inventory Management

DTIMR41A - CAPITAL TO CONSUMABLE BY DOT NUMBER

The DTIMR41A report lists all of the consumable inventory items that have been utilized by a particular piece of equipment. Specifically, it lists the stock number and description of the inventory items as well as the quantity of those items in stock at the district and area levels. The equipment category, make, model, and model year of the unit are shown at the top of the report. The 41A allows management to see what consumable inventory has been charged to a certain piece of equipment and whether or not the part is in stock.

Below is an example of the report request screen. The only entry required is a valid equipment DOT number. The actual report for this request is also included to show you the output content and format. The output is sorted by stock number in ascending order.

```
KANSAS DEPARTMENT OF TRANSPORTATION
BUREAU OF CONSTRUCTION AND MAINTENANCE

DTIMR41A - CAPITAL TO CONSUMABLE BY DOT NUMBER

ENTER DOT NUMBER:      0531053

( PRESS 'ENTER' AFTER DATA HAS BEEN ENTERED TO CONTINUE )
PA2 TERMINATES THIS SESSION
```

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and print instructions are in another section of this manual.

Inventory Management

DTIMR41A STATE OF KANSAS - DEPARTMENT OF TRANSPORT05/04/01 8:59:07
 CAPITAL TO CONSUMABLE BY DOT NUMBER, PAGE 1

DOT NUM	CATEGORY	MAKE	MODEL	MODEL	YR
0531053	TK PK 12CN	FORD	F150		1993

STOCK NUM	DESCRIPTION	DIST QTY	AREA QTY
03050033	ANTIFREEZE PERMANENT (PURE) HIGH SILICA	0	0
03050068	ANTIFREEZE PERMANENT (PURE) LOW SILICAT	1516	799
03070018	BATTERY STORAGE 12V AABM NO 24	0	0
03070026	BATTERY STORAGE 12V AABM NO 24F	0	0
03070204	BATTERY 12V MAINT FREE BCI65	2	0
03100014	BOLT BATTERY 5/16 X 1 1/4" WH NO 100	0	5
03100022	BOLT BATTERY 5/16X1 1/2" WH NO 200	0	0
03101584	CABLE BATTERY BOOSTER 12-FT WH NO 3261	12	2
03103668	CONNECTOR SOCK 6-WAY TRAILER WH 986-S	18	3
03104060	TERMINAL BATT CB UNIV 1 & 2 GA WH 96	0	7
03104125	TERMINAL BATT CB SDLSS UNV 2/0-18 WH 61	0	0
03104214	TERMINAL BATT CB UNV 1-2 GA WH 94 & 82	0	0
03150011	OIL PH-8 & PH8A AC PF20 B2	23	16
03150089	OIL FRAM PH-2821A AC PF2 B2	24	9
03150283	OIL FRAM PH-3614 AC PF53 B131 OR BT223	18	12
03151778	OIL FRAM PH-43 AC PF20 B- B233	4	0
03152839	OIL FRAM PH-3535 AC PF51	0	0
03152952	OIL FRAM PH-3387-A AC PF47	4	7
03154440	FUEL FRM P-3401 161623 DRESSER AC T829	27	9
03154459	FUEL FRAM G-3802 AC GF510 B- BF966	15	4
03154742	FUEL FRAM P-1104 AC TP877	21	6
03155714	FUEL MTRCRFT GF247 AC TP1069	65	0
03155943	FUEL GF247 FG872 AC TP1069 B - BF1226	35	6
03156559	AIR FRAM CA-6366 AC A1146C	36	3
03157296	FUEL B- BF1166	0	0
03157504	AIR FRAM CAK-258 AC A299C	7	3
03158195	TRANS HAST FT1131 AC TF266 B-18254	13	2
03159469	FUEL AC GF643	0	0
03300013	FLUID AUTO TRANS TYPE A	1839	351
03300021	FLUID HYD BRAKE HEAVY DUTY	0	2
03300056	FLUID DIESEL START SPRAY CAN	0	0
03453014	CLAMP HOSE ADJ 3/8 TO 29/32" DIA 5208	0	0
03453065	CLAMP HOSE ADJ 1 1/16 TO 2" DIA	0	2
03501590	PLUG SPARK AC #R44LTSM	0	0
03501736	SPARK PLUG BSF44C AL 5125	0	0
03600327	LAMP MINIATURE 12 VOLT WESTHS NO. 182	61	17
03600521	LAMP MINIATURE 14 VOLT NO. 194	65	23

Inventory Management

DTIMR41B - CAPITAL TO CONSUMABLE BY STOCK NUMBER

The DTIMR41B report lists of all the equipment units that use the specified consumable inventory item. The output is sorted by DOT number in ascending order and includes the make, model, and model year of the units. A description of the inventory item is shown at the top of the report.

To obtain the list of valid stock numbers, you must go into CICSP (user ID and password are required), type in DTAA and <ENTER>. From there you enter an appropriate password and (under Financial Systems) select Consumable Inventory System (by typing an "x" in the parenthesis and hitting <ENTER>). Next select Inventory Description File and then Stock Number Index. Finally, select an inventory group (e.g. - 03 is Automotive Accessories and Supplies) and then class (e.g. - 0340 is Gaskets and Gasket Sealer) to browse for a valid stock number.

Below is an example of the report request screen. The only required selection is a valid stock number with the district and area as optional entries. The actual report for this request is also included to show you the output content and format.

KANSAS DEPARTMENT OF TRANSPORTATION	
BUREAU OF CONSTRUCTION AND MAINTENANCE	
DTIMR41B - CAPITAL TO CONSUMABLE BY STOCK NUMBER	
ENTER STOCK NUMBER	03150011
DISTRICT(OPT)	-
AREA(OPT)	
(PRESS 'ENTER' AFTER DATA HAS BEEN ENTERED TO CONTINUE)	
PA2 TERMINATES THIS SESSION	

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and print instructions are in another section of this manual.

Inventory Management

DTIMR41B STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION 03/18/02 13:01:06
CAPITAL TO CONSUMABLE BY STOCK NUMBER PAGE 1

STOCK
NUM DIST 00

03150011 OIL PH-8 & PH8A AC PF20 B2

DOT NUM	MAKE	MODEL	MODEL YR
0000500	AMER	SHOP	1995
0000600	AMER	SHOP	1995
0000900	AMER	SHOP	1995
0001200	AMER	SHOP	1995
0002300	AMER	SHOP	1995
0003200	AMER	SHOP	1995
0020396	CHEVY	CAPRICE	1996
0080016	OLDS	CUTLASS	1996
0080037	OLDS	CUTLASS	1996
0080045	OLDS	CUTLASS	1995
0080065	OLDS	CUTLASS	1995
0080066	OLDS	CUTLASS	1996
0080076	OLDS	CUTLASS	1996
0080085	OLDS	CUTLASS	1995
0080096	OLDS	CUTLASS	1996
0080106	OLDS	CUTLASS	1996
0080116	OLDS	CUTLASS	1996
0210017	DODGE	AB3L52	1997
0210030	DODGE		2000
0230020	FORD	AEROSTAR	1990
0230055	FORD	E31P	1995
0230065	FORD	E31P	1995
0230106	FORD	E31P	1996
0230116	FORD	E31P	1996
0230126	FORD	E31P	1996
0232016	FORD	E241	1996
0235046	FORD	B-250	1996
0510010	DODGE	4429	2000
0510020	DODGE	4429	2000
0510030	DODGE	2000	
0510040	DODGE	2000	
0510050	DODGE	RAM	2000
0520024	CHEVY	CC10903	1994
0535035	FORD	F150	1995
1130015	FORD	F250	1995
1233013	FORD	3500 CREW	1993
1330013	FORD	F250	1993
4860024	MOBIL	B-30H	1974
4860034	MOBIL		1974
4870011	THC	4800	1992
5414021	GENRC	SG015	1991

INVENTORY MANAGEMENT

(DTIM33AE)

EQUIPMENT INVENTORY SUMMARY BY AREA

This report shows EQ by category, with the units planned, active, inactive or on order and may be selected by 0 for headquarters or Districts 1-6 or leave the district blank for a statewide report. A class of equipment may be ordered without the subclass and capacity or one complete Category. This report summarizes categories by area within a district.

The screenshot shows a web browser window with the address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW33AE.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is located on the right. The main heading is "EQUIPMENT SUMMARY REPORT REQUEST (BY AREA) (DTIMW33AE)". Below this, there are four labels: DISTRICT, CLASS, SUBCLASS, and CAPACITY, each followed by a dropdown menu. The DISTRICT menu is currently set to "02". Below the dropdowns are "SUBMIT" and "CLEAR" buttons. A note states: "Note: This report runs for about 1 minute. Note: This report must be printed in landscape". At the bottom, there is a footer with links: KDOT Home, Employee Info, Email, Help-Site Index, IT Tech Support, KDOT Links, What's New, and PDF Help. A red message states: "If an Organization unit would like to add content to KDOT's public site or internal site please follow the Internet/Intranet Process." Another red message states: "Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB Download Page." A final red message states: "If you have problems with this page, please contact kdotweb@ksdot.org".

**EQUIPMENT SUMMARY REPORT REQUEST
(BY AREA) (DTIMW33AE)**

DISTRICT: 02
CLASS: tk
SUBCLASS: ALL
CAPACITY: ALL

SUBMIT CLEAR

[Help](#) or contact tomb@ksdot.org
Note: This report runs for about 1 minute.
Note: This report must be printed in landscape

[KDOT Home](#) [Employee Info](#) [Email](#) [Help-Site Index](#) [IT Tech Support](#) [KDOT Links](#) [What's New](#) [PDF Help](#)

If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#).

Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB [Download Page](#).

If you have problems with this page, please contact kdotweb@ksdot.org

Leaving a Select Value blank picks everything for that value. Without entering any values, press the enter key and get a statewide report for all categories of equipment.

INVENTORY MANAGEMENT

Select Criteria

DISTRICT One of these -> 0 = Headquarters, Districts 1 thru 6.

CATEGORY:

CLASS - Any valid Category class (e.g. TK).

SUBCLASS Any valid Category subclass (e.g. DUMP).

CAPACITY - Any valid Category capacity (e.g. MEDY).

Valid categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type. Class, Subclass or Capacity may be used individually and broaden the report capability, for example using Class AU provides a list of all automobiles. When all three are given as a "Category" it is verified against the Category table.

This report is available from Roskan and instructions here apply to ordering from the mainframe. Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next: Additional data about the Jobcard and other print specifications are contained in another section of this manual. Equipment Class and Location are the only keyable fields, how the selections are made may produce different reports. Experience and or training may be needed to achieve desired results.

Example report is next and was produced from the Web version.

INVENTORY MANAGEMENT

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM33AE, Mar 18, 2002, TIME 13:49:55, EQUIPMENT INVENTORY SUMMARY BY AREA , PAGE 1

DISTRICT: 06

CATEGORY	DESCRIPTION	STATUS	AREA 0	AREA 1	AREA 2	AREA 3	AREA 4	AREA 5	AREA 6	DISTRICT TOTAL
TRK/DUMP/MDWA	TRUCK,MED DUMP BED W/AIR	ACTIV	0	1	0	0	0	0	0	1

INVENTORY MANAGEMENT

(DTIMS03)

Equipment Off-Road Diesel Fuel Used Report

This report produces the amount of diesel fuel used by every unit of equipment that uses diesel and provides a total by district. This report will always be a large report. The only select values are begin and end dates. A total quantity used by District is shown on the report.

```
(DTIMS03)                EQUIPMENT OFF-ROAD DIESEL FUEL USED

    BEGIN REPORT DATE    01 01 2004
                          (MM DD YYYY)

    END REPORT DATE      12 31 2004
                          (MM DD YYYY)

                          (PA2 RETURNS TO MENU)
```

Leaving a Select Value blank picks everything for that value. This report because of the select values produces a large report. If selections made are in error, an edit rule is shown.

INVENTORY MANAGEMENT

SELECT VALUES ONLY

When the fields are entered, the following values are acceptable:

BEGIN REPORT DATE Automatically filled with default date.

MONTH --- Numeric; 1 through 12.

DAY -- Numeric; 1 through 31.

YEAR --- Numeric; 1930 through current date.

END REPORT DATE Automatically filled with default date.

MONTH --- Numeric; 1 through 12.

DAY --- Numeric; 1 through 31.

YEAR --- Numeric; 1930 through current date.

If a date other than the default date is chosen, those dates will be edited by above methods.

Press ENTER. If your options are accepted, after pressing the <ENTER> key, you will see a Jobcard Screen. For additional information about the job card see the Report Printing section of this manual. Example of coversheet and equipment report is next.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION -
DTIMS03, Mar 2, 2005, TIME 12:26:54, OFF-ROAD DIESEL GAL USED, PAGE 1

```
*****  
*  
*      OFF-ROAD DIESEL FUEL USED      *  
*  
*      BY DOT NUMBER      *  
*  
*      REPORT   DTIMS03      *  
*  
*****
```

INPUT SELECTION PARAMETERS:

```
BEGIN REPORT DATE   = 01/01/2004  
END REPORT DATE     = 12/31/2004
```

OFF-ROAD DIESEL FUEL USED BY DOT NUMBER

REPORTING PERIOD 01/01/2004 TO 12/31/2004

DOT NUMBER	DIESEL FUEL AMOUNT USED
3521137	791.0
3521138	1243.0
3521147	682.0
3521148	860.0
3521157	948.0
3521158	1063.0
3521167	625.5
3521168	550.0
3521177	671.0
3521179	585.0
3521187	888.0
3521189	489.0
3521199	655.0
3521209	556.0
3521219	527.0
3521229	605.1
3521239	842.0
3521249	576.0
3521259	659.5
3521269	815.0
3521279	1169.0
3521289	1016.0

INVENTORY MANAGEMENT

(DTIMS04) Registered Vehicles Report

This is a report that provides only ACTIV EQ units that are licensed. The report shows the license number in numeric order, unit status, location and unit status date. There are no sorts for this report through the selection process. Default sort is tag number. The dates default to current less one year but may be ordered by dates entered by the user.

```
(DTIMS04)                REGISTERED VEHICLES REPORT

      BEGIN REPORT DATE    01 01 2004
                           (MM DD YYYY)

      END REPORT DATE      12 31 2004
                           (MM DD YYYY)

                           (PA2 RETURNS TO MENU)
```

INVENTORY MANAGEMENT

SELECT VALUES ONLY

When the fields are entered, the following values are acceptable:

BEGIN REPORT DATE Automatically filled with default date.

MONTH --- Numeric; 1 through 12.

DAY -- Numeric; 1 through 31.

YEAR --- Numeric; 1930 through current date.

END REPORT DATE Automatically filled with default date.

MONTH --- Numeric; 1 through 12.

DAY --- Numeric; 1 through 31.

YEAR --- Numeric; 1930 through current date.

If a date other than the default date is chosen, those dates will be edited by above methods.

Press ENTER. If your options are accepted, after pressing the <ENTER> key, you will see a Jobcard Screen. For additional information about the job card see the Report Printing section of this manual. Example of coversheet and equipment report is next.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION -
DTIMS04, Mar 2, 2005, TIME 12:40:04, REGISTERED VEHICLES REPORT, PAGE 1

```
*****  
*                                     *  
*      REGISTERED VEHICLES          *  
*                                     *  
*      REPORT ---- DITMS04          *  
*                                     *  
*****
```

INPUT SELECTION PARAMETERS:

BEGIN REPORT DATE = 01/01/2004
END REPORT DATE = 12/31/2004

REGISTERED VEHICLES REPORT

REPORTING PERIOD 01/01/2004 TO 12/31/2004

LICENSE NUMBER	DOT NUMBER	STATUS	DIST	AREA	SUB	STATUS DATE
9	1116050	ACTIV	06	03	00	13JUN00
15	7752018	ACTIV	02	01	04	09FEB98
21	0325138	ACTIV	00	05	00	16FEB98
22	0324018	ACTIV	04	04	11	19FEB98
23	0324058	ACTIV	04	04	11	20FEB98
42	1132076	ACTIV	02	02	04	24APR96
46	1132086	ACTIV	02	02	00	10MAY96
47	1132046	ACTIV	02	02	01	24APR96
48	1132056	ACTIV	02	02	02	24APR96
49	1132066	ACTIV	02	02	03	24APR96
52	7825081	ACTIV	05	03	20	13AUG02
60	7825091	ACTIV	05	03	03	13AUG02
71	1136086	ACTIV	06	01	06	07MAY96
74	7825101	ACTIV	05	01	01	13AUG02
76	1136096	ACTIV	06	03	00	29SEP97
77	1136106	RETIR	06	00	99	13FEB04
78	1136116	ACTIV	06	00	06	07MAY96
84	1136136	RETIR	06	00	99	13FEB04
85	1136146	ACTIV	06	01	00	07MAY96
86	1136156	RETIR	06	00	99	13FEB04
88	1136176	RETIR	06	00	99	11MAR04
90	1136196	ACTIV	06	03	00	07MAY96

Inventory Management

DTIMS05 - EQUIPMENT BY SERIAL NUMBER

The DTIMS05 report is used to identify and locate a unit when only the serial number (or a partial one) is known. Below is an example of the report request screen. There are only three selection criteria: serial number, district and unit status. If only a partial serial number is known then the output will include all of the units which have serial numbers that match that portion. The serial number field must be populated with at least one character of the serial number. The district and unit status fields are optional, but leaving them blank will produce a statewide report of matches of units in all status types (e.g. - RETIR status). The output is sorted by DOT number and includes the unit location, category, description, serial number, make, model, model year, license tag number and responsible person. An example page of the report is also included to show you the output content and format.

(DTIMS05) EQUIPMENT BY SERIAL NUMBER REPORT

(PLEASE SELECT COMPLETE OR PARTIAL SERIAL NUMBER)

SERIAL NUMBER: IHTSHADC3X1X1678871

DISTRICT: _

UNIT STATUS:

(PA2 RETURNS TO MENU)

► Report Request Screen Selection Guidelines

SERIAL NUMBER: You must enter at least one character of the serial number.

DISTRICT: Headquarters = 0, Districts = 1-6

UNIT STATUS: ACTIV, INACT, ORDER or RETIR.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and print instructions are in another section of this manual.

Inventory Management

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION -
DTIMS05, Mar 18, 2002, TIME 13:17:32, EQUIPMENT REPORT PAGE 1

```
*****
*
*      EQUIPMENT BY SERIAL      *
*
*      NUMBER REPORT           *
*
*      REPORT DTIMS05          *
*
*
*****
```

INPUT SELECTION PARAMETERS:

```
SERIAL NUMBER          = 1HTSHADK3XH67E871
6TH POSITION SERIAL NUMBER = 6ESRLNUM6

DISTRICT               =
UNIT STATUS            =
```


Inventory Management

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION -
DTIMS05, Mar 18, 2002, TIME 13:17:32, EQUIPMENT REPORT PAGE 2

EQUIPMENT BY SERIAL NUMBER REPORT

DOT NUM	LOCATION	CATEGORY	DESCRIPTION	SERIAL #	MAKE	MODEL	YEAR	LICENSE #	RESP PERSON
2641083	01 06 02	TK DUMP	METD TRUCK,DUMP,NEDY TANDEM	1HTSHADR3XH67B671	IHC	4900	1999	5843	FLORES

EQUIPMENT REPORT

(DTCXRW001)

Equipment Category Cross Reference Report

This report provides information by Category for all vehicles under ¾ T. There are no selections therefore a report request produces all equipment statewide by category by DOT No in an Activ Status. (Equipment Only)

The screenshot shows a web browser window with the address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTCXRW001.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. The main heading is "DTCXRW001 EQUIPMENT CATEGORY CROSS REFERENCE REPORT". Below this, there are several dropdown menus: DISTRICT (set to 02), CLASS (set to TK), SUBCLASS (set to DUMP), CAPACITY (set to MDTD), and UNIT STATUS (set to ACTIV). There are SUBMIT and CLEAR buttons. A note states: "Note: This report runs for approximately 2(two) minutes." At the bottom, there are links for KDOT Home, Employee Info, Email, Help-Site Index, IT Tech Support, KDOT Links, What's New, and PDF Help. A footer message says: "If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#). Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB [Download Page](#). If you have problems with this page, please contact kdotweb@ksdot.org".

The Example report shown is from KDOT Web., Reports, KDOT MENU, Capital Inventory and Equipment.

Selection Criteria for this report is District, Category and Unit Status. There is no sort capability to this report.

District accepts 00-06

Category: Must be a valid category, Validate your selection to KDOT Web Report DTIMW004.

Unit Status: Activ, Inact, Order, Retir. Class is a required field which is the first two letters of the Category.

Help instructions for this report are available with this document, click on the Help button located beneath the SUBMIT button.

The example report shown next is from KDOT Web.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - - COMPUTER SERVICES
DTCXRW00, Jul 2, 2007 , TIME 8:19:49
EQUIPMENT CATEGORY CROSS REFERENCE 2

TK/DUMP/MDTD TRUCK,DUMP,MEDY TANDEM

<----- RENTAL RATES -----> <- SEASONAL MONTH -> <----- REPLACEMENT ----->
OPERATION DEPRECIATION BEGIN END STANDARD UNIT AGE ACQ %
1.200 0.540 0 0 200000 M 11 10

LOCATION	DOT NUMBER	YEAR	MAKE	MODEL	UNIT STATUS	UTILITY STATUS
02-04-01	2632010	2001	STERL	LT-7501	ACTIV	AVAIL
02-02-04	2632012	2003	STERL	LT7501	ACTIV	AVAIL
02-04-04	2632013	2003	STERL	LT7501	ACTIV	AVAIL
02-04-01	2632020	2001	STERL	LT-7501	ACTIV	AVAIL
02-03-00	2632022	2003	STERL	LT7501	ACTIV	AVAIL
02-01-03	2632023	2003	STERL	LT7501	ACTIV	AVAIL
02-01-02	2632030	2001	STERL	LT-7501	ACTIV	AVAIL
02-02-03	2632032	2003	STERL	LT7501	ACTIV	AVAIL
02-01-01	2632040	2001	STERL	LT-7501	ACTIV	AVAIL
02-03-04	2632042	2003	STERL	LT7501	ACTIV	AVAIL
02-04-02	2632050	2001	STERL	LT-7501	ACTIV	AVAIL
02-02-02	2632052	2003	STERL	LT7500	ACTIV	AVAIL
02-04-05	2632054	2006	STERL	LT7500	ACTIV	AVAIL
02-01-03	2632060	2001	STERL	LT-7501	ACTIV	AVAIL
02-02-01	2632062	2003	STERL	LT7500	ACTIV	AVAIL
02-04-03	2632064	2006	STERL	LT7500	ACTIV	AVAIL
02-04-04	2632070	2001	STERL	LT-7501	ACTIV	AVAIL
02-03-03	2632072	2003	STERL	LT7500	ACTIV	AVAIL
02-04-04	2632074	2006	STERL	LT7500	ACTIV	AVAIL
02-01-03	2632080	2001	STERL	LT-7501	ACTIV	AVAIL
02-02-04	2632082	2003	STERL	LT7501	ACTIV	AVAIL
02-01-03	2632084	2006	STERL	LT7500	ACTIV	AVAIL
02-01-04	2632090	2001	STERL	LT-7501	ACTIV	AVAIL
02-02-02	2632092	2003	STERL	LT7500	ACTIV	AVAIL
02-04-03	2632094	2006	STERL	LT7500	ACTIV	AVAIL
02-04-01	2632100	2001	STERL	LT-7501	ACTIV	AVAIL
02-02-04	2632102	2003	STERL	LT7500	ACTIV	AVAIL
02-01-02	2632104	2006	STERL	LT7500	ACTIV	AVAIL
02-03-04	2632110	2001	STERL	LT-7501	ACTIV	AVAIL
02-03-01	2632112	2003	STERL	LT7500	ACTIV	AVAIL
02-04-04	2632114	2006	STERL	LT7500	ACTIV	AVAIL
02-01-04	2632120	2001	STERL	LT-7501	ACTIV	AVAIL
02-03-01	2632122	2003	STERL	LT7500	ACTIV	AVAIL
02-04-02	2632124	2006	STERL	LT7500	ACTIV	AVAIL
02-04-02	2632130	2001	STERL	LT-7501	ACTIV	AVAIL
02-03-01	2632132	2003	STERL	LT7501	ACTIV	AVAIL
02-01-04	2632134	2006	STERL	LT 7500	ACTIV	AVAIL
02-04-03	2632140	2001	STERL	LT-7501	ACTIV	AVAIL
02-03-03	2632142	2003	STERL	LT7501	ACTIV	AVAIL
02-01-01	2632144	2006	STERL	LT 7500	ACTIV	AVAIL
02-04-05	2632150	2001	STERL	LT-7501	ACTIV	AVAIL
02-03-00	2632152	2003	STERL	LT7501	ACTIV	AVAIL
02-01-02	2632154	2006	STERL	LT 7500	ACTIV	AVAIL
02-01-01	2632160	2001	STERL	LT-7501	ACTIV	AVAIL

EQUIPMENT REPORT

(DTIMW43)

All ¾ Ton and Under Vehicles

This report provides information by Category for all vehicles under ¾ T. There are no selections therefore a report request produces all equipment statewide by category by DOT No in an Activ Status. (Equipment Only)

The screenshot shows a web browser window with the address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW43.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is present with the text "Kdot Search:" and a "search" button, along with a link to "Advanced Search". The main heading is "DTIMW43 - ALL 3/4 TON AND UNDER VEHICLES" in blue. Below it, instructions state: "(USE THE BACK ARROW TO RETURN TO THE PRIOR SCREEN FOR ANOTHER SELECTION)", "PLEASE SUBMIT TO VIEW THE DATA", and "(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)". There are "SUBMIT" and "CLEAR" buttons, and a link to "Help or contact tomb@ksdot.org". A red note states: "Note: This report runs for approximately 2(two) minutes." A horizontal line separates this from a footer area containing links: [KDOT Home](#), [Employee Info](#), [Email](#), [Help-Site Index](#), [IT Tech Support](#), [KDOT Links](#), [What's New](#), and [PDF Help](#). Another horizontal line follows. Below it, text reads: "If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#)." Below that, a red icon indicates: "Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the [KDOTWEB Download Page](#)." Finally, it says: "If you have problems with this page, please contact kdotweb@ksdot.org". The browser's status bar at the bottom shows "Local intranet".

The Example report shown is from KDOT Web., Reports, KDOT MENU, Capital Inventory and Equipment.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION
 MORATORIUM VEHICLE LIST- ALL 3/4 TON AND UNDER
 DATE: Jul 2, 2007, TIME: 6:59:56

EQ CATEGORY: AU/SEDN/E85M

DOT NUM	VIN NUM	TAG NUM	LOCATION	MAKE/MODEL
-----	-----	-----	-----	-----
0020417	2G1WB55K679363309	12299	00 05 00	CHEVY/IMPALA
0020427	2G1WB55K279370113	12300	00 05 00	CHEVY/IMPALA
0020437	2G1WB55K779367398	12301	00 05 00	CHEVY/IMPALA
0020447	2G1WB55K879368320	12303	00 05 00	CHEVY/IMPALA
0030012	1FAFP53282G171336	4996	00 05 00	FORD /TAURUS
0030022	1FAFP532X2G171337	5015	00 05 00	FORD /TAURUS
0030029	1FAFP522XXG222831	6386	00 05 00	FORD /TAURUS
0030036	1FAFP53276A210457	9325	00 05 00	FORD /TAURUS
0030039	1FAFP5221XG222832	6349	00 05 00	FORD /TAURUS
0030041	1FAFP52251G233288	6819	00 05 00	FORD /TAURUS
0030042	1FAFP53232G171339	5023	00 05 00	FORD /TAURUS
0030060	1FAFP5324YA257948	3430	00 05 00	FORD /TAURUS
0030061	1FAFP52231G233290	6852	00 05 00	FORD /TAURUS
0030070	1FAFP5328YG206935	198	00 05 00	FORD /TAURUS
0030080	1FAFP5327YA257944	3442	00 05 00	FORD /TAURUS
0030081	1FAFP52261A273883	349	00 05 00	FORD /TAURUS

Maintenance (DTIM051) GENERAL EQUIPMENT COST

This Equipment Cost report provides cost information by location, Category with date selections by the user. The report shows DOT numbers in the location selected and Operating Cost associated by DOT Num, usage and cost per mile plus an average cost by selection criteria as well as a District Average for all units

DTIMW51 EQUIPMENT COST ANALYSIS REPORT REQUEST

FIELD NAME		SORT ORDER
DISTRICT	04	01
AREA / DEPT	04	
SUBAREA		
CLASS	TK	02
SUBCLASS	DUMP	03
CAPACITY	MDTD	04
INVENTORY ACCOUNT	604	
WEEK BEGIN DATE	June 13 2006	
WEEK END DATE	June 13 2007	
☒ Detail Report ☐ Summary Report		
DOT NUMBER		07
MODEL YEAR		06
MAKE	STWEL	05
FUEL TYPE		

[Help](#) or contact tomb@ksdot.org
 Note: This report runs for approximately 2(two) minutes.

Leaving a Select Value blank picks everything for that value. For a large report, leave all selections blank and a statewide report of equipment sorted by DOT number is produced. If selections made are in error an edit rule is shown. Values and sorts produce report information only when the information is a part of the database information. Because of the amount of cost date stored in the database for dump trucks, this report takes some computer time. If the information required can be selected in smaller increments, the computer run time is less. An example, if the selection in this example dropped the MDWA all IHC Dump Trucks are selected for the location specified and the run time to collect and summarize the information increases. Users should determine how the information is needed before making blanket selections. This report is a good analysis tool for performance by cost.

Maintenance

SELECT VALUES ONLY

LOCATION:

DISTRICT One of these 0 = Headquarters, 1-6 = Districts 1 thru 6,
AREA/DEPT Any number (this is not verified). (May be used for a Bureau Number in Headquarters)
SUBAREA Any number (this is not verified). (May be used for a Section Number in a Headquarters Bureau).

Valid categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type

CATEGORY:

CLASS - Any valid Category class (e.g. TK).
SUBCLASS - Any valid Category subclass (e.g. DUMP).
CAPACITY - Any valid Category capacity (e.g. MDWA).
When all three are given as a "CATEGORY" it is verified against the Category table.

BEGIN REPORT DATE - This must be between 01-1930 and the END REPORT DATE.

END REPORT DATE - This can not go past the current month and year.

MODEL YEAR - From 1930 thru the current year + 1.

MAKE - Manufacturer's name (e.g. Ford).

FUEL TYPE - R = regular, U = unleaded, D = diesel, A = aviation P = propane and N=Natural Gas.

SUMMARY ONLY - Put an "X" here for a summary report.

Sort order field(s): 1 up to 10 in any order. However, even if all the fields are blank the report will still default to DOT NUMBER order.

Sort direction field(s): Ascending or Descending (defaults to ascending if left blank).

The following instructions apply to ordering from the Mainframe on Roskan.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and print instructions are in another section of this manual. Additional training may be required to select the correct fields to obtain the desired results.

Example Report is next.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - COMPUTER SERVICES
DTIM051, Jun 13, 2007 , TIME 12:37:40, EQUIP COST ANALYSIS REPORT,

2

EQUIPMENT COST ANALYSIS REPORT

REPORT SEQUENCE = DIST CLASS SCLASS CPCTY MODLYR MAKE DOTNUM

TIME PERIOD: 13JUN2006 13JUN2007

DISTRICT: 04 AREA : 04
CATEGORY: TK/DUMP/MDTD DESCRIPTION: TRUCK,DUMP,MEDY TANDEM

KDOT NUMBER	CURRENT LOCATION	MAKE	MODEL YEAR	FUEL TYP	OIL	TIRES	OPERATING COSTS IN DOLLARS					TOTAL COST MI USED	TOTAL COST PER MI.		
							<----->								
							LABOR	PARTS	MISC	SERV	OVERHEAD				
263-4040	04-04-01	STERL	2000	D	7959.59	71.47	490.90	2553.68	2526.74	2533.55	148.14	16284.07	17330	0.94	
263-4070	04-04-01	STERL	2000	D	7107.90	78.45	0.00	5094.60	4501.78	334.51	2289.52	19406.76	15590	1.24	
263-4090	04-04-03	STERL	2000	D	6192.75	99.29	0.00	3558.23	4702.22	4389.84	1969.24	20911.57	15380	1.36	
MAKE-YR AVGS.															
NO.OF UNITS =		3	STERL	2000		7086.75	83.07	163.63	3735.50	3910.25	2419.30	1468.97	18867.47	16100	1.17

263-4012	04-04-02	STERL	2002	D	7946.97	57.75	2012.64	1849.19	3042.51	1032.20	1135.74	17077.00	19730	0.87	
MAKE-YR AVGS.															
NO.OF UNITS =		1	STERL	2002		7946.97	57.75	2012.64	1849.19	3042.51	1032.20	1135.74	17077.00	19730	0.87

263-4043	04-04-03	STERL	2003	D	7400.00	160.07	0.00	5378.49	2328.65	1178.31	1611.73	18057.25	17570	1.03	
MAKE-YR AVGS.															
NO.OF UNITS =		1	STERL	2003		7400.00	160.07	0.00	5378.49	2328.65	1178.31	1611.73	18057.25	17570	1.03

DIST.AVG: NO.OF ALL UNITS = 23 7236.28 120.74 545.41 2988.10 3016.63 972.01 1688.73 16567.90 16619 1.00															

Maintenance (DTIM052) EQUIPMENT RETIREMENT REPORT REQUEST

The DTIM052 report identifies which units have already surpassed their standard replacement criteria (by age or usage) in addition to projecting what year other units are expected to reach that point based on their age or average annual usage. This report is mainly used during budget preparation to help determine equipment replacement needs. Life-to-date repair/maintenance cost information is also included in this report to identify units that may not have hit their replacement criteria yet, but have unusually high upkeep costs. This information may help management to decide that it would be more cost effective to replace the high-cost unit rather than a unit that has already met the standard replacement criteria but is still much more reliable.

The screenshot shows a web browser window with the address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW52E.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is located on the right. The main heading is "DTIMW52 EQUIPMENT RETIREMENT REPORT REQUEST". Below this, there are several fields for selection: FIELD NAME (a dropdown menu), DISTRICT (a dropdown menu with "01" selected), AREA / DEPT (a dropdown menu), SUBAREA (a dropdown menu), CLASS (a text input field with "tk" entered), SUBCLASS (a text input field with "dump" entered), CAPACITY (a text input field), and INVENTORY ACCOUNT (a dropdown menu). There are also date pickers for BEGIN DATE (May 2007) and END DATE (April 2010). Below these fields, there are radio buttons for "Detail Report" (selected) and "Summary Report". A note states: "(* ** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)". At the bottom, there are "SUBMIT" and "CLEAR" buttons, followed by a link to "Help" or contact "tomb@ksdot.org". A red note at the bottom says: "Note: This report runs for about 2 minutes." The footer contains links: KDOT Home, Employee Info, Email, Help-Site Index, IT Tech Support, KDOT Links, What's New, and PDF Help.

The report output is sorted by location, equipment category, and the date the units meet the replacement criteria. All Select Value fields may be populated, but typically the report request is made for all equipment categories in a specified district with multi-year date parameters. Leaving a Select Value blank for a Field Name picks up everything in that field. If selections are made in error an edit rule is shown. Below is an example of the report request screen with some specified selection criteria. The actual sample report for this request is also included to show you the output content and format for the given selection

Maintenance

parameters.

SELECT VALUES ONLY

INVENTORY TYPE: EQ=EQUIPMENT, EQ=EQUIPMENT, SP=SHOP

LOCATION:

DISTRICT One of these 0 = Headquarters, 1-6 = Districts 1 thru 6,

AREA/DEPT Any number (this is not verified).

SUBAREA Any number (this is not verified).

Valid categories are available from the 56 report KDOTMENU1 or Web report Capital Inventory Category List, DTIMW004 by Inventory Type

CATEGORY:

CLASS - Any valid Category class (e.g. TK).

SUBCLASS - Any valid Category subclass (e.g. DUMP).

CAPACITY - Any valid Category capacity (e.g. MDWA).

When all three are given as a "CATEGORY" it is verified against the Category table.

BEGIN REPORT DATE

Month – Numeric 1 through 12

Year – Numeric 1930 through 2099

END REPORT DATE

Month – Numeric 1 through 12.

Year – Numeric 1930 through 2099. This cannot be 10 years greater than beginning date.

Summary If summary only is required, please enter an X. Summarizes by Category.

This report may also be ordered through Roskan. The following instructions are for the Roskan version. Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and print instructions are in another section of this manual. Additional training may be required to select the correct fields to obtain the desired results.

The example report shown next was produced from KDOT WEB.

MAINTENANCE

(DTIM053) COST AND PERFORMANCE ANALYSIS

This report indicates EQ units that have cost items are out of the normal either or plus or minus percentages that are set by KDOT's Equipment Engineer in the Variance Table. Only units that fall out of the % variance are produced and displayed by this report. This report was selected for District 1, Area 4, all dump trucks from April 2006 to May 2007. User sorts are not available for this report.

The screenshot shows a web browser window with the address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW53.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is located on the right. The main content area is titled "DTIMW53 COST & PERFORMANCE REPORT REQUEST" and contains a form with the following fields: FIELD NAME, DISTRICT (dropdown menu showing 01), AREA / DEPT (dropdown menu showing 04), SUBAREA (dropdown menu), CLASS (text input showing tk), SUBCLASS (text input showing dump), CAPACITY (text input), BEGIN DATE (month and year dropdowns showing April 2006), and END DATE (month and year dropdowns showing May 2007). Below the form, there is a note: "(* ** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE * **)", a SUBMIT button, a CLEAR button, and a link to "Help or contact tomb@ksdot.org". A red note states: "Note: This report runs for about 2 minutes." At the bottom, there is a footer with links: KDOT Home, Employee Info, Email, Help-Site Index, IT Tech Support, KDOT Links, What's New, and PDF Help. A red note at the very bottom says: "If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#)."

Leaving a Select Value blank picks everything for that value. For example ordering this report without selections provides a statewide report for all EQ categories. The information gathered for this report is extensive and causes considerable time to generate. The user needs to know what information is needed before ordering the report. If selections are in error an edit rule is shown.

MAINTENANCE

SELECT VALUES ONLY

LOCATION:

DISTRICT- 0 = Headquarters, 1-6 = District.

AREA/DEPT Any number (this is not verified). (May be used for a Bureau in Headquarters.)

SUBAREA Any number (this is not verified). (May be used for a section number in a headquarters bureau).

Valid categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY is:

CLASS Any valid Category class (e.g. TK).

SUBCLASS Any valid Category subclass (e.g.DUMP).

CAPACITY Any valid Category capacity (e.g. TAND).

When all three are given as a "CATEGORY" it is verified against the Category table.

BEGIN REPORT DATE: One month before END REPORT DATE. automatically filled with current day's date.

MONTH Numeric; 1 through 12.

YEAR Numeric; 1930 through 2099.

This has to be equal to current date or greater than current date.

END REPORT DATE automatically filled with current day's date plus 1 year.

MONTH Numeric; 1 through 12.

YEAR Numeric; 1930 through 2099. This cannot be 10 years greater than beginning date.

This report is also available through Roskan and the following information applies to the Roskan version. Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the Jobcard and other print instructions are in another section in this manual. Because of the number of selections that can be made additional training may be needed to obtain desired listing.

The example report shown next was produced from KDOT WEB.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM053 , 05/23/2007 , TIME 14:26:2, COST & PERFORMANCE ANALYSIS, PAGE 2

COST AND PERFORMANCE ANALYSIS - EXCEPTION REPORT

REPORT SEQUENCE = ** NONE REQUESTED **

TIME PERIOD: 01APR2006 TO 31MAY2007

DISTRICT: 01 AREA: 04

CATEGORY: TK/DUMP/WDTD DESCRIPTION: TRUCK,DUMP,MEDY TANDEM

CURRENT LOCATION	KDOT NUMBER	OPER COST	USAGE MILES	COST PER MI	FUEL GALS	MPG	ENG MPQ	QTS OIL	HYDR	TIRES	LABOR	PARTS	MISC SER	REPAIR OVRHEAD	REPAIR COSTS	REPAIR TIMES DOWN
HIGH VARIANCE		115%	105%	100%	100%	100%	250%	250%	250%	200%	115%	140%	150%	125%	125%	175%
LOW VARIANCE		105%	110%	100%	000%	000%	075%	000%	000%	000%	000%	000%	100%	000%	000%	000%
01-04-00	264-2086	25308	21880	1.16	3417	6.4	90	243.1	120	3	4805	2074	6117	2296	15294	14

01-04-01	263-1084	15678	11266	1.39	2263	5.0	93	121.1	0	0	2490	6452	54	938	9935	4

01-04-01	263-1240	13266	8064	1.65	2297	3.5	53	152.2	10	0	2313	1784	2490	1061	7651	8

01-04-02	263-1103	18968	16275	1.17	2738	5.9	77	211.4	20	4	2312	5796	161	2103	10975	12

01-04-02	263-1180	21842	15335	1.42	2804	5.5	136	112.8	14	6	3899	5558	406	3234	13100	11

01-04-02	263-1220	19515	14485	1.35	2507	5.8	80	181.1	16	6	3261	4176	2586	1654	11679	5

01-04-02	264-1046	16703	8305	2.01	1380	6.0	59	140.8	3	2	3379	6900	380	2172	12833	7

01-04-02	264-2116	13058	7660	1.70	1414	5.4	97	79.0	136	2	3107	3179	253	2370	8912	5

DISTRICT AVG. UNITS=	129	14029	13789	1.02	2472	5.6	85	161.7	34	2	3109	2347	535	1289	7280	7

COST PER HOUR = OPERATING COST / USAGE HOURS

This request took 31.69 seconds of real time (v9.1 build 1461).

Maintenance (DTIM054) LIFE TO DATE EQUIPMENT COST

Life to date equipment cost, provides consumable and repair cost by DOT NUM and gives a cost by mile or hour to operate from the beginning of the unit life to current date. In this example all dump trucks for Dist 5 were requested and are sorted by Area and DOT Number.

Kansas Department of Transportation - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation

Address: <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW54.HTML>

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DTIMW54 LIFE TO DATE EQUIPMENT COST REPORT

FIELD NAME		SORT ORDER
DISTRICT	05	
AREA / DEPT		01
SUBAREA		
CLASS	TK	
SUBCLASS	DUMP	
CAPACITY		
MODEL YEAR		
MAKE		
FUEL TYPE		
DOT NUMBER		02
UNIT STATUS		

(***) TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE (***)

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

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Local Intra

Leaving a select value blank picks everything for that value. This report ordered without any select values may produce a large report. If selections made are in error an edit rule is shown.

Maintenance

SELECT VALUES ONLY

LOCATION:

DISTRICT One of these 0 = Headquarters, 1-6 = Districts 1 thru 6,

AREA/DEPT Any number (this is not verified). (May be used for a Bureau in Headquarters)

SUBAREA Any number (this is not verified). (May be used for a Bureau Section number in Headquarters).

Valid categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type.

CATEGORY:

CLASS - Any valid Category class (e.g. TK).

SUBCLASS - Any valid Category subclass (e.g. DUMP).

CAPACITY - Any valid Category capacity (e.g. MDWA).

When all three are given as a "CATEGORY" it is verified against the Category table.

MAKE - MAKE Manufacturer's name (e.g. Ford).

MODEL YEAR - From 1930 thru the current year + 1.

FUEL TYPE - R = regular, U = unleaded, D = diesel, A = aviation P = propane and N=Natural Gas.

UNIT STATUS - ACTIV, INACT, ORDER, OR RETIR.

Sort order field(s): 1 up to 10 in any order. However, even if all the fields are blank the report will still default to DOT NUMBER order.

The following instructions apply to Roskan Reports only:

Sort direction field(s): Ascending or Descending (defaults to ascending if left blank).

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and print instructions are in another section of this manual. Additional training may be required to select the correct fields to obtain the desired results.

An example page from the report ordered from KDOT WEB is next:

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - - COMPUTER SERVICES
DTIM054 , May 23, 2007 , TIME 13:21:25 LIFE TO DATE EQUIPMENT COST

2

REPORT SEQUENCE = AREA DOTNO

KDOT NUMBER	CATEGORY	CURRENT LOCATION	FUEL TYPE	<----- QUANTITIES & COST ----->				<-----OIL----->				<-----REPAIR ----->				HRS USED MILEAGE AND COST/HR		H=GPH OR M=MPG
				FUEL	ENGINE	HYDRAULIC	TIRES	LABOR	PARTS	MISC SERV	SHOP OVERHEAD	TOTAL COST	COST/MI					
234-5014	TK/DUMP/MDWA	05-00-99	D	22108 G	971 Q	4 Q	13 T	\$2603	\$32184	\$16209	\$4713	\$21528	\$96125	0.00	0.66	M	6.59	
				\$18341	\$547													
234-5015	TK/DUMP/MDWA	05-00-99	D	27706 G	1208 Q	896 Q	7 T	\$3154	\$29602	\$9435	\$3622	\$20957	\$90170	0.00	0.45	M	7.21	
				\$22086	\$1314													
254-5014	TK/DUMP/MDWA	05-00-99	D	29974 G	1207 Q	187 Q	11 T	\$2924	\$36655	\$17392	\$5463	\$23690	\$111396	0.00	0.52	M	7.20	
				\$24470	\$802													
254-5016	TK/DUMP/MDWA	05-00-99	D	21720 G	957 Q	69 Q	8 T	\$1941	\$26349	\$13477	\$5475	\$17767	\$86366	0.00	0.58	M	6.88	
				\$20722	\$635													
254-5034	TK/DUMP/MDWA	05-00-99	D	23539 G	971 Q	179 Q	13 T	\$3389	\$27729	\$11629	\$2827	\$11346	\$78956	0.00	0.49	M	6.80	
				\$21386	\$650													
263-5115	TK/DUMP/MDTD	05-00-99	D	33242 G	1139 Q	351 Q	21 T	\$3448	\$38848	\$19100	\$4040	\$9510	\$119489	0.00	0.61	M	5.92	
				\$43542	\$1001													
263-5165	TK/DUMP/MDTD	05-00-99	D	31945 G	1425 Q	366 Q	32 T	\$7096	\$26261	\$18857	\$5510	\$12098	\$115064	0.00	0.61	M	5.94	
				\$43954	\$1288													
264-5072	TK/DUMP/MDTD	05-00-99	D	29549 G	929 Q	322 Q	26 T	\$5853	\$35806	\$19098	\$7712	\$17236	\$125083	0.00	0.70	M	6.02	
				\$38500	\$878													
264-5078	TK/DUMP/MDTD	05-00-99	D	17097 G	627 Q	83 Q	8 T	\$1715	\$14438	\$13285	\$4148	\$4667	\$61473	0.00	0.67	M	5.40	
				\$22727	\$493													
264-5122	TK/DUMP/MDTD	05-00-99	D	38138 G	1422 Q	430 Q	34 T	\$7651	\$51371	\$15922	\$3381	\$8227	\$133974	0.00	0.66	M	5.34	
				\$46214	\$1208													
254-5086	TK/DUMP/MEDI	05-01-00	D	13533 G	472 Q	24 Q	8 T	\$2106	\$10753	\$7594	\$3610	\$3791	\$45894	0.00	0.48	M	7.03	
				\$17706	\$334													
263-5013	TK/DUMP/MDTD	05-01-01	D	7917 G	72 Q	38 Q	8 T	\$2263	\$11619	\$7610	\$1794	\$4531	\$44536	0.00	0.89	M	6.30	
				\$16620	\$99													
263-5044	TK/DUMP/MDTD	05-01-03	D	31794 G	1398 Q	242 Q	35 T	\$7914	\$34925	\$18017	\$3756	\$10979	\$120210	0.00	0.71	M	5.34	
				\$43465	\$1154													
263-5050	TK/DUMP/MDTD	05-01-04	D	22852 G	719 Q	122 Q	22 T	\$6028	\$20637	\$11655	\$3988	\$8457	\$91519	0.00	0.72	M	5.57	
				\$40046	\$708													
263-5060	TK/DUMP/MDTD	05-01-01	U	18706 G	240 Q	34 Q	10 T	\$2784	\$19751	\$10424	\$4317	\$7920	\$77646	0.00	0.70	M	5.94	
				\$32227	\$223													

Maintenance (DTIM055) GENERAL EQUIPMENT COST

The 55 report provides cost information by for the time frame chosen by the user and may be selected by tk for all trucks in a location. If the user wants to know how Fords are stacking up to IHC, make may be requested. How the information is selected and sorted depends on user needs. The 55 does not allow selection of one truck but sorts by default. The default may be changed to be the 4th sort depending on user needs. Summary provides total cost information. Leave the summary selection blank and the report lists cost by unit. The only sort used here was Area, default sort is DOT Number which is shown as sort 2 and sort 1 is the area. Selections are District 6, Au, Sedn with the default dates as shown.

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DTIMW55 EQ INVENTORY COST REPORT

FIELD NAME

DISTRICT:

AREA / DEPT:

SUBAREA:

CLASS:

SUBCLASS:

CAPACITY:

BEGIN DATE:

END DATE:

DOT NUMBER:

MODEL YEAR:

MAKE:

FUEL TYPE:

☒ Detail Report
☐ Summary Report

(* ** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE * **)

[Help](#) or contact tomb@ksdot.org

Leaving a Select Value blank picks everything for that value. For a large report, leave all selections blank and a statewide report of equipment sorted by DOT number is produced. If selections made are in error an edit rule is shown. Values and sorts produce report information only when the information is a part of the database information.

Maintenance

SELECT VALUES ONLY

LOCATION:

DISTRICT One of these 0 = Headquarters, 1-6 = Districts 1 thru 6,

AREA/DEPT Any number (this is not verified). (May be used for a Bureau in Headquarters.)

SUBAREA Any number (this is not verified). (May be used for a Bureau Section in Headquarters.)

Valid categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type

CATEGORY:

CLASS - Any valid Category class (e.g. TK).

SUBCLASS - Any valid Category subclass (e.g. DUMP).

CAPACITY - Any valid Category capacity (e.g. MEDY).

When all three are given as a "CATEGORY" it is verified against the Category table.

BEGIN REPORT DATE - This must be between 01-1930 and the END REPORT DATE.

END REPORT DATE - This can not go past the current month and year.

MODEL YEAR - From 1930 thru the current year + 1.

MAKE - Manufacturer's name (e.g. Ford).

FUEL TYPE - R = regular, U = unleaded, D = diesel, A = aviation P = propane and N=Natural Gas.

SUMMARY ONLY - Put an "X" (and only an "X") here for a summary report.

Sort order field(s): 1 up to 10 in any order. However, even if all the fields are blank the report will still default to DOT NUMBER order.

The following information applies to reports ordered through Roskan.

Sort direction field(s): Ascending or Descending (defaults to ascending if left blank).

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and print instructions are in another section of this manual. Additional training may be required to select the correct fields to obtain the desired results.

An example page of DTIM055 ordered from KDOT Web is shown next.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - COMPUTER SERVICES
DTIM055, May 29, 2007 , TIME 7:37:57, GENERAL EQUIP COST REPORT,

3

GENERAL EQUIPMENT COST REPORT

TIME PERIOD: 01JUN2006 31MAY2007																				
KDOT NUMBER	CATEGORY	CURRENT LOCATION	FUEL TYPE	<-----QUANTITIES & COSTS----->				<-----REPAIR----->				<-----OIL----->				HRS USED MILEAGE AND CST/MI				H=GPH OR M=MPG
				FUEL	ENGINE	HYDR	TIRES	LABOR	PARTS	MISC SERV	OVER- HEAD	TOTAL COST	AND CST/HR	TOTAL COST	AND CST/MI					
051-5100	TK/PK	/12EX 05-00-00	U	549G \$1297	OQ \$0	OQ	OT \$0	\$27	\$13	\$27	\$49	\$1413	0	7340	0.19	M	13.4			
051-5110	TK/PK	/12EX 05-00-99	U	62G \$153	OQ \$0	OQ	OT \$0	\$0	\$0	\$0	\$0	\$153	0	0	0	M	0.0			
052-5027	TK/PK	/12CN 05-00-99	U	14G \$36	OQ \$0	OQ	OT \$0	\$0	\$0	\$10	\$0	\$46	0	0	0	M	0.0			
052-5032	TK/PK	/12CN 05-00-99	U	26G \$67	OQ \$0	OQ	OT \$0	\$0	\$0	\$0	\$0	\$67	0	0	0	M	0.0			
052-5094	TK/PK	/12CN 05-00-99	U	OG \$0	OQ \$0	OQ	OT \$0	\$162	\$0	\$0	\$0	\$162	0	0	0	M				
052-5118	TK/PK	/12CN 05-00-99	U	OG \$0	OQ \$0	OQ	OT \$0	\$223	\$0	\$0	\$0	\$223	0	0	0	M				
053-5017	TK/PK	/12CN 05-00-00	U	OG \$0	OQ \$0	OQ	OT \$0	\$0	\$113	\$0	\$0	\$113	0	0	0	M				
053-5026	TK/PK	/12CN 05-00-99	U	OG \$0	OQ \$0	OQ	OT \$0	\$0	\$2	\$0	\$0	\$2	0	0	0	M				
053-5037	TK/PK	/12CN 05-00-00	U	OG \$0	OQ \$0	OQ	OT \$0	\$0	\$358	\$0	\$0	\$358	0	0	0	M				
053-5046	TK/PK	/12CN 05-00-00	U	612G \$1395	OQ \$0	OQ	OT \$0	\$56	\$92	\$87	\$74	\$1704	0	8986	0.18	M	14.7			
053-5047	TK/PK	/12CN 05-00-00	U	OG \$0	OQ \$0	OQ	OT \$0	\$0	\$113	\$0	\$0	\$113	0	0	0	M				
053-5057	TK/PK	/12CN 05-00-00	U	OG \$0	OQ \$0	OQ	OT \$0	\$0	\$113	\$0	\$0	\$113	0	0	0	M				
053-5086	TK/PK	/12CN 05-00-99	U	4G \$11	OQ \$0	OQ	OT \$0	\$0	\$0	\$0	\$0	\$11	0	0	0	M	0.0			
053-5087	TK/PK	/12EX 05-00-00	U	OG \$0	OQ \$0	OQ	OT \$0	\$0	\$358	\$0	\$0	\$358	0	0	0	M				
053-5097	TK/PK	/12EX 05-00-00	U	OG \$0	OQ \$0	OQ	OT \$0	\$0	\$488	\$0	\$0	\$488	0	0	0	M				
				16G	OQ	OQ	OT						0	0	0					

MAINTENANCE

(DTIM058) EQUIPMENT COST ANALYSIS MAKE/MODEL

This report is an Equipment Cost Analysis Report that provides detail of cost charged to one category or all categories of equipment and may be ordered by Summary. This example was ordered for Automobiles statewide. Where an * shows information may be requested. Sorts shown may be changed to meet user requirements. No * indicates there is no selection or sort available. DOT Number is an example of no selection. The sort is set as the 6th sort but may be changed.

The screenshot shows a web browser window titled "Kansas Department of Transportation - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation". The address bar shows "http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW58.HTML". The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is labeled "Kdot Search:" with a "search" button and a link to "Advanced Search".

The main heading is "DTIMW58 COST ANALYSIS BY MAKE/MODEL REPORT REQUEST". Below this is a form with two columns: "FIELD NAME" and "SORT ORDER".

FIELD NAME		SORT ORDER
DISTRICT	01	
AREA / DEPT		
SUBAREA		
CLASS	au	1
SUBCLASS	sedn	2
CAPACITY	mids	3
INVENTORY ACCOUNT		
BEGIN REPORT DATE	May 29 2006	
END REPORT DATE	May 29 2007	
DOT NUMBER		6
☒ Detail Report ☐ Summary Report		
MODEL YEAR		05
MAKE	FORD	04
FUEL TYPE		

At the bottom of the form are "SUBMIT" and "CLEAR" buttons. Below the buttons is a link: "Help or contact tomb@ksdot.org". A red note at the bottom states: "Note: This report runs for approximately 2(two) minutes."

Leaving a Select Value blank picks everything for that value. For example, this report ordered without category and not summarized is a large report. If selections made are in error, an edit rule is shown.

MAINTENANCE

SELECT VALUES ONLY

DISTRICT – Numeric 0-9

AREA – Numeric 0-99

SUB-AREA – Numeric 0-99

Valid categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIMW004 by Inventory Type. EQ=Equipment.

CATEGORY:

CLASS Any valid category class (e.g. AU).

SUBCLASS Any valid category subclass (e.g. SEDN).

CAPACITY Any valid category capacity (e.g. COMP).

When all three are given as a "CATEGORY" it is verified against the Category table.

INVENTORY ACCOUNT Any valid account code used for equipment 604 IS Road Equipment and 605 is Miscellaneous Road Equipment.

BEGIN REPORT DATE This can be any month, day, or year.

END REPORT DATE This can be any month, day, or year after the begin date.

SUMMARY ONLY Put only an "X" here for summary reports.

MODEL YEAR Any four digit year.

MAKE Any valid equipment make (e.g. FORD).

FUEL TYPE This can only be A, D, P, R, U or N. A=Aviation, D=Diesel, P=Propane, R=Regular, U=Unleaded or N=Natural Gas.

The SORT ORDER and the DIRECTION of the sort for the categories MODEL YEAR and MAKE can be altered.

This report may be ordered from Roskan as a mainframe report or KDOT WEB. The following instructions apply to Roskan:

Press <ENTER> when all the above fields have been entered. You will be prompted to correct any errors. If there are no errors, a jobcard screen, similar to the next page, will appear. Additional experience and/or training may be required to obtain desired results due to the number of selections and sorts available for this report.

A KDOT Web report example is next:

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - COMPUTER SERVICES
DTIM058, May 29, 2007 TIME 9:41:35,EQUIPMENT COST ANALYSIS REPORT, PAGE 2

EQUIPMENT COST ANALYSIS REPORT

TIME PERIOD: 29MAY2006 TO 29MAY2007

CATEGORY: AU/SEDN/VIDS

***** OPERATING COSTS IN DOLLARS *****																
KDOT NUMBER	CURRENT LOCATION	MAKE	MODEL YEAR	FUEL TYPE	OIL	TIRES	*****					TOTAL		COST		
							LABOR	PARTS	REPAIR	MISC SERV	OVERHEAD	COST	MI USED	PER MI		
0031018	01-01-28	FORD	1998	U	181.26	0.00	0.00	3.47	0.00	0.00	184.73	2060	0.09	0.09		
0031018	01-01-28	FORD	1998	U	170.50	7.37	0.00	84.63	0.00	172.83	453.01	2510	0.18	0.18		
0031018	01-01-28	FORD	1998	U	70.47	7.61	0.00	3.47	0.00	0.00	81.55	1480	0.06	0.06		
0031018	01-01-28	FORD	1998	U	35.11	0.00	0.00	99.22	0.00	197.52	331.85	1100	0.30	0.30		
0031018	01-01-28	FORD	1998	U	218.02	0.00	0.00	50.93	0.00	0.00	268.95	940	0.29	0.29		
0031018	01-01-28	FORD	1998	U	200.50	10.33	0.00	3.59	0.00	0.00	214.42	2510	0.09	0.09		
0031018	01-01-28	FORD	1998	U	274.65	0.00	0.00	19.25	0.00	24.69	318.59	2600	0.12	0.12		
0031018	01-01-28	FORD	1998	U	155.11	8.60	0.00	3.59	0.00	0.00	167.30	2020	0.08	0.08		
0031018	01-01-28	FORD	1998	U	173.80	0.00	0.00	17.46	0.00	29.20	220.46	2660	0.08	0.08		
0031018	01-01-28	FORD	1998	U	215.68	0.00	0.00	37.58	149.57	49.38	452.21	2720	0.17	0.17		
0031018	01-01-28	FORD	1998	U	143.93	6.23	0.00	0.00	0.00	0.00	150.16	1500	0.10	0.10		
0031018	01-01-28	FORD	1998	U	277.60	0.00	0.00	0.00	0.00	0.00	289.60	1810	0.16	0.16		
SUB TOTALS:					2117.03	40.14	258.14	231.90	12.00	473.62	3132.83	23910	0.13	0.13		
0031028	01-00-01	FORD	1998	U	80.18	0.00	0.00	0.00	0.00	0.00	80.18	982	0.08	0.08		
0031028	01-00-01	FORD	1998	U	52.72	0.00	0.00	0.00	0.00	0.00	52.72	435	0.12	0.12		
0031028	01-00-01	FORD	1998	U	91.19	9.22	0.00	0.00	0.00	0.00	100.41	710	0.14	0.14		
0031028	01-00-01	FORD	1998	U	76.53	0.00	0.00	37.58	0.00	49.38	163.49	870	0.19	0.19		
0031028	01-00-01	FORD	1998	U	33.44	0.00	0.00	6.48	9.95	0.00	49.87	424	0.12	0.12		
0031028	01-00-01	FORD	1998	U	41.62	0.00	0.00	0.00	0.00	0.00	41.62	640	0.07	0.07		
0031028	01-00-01	FORD	1998	U	20.03	0.00	0.00	0.00	0.00	0.00	20.03	504	0.04	0.04		
0031028	01-00-01	FORD	1998	U	61.74	0.00	0.00	0.00	0.00	0.00	61.74	396	0.16	0.16		
0031028	01-00-01	FORD	1998	U	69.85	0.00	0.00	0.00	0.00	0.00	69.85	432	0.16	0.16		
0031028	01-00-01	FORD	1998	U	70.72	8.60	0.00	5.88	0.00	0.00	85.20	954	0.09	0.09		
0031028	01-00-01	FORD	1998	U	33.67	0.00	0.00	17.46	0.00	24.69	75.82	291	0.26	0.26		
0031028	01-00-01	FORD	1998	U	31.22	0.00	0.00	0.00	0.00	0.00	31.22	545	0.06	0.06		
SUB TOTALS:					662.91	17.82	55.04	12.36	9.95	74.07	832.15	7173	0.12	0.12		
0031048	01-03-08	FORD	1998	U	98.59	5.87	0.00	35.78	0.00	0.00	140.24	1510	0.09	0.09		
0031048	01-03-08	FORD	1998	U	138.31	0.00	0.00	0.00	0.00	0.00	138.31	760	0.18	0.18		
0031048	01-03-08	FORD	1998	U	66.33	0.00	0.00	0.00	0.00	0.00	66.33	850	0.08	0.08		
0031048	01-03-08	FORD	1998	U	119.82	6.80	0.00	1.34	0.00	0.00	127.96	690	0.19	0.19		
0031048	01-03-08	FORD	1998	U	118.41	0.00	0.00	45.08	2.60	98.76	264.85	1140	0.23	0.23		
0031048	01-03-08	FORD	1998	U	61.10	0.00	0.00	0.00	0.00	0.00	61.10	1020	0.06	0.06		
0031048	01-03-08	FORD	1998	U	27.55	0.00	0.00	0.00	0.00	0.00	27.55	840	0.03	0.03		
0031048	01-03-08	FORD	1998	U	57.08	0.00	0.00	0.00	0.00	0.00	57.08	370	0.15	0.15		
0031048	01-03-08	FORD	1998	U	42.38	0.00	0.00	0.00	0.00	0.00	42.38	540	0.08	0.08		
0031048	01-03-08	FORD	1998	U	27.70	0.00	0.00	0.00	0.00	0.00	27.70	550	0.05	0.05		
0031048	01-03-08	FORD	1998	U	82.88	0.00	0.00	33.81	39.90	74.07	230.66	850	0.27	0.27		
0031048	01-03-08	FORD	1998	U	19.80	8.29	0.00	33.81	3.45	87.60	152.95	410	0.37	0.37		
SUB TOTALS:					859.95	20.96	112.70	83.07	0.00	260.43	1337.11	9530	0.14	0.14		
0031078	01-04-08	FORD	1998	U	67.31	0.00	0.00	6.31	116.18	0.00	189.80	832	0.23	0.23		

There are 4 options available from the Equipment Inspection Menu. The menu screen tran-id is **DTUU** and the screen name is **DTEIMNU**.

Equipment Inspection Inquire
Equipment Inspection Add
Equipment Inspection Update
Equipment Inspection Delete

DTUU 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT INSPECTION MENU	DTEIMNU 10:07:38
 1. EQUIPMENT INSPECTION INQUIRE 2. EQUIPMENT INSPECTION ADD 3. EQUIPMENT INSPECTION UPDATE 4. EQUIPMENT INSPECTION DELETE : _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

FIGURE 19, EQUIPMENT INSPECTION MENU

4.5.1 Inquiry of Inspection Records.

The Inquiry screen allows the user to view Equipment Inspections by DOT number. The User must key in a DOT number and press the **ENTER** key.

The Inspection numbers and Inspection dates will be displayed

Option 1 is Equipment Inspection Inquire, Screen tran-id is **DTUV** and screen name is **DTEINQ**.

```

DTUV          KANSAS DEPARTMENT OF TRANSPORTATION      DTEINQ
09/07/00      EQUIPMENT INSPECTION - INQUIRY            10:08:52

DOT NUMBER    _

INSPECTION NO.   INSPECTION DATE       INSPECTION NO.   INSPECTION DATE

MSG:  I0109 TYPE IN KEY DATA AND PRESS ENTER
PF3-FXTT

```

FIGURE 20, SAMPLE EQUIPMENT INSPECTION INQUIRY SCREEN

While in the view mode, pressing the **PF3** key will cause you to exit the view screen and return to the Equipment Inspection Menu Screen. If the User wishes to view another record, key over the DOT number and press the **ENTER** key.

4.5.2 Rules for Entering Data Equipment Inspections

The following discussion details the usage of the four functions available in the system. Inquire about records, Update records, Add records and Delete records.

The data update screens are designed for the User to fill in all data fields necessary on the screen and to then press the **ENTER** key. In this manner, an entire screen of data is sent to be processed at one time. In most cases, after a record is processed, the screen is cleared for entry of the next group of data. The use of the **PF3** key will allow you to exit the current task. If you are in the middle of a task and you press the **PF3** key the task is not completed. The Fast Path: may be used to maneuver easily in the Equipment Inspection programs.

All data fields in this system are edited. This certainly does not guarantee that all mistakes will be caught but it will catch most of the common errors. Data should conform to the definitions described earlier.

If invalid data is keyed into a field, the program will issue appropriate error messages. Correct the invalid entries and press the **ENTER** key.

In entering data, the user is not required to fill every space on some of the input fields. The District, Area and Subarea and Last Inspection date are read from a file so you will not need to key in these fields. The Next Inspection Date is figured for you so you will not have to key in this field. The Inspection number, and Repair Order number is padded on the left with zeros if less than five characters. For example, if the User enters a "1" in the first space of the Inspection number field it will be padded on the left with four zeros after the Enter key is pressed (i.e., 00001).

Entry of any field may begin in the LEFT-MOST position of each field. However, if after you have keyed in your desired data, there are unwanted characters remaining the RIGHT-MOST positions of the field, you will need to erase the undesired right-most characters with the Erase to End of field (EOF) key. If you use the space bar to blank out these characters, especially in a numeric field, you will be an error message even though the field appears to be correct to the eye.

4.5.3 Adding Inspection Records

From the Equipment Inspection menu, select the ADD Equipment Inspections option. When the ADD screen appears, key in the Inspection No. and DOT number and press the **ENTER** key. At this point in time you may key in the remainder of the Inspection or press **PF3** to exit. The District, Area, Subarea and Last Inspection date will not have to be keyed in. The Next Inspection date will be figured for you. For motorized vehicles Next Inspection date=Inspection date + 6 months. For non-motorized vehicles Next Inspection date = Inspection date + 1 year. If a Safety Code of 1 is keyed in then a Repair Order No. and a Repair Order Date must also be keyed in.

If invalid data is entered, the program will issue appropriate error messages. Correct the invalid entries and press the **ENTER** key. After a record is added, the message screen will clear and the message I0104 Record Added Successfully will be displayed. You may exit via the PF3 key or you may add another record. To add another record, key in an Inspection No. and DOT number the press the **ENTER** key.

Option 2 is Equipment Inspection Add, Screen tran-id is **DTUW** and screen name is **DTEIADD**.

DTUW 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT INSPECTION - ADD	DTEIADD 10:09:50
INSPECTION NUMBER	DOT NUMBER	INSPECTION DATE
DISTRICT	AREA	SUBAREA
INSPECTION RATING	1=SAFETY HAZARD, 2=NEEDS IMMEDIATE ATTENTION, 3=NEEDS ATTENTION, 4=NO REPAIRS REQUIRED	
MILES AT INSPECTION	NEXT INSPECTION DATE	
HOURS AT INSPECTION	LAST INSPECTION DATE	
ITEMS 03-63 IF MARKED IN BOX		
CONDITION CODE	1=NEW, 2=ABOVE AVERAGE, 3=AVERAGE, 4=BELOW AVERAGE, 5=POOR	
REPAIR ORDER NO.	REPAIR ORDER DATE	
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT		FP:

FIGURE 20, SAMPLE INSPECTION ADD SCREEN

4.5.4 Updating Inspection Records

Choose UPDATE Equipment Inspections from the Equipment Inspection Menu to modify existing records. When the Update screen appears enter the Inspection No. and DOT number to define the existing record and press the Enter key.

If the record is found in the files, the User will be allowed to modify the record. If the Inspection date of the requested record is less than Current date - 1 month, then no updating of the record is allowed. If a Safety Code of 1 is keyed in then a Repair Order No. and a Repair Order Date must also be keyed in. The User must verify the data before the record is updated.

If the record is not found, the message E3020 Inspection Number is not on the Database T_EQPMNT_INSPCTN will appear and the screen will clear. You may request another update or exit via the **PF3** key.

If invalid data is keyed in the program will issue appropriate error messages. Correct the error by keying over the invalid entries and press the **ENTER** key. Should you wish to not update a retrieved record, key in another Inspection No. and DOT number and press the **ENTER** key or press the **PF3** key.

After a record is updated, you may exit via the **PF3** key or you may request another update. To request another Inspection record key in an Inspection No. and DOT number and press the **ENTER** key.

DTUX 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT INSPECTION - UPDATE	DTEIUPD 10:10:36
INSPECTION NUMBER	DOT NUMBER	INSPECTION DATE
DISTRICT	AREA	SUBAREA
INSPECTION RATING	1=SAFETY HAZARD, 2=NEEDS IMMEDIATE ATTENTION, 3=NEEDS ATTENTION, 4=NO REPAIRS REQUIRED	
MILES AT INSPECTION	NEXT INSPECTION DATE	
HOURS AT INSPECTION	LAST INSPECTION DATE	
ITEMS 03-63 IF MARKED IN BOX		
CONDITION CODE	1=NEW, 2=ABOVE AVERAGE, 3=AVERAGE, 4=BELOW AVERAGE, 5=POOR	
REPAIR ORDER NO.	REPAIR ORDER DATE	
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT	FP:	

Option 3 is Equipment Inspection Update, Screen tran-id is **DTUX** and screen name is **DTEIUPD**.

4.5.5. Deleting Inspection Records

To remove unwanted records from the file, select the DELETE Equipment Inspections option from the Equipment Inspection menu, When the DELETE screen appears, key in the Inspection No. and DOT number and then press the **ENTER** key.

If the record is found, it will be displayed. A confirmation to delete will appear and default to 'N'. If the user wishes to delete the record, it will be necessary to change the 'N' to 'Y' and press **ENTER**. The message I0106 Record Deleted Successfully will appear to confirm that the record has been deleted. To delete another inspection record, key in the Inspection Number and the DOT Number and confirm by changing the 'N' to a 'Y'.

Option 4 is Equipment Inspection Delete, Screen tran-id is **DTUX** and screen name is **DTEIUPD**.

DTUY 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT INSPECTION - DELETE	DTEIDEL 10:11:20
INSPECTION NUMBER	DOT NUMBER	INSPECTION DATE
DISTRICT	AREA	SUBAREA
INSPECTION RATING	1=SAFETY HAZARD, 2=NEEDS IMMEDIATE ATTENTION, 3=NEEDS ATTENTION, 4=NO REPAIRS REQUIRED	
MILES AT INSPECTION	NEXT INSPECTION DATE	
HOURS AT INSPECTION	LAST INSPECTION DATE	
ITEMS 03-63 IF MARKED IN BOX		
CONDITION CODE	1=NEW, 2=ABOVE AVERAGE, 3=AVERAGE, 4=BELOW AVERAGE, 5=POOR	
REPAIR ORDER NO.	REPAIR ORDER DATE	
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT		FP:

DTUY KANSAS DEPARTMENT OF TRANSPORTATION DTEIDEL
09/07/00 EQUIPMENT INSPECTION - DELETE 14:27:54

INSPECTION NUMBER 11368 DOT NUMBER 0531103 INSPECTION DATE 07 24 96

CONFIRM : N

DISTRICT 1 AREA 06 SUBAREA 14

INSPECTION RATING 4 1=SAFETY HAZARD, 2=NEEDS IMMEDIATE ATTENTION,
3=NEEDS ATTENTION, 4=NO REPAIRS REQUIRED

MILES AT INSPECTION 00026543

NEXT INSPECTION DATE 01 24 97

HOURS AT INSPECTION

LAST INSPECTION DATE 07 24 96

ITEMS 03-63 IF MARKED IN BOX

CONDITION CODE 2 1=NEW, 2=ABOVE AVERAGE, 3=AVERAGE, 4=BELOW AVERAGE, 5=POOR

REPAIR ORDER NO.

REPAIR ORDER DATE

MSG : I0110 TYPE IN REQUIRED DATA AND PRESS ENTER
PF3-EXIT

To delete the inspection the N needs to be changed to a Y and press the **ENTER** key.

EQUIPMENT AND BUILDING INSPECTIONS

DTIM129

EQUIPMENT INSPECTION EXCEPTIONS REPORT

This is a report that produces information collected from the on-line entry of Equipment Inspections. If items are shown on the Equipment Inspection Form are not in an acceptable state of repair, this information is noted on the report by item number(s) listed on the Inspection Report Form 354. Selections for this example are dates and may be selected by District. The sample report attached is for District 5.

The screenshot shows a web browser window titled "Kansas Department of Transportation - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation". The address bar shows the URL: <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW119.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is labeled "Kdot Search:" with a "search" button and a link to "Advanced Search".

DTIMW129 EQUIPMENT INSPECTION EXCEPTION REPORT

Make selections and press Submit to view data.

DISTRICT: 05

BEGINNING DATE SELECTION: June 26 2006

END DATE SELECTION: June 26 2007

(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)

SUBMIT CLEAR

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

[KDOT Home](#) [Employee Info](#) [Email](#) [Help-Site Index](#) [IT Tech Support](#) [KDOT Links](#) [What's New](#) [PDF Help](#)

If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#).

Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB [Download Page](#).

If you have problems with this page, please contact kdotweb@ksdot.org

Local intranet

EQUIPMENT AND BUILDING INSPECTIONS

SELECT VALUES ONLY

Begin Report Date: Any valid date. If left blank, this will be computed as one year less than End Report Date.

End Report Date: Any valid date. If left blank, this will be Computed as the Current Date.

District: The District corresponds to the Users District. The Districts locations are automatically filled in when the screen appears. If a District is not specified (blanks), the program default is to all for Headquarters only.

This report is available from Roskan. The following instructions belong to processing a Roskan requested report. Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and other print instructions are in another section in this manual.

Use the Help button on the Request page of KDOT Web, if there are questions about ordering and printing the report.

Example listing is next and was produced from the Web.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIMW129, Jun 26, 2007 TIME 10:55:02 EQ EXCEPTION INSPECTION REPT, PAGE 0002

EQ EXCEPTION INSPECTION REPORT

DISTRICT 05													
REPORTING PERIOD 06-26-06 TO 06-26-07													
DOT NO	LOCATION	INSPEC NO.	DATE OF INSPEC.	DATE OF NEXT INSP	MILES AT INSP.	HOURS AT INSP.	COND.		ITEM NUMBERS	INSP RATE	SCH UNS	REPAIR NO.	REPAIR DATE
							UNIT PREV	COND COND					
2635131	05 04 01	59524	04 2007	10 2007	100952		3	YES	46	3			
1135093	05 04 02	58918	04 2007	10 2007	82242		1	YES	13	3			

EQUIPMENT INSPECTION

DTIM130 UNITS NOT INSPECTION IN PAST YEAR

Units that have not been inspected in the time frame selected by the user are shown and are projected from the last inspection recorded in the database of information. If an inspection has taken place in the time frame selected, the unit will not be listed on the report. Begin date to end date and a District number are the only selections for this report. Last date the unit was inspected in shown on the report.

The screenshot shows a web browser window titled "Kansas Department of Transportation - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation". The address bar shows the URL: <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW120.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is labeled "Kdot Search:" with a "search" button and a link to "Advanced Search". The main heading is "DTIMW130 DOT UNITS NOT INSPECTED PAST YEAR". Below this is the instruction "Make selections and press Submit to view data." The form includes a "DISTRICT" dropdown menu set to "01", a "BEGINNING DATE SELECTION" with month, day, and year dropdowns (June, 26, 2006), and an "END DATE SELECTION" with month, day, and year dropdowns (June, 26, 2007). A note states: "(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)". There are "SUBMIT" and "CLEAR" buttons. A link for "Help" or contact "tomb@ksdot.org" is provided. A red note says: "Note: This report runs for approximately 2(two) minutes." At the bottom, there are links for "KDOT Home", "Employee Info", "Email", "Help-Site Index", "IT Tech Support", "KDOT Links", "What's New", and "PDF Help". A footer message says: "If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#)." Another message says: "Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB [Download Page](#)." A final message says: "If you have problems with this page, please contact kdotweb@ksdot.org".

Leaving a Select Value blank picks everything for that value. If selections made are in error an edit rule is shown. Values and sorts produce report information only when the information is a part of the database of information.

EQUIPMENT INSPECTION

Select Values Only

Begin Report Date: Any valid date. If left blank, this will be computed as one year less than End Report Date.

End Report Date: Any valid date. If left blank, this will be Computed as the Current Date.

District: The District corresponds to the Users District. The Districts locations are automatically filled in when the screen appears. If a District is not specified (blanks), the program default is to all for Headquarters only.

The following instructions apply to a report ordered through ROSKAN, KDOT MENU.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and printing instructions are in another section in this manual.

The attached Example report was ordered from KDOT WEB, KDOTMENU.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM130, Jun 26, 2007 TIME 10:58:23 UNITS NOT INSPECTED PAST YR, PAGE 0002

DOT UNITS NOT INSPECTED PAST YEAR

DISTRICT 01

LOCATION	DOT NUM	DATE OF LAST INSPECTION	COMMENTS	REPORTING PERIOD	TO	06-26-07
01 00 00	0031018	06 2006				
	0321014	11 2005				
	0361031	05 2006				
	0521048	06 2006				
	0521108	07 2005				
	1121047	08 2005				
	1121067	01 2006				
	1131146	08 2005				
	1521014	05 2006				
	5551016	05 2006				
	5551026	05 2006				
	5551035	05 2006				
	5590010	05 2006				

EQUIPMENT INSPECTION

DTIM131 INSPECTION SCHEDULE

A schedule of inspections is provided from this report. All Equipment is schedule as Inspection Date+ 1 year. The schedule for this report is provided from last date of inspection and will be populated only if an inspection has been added in the database of information about equipment inspections. Example report is for District 6. Due to the time frame of the Inspection changing, review this schedule for possible updates.

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kdotweb.ksdot.org

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IT Tech Support	What's New

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DTIMW131 DOT INSPECTION SCHEDULE

Make selections and press Submit to view data.

DISTRICT

BEGINNING DATE SELECTION

END DATE SELECTION

(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

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Local intranet

EQUIPMENT INSPECTION

SELECT VALUES ONLY

Begin Report Date: Any valid date. If left blank, this will be computed as one month more than End Report Date.

End Report Date: Any valid date. If left blank, this will be Computed as the Current Date.

District: The District corresponds to the Users District. The Districts locations are automatically filled in when the screen appears. If a District is not specified (blanks), the program default is to all for Headquarters only. Press ENTER.

The following instructions apply to ordering this report from Roskan, KDOT MENU. If your options are accepted, after pressing the <ENTER> key, you will see a Jobcard Screen. For additional information about the job card see the Report Printing section of this manual. Experience and/or training may be needed to achieve desired results for report ordering.

The Report Example was produced from KDOT WEB, KDOT Menu. Help instructions are available on Web reports by clicking the Help key located beneath the SUBMIT button.
Example report is next:

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIMW131, Jun 26, 2007 TIME 11:58:36 DOT INSPECTION SCHEDULE, PAGE 0003

DOT INSPECTION SCHEDULE

DISTRICT 06

		REPORTING PERIOD		TO	
		07-01-07		08-01-07	
LOCATION	DOT NUM	DATE OF NEXT INSPECTION	COMMENTS		
06-01-03	2636022	07 2007			
	2636045	07 2007			
	2646034	07 2007			
	3376012	08 2007			
	3626017	08 2007			
	3656024	08 2007			
	5176019	07 2007			

EQUIPMENT INSPECTION

DTIM150 SUMMARY OF EQUIPMENT INSPECTIONS

This report summarizes findings of equipment inspections. The numbers listed on the report correspond with the items on the actual inspection form. Also shown on this report is the equipment unit condition, miles or hours at the time of inspection and the repair order number when repair is needed immediately. The example report is for District 3.

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DTIMW150 SUMMARY OF EQUIPMENT INSPECTIONS

Make selections and press Submit to view data.

DISTRICT

BEGINNING DATE SELECTION

END DATE SELECTION

(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

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Done Local Intranet

EQUIPMENT INSPECTION

SELECT VALUES ONLY

Begin Report Date: Any valid date. If left blank, this will be computed as one month more than End Report Date.

End Report Date: Any valid date. If left blank, this will be Computed as the Current Date.

District: The District corresponds to the Users District. The Districts locations are automatically filled in when the screen appears. If a District is not specified (blanks), the program default is to all for Headquarters only.

The following instructions apply to printing a report ordered on Roskan, KDOT Web. Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the next "jobcard" screen will appear next. Additional information about jobcard and printing are in another section of this manual.

The example report is next and was ordered from KDOT WEB, KDOT MENU.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM150, Jun 26, 2007 TIME 12:10:35 SUMMARY OF EQ INSPECTIONS, PAGE 0002

SUMMARY OF EQ INSPECTIONS

DISTRICT 03				REPORTING PERIOD			06-26-06			TO 06-26-07		
DOT NO	LOCATION	INSPC NO.	INSPC DATE	NEXT INSPC DATE	MILES AT INSPC.	HOURS AT INSPC.	UNIT COND	ITEM NUMBERS	INSPC RATING	SCH UNS	REPAIR NO.	REPAIR DATE
0023052	03 00 00	31297	08 2006	02 2007	32063		2		4			
0023052	03 00 00	31981	03 2007	09 2007	41455		2		4			
0023062	03 00 00	31295	08 2006	02 2007	67536		2		4			
0023062	03 00 00	31987	03 2007	09 2007	74283		2		4			
0030091	03 00 00	31298	08 2006	02 2007	70748		2	45	3			
0030091	03 00 00	31979	03 2007	09 2007	81806		2		4			
0030112	03 00 00	31296	08 2006	02 2007	75556		2		4			
0030112	03 00 00	31988	03 2007	09 2007	87196		2	6 8 9 44	3			
0033019	03 00 00	31834	01 2007	07 2007	118315		2		4			
0033021	03 00 00	31138	08 2006	02 2007	139100		2		4			
0033021	03 00 00	31935	03 2007	09 2007	152565		2		4			
0033038	03 00 00	31301	08 2006	02 2007	104347		2		4			
0033038	03 00 00	31980	03 2007	09 2007	109087		2	17	3			
0033039	03 00 00	31639	11 2006	05 2007	129754		2		4			
0133013	03 00 00	31321	08 2006	02 2007	48861		2		4			
0133013	03 00 00	31982	03 2007	09 2007	60032		2	6 8 9	3			
0223019	03 00 00	31299	08 2006	02 2007	4153		2	9	3			
0223019	03 00 00	31983	03 2007	09 2007	78259		2		4			
0223029	03 00 00	31300	08 2006	02 2007	85588		2		4			
0223029	03 00 00	31978	03 2007	09 2007	89479		2		4			
0363010	03 00 00	31224	08 2006	02 2007	167837		2		4			
0363010	03 00 00	31962	03 2007	09 2007	182780		2	6 8 9	3			
0363040	03 00 00	31449	07 2006	01 2007	152231		2		4			
0363040	03 00 00	32026	03 2007	09 2007	166725		2		4			
0513110	03 00 00	31302	08 2006	02 2007	164760		2		4			
0513110	03 00 00	31984	03 2007	09 2007	183506		2		4			
0523018	03 00 00	31829	01 2007	07 2007	160062		2		4			
0533018	03 00 00	31294	08 2006	02 2007	170603		3	24	3			
1123067	03 00 00	31189	08 2006	02 2007	170759		3	44	3			
1123077	03 00 00	31803	01 2007	07 2007	205490		3		4			
1123087	03 00 00	31637	11 2006	05 2007	163133		2	6 8 9 17	3			
1123087	03 00 00	32126	05 2007	11 2007	168926		2		4			
1123127	03 00 00	31480	09 2006	03 2007	195297		2	20	3			
1123127	03 00 00	32060	04 2007	10 2007	203203		2	3 4 51	3			
1133124	03 00 00	31330	08 2006	02 2007	80151		3		4			
1133124	03 00 00	31989	03 2007	09 2007	83065		3	6 8 9	3			
1633013	03 00 00	31292	08 2006	02 2007	82360		2		4			
1633013	03 00 00	31977	03 2007	09 2007	95916		2		4			
2633025	03 00 00	31514	10 2006	04 2007	172440		3	12 17 54	2			
2633035	03 00 00	31577	10 2006	04 2007	165319		3	20	3			
2643036	03 00 00	31763	12 2006	06 2007	201843		2		4			
4083019	03 00 00	31341	08 2006	08 2007			2	4 5 6 9	3			
4093043	03 00 00	31345	08 2006	08 2007			1	6 9	3			

SHOP MANAGEMENT HOW IT WORKS

The Shop Management System contains the following functions:

1. Equipment Repair Order. Records labor accomplished in KDOT shops.
2. Equipment Inspection. Records the inspections completed on KDOT equipment.
3. Shop Employee Table is a table of mechanics by their mechanic number and SS#.
4. Mechanics Pay Rate Table is a table of current pay for regular and overtime. This rate is applied to labor hours recorded on the repair order and is a labor charge to the equipment units that are repaired in the KDOT shops.

Personnel in the Districts will be responsible for the maintenance of the Mechanics Pay Rate Table for their respective districts. The Shop Employee Table contains the Mechanics number and the Mechanics Social Security number. The Mechanics Pay Rate Table contains the Mechanics Social Security number and the Mechanics hourly rate of pay. The Shop Employee Table will now need to be updated or added to by Headquarters Security.

Equipment repair orders for the respective District may be entered by the District Security granted. Table maintenance for Mechanics and Shop Employees may be updated with district security. Other tables in the Shop Management System such as the Activity-Task-Component Table are maintained by the Equipment Engineers in the Bureau of Construction and Maintenance.

DOT Equipment Inspections may be entered by the district for the district equipment or for equipment that is located in Headquarters and inspected by a district.

4.0 USER INSTRUCTIONS

4.1 Purge Shop Management Files

The Shop Management files are limited in their capacity to hold data. A batch program may be run to purge data from the Equipment Repair Order and Equipment Inspection files. The purged data will be retained in an archive table. To run these programs, the Bureau of Construction and Maintenance should contact the . The Bureau of Computer Service, Operations Support Group, and request that DTIM111 - Equipment Repair order Purge should be run. To purge records for the Vehicles Inspection request that DTIM112 - Equipment Inspection Purge be run. When Equipment records are placed in 'RETIR' status, those Equipment Repair and Inspection records that are associated with the Equipment record will be purged.

If any error message(s) are printed from this program run, contact the Operations Support Group of Computer Services for further instructions.

4.2 Update Headquarters Tables

Table updates are completed by different entities in KDOT depending on the table. To update the password table contact the Operations Support Group in the Bureau of Computer Services. Other Tables in the Shop Management System are updated as follows:

1. MRT = Mechanics Pay Rate Table - District
2. SET = Shop Employee Table - Headquarters - KDOT Equipment Engineer
3. ATC = Activity, Task Component Table - Headquarters - KDOT Equipment Engineer
4. SOR = Shop Overhead Rate - Headquarters - KDOT Equipment Engineer
5. SHP = Shop - Headquarters - KDOT Equipment Engineer
6. DDY = Down/Delay Code - KDOT Equipment Engineer

A view of the table screens will be referenced in these system instructions.

4.3 Signing on the Data Entry System

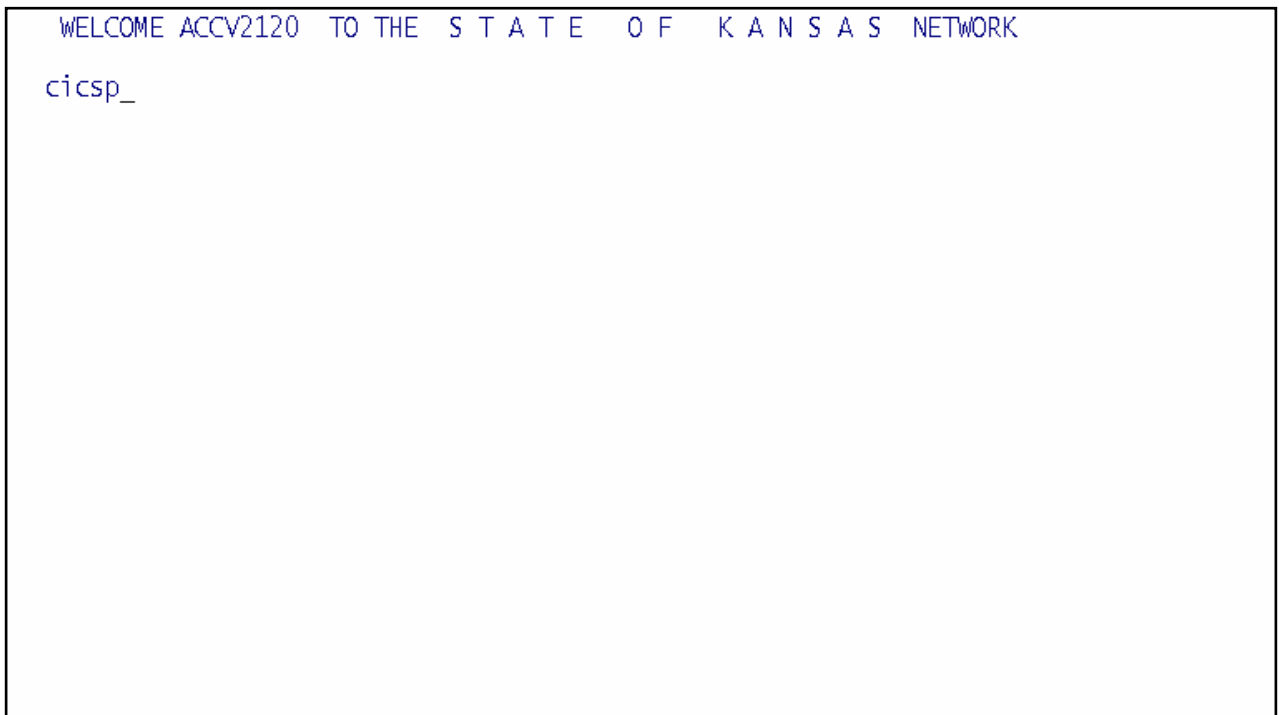
Once the system has been initialized, the various users may enter their information. This will be accomplished through an on-line update facility. Information entered into the Shop files may be viewed on-line only a record at a time.

4.3.1 Accessing Shop Management On-Line Facility

All data entry for this system is done on-line, that is, as data is keyed into a terminal the files are updated.

To access the on-line facility, enter **CICS**.

Main Menu - Log in to CICS
Figure 1, CICS ENTRY SCREEN



Security Sign-in Screen

Signon for CICS/ESA Release 4.1.0

DFHZC2312 *** WELCOME TO CICS/ESA ***

Type your userid and password, then press ENTER:

 Userid -
 Password
 Language
 New Password

DFHCE3520 PLEASE TYPE YOUR USERID.
F3=Exit

FIGURE 2, SECURITY SIGNON SCREEN

Type **DTQA** and press **Enter**

FIGURE 4, MAIN MENU SCREEN

The Main Menu DTKDMNU will be displayed.

DTQA 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION MAIN MENU	DTKDMNU 09:37:22
1. INVENTORY MANAGEMENT MENU 2. MAINTENANCE MANAGEMENT MENU 3. BUDGET DEVELOPMENT MENU 4. SHOP MANAGEMENT MENU 5. BATCH REPORTING MENU 6. KDOT SYSTEM SELECTION MENU (DTAA) 7. WORKER'S COMP ACCIDENT MENU 8. LOG OFF CICS		
PASSWORD: - :		
Msg : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

The top left hand corner shows the screen tran-id associated with this screen, and on the top right-hand corner the name of the screen is shown. Also, the date, and time are displayed on the second line.. For the Main Menu, the corresponding tran-id is **DTQA**, and screen name is **DTKDMNU**.

Type **4** to select Shop Management Menu. You can type in a password. When entered, it should be a valid one. When no password is entered, access restricted to menus, and inquiry functions only. To access the available maintenance functions, type in an appropriate password, press **Enter** and the Shop Management Menu will be displayed.

FIGURE 5, SHOP MENU SCREEN

The Screen tran-id is **DTUF** and the screen name is **DTSMMNU**. From the menu screen you may access the Equipment Repair Order Menu by entering 1 and pressing **ENTER**.

This menu provides the capability to access three functions in the Shop Management System.

1. Equipment Repair Order Menu
2. Equipment Inspection Menu
3. Table Maintenance Menu

4.4 Equipment Repair Order Instructions

Shop Management Menu Screen

4.4.1 Repair Order Password

No shop is allowed to Add, Update or Delete another Shops records. However, the user may view any Repair Order by selecting any of the following options.

4.4 Equipment Repair Order Instructions

If you entered a valid password, the Equipment Repair Order Menu appears. If the password entered was not valid, the Equipment Repair Browse Menu appears. Key in the option you wish and press the **ENTER** key.

DTUG 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT REPAIR ORDER MENU	DTERMNU 09:44:47
 1. EQUIPMENT REPAIR ORDER BROWSE MENU 2. EQUIPMENT REPAIR ORDER ADD 3. EQUIPMENT REPAIR ORDER UPDATE 4. EQUIPMENT REPAIR ORDER DELETE : _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

FIGURE 6, EQUIPMENT REPAIR ORDER MENU

The screen tran-id is **DTUG** and the screen name is **DTERMNU**. From this menu all on-line functions may be accessed. There are four function that may be accessed:

4.4.1 Viewing Records

Option 1 of the Equipment Repair Order Menu is the Inquiry function.

Anyone can view equipment repair records. There are three functions for Equipment Repair Order Inquire:

- Inquire by D.O.T. Number
- Inquire by Shop Number
- Inquire by Repair Order Number

Select 1 and press **ENTER** to Inquire by **DOT Number**

DTUH 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT REPAIR ORDER INQUIRE MENU	DTERBMN 09:46:10
1. INQUIRE BY D.O.T. NUMBER 2. INQUIRE BY SHOP NUMBER 3. INQUIRE BY REPAIR ORDER NUMBER		
: _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

FIGURE 7, EQUIPMENT REPAIR ORDER BROWSE MENU

The screen tran-id is **DTUH** and the screen name is **DTERBMNU**. The screen tran-id is used with the FP:=Fastpath to maneuver between screens.

4.4.2a VIEW BY D.O.T. NUMBER

Option 1 allows the User to view all the Repair Orders associated with a specific DOT number.

DTUI 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT REPAIR ORDER - INQUIRY	DOTERDOT 09:48:13
DOT NUMBER 1135013		
REPAIR ORDER NO.	REPAIR ORDER DATE	REPAIR ORDER NO. REPAIR ORDER DATE
98555948	1997 05 27	97059351 1997 08 12
97056974	1997 02 28	97055448 1996 08 07
95059581	1994 11 29	95059500 1994 08 25
95056270	1995 03 08	94593938 1993 05 12
94051127	1994 01 24	79234567 2000 08 10
55555555	2000 09 06	44444444 2000 08 01
01234565	2000 08 14	
MSG: I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT PF7-PGUP PF8-PGDN PF9-JUMP JUMP KEY:		

The User must key in a valid DOT number to view and press the **ENTER** key to Inquire by **DOT Number**. Only completed Repairs Orders will be displayed. If you are in the middle of a browse and wish to end, press the **PF3** key. This will allow you to key in another DOT number via the menu screen.

```

DTUI          KANSAS DEPARTMENT OF TRANSPORTATION      DTERDOT
09/07/00      EQUIPMENT REPAIR ORDER - INQUIRY          09:47:15

DOT NUMBER    _

REPAIR ORDER NO.  REPAIR ORDER DATE      REPAIR ORDER NO.  REPAIR ORDER DATE

MSG:  I0109 TYPE IN KEY DATA AND PRESS ENTER
PF3-EXIT
FP:

```

FIGURE 8, SAMPLE DOT NUMBER VIEW SCREEN.

The screen tran-id is **DTUI** and the screen name is **DTERDOT**. Fast Path is only functional at this time if you decide to go to a completely different screen and must be entered before the DOT number is entered and the **ENTER** key is pressed.

FIGURE 9 SAMPLE DOT NUMBER VIEW SCREEN

This screen shows how the Inquiry by DOT Number screen appears after the valid DOT number is entered and the records are displayed.

4.4.2b VIEW BY SHOP NUMBER

The Inquiry function will also allow the user to use **Option 2:**

Inquire by Shop Number. The screen tran-id is **DTUJ** and the screen name is **DTERSHP**. The user must key in the Shop Number they wish to view and press the **ENTER** key. Default dates are Current Date - 1 year through Current Date (figure 11). The user may change the select dates if desired. Only completed Repair orders will be displayed.

DTUJ	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT REPAIR ORDER - INQUIRY	DTERSHP	
SHOP NUMBER 120			
DATES TO SELECT WITH ARE FROM 1999 09 07 THRU 2000 09 07			
REPAIR ORDER NO.	REPAIR ORDER DATE	REPAIR ORDER NO.	REPAIR ORDER DATE
01234565	2000 08 14	01324356	2000 08 09
22222222	2000 08 14	44000001	2000 06 01
44000002	2000 06 01	44444444	2000 08 01
55555555	2000 09 06	77000001	2000 08 08
77000002	1999 11 17	77000003	2000 08 09
77000005	1999 11 17	78000001	2000 08 10
88000008	2000 08 07		
MSG: I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION			
PF3-EXIT PF7-PGUP PF8-PGDN PF9-JUMP JUMP KEY:			

The User may return to the last screen by using the **PF3**.

FIGURE 10, SAMPLE SHOP NUMBER BROWSE SCREEN

If there are more work orders available to browse, the **PF8** key may be used to get to the next screen of information or the Jump Key: may be used to key in a particular work order number by keying in the number and pressing the **PF9** key.

4.4.2c VIEW BY REPAIR ORDER NUMBER

Inquire by Repair Order Number. **Option 3** allows the User to view a specific Repair Order Number.

The screen tran-id is **DTUK** and the screen name is **DTERR01**. This inquiry shown is a replica of the repair order. **DTERR01** is the first screen of the repair order and **DTERR02** is the second screen. The second screen may be reached by using the **PF8** key. It is necessary to know the Repair Order Number to view this information.

Screen 1 of the Inquiry by Repair No.

DTUK	KANSAS DEPARTMENT OF TRANSPORTATION				DTERR01			
09/07/00	EQUIPMENT REPAIR ORDER - INQUIRE				09:53:04			
REPAIR NO. 66666666		SHOP NO. 130		DOT NO. 0531076				
DATE 070100		SCHED UNSCHED 1		1 = SCHEDULED, 2 = UNSCHEDULED				
DOWN DELAY CODES								
FIRST DOWN DATE 070100		TIME 1600		CODE ID				
DATE	CODE	DATE	CODE	DATE	CODE	DATE	CODE	
080100	PA	081400	SP	081500	RE			
				DATE COMPLETE	081500	TIME 1700	CP	
MSG: I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION								
PF3-EXIT				PF8-PGDN				

FIGURE 11. SAMPLE DOWN DELAY VIEW SCREEN

Screen 2 of the Inquiry by Repair Order Number appears as follows:

DTUK		KANSAS DEPARTMENT OF TRANSPORTATION					DTERRO2	
09/07/00		EQUIPMENT REPAIR ORDER - INQUIRE					09:53:35	
DATE	MECH	HOURS	HRS	ACT	TSK	COMP	MESSAGES	
081500	148	10.0	R	761	001	030		

I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION
PF3-EXIT PF7-PGUP

FIGURE 12, SAMPLE SHOP ACCOMPLISHMENT VIEW SCREEN

While in the view mode, pressing the **PF3** key will cause you to exit the view screen and return to the Equipment Repair Order Browse menu screen. To view another record, it is necessary to enter through the menu screen. **PF7** will return you to the first screen of the Repair Order. The Menu screen may be reached by using the **PF3** screen from the first or second screen.

4.4.3 Rules for Entering Data

The following discussion details the usage for the three remaining functions available in the Equipment Repair Order System; (1) Update records, (2) Add Records and (3) Delete Records.

There are two screens per Repair Order. A Down/Delay screen and a Shop Accomplishment screen. The **PF7** and **PF8** keys are used to maneuver between screens.

The update screens are designed for the user to fill all data fields necessary on the screen and to then press the **ENTER** key. In this manner, an entire screen of data is sent to be processed at one time. In most cases, after a record is processed, the screen is cleared for entry of the next group of data. Also, the use of the **PF3** key will allow you to exit the current task or use the Fast Path to maneuver to another function by using the screen tran-id.

All data fields in this system are edited. This does not guarantee that all mistakes will be caught but it will catch most common errors. Data should conform to the definitions described in the in part 3.0 DATA DEFINITION in this guide. Various tables are utilized in these edits. User tables are found in the Appendices to this guide.

If invalid data is keyed into a field, or multiple fields, the program will issue appropriate error messages. Correct all the invalid entries and then press the **ENTER** key.

In entering data, the user is not required to fill in every space on some of the input fields. The Repair Order number field is padded to the left with zeroes if less than five characters are keyed in.

The Activity, Task and Component fields are padded to the left with zeroes if less than three characters are keyed in. For example, if the User enters a "1" in the first space of the Activity field, it will be padded on the left with two zeroes after the **ENTER** key is pressed (i.e. 001).

The Mechanics Hours are to be entered without a decimal. For example 3 hours would be entered as 30 - NOT 3.0. 3 1/2 hours would be entered as 35 - NOT 3.5.

Down and Up Times are entered using a 24 hours clock. Minimum entry is 0001 and maximum entry is 2400. To enter in times after 12:00 p.m. (noon) you must add 1200 to the time. For example 1:00 p.m. = $(100 + 1200) = 1300$. 2:17 p.m. = $(217 + 1200) = 1417$.

Entry of any field may begin in the left most position of each field. However, if after you have keyed in your desired data, there are unwanted characters remaining in the right most positions of the field, you will need to erase the undesired right most characters with the Erase End Of Field (**EOF**) key or the **DEL** key. If you use the space bar to blank out these characters, especially in a numeric field, you will get an error message even though the field appears to be correct to the eye.

To terminate the Shop Management on-line Facility you will be required to press the **PF3** key as many times as necessary until you return to the sign on screen.

If Date Out and Time Out fields (CP) are entered while Updating or Adding:

1. The Repair Order is considered complete and no further updating of the Repair Order is allowed.
2. The User will have to verify the data on the Down/Delay and Shop Accomplishment screens before the data is written to any files. In other words, the User should look at the data before pressing the **ENTER** key.
3. You do not have to key in the Down Delay code of 'CP', the system will do it for you.
4. At least 1 (one) Shop Accomplishment must be added.

4.4.4. Adding Records

From the Equipment Repair Order menu, select the ADD Equipment Repair Orders option. When the Down Delay Add screen appears, key in the Repair Order number and press the ENTER key. At this point in time you may key in the remainder of the Repair Order or press the PF3 key to exit. If all data passes the edits then the Shop Accomplishment Add screen (Figure 15) will automatically appear. If you do not wish to key in a Shop Accomplishment at this time, and have NOT entered a Date Out, then you may press the **ENTER** key to Add the record. By pressing the PF8 key you will change screens. You must press the **ENTER** key from the Shop Accomplishment Add screen to add a record.

If invalid data is entered, the program will issue appropriate error messages. Correct the invalid entries and press the **ENTER** key. Further definition of error messages are shown in Appendix 5.1.

After a record is added, the screen will clear and the message **I0104 RECORD ADDED SUCCESSFULLY** will be displayed. You may exit via the **PF3** key or you may add another record. To Add another record just key in another Repair Order and press the ENTER key.

To delete a Down Delay Date or a Shop Accomplishment, just position the cursor in the first position of the 'date' and press the **EOF** key. It is not necessary to erase (**EOF**) the code or the rest of the Shop accomplishment line entry. Do not use the space bar.

To terminate the add facility, press the **PF3** key.

Option 2 from the Equipment Repair Order Menu is the Add function

DTUL 09/07/00		KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT REPAIR ORDER - ADD				DTERAD1 09:56:24	
REPAIR NO. _		SHOP NO.		DOT NO.			
DATE		SCHED UNSCHED		1 = SCHEDULED, 2 = UNSCHEDULED			
DOWN DELAY CODES							
FIRST DOWN DATE		TIME		CODE			
DATE	CODE	DATE	CODE	DATE	CODE	DATE	CODE
				DATE COMPLETE		TIME	
MSG: I0109 TYPE IN KEY DATA AND PRESS ENTER						FP:	
PF3-EXIT							

FIGURE 13, SAMPLE DOWN-DELAY ADD SCREEN

4.4 5.Updating Records

Choose UPDATE Equipment Repair Orders from the Equipment Repair Orders menu to modify existing records. When the Down Delay Update screen appears key in the Repair Order number to define the existing record and press the ENTER key. If Date Out and Time Out were keyed in a previous update or during the ADD process, then no updating of the record is allowed. Key in the data you wish to change or add then press the ENTER key. By pressing the **PF8** key the Shop Accomplishment Update screen will appear. You may update the present accomplishments or add new ones. The User must verify the data before the record is updated. The Activity, Task, Component table is included in Appendix 5.2

If invalid data is entered the program will issue appropriate Shop Accomplishment line error messages. Correct the invalid entries and press the **ENTER** key. Should you wish to not update a retrieved record, press the **PF3** key or key in another Repair Order and press the **ENTER** key.

After a record is updated, you may exit via the PF3 key or you may request another update. To request another update just key in another Repair Order number and press the **ENTER** key

If the record is not found, the message E2905 Repair Order Number does not exist on T_Rpr_order.will appear and the screen will clear. You may request another update by keying in another Repair Order number or exit via the **PF3** key

To delete a Down Delay Date or a Shop Accomplishment Date, just position the cursor in the first position of the 'date' and press the delete key. It is not necessary to delete the code or the rest of the Shop accomplishment line entry. **Do not use the space bar.**

To terminate this facility, press the **PF3** key..

Option 3 from the Equipment Repair Order Menu is the Update function:

If you entered a valid password and , the Equipment Repair Order Menu will appear. This is Screen tran-id **DTUM** and screen name **DTERMNU**. This menu may be reached by Fast Path by entering **DTUM** in the FP: field.

DTUM 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT REPAIR ORDER - UPDATE	DTERUP1 10:00:43
REPAIR NO. <u>17890000</u>	SHOP NO.	DOT NO.
DATE	SCHED UNSCHED	1 = SCHEDULED, 2 = UNSCHEDULED
DOWN DELAY CODES		
FIRST DOWN DATE	TIME	CODE
DATE CODE	DATE CODE	DATE CODE
DATE CODE	DATE CODE	DATE CODE
DATE COMPLETE		TIME
MSG: I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT		FP:

FIGURE 15. SAMPLE DOWN DEALY UPDATE SCREEN.
4.4.5 Updating Records

Updating may be completed on screen 1 or screen 2 of the work order only until the CP date is entered, after CP is entered the work order may not be altered.

4.4.6 Deleting Records

To remove unwanted records from the file, select the DELETE Equipment Repair Orders option from the Equipment Repair Order menu. When the Down Delay Delete screen appears key in the Repair Order number and press the **ENTER** key.

If the record is found, it will be displayed. When the ENTER is pressed a 'N' will appear on the screen. The 'N' will need to be changed to a 'Y' to confirm the deletion of the record. If you wish to view the Shop Accomplishments press the **PF8** key.

If you decide to keep the record, press the **PF3** key or key in another Repair Order number and press the **ENTER** key. To purge the record from the file, enter 'Y' and press **ENTER** and a message will be appear confirming the record was deleted. If you wish to delete another Repair Order, key in the Repair Order Number and press the **ENTER** key.

NOTE: Nothing is deleted until 'Y' is keyed and the **ENTER** key is pressed.

Example screens on next two pages.

Option 4 Deleting Equipment Repair Order Records

The screen tran-id is **DTUN** and the screen name is **DTERDE1**

FIGURE 16, SAMPLE DOWN DLEAY DELETE SCREEN

DTUN 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT REPAIR ORDER - DELETE	DTERDE1 10:05:16
REPAIR NO. 66666666	SHOP NO. 130	DOT NO. 0531076
CONFIRM : <u>N</u>		
DATE 070100	SCHED UNSCHED 1	1 = SCHEDULED, 2 = UNSCHEDULED
DOWN DELAY CODES		
FIRST DOWN DATE 070100	TIME 1600	CODE ID
DATE CODE	DATE CODE	DATE CODE
080100 PA	081400 SP	081500 RE
DATE COMPLETE 081500 TIME 1700 CP		
MSG: I0110 TYPE IN REQUIRED DATA AND PRESS ENTER		
PF3-EXIT	PF8-PGDN	FP:

FIGURE 17, CONFIRM DELETION OF RECORD

Change the N to Y and press ENTER to complete deleting the record.

4.4.7 Terminating the Data Entry Facility

To terminate the on-line facility, you will be required to press the PF3 key as many times as necessary to return to the CICS sign-on screen or type DTQA in the Fast Path field, then select option 7 to end the CICS session.

There are 4 options available from the Equipment Inspection Menu. The menu screen tran-id is **DTUU** and the screen name is **DTEIMNU**.

Equipment Inspection Inquire
Equipment Inspection Add
Equipment Inspection Update
Equipment Inspection Delete

DTUU 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT INSPECTION MENU	DTEIMNU 10:07:38
 1. EQUIPMENT INSPECTION INQUIRE 2. EQUIPMENT INSPECTION ADD 3. EQUIPMENT INSPECTION UPDATE 4. EQUIPMENT INSPECTION DELETE : _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		FP:

FIGURE 19, EQUIPMENT INSPECTION MENU

4.5.1 Inquiry of Inspection Records.

The Inquiry screen allows the user to view Equipment Inspections by DOT number. The User must key in a DOT number and press the **ENTER** key.

The Inspection numbers and Inspection dates will be displayed

Option 1 is Equipment Inspection Inquire, Screen tran-id is **DTUV** and screen name is **DTEINQ**.

```

DTUV          KANSAS DEPARTMENT OF TRANSPORTATION      DTEINQ
09/07/00      EQUIPMENT INSPECTION - INQUIRY            10:08:52

DOT NUMBER    _

INSPECTION NO.    INSPECTION DATE          INSPECTION NO.    INSPECTION DATE

MSG:  I0109 TYPE IN KEY DATA AND PRESS ENTER
PF3-FXTT

```

FIGURE 20, SAMPLE EQUIPMENT INSPECTION INQUIRY SCREEN

While in the view mode, pressing the **PF3** key will cause you to exit the view screen and return to the Equipment Inspection Menu Screen. If the User wishes to view another record, key over the DOT number and press the **ENTER** key.

4.5.2 Rules for Entering Data Equipment Inspections

The following discussion details the usage of the four functions available in the system. Inquire about records, Update records, Add records and Delete records.

The data update screens are designed for the User to fill in all data fields necessary on the screen and to then press the **ENTER** key. In this manner, an entire screen of data is sent to be processed at one time. In most cases, after a record is processed, the screen is cleared for entry of the next group of data. The use of the **PF3** key will allow you to exit the current task. If you are in the middle of a task and you press the **PF3** key the task is not completed. The Fast Path: may be used to maneuver easily in the Equipment Inspection programs.

All data fields in this system are edited. This certainly does not guarantee that all mistakes will be caught but it will catch most of the common errors. Data should conform to the definitions described earlier.

If invalid data is keyed into a field, the program will issue appropriate error messages. Correct the invalid entries and press the **ENTER** key.

In entering data, the user is not required to fill every space on some of the input fields. The District, Area and Subarea and Last Inspection date are read from a file so you will not need to key in these fields. The Next Inspection Date is figured for you so you will not have to key in this field. The Inspection number, and Repair Order number is padded on the left with zeros if less than five characters. For example, if the User enters a "1" in the first space of the Inspection number field it will be padded on the left with four zeros after the Enter key is pressed (i.e., 00001).

Entry of any field may begin in the LEFT-MOST position of each field. However, if after you have keyed in your desired data, there are unwanted characters remaining the RIGHT-MOST positions of the field, you will need to erase the undesired right-most characters with the Erase to End of field (EOF) key. If you use the space bar to blank out these characters, especially in a numeric field, you will be an error message even though the field appears to be correct to the eye.

4.5.3 Adding Inspection Records

From the Equipment Inspection menu, select the ADD Equipment Inspections option. When the ADD screen appears, key in the Inspection No. and DOT number and press the **ENTER** key. At this point in time you may key in the remainder of the Inspection or press **PF3** to exit. The District, Area, Subarea and Last Inspection date will not have to be keyed in. The Next Inspection date will be figured for you. All Equipment - Next Inspection date=Inspection date + 1 year.

If a Safety Code of 1 is keyed in then a Repair Order No. and a Repair Order Date must also be keyed in.

If invalid data is entered, the program will issue appropriate error messages. Correct the invalid entries and press the **ENTER** key. After a record is added, the message screen will clear and the message I0104 Record Added Successfully will be displayed. You may exit via the PF3 key or you may add another record. To add another record, key in an Inspection No. and DOT number the press the **ENTER** key.

Option 2 is Equipment Inspection Add, Screen tran-id is **DTUW** and screen name is **DTEIADD**.

DTUW 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT INSPECTION - ADD	DTEIADD 10:09:50
INSPECTION NUMBER	DOT NUMBER	INSPECTION DATE
DISTRICT	AREA	SUBAREA
INSPECTION RATING	1=SAFETY HAZARD, 2=NEEDS IMMEDIATE ATTENTION, 3=NEEDS ATTENTION, 4=NO REPAIRS REQUIRED	
MILES AT INSPECTION	NEXT INSPECTION DATE	
HOURS AT INSPECTION	LAST INSPECTION DATE	
ITEMS 03-63 IF MARKED IN BOX		
CONDITION CODE	1=NEW, 2=ABOVE AVERAGE, 3=AVERAGE, 4=BELOW AVERAGE, 5=POOR	
REPAIR ORDER NO.	REPAIR ORDER DATE	
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT		FP:

FIGURE 20, SAMPLE INSPECTION ADD SCREEN

4.5.4 Updating Inspection Records

Choose UPDATE Equipment Inspections from the Equipment Inspection Menu to modify existing records. When the Update screen appears enter the Inspection No. and DOT number to define the existing record and press the Enter key.

If the record is found in the files, the User will be allowed to modify the record. If the Inspection date of the requested record is less than Current date - 1 month, then no updating of the record is allowed. If a Safety Code of 1 is keyed in then a Repair Order No. and a Repair Order Date must also be keyed in. The User must verify the data before the record is updated.

If the record is not found, the message E3020 Inspection Number is not on the Database T_EQPMNT_INSPCTN will appear and the screen will clear. You may request another update or exit via the **PF3** key.

If invalid data is keyed in the program will issue appropriate error messages. Correct the error by keying over the invalid entries and press the **ENTER** key. Should you wish to not update a retrieved record, key in another Inspection No. and DOT number and press the **ENTER** key or press the **PF3** key.

After a record is updated, you may exit via the **PF3** key or you may request another update. To request another Inspection record key in an Inspection No. and DOT number and press the **ENTER** key.

DTUX 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT INSPECTION - UPDATE	DTEIUPD 10:10:36
INSPECTION NUMBER	DOT NUMBER	INSPECTION DATE
DISTRICT	AREA	SUBAREA
INSPECTION RATING	1=SAFETY HAZARD, 2=NEEDS IMMEDIATE ATTENTION, 3=NEEDS ATTENTION, 4=NO REPAIRS REQUIRED	
MILES AT INSPECTION	NEXT INSPECTION DATE	
HOURS AT INSPECTION	LAST INSPECTION DATE	
ITEMS 03-63 IF MARKED IN BOX		
CONDITION CODE	1=NEW, 2=ABOVE AVERAGE, 3=AVERAGE, 4=BELOW AVERAGE, 5=POOR	
REPAIR ORDER NO.	REPAIR ORDER DATE	
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT	FP:	

Option 3 is Equipment Inspection Update, Screen tran-id is **DTUX** and screen name is **DTEIUPD**.

FIGURE 21, SAMPLE INSPECTION UPDATE SCREEN

4.5.5. Deleting Inspection Records

To remove unwanted records from the file, select the DELETE Equipment Inspections option from the Equipment Inspection menu, When the DELETE screen appears, key in the Inspection No. and DOT number and then press the **ENTER** key.

If the record is found, it will be displayed. A confirmation to delete will appear and default to 'N'. If the user wishes to delete the record, it will be necessary to change the 'N' to 'Y' and press **ENTER**. The message I0106 Record Deleted Successfully will appear to confirm that the record has been deleted. To delete another inspection record, key in the Inspection Number and the DOT Number and confirm by changing the 'N' to a 'Y'.

Option 4 is Equipment Inspection Delete, Screen tran-id is **DTUX** and screen name is **DTEIUPD**.

DTUY 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT INSPECTION - DELETE	DTEIDEL 10:11:20
INSPECTION NUMBER	DOT NUMBER	INSPECTION DATE
DISTRICT	AREA	SUBAREA
INSPECTION RATING	1=SAFETY HAZARD, 2=NEEDS IMMEDIATE ATTENTION, 3=NEEDS ATTENTION, 4=NO REPAIRS REQUIRED	
MILES AT INSPECTION	NEXT INSPECTION DATE	
HOURS AT INSPECTION	LAST INSPECTION DATE	
ITEMS 03-63 IF MARKED IN BOX		
CONDITION CODE	1=NEW, 2=ABOVE AVERAGE, 3=AVERAGE, 4=BELOW AVERAGE, 5=POOR	
REPAIR ORDER NO.	REPAIR ORDER DATE	
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER PF3-EXIT		FP:

FIGURE 22, SAMPLE INSPECTION DELETE SCREEN

DTUY 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT INSPECTION - DELETE		DTEIDEL 14:27:54
INSPECTION NUMBER	11368	DOT NUMBER	0531103
	CONFIRM : <u>N</u>	INSPECTION DATE	07 24 96
DISTRICT	1	AREA	06
		SUBAREA	14
INSPECTION RATING	4	1=SAFETY HAZARD, 2=NEEDS IMMEDIATE ATTENTION, 3=NEEDS ATTENTION, 4=NO REPAIRS REQUIRED	
MILES AT INSPECTION	00026543	NEXT INSPECTION DATE	01 24 97
HOURS AT INSPECTION		LAST INSPECTION DATE	07 24 96
ITEMS 03-63 IF MARKED IN BOX			
CONDITION CODE	2	1=NEW, 2=ABOVE AVERAGE, 3=AVERAGE, 4=BELOW AVERAGE, 5=POOR	
REPAIR ORDER NO.		REPAIR ORDER DATE	
MSG : I0110 TYPE IN REQUIRED DATA AND PRESS ENTER			
PF3-EXIT			

FIGURE 23, SAME CONFIRMATION DELETE SCREEN

To delete the inspection the N needs to be changed to a Y and press the **ENTER** key.

4.6 Shop Table Instructions

Table maintenance for the Shop Management System is implemented in the system by the Table Maintenance Menu. The authority to update these tables is shown beside the table names listed below:

1. MRT Menu - Mechanics Pay Rate Table - Districts
2. SET Update - Shop Employees Table - Headquarters KDOT Equipment Engr
3. ATC Update - Activity Task Component Table - Headquarters KDOT Equipment Engr
4. SOR Update - Shop Overhead Rate Table - Headquarters KDOT Equipment Engr
5. SHP Update - Shop Number Table - Headquarters - KDOT Equipment Engineer
6. DDY Update - Down/Delay Table - Headquarters - KDOT Equipment Engineer

The Table Maintenance Menu Screen is shown below: The screen tran-id is **DTU8** and the screen name is **DTSMTBL**.

```
DTU8                                KANSAS DEPARTMENT OF TRANSPORTATION
09/07/00                           TABLE MAINTENANCE MENU                                DTSMTBL
                                                                              10:12:26

                                1. MRT MENU
                                2. SET UPDATE
                                3. ATC UPDATE
                                4. SOR UPDATE
                                5. SHP UPDATE
                                6. DDY UPDATE

                                : _ :

MSG : I0107 SELECT AN OPTION AND PRESS ENTER
PF3-EXIT                                                                    FP:
```

FIGURE 24, TABLE MAINTENANCE MENU

4.6.1 Mechanics Pay Rate Table

The MRT Maintenance Menu supports Inquire, Add and Update functions to the Mechanics Pay Rate Table. The screen used to select these functions is screen tran-id **DTV** and the screen name is **DTMRTMN**. The MRT Maintenance Menu Screen is shown below.

The screen tran-id is **DTV** and the screen name is **DTMRTMN**.

DTV 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION MRT MAINTENANCE MENU	DTMRTMN 10:12:56
1. MRT INQUIRE 2. MRT ADD 3. MRT UPDATE		
: _ :		
MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		
		FP:

FIGURE 25, MRT MAINTENANCE MENU

To Inquire about table entries select the MRT Inquire, Option 1. This table allows the user to view a Mechanics Social Security Number, Mechanics Regular Pay Rate and the Mechanics Overtime Pay Rate. The user must key in a Mechanics Social Security number and press **ENTER** to view the information

The screen tran-id is **DTVC** and the screen name is **DTMRTIN**.

DTVC 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION SHOP MANAGEMENT MECHANICS PAY RATE TABLE INQUIRY	DTMRTIN 10:14:15	
SOCIAL SECURITY NUMBER	REGULAR HOURLY PAY RATE	OVERTIME HOURLY PAY RATE	DATE LAST EMPLOYED
<u>000000000</u>	0000	0000	00000000
			(YYYYMMDD)
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER PF3-EXIT			FP:

FIGURE 26 MECHANICS PAY RATE TABLE INQUIRY

To ADD table entries select the MRT Add, Option 2. This table allows the user to add a Mechanics Social Security Number, Mechanics Regular Pay Rate and the Mechanics Overtime Pay Rate. The proper security is required to add information to the MRT Table. The user must key in a Mechanics Social Security number and press **ENTER** to add the information. This function must be completed if a work order is entered before the employee is added in the payroll system to obtain the hourly pay. A table of Employee Classifications is maintained to ensure that selected classes at the proper pay per hour is applied to hours recorded on the Repair Orders. This table should be checked periodically for accuracy and may be maintained only with the property security.

The screen tran-id is **DTVD** and the screen name is **DTMRTAD**.

DTVD 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION SHOP MANAGEMENT MECHANICS PAY RATE TABLE ADD		DTMRTAD 10:15:56
SOCIAL SECURITY NUMBER	REGULAR HOURLY PAY RATE	OVERTIME HOURLY PAY RATE	DATE LAST EMPLOYED
000000000	0000	0000	00000000 (YYYYMMDD)
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER PF3-EXIT			FP:

FIGURE 27, MECHANICS PAY RATE TABLE ADD

To UPDATE table entries select the MRT Update, Option 3. This table allows the user to update a Mechanics Social Security Number, Mechanics Regular Pay Rate and the Mechanics Overtime Pay Rate. The proper security is required to update information to the MRT Table. The user must key in a Mechanics Social Security number and press **ENTER** to update the information.

The Screen tran-id is **DTVE** and the screen name is **DTMRTUP**.

DTVE 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION SHOP MANAGEMENT MECHANICS PAY RATE TABLE UPDATE			DTMRTUP 10:16:40
SOCIAL SECURITY NUMBER	REGULAR HOURLY PAY RATE	OVERTIME HOURLY PAY RATE	DATE LAST EMPLOYED	
<u>000000000</u>	0000	0000	00000000 (YYYYMMDD)	
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER				
PF3-EXIT		FP:		

Figure 28, Mechanics Pay Rate Table - Update

4.6 Shop Employee Table Instructions

4.6.2 Shop Employees Table (SET) Menu Screen

All Shop Employee Table functions are completed from this screen.

To add a new mechanic number it is necessary to reach last mechanic number on the table. This can be accomplished by keying the last mechanic number or another number that the user is familiar with and key it in the JUMP Field, press the **PF9** key. In a blank field, key in a 'A' under the F=Function key, key in the new mechanic number and the Social Security No.

To Update a record, place a U under the F=Function, make the necessary updates and press the ENTER key .

If a SET entry is to be deleted, place a D in the F=function field, press ENTER and the table entry will be deleted.

In each instance, the message **I0118 Maintenance Successful** will appear at the bottom of the screen.

The screen tran-id is **DTUZ** and the screen name is **DTSETUP**.

DTUZ 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION SET TABLE ID MAINTENANCE	DTSETUP 10:18:35
F	MECHANIC NO.	SOCIAL SECURITY NO.
-	-----	-----
-	103	511646269
	104	511646668
	106	512583965
	107	513628526
	108	511645250
	114	510706709
	115	513461802
	117	513622961
	118	512501549
	122	509523252
	125	512601769
	129	515704797
	131	517887334
	133	492444709
MSG : I0121 TYPE JUMP KEY AND PRESS PF9 OR USE PF7 OR PF8 KEYS PF3-EXIT PF7-PGUP PF8-PGDN PF9-JUMP JUMP KEY:		

Figure 29, Shop Employees Table

To update other tables, return to the Table Maintenance Menu Screen by pressing the **PF3** key.

4.6 Shop Table Maintenance

4.6.3 Activity-Task-Component Table

The Activity Task Component Table is maintained at Headquarters by the KDOT Equipment Engineer. The functionality of this screen is very similar to the SET table.

To ADD an entry to this table, it is necessary to Jump Key to the last entry on the table and place an A in the F= Function column enter the new Activity Task Component and press the **ENTER** key.

The Update function allows the addition of a description in the designated area. It does not allow updating the Activity Task and Component.

The Delete function allows the deletion of a Activity Task Component by placing a D in the F=Function column and pressing the **ENTER** key..

The screen tran-id **DTVM** and the screen name is **DTATCUP1**.

DTVM		KANSAS DEPARTMENT OF TRANSPORTATION		DTATCUP	
09/07/00		ATC TABLE ID MAINTENANCE		10:25:29	
KEY PART				DESCRIPTION	
F	ACTIVITY	TASK	COMPONENT		
-	-----			-----	
-	761	001	003		
	761	001	005		
	761	001	007		
	761	001	009		
	761	001	011		
	761	001	013		
	761	001	017		
	761	001	019		
	761	001	030		
	761	001	050		
	761	001	070		
	761	001	090		
	761	001	110		
	761	001	130		
MSG : I0121 TYPE JUMP KEY AND PRESS PF9 OR USE PF7 OR PF8 KEYS					
PF3-FXTT PF7-PGUP PF8-PGDN PF9-JUMP JUMP KEY:					

FIGURE 30, ACTIVITY TASK COMPONENT TABLE

4.6 Shop Table Maintenance

4.6.4 Shop Overhead Rate Table

The Shop Overhead Rate Table is maintained at Headquarters by the KDOT Equipment Engineer. Proper security is mandatory to change the rate.

To change the rate, the NEW Rate is entered in the New Rate column and press the **ENTER** key

The screen tran-id is **DTVO** and the screen name is **DTSORUP**.

An example of the screen is shown below:

DTVO 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION SOR TABLE ID UPDATE	DTSORUP 10:26:02
OLD RATE ----- 1662	NEW RATE ----- -	
MSG : I0124 TO CHANGE RATE TYPE NEW RATE AND PRESS ENTER PF3-EXIT		

FIGURE 31, SHOP OVERHEAD RATE TABLE

4.6 Shop Table Maintenance

4.6.5 Shop Location Table Maintenance

The Shop Location Table is maintained at Headquarters by the KDOT Equipment Engineer. The functionality of this screen is very similar to the SET table.

To ADD an entry to this table, it is necessary to Jump Key to the last entry on the table and place an A in the F= Function column enter the new Activity Task Component and press the **ENTER** key.

The Update function allows change in the table entry by placing a U in the F=Function column and pressing the **ENTER** key.

The Delete function allows the deletion of a Activity Task Component by placing a D in the F=Function column and pressing the **ENTER** key..

The screen tran-id **DTVJ** and the screen name is **DTSHPOP**.

DTVL 12/14/05	KANSAS DEPARTMENT OF TRANSPORTATION TABLE ID MAINTENANCE	DTTIDUP 13:41:30
TABLE ID : SHP		
F	KEY PART	DATA PART
-	-----	-----
-		SHOP NUMBER CODES
	009	HQ MATERIALS SHOP
	100	DISTRICT 1 SHOP
	110	DISTRICT 1, AREA 1 SHOP
	120	DISTRICT 1, AREA 2 SHOP
	130	DISTRICT 1, AREA 3 SHOP
	140	DISTRICT 1, AREA 4 SHOP
MSG :		
PF3-EXIT PF7-PGUP PF8-PGDN PF9-JUMP JUMP KEY:		

FIGURE 32, SHOP LOCATION TABLE

4.6 Shop Table Maintenance

4.6.6 Down Delay Table ID Maintenance

The Down Delay Table is maintained at Headquarters by the KDOT Equipment Engineer. The functionality of this screen is very similar to the SET table.

To ADD an entry to this table, it is necessary to Jump Key to the last entry on the table and place an A in the F= Function column enter the new Activity Task Component and press the **ENTER** key.

The Update function allows change in the table entry by placing a U in the F=Function column and pressing the **ENTER** key.

The Delete function allows the deletion of a Activity Task Component by placing a D in the F=Function column and pressing the **ENTER** key..

The screen tran-id **DTVJ** and the screen name is **DTSHPUP**.

DTVK 09/07/00	KANSAS DEPARTMENT OF TRANSPORTATION DDY TABLE ID MAINTENANCE	DTDDYUP 10:27:22
F	DOWN/DELAY CODE	DESCRIPTION
-	-----	-----
-		DOWN/DELAY CODES
	AP	WAITING FOR APPROVAL
	CO	OUTSIDE CONTRACTOR
	CP	REPAIR COMPLETED
	ID	INTERIM DELAY
	LA	WAITING FOR LABOR
	PA	WAITING FOR PARTS
	RE	REPAIR COMMENCED/RECOMMENCED
	SE	SEASONAL
	SP	WAITING FOR SPACE
MSG : I0121 TYPE JUMP KEY AND PRESS PF9 OR USE PF7 OR PF8 KEYS		
PF3-EXIT PF7-PGUP PF8-PGDN PF9-JUMP JUMP KEY:		

FIGURE 33, SHOP DOWN DELAY TABLE

4.6.7 Terminate The on-line Table Update

To terminate the on-line Table Facility, you will be required to press the PF3 key as many times as necessary to return to the sign-on screen.

4.7 How to Produce Reports

Use the Operators Guide for Report Requesting (KDOTMENU MANUAL) instructions to produce reports. Refer to the Maintenance Section for the Shop Management and the Equipment Inspection Reports.

ACTIVITY	TASK	COMPONENTS
761 PREPARATION	***** ALL TASKS *****	030 ENGINE SHORT BLOCK HEAD & VALVES INTAKE, TURBO, BLOWER EXHAUST, CATALYTIC CONVERTER GOVERNOR MUFFLER AND/OR PIPE CRANKSHAFT VALVE TRAIN OIL PUMP
762 MODIFICATION	***** ALL TASKS *****	050 POWER TRAIN CLUTCH ASSEMBLY TORQUE CONVERTOR MANUAL TRANSMISSION AUTOMATIC TRANSMISSION POWER TAKE-OFF PROPELLER SHAFT DIFF/ FLUID DRIVE/ TANDEM DRIVE CHAINS OR GEARS DRIVE BELTS DRIVE AXLE LINE SHAFT
763 FABRICATION	***** 3-4-5-6 *****	070 CHASSIS AXLES - FRONT BRAKE LINING BRAKE - OTHER STEERING SHOCK ABSORBER TIRE OR TRACK FRAME OR SUSPENSION WHEEL, SPROCKET, ROLLER BOOM, BUCKET, OUTRIGGING PACK WHEEL BEARINGS
764 PREVENTIVE MAINTENANCE	***** 1-2-10-11 *****	090 FUEL SYSTEM TANK AND/OR LINES PUMP CARBURETOR AND/OR LINK INJECTION FUEL AND/OR AIR FILTER EGR. SYSTEM OR EMISSION CONTROL COMPUTER CONTROL
765 STRIP	***** 7 *****	110 ELECTRICAL ALTERNATOR OR GENERATOR REGULATOR BATTERY DISTRIBUTOR COIL, WIRING, HORNS, ETC. SPARK PLUG STARTER LIGHTS
771 REPAIR	***** 3, 5 THRU 11 *****	130 COOLING & HEATING RADIATOR HOSE, LINE, DUCT THERMOSTAT WATER PUMP HEATER/DEFROSTER AIR CONDITIONING ENGINE HEATER
772 ACCIDENT REPAIR	***** 3, 5 THRU 11 *****	150 CAB - BODY - BED CAB, BODY, BED GLASS WINDSHIELD WIPERS ACCESSORY GAUGES SEAT CONTROLS
773 WARRANTY	***** 8-9 *****	170 HYDRAULIC PUMP MOTOR VALVE HOSE, LINE, FITTINGS CONTROLS OR LINE CYLINDER FILTER, TANK, COOLER
774 RUST REPAIR	***** 3-4-5-8-9 *****	190 MISCELLANEOUS AIR COMPRESSOR SYSTEM AUX PUMP AUGER, CONVEYOR, SPINDLE BLADE, BIT., SICKLE, BROOM BLOWER AND FANS PIPING BURNER/HEATING SYSTEMS OTHER
775 REWORK	***** ALL TASKS *****	
TASK DESCRIPTIONS 1. SERVICE (INCLUDES LUBE) 2. TUNE-UP 3. WELDING 4. BUILD/REBUILD (WILL NOT SHOW UNIT DOWN) 5. PAINT 6. INSTALL 7. REMOVE 8. REPLACE 9. REPAIR (INCLUDES DIAGNOSIS) 10. ADJUST 11. ALIGN		

SHOP MANAGEMENT REPORTS

DTIM123, EQ REPAIR ORDERS BY SHOP BY CATEGORY WEB ENABLED

This report provides a summary of labor amounts and parts amounts for each DOTNUM. Totals of labor amounts and hours are shown for each Category and for each Shop No. An option to print totals by Yr Model is provided.

DTIM124, EQUIPMENT REPAIR LABOR BY SHOP

This report gives Labor hours and Labor amounts for each Activity for the shop selected. If a shop is not selected all shops for a district is shown. Request may be as selected to the Activity Task and Component detail. Time frame for the report is determined by the requestor.

DTIM125, SUMMARY OF DOWNTIME BY DOT NUMBER - WEB ENABLED

This report provides Downtime information for EQ units meeting the criteria requested. Requested here is downtime information from District 1, Shop 120 for Ford dump trucks, medium duty with air. Time frame for this report is as needed by the user. The example report is for one unit. A broader selection would shown one unit at a time would print until all units that met selection criteria are shown.

DTIM126, SUMMARY OF DOWNTIME BY DOWN TYPE

This is a report that shows a Summary of downtime by down type. The example report shows downtime for District 1. Each Shop's downtime in District one is on a separate sheet even though the example just shows one sheet. Information about time out-of-service may be selected for one DOTNUM or statewide for all Ford Dump trucks depending on what level of information is needed.

DTIM127, EQUIPMENT REPAIR ORDERS BY SHOP

This is a report that provides a snapshot view of repair orders for a shop, repair order number, DOT EQ NUM, mechanic number, how the labor was charged=Activity Task and Component and whether the work was finished. This report requires a Shop number selection.

DTIM128, EQUIPMENT REPAIR LABOR BY DISTRICT

This report provides Labor hours and Labor amounts for each Activity within a Shop, within a District. In this selection, SHOP 100 was specified so the report shows only Labor Hours and Amounts for 03/18/01 through 04/17/01 for 100 shop. With no SHOP Number designated, all shops would be shown for District !. If a District is not chosen, a statewide report is produced.

DTIM 160, OPEN REPAIR ORDERS BY DISTRICT/SHOP WEB ENABLED

This is a report that shows repair orders that have not been Completed=CP. Report fields are Shop No., Category, Total Days, First Down, DOT NUM, Make, Model, Model Yr., Unit Status, whether it was scheduled or unscheduled, repair order number and how many days it has been open. The first 30 days down are exempt.

SHOP MANAGEMENT (DTIM123) EQUIPMENT REPAIR LABOR BY SHOP NO. BY CATEGORY

This report provides a summary of labor amounts and parts amounts for each DOT Number. Totals of labor amounts and hours are shown for each Category and for each Shop No. An option to print totals by Yr Model is provided.

The screenshot shows a web browser window with the address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW123.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is located on the right with a 'search' button and a link to 'Advanced Search'.

The main content area is titled 'DTIMW123 EQUIPMENT REPAIR ORDER BY SHOP NO. BY CATEGORY'. It contains a form with the following fields:

- FIELD NAME
- SHOP # (text input with '200' entered)
- DOT NUMBER (text input)
- CLASS (text input)
- SUBCLASS (text input)
- CAPACITY (text input)
- MAKE (text input)
- MODEL (text input)
- MODEL YEAR (text input)
- FUEL TYPE (dropdown menu)
- BEGIN DATE (date picker: July 10 2006)
- END DATE (date picker: July 10 2007)
- PRINT YR MODEL TOTALS (checkbox labeled 'Y')

Below the form, there is a note: '(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)' and two buttons: 'SUBMIT' and 'CLEAR'. A link to 'Help' or contact 'tomb@ksdot.org' is also present. A red note at the bottom states: 'Note: This report runs for about 2 minutes.'

Leaving a Select Value blank picks everything for that value. For example, with no selections Information would be statewide with detail. If selections are made in error an edit rule is shown.

SHOP MANAGEMENT

SELECT VALUES ONLY

Shop Number: The user may key in any valid Shop Number. If Shop Number is not specified the default is to all. Valid shop numbers may be found as the SHP table in the on-line Table Maintenance Selection on CICSP. Shop 200 is the Headquarters Shop at Salina, District 2.

DOT Number: Any valid DOT number. If DOT number is not specified, the default is to all. If a DOT Number is specified, it will be authenticated by the Eq number in the database.

Valid categories are available from the Roskan report DTIM056, KDOT Menu or KDOT Web report Capital Inventory Category List, DTIMW004 by Inventory Type. Selection is EQ for equipment.

Category:

The category is divided into three parts; Class (e.g. TK), Subclass (e.g. DUMP) and Capacity (e.g. MDWA). If a category is not specified the default is to all.

Make (e.g. Sterl= Sterling). Any valid make may be selected from the MEQ Table that resides in Table Maintenance on CICSP mainframe.

Model: Any valid model may be selected. If none exists the default is to all. Model is not validated to a Table.

Yr Model: A valid year model may be selected, if none is selected the default is to all.

Fuel Type: A valid fuel type may be selected, if none is selected the default is to all.

Print Yr Model Totals: Enter "Y" for subtotals by Year Model, otherwise key in an "N".

Roskan Instructions. Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the next "jobcard" screen will appear next. Additional information about the jobcard and other print instruction are in another section in this manual.

The example report shown next was produced from KDOT Web.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM123W, Jul 10, 2007, TIME 13:27:37, EQ LABOR BY SHOP BY CATEGORY, PAGE 15

EQUIPMENT REPAIR LABOR BY SHOP BY CATEGORY

SHOP NO. 200		REPORTING PERIOD		10JUL2006		TO		10JUL2007	
DOT	ACT	LABOR	AMOUNT	PARTS	TOTAL	YEAR	FUEL	MODEL	SCH/UNS
CATEGORY CLASS	NUMBER	ACT	TASK	COMPONENT	HRS	AMOUNT	AMOUNT	MAKE	MODEL
LR/4WDR/MEDY	3652056	774	009	150	8.0	104.16		FTALS	FR-90
		774	009	150	7.0	91.14		FTALS	FR-90
		774	009	150	8.0	104.16		FTALS	FR-90
		774	009	150	1.0	13.02		FTALS	FR-90
		774	009	150	8.0	104.16		FTALS	FR-90
		774	009	150	7.0	91.14		FTALS	FR-90
		774	009	150	7.0	91.14		FTALS	FR-90
		774	009	150	8.0	104.16		FTALS	FR-90
TOTAL BY DOT NO. :		260.0		3438.48		1618.19		5056.67	
TOTAL BY YEAR/MODEL :		260.0		3438.48					
3652053	771	009	150	1.0	20.71			JD	444-H
	771	009	150	1.0	20.71			JD	444-H
TOTAL BY DOT NO. :		2.0		41.42		1105.12		1146.54	
TOTAL BY YEAR/MODEL :		2.0		41.42					
3652066	761	001	190	6.0	104.76			JD	444J
	761	001	190	6.0	104.76			JD	444J
	761	001	190	1.0	18.79			JD	444J
	761	005	190	1.0	13.02			JD	444J
TOTAL BY DOT NO. :		14.0		241.33		92.67		334.00	
3652076	761	001	190	4.0	69.84			JD	444J
	761	001	190	5.0	87.30			JD	444J
	761	001	190	1.0	18.79			JD	444J
	761	005	190	1.0	13.02			JD	444J
TOTAL BY DOT NO. :		11.0		188.95		157.73		346.68	
3652086	761	001	190	1.0	18.79			JD	444J
	761	005	190	5.0	87.30			JD	444J
	761	005	190	4.0	69.84			JD	444J
	761	005	190	1.0	13.02			JD	444J
TOTAL BY DOT NO. :		11.0		188.95		276.46		465.41	
TOTAL BY YEAR/MODEL :		36.0		619.23					
TOTAL BY CATEGORY :		304.0		4199.73					

SHOP MANAGEMENT

DTIM124 - EQUIPMENT REPAIR LABOR BY SHOP

The DTIM124 report shows the labor hours and corresponding dollar amounts spent for each Activity-Task-Component (ATC) combination performed in the selected shop. The repair labor information may be selected by district, shop and/or ATC combination. Leaving all the selections blank would produce a statewide report on all repair activities. The report date parameters cannot be set for more than one year. The 124 report is useful to management by showing which repair activities are consuming the most shop resources.

Below is an example of the report request screen with some specified selection criteria. If you leave a selection option blank it will pick up everything in that field. A page from the actual report for this request is also included to show you the output content and format for the given selection parameters.

```

KANSAS DEPARTMENT OF TRANSPORTATION
SHOP MANAGEMENT SYSTEM

DTIM124 - EQUIPMENT REPAIR LABOR BY SHOP
ENTER YOUR SELECTION BELOW AND PRESS THE ENTER KEY

ENTER YOUR SELECTIONS BELOW

IF NO SELECTION ARE MADE DEFAULT IS TO ALL

BEGIN REPORT DATE  02 18 01  END REPORT DATE  03 17 01
                  (MM DD YY)                (MM DD YY)

DISTRICT  2              SHOP  200

ACTIVITY  _            TASK              COMPONENT

PA2 TERMINATES THIS SESSION
PRESS ENTER TO CONTINUE
```

SHOP MANAGEMENT

► Report Request Screen Selection Guidelines

BEGIN REPORT DATE: This must be within 1 year of the END REPORT DATE.

END REPORT DATE: This cannot go past the current month and year.

DISTRICT: Headquarters = 0, Districts = 1-6

SHOP: Any valid shop number.

ACTIVITY: Any valid activity that is used to code work performed on a repair order (e.g. – 774 Rust Repair).

TASK: Any valid task that is appropriately associated with the activity selected. All tasks cannot be used with all activities. For example, the task “7 – Remove” cannot be used with the activity “764 – Preventive Maintenance”.

COMPONENT: Any valid component as listed on a repair order (e.g. 050 Power Train).

Note: For a list of the valid Activity, Task and Component codes (showing the numbers and descriptions), go to the previous section labeled “SHOP MANAGEMENT TABLES” and click on “ATC”.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and print instructions are in another section of this manual.

SHOP MANAGEMENT

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM132 , MAR 18,2002, TIME 14:49:49, REPAIR LABOR SELT HIST TAPE, PAGE 0001

```
*****  
*  
*   REPORT DTIM124   *  
*  
*   EQ REPAIR LABOR BY SHOP *  
*  
*****
```

INPUT SELECTION PARAMETERS :

BEGIN REPORT DATE = 20010213

END REPORT DATE = 20010317

SELECTION CRITERIA :

DISTRICT = 2

SHOP NO. = 200

ACTIVITY,TASK,COMPONENT =

SHOP MANAGEMENT

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM124 , MAR 18, 2002, TIME 14:52:09, EQ REPAIR LABOR BY SHOP, PAGE 0002

EQUIPMENT REPAIR LABOR BY SHOP

DISTRICT 2
ACT TASK COMP

SHOP NUMBERS

REPORTING PERIOD 02-18-01 TO 03-17-01

	LABOR HOURS	DOLLAR AMOUNT	LABOR HOURS	DOLLAR AMOUNT	LABOR HOURS	DOLLAR AMOUNT	LABOR HOURS	DOLLAR AMOUNT	LABOR HOURS	DOLLAR AMOUNT
771 008 170	1	15								
771 008 190	11	169								
771 009 030	75	1093								
771 009 050	19	276								
771 009 070	7	115								
771 009 090	2	29								
771 009 110	71	1077								
771 009 130	5	75								
771 009 150	3	44								
771 009 170	27	395								
771 009 190	32	490								
771 010 090	2	30								
773 008 110	4	62								
773 009 190	4	62								
TOTAL	664	9517								

08/03/05`

DTIM124

SHOP MANAGEMENT (DTIM125)

This report provides Downtime information for EQ units meeting the criteria requested. Requested here is downtime information from District 1, Shop 120 for Sterling dump trucks. Time frame for this report is as needed by the user.

http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW125.HTML - Microsoft Internet Explorer provided by KANSAS

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Print Mail Stop Address http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIMW125.HTML Go Links



Employee Info	Email
Help-Site Index	Links
IT Tech Support	What's New

Kdot Search: [Advanced Search](#)

DTIMW125 SUMMARY OF DOWN TIME BY DOT NUMBER

FIELD NAME

DISTRICT

SHOP #

DOT NUMBER

CLASS

SUBCLASS

CAPACITY

MAKE

MODEL

MODEL YEAR

BEGIN DATE

END DATE

(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)

[Help](#) or contact tomb@ksdot.org

Note: This report runs for about 2 minutes.

[KDOT Home](#)
[Employee Info](#)
[Email](#)
[Help-Site Index](#)
[IT Tech Support](#)
[KDOT Links](#)
[What's New](#)
[PDF Help](#)

Leaving any selection field blank picks everything for that value. This report could be ordered for a time frame with no other selection and would select all districts, all shops and all equipment. In order words, a very large report. If selections are made in error an edit rule is shown.

SHOP MANAGEMENT

SELECT VALUES ONLY:

Begin Report Date: Any valid date.

End Report Date: Any valid date. Current Date is automatically filled in for you. You have the option of changing this date.

Shop Number: The User may key in any valid Shop number. If Shop number is not specified the default is to all. Valid Shop numbers are found in the CICS on-line Table Maintenance by selecting table name SHP.

DOT Number: You may key in any valid DOT number. If DOT number is not specified, the default is to all.

Category: The Category is divided into three parts. Class, Subclass and Capacity. Report may be ordered by Class only i.e. TK. If Category is not specified, the program default is to all.

Make: You may key in any valid Make. If Make is not specified, the default is to all.

Model: You may key in any valid Model. If Model is not specified, the default is to all.

Yr Model: The User may key in any valid Yr Model. If Yr Model is not specified, the default is to all.

Fuel Type: The User may key in any valid Fuel Type. If Fuel Type is not specified, the default is to all.

If this report is ordered from Roskan, the following instructions apply. Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the next "jobcard" screen will appear next. Additional information about the jobcard and other print instruction are in another section in this manual.

The example report shown next was ordered from KDOT Web.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE PAGE 2

DTIMS125, Jul 11, 2007, TIME 6:54:41, SUMMARY OF DOWNTIME BY CATEG
SUMMARY OF DOWNTIME BY DOT NUMBER

REPORTING PERIOD 7 -11 -2006 TO 7 -11 -2007

LOCATION: 01 -02 -00

CATEGORY: TK /DUMP /MDTD

D.O.T. NUMBER: 2631170

REPAIR ORDER NUMBER:	HOURS	AMOUNT	6116269	HOURS	AMOUNT	7192318	HOURS	AMOUNT	7192367	HOURS	AMOUNT	7192406	HOURS	AMOUNT	HOURS	AMOUNT	DOT NO. TOTALS
																	AMOUNT
INTERIM DELAY																	
OUTSIDE CONTRACTORS																	
SEASONAL																	
PARTS DELAY																	
LABOR DELAY																	
SPACE DELAY																	
APPROVAL DELAY																	
REPAIR	8	4	8	4	72	39	40	22									69
PARTS AMOUNT		2691															2691
REPAIR ORDER TOTALS:	8	2695	8	4	72	39	40	22									

SHOP MANAGEMENT

DTIM126 SUMMARY OF DOWNTIME BY TYPE

This is a report that shows a Summary of downtime by down type. The example report shows downtime for District 1. Each Shop's downtime in District one is on a separate sheet even though the example just shows one sheet. Information about time out-of-service may be selected for one DOTNUM or statewide for all Ford Dump trucks depending on what level of information is needed.

KANSAS DEPARTMENT OF TRANSPORTATION SHOP MANAGEMENT SYSTEM

DTIM126 -- SUMMARY OF DOWNTIME BY DOWN TYPE

ENTER YOUR SELECTIONS BELOW & PRESS THE ENTER KEY
(IF NO SELECTIONS ARE MADE THE DEFAULT IS TO ALL)

BEGIN REPORT DATE 03 18 01 END REPORT DATE 04 17 01
(MM DD YY) (MM DD YY)

DISTRICT 1

SHOP NO. DOTNUM

CLASS SUBCLASS CAPACITY

MAKE MODEL YEAR/MODEL FUEL TYPE

YOUR CHOICE OF REPORTS - (D, S OR B) B

<< PRESS PA2 TO TERMINATE >>

Leaving a Select value blank picks everything for that value. If selections are made in error an edit rule is shown. This report selected statewide produces 7 sheets, one for each district and a statewide sheet.

SHOP MANAGEMENT

SELECT VALUES ONLY

Begin Report Date: Any valid date. Current Date less one year is automatically filled in for you. You have the option of changing this date.

End Report Date: Any valid date. Current Date is automatically filled in for you. You have the option of changing this date.

District: The District corresponds to the Users District. The Districts locations are automatically filled in when the screen appears. If a District is not specified (blanks), the program default is to all.

Shop Number: The User may key in any valid Shop number. If Shop number is not specified the default is to all. Valid Shop numbers are in the CICS, Table Maintenance, SHP table.

DOT Number: You may key in any valid DOT number. If DOT number is not specified, the default is to all.

Valid categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIM004 by Inventory Type.

Category: The Category is divided into three parts. Class, Subclass and Capacity. If class is keyed in then Subclass and Capacity must be keyed in. If Category is not specified, the program default is to all.

Make: You may key in any valid Make. If Make is not specified, the default is to all.

Model: You may key in any valid Model. If Model is not specified, the default is to all.

Yr Model: The User may key in any valid Yr Model. If Yr Model is not specified, the default is to all.

Fuel Type: The User may key in any valid Fuel Type. If Fuel Type is not specified, the default is to all.

Choice of Reports: D=Detailed report, S=Summary report, B=Both Summary and Detailed Report. If left blank the default will be a Detailed and Summary report.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Example report is next.

SHOP MANAGEMENT

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM116 , MAR 18,2002, TIME 14:53:43, SUMMARY OF DOWNTIME BY TYPE, PAGE 0001

```
*****  
*          *  
*  REPORT  DTIM126  *  
*          *  
* SUMMARY DOWNTIME BY TYPE *  
*          *  
*****
```

INPJT SELECTION PARAMETER(S) :

BEGINNING DATE = 20010318

ENDING DATE = 20010417

SELECTION CRITERIA:

EQUIPMENT CATEGORY =

DISTRICT = 01

D.O.T. NUM =

SHOP NUM = 160

MAKE =

MODEL =

MODEL YEAR = 0000

FUEL TYPE =

REPORT OPTION SELECTED = B

SHOP MANAGEMENT

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM126 , MAR 18,2002, TIME 14:53:47, SUMMARY OF DOWNTIME BY TYPE, PAGE 0001

SUMMARY OF DOWNTIME BY DOWN TYPE

REPORTING PERIOD 03-18-01 TO 04-17-01

DISTRICT 01

SHOP NO.	INTERIM DELAY		OUTSIDE CONTRACTOR		SEASONAL		PARTS DELAY		LABOR DELAY		SPACE DELAY		APPROVAL DELAY		REPAIR		
	HRS.	AMOUNT	HRS.	AMOUNT	HRS.	AMOUNT	HRS.	AMOUNT	HRS.	AMOUNT	HRS.	AMOUNT	HRS.	AMOUNT	HRS.	AMOUNT	
160															536	1738	
														TOTALS FOR SHOP 160		536	1738
DIST. TOTALS																536	1738

DIST. AVERAGES (08 SHOPS)																67	217

STATE AVERAGES (37 SHOPS)																14	47

SHOP MANAGEMENT

DTIM127 - EQUIPMENT REPAIR ORDERS BY SHOP

The DTIM127 report provides a snapshot view of all the repair orders for a shop during the specified time period. The shop number is required in the selection screen, thus the report provides only information on the repair orders performed in that specific shop. The output lists the repair order numbers in ascending order and gives an overview of the work performed on the associated unit. Specifically, it tells whether or not the work was completed, the mechanic number assigned, and the hours worked for each activity-task-component combination that was done. Also included are the shop totals for number of repairs, number of repairs completed/not completed, and hours. This report allows management to view in detail the type and amount of work performed by each mechanic.

Below is an example of the report request screen with some specified selection criteria. A page from the actual report for this request is also included to show you the output content and format for the given selection parameters.

```
KANSAS DEPARTMENT OF TRANSPORTATION
SHOP MANAGEMENT SYSTEM

DTIM127 - EQUIPMENT REPAIR ORDERS BY SHOP
ENTER YOUR SELECTION BELOW AND PRESS THE ENTER KEY

ENTER YOUR SELECTIONS BELOW

IF NO SELECTION ARE MADE DEFAULT IS TO ALL

BEGIN REPORT DATE (MMDDYY) 021801 (DEFAULTS TO END DATE LESS 1 MONTH)
END REPORT DATE (MMDDYY) 031701 (REQUIRED)

SHOP 120 (REQUIRED)

PA2 TERMINATES THIS SESSION
PRESS ENTER TO CONTINUE
```

SHOP MANAGEMENT

► Report Request Screen Selection Guidelines

BEGIN REPORT DATE: This must be between 1987 and the END REPORT DATE.

END REPORT DATE: This cannot go past the current month and year.

SHOP: Any valid shop number.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and print instructions are in another section of this manual.

SHOP MANAGEMENT

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM117 , MAR 18,2002, TIME 14:54:17, REPAIR ORDERS BY SHOP, PAGE 0001

```
*****  
*  
*   REPORT DTIM127   *  
*  
*   REPAIR ORDERS BY SHOP   *  
*  
*****
```

INPUT SELECTION PARAMETERS :

BEGIN REPORT DATE = 20010218
END REPORT DATE = 2001031*

SELECTION CRITERIA :

SHOP NO. = 120

SHOP MANAGEMENT

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTIM127 , MAR 18,2002, TIME 14:54:20, REPAIR ORDERS BY SHOP, PAGE 0001

EQUIPMENT REPAIR ORDERS BY SHOP

SHOP NO.120	REPORTING PERIOD	02-18-01	TO	03-17-01				
REPAIR ORDER NO.	DOT NUMBER	WORK COMPLETED YES NO	MECHANIC NUMBER AS ASSIGNED	ACTIVITY	TASK	COMPONENT	HOURS	
01010341	122-1035	YES	172	764	002	030	2	
			192	764	001	190	1	
				771	008	050	3	
				771	008	090	1	
				771	008	190	1	
				771	009	070	4	
					REPAIR ORDER TOTAL		12	
01010342	254-1022	YES	172	764	001	190	1	
					REPAIR ORDER TOTAL		1	
01010343	352-1229	YES	172	764	001	190	1	
					REPAIR ORDER TOTAL		1	
01010344	264-1050	YES	172	764	001	190	1	
					REPAIR ORDER TOTAL		1	
01010345	051-1159	YES	166	764	001	190	1	
			172	764	002	030	1	
				771	008	070	1	
					REPAIR ORDER TOTAL		3	
01010346	264-1019	YES	192	771	008	050	2	
					REPAIR ORDER TOTAL		2	
01010347	379-1018	YES	172	771	009	150	1	
					REPAIR ORDER TOTAL		1	
01010348	264-1033	YES	166	771	009	190	1	
			172	771	009	070	2	
			192	771	008	050	5	
				771	008	170	2	
					REPAIR ORDER TOTAL		10	

08/03/05

DTIM127

SHOP MANAGEMENT
(DTIM128)
EQUIPMENT REPAIR LABOR BY DISTRICT

This report provides Labor hours and Labor amounts for each Activity within a Shop, within a District. In this selection, SHOP 100 was specified so the report shows only Labor Hours and Amounts for 11/01/06 through 12/01/06 for 100 shop. With no SHOP Number designated, all shops would be shown for District 1. If a District is not chosen, a statewide report is produced. End report date should be a Saturday date to include prior week's data.

```

KANSAS DEPARTMENT OF TRANSPORTATION
SHOP MANAGEMENT SYSTEM

DTIM128 - EQUIPMENT REPAIR LABOR BY DISTRICT
ENTER YOUR SELECTION BELOW AND PRESS THE ENTER KEY

ENTER YOUR SELECTIONS BELOW

IF NO SELECTION ARE MADE DEFAULT IS TO ALL

BEGIN REPORT DATE   11 01 06   END REPORT DATE   12 01 06
                   (MM DD YY)                (MM DD YY)

DISTRICT    1           SHOP    100

ACTIVITY

PA2 TERMINATES THIS SESSION
PRESS ENTER TO CONTINUE
```

If selections are made in error an edit rule is shown. Information is produced for this report only when it has been added to the database.

SHOP MANAGEMENT

SELECT VALUES ONLY

Begin Report Date: Required. Any valid date.

End Report Date: Required. A Saturday date includes information for the prior week.

Shop Number: The User may key in any valid Shop number. If Shop number is not specified the default is to all. Valid Shop numbers are in CICS, Table Maintenance, Table name SHP.

Activity: The User may key in any valid Activity. The valid Activities are located in the Activity, Task, and Component Table of the CICS, Table Maintenance, Table name, ATC. If Activity is not specified, the default is to all.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and printing instruction are in another section of this manual. Example report is next.

*
* REPORT DTIM128 *
*
* EQ REPAIR LABOR BY DISTRICT*
*

INPUT SELECTION PARAMETERS :

BEGIN REPORT DATE = 20061101
END REPORT DATE = 20061201

SELECTION CRITERIA :

DISTRICT = 1
SHOP NO. = 100
ACTIVITY =

100

LABOR
HOURSDOLLAR
AMOUNT

3

227

93

56

99

77

46

47

46

661

12098

12-01-06

OT 9

ING PERIOD 11-

REFERENCES

DOLLAR
AMOUNTLABOR
HOURSDOLLAR
AMOUNTLABOR
HOURSDOLLAR
AMOUNTLABOR
HOURSDOLLAR
AMOUNTLABOR
HOURSDOLLAR
AMOUNTLABOR
HOURS

N

DESCR

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
 DTIM128 , AUG 10,1905, TIME 10:48:18, EQ REPAIR LABOR BY DISTRICT, PAGE 0002

EQUIPMENT REPAIR LABOR BY DISTRICT

DISTRICT 1
 ACTIVITY

S H O P N U M B E R S

REPORTING PERIOD 06-05-04 TO 06-26-04

DESCRIPTION	LABOR HOURS	DOLLAR AMOUNT	LABOR HOURS	DOLLAR AMOUNT	LABOR HOURS	DOLLAR AMOUNT	LABOR HOURS	DOLLAR AMOUNT	TOTAL	
									LABOR HOURS	DOLLAR AMOUNT
731 ADMINISTRATION									271	4790
732 FIELD INSPECTION									108	1901
764 PREVENTIVE MAINT.									74	1265
771 REPAIR AND SERVICE									97	1483
772 ACCIDENT REPAIR									8	130
774 RUST REPAIR									11	179
TOTAL									569	9748

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
 DTIM128 , AUG 10,1905, TIME 10:48:18, EQ REPAIR LABOR BY DISTRICT, PAGE 0002

EQUIPMENT REPAIR LABOR BY DISTRICT

DISTRICT 1
 ACTIVITY

S H O P N U M B E R S

REPORTING PERIOD 06-05-04 TO 06-26-04

DESCRIPTION	LABOR HOURS	DOLLAR AMOUNT	LABOR HOURS	DOLLAR AMOUNT	LABOR HOURS	DOLLAR AMOUNT	LABOR HOURS	DOLLAR AMOUNT	TOTAL LABOR HOURS	TOTAL DOLLAR AMOUNT
731 ADMINISTRATION									271	4790
732 FIELD INSPECTION									108	1901
764 PREVENTIVE MAINT.									74	1265
771 REPAIR AND SERVICE									97	1483
772 ACCIDENT REPAIR									8	130
774 RUST REPAIR									11	179
TOTAL									569	9748

SHOP MANAGEMENT

DTIM160 - OPEN REPAIR ORDERS BY DISTRICT/SHOP

The DTIM160 report shows all open repair orders for the specified district or shop. Leaving those selection options blank will produce a statewide report. Sort order is by district and shop number. In addition to the unit information (DOT#, equipment category, make, etc.), the most important information provided is when the unit first went down and the total number of days the repair order has been open. This allows management to determine if there is a legitimate reason for the repair order to be open or whether the work is complete and the order should be closed.

Below is an example of the report request screen with some specified selection criteria. If you leave a selection option blank it picks up everything in that field. A page from the actual report for this request is also included to show you the output content and format for the given selection parameters.

http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIM160.HTML - Microsoft Internet Explorer provided by KANSAS

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Mail Print Address Book Favorites

Address http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTIM160.HTML Go Links

KDOT Intranet
kdotweb.ksdot.org

Employee Info	Email
Help-Site Index	Links
IT Tech Support	What's New

Kdot Search: [Advanced Search](#)

KDOT - Shop Management - Open Repair Orders by Shop

DTIM160 Make selections and press Submit to view data.

District

Shop

Unit Status

Greater than 30 days?

[Help](#) or contact tomb@ksdot.org

This program takes a few minutes to complete - Please be Patient - Thank You.

(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)

[KDOT Home](#) [Employee Info](#) [Email](#) [Help-Site Index](#) [IT Tech Support](#) [KDOT Links](#) [What's New](#) [PDF Help](#)

If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#).

 Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB [Download Page](#).

If you have problems with this page, please contact kdotweb@ksdot.org

SHOP MANAGEMENT

► Report Request Screen Selection Guidelines

DISTRICT: Headquarters = 0, Districts = 1-6

SHOP: Any valid shop number.

UNIT STATUS: ACTIV, INACT, ORDER or RETIR.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and print instructions are in another section of this manual.

DTIM160 KANSAS DEPARTMENT OF TRANSPORTATION
OPEN REPAIR ORDERS

SHOP NO.	CATEGORY	TOTAL DAYS	FIRST DOWN	DOT NO.	MAKE	MODEL	MODEL		UNIT	STATUS		S	RPOR	
							YEAR	STATUS		YEAR	STATUS		ORD	NUMBER
550	SYWEEDLTDY	105	03/28/07	7115051	FIMCO	9-150	2001	ACTIV	1	07554370				

EQUIPMENT PREVENTATIVE MAINTENANCE

The Preventative Maintenance Menu can be accessed directly through this screen or indirectly through the equipment records.

To go directly to the Preventative Maintenance Menu screen:

```
DTQB                                KANSAS DEPARTMENT OF TRANSPORTATION    DTIMMNU
03/07/01                            INVENTORY MANAGEMENT MENU        14:01:22

      1. EQUIPMENT MENU
      2. COMMUNICATIONS EQUIPMENT MENU
      3. PUBLIC TRANSPORTATION MENU
      4. OFFICE EQUIPMENT MENU
      5. HIGHWAY PLANNING MENU
      6. SHOP EQUIPMENT MENU
      7. MATERIALS AND RESEARCH EQUIPMENT MENU
      8. BUILDINGS MENU
      9. LAND MENU
     10. STORAGE AREAS MENU
     11. REST AREA MENU
     12. ATTACHMENTS (OTHER THAN BUILDING)
     13. CATEGORY MENU
     14. INVENTORY TABLE MAINTENANCE MENU
     15. PREVENTATIVE MAINTENANCE MENU

                                : 15 :

MSG : I0107 SELECT AN OPTION AND PRESS ENTER
PF3-EXIT                                FP: _
```

1. Select the Preventative Maintenance Menu option 15
2. Press the 'Enter' key.
This will display the Preventative Maintenance Menu screen.

EQUIPMENT PREVENTATIVE MAINTENANCE

Tran-id **DTRD** and screen name **DTPVMNU** proceeds to the Menu Screen for Preventive Maintenance. Inquiry does not require Security. All other functions must be cleared through Security. Please contact the System Administrator or Operations Support in Computer Services to resolve security problems.

DTRD 03/07/01	KANSAS DEPARTMENT OF TRANSPORTATION PREVENTATIVE MAINTENANCE	DTPVMNU 14:02:58
 1. MAINTENANCE HISTORY RECORD 2. MAINTENANCE SERVICE RECORD 3. MAINTENANCE INTERVAL RECORD 4. EQUIPMENT MENU 5. INVENTORY MANAGEMENT MENU : _ :		
MSG: I0107 SELECT AN OPTION AND PRESS ENTER PF3: EXIT		FP:

This screen allows the user to access the preventative maintenance history records, service records, interval records, equipment records, or the Inventory Management Menu. History requires an entry, service is what has been done, and interval needs to be entered - what interval service is appropriate.

EQUIPMENT PREVENTATIVE MAINTENANCE

To access the Equipment Inventory - Inquiry. Tran-id is **DTQD**, screen name is **DTEQIN1**.

DTQD 03/07/01	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT INVENTORY - INQUIRY	DTEQIN1 14:21:23

DOT NUMBER : 0531053
CATEGORY : TK PK 12CN DESCRIPTION : PICKUP HWY DUTY 1/2 TON
LOCATION : 01 06 11 DATE RECEIVED BY LOCATION : 02 25 93

<----- PREVIOUS ----->				<----- ORIGINAL ----->			
DISTRICT	AREA	SUBAREA	DATE	DISTRICT	AREA	SUBAREA	DATE
01	00	00	01 15 93	01	00	00	01 15 93

UNIT STATUS: ACTIV DATE: 02 25 93 UTIL STATUS: RPLAC DATE: 02 25 93
ORIG ACTIVE DATE: 02 25 93
RETIRE TRANSFER NO: AMOUNT: DATE:
REPL YEAR: MAKE: FORD MODEL: F150
SERIAL NO: 2FTEF15Y2PCA65816 MODEL YEAR: 1993
VENDOR: LAIRD NOLLER FORD CITY: TOPEKA STATE: KS ZIP: 66612

INV ACCT: 604 POV: 1028190 DATE: 01 15 93 COST: 9615.41

OPERATION RATE: .100 DEPRECIATION RATE: .080

MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION
PF3-EXIT PF1-ATTACH PF4-TOTL PF5-HIST PF8-PGDOWN PF6-MENULINK

This screen allows the user to inquire about an equipment record as needed. The user can also use the PF keys to access the Preventative Maintenance Service record, the Equipment record, or use the fastpath to access another screen.

EQUIPMENT PREVENTATIVE MAINTENANCE

OPTION 1, Preventive Maintenance History Record, tran-id **DTRL**, screen name is **DTPVHST**. Security clearance is required for all functions except inquiry. Please contact the Systems Administrator or Operations Support in the Bureau of Computer services to resolve security problems.

DTRL 03/07/01	KANSAS DEPARTMENT OF TRANSPORTATION PREVENTATIVE MAINTENANCE HISTORY RECORD	DTPVHST 14:51:25
*DOT NO: 0531053 WORK ORDER#:	*DATE(MMDDYY): RESP. PERSON: OLATHE CONST MAKE: FORD MODEL: F150	*CHANGE KEY: N (Y/N) YEAR: 1993 FUELTYPE: U
REGULAR SERVICE:	MILES HRS MMY	AUXILIARY SERVICE: MILES HRS MMY
MECHANIC INSPECTION		MECHANIC INSPECTION
TUNE-UP		TUNE-UP
ENGINE OIL & FILTER		ENGINE OIL & FILTER
AIR FILTER		AIR FILTER
FUEL FILTER		FUEL FILTER
TRANS FILTER & OIL		TRANS FILTER & OIL
AIR DRYER FILTER		AIR DRYER FILTER
AIR COMP FILTER		AIR COMP FILTER
COOLANT FILTER		COOLANT FILTER
HYDRAULIC FILTER		HYDRAULIC FILTER
ROTATE TIRES		GEARBOX FILTER
SERVICE WHL BEARING		
POWER STEER FILTER		*REQUIRED FIELD
MSG: E0130 INVALID DATE VALUE		
PF3:EXIT PF4:TOTL	PF11:EQMT	FP:

1. Enter the DOT number, if not previously entered.
2. Enter the service date (format MM DD YY).
3. Press the PF4 key.
This will display the Preventative Maintenance Service screen
4. Press the 'Enter' key.
This will display the data for the DOT number.

EQUIPMENT PREVENTATIVE MAINTENANCE

Option 2, Preventative Maintenance Service Record. Tran-id is **DTRT** and the screen name is **DTPVSR1**.

DTRT 03/07/01	KANSAS DEPARTMENT OF TRANSPORTATION PREVENTATIVE MAINTENANCE SERVICE RECORD	DTPVSR1 14:58:11
DOT NO: <u>0531053</u>		
MAKE: FORD	MODEL: F150	YEAR: 1993 FUELTYPE: U
REGULAR SERVICE:	MILES	HRS MMY
MECHANIC INSPECTION		
TUNE-UP		
ENGINE OIL & FILTER		
AIR FILTER		
FUEL FILTER		
TRANS FILTER & OIL		
AIR DRYER FILTER		
AIR COMP FILTER		
COOLANT FILTER		
HYDRAULIC FILTER		
ROTATE TIRES		
SERVICE WHL BEARING		
POWER STEER FILTER		
AUXILIARY SERVICE:	MILES	HRS MMY
MECHANIC INSPECTION		0000
TUNE-UP		
ENGINE OIL & FILTER		
AIR FILTER		
FUEL FILTER		
TRANS FILTER & OIL		
AIR DRYER FILTER		
AIR COMP FILTER		
COOLANT FILTER		
HYDRAULIC FILTER		
GEARBOX FILTER		
MSG: I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3:EXIT	PF5:HIST	FP:

1. Enter the DOT number, if not previously entered.

This screen allows the user to inquire on a service record as needed. The user can also use the PF keys to access the Preventative Maintenance History record, or use the fastpath to access another screen.

EQUIPMENT PREVENTATIVE MAINTENANCE

Option 3, Preventative Maintenance Interval Record. Tran-id **DTRO**, Screen name **DTPVSR1**.

DTRO 03/07/01		KANSAS DEPARTMENT OF TRANSPORTATION PREVENTATIVE MAINTENANCE INTERVAL RECORD				DTPVSR1 15:06:31	
*DOT NO: 0531053		*MULTIPLE ENTRIES: N (Y/N)		*CHANGE KEY: N (Y/N)			
MAKE: FORD		MODEL: F150		YEAR: 1993		FUELTYPE: U	
REGULAR SERVICE:		MILES	HRS	MM	AUXILIARY SERVICE:		MILES HRS MM
MECHANIC INSPECTION					MECHANIC INSPECTION		
TUNE-UP					TUNE-UP		
ENGINE OIL & FILTER					ENGINE OIL & FILTER		
AIR FILTER					AIR FILTER		
FUEL FILTER					FUEL FILTER		
TRANS FILTER & OIL					TRANS FILTER & OIL		
AIR DRYER FILTER					AIR DRYER FILTER		
AIR COMP FILTER					AIR COMP FILTER		
COOLANT FILTER					COOLANT FILTER		
HYDRAULIC FILTER					HYDRAULIC FILTER		
ROTATE TIRES					GEARBOX FILTER		
SERVICE WHL BEARING							
POWER STEER FILTER							
*REQUIRED FIELD							
MSG: I0109 TYPE IN KEY DATA AND PRESS ENTER							
PF3:EXIT						FP:	

This screen appears when the Maintenance Interval Record option is selected from the Preventative Maintenance menu. It allows the user to add, inquire, or update a service interval record as needed. Proper security must be assigned to the user to add or update.

To add, inquire, or update an interval record:

1. Enter the DOT number.
2. If entering multiple records, type in 'Y' in the MULTIPLE ENTRIES field, otherwise the value defaults to 'N'. **NOTE:** Entering 'Y' here will force the program to retain the service interval values entered for the previous record. This allows the user to quickly enter multiple pieces of equipment that have the same maintenance requirements.
3. If changing the key, type in 'Y' in the CHANGE KEY field, otherwise the value defaults to 'N'.
4. Press the 'Enter' key.
If values are present, they will appear, otherwise, the user will need to enter the proper service interval values. These values can be either mileage, hours, or number of months. If make, model, year and fuel type are not brought in with the record they cannot be updated from this screen but need to be added to the equipment unit record - update FastPath to screen DTQC (see Equipment Update).
5. Enter the values needed.
6. Press the 'Enter' key. The record will be either updated or added.

EQUIPMENT PREVENTATIVE MAINTENANCE

From the Equipment Inquiry Screen the PF5 screen access Preventative Maintenance History. The PF6 Menulink key access

To access the Preventative Maintenance menu screen from the Equipment Menu Link Screen:

The screenshot shows a terminal window with the following text:

```
DTQP                                KANSAS DEPARTMENT OF TRANSPORTATION
03/07/01                           EQUIPMENT MENU LINK                                DTEQLMN
                                                                              14:18:14
```

1. CAPITAL TO CONSUMABLE LINK
2. WARRANTY INFORMATION LINK
3. PREVENTIVE MAINTENANCE

: _ :

MSG : I0107 SELECT AN OPTION AND PRESS ENTER
PF3-EXIT

FP:

1. Select the Preventative Maintenance option.
2. Press the 'Enter' key.

PREVENTATIVE MAINTENANCE

DTPVR01 HISTORY REPORT

This report provides information about the Preventative Maintenance History for a Equipment unit. Where an * shows information may be requested or sorted. No * indicates there is no selection or sort order available to use.

(DTPVR01) PREVENTATIVE MAINTENANCE HISTORY REPORT REQUEST			
FIELD NAME	SELECT VALUE	SORT ORDER	DIRECTION
DOT NUMBER	***** —	11	A
DISTRICT	**	01	A
AREA	**	02	A
SUBAREA	**	03	A
CLASS	**	08	A
SUBCLASS	*****	09	A
CAPACITY	*****	10	A
MODEL	*****	05	A
MODEL YEAR	***** (YYYY)	06	A
MAKE	*****	07	A
FUEL TYPE	*	04	
(PA2 RETURNS TO MENU)			

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and other print instructions are in another section in this manual. Example listing is next.

PREVENTATIVE MAINTENANCE

SELECT VALUES ONLY

DOT NUMBER=Valid EQ number on database file.

LOCATION:

DISTRICT 0=Headquarters, 1-6

AREA/DEPT Any number (this is not verified). May be used for a Bureau, e.g. 09=Materials.

Valid categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIM004 by Inventory Type.

CATEGORY:

CLASS – Any valid Category class (e.g. TK=truck)

SUBCLASS – Any valid Category subclass (e.g. DUMP)

CAPACITY – Any valid Category Capacity (e.g. MEDY=Medium Duty)

MAKE - Manufacturer's name (e.g. Ford). Make is required when Units Status is not ORDER, therefore, information for make is available for this report after unit is changed from ORDER unit status.

MODEL YEAR - From 1930 thru the current year + 1.

REPLACEMENT YEAR - From 1930 thru 9999.

FUEL TYPE – A=AVGAS 100-100LL, D=Diesel, P=Propane, R=Regular Gasoline and U=Unleaded gasoline.

Example report is next.

PREVENTATIVE MAINTENANCE

DTPV01

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION

PAGE: 1

DATE: May 15, 2002

PREVENTATIVE MAINTENANCE SERVICE REPORT

TIME:13:36:07

```

      DOT#: 2641030  MAKE: IHC  MODEL: 4900  YEAR: 1990  FUELTYPE: D
                                DIST: 01  ASEA: 00  SUBAREA: 00

REPORT CRITERIA
*****
* DOT#: 2641030 *
* DIST:      *
* AREA:      *
* SUBAREA:   *
* CLASS:     *
* SUBCLASS:  *
* CAPACITY:  *
* MODEL:     *
* MODEL YR:  *
* MAKE:      *
* FUELTYPE:  *
*****

      DATE: 05/15/01  WO: .  RESP. PERSON: RUSH

      REGULAR SERVICE:      MILES  HRS MMY  AUXILIARY SERVICE:  MILES  HRS MMY

      MECHANIC INSPECTION      .      .      MECHANIC INSPECTION      .      .
      TUNE UP                  .      .      TUNE UP                  .      .
      ENGINE OIL & FILTER      .      .      ENGINE OIL & FILTER      .      .
      AIR FILTER                .      .      AIR FILTER                .      .
      FUEL FILTER              45000      .      FUEL FILTER              .      .
      TRANS FILTER & OIL      .      .      TRANS FILTER & OIL      .      .
      AIR DRYER FILTER          .      .      AIR DRYER FILTER          .      .
      AIR COMP FILTER          .      .      AIR COMP FILTER          .      .
      COOLANT FILTER            .      .      COOLANT FILTER            .      .
      HYDRAULIC FILTER          .      .      HYDRAULIC FILTER          .      .
      ROTATE TIRES              .      .      GEARBOX FILTER            .      .
      SERVICE WHEEL BEARINGS   .      .
      POWER STEERING FILTER     .      .
  
```

PREVENTATIVE MAINTENANCE

DTPVR02 PREVENTATIVE MAINTENANCE HISORTY REPORT

This report provides user about the Preventative Maintenance History information by equipment unit, location, category.

(DTPVR02) PREVENTATIVE MAINTENANCE HISTORY REPORT REQUEST			
FIELD NAME	SELECT VALUE	SORT ORDER	DIRECTION
BEGIN SERVICE DATE	** ** * (MM DD YYYY)	04	
END SERVICE DATE	** ** * (MM DD YYYY)	05	
DOT NUMBER	*****	13	A
DISTRICT	**	01	A
AREA	**	02	A
SUBAREA	**	03	A
CLASS	**	10	A
SUBCLASS	****	11	A
CAPACITY	****	12	A
MODEL	*****	07	A
MODEL YEAR	**** (YYYY)	08	A
MAKE	*****	09	A
FUEL TYPE	*	06	
(PA2 RETURNS TO MENU)			

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and other print instructions are in another section in this manual.

PREVENTATIVE MAINTENANCE

SELECT VALUES ONLY

DOT NUM=A valid EQ number from the database.

LOCATION:

DISTRICT 0=Headquarters, 1-6

AREA/DEPT=Any number (this is not verified). May be used for a Bureau, (e.g. 09=Materials).

SUBAREA=Any number (this is not verified). May be used for a Section of a Bureau in HDQ.

Valid categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIM004 by Inventory Type EQ.

CATEGORY

CLASS= Any valid Category Class (.e.g. TK=Truck)

SUBCLASS=Any valid Category Subclass (.e.g DUMP)

CAPACITY=Any valid Category capacity (e.g. MEDY)

MAKE - Manufacturer's name (e.g. Ford). Make is required when Units Status is not ORDER, therefore, information for make is available for this report after unit is changed from ORDER unit status.

MODEL YEAR - From 1930 thru the current year + 1.

REPLACEMENT YEAR - From 1930 thru 9999.

FUEL TYPE – A=AVGAS 100-100LL, D=Diesel, P=Propane, R=Regular Gasoline and U=Unleaded gasoline.

Example report is next.

PREVENTATIVE MAINTENANCE

DTPVHR02

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION

PAGE: 1

DATE: May 15, 2002

PREVENTATIVE MAINTENANCE SERVICE REPORT

TIME:13:37:34

DOT#: 2641030 MAKE: IHC MODEL: 4900 YEAR: 1990 FUELTYPE: D
DIST: 01 AREA: 00 SUBAREA: 00

REPORT CRITERIA

```

*****
* BRC SERVICE DATE: *
* 01/01/2000 *
* EMI SERVICE DATE: *
* 01/01/2002 *
* DOT#: 2641030 *
* DIST: *
* AREA: *
* SUBAREA: *
* CLASS: *
* SUBCLASS: *
* CAPACITY: *
* MODEL: *
* MODEL YR: *
* MAKE: *
* FUELTYPE: *
*****

DATE: 05/15/01 WO: . RESP. PERSON: RUSH

REGULAR SERVICE:      MILES  HRS MMY  AUXILIARY SERVICE:      MILES  HRS MMY

MECHANIC INSPECTION      .      .      MECHANIC INSPECTION      .      .
TUNE UP                  .      .      TUNE UP                  .      .
ENGINE OIL & FILTER      .      .      ENGINE OIL & FILTER      .      .
AIR FILTER               .      .      AIR FILTER               .      .
FUEL FILTER              45000  .      FUEL FILTER              .      .
TRANS FILTER & OIL       .      .      TRANS FILTER & OIL       .      .
AIR DRYER FILTER         .      .      AIR DRYER FILTER         .      .
AIR COMP FILTER          .      .      AIR COMP FILTER          .      .
COOLANT FILTER           .      .      COOLANT FILTER           .      .
HYDRAULIC FILTER         .      .      HYDRAULIC FILTER         .      .
ROTATE TIRES             .      .      GEARBOX FILTER          .      .
SERVICE WHEEL BEARINGS .      .
POWER STEERING FILTER    .      .

```

PREVENTATIVE MAINTENANCE

DTPVR03 PREVENTIVE MAINTENANCE SERVICE DUE

This report provides user about the Preventative Maintenance Service Report information by equipment unit, location, category.

(DTPVR03) PREVENTATIVE MAINTENANCE SERVICE DUE REPORT REQUEST			
FIELD NAME	SELECT VALUE	SORT ORDER	DIRECTION
DOT NUMBER	***** —	11	A
DISTRICT	**	01	A
AREA	**	02	A
SUBAREA	**	03	A
CLASS	**	08	A
SUBCLASS	****	09	A
CAPACITY	****	10	A
MODEL	*****	05	
MODEL YEAR	**** (YYYY)	06	A
MAKE	****	07	A
FUEL TYPE	*	04	
(PA2 RETURNS TO MENU)			

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and other print instructions are in another section in this manual. Example listing is next.

PREVENTATIVE MAINTENANCE

DOT NUMBER=VALID EQ NUMBER ON EQUIPMENT FILE

DISTRICT 0=Headquarters, 1-6

AREA/DEPT Any number (this is not verified). May be used for a Bureau, e.g. 09=Materials.

Valid categories are available from the 56 report KDOTMENU or Web report Capital Inventory Category List, DTIM004 by Inventory Type.

CATEGORY:

CLASS – Any valid Category class (e.g. TK=truck)

SUBCLASS – Any valid Category subclass (e.g.DUMP)

CAPACITY – Any valid Category Capacity (e.g. MEDY=Medium Duty)

MAKE - Manufacturer's name (e.g. Ford). Make is required when Units Status is not ORDER, therefore, information for make is available for this report after unit is changed from ORDER unit status.

MODEL YEAR - From 1930 thru the current year + 1.

REPLACEMENT YEAR - From 1930 thru 9999.

FUEL TYPE – A=AVGAS 100-100LL, D=Diesel, P=Propane, R=Regular Gasoline and U=Unleaded gasoline.

Example report is next.

DATE: Oct 25, 2005

PREVENTATIVE MAINTENANCE SERVICE DUE REPORT

TIME: 8:26:39

REPORT CRITERIA

* DOT#: *
* DIST: *
* AREA: *
* SUBAREA: *
* CLASS: *
* SUBCLASS: *
* CAPACITY: *
* MODEL: *
* MODEL YR: *
* MAKE: *
* FUELTYPE: *

DOT#: 0020011
MAKE: CHEVY MODEL: LUMINA YEAR: 2001 FUELTYPE: U DESCRIPTION: AU / SEDN / MIDS
LIFE TO DATE (MILES/HOURS): 91109 /0 DIST: 00 AREA: 05 SUBAREA: 00
REGULAR SERVICE: MILES HRS MMY AUXILIARY SERVICE: MILES HRS MMY
MECHANIC INSPECTION MECHANIC INSPECTION
TUNE UP TUNE UP
ENGINE OIL & FILTER 84000 0805 ENGINE OIL & FILTER
AIR FILTER AIR FILTER
FUEL FILTER FUEL FILTER
TRANS FILTER & OIL TRANS FILTER & OIL
AIR DRYER FILTER AIR DRYER FILTER
AIR COMP FILTER AIR COMP FILTER
COOLANT FILTER COOLANT FILTER
HYDRAULIC FILTER HYDRAULIC FILTER
ROTATE TIRES
SERVICE WHEEL BEARINGS
POWER STEERING FILTER

DOT#: 0020092
MAKE: BUICK MODEL: LESABRE YEAR: 2001 FUELTYPE: U DESCRIPTION: AU / SEDN / FULL
LIFE TO DATE (MILES/HOURS): 77606 /0 DIST: 00 AREA: 05 SUBAREA: 00
REGULAR SERVICE: MILES HRS MMY AUXILIARY SERVICE: MILES HRS MMY
MECHANIC INSPECTION MECHANIC INSPECTION
TUNE UP TUNE UP
ENGINE OIL & FILTER 74035 0905 ENGINE OIL & FILTER
AIR FILTER AIR FILTER
FUEL FILTER FUEL FILTER
TRANS FILTER & OIL TRANS FILTER & OIL
AIR DRYER FILTER AIR DRYER FILTER
AIR COMP FILTER AIR COMP FILTER
COOLANT FILTER COOLANT FILTER
HYDRAULIC FILTER HYDRAULIC FILTER
ROTATE TIRES
SERVICE WHEEL BEARINGS
POWER STEERING FILTER

EQUIPMENT CAPITAL TO CONSUMABLE

From the Equipment Inquiry Screen the PF5 screen access CAPITAL TO CONSUMABLE
The PF6 Menulink key access

To access the Capital to Consumable from the Equipment Menu Link Screen.

The screenshot shows a terminal window with the following text:

```
DTQP                                KANSAS DEPARTMENT OF TRANSPORTATION    DTEQLMN
03/07/01                           EQUIPMENT MENU LINK                14:18:14

                                     1. CAPITAL TO CONSUMABLE LINK
                                     2. WARRANTY INFORMATION LINK
                                     3. PREVENTIVE MAINTENANCE

                                     : _ :

MSG : I0107 SELECT AN OPTION AND PRESS ENTER
PF3-EXIT                                FP:
```

1. Select the Capital to Consumable Link option.
2. Press the 'Enter' key.

Inventory Management

DTIMR41A - CAPITAL TO CONSUMABLE BY DOT NUMBER

The DTIMR41A report lists all of the consumable inventory items that have been utilized by a particular piece of equipment. Specifically, it lists the stock number and description of the inventory items as well as the quantity of those items in stock at the district and area levels. The equipment category, make, model, and model year of the unit are shown at the top of the report. The 41A allows management to see what consumable inventory has been charged to a certain piece of equipment and whether or not the part is in stock.

Below is an example of the report request screen. The only entry required is a valid equipment DOT number. The actual report for this request is also included to show you the output content and format. The output is sorted by stock number in ascending order.

```
KANSAS DEPARTMENT OF TRANSPORTATION
BUREAU OF CONSTRUCTION AND MAINTENANCE

DTIMR41A - CAPITAL TO CONSUMABLE BY DOT NUMBER

ENTER DOT NUMBER:      0531053

( PRESS 'ENTER' AFTER DATA HAS BEEN ENTERED TO CONTINUE )
PA2 TERMINATES THIS SESSION
```

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and print instructions are in another section of this manual.

Inventory Management

DTIMR41A STATE OF KANSAS - DEPARTMENT OF TRANSPORT05/04/01 8:59:07
 CAPITAL TO CONSUMABLE BY DOT NUMBER, PAGE 1

DOT NUM	CATEGORY	MAKE	MODEL	MODEL
0531053	CL SBCL CAPA			YR
TK	PK	12CN	FORD	F150
				1993

STOCK NUM	DESCRIPTION	DIST QTY	AREA QTY
03050033	ANTIFREEZE PERMANENT (PURE) HIGH SILICA	0	0
03050068	ANTIFREEZE PERMANENT (PURE) LOW SILICAT	1516	799
03070018	BATTERY STORAGE 12V AABM NO 24	0	0
03070026	BATTERY STORAGE 12V AABM NO 24F	0	0
03070204	BATTERY 12V MAINT FREE BCI65	2	0
03100014	BOLT BATTERY 5/16 X 1 1/4" WH NO 100	0	5
03100022	BOLT BATTERY 5/16X1 1/2" WH NO 200	0	0
03101584	CABLE BATTERY BOOSTER 12-FT WH NO 3261	12	2
03103668	CONNECTOR SOCK 6-WAY TRAILER WH 986-S	18	3
03104060	TERMINAL BATT CB UNIV 1 & 2 GA WH 96	0	7
03104125	TERMINAL BATT CB SDLSS UNV 2/0-18 WH 61	0	0
03104214	TERMINAL BATT CB UNV 1-2 GA WH 94 & 82	0	0
03150011	OIL PH-8 & PH8A AC PF20 B2	23	16
03150089	OIL FRAM PH-2821A AC PF2 B2	24	9
03150283	OIL FRAM PH-3614 AC PF53 B131 OR BT223	18	12
03151778	OIL FRAM PH-43 AC PF20 B- B233	4	0
03152839	OIL FRAM PH-3535 AC PF51	0	0
03152952	OIL FRAM PH-3387-A AC PF47	4	7
03154440	FUEL FRM P-3401 161623 DRESSER AC T829	27	9
03154459	FUEL FRAM G-3802 AC GF510 B- BF966	15	4
03154742	FUEL FRAM P-1104 AC TP877	21	6
03155714	FUEL MTRCRFT GF247 AC TP1069	65	0
03155943	FUEL GF247 FG872 AC TP1069 B - BF1226	35	6
03156559	AIR FRAM CA-6366 AC A1146C	36	3
03157296	FUEL B- BF1166	0	0
03157504	AIR FRAM CAK-258 AC A299C	7	3
03158195	TRANS HAST FT1131 AC TF266 B-18254	13	2
03159469	FUEL AC GF643	0	0
03300013	FLUID AUTO TRANS TYPE A	1839	351
03300021	FLUID HYD BRAKE HEAVY DUTY	0	2
03300056	FLUID DIESEL START SPRAY CAN	0	0
03453014	CLAMP HOSE ADJ 3/8 TO 29/32" DIA 5208	0	0
03453065	CLAMP HOSE ADJ 1 1/16 TO 2" DIA	0	2
03501590	PLUG SPARK AC #R44LTSM	0	0
03501736	SPARK PLUG BSF44C AL 5125	0	0
03600327	LAMP MINIATURE 12 VOLT WESTHS NO. 182	61	17
03600521	LAMP MINIATURE 14 VOLT NO. 194	65	23

Inventory Management

DTIMR41B - CAPITAL TO CONSUMABLE BY STOCK NUMBER

The DTIMR41B report lists of all the equipment units that use the specified consumable inventory item. The output is sorted by DOT number in ascending order and includes the make, model, and model year of the units. A description of the inventory item is shown at the top of the report.

To obtain the list of valid stock numbers, you must go into CICSP (user ID and password are required), type in DTAA and <ENTER>. From there you enter an appropriate password and (under Financial Systems) select Consumable Inventory System (by typing an "x" in the parenthesis and hitting <ENTER>). Next select Inventory Description File and then Stock Number Index. Finally, select an inventory group (e.g. - 03 is Automotive Accessories and Supplies) and then class (e.g. - 0340 is Gaskets and Gasket Sealer) to browse for a valid stock number.

Below is an example of the report request screen. The only required selection is a valid stock number with the district and area as optional entries. The actual report for this request is also included to show you the output content and format.

KANSAS DEPARTMENT OF TRANSPORTATION	
BUREAU OF CONSTRUCTION AND MAINTENANCE	
DTIMR41B - CAPITAL TO CONSUMABLE BY STOCK NUMBER	
ENTER STOCK NUMBER	03150011
DISTRICT(OPT)	-
AREA(OPT)	
(PRESS 'ENTER' AFTER DATA HAS BEEN ENTERED TO CONTINUE)	
PA2 TERMINATES THIS SESSION	

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and print instructions are in another section of this manual.

Inventory Management

DTIMR41B STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION 03/18/02 13:01:06
CAPITAL TO CONSUMABLE BY STOCK NUMBER PAGE 1

STOCK
NUM DIST 00

03150011 OIL PH-8 & PH8A AC PF20 B2

DOT NUM	MAKE	MODEL	MODEL YR
0000500	AMER	SHOP	1995
0000600	AMER	SHOP	1995
0000900	AMER	SHOP	1995
0001200	AMER	SHOP	1995
0002300	AMER	SHOP	1995
0003200	AMER	SHOP	1995
0020396	CHEVY	CAPRICE	1996
0080016	OLDS	CUTLASS	1996
0080037	OLDS	CUTLASS	1996
0080045	OLDS	CUTLASS	1995
0080065	OLDS	CUTLASS	1995
0080066	OLDS	CUTLASS	1996
0080076	OLDS	CUTLASS	1996
0080085	OLDS	CUTLASS	1995
0080096	OLDS	CUTLASS	1996
0080106	OLDS	CUTLASS	1996
0080116	OLDS	CUTLASS	1996
0210017	DODGE	AB3L52	1997
0210030	DODGE		2000
0230020	FORD	AEROSTAR	1990
0230055	FORD	E31P	1995
0230065	FORD	E31P	1995
0230106	FORD	E31P	1996
0230116	FORD	E31P	1996
0230126	FORD	E31P	1996
0232016	FORD	E241	1996
0235046	FORD	B-250	1996
0510010	DODGE	4429	2000
0510020	DODGE	4429	2000
0510030	DODGE	2000	
0510040	DODGE	2000	
0510050	DODGE	RAM	2000
0520024	CHEVY	CC10903	1994
0535035	FORD	F150	1995
1130015	FORD	F250	1995
1233013	FORD	3500 CREW	1993
1330013	FORD	F250	1993
4860024	MOBIL	B-30H	1974
4860034	MOBIL		1974
4870011	THC	4800	1992
5414021	GENRC	SG015	1991

EQUIPMENT WARRANTY INSTRUCTIONS

Equipment Warranty may be accessed from the Equipment Screens from the **PF6** Menu Link Screen. The Menu Link may be reached from Equipment Inquiry and Equipment Update after the information has been called in by DOT number or with the add screen after information has been added.

This is the Equipment Inventory – Inquiry Menu screen. The screen tran-id is **DTQD** and the screen name is **DTEQIN1**.

DTQD 02/21/01	KANSAS DEPARTMENT OF TRANSPORTATION EQUIPMENT INVENTORY - INQUIRY	DTEQIN1 11:40:36
DOT NUMBER : 0522052		
CATEGORY : TK PK 12CN	DESCRIPTION : PICKUP HVY DUTY 1/2 TON	
LOCATION : 02 04 14	DATE RECEIVED BY LOCATION : 03 03 92	
<----- PREVIOUS ----->		
DISTRICT AREA SUBAREA DATE		
02 00 00 01 02 92		
<----- ORIGINAL ----->		
DISTRICT AREA SUBAREA DATE		
02 00 00 01 02 92		
UNIT STATUS: ACTIV DATE: 03 03 92		
UTIL STATUS: AVAIL DATE: 03 03 92		
ORIG ACTIVE DATE: 03 03 92		
RETIRE TRANSFER NO: AMOUNT: DATE:		
REPL YEAR: MAKE: CHEVY MODEL: CC10903		
SERIAL NO: 1GCEC14ZXNZ168047 MODEL YEAR: 1992		
VENDOR: DON HATTAN CHEVROLET CITY: WICHITA STATE: KS ZIP: 67204		
INV ACCT: 604 POV: 0235006 DATE: 01 02 92 COST: 9946.77		
OPERATION RATE: .178 DEPRECIATION RATE: .069		
MSG : I0111 PRESS ENTER TO MAKE ANOTHER KEY SELECTION		
PF3-EXIT PF1-ATTACH PF4-TOTL PF5-HIST PF8-PGDOWN PF6-MENULINK		

EQUIPMENT WARRANTY INSTRUCTIONS

From the Equipment Menu Link Screen, tran-id **DTQP** and **DTEQLMN** screen name. Selection 2 provides Warranty Information about the Equipment Unit selected.

```
DTQP                                KANSAS DEPARTMENT OF TRANSPORTATION                                DTEQLMN
02/21/01                                EQUIPMENT MENU LINK                                11:10:42

1. CAPITAL TO CONSUMABLE LINK
2. WARRANTY INFORMATION LINK
3. PREVENTIVE MAINTENANCE

: 2 :

MSG : I0107 SELECT AN OPTION AND PRESS ENTER
PF3-EXIT                                FP: _
```

EQUIPMENT WARRANTY INSTRUCTIONS

Tran-id **DTQ5** with screen name **DTEQWR1** shows the Warranty Information for the unit selected. Security clearance is required to enter Warranty information. Without the proper clearance the message E0102 YOU ARE NOT AUTHORIZED FOR THIS FUNCTION will appear. Please contact your System Administrator or Operations Support in the Bureau of Computer services to resolve security problems. The **PF3** key exits to the Inquiry, Add or Update screen for the Inventory Record and will back out of the CICS system if entered enough times.

DTQ5 02/21/01	KANSAS DEPARTMENT OF TRANSPORTATION WARRANTY INFORMATION				DTEQWR1 11:08:41
DOT NUM: 0531053		MILES: 103474		HOURS: 0	
WARRANTY:	DATE STARTED	EXPIRATION DATE	MONTHS	MILES HOURS	VENDOR
STANDARD	02 25 93				LAIRD NOLLER FORD
EXTENDED					
ENGINE					
TRANS					
ALTERNATOR					
PLOW					
CONTROLBOX					
OTHER:					
MSG : E4715 NO RECORD EXISTS FOR DOT#, KEY IN DATA AND REENTER					
PF3-EXIT		PF10-COMMENTS		FP:	

The **PF10** key enters the Comment screen, if there is valid Standard Warranty information.

The **FP** key, if a Tran-Id is entered will move to another screen. If an invalid FP is selected an error message is displayed.

EQUIPMENT WARRANTY INSTRUCTIONS

This screen is available for comments about the Warranty Information for an Equipment unit selected and is a continuation from the DTQ5, via the PF10 key.

DTQ5 02/21/01	KANSAS DEPARTMENT OF TRANSPORTATION WARRANTY INFORMATION	DTEQWAR 11:25:43
DOT NUM: 0522052		
COMMENTS: _		
MSG : I0117 MAKE YOUR CHANGES AND PRESS ENTER PF3-EXIT		
FP:		

Key Edits:

- **DOT Number** – a 7 digit field passed from the Warranty Information screen and is protected.

Comment Lines – There are 3 comment line rows created for a total of 195 characters that can be added.

EQUIPMENT WARRANTY INSTRUCTIONS

Standard Warranty

Key Edit:

- **DOT Number.**
- **Warranty Type:** up to 10 characters long. Along with the DOT #, it is a key into the Warranty Information and Warranty Comment database. There are 14 Warranty types that can be associated with a DOT#, seven are defined and protected on the screen. They are (1) Standard

Rules:

Date started, required, MMDDYY format. This defaults to the Equipment Original Active Date found in the equipment record when the warranty record doesn't exist.

Expiration Date. A protected field which is created if the Months field is filled

Months – required 3 digit field if the Expiration Date is needed and the Miles/Hrs. is blank. If '999' is entered as a month, then the Expiration Date will become "9 99" when its displayed.

(2) Extended (3) Engine, (4) Transmission (5) Alternator (6) Plow and (7) Control Box. If the Standard Warranty record is the only valid record added, the other 6 defined Warranty Types will also be created but with no data in the fields. The records will be valid when the Date Started, Months of Miles/Hours and Vendor information has been entered for each Warranty Type. The method to create these 7 Warranty types and the Other Warranty types are described next.

Field Edits.

- **Date-Started** – Required field, with a 2 digit Month, 2 digit Day, and a 2 digit Year. This defaults to the Equipment Original Active Date found in the Equipment Inventory Record, when the Warranty record doesn't exist.
- **Expiration-Date** – a protective field which is created if the **MONTHS** field is filled in
- **Months** – Required 3-digit field if the Expiration-Date is needed and the **MILES/HRS** is blank. If '999' is entered as a month, then the Expiration-Date will become '99 99'.
- **Miles/Hrs** – Required 6-digit field if the **MONTHS** field is blank.
- **Vendor** – Required 20-character field. It is automatically filled in the first time from the Standard Warranty Type record.

All of the fields must be valid in order for the Standard Warranty Type record to be created. If the Standard Warranty record is created, then a Warranty Comment record will also be created. The Warranty Comment screen can be viewed by pressing **PF10** from the Warranty Information screen. Once a valid Standard Warranty Record has been created, it can be modified or any other Warranty Type record can be created.

EQUIPMENT WARRANTY INSTRUCTIONS

Creating/Modifying an EXTENDED, ENGINE, TRANS, ALTERNATOR, PLOW, and CONTROLBOX Warranty Type record ONLY:

- First, a valid Standard Warranty record **must exist**.
- Once the Standard Warranty record is created, a 'dummy' record is created in the Warranty database for each of these Warranty Types **ONLY**.
- These Warranty Type names were defined by the user and are 'hard coded' in the program and map.
- After the Standard Warranty record is created, the rest of the fields will be validated. Rules: If **all** of the fields in the Warranty Type line are **blanks**, then no field validations are done. If **any** of the fields are **non-blank**, then the same field validations must take place on **all** of the fields and be valid as was stated in the 'Creating/Modifying a STANDARD Warranty Type record' section.

Creating/Modifying 'OTHER' Warranty Type records:

This section **ONLY** pertains to the 'OTHER' section **after** the Warranty Type CONTROLBOX line. A valid Standard Warranty record **must exist**.

Warranty-Type field – this is a 10 character field. If this field is **originally blank**, then the program will take its input and validates it, using the Table ID 'WAR'. If the Warranty Type exists, then the rest of the fields will be validated according to the validation process stated in the 'Creating/Modifying a STANDARD Warranty Type record' section. If it doesn't exist, then an error message will be generated.

If the Warranty Type field already has data filled in (because it was an existing Warranty Type record), and the Warranty Type field is overridden with a different Warranty Type name, the new Warranty Type name is validated. If it's a valid name, then the original Warranty Type record is first **deleted** off of the Warranty database.

**FEATURES INVENTORY
AND
MAINTENANCE MANAGEMENT**

**KANSAS DEPARTMENT OF TRANSPORTATION
HIGHWAY MAINTENANCE MANAGEMENT SYSTEM
FEATURES INVENTORY**

USER INSTRUCTIONS

**PROCEDURES FOR ON-LINE MAINTENANCE
AND
BATCH PROGRAM REPORTS**

DECEMBER 2003

Features Inventory Procedures

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Features Inventory Procedures

INTRODUCTION

The Features Inventory is an integral part of the Highway Maintenance Management System. The purpose of the Features Inventory is to identify the highway features along each route that require expenditure of maintenance resources.

The Features Inventory, as part of the Highway Maintenance Management System, must be maintained on a regular basis to assure completeness and accuracy. To accommodate this need, on-line programs are designed to allow a person to view, update, add or delete FEATURES INVENTORY records. Following are instructions for signing on the **CICS** and using these programs.

Specific user instructions for how to update or add data, See Chapter 2, Highway Maintenance Features Inventory in the Highway Maintenance Management System Manual.

Security:

Access to the Features Inventory on-line programs is controlled by two passwords when signing on to Features Inventory. The first password grants access to CICS, for authorized users. The second password controls the ability of the user to add, change or delete Features Inventory records. If you experience a problem signing on to the system, please contact the Maintenance Management System MMS Coordinator in the Bureau of Construction and Maintenance or the Operations Support Group in the Bureau of Computer Services.

Fast Path:

Fast Path allows maneuvering from one screen to another without backing out of the screen by using the **PF3** key and returning to the menu screen to enter a different function. In the Features Inventory System the following options are available as Fast Path Functions and will be addressed in more detail in this documentation.

Function	Fastpath
Inquire	DTT4
Add	DTT5
Update	DTT6
Delete	DTT7
Change Key	DTT8

Features Inventory Procedures

Main Signon Screen CICS

Depending on where the sign on procedures is performed, entry to the Features Inventory may be from a Welcome screen for direct mainframe connectivity or from a sign on screen through a server to the mainframe. From the mainframe signon screen, it is necessary to connect to the CICS system. Follow the directions on the screen entering Userid, Password and press the **ENTER** key.

Signon for CICS/ESA Release 4.1.0

DFHZC2312 *** WELCOME TO CICS/ESA ***

Type your userid and password, then press ENTER:

Userid

Password . . .

Language . . .

New Password . . .

DFHCE3520 PLEASE TYPE YOUR USERID.

F3=Exit

Type in **DTQA** and press the **ENTER** key and the following screen will appear.

Features Inventory Procedures

Main Menu Selection Screen

This screen is the first with the FP shown in the lower right hand corner. FP function may be executed from the sign on screen.

```
DTQA                                KANSAS DEPARTMENT OF TRANSPORTATION    DTKDMNU
03/13/03                            MAIN MENU                               12:31:06
```



```
      1. INVENTORY MANAGEMENT MENU
      2. MAINTENANCE MANAGEMENT MENU
      3. BUDGET DEVELOPMENT MENU
      4. SHOP MANAGEMENT MENU
      5. BATCH REPORTING MENU
      6. KDOT SYSTEM SELECTION MENU (DTAA)
      7. LOG OFF CICS
```



```
+          :   :
```



```
PASSWORD:           :
```



```
Msg : I0107 SELECT AN OPTION AND PRESS ENTER
PF3-EXIT
```



```
FP:
```

Type **2** to select the Maintenance Management Menu and press **Enter**. The screen shown on the next page will lead you to the screen for the selection of Features Inventory on-line.

Features Inventory Procedures

```

DTT2                                KANSAS DEPARTMENT OF TRANSPORTATION    DTMNMNU
03/13/03                            MAINTENANCE MANAGEMENT MENU          12:45:27

                                     1. FEATURES INVENTORY MENU
                                     2. WORK ACCOMPLISHMENTS MENU

                                     :      :

Msg : I0107 SELECT AN OPTION AND PRESS ENTER
PF3-EXIT                                FP:

```

The screen tran-id is **DTT2** and the screen name is **DTMNMNU**. Pressing **PF3** will take you back to the previous menu.

OPTION 1. Please select 1 for Features Inventory Menu and press **ENTER**.

Features Inventory Procedures

The screen tran-id is **DTT3** and the screen name is **DTFSMNU**. Pressing **PF3** will take you back to previous menu.

From this screen you may maneuver through the Features Inventory On-line facility.
Enter a number (1-5) to select desired function or enter the transaction id in the Fast Path (FP):

DTT3	KANSAS DEPARTMENT OF TRANSPORTATION	DTFSMN1
03/04/03	FEATURES INVENTORY MENU	08:46:50
1. INQUIRE ON SPECIFIC FEATURES RECORD 2. ADD NEW FEATURES RECORD 3. UPDATE EXISTING FEATURES RECORD 4. DELETE EXISTING FEATURES RECORD 5. CHANGE KEY OF EXISTING FEATURES RECORD : : Msg : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT FP:		

Function	Option	Fastpath	Page No.
Inquire	1	DTT4	6
Add	2	DTT5	7
Update	3	DTT6	8
Delete	4	DTT7	9-10
Change Key	5	DTT8	11

Features Inventory Procedures

OPTION 1 on the *Features Inventory Menu - Inquiry*

The screen tran-id is **DTT4** and the two screens linked to this function are **DTFSIN1** and **DTFSIN2**.

The inquiry function allows viewing of existing features records. If a record is found, it is displayed and the key value fields are protected. You can press **PF8** to see additional information about the features information on screen **DTFSN2**. From the second screen you can press PF7 to page back to screen one.

DTT4	KANSAS DEPARTMENT OF TRANSPORTATION										DTFSIN1		
03/12/03	FEATURES INVENTORY INQUIRY										09:22:10		
										1	1	1	3
D	A	S	ROUTE	CTY	D	B-DMI	E-DMI	SNICE	LOCATION	D	A	S	CATEGORY
			REF.	NORMAL			RAMP						
NO	WK	POST	TRAVEL-WAYS		TRAVEL-WAYS		WIDENINGS		FRONTAGE-ROADS				
LN	SEC	NUM	CONC	BITUM	CONC	BITUM	AGGR	CONC	BITUM	CONC	BITUM	AGGR	
<----- MEDIANS ----->													
			DITCH	RAISED	FLUSH	<----- SHOULDERS ----->			PRIVATE-APPROACHES				
						CONC	BITUM	AGGR	TURF	CO BI AG UN			
COMMERCIAL-APPROACHES						SIDE-ROAD-APPROACHES				INLETS			
CO BI AG UN						CO BI AG UN				CURB DITCH			
<-----DRAINAGE----->													
X-RD			SLOPE		BACK		CURB &		PIPE CULVERTS		RCB-CULVERTS		
							GUTTER		SIDE X		SIDE X		
PIPE			DRAIN		SLOPE UNDER EROSION				ENT ROAD ROAD		ENT ROAD		
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER													
PF3-EXIT												FP:	

Pressing **ENTER** opens the key value fields to accept key values for another record.

Pressing **PF3** return to the previous menu - *Features Inventory Menu or DTT3* to Fast Path.

Features Inventory Procedures

Option 2 on the *Features Inventory Menu* - Add

The screen tran-id is **DTT5** and screens are **DTFSAD1** and **DTFSAD2**.

DTT5		KANSAS DEPARTMENT OF TRANSPORTATION										DTFSAD1	
04/01/03		FEATURES INVENTORY ADD										09:03:18	
D A S		ROUTE	CTY	D	B-DMI	E-DMI	SNICE LOCATION				D A S	CATEGORY	
		REF.			NORMAL	RAMP							
NO	WK	POST	TRAVEL-WAYS		TRAVEL-WAYS		WIDENINGS		FRONTAGE-ROADS				
LN	SEC	NUM	CONC	BITUM	CONC	BITUM	AGGR	CONC	BITUM	CONC	BITUM	AGGR	
<---- MEDIANS ---->				<----- SHOULDERS ----->				PRIVATE-APPROACHES					
DITCH RAISED FLUSH				CONC BITUM AGGR TURF				CO BI AG UN					
COMMERCIAL-APPROACHES				SIDE-ROAD-APPROACHES				INLETS					
CO BI AG UN				CO BI AG UN				CURB DITCH					
<-----DRAINAGE----->													
X-RD		SLOPE BACK				CURB &		PIPE CULVERTS		RCB-CULVERTS			
						GUTTER		SIDE X		SIDE X			
PIPE		DRAIN		SLOPE UNDER EROSION				ENT ROAD ROAD		ENT ROAD ROAD			
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER													
PF3-EXIT												FP:	

Option 2 on the *Features Inventory Menu* allows new features inventory records to be added. Please remember, access to this screen is allowed only by entering a required password in the Main Menu. If you are denied access, please return to the Main Menu using the **PF3** key, enter the password and press the **ENTER** key.

Type key fields in and press **ENTER** to validate the key.

If a valid key is entered, the key value is protected and data fields will be opened for user entry. Please enter required data. Invalid data fields are highlighted and an appropriate message is displayed on the message line. You can press **PF8** to see additional information for the key features inventory screen **DTFSAD2**. From the second screen you can press **PF7** to page back to screen one. Press **PF3** key to return to previous menu, *Features Inventory Menu* or **DTT3** to Fast Path.

Features Inventory Procedures

OPTION 3 on the *Features Inventory Menu - Update*

DTT6		KANSAS DEPARTMENT OF TRANSPORTATION				DTFSUP1	
04/01/03		FEATURES INVENTORY UPDATE				11:10:03	
D A S ROUTE CTY D B-DMI E-DMI		SNICE LOCATION D A S				CATEGORY	
REF. NORMAL RAMP							
NO WK POST TRAVEL-WAYS TRAVEL-WAYS WIDENINGS FRONTAGE-ROADS							
LN SEC NUM CONC BITUM CONC BITUM AGGR CONC BITUM CONC BITUM AGGR							
<---- MEDIANS ---->		<----- SHOULDERS ----->		PRIVATE-APPROACHES			
DITCH RAISED FLUSH		CONC BITUM AGGR TURF		CO BI AG UN			
COMMERCIAL-APPROACHES		SIDE-ROAD-APPROACHES		INLETS			
CO BI AG UN		CO BI AG UN		CURB DITCH			
<-----DRAINAGE----->		PIPE CULVERTS		RCB-CULVERTS			
X-RD SLOPE BACK		CURB &		SIDE X		SIDE X	
PIPE DRAIN SLOPE UNDER EROSION		GUTTER		ENT ROAD ROAD		ENT ROAD ROAD	
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER							
PF3-EXIT						FP:	

The screen tran-id is **DTT6** and the two screens linked to this function are **DTFSUP1** and **DTFSUP2**.

OPTION 3 on the *Features Inventory Menu* allows updating of existing features inventory record. Type in a valid key value and press **ENTER**. If a valid key is entered, key value is protected and the record is retrieved from the table. If record is found, data is displayed on two screens and key values are protected. Data fields would be opened for the user to make changes. Please make the necessary changes. Invalid data fields are highlighted and an appropriate message is displayed on the message line. The **PF8** and **PF7** keys function in the update mode as they did in Inquiry and Add. Press **ENTER** to update the record. The record will be updated when there are no errors.

Upon successful update, the data field values will be retained for the user. The key fields are opened for the user to enter another key value.

Press **PF3** to return to previous menu, *Features Inventory Menu* or **DTT3** in Fast Path..

Features Inventory Procedures

OPTION 4 on the *Features Inventory Menu - Delete*

The screen tran-id is **DTT7** and screens are **DTFSDE1** and **DTFSDE2**.

Option 4 allows deletion of existing features inventory records.

DTT7		KANSAS DEPARTMENT OF TRANSPORTATION										DTFSDE1	
03/12/03		FEATURES INVENTORY DELETE										09:44:06	
		D A S		ROUTE	CTY	D B-DMI	E-DMI		SNICE LOCATION			D A S	CATEGORY
				REF.		NORMAL		RAMP					
NO	WK	POST	TRAVEL-WAYS		TRAVEL-WAYS		WIDENINGS		FRONTAGE-ROADS				
LN	SEC	NUM	CONC	BITUM	CONC	BITUM	AGGR	CONC	BITUM	CONC	BITUM	AGGR	
<---- MEDIANS ---->				<----- SHOULDERS ----->				PRIVATE-APPROACHES					
DITCH RAISED FLUSH				CONC BITUM AGGR TURF				CO BI AG UN					
COMMERCIAL-APPROACHES				SIDE-ROAD-APPROACHES				INLETS					
CO BI AG UN				CO BI AG UN				CURB DITCH					
<-----DRAINAGE----->													
X-RD SLOPE BACK				CURB &				PIPE CULVERTS		RCB-CULVERTS			
								SIDE X		SIDE X			
PIPE DRAIN SLOPE UNDER EROSION				GUTTER				ENT ROAD ROAD		ENT ROAD ROAD			
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER													
PF3-EXIT												FP:	

Type in a valid key value and press **ENTER**. If a valid key is entered, key value is protected and record is retrieved from the table. If record is found, data is displayed on two screens, and key values are protected as well as data the fields. Confirm the delete request by typing **Y** in the confirm field. Press **ENTER** to delete the record. The default is **N**.

Features Inventory Procedures

DTT7										KANSAS DEPARTMENT OF TRANSPORTATION										DTFSDE1									
04/01/03										FEATURES INVENTORY DELETE										12:55:19									
1 2 1 U075 070 N 137998 138996										CONFIRM : N																			
D A S ROUTE CTY D B-DMI E-DMI										SNICE LOCATION D-A-S: 1-1-1										CATEGORY 3									
REF. NORMAL RAMP																													
NO WK POST TRAVEL-WAYS TRAVEL-WAYS WIDENINGS FRONTAGE-ROADS																													
LN SEC NUM CONC BITUM CONC BITUM AGGR CONC BITUM CONC BITUM AGGR																													
2 12																													
<---- MEDIANS ---->										<----- SHOULDERS ----->										PRIVATE-APPROACHES									
DITCH RAISED FLUSH										CONC BITUM AGGR TURF										CO BI AG UN									
COMMERCIAL-APPROACHES										SIDE-ROAD-APPROACHES										INLETS									
CO BI AG UN										CO BI AG UN										CURB DITCH									
<-----DRAINAGE----->										PIPE CULVERTS										RCB-CULVERTS									
X-RD SLOPE BACK										CURB & SIDE X										SIDE X									
PIPE DRAIN SLOPE UNDER EROSION										GUTTER ENT ROAD ROAD										ENT ROAD ROAD									
MSG : I0110 TYPE IN REQUIRED DATA AND PRESS ENTER																													
PF3-EXIT										PF8-PGDN																			

Upon successful delete, the data field values will be retained for the user. The key fields are opened for the user to enter another key value.

Press **PF3** to return to previous menu, **Features Inventory Menu** or **DTT3** in Fast Path.

Features Inventory Procedures

OPTION 5 on the *Features Inventory Menu - Key Change*

DTT8		KANSAS DEPARTMENT OF TRANSPORTATION										DTFSKE1	
03/12/03		FEATURES INVENTORY KEY CHANGE										09:50:55	
D A S ROUTE CTY D B-DMI E-DMI REF. NORMAL RAMP SNICE LOCATION D-A-S: CATEGORY NO WK POST TRAVEL-WAYS TRAVEL-WAYS WIDENINGS FRONTAGE-ROADS LN SEC NUM CONC BITUM CONC BITUM AGGR CONC BITUM CONC BITUM AGGR													
<---- MEDIANS ----> DITCH RAISED FLUSH <----- SHOULDERS -----> CONC BITUM AGGR TURF PRIVATE-APPROACHES CO BI AG UN COMMERCIAL-APPROACHES CO BI AG UN SIDE-ROAD-APPROACHES CO BI AG UN INLETS CURB DITCH <-----DRAINAGE-----> X-RD SLOPE BACK PIPE DRAIN SLOPE UNDER EROSION CURB & GUTTER PIPE CULVERTS SIDE X ENT ROAD ROAD RCB-CULVERTS SIDE X ENT ROAD ROAD MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER PF3-EXIT FP:													

The screen tran-id is **DTT8** and screens are **DTFSKE1** and **DTFSKE2**.

This option allows changing the key of an existing features inventory record. Access to this screen is granted only if the required password is entered on the Main Menu. If access is denied, please return to the Main Menu using **PF3** and enter the password.

Type in a valid key value and press **ENTER**. If a valid key is entered, key value is protected and record is retrieved from the table. If the record is found, data is displayed on two screens, and key values are protected as well as the data fields. The NEW key values are opened for user input. Press **ENTER** to change key value. If a valid NEW key is entered, the Key fields are changed and the OLD key fields are opened for the user to enter another key value.

Press **PF3** to return to previous menu *Features Inventory Menu* or **DTT3** in Fast Path.

Features Inventory Procedures

Exiting Data Entry Facility

To exit the on-line facility, you will be required to press the **PF3** key as many times as necessary to return to the main menu. Then, use option **7** or **PF3** and press **ENTER** to Logoff CICS.

DTQA 03/04/03	KANSAS DEPARTMENT OF TRANSPORTATION MAIN MENU	DTKDMNU 10:09:39

1. INVENTORY MANAGEMENT MENU
2. MAINTENANCE MANAGEMENT MENU
3. BUDGET DEVELOPMENT MENU
4. SHOP MANAGEMENT MENU
5. BATCH REPORTING MENU
6. KDOT SYSTEM SELECTION MENU (DTAA)
7. LOG OFF CICS

:	:
PASSWORD:	:

Msg : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT	FP:

Features Inventory Procedures

FEATURES INVENTORY REPORTS

Main Signon Screen CICS

Signon for CICS/ESA Release 4.1.0

DFHZC2312 *** WELCOME TO CICS/ESA ***

Type your userid and password, then press ENTER:

 Userid

 Password . . .

 Language . . .

 New Password . . .

DFHCE3520 PLEASE TYPE YOUR USERID.

F3=Exit

Follow the directions on the screen entering Userid, and Password and press the **ENTER** key and the screen on the next page will appear.

Main Menu Screen

FEATURES REPORTS *ALL WEB ENABLED*

Features Inventory Main Menu (DTFSMENU) This program displays a Features Inventory Lane Miles Reports Menu screen. The menu screen allows the user to select one of the Lane Miles either Statewide or by selected location Reports. Upon selection of desired report this program will pass processing to the appropriate Report Parameters Screen. The program is submitted through the KDOT Intranet by the use of the browser Internet Explorer or Navigator.

Features Inventory Record Detail – Report (DTFS022) This program gives a detailed listing of the Features Inventory records based on selection of District, Area, Subarea, Route, County and Work Section by the user. This report prints one page for every inventory interval included in the selection criteria.

Features Inventory Single Selection Summary Report (DTFS023)
This program gives a detailed listing of the Features Inventory records based on selection of District, Area, Subarea, Route, County and Work Section by the user. A one page summary of the inventory interval records included in the selection criteria.

Features Inventory Lane Miles by District, Area and Subarea Report (DTFS024)
This program gives a detailed listing of the Features Inventory records based on selection of District, Area, Subarea, Route, County and Work Section by the user. This report prints one page for every inventory interval included in the selection criteria.

Features Inventory Statewide Lane Miles Report (DTFS026) The Lane Miles Report will produce a statewide listing of lane miles, shoulder miles and right of way acres for all districts, areas and subareas. The screen does not allow for any selections of data. Example reports are shown next. One example page per report is shown for content.

REPORT NO: DTFS022

[illegible]

--- INLET ---		----- DRAINAGE -----		CURB/		--- PIPE CULVERT ---		--- RCB CULVERT ---		WASH	
CURB	DTCH	X-RD	SLOP	BKSL	UNDR	EROS	GUTTER	ENTR	SDRD	X-RD	CHECK
0	0	0	0	0	0	0	0.000	0	0	0	0.000

[illegible]

DISTRICT: 2	AREA: 1	SUBAREA: 1	ROUTE: K009	COUNTY: 101	MAINT-SEC: 10	SNICE LOCATION:	DISTRICT: 2	AREA: 1	SUBAREA: 1
			LANES: 2			DIRECTION:			
						SNICE CATEGORY:	3		

-----	DMI-R	-----	NORM TRAVELWAY			---	RAMP TRAVELWAY			---	WIDENING			---	FRONTAGE ROAD			---	MEDIAN		
	BEGIN	END	CONC	BITM	AGGR		CONC	BITM	AGGR		CONC	BITM	AGGR		CONC	BITM	AGGR		DITCH	RAISED	FLOUSH
207.902	208.007		0.000	2.010		0.000	0.000	0.000		0.000	0.584				0.000	0.000	0.000		0.000	0.000	0.000

--- INLET ---		----- DRAINAGE -----			CURB/		--- PIPE CULVERT ---		--- RCB CULVERT ---		WASH	
CURB	DTCH	X-RD	SLOP	BKSL	UNDR	EROS	GUTTER	ENTR	SDRD	ENTR	SDRD	CHECK
0	0	0	0	0	2	0	0	9	0	0	0	0.260
							0.000					2

[illegible]

CURRENT	LIGHTING			REST PICNIC AREAS			GUARD RAIL			CONC SAFE	ROW						
DATE	MST	TOWR	SGNL	BEAC	30	31	32	33	34	35	STL	CABL	BXBM	DSTL	BARRIERS	FENCE	CODE
06/29/04	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.000	0.000	E

KANSAS DEPARTMENT OF TRANSPORTATION
MAINTENANCE DEPARTMENT

REPORT NO: DTFS023

DATE: 05/09/07

NETWORK FEATURES ACCUMULATED BY ROUTE

DISTRICT: 02 AREA: 01 SUBAREA: 01 ROUTE:U036 COUNTY: 101 WORK SECT:

---	NORMAL TRAVELWAY	---	RAMP TRAVELWAY	---	WIDENING	---	FRONTAGE ROAD	---
CONCRETE	BITUMINOUS	CONCRETE	BITUMINOUS	CONCRETE	BITUMINOUS	CONCRETE	BITUMINOUS	AGGREGATE
0.000	62.114	0.000	0.000	0.000	2.248	0.000	1.242	0.346

---	MEDIAN	---	SHOULDERS	---	TURF	---
DITCH	RAISED	FLUSH	CONCRETE	BITUMINOUS	AGGREGATE	
3.987	0.113	0.000	0.000	7.797	0.000	50.655

---	PRIVATE APPROACH	---	COMMERCIAL APPROACH	---	SIDE ROAD APPROACH	---
CONC	BITM	AGGR	CONC	BITM	AGGR	UNSF
5	51	37	21	18	4	0
		80		0	70	1

---	INLET	---	DRAINAGE	---	CURB/	---
CURB	DITCH	SLOPE	BKSLOPE	UNDER	GUTTERS	PIPE CULVERT
13	37	34	2	11	1.675	ENTR SDRD X-RD
				22	68	16 37

---	RCB CULVERT	---	DITCH LINING	---	ROW	---
ENTR	SDRD	WASH	CONCRETE	BITUMINOUS	ACRES	LANDSCAPE
1	6	0.000	0.705	0.000	624.650	TREES SHRUBS
	94			2.674		58 0

NO. OF	---	BRIDGE	---	DECK	---
BRIDGES	LANE MILES	SHLDR MILES	SOYDS		
11	0.550	0.550	6.630		

---	GUIDE SIGNS	---	REGULATORY SIGNS	---	WARNING SIGNS	---	ASSEMBLY	---
STAN	PANL	OVER	STAN	PANL	OVER	STAN	OBJ	MK
297	0	0	154	0	0	114	275	55

---	SIGN SUPP	---	PAVEMENT MARKING	---	NO PASS STRIPING	---	LIGHTING	---
STRUCTURE	AIRC	X	OTHER	SINGLE	DOUBLE	MAST	TOWR	SGNL
0	0	0	1	5.579	1.963	0	0	0

---	REST AND PICNIC AREAS	---	GUARD RAIL	---	CONC SAFE	---	ROW	---
30	31	32	33	34	35	BARRIERS	FENCE	

FEATURES INVENTORY - FEATURES DISTRICT 02		LANE MILES	SHOULDER MILES	RIGHT OF WAY ACRES
AREA	SUBAREA			
01	01	219.08	8.54	1,378.51
	02	204.65	27.32	1,245.04
	03	353.76	197.49	2,144.11
	04	303.53	136.29	1,511.53
	All	1,081.01	369.63	6,279.19
02	SUBAREA			
	01	220.93	15.61	1,250.03
	02	257.63	91.02	979.12
	03	201.59	39.45	1,055.03
	04	253.19	103.40	1,732.49
	All	933.34	249.48	5,016.67
03	SUBAREA			
	01	256.59	2.17	1,197.47
	02	167.09	63.58	696.80
	03	264.31	127.35	1,384.92
	04	233.78	153.51	1,212.35
	All	921.78	346.61	4,491.54
04	SUBAREA			
	01	209.64	2.86	1,403.06
	02	272.03	149.93	1,991.31
	03	219.55	110.38	1,538.68
	04	299.01	172.61	1,864.41
	05	215.43	90.42	1,521.46
	All	1,215.66	526.20	8,318.92
All		4,151.79	1,491.93	24,106.32

DTFS025 FEATURES INVENTORY LANE MILES REPORT

FEATURES INVENTORY - DISTRICT 01		LANE MILES	SHOULDER MILES	RIGHT OF WAY ACRES
AREA	SUBAREA			
01	01	259.60	125.45	2,030.97
	02	282.47	78.88	1,765.60
	03	153.94	60.12	1,037.52
	04	190.00	71.71	1,501.80
	All	886.00	336.16	6,335.89
02	SUBAREA			
	01	296.12	114.63	1,920.86
	02	253.64	107.88	1,067.89
	03	147.73	0.03	652.61
	04	235.69	117.62	1,260.19
03	All	933.18	340.15	4,901.55
	SUBAREA			
	01	267.21	159.76	1,207.09
	02	197.44	132.65	415.24
	03	251.68	119.13	1,231.51
04	All	716.32	411.54	2,853.84
	SUBAREA			
	01	283.27	189.08	898.12
	02	290.82	159.74	627.84
	03	214.78	103.74	1,524.32
05	04	247.35	105.47	1,317.10
	All	1,036.21	558.02	4,367.38
	SUBAREA			
	01	206.25	68.99	924.55
	02	254.05	142.11	1,637.97

KANSAS DEPARTMENT OF TRANSPORTATION
MAINTENANCE DEPARTMENT

REPORT NO: DTFS026 - BY FEATURES LOCATION

DATE: 05/09/07

HIGHWAY FEATURES ACCUMULATED BY DISTRICT

FEATURES DISTRICT: 2

----- NORMAL TRAVELWAY -----									
CONCRETE BITUMINOUS		RAMP TRAVELWAY		WIDENING		FRONTAGE ROAD			
584.104	3,217.125	CONCRETE	BITUMINOUS	AGGREGATE	CONCRETE	BITUMINOUS	CONCRETE	BITUMINOUS	AGGREGATE
		107.637	71.172	0.480	12.193	93.090	0.287	20.398	7.489
----- MEDIAN -----									
DITCH		RAISED		FLUSH		SHOULDERS		TURF	
265.845	3.199	CONCRETE	BITUMINOUS	AGGREGATE	CONCRETE	BITUMINOUS	AGGREGATE	CONCRETE	BITUMINOUS
		107.637	71.172	0.480	458.341	790.848	219.784	1,598.426	
----- PRIVATE APPROACH -----									
CONC		BITM		AGGR		UNSF		SIDE ROAD APPROACH	
196	2,533	2,463	3,607	211	527	109	9	144	2,698
----- INLET -----									
CURB		DITCH		SLOPE		BKSLOPE		PIPE CULVERT	
963	1,594	2,370	542	780	2,044	86	51.673	ENTR	SDRD
								4,916	1,013
----- RCB CULVERT -----									
ENTR		SDRD		X-RD		CHECK		LANDSCAPE	
84	190	3,601	91.243	27.907	0.909	23.672	24,106.32	TREES	SHRUBS
								9,538	7,401
----- NO. OF BRIDGES -----									
LANE MILES		SHLDR MILES		DECK SQYDS		ROW			
806	37.817	22.955	376,442						
----- GUIDE SIGNS -----									
STAN		PANEL		OVER		WARNING SIGNS		ASSEMBLY	
16,456	1,178	56	7,909	174	0	6,175	35	11	DELN
									OBJ MK
									15,199
									7,991
----- SIGN SUPP -----									
STRUCTURE		PAVEMENT MARKING		NO PASS STRIPING		LIGHTING			
29	243	83	140	459.116	225.368	MAST	TOWER	SGNL	BEAC
						377	100	11	23
----- REST AND PICNIC AREAS -----									
STEEL		GUARD RAIL		BOX BEAM		DOUB STEEL		CONC SAFE	
30	31	32	33	34	35	CABLE	BARRIERS	FENCE	ROW

MAINTENANCE REPORTS:

DTMNS16 LABOR HRS PER ACCOMP / PERCENT DEVIATION

This report will give a summary of planned and actual accomplishments, planned and actual labor hours with all additives divided by 2, hours per accomplishment, cost per accomplishment and percent over or under activity standards for each activity by area and district.

DTMN017 RCS COST BY ACTIVITY

To provide Highway Component Costs for activity-based accomplishments dependent on user selection criteria . RCS means Route, County, Section Cost by Activity.

DTMNS24 MAINTENANCE ACTIVITY ANALYSIS BY DISTRICT WEB ENABLED

This report will give a summary of activity number and name by project number for each activity giving a total cost of labor with all additives divided by 2(through the year 2001), material, equipment and contract services within each district.

DTMNS24A MAINTENANCE ACTIVITY ANALYSIS BY AREA WEB ENABLED

This report will give a summary of activity number and name by project number for each activity giving a total cost of labor with all additives divided by 2, materiel, equipment and contract services within each district by area.

DTMNS25 MAINTENANCE ACTIVITY ANALYSIS STATEWIDE WEB ENABLED

This report will produce a summary of activity number and name by project number for each activity giving a total cost of labor with labor additives divided by 2(through 2001), material, equipment and contract services, plan to actual accomplishments within each district.

DTMNS27 MAINTENANCE ACTIVITY ANALYSIS BY SUBAREA WEB ENABLED

This report will produce a summary of activity number and name by project number for each activity giving a total cost of labor with all additives divided by 2(through the year 2001), material, equipment and contract services within district to the sub-area level.

DTMNS28 MAINTENANCE ACTIVITY ANALYSIS DISTRICT AVERAGES WEB ENABLED

This report will give a summary of activity number and name by district for each activity giving labor total hours with all additives divided by 2(through 2001) and hours per accomplishment, actual accomplishments, and cost per accomplishment.

DTMN043 ACCOMPLISHMENT RESOURCES REPORT

Provides accomplishment information by project, activity, task, obse, labor hours, overtime hours, equipment hr/miles and materials quantity and, totals by Activity, Sub Area, Area and District Sub-area.

DTMN043A WEEKLY VERIFICATION REPORT

Provides actual accomplishment and resources costs for a specific time frame. Used for verifying input of information for maintenance projects.

DTMN043B RESOURCES COST PERIODIC REPORT

Provides actual labor. equipment time and materials quantity and cost by area within a district.

DTMNS050 - BUILDING MAINTENANCE COST - BY DISTRICT WEB ENABLED

DTMNS051 - BUILDING MAINTENANCE COST - BY BUILDING WEB ENABLED

DTMMW019 - ROUTE COUNTY SECTION LISTING - WEB REPORT

MAINTENANCE MANAGER

(DTMNS16)

Labor Hrs Per Accomplishment/Per Cent Deviation

This report will give a summary of planned and actual accomplishments, planned and actual Labor hours with all additives divided by 2, hours per accomplishment, cost per accomplishment and per center over or under activity standards for each activity by area and district.

The screenshot shows a web browser window with the address bar displaying <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTMNS016.HTML>. The browser is Microsoft Internet Explorer provided by KANSAS. The page features a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is present with a 'search' button and a link to 'Advanced Search'. The main heading is 'LABOR HOURS PER ACCOMP / PERCENT DEVIATION (DTMNS16) REPORT PARAMETERS SCREEN'. Below this, a message states: 'Enter your selections below and click on the SUBMIT button to generate the report'. The form includes a dropdown for 'KDOT Jurisdiction - 'R' Only', a 'District' dropdown set to '03', and a 'Fiscal Year' dropdown set to '2008'. There are 'SUBMIT' and 'CLEAR' buttons. A link for 'Help or contact tomb@ksdot.org' is provided. A red note states: 'Note: This report runs for approximately 2(two) minutes.' Below this, a red instruction reads: 'NOTE: BEFORE PRINTING SET PAGE SETUP TO LANDSCAPE'. At the bottom, there is a footer with links: KDOT Home, Employee Info, Email, Help-Site Index, IT Tech Support, KDOT Links, What's New, and PDF Help. A red message states: 'If an Organization unit would like to add content to KDOT's public site or internal site please follow the Internet/Intranet Process.' Another red message states: 'Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB Download Page.' A final red message at the bottom states: 'If you have problems with this page, please contact kdotweb@ksdot.org'.

Leaving selections blank picks everything for that value and will produce a large report. Some values used together may not select anything. If selections made are in error, an edit rule is shown. Values and sorts produce report information only when the information is a part of the database.

This report may be ordered through Roskan on the mainframe.

MAINTENANCE MANAGER

Selection Criteria:

The only acceptable value is 'R' = Regular Maintenance.

District Number: This field will accept only numeric data. Valid district numbers are 1 through 6.

Project Stage: This field will only accept numeric data and represents the Fiscal Year.

Press <ENTER> when all fields have been entered.

The web version will produce a report that may be viewed before printing.

Mainframe Roskan report produces a job card screen after pressing ENTER. The job card and additional information about printing are in another section in this manual.

Example report is next:

DATE 05/08/07

TIME 8:41:10

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - BUREAU OF CONSTRUCTION AND MAINTENANCE
DTMNS16 - MAINTENANCE ACTIVITY ANALYSIS WITH STANDARD LABOR HOURS PER ACCOMPLISHMENT AND
PERCENTAGE OF DEVIATION WITH FLAG INCLUDING LABOR, EQUIPMENT AND MATERIAL COSTS FOR FY 2006
FOR R JURISDICTION ONLY

PAGE 38

* - COST PER ACCOMPLISHMENT DOES NOT INCLUDE CONTRACT SERVICE COSTS

DISTRICT: 1		ACTIVITY: 521		SNICE		UNIT OF MEASURE: CLKHR		STANDARD LABOR HOURS PER ACCOMP: LOW =		HIGH =	
		ACCOMPLISHMENTS		LABOR HOURS		HOURS		PERCENT			
SUB :						PER :		OVER :		COST PER	
AREA :		ACTUAL :		PLANNED :		ACCOMP :		STANDARD:		ACCOMPLISHMENT	
		ACTUAL :		ACTUAL :		% PLAN :		FLAG :		UNDER :	
		ACTUAL :		ACTUAL :		80.0		CHK		0.0	
152	188.7	154.0	82	1570	1449.5	92.3	9.41	CHK	0.0	556.76	
153	193.0	185.0	96	1822	1603.0	88.0	8.66	CHK	0.0	550.23	
154	207.7	197.0	95	2029	1885.5	92.9	9.57	CHK	0.0	431.54	
155	165.3	164.0	99	1422	1137.0	80.0	6.93	CHK	0.0	452.06	
AREA 5							8.75			479.43	
160	0.0	0.0	0	301	230.0	76.4	0.00		0.0	0.00	
161	133.7	85.0	64	2271	1993.3	87.8	23.45	CHK	0.0	1085.82	
162	161.3	128.0	79	2325	2022.5	87.0	15.80	CHK	0.0	653.23	
163	142.0	135.0	88	2708	1746.0	64.5	13.97	CHK	0.0	675.30	
164	163.0	125.0	77	2676	2376.5	88.8	19.01	CHK	0.0	804.97	
AREA 6							18.07			804.83	

MAINTENANCE MANAGER

DTMN017 RCS COST BY ACTIVITY

To provide Highway Component Costs for activity-based accomplishments dependent on user selection criteria . RCS means Route, County, Section Cost by Activity.

Selections for the example report are 70=Interstate 70, 2004 FY.

The screenshot shows a terminal window titled "ROSKAN - EXTRA! Bundle for TCP/IP". The main display area contains the following text:

```
KANSAS DEPARTMENT OF TRANSPORTATION
MAINTENANCE MANAGEMENT REPORT SYSTEM
=====

DTMN017 - RCS COST BY ACTIVITY REPORT

ENTER YOUR SELECTIONS BELOW

DISTRICT          AREA          SUBAREA
ROUTE 70  (REQUIRED)  COUNTY
MAINT. WORK SEC.    YEAR 2004

HEADING 1  _..... (OPTIONAL)
HEADING 2  ..... (OPTIONAL)

(HEADINGS SHOULD BE CENTERED - DELETE ANY UNDESIRE DOTS)

PA2 TERMINATES THIS SESSION
PRESS ENTER TO CONTINUE
```

The bottom status bar of the window displays:

- 4B
- :00.1
- 16/15
- Connected to host mvs1.da.state.ks.us [165.201.25.2] (ACCV4162)
- NUM
- 1:17 PM

Leaving a Select Value blank picks everything for that value. If selections made are in error, an edit rule is shown.

MAINTENANCE MANAGER

SELECT VALUES

DISTRICT - If a District is signed on to ROSCOE, the number of their district is written on the screen and cannot be changed.

Headquarters may select any or all Districts. If blank, defaults to all.

AREA - Enter Area desired. Defaults to all if left blank.

SUBAREA - Enter Subarea desired. Defaults to all if left blank.

ROUTE - Required field. Must be entered.

COUNTY - Enter County desired. Defaults to all if left blank.

MAINT. WORK SEC. - Defaults to all if left blank.

YEAR - This must be a valid 4 digit Year. Default is 1998.

HEADING 1 and HEADING 2 - The User has the option of putting two heading lines of their choice on the report. If something is entered in these field(s), be sure to delete the excess dots.

After selections are made, press <ENTER> to build a jobcard.

Jobcard instructions and other print instructions are found in another section in this manual.

Example report is next.

DISTRICT	AREA	SUBAREA	ROUTE	COUNTY	MAINT. WK SEC	ACTIVITY	ACTIVITY NUMBER	ACTIVITY DESCRIPTION	RCS COST BY ACTIVITY
1	4	1	070	089	00	DRAIN	461	DRAINAGE	\$ 1.24
					00	RSLND	471	ROADSIDE - LANDSCAPE	\$ 19.87
					00	MOWNG	472	MOWING	\$ 1.42
					00	SPRAY	473	SPRAYS	\$ 16.48
					00	SGNMK	511	SIGNS AND MARKERS	\$ 0.00
					00	STRPE	512	STRIPING	\$ 0.00
					00	LNGBR	514	LONGITUDINAL BARRIER	\$ 0.67
					00	MRKNG	515	MARKING	\$ 0.00
					00	TCOTR	519	TRF CNTL SERV- OTHER	\$ 12.62
					00	SNICE	521	SNOW AND ICE REMOVAL	\$ 2.86
					00	LIGHT	522	LIGHTING	\$ 0.00
					00	RESTA	523	REST AREAS	\$ 0.00
					00	FENCE	525	FENCING	\$ 9.99
					00	LITTR	526	LITTER PICKUP	\$ 6.84
					00	MSOTR	529	MOTORIST SERV-OTHER	\$ 0.00
									\$ 71.99 *
			089		08	CTWOT	419	CONC TRVL WAY-OTHER	\$ 112.11 *
			089		09	PACON	414	PATCH-CONCRETE	\$ 448.21
					09	CTWOT	419	CONC TRVL WAY-OTHER	\$ 2,951.24
					09	DRAIN	461	DRAINAGE	\$ 507.46
					09	RSLND	471	ROADSIDE - LANDSCAPE	\$ 1,438.36
					09	MOWNG	472	MOWING	\$ 109.09
					09	SPRAY	473	SPRAYS	\$ 1,201.77
					09	SGNMK	511	SIGNS AND MARKERS	\$ 0.00
					09	STRPE	512	STRIPING	\$ 0.00
					09	LNGBR	514	LONGITUDINAL BARRIER	\$ 12.26
					09	MRKNG	515	MARKING	\$ 35.29
					09	TCOTR	519	TRF CNTL SERV- OTHER	\$ 1,864.21
					09	SNICE	521	SNOW AND ICE REMOVAL	\$ 416.78
					09	LIGHT	522	LIGHTING	\$ 0.00
					09	RESTA	523	REST AREAS	\$ 0.00
					09	FENCE	525	FENCING	\$ 630.03
					09	LITTR	526	LITTER PICKUP	\$ 494.83
					09	MSOTR	529	MOTORIST SERV-OTHER	\$ 0.00
									\$ 10,109.53 *
								*** SUBAREA TOTAL ***	\$ 10,293.63 *

MAINTENANCE MANAGER

DTMMW019 RCS LISTING

To provide A LISTING OF Route County Section Numbers by Sub-Area.
This report is KDOT WEB only. There is no mainframe report for the Route County Section Listing.

CPMS/ROUTE COUNTY SECTION NUMBERS BY SUB-AREA Report - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation

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Address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTMMW019.HTML> Go Links

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ROUTE COUNTY SECTION NUMBERS BY SUB-AREA (DTMMW019)

Enter your selection below and click on the SUBMIT button to generate the report

Please select the District and/or Area for the report.

District Area

Select a sort option. (You can only select 1 per report).

Route
County
Section

If you do not select anything this report will print all Districts and Areas in Route then County then Section order.

[Help](#) or contact tomb@ksdot.org

NOTE: FOR BEST RESULTS SET PAGE SETUP TO LANDSCAPE AND TEXT SIZE TO SMALLEST. CHECK OUT [HELP](#) FOR COMPLETE INSTRUCTIONS.

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<http://kdotweb.ksdot.org/default.htm> Local intranet

MAINTENANCE MANAGER

SELECT VALUES

Order this report by following the help instructions on KDOT Web

HELP INSTRUCTIONS FOR DTMNW019 -- ROUTE COUNTY SECTION

REPORT PARAMETERS SCREEN

Click on HELP topics below or use the down scroll bar to read instructions:

District
Area
Route
County
Section
[Return to report selection screen](#)

Description:
This program generates a Route County Section Report. This program is submitted through the KDOT Intranet by use of the browser Internet Explorer or Netscape Navigator.

Selection Criteria:
The report can be for 1 specific district or an area in a district or for all districts and areas in the state. The report can be sorted either by Route, County or Section by using the drop down box next to one of these options and selecting "X". After the desired selections are made click on the "submit" button. If no selections are made then a report will consist of all districts and areas in the state and will be sorted in route county section order.

District - This is an optional field with 'ALL' as the default. Other valid selections are 01, 02, 03, 04, 05 and 06. Click on the up/down arrow keys to select the desired District.

District

Area - This is an optional field with 'ALL' as the default. You must enter a valid area for the district. Click on the up/down arrow keys to select the desired Area.

Area

Done Local intranet

8:44:45
DTMW019

KANSAS DEPARTMENT OF TRANSPORTATION
Route County Section Report
DISTRICT: 3

05/08/07
PAGE 2

ROUTE COUNTY SECTION NUMBERS BY SUB-AREA (SORTED USING DEFAULTS)

D-A-S	ROUTE	CO.	SEC	BEGIN DMI	ENDING DMI	LOCATION
SUB AREA: 3-1-1						
3-1-1	K008	092	10	0.000	15.979	JCT U36 TO NEB. STATE LINE
3-1-1	K009	092	06	75.103	90.493	PL/SM CO LINE TO JCT U281
3-1-1	K181	092	14	56.160	71.332	OB/SM CO LINE TO 9 MI N
3-1-1	K182	092	12	0.000	0.914	JCT U36 TO END K182
3-1-1	K191	092	13	0.000	0.999	JCT U281 TO END K191
3-1-1	K204	092	11	0.000	1.528	JCT U36 TO WCL SMITH CENTER
3-1-1	K248	092	08	0.000	0.747	JCT U36 TO SCL KENSINGTON
3-1-1	K248	092	09	0.747	0.997	SCL KENSINGTON TO END K248
3-1-1	U036	092	01	162.386	163.877	PL/SM LINE TO WCL KENSINGTON
3-1-1	U036	092	02	163.877	164.220	THRU KENSINGTON
3-1-1	U036	092	03	164.220	177.644	ECL KENSINGTON TO SMITH CENTER (JCT U281)
3-1-1	U036	092	04	177.644	178.144	THRU SMITH CENTER
3-1-1	U036	092	05	178.144	192.644	ECL SMITH CENTER TO SM/JW CO LINE
3-1-1	U281	092	07	199.660	216.597	OB/SM CO LINE TO JCT K9
3-1-1	U281	092	15	229.524	245.044	JCT U36 TO NEB. STATE LINE

MAINTENANCE MANAGER

SELECT VALUES

KDOT Jurisdiction: Any valid jurisdiction. The only acceptable values are 'R', 'E', 'B', 'FA', 'FC', 'FM' or 'RS'. This field will not accept other values. An error message will be displayed if input is invalid.

District Number: This field will only accept numeric data. Valid district numbers are 0 thru 6. An error message will be displayed if any other data is entered.

Project Stage: This field will only accept numeric data, so be sure data is valid before entering. An error message will be displayed if non-numeric data is entered.

(This report may be ordered on the mainframe through Roskan.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about jobcard and print instructions are in another section in this manual.

The example shown next was produced from KDOT Internet.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - BUREAU OF CONSTRUCTION AND MAINTENANCE

DATE 05/08/07
TIME 8:05:30

DTMNS024 - MAINTENANCE ACTIVITY ANALYSIS REPORT FOR FY 2007
BY SUBAREA WITH DISTRICT TOTALS FOR DISTRICT 02 R JURISDICTION ONLY

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* - COST PER ACCOMPLISHMENT DOES NOT INCLUDE CONTRACT SERVICE COSTS

ACTIVITY NUMBER: 521 SNICE				UNIT OF MEASURE: CLKHR								
ACCOMPLISHMENTS												
AVG/ YEAR ACOMP =====	ACTUAL ACOMP =====	% AVG ACOMP =====	AVG/ YEAR HRS =====	ACTUAL HRS =====	LABOR		EQUIP.		MATRLS. =====	OTHER =====	TOTAL COST =====	* COST/ ACCOMP =====
					HRS/ ACCOMP =====	% OF EST =====	ACTUAL COST =====	ACTUAL COST =====				
2000	0.0	0.0	21	138.5	0.00	660	3122.11	679.40	0.00	0.00	3801.51	0.00
2100	0.0	0.0	332	238.0	0.00	72	8122.49	767.75	0.00	0.00	8890.24	0.00
2110	262.9	208.3	2333	2753.3	13.22	118	70996.48	42919.55	37979.03	0.00	151895.06	729.21
2120	217.6	194.8	90	2115	12.06	111	61411.66	42671.55	32697.67	0.00	136780.88	702.16
2130	235.4	199.0	85	3344	19.07	113	88972.91	68085.77	47317.54	0.00	204376.22	1027.02
2140	188.0	184.5	98	2202	13.78	115	66680.31	46583.71	40727.47	0.00	153991.49	834.64
2200	0.0	0.0	284	283.3	0.00	100	7971.90	2113.50	262.55	0.00	10347.95	0.00
2210	305.0	227.0	74	2402	11.62	110	67908.23	48575.14	12307.00	0.00	128790.37	567.36
2220	302.0	241.0	80	2580	11.28	105	70584.24	39860.80	53349.82	0.00	163794.86	679.65
2230	237.0	224.0	95	2018	9.21	102	53876.80	32452.56	14708.19	0.00	101037.55	451.06
2240	325.2	280.0	86	3060	10.20	93	73699.90	41991.81	38301.96	0.00	153993.67	549.98
2300	0.0	0.0	214	272.3	0.00	127	7244.01	1018.40	0.00	0.00	8262.41	0.00
2310	157.8	230.0	146	2380	11.80	114	59768.74	45503.88	31896.40	544.47	137713.49	596.39
2320	131.0	176.5	135	1700	12.54	130	55408.93	28555.61	28800.19	0.00	112764.73	638.89
2330	132.0	181.6	138	2458	17.80	131	74656.79	47121.19	51912.90	454.00	174144.88	956.45
2340	139.7	200.0	143	2337	12.66	108	63982.85	41704.30	27548.08	0.00	133235.23	666.18
2400	0.0	0.0	310	346.5	0.00	112	9197.43	0.00	0.00	0.00	9197.43	0.00
2410	238.0	261.0	110	2078	8.99	113	57253.41	46097.38	27279.76	0.00	130630.55	500.50
2420	239.0	270.0	113	2919	13.49	125	89592.56	58644.44	25892.99	0.00	174129.99	644.93
2430	231.7	206.0	89	2035	10.50	106	53198.68	37381.41	23440.03	0.00	114020.12	553.50
2440	217.0	169.0	78	3784	25.47	114	104691.44	59935.50	29575.23	0.00	194202.17	1149.13
2450	228.0	232.0	102	1731	10.70	143	57385.89	44310.98	19190.72	0.00	120887.59	521.07
DISTRICT TOTALS FOR ACTIVITY NUMBER: 521 SNICE												
3787.3	3684.7	97	42637	48626.1	13.20	114	1205727.76	776974.63	543187.53	998.47	2526888.39	685.51

MAINTENANCE MANAGER

(DTMNS24A)

MAINTENANCE ACTIVITY ANALYSIS BY AREA

This report will give a summary of activity number and name by project number for each activity giving a total cost of labor with all additives divided by 2, materiel, equipment and contract services within each district. This instruction illustrates ordering the report from KDOT WEB. The report is still available on Roskan.

This example report is for R=Regular Maintenance, District 1, Area 2 for project stage 06=2006 Fiscal Year.

http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTMNS024A.HTML - Microsoft Internet Explorer provided by KANSAS

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MAINTENANCE ACTIVITY ANALYSIS BY AREA (DTMNS24A)

REPORT PARAMETERS SCREEN

Enter your selections below and click on the SUBMIT button to generate the report

KDOT Jurisdiction

District

Area

Fiscal Year

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

NOTE: BEFORE PRINTING SEE HELP PRINTING INSTRUCTIONS

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If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#)

Local Intranet

Leaving a Selection blank picks everything for that value. A statewide report for all project jurisdictions and no project stage would produce a very large report. Some values used together may not select anything. If selections made are in error an edit rule is shown.

:

To terminate this session, press PA2 which will take you back to the Maintenance Manager Menu.

MAINTENANCE MANAGER

Selection Criteria:

KDOT Jurisdiction: Any valid jurisdiction. The only acceptable values are 'R', 'E', 'B', 'FA', 'FC', or 'FM'. This field will not accept other values. Any error message will be displayed if input is invalid.

District Number: This field will only accept numeric data. Valid district numbers are 0 thru 6. An error message will be displayed if any other data is entered.

Area Number: This field will only accept numeric data. Valid area numbers are 0 through 4 but may change. This field will accept more numbers but will produce no output.

(MF)Project Stage: This field will only accept numeric data, so be sure data is valid before entering. An error message will be displayed if non-numeric data is entered. KDOTWEB users Fiscal Year.

(MF)Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Since there are a number of variable selections for this report, experience and/or training may be needed to achieve desired results. Example report is next and is produced from the Web application.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - BUREAU OF CONSTRUCTION AND MAINTENANCE
 DTMS024A - MAINTENANCE ACTIVITY ANALYSIS REPORT FOR FISCAL YEAR 2006
 BY SUBAREA WITH DISTRICT TOTALS FOR DISTRICT 01 R JURISDICTION ONLY

PAGE 5

DATE 05/08/07
 TIME 8:09:35

* - COST PER ACCOMPLISHMENT DOES NOT INCLUDE CONTRACT SERVICE COSTS

ACCOMPLISHMENTS										LABOR		EQUIP.		MATRLS		OTHER		RECAP	
PROJ	AVG/ YEAR	ACTUAL	% AVG	AVG/ YEAR	ACTUAL	HRS/	% OF	ACTUAL	ACTUAL										
NUMB	ACOMP	ACOMP	ACOMP	HRS	HRS	ACCOMP	AVG	COST	COST										
1240	0.0	0.0	0	5	0.0	0.00	0	0.00	0.00										
AREA 2	TOTALS FOR ACTIVITY NUMBER:	512	STRPE	512	LNEM	UNIT OF MEASURE:													
	0.3	54.2	16E3	18	79.5	1.47	442	1420.11	549.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1969.74	36.34	
1210	57.0	533.0	935	97	321.8	0.60	332	5605.05	2230.61	493.99	0.00	0.00	0.00	0.00	0.00	0.00	8329.65	15.63	
1220	668.0	434.5	65	361	286.5	0.66	79	5187.36	1745.31	2263.60	0.00	0.00	0.00	0.00	0.00	0.00	9196.27	21.17	
1230	79.5	47.0	59	117	210.0	4.47	179	4048.04	1205.50	345.56	88.96	88.96	0.00	0.00	0.00	0.00	5688.06	119.13	
1240	363.7	313.0	86	355	217.0	0.69	61	3678.00	2301.50	375.60	0.00	0.00	0.00	0.00	0.00	0.00	6355.10	20.30	
AREA 2	TOTALS FOR ACTIVITY NUMBER:	514	LNGBR	514	LNFT	UNIT OF MEASURE:													
	1168.2	1327.5	114	930	1035.3	0.78	111	18518.45	7482.92	3478.75	88.96	29569.08	22.21						
1200	0.0	0.0	0	13	4.0	0.00	31	132.54	181.30	876.40	0.00	1190.24	0.00						
1210	20.3	48.0	236	311	647.0	13.48	208	11865.34	2949.10	5338.72	220.86	20374.02	419.86						
1220	27.0	41.0	152	510	1268.0	30.93	249	28573.12	3396.69	1878.12	9420.74	43268.67	825.56						
1230	4.0	10.0	250	58	494.0	49.40	852	9790.08	12255.44	668.94	1490.61	24205.07	2271.45						
1240	32.7	24.0	73	571	393.0	16.38	69	7587.90	2189.26	2534.35	14744.00	27055.51	512.98						
AREA 2	TOTALS FOR ACTIVITY NUMBER:	519	TCOTR	519	EACH	UNIT OF MEASURE:													
	84.0	123.0	146	1463	2806.0	22.81	192	57948.98	20971.79	11296.53	25876.21	116093.51	733.47						
1200	0.0	0.0	0	135	70.5	0.00	52	2201.07	421.34	844.02	0.00	3466.43	0.00						
1210	170.8	93.0	54	2505	1673.8	18.00	67	32519.45	23254.06	27814.17	0.00	83587.68	898.79						
1220	165.0	71.0	43	1664	958.8	13.50	58	21462.94	14884.86	13777.71	0.00	50125.51	705.99						
1230	185.0	121.0	65	1750	1197.0	9.89	68	25277.09	16753.90	21235.63	0.00	63266.62	522.86						
1240	114.3	68.5	60	2049	1333.8	19.47	65	26775.99	23471.61	22377.19	0.00	72624.79	1060.22						
AREA 2	TOTALS FOR ACTIVITY NUMBER:	521	SNICE	521	CLKHR	UNIT OF MEASURE:													
	635.2	353.5	56	8103	5233.8	14.81	65	108236.54	78785.77	86048.72	0.00	273071.03	772.48						
1240	64.7	64.0	99	263	294.0	4.59	112	4754.85	2601.00	758.92	653.80	8768.57	126.79						
AREA 2	TOTALS FOR ACTIVITY NUMBER:	523	RESTA	523	EACH	UNIT OF MEASURE:													
	64.7	64.0	99	263	294.0	4.59	112	4754.85	2601.00	758.92	653.80	8768.57	126.79						

MAINTENANCE MANAGER

(DTMNS25)

MAINTENANCE ACTIVITY ANALYSIS STATEWIDE

This report will produce a summary of activity number and name by project number for each activity giving a total cost of labor with labor additives divided by 2(through 2001), material, equipment and contract services within each district. The selection for this report is R=Regular Maintenance Projects. Report ordering and example of this report is produced from KDOT WEB. The report is still available from Roskan.

http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTMNS025.HTML - Microsoft Internet Explorer provided by KANSAS

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MAINTENANCE ACTIVITY ANALYSIS STATEWIDE (DTMNS025)

REPORT PARAMETERS SCREEN

Enter your selections below and click on the SUBMIT button to generate the report

KDOT Jurisdiction

Fiscal Year

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

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Local intranet

MAINTENANCE MANAGER

Selection Criteria:

KDOT Jurisdiction: Any valid jurisdiction. The only acceptable values are 'R', 'E', 'B', 'FA', 'FC', 'FM' or 'RS'. This field will not accept other values.

Fiscal Year/Project Stage: This field will only accept numeric data. 2006 Fiscal Year.

(For the Mainframe version - Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and other print information is in another section of this manual. Example report is next and was produced from KDOT WEB.

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - BUREAU OF CONSTRUCTION AND MAINTENANCE

DATE 05/08/07
TIME 8:15:41

DTMNS025 - MAINTENANCE ACTIVITY ANALYSIS REPORT FOR FISCAL YEAR 2006
BY DISTRICT WITH STATEWIDE TOTALS FOR EACH ACTIVITY FOR R JURISDICTION ONLY

* - COST PER ACCOMPLISHMENT DOES NOT INCLUDE CONTRACT SERVICE COSTS

ACTIVITY NUMBER: 811 BLDMT									
UNIT OF MEASURE: EACH									
ACCOMPLISHMENTS									

DIST NUMB =====	AVG/ YEAR ACOMP =====	ACTUAL ACOMP =====	% AVG ACOMP =====	AVG/ YEAR HRS =====	ACTUAL HRS =====	HRS/ ACCOMP =====	% OF AVG =====	ACTUAL COST =====	CONTRACT SERVICES COST =====
1	1.6	0.0	0	37958	34706.8	0.00	91	629450.48	87558.52
2	0.0	0.0	0	45592	19476.5	0.00	43	357394.11	141669.74
3	135.0	0.0	0	32385	25763.3	0.00	80	464253.35	86063.69
4	5.7	0.0	0	28773	22973.8	0.00	80	388797.44	89598.48
5	168.0	0.0	0	27069	26914.5	0.00	99	469551.73	76294.84
6	90.7	60.0	66	26312	25600.0	426.67	97	456992.36	110709.31
STATEWIDE TOTALS									
400.9	60.0	15	198089	155434.8	2590.6	78	2766439.47	591894.58	837009.15
2010797.71 6206									

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - BUREAU OF CONSTRUCTION AND MAINTENANCE

DATE 05/08/07
TIME 8:15:41

DTMNS025 - MAINTENANCE ACTIVITY ANALYSIS REPORT FOR FISCAL YEAR 2006
BY DISTRICT WITH STATEWIDE TOTALS FOR EACH ACTIVITY FOR R JURISDICTION ONLY

* - COST PER ACCOMPLISHMENT DOES NOT INCLUDE CONTRACT SERVICE COSTS

ACTIVITY NUMBER: 812 LNDMT									
UNIT OF MEASURE: EACH									
ACCOMPLISHMENTS									

DIST NUMB =====	AVG/ YEAR ACOMP =====	ACTUAL ACOMP =====	% AVG ACOMP =====	AVG/ YEAR HRS =====	ACTUAL HRS =====	HRS/ ACCOMP =====	% OF AVG =====	ACTUAL COST =====	CONTRACT SERVICES COST =====
1	1.6	0.0	0	37958	34706.8	0.00	91	629450.48	87558.52
2	0.0	0.0	0	45592	19476.5	0.00	43	357394.11	141669.74
3	135.0	0.0	0	32385	25763.3	0.00	80	464253.35	86063.69
4	5.7	0.0	0	28773	22973.8	0.00	80	388797.44	89598.48
5	168.0	0.0	0	27069	26914.5	0.00	99	469551.73	76294.84
6	90.7	60.0	66	26312	25600.0	426.67	97	456992.36	110709.31
STATEWIDE TOTALS									
400.9	60.0	15	198089	155434.8	2590.6	78	2766439.47	591894.58	837009.15
2010797.71 6206									

MAINTENANCE MANAGER

(DTMNS27)

MAINTENANCE ACTIVITY ANALYSIS BY SUBAREA

This report will produce a summary of activity number and name by project number for each activity giving a total cost of labor with all additives divided by 2(through the year 2001), material, equipment and contract services within district. The selections for the example report are R=Regular Maintenance, District 3, Area 4, project stage 06=2006 Fiscal Year.

http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTMNS027.HTML - Microsoft Internet Explorer provided by KANSAS

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ss http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTMNS027.HTML Go

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MAINTENANCE ACTIVITY ANALYSIS BY SUBAREA (DTMNS027)

REPORT PARAMETERS SCREEN

Enter your selections below and click on the SUBMIT button to generate the report

KDOT Jurisdiction

District

Area

Fiscal Year

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

NOTE: BEFORE PRINTING SEE HELP PRINTING INSTRUCTIONS

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Local intranet

Leaving a Select Value blanks picks everything for that value. Ordering this report with no selections provides a large report. If selections made are in error an edit rule is shown.

MAINTENANCE MANAGER

Selection Criteria:

KDOT Jurisdiction: Any valid jurisdiction. The only acceptable values are 'R', 'E', 'B', 'FA', 'FC', 'FM' or 'RS'. This field will not accept other values.

District Number: This field will only accept numeric data. Valid district numbers are 0 thru 6.

Area Number: This field will only accept numeric data or a blank. Leaving this field blank will select all areas. Valid area numbers are 0 through 9.

Fiscal Year: This field will only accept numeric data, 06=2006 Fiscal Year.

This report is still available on the mainframe through Roskan and the following conditions apply.. If your options are accepted, after pressing the <ENTER> key, you will see a Jobcard Screen. For additional information about the job card see the Report Printing section of this manual. There are many selections that may be used for the Maintenance Activity Analysis by Subarea that will produce different reports. Experience and/or training may be needed to achieve desired results. Example report is next:

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - BUREAU OF CONSTRUCTION AND MAINTENANCE
 DATE 05/23/07 DTMNS027 - MAINTENANCE ACTIVITY ANALYSIS REPORT FOR FISCAL YEAR 2006
 TIME 10:44:16 BY SUBAREA WITH AREA TOTALS FOR DISTRICT 1
 * - COST PER ACCOMPLISHMENT AND TOTAL COST DOES NOT INCLUDE CONTRACT SERVICE COSTS
 DISTRICT, AREA, SUBAREA: 1 4 0

PROJECT IDENTIFIER	ACTIVITY NBR NAME	OBSE NBR & DESCRIPTION	ACCOMPLISHMENTS			LABOR HOURS		
			TYPE	AVG/ YEAR	ACTUAL	AVG/ YEAR	ACTUAL	HRS/ ACCOMP
R -1400-06	519 TCOTR	141 D1,A4 TOPEKA WESTGATE SUBAREA	EACH	0.0	0.0	0	13.0	0.00
R -1400-06	519 TCOTR	142 D1,A4 TOPEKA GAGE SUBAREA	EACH	0.0	0.0	0	24.0	0.00
R -1400-06	519 TCOTR	14C D1,A4 CREW	EACH	0.0	25.0	0	88.0	3.52
R -1400-06	519 TCOTR	14G TOPEKA-CONST	EACH	0.0	0.0	0	3.0	0.00
R -1400-06	519 TCOTR	14M DIST 1 AREA FOUR MAINTENANCE	EACH	1.3	0.0	20	0.0	0.00
	519 TCOTR	TOTAL		1.3	25.0	20	128.0	5.12
R -1400-06	521 SNICE	14C D1,A4 CREW	CLKHR	0.0	49.0	0	92.0	1.88
R -1400-06	521 SNICE	14M DIST 1 AREA FOUR MAINTENANCE	CLKHR	10.0	0.0	47	0.0	0.00
	521 SNICE	TOTAL		10.0	49.0	47	92.0	1.88
R -1400-06	711 TRAIN	142 D1,A4 TOPEKA GAGE SUBAREA	EACH	0.0	0.0	0	2.0	0.00
R -1400-06	711 TRAIN	144 D1,A4 HOLTON SUBAREA	EACH	0.0	0.0	0	2.0	0.00
R -1400-06	711 TRAIN	14C D1,A4 CREW	EACH	0.0	0.0	0	344.0	0.00
R -1400-06	711 TRAIN	14M DIST 1 AREA FOUR MAINTENANCE	EACH	0.0	0.0	299	85.0	0.00
	711 TRAIN	TOTAL		0.0	0.0	299	433.0	0.00
R -1400-06	731 ADMIN	14C D1,A4 CREW	EACH	0.0	0.0	0	1795.0	0.00
R -1400-06	731 ADMIN	14M DIST 1 AREA FOUR MAINTENANCE	EACH	0.0	0.0	3709	1893.0	0.00
	731 ADMIN	TOTAL		0.0	0.0	3709	3688.0	0.00
R -1400-06	751 EQPMT	142 D1,A4 TOPEKA GAGE SUBAREA	EACH	0.0	0.0	0	23.0	0.00
R -1400-06	751 EQPMT	14C D1,A4 CREW	EACH	0.0	188.0	0	1077.0	5.73
R -1400-06	751 EQPMT	14M DIST 1 AREA FOUR MAINTENANCE	EACH	140.7	0.0	803	0.0	0.00
R -1400-06	751 EQPMT	19P DIST 1 PAINT	EACH	0.0	0.0	0	4.0	0.00
R -1400-06	751 EQPMT	19X DIST 1 SPECIAL	EACH	0.0	0.0	0	14.0	0.00
	751 EQPMT	TOTAL		140.7	188.0	803	1118.0	5.95
R -1400-06	811 BLDMT	141 D1,A4 TOPEKA WESTGATE SUBAREA	EACH	0.0	0.0	0	8.0	0.00

MAINTENANCE MANAGER

(DTMNS28)

MAINTENANCE ACTIVITY ANALYSIS DISTRICT AVERAGES

This report will give a summary of activity number and name by district for each activity giving labor total hours with all additives divided by 2(through 2001) and hours per accomplishment, actual accomplishments, and cost per accomplishment. The example report is for R=Regular Maintenance in District 6 for project stage 06=2006 Fiscal Year.

Leaving a value blank selects all and may produce a large report. If selections made are in error an edit rule is shown.

MAINTENANCE MANAGER

Selection Criteria:

KDOT Jurisdiction: Any valid jurisdiction. The only acceptable values are 'R', 'E', 'B', 'FA', 'FC', 'FM' or 'RS'. This field will not accept other values.

District Number: This field will only accept numeric data. Valid district numbers are 0 thru 6.

Fiscal Year: This field will only accept numeric data. 06=2006 Fiscal Year.

This report may still be ordered through Roskan. The following remarks apply to mainframe printing. Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the "jobcard" screen will appear next. Additional information about the jobcard and other print information is in another section of this manual. Example report is next.

05/23/07
11:04:49

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION
BUREAU OF CONSTRUCTION AND MAINTENANCE

PAGE 1

DTMNS28 - MAINTENANCE ACTIVITY LABOR HOURS AND COST PER ACCOMPLISHMENT
FOR FISCAL YEAR 2006 FOR R JURISDICTION ONLY

* - COST PER ACCOMPLISHMENT DOES NOT INCLUDE CONTRACT SERVICES COST
DISTRICT 6

		ACCOMPLISHMENTS		LABOR		* COST/ ACCOMPL
ACTIVITY NO. NAME	TYPE	ACTUAL	ACTUAL HOURS	HRS / ACCOMPL		
411 CRKJT	LANEM	0.0	407.0	0.00		0.00
413 CONPV	SQFT	9308.0	954.5	0.10		8.20
414 PACON	TONS	0.5	46.5	93.00		1490.72
421 BITPV	LANEM	65.8	2049.0	31.14		1863.23
424 PABIT	TONS	961.6	7148.5	7.43		243.61
425 CRSEL	LANEM	505.2	18065.0	35.76		935.92
436 PAVSH	SHLDM	67.0	5994.0	89.53		5212.22
437 UNPAV	SHLDM	358.3	13824.0	38.58		1901.98
461 DRAIN	EACH	526.5	13022.0	24.73		791.60
470 SRENT	EACH	586.0	8923.8	15.23		776.10
471 RSLND	EACH	547.0	1448.0	2.65		82.91
472 MOWNG	ACRES	46268.2	26092.0	0.56		17.26
473 SPRAY	HUGAL	2596.8	1356.5	0.52		12.48
474 SLOPE	EACH	51.0	1108.0	21.73		880.43
475 LITTR	EACH	3410.0	6560.0	1.92		46.43
481 BRDGE	EACH	12.0	1091.0	90.92		2422.53
511 SGNMK	EACH	14179.0	22151.5	1.56		49.12
512 STRPE	LINEM	2038.0	4739.0	2.33		315.44
514 LNGBR	LINFT	16297.0	1285.0	0.08		2.73
519 TCOTR	EACH	169.0	2175.8	12.87		304.73
521 SNICE	CLKHR	2254.3	23026.5	10.21		444.23
523 RESTA	EACH	159.0	1348.0	8.48		233.75
529 MSOTR	EACH	784.0	2548.8	3.25		88.41
711 TRAIN	EACH	119.0	12471.3	104.80		2346.29
731 ADMIN	EACH	171.0	48889.3	285.90		9008.57
739 INADJ		0.0	0.0	0.00		0.00
741 BLADE	TONS	1064.0	791.5	0.74		47.71
742 PLANT	TONS	0.0	18.0	0.00		0.00
743 PUGML	TONS	1479.0	3327.5	2.25		150.28
744 COMIX	TONS	800.0	0.0	0.00		0.00
749 MTACT		0.0	0.0	0.00		0.00
751 EQPMT	EACH	2917.0	22745.5	7.80		183.69
811 BLDMT	EACH	60.0	25600.0	426.67		12907.4
812 LNDMT	EACH	127.0	27359.5	215.43		10149.1

<<<<< END OF REPORT >>>>>

MAINTENANCE MANAGER

(DTMNS040) Leave by OBSE

This report provides Employee Leave by OBSE (work unit) with totals by District, Area, Subarea, and OBSE or Location (District, Area and Sub-area).

The screenshot shows a web browser window with the address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTMNS040.HTML>. The page features the KDOT Intranet logo and a navigation menu with links: Employee Info, Email, Help-Site Index, Links, IT Tech Support, and What's New. A search bar is located on the right. The main heading is "EMPLOYEE LEAVE BY OBSE (DTMNS040) REPORT PARAMETERS SCREEN". Below this, a message states: "Enter your selections below and click on the SUBMIT button to generate the report". The form includes dropdown menus for District (01), Area (02), and Subarea (ALL), and a text input for OBSE (ALL). Below these are date pickers for Begin Date (June 16, 2007) and End Date (June 30, 2007). There are SUBMIT and CLEAR buttons. A link for Help is provided, along with contact information: tomb@ksdot.org. A note states: "Note: This report runs for approximately 2(two) minutes." Another note reads: "NOTE: BEFORE PRINTING SEE HELP PRINTING INSTRUCTIONS". The footer contains links to KDOT Home, Employee Info, Email, Help Site Index, IT Tech Support, KDOT Links, What's New, and PDE Help, along with a Local Intranet icon.

Valid selections are District – 00-06, Area – All, 01-99, Subarea – All, 01-99, OBSE defaults to ALL may be selected by three digit valid obse number. Dates – if selected by a payroll period will provide leave recorded for a two week pay period.

Location or OBSE must be selected to produce a report.

Help instruction for this report are provided by clicking the help button.

The example report provided was ordered from KDOT Web, Reports and KDOT

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION
DTMNS040 - EMPLOYEE LEAVE BY OBSE REPORT, DATE 07/02/07 PAGE 2

EMPLOYEE LEAVE BY OBSE									
REPORT SEQUENCE=DISTRICT,AREA,SUBAREA,OBSE,END DATE									
SUB	DIST	AREA	OBSE	END DATE	WITHOUT PAY	ANNUAL	SICK	HOLIDAY	OTHER
01	02	00	120	20070616	0.00	25.00	9.00	0.00	0.00
				20070623	0.00	0.00	4.00	0.00	0.00
		12C	20070616		0.00	32.00	8.00	0.00	0.00
				20070623	0.00	0.00	8.00	0.00	0.00
		12M	20070616		0.00	0.00	0.00	0.00	0.00
				20070623	0.00	0.00	0.00	0.00	0.00
		12S	20070616		0.00	9.00	0.00	0.00	40.00
				20070623	0.00	32.00	0.00	0.00	8.00

SUBAREA TOTALS					0.00	98.00	29.00	0.00	48.00
01	121		20070616		0.00	12.00	14.00	0.00	0.00
			20070623		0.00	20.00	8.00	0.00	0.00

SUBAREA TOTALS					0.00	32.00	22.00	0.00	0.00
02	122		20070616		0.00	16.00	90.25	0.00	0.00
			20070623		0.00	56.00	48.00	0.00	0.00

SUBAREA TOTALS					0.00	72.00	138.25	0.00	0.00
03	123		20070616		0.00	21.00	0.00	0.00	0.00
			20070623		0.00	16.00	0.00	0.00	0.00

SUBAREA TOTALS					0.00	37.00	0.00	0.00	0.00

**MAINTENANCE MANAGER
DTMN043**

OBJECTIVE: To provide actual accomplishment and resources costs for a specific time frame.
Where an * is shown, information may be requested.

```
BKJ          KANSAS DEPARTMENT OF TRANSPORTATION
             DTMN043 - ACCOMPLISHMENT/RESOURCES PERIODIC REPORT REQUEST
             =====
             SELECTION SCREEN

             ENTER YOUR SELECTIONS BELOW

YOUR NAME  MAINTENANCE-DIST          NUMBER OF COPIES  01

LOCATION OF USER

DISTRICT  1              AREA  2              SUBAREA  0

JURISDICTION (R,B,E,A,FA,FC OR FM)  r

      NUMBER          STAGE/PROG YR
ACTIVITY  521          OBSE

BEGIN REPORT DATE (YYYYMMDD)  20070101  (DEFAULTS TO END DATE LESS 1 MONTH)
END REPORT DATE   (YYYYMMDD)  20070301  (REQUIRED)

             PA2 TERMINATES THIS SESSION
             PRESS ENTER TO CONTINUE
```

An RPF program has been created to aid the user to build the JCL (Job Card Language) necessary to submit a Work Accomplishment Report. Two different reports are available because of the switch to CPMS and use of OBS in place of functional unit. Dates after 1992 06 17 will provide a meaningful report using OBSE. Prior to this date, please contact the Systems Administrator.

MAINTENANCE MANAGER

To terminate the RPF at any time, press the PA2 Key.

YOUR NAME – a name must be entered in this space.

NUMBER OF COPIES – the number of copies is required to be entered here. The Number may range from 1 to 99. Caution should be exercised in selecting multiple copies depending on capacity to print at some locations.

LOCATION OF USER – defaults to blank if nothing is entered here.

DISTRICT – if a District is signed on Roskan, the number of that District is written on the screen and cannot be changed. Headquarters may select any or all Districts (0-6). If blank, defaults are set to all.

AREA/SUBAREA – enter the Area/Subarea if desired. Defaults to all if left blank.

JURISDICTION – a “R”, “B”, “E”, “FC”, “FA”, or “FM” must be entered.

NUMBER – Defaults to all if left blank.

STAGE/PROGRAM YEAR – DEFAULTS TO ALL IF LEFT BLANK. If this field is coded, the year must coincide with the dates specified in the Begin Report Date or End Report Date.

ACTIVITY – If desired, enter a 3-character numeric Activity Code. Blank defaults to all activities.

FUNCTIONAL UNIT/OBSE CODE – a valid FUNCTIONAL UNIT or OBS may be selected. Blank defaults to all.

DATES – Work Accomplishment records do not exist prior to 4/17/84 (19840417). If a date prior to this date is entered, the RPF will issue an error message and you will need to change the date accordingly. The RPF warns you, if you enter a date later than the first of the last month, that data may be incomplete. You may either change the date at this time or press ENTER to ignore the warning:

WARNING!!!! Dates cannot be entered prior to 1920517.

END REPORT DATE – Required. Must be in the format of (YYYYMMDD).

If all entries are acceptable, the jobcard will appear next. Additional information about the jobcard and additional printing instructions are contained in another section in this manual. Example report is next.

REPORT SEQUENCE = DISTRICT, AREA, SUBAREA, PROJECT ID, ACTIVITY NUMBER, TASK, OBSE

TIME PERIOD = 01/01/2007 THRU 03/01/2007

PROJECT ID	ACTIVITY NBR CODE	TASK	OBSE NBR CODE	ACTUAL ACCOMPL	HOURS PER ACCOMPL	LABOR HOURS	OVERTIME HOURS	EQUIPMENT HRS/MILES	MATERIALS QUANTITY	STATUS INDICATOR
R -1200-07	521	SNICE	EM	.0		70.0	9.0	.0	.0	
	521	SNICE	SB	.0		524.0	.0	.0	.0	
	521	SNICE	010	.0		11.0	8.0	93.0	.0	
	521	SNICE	099	.0		52.0	.0	.0	.0	
	521	SNICE	010	.0		21.0	3.0	.0	.0	
	521	SNICE	SB	.0		65.0	.0	.0	.0	
	521	SNICE	120 DIST	.0		51.0	35.0	.0	.0	
	521	SNICE	010	.0				93.0	.0	
ACTIVITY 521 TOTALS										
		SUBAREA 0 TOTALS				794.0	55.0	93.0	.0	
		AREA 2 TOTALS				794.0	55.0	93.0	.0	
		DISTRICT 120 TOTALS				794.0	55.0	93.0	.0	

MAINTENANCE MANAGER
DTMN043A
PERIODIC ACCOMPLISHMENT RESOURCES

OBJECTIVE: To provide actual accomplishment and resources costs for a specific time frame.

The screenshot shows a terminal window titled "ROSKAN - EXTRA! Bundle for TCP/IP". The main text in the window is as follows:

```
BKJ
KANSAS DEPARTMENT OF TRANSPORTATION
DTMN043A - WEEKLY VERIFICATION REPORT REQUEST
=====
SELECTION SCREEN

ENTER YOUR SELECTIONS BELOW

YOUR NAME  MAINTENANCE-DIST      NUMBER OF COPIES  01

LOCATION OF USER

DISTRICT  1          AREA  2          SUBAREA

JURISDICTION (R,B,E,A,FA,FC OR FM)  r

ACTIVITY  461

BEGIN REPORT DATE (YYYYMMDD)  20070101  (DEFAULTS TO END DATE LESS 1 MONTH)
END REPORT DATE   (YYYYMMDD)  20070301   (REQUIRED)

PA2 TERMINATES THIS SESSION
PRESS ENTER TO CONTINUE
```

The bottom status bar of the window displays:

```
4B :00.1 19/34
Connected to host mvs1.da.state.ks.us [165.201.25.2] (ACCV4162) NUM 10:40 AM
```

An RPF program has been created to aid the user to build the JCL and selection cards necessary to submit a Work/Accomplishment Report from a terminal. Two different reports are available because of the switch to CPMS and the use of OBS in place of functional unit.

ACCOMPLISHMENT RESOURCES

MAINTENANCE MANAGER

```

KANSAS DEPARTMENT OF TRANSPORTATION
DTMN043 - ACCOMPLISHMENT/RESOURCES PERIODIC REPORT REQUEST
=====
                        SELECTION SCREEN

                        ENTER YOUR SELECTIONS BELOW

YOUR NAME  MAINTENANCE-DIST          NUMBER OF COPIES  01

LOCATION OF USER
*****

DISTRICT  **                      AREA  *                      SUBAREA  *

JURISDICTION (R,B,E,FA,FC OR FM)  **

      NUMBER  ****                      STAGE/PROG YR  **
ACTIVITY  *****                      OBSE  ****

BEGIN REPORT DATE (YYYYMMDD) ***** (DEFAULTS TO END DATE LESS 1 MONTH)
END REPORT DATE   (YYYYMMDD) ***** (REQUIRED)

                        PA2 TERMINATES THIS SESSION
                        PRESS ENTER TO CONTINUE

```

Select options

If you wish to terminate the RPF at any time, press the PA2 Key (NOTE: you may need to **YOUR NAME** - a name must be entered in this space.

NUMBER OF COPIES - the number of copies is required to be entered here. The number may range from 1 to 99. Warning: Due to the limited printer capacity of the printers in the Districts, be very careful in selecting multiple copies.

LOCATION OF USER - defaults to blanks if nothing is entered here.

DISTRICT - If a District is signed on to ROSCOE, the number of that District is written on the screen and can not be changed. Headquarters may select any or all Districts (0-6). If blank, defaults to all.

AREA/SUBAREA - Enter the Area/Subarea if desired. Defaults to all if left blank.

JURISDICTION - An 'R', 'B', 'E', 'FC', 'FA', or 'FM' must be entered.

MAINTENANCE MANAGER

NUMBER - Defaults to all if left blank.

STAGE/PROGRAM YEAR - Defaults to all if left blank. If this field is coded, the year must coincide with the dates specified in the Begin Report Date or End Report Date.

ACTIVITY - If desired, enter a 3-character numeric Activity code. Blanks defaults to all.

FUNCTIONAL UNIT/OBS CODE - A valid FUNCTIONAL UNIT or OBS may be selected. Blanks default to all.

DATES - Work Accomplishment records do not exist prior to 4/17/84 (19840417). If a date prior to this date is entered, the RPF will issue an error message and you will need to change the date accordingly. The RPF warns you, if you enter a date later than the first of the last month, that data may be incomplete. You may either change the date at this time or press <ENTER> to ignore the warning:

WARNING!!!! Dates can not be entered prior to 19920617.

END REPORT DATE - Required. Must be in the format of (YYYYMMDD).

If all entires are acceptable, the jobcard will appear next. Additional information about the jobcard and additional printing instructions are contained in another section in this manual.

TIME PERIOD = 04/01/2007 THRU 05/01/2007

PROJECT ID	ACTIVITY NBR	ACTIVITY CODE	TASK	OBSE NBR	OBSE CODE	ACTUAL ACCOMPL	HOURS PER ACCOMPL	LABOR HOURS	OVERTIME HOURS	EQUIPMENT HRS/MILES	MATERIALS QUANTITY	STATUS INDICATOR
R -1230-07	461	DRAIN		123	D1,A2	11.0		409.0	.0	2636.0	.0	
	461	DRAIN		19B	DIST	.0		92.0	.0	1990.0	.0	
	461	DRAIN		19P	DIST	.0		.0	.0	19.0	.0	
	461	DRAIN		19X	DIST	.0		44.0	.0	1015.0	.0	
ACTIVITY TOTALS	461					11.0	49.55	545.0	.0	5660.0	.0	
SUBAREA 3 TOTALS												
								545.0	.0	5660.0	.0	

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTMN043A, DATE 05/09/07 TIME 9:05:54, WEEKLY VERIFICATION REPORT
HIGHWAY MAINTENANCE WEEKLY VERIFICATION DETAIL REPORT

PAGE 1

TIME PERIOD = 04/01/2007 THRU 05/01/2007

PROJ_ID	ACTIVITY	OBSE	LBR_HRS	OT_HRS	EQ_UNTS	MAT_QTY	BATCH TYPE	BATCH DATE	BATCH SEQ	BATCH STA	BATCH DOCUMENT	REC_ST
R 121007	461 DRAIN	121	0.0	0.0	50.0	0.0	EQ	040707	001	12	1121029	READY
	461 DRAIN	121	0.0	0.0	10.0	0.0	EQ	040707	001	12	1131055	READY
	461 DRAIN	121	0.0	0.0	100.0	0.0	EQ	040707	001	12	2631300	READY
	461 DRAIN	121	0.0	0.0	60.0	0.0	EQ	040707	001	12	2641019	READY
	461 DRAIN	121	0.0	0.0	40.0	0.0	EQ	040707	001	12	2641077	READY
	461 DRAIN	121	0.0	0.0	4.0	0.0	EQ	040707	001	12	3621014	READY
	461 DRAIN	121	2.0	0.0	0.0	0.0	ET	040707	001	12	BAKE499	READY
	461 DRAIN	121	6.5	0.0	0.0	0.0	ET	040707	001	12	BARG956	READY
	461 DRAIN	121	2.5	0.0	0.0	0.0	ET	040707	001	12	BRON207	READY
	461 DRAIN	121	10.0	0.0	0.0	0.0	ET	040707	001	12	FRED726	READY
	461 DRAIN	121	1.0	0.0	0.0	0.0	ET	040707	001	12	GARD013	READY
	461 DRAIN	121	6.0	0.0	0.0	0.0	ET	040707	001	12	JONE152	READY
	461 DRAIN	121	9.0	0.0	0.0	0.0	ET	040707	001	12	LIND205	READY
	461 DRAIN	121	4.0	0.0	0.0	0.0	ET	040707	001	12	SAGE115	READY
	461 DRAIN	121	0.0	0.0	20.0	0.0	EQ	041407	001	12	1121029	READY
	461 DRAIN	121	0.0	0.0	20.0	0.0	EQ	041407	001	12	2631114	READY
	461 DRAIN	121	0.0	0.0	20.0	0.0	EQ	041407	001	12	2641077	READY
	461 DRAIN	121	4.0	0.0	0.0	0.0	ET	041407	001	12	BAKE499	READY
	461 DRAIN	121	4.0	0.0	0.0	0.0	ET	041407	001	12	BARG956	READY
	461 DRAIN	121	4.0	0.0	0.0	0.0	ET	041407	001	12	FRED726	READY
	461 DRAIN	121	4.0	0.0	0.0	0.0	ET	041407	001	12	HUTC826	READY
	461 DRAIN	121	2.5	0.0	0.0	0.0	ET	041407	001	12	JONE152	READY
	461 DRAIN	121	2.5	0.0	0.0	0.0	ET	041407	001	12	SAGE115	READY
	461 DRAIN	121	0.0	0.0	60.0	0.0	EQ	042107	001	12	1121029	READY
	461 DRAIN	121	0.0	0.0	20.0	0.0	EQ	042107	001	12	1131055	READY
R 122007	461 DRAIN	121	2.0	0.0	0.0	0.0	ET	042107	001	12	BRON207	READY
	461 DRAIN	121	2.0	0.0	0.0	0.0	ET	042107	001	12	GARD013	READY
	461 DRAIN	121	2.0	0.0	0.0	0.0	ET	042107	001	12	HUTC826	READY
	461 DRAIN	121	4.0	0.0	0.0	0.0	ET	042807	001	12	2631300	READY
	461 DRAIN	121	4.0	0.0	0.0	0.0	ET	042807	001	12	BARG956	RAW
	461 DRAIN	121	4.0	0.0	0.0	0.0	ET	042807	001	12	FRED726	RAW
	461 DRAIN	122	0.0	0.0	10.0	0.0	EQ	040707	001	12	2641097	READY
	461 DRAIN	122	1.0	0.0	0.0	0.0	ET	040707	001	12	DEED734	READY
	461 DRAIN	122	1.0	0.0	0.0	0.0	ET	040707	001	12	WEAV342	READY
	461 DRAIN	122	0.0	0.0	20.0	0.0	EQ	041407	001	12	2631192	READY
	461 DRAIN	122	3.0	0.0	60.0	0.0	EQ	041407	001	12	VANT398	READY
	461 DRAIN	122	0.0	0.0	8.0	0.0	EQ	042807	001	12	3621018	READY
	461 DRAIN	122	0.0	0.0	8.0	0.0	EQ	042807	001	12	3651044	READY
	461 DRAIN	122	8.0	0.0	0.0	0.0	ET	042807	001	12	DEED734	RAW
	461 DRAIN	122	2.0	0.0	0.0	0.0	ET	042807	001	12	VANT398	RAW
	461 DRAIN	122	8.0	0.0	0.0	0.0	ET	042807	001	12	WEAV342	RAW
	461 DRAIN	123	0.0	0.0	170.0	0.0	EQ	040707	001	12	1131083	READY
	461 DRAIN	123	0.0	0.0	30.0	0.0	EQ	040707	001	12	1131326	READY
	461 DRAIN	123	0.0	0.0	160.0	0.0	EQ	040707	001	12	2631054	READY
	461 DRAIN	123	0.0	0.0	110.0	0.0	EQ	040707	001	12	2631150	READY
	461 DRAIN	123	0.0	0.0	60.0	0.0	EQ	040707	001	12	2641078	READY
	461 DRAIN	123	0.0	0.0	150.0	0.0	EQ	040707	001	12	2641107	READY
R 123007	461 DRAIN	123	0.0	0.0	0.0	0.0	EQ	040707	001	12	2641107	READY

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTWN043A, DATE 05/09/07 TIME 9:05:54, WEEKLY VERIFICATION REPORT
HIGHWAY MAINTENANCE WEEKLY VERIFICATION DETAIL REPORT

TIME PERIOD = 04/01/2007 THRU 05/01/2007

PROJ_ID	ACTIVITY		TASK	OBSE	LBR_HRS	OT_HRS	EQ_UNTS	MAT_QTY	BATCH TYPE	BATCH DATE	BATCH SEQ	BATCH STA	BATCH DOCUMENT	REC_ST
	NUM	ALP												
R 123007	461	DRAIN		123	0.0	0.0	15.0	0.0	EQ	040707	001	12	3621053	READY
	461	DRAIN		123	12.0	0.0	0.0	0.0	ET	040707	001	12	KRAU206	READY
	461	DRAIN		123	19.0	0.0	0.0	0.0	ET	040707	001	12	KRAU228	READY
	461	DRAIN		123	19.0	0.0	0.0	0.0	ET	040707	001	12	KRAU765	READY
	461	DRAIN		123	19.0	0.0	0.0	0.0	ET	040707	001	12	LONG661	READY
	461	DRAIN		123	19.0	0.0	0.0	0.0	ET	040707	001	12	MARS750	READY
	461	DRAIN		123	12.0	0.0	0.0	0.0	ET	040707	001	12	MAST582	READY
	461	DRAIN		123	7.0	0.0	0.0	0.0	ET	040707	001	12	MAST582	READY
	461	DRAIN		123	1.0	0.0	0.0	0.0	ET	040707	001	12	ROMI627	READY
	461	DRAIN		123	11.0	0.0	0.0	0.0	ET	040707	001	12	ZERB332	READY
	461	DRAIN		123	0.0	0.0	100.0	0.0	EQ	041407	001	12	1131083	READY
	461	DRAIN		123	0.0	0.0	20.0	0.0	EQ	041407	001	12	1131326	READY
	461	DRAIN		123	0.0	0.0	110.0	0.0	EQ	041407	001	12	2631054	READY
	461	DRAIN		123	0.0	0.0	40.0	0.0	EQ	041407	001	12	2631150	READY
	461	DRAIN		123	0.0	0.0	80.0	0.0	EQ	041407	001	12	2641078	READY
	461	DRAIN		123	0.0	0.0	30.0	0.0	EQ	041407	001	12	2641107	READY
	461	DRAIN		123	0.0	0.0	20.0	0.0	EQ	041407	020	10	4491013	READY
	461	DRAIN		123	4.0	0.0	0.0	0.0	ET	041407	001	12	KRAU228	READY
	461	DRAIN		123	6.0	0.0	0.0	0.0	ET	041407	001	12	KRAU765	READY
	461	DRAIN		123	10.0	0.0	0.0	0.0	ET	041407	001	12	LONG661	READY
	461	DRAIN		123	10.0	0.0	0.0	0.0	ET	041407	001	12	MARS750	READY
	461	DRAIN		123	10.0	0.0	0.0	0.0	ET	041407	001	12	MAST582	READY
	461	DRAIN		123	2.0	0.0	0.0	0.0	ET	041407	001	12	ROMI627	READY
	461	DRAIN		123	10.0	0.0	0.0	0.0	ET	041407	001	12	ZERB332	READY
	461	DRAIN		123	0.0	0.0	250.0	0.0	EQ	042107	001	12	1131083	READY
	461	DRAIN		123	0.0	0.0	160.0	0.0	EQ	042107	001	12	1131326	READY
	461	DRAIN		123	0.0	0.0	200.0	0.0	EQ	042107	001	12	2631054	READY
	461	DRAIN		123	0.0	0.0	170.0	0.0	EQ	042107	001	12	2631150	READY
	461	DRAIN		123	0.0	0.0	180.0	0.0	EQ	042107	001	12	2641078	READY
	461	DRAIN		123	0.0	0.0	100.0	0.0	EQ	042107	001	12	2641107	READY
	461	DRAIN		123	0.0	0.0	5.0	0.0	EQ	042107	001	12	3521011	READY
	461	DRAIN		123	0.0	0.0	13.0	0.0	EQ	042107	001	12	3621053	READY
	461	DRAIN		123	0.0	0.0	17.0	0.0	EQ	042107	020	10	4491013	READY
	461	DRAIN		123	24.0	0.0	0.0	0.0	ET	042107	002	12	KRAU206	READY
	461	DRAIN		123	28.0	0.0	0.0	0.0	ET	042107	002	12	KRAU228	READY
	461	DRAIN		123	32.0	0.0	0.0	0.0	ET	042107	002	12	KRAU765	READY
	461	DRAIN		123	32.0	0.0	0.0	0.0	ET	042107	002	12	LONG661	READY
	461	DRAIN		123	32.0	0.0	0.0	0.0	ET	042107	002	12	MARS750	READY
	461	DRAIN		123	24.0	0.0	0.0	0.0	ET	042107	002	12	MAST582	READY
	461	DRAIN		123	8.0	0.0	0.0	0.0	ET	042107	002	12	ROMI627	READY
	461	DRAIN		123	32.0	0.0	0.0	0.0	ET	042107	002	12	ZERB332	READY
	461	DRAIN		123	0.0	0.0	70.0	0.0	EQ	042807	001	12	1131083	READY
	461	DRAIN		123	0.0	0.0	100.0	0.0	EQ	042807	001	12	2631054	READY
	461	DRAIN		123	0.0	0.0	270.0	0.0	EQ	042807	001	12	2641078	READY
	461	DRAIN		123	0.0	0.0	5.0	0.0	EQ	042807	001	12	3621053	READY
	461	DRAIN		123	0.0	0.0	1.0	0.0	EQ	042807	001	12	3651026	READY
	461	DRAIN		123	12.0	0.0	0.0	0.0	ET	042807	001	12	LONG661	RAW
	461	DRAIN		123	13.0	0.0	0.0	0.0	ET	042807	001	12	MARS750	RAW
461	DRAIN		123	12.0	0.0	0.0	0.0	ET	042807	001	12	MAST582	RAW	

DTMN043B RESOURCES COST PERIODIC REPORT

OBJECTIVE: To provide actual accomplishment and resources costs for a specific time frame for Maintenance Projects. Where an * shows information may be requested.

ROSKAN - EXTRA! Bundle for TCP/IP

File Edit View Tools Session Options Help

BKJ KANSAS DEPARTMENT OF TRANSPORTATION
DTMN043B - RESOURCES COST PERIODIC REPORT REQUEST
=====

SELECTION SCREEN

ENTER YOUR SELECTIONS BELOW

YOUR NAME MAINTENANCE-DIST NUMBER OF COPIES 01

LOCATION OF USER

DISTRICT 3 AREA 1 SUBAREA 1

JURISDICTION (R,B,E,A,FA,FC OR FM) r

NUMBER STAGE/PROG YR
ACTIVITY 461 OBSE

BEGIN REPORT DATE (YYYYMMDD) 20070301 (DEFAULTS TO END DATE LESS 1 MONTH)
END REPORT DATE (YYYYMMDD) 20070401 (REQUIRED)

PA2 TERMINATES THIS SESSION
PRESS ENTER TO CONTINUE

4B :00.1 08/15

Connected to host mvs1.da.state.ks.us [165.201.25.2] (ACCV4467) NUM 12:34 PM

This reports is available in CPMS. Dates after 1992 05 17 will give you a meaningful report using OBS. Prior to this date the there will be no reports given. No provisions were made to combine both into a given report. If there is a report needed prior to this date consult your Systems Administrator.

Selection Criteria

YOUR NAME - a name must be entered in this space.

NUMBER OF COPIES – required entry, range 1 to 99. Consideration should be given to the print facility before ordering the number of copies.

LOCATION OF USER - defaults to blanks if nothing is entered here.

DISTRICT - If a District is signed on to ROSKAN, the number of that District is written on the screen and can not be changed. Headquarters may select any or all Districts (0-6). If blank, defaults to all. This will give a listing of District totals only.

AREA/SUBAREA - Enter the Area/Subarea if desired. Defaults to all if left blank. If Area is left blank this will give a listing of Area totals only. If the Subarea is left blank, this is give a listing of Subarea totals only.

JURISDICTION - An 'R', 'B', 'E', 'FC', 'FA', or 'FM' must be entered.

R=Regular Maintenance

B=Radio

E=Equipment

FC=Field Construction

FA=Field Administration

FM=Field Materials

NUMBER - Defaults to all if left blank.

STAGE/PROGRAM YEAR - Defaults to all if left blank. If this field is coded, the year must coincide with the dates specified in the Begin Report Date or End Report Date. 06 stage is for the 2006 Fiscal Year.

ACTIVITY - If desired, enter a 3-character numeric Activity code. Blanks defaults to all. An Activity example is 461 Drainage.

OBSE CODE - A valid FUNCTIONAL UNIT or OBS may be selected. Blanks default to all.

DATES - Work Accomplishment records do not exist prior to 4/17/84 (19840417). If a date prior to this date is entered, the RPF will issue an error message and you will need to change the date accordingly. The RPF warns you, if you enter a date later than the first of the last month, that data may be incomplete. You may either change the date at this time or press <ENTER> to ignore the warning:

WARNING!!!! Dates should not be accessed prior to 19920517.

END REPORT DATE - Required. Must be in the format of (YYYYMMDD). End date is a required entry. When all entries are correct, the jobcard screen will appear, Jobcard and other print instructions are in another section in this manual. Example report is next.

This documentation contains detail for the 43B report.

HIGHWAY MAINTENANCE ACCOMPLISHMENTS/RESOURCES PERIODIC REPORT

REPORT SEQUENCE = DISTRICT, AREA, SUBAREA, PROJECT ID, ACTIVITY NUMBER, OBSE

TIME PERIOD = 03/01/2007 THRU 04/01/2007

DISTRICT: 3

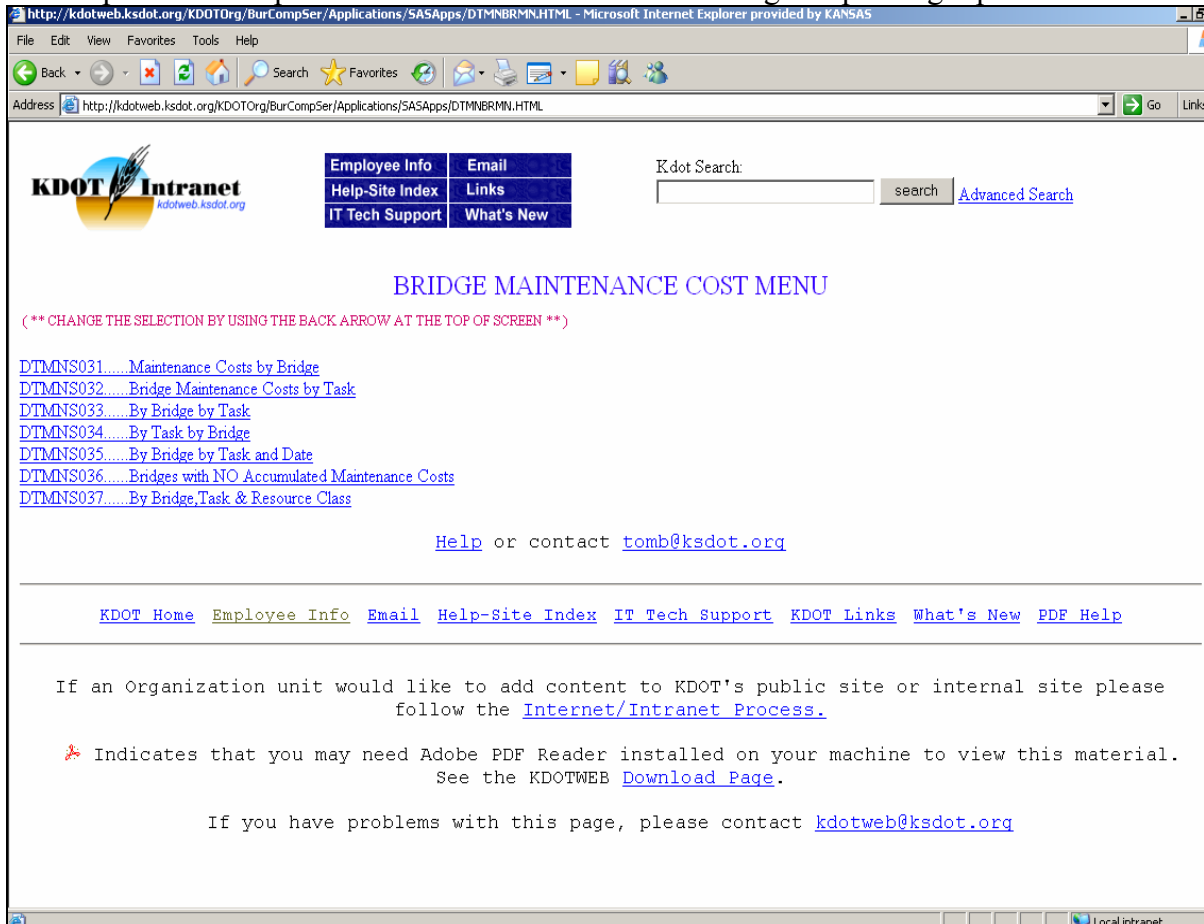
PROJECT ID	ACTIVITY NBR CODE	LABOR HOURS	OVERTIME HOURS	EQUIPMENT HRS/MILES	MATERIALS QUANTITY	STATUS INDICATOR
-----	----	-----	-----	-----	-----	-----
ACTIVITY 461 COST	DRAIN	142.0 2049.76	.0 .00	1218.0 1644.88	.0 .00	
SUBAREA 1 COST		142.0 2049.76	.0 .00	1218.0 1644.88	.0 .00	
AREA 1 COST		142.0 2049.76	.0 .00	1218.0 1644.88	.0 .00	
DISTRICT 3 COST		142.0 2049.76	.0 .00	1218.0 1644.88	.0 .00	

BRIDGE MAINTENANCE COST

KDOT Web has reports that identify Bridge Maintenance Costs. Go to the Web page, select Reports, KDOT Menu, Maintenance then Bridge Maintenance Cost Menu.

These reports are available from KDOT Web only.

Each report has a help screen to assist the user with ordering and printing reports.



Example reports included are one page only for user format information.

BRIDGE MAINTENANCE COST

http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTMNS031.HTML - Microsoft Internet Explorer provided by KANSAS

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Print Mail Local intranet

Address http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTMNS031.HTML Go Links



Employee Info	Email
Help-Site Index	Links
IT Tech Support	What's New

Kdot Search: [Advanced Search](#)

MAINTENANCE COSTS BY BRIDGE (DTMNS031)

Enter your selections below and click on the SUBMIT button to generate the report

County/Serial Number -

District

Area

County

Report Fiscal Year:

Begin Date

End Date

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)

[KDOT Home](#) [Employee Info](#) [Email](#) [Help-Site Index](#) [IT Tech Support](#) [KDOT Links](#) [What's New](#) [PDF Help](#)

If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet/Intranet Process](#).

 Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB [Download Page](#).

Local intranet

Example Report is next.

DTMNS031 MAINTENANCE COSTS BY BRIDGE

FROM Jul 01, 2006 TO Jun 30, 2007

DISTRICT 06	AMOUNT
DIST-AREA-COUNTY-SERIAL NO.	
06-01-086-004-K095 0 : 1.15 MI N OF S JCT US-83-ACROSS LADDER CREEK	9,078.15
06-01-086-005-K095 0 : 3.21 MI N OF S JCT US-83-ACROSS LADDER CREEK	5,132.09
06-01-086-006-K096 0 : 3.53 MI E OF WICHITA CL-ACROSS LION CREEK DRAINAGE	35.90
06-01-102-005-K096 0 : 4.38 MI E GREELEY COLN-ACROSS WHITE WOMAN CREEK	3,972.36
All	18,218.50

This request took 50.03 seconds of real time (v9.1 build 1461).

BRIDGE MAINTENANCE COST

http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTMNS032.HTML - Microsoft Internet Explorer provided by KANSAS

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Address http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTMNS032.HTML Go Links



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Help-Site Index	Links
IT Tech Support	What's New

Kdot Search: [Advanced Search](#)

BRIDGE MAINTENANCE COSTS BY TASK (DTMNS032)

Enter your selections below and click on the SUBMIT button to generate the report

Task Number

District

Area

County

Report Fiscal Year:

Begin Date

End Date

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***

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 Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB [Download Page](#).

Local intranet

Example Report is next:

DTMNS032 MAINTENANCE COSTS BY TASK**FROM Jul 01, 2006 TO Jun 30, 2007**

	AMOUNT
TASK	
10 - GUARD FENCE	6,797.20
25 - CURBS, HANDRAIL, ETC	7,279.05
27 - REPAIR EXPANSION DEVICES	169.89
99 - OTHER	3,972.36
All	18,218.50

BRIDGE MAINTENANCE COST

File Edit View Favorites Tools Help

Back Forward Stop Reload Home Search Favorites

Address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTMNS033.HTML> Go Link



Employee Info	Email
Help-Site Index	Links
IT Tech Support	What's New

Kdot Search: search [Advanced Search](#)

MAINTENANCE COSTS BY BRIDGE BY TASK (DTMNS033)

Enter your selections below and click on the SUBMIT button to generate the report

County/Serial Number -

District

Area

County

Report Fiscal Year:

Begin Date

End Date

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

(* TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)**

[KDOT Home](#) [Employee Info](#) [Email](#) [Help-Site Index](#) [IT Tech Support](#) [KDOT Links](#) [What's New](#) [PDF Help](#)

If an Organization unit would like to add content to KDOT's public site or internal site please follow the [Internet Intranet Process](#).

 Indicates that you may need Adobe PDF Reader installed on your machine to view this material. See the KDOTWEB [Download Page](#).

Example Report is next:

DTMNS033 MAINTENANCE COSTS BY BRIDGE BY TASK

FROM Jul 01, 2006 TO Jun 30, 2007

DISTRICT 06		AMOUNT
DIST-AREA-COUNTY-SERIAL NO.		
06-01-086-004-K095 0 : 1.15 MI N OF S JCT US-83-ACROSS LADDER CREEK	10 - GUARD FENCE	6,797.20
	25 - CURBS, HANDRAIL, ETC	2,111.06
	27 - REPAIR EXPANSION DEVICES	169.89
	All	9,078.15
06-01-086-005-K095 0 : 3.21 MI N OF S JCT US-83-ACROSS LADDER CREEK	25 - CURBS, HANDRAIL, ETC	5,132.09
	All	5,132.09
06-01-086-006-K096 0 : 3.53 MI E OF WICHITA CL-ACROSS LION CREEK DRAINAGE	25 - CURBS, HANDRAIL, ETC	35.90
	All	35.90
06-01-102-005-K096 0 : 4.38 MI E GREELEY COLN-ACROSS WHITE WOMAN CREEK	99 - OTHER	3,972.36
	All	3,972.36
All		18,218.50

This request took 51.97 seconds of real time (v9.1 build 1461).

BRIDGE MAINTENANCE COST

http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTMNS034.HTML - Microsoft Internet Explorer provided by KANSAS

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MAINTENANCE COSTS BY TASK BY BRIDGE (DTMNS034)

Enter your selections below and click on the SUBMIT button to generate the report

Task Number

District

Area

County

Report Fiscal Year:

Begin Date

End Date

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.
(*** TO PRINT THE REPORT PAGE SETUP NEEDS TO BE SET TO LANDSCAPE ***)

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Done

Example Report is next:

DTMNS034 MAINTENANCE COSTS BY TASK BY BRIDGE

FROM Jul 01, 2006 TO Jun 30, 2007

DISTRICT 06		AMOUNT
TASK	DIST-AREA-COUNTY-SERIAL NO.	
10 - GUARD FENCE	06-01-086-004-K095 0 : 1.15 MI N OF S JCT US-83-ACROSS LADDER CREEK	6,797.20
	All	6,797.20
25 - CURBS, HANDRAIL, ETC	DIST-AREA-COUNTY-SERIAL NO.	
	06-01-086-004-K095 0 : 1.15 MI N OF S JCT US-83-ACROSS LADDER CREEK	2,111.06
	06-01-086-005-K095 0 : 3.21 MI N OF S JCT US-83-ACROSS LADDER CREEK	5,132.09
	06-01-086-006-K096 0 : 3.53 MI E OF WICHITA CL-ACROSS LION CREEK DRAINAGE	35.90
	All	7,279.05
27 - REPAIR EXPANSION DEVICES	DIST-AREA-COUNTY-SERIAL NO.	
	06-01-086-004-K095 0 : 1.15 MI N OF S JCT US-83-ACROSS LADDER CREEK	169.89
	All	169.89
99 - OTHER	DIST-AREA-COUNTY-SERIAL NO.	
	06-01-102-005-K096 0 : 4.38 MI E GREELEY COLN-ACROSS WHITE WOMAN CREEK	3,972.36
	All	3,972.36
All		18,218.50

This request took 30.17 seconds of real time (v9.1 build 1461).

BRIDGE MAINTENANCE COST

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MAINTENANCE COSTS BY BRIDGE BY TASK AND DATE (DTMNS035)

Enter your selections below and click on the SUBMIT button to generate the report

County/Serial Number -

District

Area

County

Report Fiscal Year:

Begin Date

End Date

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

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Example Report is next:

DTMNS035 MAINTENANCE COSTS BY BRIDGE BY TASK AND DATE

FROM Jul 01, 2006 TO Jun 30, 2007

DISTRICT 06			AMOUNT
DIST-AREA-COUNTY-SERIAL NO.			
06-01-086-004-K095 0 : 1.15 MI N OF S JCT US-83 ACROSS LADDER CREEK	10 - GUARD FENCE	09AUG06	6,797.20
		All	6,797.20
	25 - CURBS, HANDRAIL, ETC	21OCT06	2,111.06
		All	2,111.06
	27 - REPAIR EXPANSION DEVICES	26SEP06	169.89
06-01-086-005-K095 0 : 3.21 MI N OF S JCT US-83 ACROSS LADDER CREEK		All	169.89
			9,078.15
	25 - CURBS, HANDRAIL, ETC	21OCT06	5,132.09
		All	5,132.09
			5,132.09
06-01-086-006-K096 0 : 3.53 MI E OF WICHITA CL- ACROSS LION CREEK DRAINAGE	25 - CURBS, HANDRAIL, ETC	24OCT06	35.90
		All	35.90
			35.90
			35.90
			35.90
06-01-102-005-K096 0 : 4.38 MI E GREELEY COLN- ACROSS WHITE WOMAN CREEK	99 - OTHER	27NOV06	3,217.25
		16DEC06	755.11
		All	3,972.36
			3,972.36
			18,218.50
All			

This request took 49.17 seconds of real time (v9.1 build 1461).

BRIDGE MAINTENANCE COST

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BRIDGES WITH NO ACCUMULATED MAINTENANCE COSTS (DTMNS036)

Enter your selections below and click on the SUBMIT button to generate the report

District

06

Area

01

County

ALL

Report Fiscal Year:

Begin Date

July

01

2006

End Date

June

30

2007

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

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Done Local intranet

Example report is next:

DTMNS036 BRIDGES WITH NO ACCUMULATED MAINTENANCE COSTS PAGE 1
FROM Jul 01, 2006 TO Jun 30,2007

DIST AREA BRIDGE NUMBER

06	01	028-0002--U050	0	-0.24MI E-US50&US83-ACROSS DRAINAGE DITCH
06	01	028-0003--U050	0	-0.43 MI W GRAY COLN-ACROSS ARKANSAS RIVER DRAINAGE
06	01	028-0004--U083	B	-0.74 MI S SJCT US50-ACROSS ARKANSAS RIVER
06	01	028-0005--K156	0	-6.33 MI W WJCT K23-ACROSS PAWNEE RIVER
06	01	028-0006--K156	0	-4.47 MI W WJCT K23-ACROSS PAWNEE RIVER DRAINAGE
06	01	028-0007--K156	0	-3.77 MI W WJCT K23-ACROSS PAWNEE RIVER DRAINAGE
06	01	028-0008--K156	0	-2.78 MI W WJCT K23-ACROSS PAWNEE RIVER DRAINAGE
06	01	028-0012--K023	0	-6.46 MI N OF W JCT 156-ACROSS PAWNEE RIVER
06	01	028-0013--K023	0	-7.91 MI N OF W JCT K-15-ACROSS PAWNEE RIVER DRAINAGE
06	01	028-0014--K023	0	-10.06 MI N OF W JCT 156-ACROSS PAWNEE RIVER DRAINAGE
06	01	028-0015--U083	0	-1.61 MI NE OF JCT 83 BUS-ACROSS ARKANSAS RIVER
06	01	028-0016--U083	0	-2.20 MI NE OF JCT 83 BUS-ACROSS ATSF RAILWAY
06	01	028-0017--U083	0	-JCT US50/US83-ACROSS US50 HWY, NL-SL
06	01	028-0018--U050	0	-0.57 MI N OF S JCT 50 BUS-ACROSS ARKANSAS RIVER DRAI
06	01	028-0019--K156	0	-2.58 MI NE JCT US83 HWY-ACROSS SIDE RD DRAINAGE
06	01	028-0020--K156	0	-156&CAMPUS DR GARDN C-ACROSS DRAINAGE DITCH
06	01	028-0021--U050	0	-1.96 MI E JCT US83 HWY-ACROSS IRRIGATION DRAINAGE
06	01	028-0022--U050	0	-4.72 MI E KEARNY COLN-ACROSS IRRIGATION DITCH
06	01	028-0023--U050	0	-US-50/US-83/K-156 JCT-ACROSS K-156 HWY
06	01	028-0024--U050	B	-1.19 MI S US50/US83 NJCT-ACROSS ARKANSAS RIVER DRAIN
06	01	028-0025--U050	0	-17.0 MI N SCOLN-ACROSS MARY STREET
06	01	028-0502--U050	0	-1.86 MI E OF US-83 SPUR-ACROSS ARKANSAS RIVER DRAINAG
06	01	028-0503--		-1.42 MI W OF GRAY CL-ACROSS ARKANSAS RIVER DRAINAGE
06	01	028-0504--U083	0	-0.50 MI N OF US-83 SPUR-ACROSS IMPLEMENT PASS
06	01	028-0505--U083	0	-0.99 MI E OF US83 S JCT-ACROSS IMPLEMENT PASS
06	01	028-0508--K156	0	-1.30 MI NE OF US-83 SPUR-ACROSS ARKANSAS RIVER DR.
06	01	028-0510--U050	B	-0.06 MI S OF US50 W JCT-ACROSS IRRIGATION CANAL
06	01	028-0511--U083	0	-1.06 MI N OF US50 W JCT-ACROSS IRRIGATION CANAL
06	01	028-0512--U050	0	-2.05 MI N OF US50 W JCT-ACROSS IRRIGATION CANAL
06	01	028-0516--K156	0	-1.51 MI W OF K-23 WJCT-ACROSS PAWNEE RIVER DR.
06	01	028-0517--K156	0	-0.91 MI W OF K-23 WJCT-ACROSS PAWNEE RIVER DR.
06	01	028-0523--U050	0	-0.25 MI W OF US-83 JCT-ACROSS ARKANSAS RIVER DRAINAG
06	01	028-0524--U050	0	-0.5 MI W OF US-83 JCT-ACROSS ARKANSAS RIVER DRAINAGE
06	01	028-0526--U083	0	-2.93 MI N OF US50 W JCT-ACROSS IRRIGATION CANAL
06	01	036-0001--K027	0	-0.12 MI S K96-ACROSS WHITE WOMAN CREEK DRG.
06	01	036-0003--K027	0	-5.78 MI N K96-ACROSS WHITE WOMAN CREEK DRG.
06	01	036-0004--K027	0	-7.51 MI N K96-ACROSS DRY LAKE DRAINAGE
06	01	036-0005--K027	0	-8.72 MI N K96-ACROSS ALLEN CREEK

BRIDGE MAINTENANCE COST

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MAINTENANCE COSTS BY BRIDGE, TASK AND RESOURCE CLASS (DTMNS037)

Enter your selections below and click on the SUBMIT button to generate the report

County/Serial Number 1: ALL - ALL 2: - 3: - 4: -

District 06

Area 01

County ALL

Report Fiscal Year:

Begin Date July 01 2006

End Date June 30 2007

[Help](#) or contact tomb@ksdot.org

Note: This report runs for approximately 2(two) minutes.

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Example Report is next:

DTMNS037 MAINTENANCE COSTS BY BRIDGE, TASK AND RESOURCE

FROM Jul 01, 2006 TO Jun 30, 2007

DISTRICT 06				AMOUNT	
DIST-AREA-COUNTY-SERIAL NO.		RESOURCE			
06-01-086-004-K095 0 : 1.15 MI N OF S JCT US-83 ACROSS LADDER CREEK	10 - GUARD FENCE	MTOTHERX		6,797.20	
		All		6,797.20	
		RESOURCE			
		EQOTHERX		254.45	
		LBOtherX		1,856.61	
	25 - CURBS, HANDRAIL, ETC	All		2,111.06	
		RESOURCE			
		MTOTHERX		169.89	
		All		169.89	
				9,078.15	
06-01-086-005-K095 0 : 3.21 MI N OF S JCT US-83 ACROSS LADDER CREEK	25 - CURBS, HANDRAIL, ETC	RESOURCE			
		EQOTHERX		5,132.09	
		All		5,132.09	
				5,132.09	
06-01-086-006-K096 0 : 3.53 MI E OF WICHITA CL- ACROSS LION CREEK DRAINAGE	25 - CURBS, HANDRAIL, ETC	RESOURCE			
		MTOTHERX		35.90	
		All		35.90	
				35.90	
06-01-102-005-K096 0 : 4.38 MI E GREELEY COLN- ACROSS WHITE WOMAN CREEK	99 - OTHER	RESOURCE			
		EQOTHERX		109.24	
		LBOtherX		645.87	

(Continued)

SNOW AND ICE GENERAL INFORMATION

The Bureau of Construction and Maintenance is responsible for the Snow and Ice Control System.

Information is entered into the system by Maintenance Field Employees. There is a comprehensive publication on KDOT Web. Go to Organizational Pages, select Bureau of Construction and Maintenance. Use Maintenance, Documents and KAN Road Users Guide. There are 66 pages of information about KAN Road which includes Snice information. This information is the complete guide. Shown next is a page of instructions used by the Maintenance Field Employees for entry purposes. (The Cheat Sheet).

SNOW AND ICE GENERAL INFORMATION

RCRS Step by Step Directions

Click on **INTERNET EXPLORER**

GO to **KDOT WEB** site

Click on **ROAD CONDITIONS**

Click on **KanRoad (CDRS/RCRS) Data Entry**

LOGIN using your **DTNT USERNAME/ PASSWORD** (if you have problems see your computer support person).

RCRS ENTRY

Option 1 (No Map)

OR **Option 2 (Kansas Base Map)**

Click on **Select SubArea** (drop down box)

Click **Kansas Base Map** button

Select Desired Subarea

Click on **AREA** on the Map

Click **Update SubArea** button

Click on **SUBAREA** on the Map

Kansas Subarea Update--Web Page Dialog:

Step 1: Click on individual road segments to set SNICE begin time or under **Extended Controls**

Select All to select all road segments. (All segments for route highlighted **RED** will be set)

Click on **Set SNICE Begin time** A Message box will appear and ask (Is SNICE Begin Time Correct for each SELECTED Route?) select OK and Routes will turn **GREEN**

Step 2: Click on road segments to set NEW CONDITION TIME **GREEN**

(Only route segments highlighted will be set)

Click on **Set Road Condition Time**

Routes selected should now turn **BLUE**

Step 3: Under **Road Condition/Update Controls** Click on **Select New Road Condition** (drop down box) **Select Value from highlighted routes** (slush, snow packed, etc.) (**BLUE**)

Click on **Set Condition**

OR

Click on **Refresh Times** (when condition does not change but you want the condition time to change, usually used when a condition lasts more than 4-6 hours.)

Routes should now turn **PURPLE**.

Step 4: Set Extended Messages (optional step)

With routes still highlighted in **purple** select message(s)

Extended Messages

Msg 1: **No Extended Messages**

Msg 2: **No Extended Messages**

Select from Msg 1: or Msg 2: then Click on **Set All** This will set all messages the same for all Routes.

OR

Highlight the Msg Code column for individual routes, pick message from Msg 1: or Msg 2: and then Click on **Set Selected** This will update only that route.

Step 5 Click on **Commit Updates** (last time to correct errors.)

A message box will appear (Are Values Correct?) Select OK

All routes highlighted **PURPLE** will be changed to **GRAY**

Click on **EXIT DIALOG** Map will update

At this point you can choose another subarea or **LOG OUT**.

11

Updated
09/03

SNOW AND ICE GENERAL INFORMATION

Snice reports are available from KDOT Web. Go to KDOT Web, Select Reports, Select KDOT Menu, Select Snice and the following menu appears.

Back Forward Stop Home Search Favorites Print Mail KDOT Intranet kdotweb.ksdot.org

Address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTSNMENU.HTML> Go

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SNICE MENU

(** CHANGE THE SELECTION BY USING THE BACK ARROW AT THE TOP OF SCREEN **)

- [DTSN021..... Winter Index](#)
- [DTSN021MISS. Winter Index Missing](#)
- [DTSN022..... District and Category Graph](#)
- [DTSN023..... District, Area, Subarea Graph](#)
- [DTSN024..... Log Plot Graph of Area](#)
- [DTSN025..... LOS Met and WI for District Graph](#)
- [DTSN026..... Event Summary](#)
- [DTSN027..... Event Report](#)
- [DTSN028..... Route Summary](#)
- [DTSN029..... Storm Data](#)
- [DTSN030..... Category Summary](#)
- [DTSN031..... District, Area & Category](#)

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SNOW AND ICE GENERAL INFORMATION

Address <http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTSNMENU/hlp.html> Go Links »

HELP INSTRUCTIONS FOR DTSNMENU -- SNICE REPORTS MENU

Click on topics below or use the down scroll bar to read instructions:

- [DTSN021.....Winter Index](#)
- [DTSN021MISS..Winter Index Missing](#)
- [DTSN022.....District and Category Graph](#)
- [DTSN023.....District, Area, Subarea Graph](#)
- [DTSN024.....Log Plot Graph of Area](#)
- [DTSN025.....LOS Met and WI for District Graph](#)
- [DTSN026.....Event Summary](#)
- [DTSN027.....Event Report](#)
- [DTSN028.....Route Summary](#)
- [DTSN029.....Storm Data](#)
- [DTSN030.....Category Summary](#)
- [DTSN031.....District, Area & Category](#)
- [Return to reports selection screen](#)

Description:
This program displays a SNICE Menu screen. The menu screen allows the user to select one of SNICE Reports. Upon selection of desired report this program will pass processing to the appropriate Report Parameters Screen. The program is submitted through the KDOT Intranet by the use of the browser Internet Explorer or Navigator.

DTSN021..Winter Index - This program produces a listing of Winter Indexes and supporting data. The screen uses Dates for data selection. The Winter Index is used to indicate the severity of the winter. This formula takes into consideration minimum temperature, maximum temperature and total amount of snowfall for any given day.

DTSN021MISS..Winter Index Missing - The Winter Index is used to indicate the severity of the winter. Data is collected from various places around the state of Kansas and reported to KSU periodically. This report will produce a listing of missing Winter Index data.

DTSN022..District and Category Graph - This program produces a Graph of Snice Performances (%Level of Services) by District and Category .

DTSN023..District, Area, Subarea Graph - This program produces a Graph of Snice Performances (%Level of Services) by District, Area, Subarea and Category .

DTSN024..Log Plot Graph of Area - This program produces a Log Plot Graph of Area performance measures.

DTSN025..LOS Met and WI for District Graph - This program produces a Graph of Level Of Service Met and Winter Index for District performance measures by Area.

DTSN026..Event Summary - This program produces an SNICE Event Summary Report

DTSN027..Event Report - This program produces an SNICE Event Report

DTSN028..Route Summary - This program produces a SNICE Summary Report by Route

DTSN029..Storm Data - This program produces a Storm Data Report.

DTSN030..Category Summary - This program produces a Category Summary Report.

DTSN031..District, Area & Category - This program produces a SNICE Graph of Performance measures by District, Area & Category.

Done Local intranet

SNOW AND ICE GENERAL INFORMATION

Report Examples:

http://kdotweb.ksdot.org/KDOTOrg/BurCompSer/Applications/SASApps/DTSN021.HTML - Microsoft Internet Explorer provided by KANSAS

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SNICE - Winter Index

DTSN021 Make selections and press Submit to view data.

Start Report Date: Month Day YEAR End Report Date: Month Day YEAR

District Area

[Return to SNICE Main Menu](#)

[HELP](#) or contact [Janis Rowland - Construction and Maintenance](#)

Note: This report may take a few minutes to complete - Please be patient.

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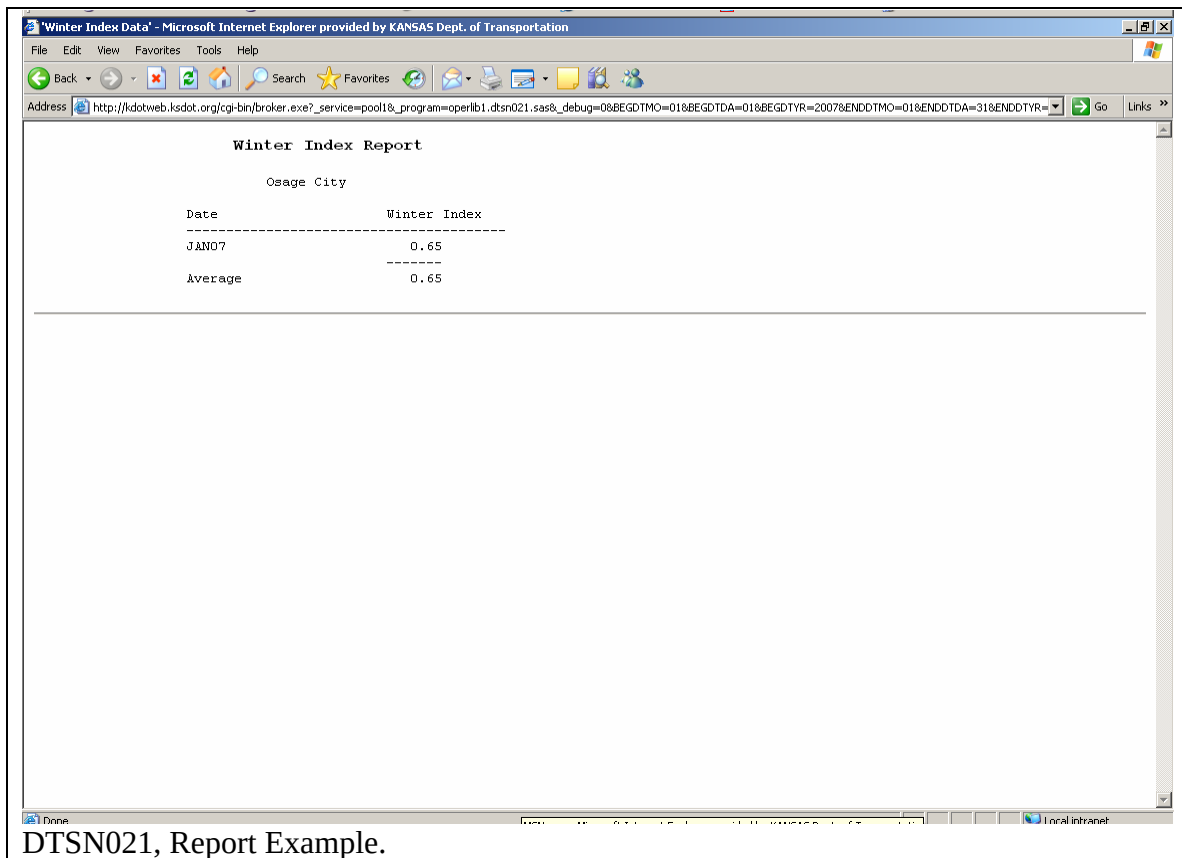
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Done Local intranet

Report Selection DTSN021.

SNOW AND ICE GENERAL INFORMATION



Winter Index Data - Microsoft Internet Explorer provided by KANSAS Dept. of Transportation

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Winter Index Report

Osage City

Date	Winter Index
JAN07	0.65
Average	0.65

DTSN021, Report Example.

KDOT

WORKERS' COMPENSATION



AND

ACCIDENT REPORTING SYSTEM

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

Workers' Comp and Accident Reporting System Overview

The Workers' Compensation System was developed so the Bureau of Construction and Maintenance can determine which Area/SubArea will get the monthly safety award.

The Online part of the System is composed of two parts. Part one handles the entry of Workers' Comp records into the database. Part two handles the entry of Man Hours worked during the month.

Records that are entered in the Workers' Compensation part are individual accidents that were reported by the Area/SubArea office(s). Records that are entered in the Man Hours Per Period part are total man hours worked by the Area/SubArea for the month. Both of these types of records are entered by initially going through the KDOT Main Menu under CICSP and selecting the Workers' Comp menu item. That will display the Workers' Comp Main Menu.

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

KDOT Main Menu

To access the on-line facility, enter CICS from the mainframe screen and press the <ENTER> key. The screen tran-id is **DTQA** and the screen name is **DTKDMNU**.

DTQA 03/30/00	KANSAS DEPARTMENT OF TRANSPORTATION MAIN MENU	DTKDMNU 08:59:08
 1. INVENTORY MANAGEMENT MENU 2. MAINTENANCE MANAGEMENT MENU 3. BUDGET DEVELOPMENT MENU 4. SHOP MANAGEMENT MENU 5. BATCH REPORTING MENU 6. KDOT SYSTEM SELECTION MENU (DTAA) 7. WORKER'S COMP ACCIDENT MENU 8. LOG OFF CICS : : PASSWORD : : MSG : I0107 SELECT AN OPTION AND PRESS ENTER PF3-EXIT		
FP:		

Figure 1, CICS Sign-On Screen

Type the number that is in front of “Workers’ Comp Accident Menu” and press <ENTER>. Remember a **password** is required to access any function except Inquiry.

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

Workers' Comp Accident Menu

This is the Workers' Comp Accident Menu screen. The screen tran-id is **DTTQ** and the screen name is **DTWC025**.

DTTQ 05/12/00	KANSAS DEPARTMENT OF TRANSPORTATION ACCIDENT REPORT MENU	DTWC025 09:32:30
PLACE AN "X" NEXT TO SELECTION AND PRESS "ENTER"		
ACCIDENT ENTRY : X		
ACCIDENT UPDATE :		
ACCIDENT DELETE :		
ENTER HRS/PERIOD :		
ACCIDENT INQUIRY :		
SELECT THE TYPE INQUIRY (BY SSN OR BY NAME)		
ENTER SSN : OR		
LAST NAME :		
FIRST NAME : MI :		
**** NOTE USE PF3 KEY TO GET LOGOFF SCREEN ****		
MSG : E0202 PLEASE MAKE A SELECTION		
PF3-EXIT		

Figure 2, Workers' Comp Accident Report Menu Screen

An '**X**' must be used to select the Entry action. After you have made your selection hit the <ENTER> Key.

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

Workers' Comp Accident Entry

This is the Workers' Comp Accident Entry screen. The screen tran-id is **DTTO** and the screen name is **DTWC026**.

DTTO 04/26/00		KANSAS DEPARTMENT OF TRANSPORTATION ACCIDENT ENTRY		DTWC026 16:45:15	
EMPLOYEE'S SSN DISTRICT	AREA	ACCIDENT DATE DATE RETURNED	NUMBER OF DAYS LOST		
LAST NAME		FIRST	MI	AGE	
TYPE OF ACCIDENT		CAUSE OF ACCIDENT			
DID ACCIDENT RESULT IN MEDICAL CARE ? (Y/N) N					
DID ACCIDENT RESULT IN DEATH? (Y/N) N					
WAS PROPER SAFETY GEAR WORN? (Y/N)					
ENTER A DESCRIPTION OF THE ACCIDENT INCLUDING ACTIVITY, INCIDENT, AND RESULT					
*** NOTE: PF3 WILL RETURN YOU TO THE PREVIOUS SCREEN ***					
MSG: I0201 PLEASE ENTER A SSN AND ACCIDENT DATE					
PF3-EXIT					

Figure 3, Workers' Comp Accident Entry Screen

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

- 1) The first time in the screen, only the Employee's SSN field and Accident Date fields are unprotected.
- 2) Enter a SSN number and a Date in the format of MM DD YY .
- 3) Both the SSN and Date are validated to be certain they are numeric, and the Date is validated to be sure it's in a valid format.
- 4) If both the SSN and Date pass the validation step, the SSN is validated against the T_EMPLOYEE table for a valid KDOT employee.
- 5) If the SSN is invalid, then an error message will be displayed.
- 6) If the SSN is a valid KDOT employee the T_WORKERS_COMP table is checked to see if a Workers' Comp Accident Record already exists with that SSN and Accident Date (keys to the record).
- 7) If one exists an error is displayed and the record cannot be added, otherwise the SSN and Accident Date fields become protected.
- 8) If the SSN is a past or present KDOT employee and no Workers' Comp Accident Record exists then the Last Name, First Name, and a MI (if any) is returned to the screen.
- 9) The Age field is then populated with the age of the employee calculated from the date of the Accident Date that was entered.
- 10) The rest of the fields are then unprotected with the exception of the SSN, Accident Date, Last Name, First Name, MI (if any), and Age which are now protected.
- 11) Enter data into the rest of the fields, and they will be validated per the following criteria:
 - A) DISTRICT must be entered with a numeric value Less Than 7.
 - B) AREA must be entered with a numeric value Greater Than 0.
 - C) DATE RETURNED is optional but if entered, it must be in a correct Date format of MM DD YY. It will be validated to be sure it's a correct date.
 - D) NUMBER OF DAYS LOST is optional, but if entered, it must be a numeric value Greater Than 0.
 - E) TYPE OF ACCIDENT must be entered. It cannot be numeric and it cannot have a value Greater Than 'R'.
 - F) CAUSE OF ACCIDENT must be entered with a numeric value Greater Than 0 and Less Than 18.
 - G) MEDICAL CARE must be entered. It defaults to an 'N', but it must be an 'N' or a 'Y'.
 - H) RESULT IN DEATH must be entered. It defaults to an 'N', but it must be an 'N' or a 'Y'.
 - I) SAFETY GEAR WORN is optional. It defaults to a Blank for N/A, but if entered, it must be an 'N' or a 'Y'.
 - J) DESCRIPTION must be entered.
- 12) After all the data is entered press the <ENTER> Key. If all the data passes their respective validations a new Workers' Comp Accident Record is created and the cursor goes back to the SSN field. A message will then be displayed stating that the record was added successfully (see next page for screen shot of added record). All of the fields are then protected. If <ENTER> is pressed again the key fields are unprotected and all of the fields become blank, so a new SSN and Accident Date can be entered to create another record.
- 13) If the <PF3> Key is pressed before the record is added, you'll be taken back to the Accident Report Menu, and no record creation takes place.

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

Accident Screen after a successful Add

DTTO 04/27/00	KANSAS DEPARTMENT OF TRANSPORTATION ACCIDENT ENTRY	DTWC026 14:50:53
EMPLOYEE'S SSN 514627645 DISTRICT 4	ACCIDENT DATE 10 12 89 DATE RETURNED 01 05 90	NUMBER OF DAYS LOST 40
AREA 4		
LAST NAME CHERRY	FIRST DANIEL	MI J AGE 33
TYPE OF ACCIDENT P	CAUSE OF ACCIDENT 04	
DID ACCIDENT RESULT IN MEDICAL CARE? (Y/N) Y		
DID ACCIDENT RESULT IN DEATH? (Y/N) N		
WAS PROPER SAFETY GEAR WORN? (Y/N)		
ENTER A DESCRIPTION OF THE ACCIDENT INCLUDING ACTIVITY, INCIDENT, AND RESULT		
TEST DATA 1		
TEST DATA 2		
*** NOTE: PF3 WILL RETURN YOU TO THE PREVIOUS SCREEN ***		
MSG: I0104 RECORD ADDED SUCCESSFULLY		
PF3-EXIT		

Figure 4, Workers' Comp Accident Entry Screen

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

Workers' Comp Accident Update

This is the Workers' Comp Accident Menu screen. The screen tran-id is **DTTQ** and the screen name is **DTWC025**.

DTTQ 05/12/00	KANSAS DEPARTMENT OF TRANSPORTATION ACCIDENT REPORT MENU	DTWC025 09:32:30
PLACE AN "X" NEXT TO SELECTION AND PRESS "ENTER"		
ACCIDENT ENTRY :		
ACCIDENT UPDATE : X		
ACCIDENT DELETE :		
ENTER HRS/PERIOD :		
ACCIDENT INQUIRY :		
SELECT THE TYPE INQUIRY (BY SSN OR BY NAME)		
ENTER SSN : OR		
LAST NAME :		
FIRST NAME : MI :		
**** NOTE USE PF3 KEY TO GET LOGOFF SCREEN ****		
MSG : E0202 PLEASE MAKE A SELECTION		
PF3-EXIT		

Figure 2, Workers' Comp Accident Report Menu Screen

An '**X**' must be used to select the Update action. After you have made your selection hit the <ENTER> Key.

This is the Workers' Comp Accident Update screen. The screen tran-id is **DTTP** and the screen name is **DTWC026**.

DTTP 04/26/00	KANSAS DEPARTMENT OF TRANSPORTATION ACCIDENT UPDATE	DTWC026 16:45:15
EMPLOYEE'S SSN DISTRICT	AREA	ACCIDENT DATE DATE RETURNED
		NUMBER OF DAYS LOST
LAST NAME	FIRST	MI AGE
TYPE OF ACCIDENT		CAUSE OF ACCIDENT
DID ACCIDENT RESULT IN MEDICAL CARE ? (Y/N) N		
DID ACCIDENT RESULT IN DEATH? (Y/N) N		
WAS PROPER SAFETY GEAR WORN? (Y/N)		
ENTER A DESCRIPTION OF THE ACCIDENT INCLUDING ACTIVITY, INCIDENT, AND RESULT		
*** NOTE: PF3 WILL RETURN YOU TO THE PREVIOUS SCREEN ***		
MSG: I0201 PLEASE ENTER A SSN AND ACCIDENT DATE		
PF3-EXIT		

Figure 3, Workers' Comp Accident Update Screen

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

- 14) The first time in the screen, only the Employee's SSN field and Accident Date fields are unprotected.
- 15) Enter a SSN number and a Date in the format of MM DD YY .
- 16) Both the SSN and Date are validated to be certain they are numeric, and the Date is validated to be sure it's in a valid format.
- 17) If both the SSN and Date pass the validation step, the SSN and Accident Date is used to find a valid Workers' Comp Accident Record in the T_WORKERS_COMP table.
- 18) If a record is not found, then an error message is displayed. If a record is found, then the rest of the fields are unprotected with the exception of the SSN, Accident Date, Last Name, First Name, MI (if any), and Age which are now protected.
- 19) Modify the data in the rest of the fields, and they will be validated per the following criteria:
 - K) DISTRICT must be entered with a numeric value Less Than 7.
 - L) AREA must be entered with a numeric value Greater Than 0.
 - M) DATE RETURNED is optional but if entered, it must be in a correct Date format of MM DD YY. It will be validated to be sure it's a correct date.
 - N) NUMBER OF DAYS LOST is optional, but if entered, it must be a numeric value Greater Than 0.
 - O) TYPE OF ACCIDENT must be entered. It cannot be numeric and it cannot have a value Greater Than 'R'.
 - P) CAUSE OF ACCIDENT must be entered with a numeric value Greater Than 0 and Less Than 18.
 - Q) MEDICAL CARE must be entered. It defaults to an 'N', but it must be an 'N' or a 'Y'.
 - R) RESULT IN DEATH must be entered. It defaults to an 'N', but it must be an 'N' or a 'Y'.
 - S) SAFETY GEAR WORN is optional. It defaults to Blank for N/A, but if entered, it must be an 'N' or a 'Y'.
 - T) DESCRIPTION must be entered.
- 20) If <ENTER> is pressed and all of the validations are passed, the T_WORKERS_COMP table is updated with the newly modified data.
- 21) Press the <PF3> Key to go back to the Accident Report Menu to select another record to modify.
- 22) If the <PF3> Key is pressed before the record is modified, you'll be taken back to the Accident Report Menu, and no record modification takes place.

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

Accident Screen after a successful Update

DTTP 04/27/00	KANSAS DEPARTMENT OF TRANSPORTATION ACCIDENT UPDATE	DTWC026 14:50:53
EMPLOYEE'S SSN 514627645 DISTRICT 4	AREA 4 ACCIDENT DATE 10 12 89 DATE RETURNED 01 05 90	NUMBER OF DAYS LOST 40
LAST NAME CHERRY	FIRST DANIEL	MI J AGE 33
TYPE OF ACCIDENT P	CAUSE OF ACCIDENT 04	
DID ACCIDENT RESULT IN MEDICAL CARE? (Y/N) Y		
DID ACCIDENT RESULT IN DEATH? (Y/N) N		
WAS PROPER SAFETY GEAR WORN? (Y/N)		
ENTER A DESCRIPTION OF THE ACCIDENT INCLUDING ACTIVITY, INCIDENT, AND RESULT		
TEST DATA 1 TEST DATA 2		
*** NOTE: PF3 WILL RETURN YOU TO THE PREVIOUS SCREEN ***		
MSG: I0105 RECORD UPDATED SUCCESSFULLY PF3-EXIT		

Figure 4, Workers' Comp Accident Update Screen

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

Workers' Comp Accident Delete

This is the Workers' Comp Accident Menu screen. The screen tran-id is **DTTQ** and the screen name is **DTWC025**.

DTTQ 05/12/00	KANSAS DEPARTMENT OF TRANSPORTATION ACCIDENT REPORT MENU	DTWC025 09:32:30
PLACE AN "X" NEXT TO SELECTION AND PRESS "ENTER"		
ACCIDENT ENTRY :		
ACCIDENT UPDATE :		
ACCIDENT DELETE : X		
ENTER HRS/PERIOD :		
ACCIDENT INQUIRY :		
SELECT THE TYPE INQUIRY (BY SSN OR BY NAME)		
ENTER SSN : OR		
LAST NAME :		
FIRST NAME : MI :		
**** NOTE USE PF3 KEY TO GET LOGOFF SCREEN ****		
MSG : E0202 PLEASE MAKE A SELECTION		
PF3-EXIT		

Figure 2, Workers' Comp Accident Report Menu Screen

An '**X**' must be used to select the Delete action. After you have made your selection hit the <ENTER> Key.

This is the WORKERS' COMP Accident Delete screen. The screen tran-id is **DTTT** and the screen name is **DTWC026**.

DTTT 04/26/00	KANSAS DEPARTMENT OF TRANSPORTATION ACCIDENT RECORD DELETE	DTWC026 16:45:15
EMPLOYEE'S SSN DISTRICT	AREA	ACCIDENT DATE DATE RETURNED
		NUMBER OF DAYS LOST
LAST NAME		FIRST MI AGE
TYPE OF ACCIDENT		CAUSE OF ACCIDENT
DID ACCIDENT RESULT IN MEDICAL CARE? (Y/N) N		
DID ACCIDENT RESULT IN DEATH? (Y/N) N		
WAS PROPER SAFETY GEAR WORN? (Y/N)		
ENTER A DESCRIPTION OF THE ACCIDENT INCLUDING ACTIVITY, INCIDENT, AND RESULT		
*** NOTE: PF3 WILL RETURN YOU TO THE PREVIOUS SCREEN ***		
MSG: I0201 PLEASE ENTER A SSN AND ACCIDENT DATE		
PF3-EXIT		

Figure 3, Workers' Comp Accident Delete Screen

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

- 1) The first time in the screen, only the Employee's SSN field and Accident Date fields are unprotected.
- 2) Enter a SSN number and a Date in the format of MM DD YY .
- 3) Both the SSN and Date are validated to be certain they are numerics, and the Date is validated to be sure it's in a valid format.
- 4) If both the SSN and Date pass the validation step, the SSN and Accident Date is used to find a valid Workers' Comp Accident record in the T_WORKERS_COMP table.
- 5) If a record is not found, then an error message is displayed. If a record is found, then the record is displayed with all fields being protected except the CONFIRM DELETE field which is unprotected and is displayed with a default value of 'N'.
- 6) You're given a choice to either keep the Confirm Delete value of 'N' which will not delete the record, or else put in a 'Y' which is your confirmation to delete the record.
- 7) If a 'Y' is entered, when you hit the <ENTER> Key the Workers' Comp Record will be deleted.
- 8) If the <PF3> Key is hit before the <ENTER> Key then the Workers' Comp Record will not be deleted.

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

Accident Delete Screen before pressing Enter

DTT 04/27/00	KANSAS DEPARTMENT OF TRANSPORTATION ACCIDENT RECORD DELETE	DTWC026 14:50:53
EMPLOYEE'S SSN 514627645 DISTRICT 4 AREA 4	ACCIDENT DATE 10 12 89 DATE RETURNED 01 05 90	CONFIRM DELETE: Y NUMBER OF DAYS LOST 40
LAST NAME CHERRY	FIRST DANIEL	MI J AGE 33
TYPE OF ACCIDENT P	CAUSE OF ACCIDENT 04	
DID ACCIDENT RESULT IN MEDICAL CARE? (Y/N) Y		
DID ACCIDENT RESULT IN DEATH? (Y/N) N		
WAS PROPER SAFETY GEAR WORN? (Y/N)		
ENTER A DESCRIPTION OF THE ACCIDENT INCLUDING ACTIVITY, INCIDENT, AND RESULT		
TEST DATA 1 TEST DATA 2		
*** NOTE: PF3 WILL RETURN YOU TO THE PREVIOUS SCREEN ***		
MSG: I0202 PLEASE CONFIRM DELETE OR PF3 TO RETURN TO PREVIOUS MENU. PF3 -EXIT		

Figure 4, Workers' Comp Accident Delete Screen

Accident Delete Screen after pressing Enter

DTT 04/27/00	KANSAS DEPARTMENT OF TRANSPORTATION ACCIDENT RECORD DELETE	DTWC026 14:50:53
EMPLOYEE'S SSN 514627645 DISTRICT 4 AREA 4	ACCIDENT DATE 10 12 89 DATE RETURNED 01 05 90	NUMBER OF DAYS LOST 40
LAST NAME CHERRY	FIRST DANIEL	MI J AGE 33
TYPE OF ACCIDENT P	CAUSE OF ACCIDENT 04	
DID ACCIDENT RESULT IN MEDICAL CARE? (Y/N) Y		
DID ACCIDENT RESULT IN DEATH? (Y/N) N		
WAS PROPER SAFETY GEAR WORN? (Y/N)		
ENTER A DESCRIPTION OF THE ACCIDENT INCLUDING ACTIVITY, INCIDENT, AND RESULT		
TEST DATA 1 TEST DATA 2		
*** NOTE: PF3 WILL RETURN YOU TO THE PREVIOUS SCREEN ***		
MSG: I0106 RECORD DELETED SUCCESSFULLY PF3 -EXIT		

Figure 5, Workers' Comp Accident Delete Screen

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

Workers' Comp Man Hours Per Period

This is the Workers' Comp Accident Menu screen. The screen tran-id is **DTTQ** and the screen name is **DTWC025**.

DTTQ 05/12/00	KANSAS DEPARTMENT OF TRANSPORTATION ACCIDENT REPORT MENU	DTWC025 09:32:30
PLACE AN "X" NEXT TO SELECTION AND PRESS "ENTER"		
ACCIDENT ENTRY :		
ACCIDENT UPDATE :		
ACCIDENT DELETE :		
ENTER HRS/PERIOD: X		
ACCIDENT INQUIRY :		
SELECT THE TYPE INQUIRY (BY SSN OR BY NAME)		
ENTER SSN: OR		
LAST NAME :		
FIRST NAME : MI :		
**** NOTE USE PF3 KEY TO GET LOGOFF SCREEN ****		
MSG : E0202 PLEASE MAKE A SELECTION		
PF3-EXIT		

Figure 2, Workers' Comp Accident Report Menu Screen

An '**X**' must be used to select the Enter Hrs/Period action. After you have made your selection hit the <ENTER> Key.

This is the Workers' Comp Accident Man Hours screen. The screen tran-id is **DTTS** and the screen name is **DTWC027**.

DTTS 05/15/00	KANSAS DEPARTMENT OF TRANSPORTATION MAN HOURS FOR MONTH	DTWC027 10:46:58
DISTRICT :		
AREA :		
MONTH :		
YEAR :		
MAN HOURS :		
*** NOTE : PF3 WILL RETURN YOU TO THE WC ACCIDENT REPORT MENU ***		
MSG : I0109 TYPE IN KEY DATA AND PRESS ENTER		
PF3-EXIT		

Figure 3, Workers' Comp Man Hours Screen

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

- 23) The first time in the screen, only the District, Area, Month, and Year fields are unprotected.
- 24) Enter a valid Numeric District number, from 0 to 6. Any Numeric value greater than 6 will be an error.
- 25) Enter a valid Numeric Area number greater than 0.
- 26) Enter a valid Numeric Month value that is greater than 00 and less than 13.
- 27) Enter a four digit Numeric Year value that must be greater than 1950.
- 28) Take these key fields and go and try to find a record in the T_MAN_HRS_PD table.
- 29) If a record is found, unprotect the Man Hours field and put that value from the table in the field. The District, Area, Month, and Year fields are then protected.
- 30) Next modify the Man Hours field with a Numeric value that has to be greater than 0.
- 31) If Enter is pressed and all of the validations are passed, the T_MAN_HRS_PD table is updated with the new modified data.
- 32) If a record is not found, unprotect the Man Hours field. The District, Area, Month, and Year fields are then protected.
- 33) Next enter the Man Hours field with a Numeric value that has to be greater than 0.
- 34) If Enter is pressed and all of the validations are passed, the new data is added to the T_MAN_HRS_PD table.
- 35) <PF3> Key back to the Accident Report Menu.
- 36) If the <PF3> Key is pressed before the record is added or modified, you'll be taken back to the Accident Report Menu, and no record modification or addition takes place.

Man Hours screen after a successful Update

DTTS 05/15/00	KANSAS DEPARTMENT OF TRANSPORTATION MAN HOURS FOR MONTH	DTWC027 10:46:58
DISTRICT : 2		
AREA : 11		
MONTH : 02		
YEAR : 1999		
MAN HOURS : 0000020		
*** NOTE : PF3 WILL RETURN YOU TO THE WC ACCIDENT REPORT MENU ***		
MSG : I0105 RECORD UPDATED SUCCESSFULLY		
PF3-EXIT		

Figure 4, Workers' Comp Man Hours Screen

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

Workers' Comp Inquiry

This is the Workers' Comp Accident Menu screen. The screen tran-id is **DTTQ** and the screen name is **DTWC025**.

DTTQ 05/12/00	KANSAS DEPARTMENT OF TRANSPORTATION ACCIDENT REPORT MENU	DTWC025 09:32:30
PLACE AN "X" NEXT TO SELECTION AND PRESS "ENTER"		
ACCIDENT ENTRY :		
ACCIDENT UPDATE :		
ACCIDENT DELETE :		
ENTER HRS/PERIOD :		
ACCIDENT INQUIRY : X		
SELECT THE TYPE INQUIRY (BY SSN OR BY NAME)		
ENTER SSN : OR		
LAST NAME :		
FIRST NAME : MI :		
**** NOTE USE PF3 KEY TO GET LOGOFF SCREEN ****		
MSG : E0202 PLEASE MAKE A SELECTION		
PF3-EXIT		

Figure 2, Workers' Comp Accident Report Menu Screen

An '**X**' must be used to select the Inquiry action. After you have made your selection hit the <ENTER> Key.

Browse by SSN

DTTQ 05/12/00	KANSAS DEPARTMENT OF TRANSPORTATION ACCIDENT REPORT MENU	DTWC025 09:32:30
PLACE AN "X" NEXT TO SELECTION AND PRESS "ENTER"		
ACCIDENT ENTRY :		
ACCIDENT UPDATE :		
ACCIDENT DELETE :		
ENTER HRS/PERIOD :		
ACCIDENT INQUIRY : X		
SELECT THE TYPE INQUIRY (BY SSN OR BY NAME)		
ENTER SSN : 123456789 OR		
LAST NAME :		
FIRST NAME : MI :		
**** NOTE USE PF3 KEY TO GET LOGOFF SCREEN ****		
MSG : E0202 PLEASE MAKE A SELECTION		
PF3-EXIT		

Figure 3, Workers' Comp Accident Report Menu Screen
Selecting SSN Browse Criteria

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

- 1) As stated in the Accident Report Menu, which type of browsed data that will be displayed is determined whether a SSN is used as the display criteria or whether a Last Name, Last Name and First Name, or Last Name, First Name, and MI (middle initial) is used.
- 2) If SSN is used, it is first verified that the SSN is a valid KDOT employee. Then the SSN is passed to the Browsed By SSN screen, and if a Workers' Comp Accident Record is found in the T_WORKERS_COMP table, the data will be displayed based only on the SSN in a SSN, Accident Date descending order. If not found, then the Browsed By SSN screen will be displayed with an error message that no Workers' Comp Accident Record was found.
- 3) There is a maximum of 4 Workers' Comp Accident Records that can be displayed at one time on the screen. The PF8 key can be used to Scroll Forward and the PF7 key can be used to Scroll Backwards.

This is the Workers' Comp Accident Browse screen. The screen tran-id is **DTTR** and the screen name is **DTWC029**.

Browsed by SSN

DTTR 04/26/00		KANSAS DEPARTMENT OF TRANSPORTATION												DTWC029 16:59:29	
LAST PUBLIC		BROWSED BY SSN													
DIS 3		FIRST JOHN												MI Q SSN 123456789	
DESC		AREA 08	AGE 42	DATE 04 08 00	RET 04 12 00	MC Y	DI N	TYPE G	CAUSE 04						
		TEST DATA1													
		TEST DATA2													
LAST DIS DESC		AREA	AGE	DATE	FIRST RET	MC	DI	MI TYPE	SSN CAUSE						
LAST DIS DESC		AREA	AGE	DATE	FIRST RET	MC	DI	MI TYPE	SSN CAUSE						
LAST DIS DESC		AREA	AGE	DATE	FIRST RET	MC	DI	MI TYPE	SSN CAUSE						
LAST DIS DESC		AREA	AGE	DATE	FIRST RET	MC	DI	MI TYPE	SSN CAUSE						
MSG: I0205 WORKERS' COMP ACCIDENT RECORD FOUND															
PF3-EXIT				PF7-BKWD				PF8-FRWD							

Figure 4, Workers' Comp Accident Record Display Screen

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

Browse by Last Name

DTTQ 05/12/00	KANSAS DEPARTMENT OF TRANSPORTATION ACCIDENT REPORT MENU	DTWC025 09:32:30
PLACE AN "X" NEXT TO SELECTION AND PRESS "ENTER"		
ACCIDENT ENTRY :		
ACCIDENT UPDATE :		
ACCIDENT DELETE :		
ENTER HRS/PERIOD :		
ACCIDENT INQUIRY : X		
SELECT THE TYPE INQUIRY (BY SSN OR BY NAME)		
ENTER SSN : OR		
LAST NAME : PUBLIC		
FIRST NAME : MI :		
**** NOTE USE PF3 KEY TO GET LOGOFF SCREEN ****		
MSG : E0202 PLEASE MAKE A SELECTION		
PF3-EXIT		

**Figure 5, Workers' Comp Accident Report Menu Screen
Selecting Last Name Browse Criteria**

- 1) If the Last Name criteria is only used in the Accident Report Menu screen, it is first verified that the last name is a valid KDOT employee name.
- 2) If valid, the Last Name is passed to the Browsed By Name screen and if a Workers' Comp Accident Report record is found in the T_WORKERS_COMP table, the record(s) will be displayed based only on the Last Name in a Last Name, First Name, MI, SSN, and Accident Date descending order. If no record is found, then the Browsed By Name screen is displayed with an error message that no Workers' Comp Accident Record was found.
- 3) There is a maximum of 4 Workers' Comp Accident Records that can be displayed at one time. The PF8 key can be used to Scroll Forward and the PF7 key can be used to Scroll Backwards.

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

Browsed by Last Name

DTTR	KANSAS DEPARTMENT OF TRANSPORTATION										DTWC029	
04/26/00	BROWSED BY NAME										16:59:29	
LAST PUBLIC	FIRST JANE										MI Q	SSN 123456789
DIS 3	AREA 08	AGE 42	DATE 04 08 00	RET 04 12 00	MC Y	DI N	TYPE G	CAUSE 04				
DESC	TEST DATA1											
	TEST DATA2											
LAST PUBLIC	FIRST JOHN										MI A	SSN 987654321
DIS 2	AREA 02	AGE 29	DATE 04 02 00	RET 04 08 00	MC Y	DI N	TYPE P	CAUSE 03				
DESC	FELL OFF OF LADDER											
LAST				FIRST				MI		SSN		
DIS	AREA	AGE	DATE	RET	MC	DI	TYPE	CAUSE				
DESC												
LAST				FIRST				MI		SSN		
DIS	AREA	AGE	DATE	RET	MC	DI	TYPE	CAUSE				
DESC												
MSG: I0205 WORKERS' COMP ACCIDENT RECORD FOUND												
PF3 -EXIT				PF7 -BKWD				PF8 -FRWD				

Figure 6, Workers' Comp Accident Record Display Screen

Browse by Last Name and First Name

DTTQ	KANSAS DEPARTMENT OF TRANSPORTATION										DTWC025
05/12/00	ACCIDENT REPORT MENU										09:32:30
PLACE AN "X" NEXT TO SELECTION AND PRESS "ENTER"											
ACCIDENT ENTRY :											
ACCIDENT UPDATE :											
ACCIDENT DELETE :											
ENTER HRS/PERIOD :											
ACCIDENT INQUIRY : X											
SELECT THE TYPE INQUIRY (BY SSN OR BY NAME)											
ENTER SSN : OR											
LAST NAME : SMITH											
FIRST NAME : IMMA MI :											
**** NOTE USE PF3 KEY TO GET LOGOFF SCREEN ****											
MSG : E0202 PLEASE MAKE A SELECTION											
PF3-EXIT											

Figure 7, Workers' Comp Accident Report Menu Screen
Selecting Last Name, First Name Browse Criteria

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

- 1) If the Last Name, First Name criteria is used in the Accident Report Menu screen, it is first verified that the last name along with the first name is a valid KDOT employee name.
- 2) If valid, the Last Name and First Name is passed to the Browsed By Name screen and if a Workers' Comp Accident Report record is found in the T_WORKERS_COMP table, the record(s) will be displayed based only on the Last Name and First Name in a Last Name, First Name, MI, SSN, and Accident Date descending order. If no record is found, then the Browsed By Name screen is displayed with an error message that no Workers' Comp Accident Record was found.
- 3) There is a maximum of 4 Workers' Comp Accident Records that can be displayed at one time. The PF8 key can be used to Scroll Forward and the PF7 key can be used to Scroll Backwards.

Browsed by Last Name, First Name

DTTR										KANSAS DEPARTMENT OF TRANSPORTATION										DTWC029																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																									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Figure 8, Workers' Comp Accident Record Display Screen

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

Browse by Last Name, First Name, MI

DTTQ 05/12/00	KANSAS DEPARTMENT OF TRANSPORTATION ACCIDENT REPORT MENU	DTWC025 09:32:30
PLACE AN "X" NEXT TO SELECTION AND PRESS "ENTER"		
ACCIDENT ENTRY :		
ACCIDENT UPDATE :		
ACCIDENT DELETE :		
ENTER HRS/PERIOD :		
ACCIDENT INQUIRY : X		
SELECT THE TYPE INQUIRY (BY SSN OR BY NAME)		
ENTER SSN : OR		
LAST NAME : JONES		
FIRST NAME : JESSE MI : J		
**** NOTE USE PF3 KEY TO GET LOGOFF SCREEN ****		
MSG : E0202 PLEASE MAKE A SELECTION		
PF3-EXIT		

**Figure 9, Workers' Comp Accident Report Menu Screen
Selecting Last Name, First Name, and MI (middle initial) Browse Criteria**

- 1) If the Last Name, First Name, MI criteria is used in the Accident Report Menu screen, it is first verified that the last name along with the first name and middle initial is a valid KDOT employee name.
- 2) If valid, the Last Name, First Name, and MI is passed to the Browsed By Name screen and if a Workers' Comp Accident Report record is found in the T_WORKERS_COMP table, the record(s) will be displayed based only on the Last Name, First Name, and MI in a Last Name, First Name, MI, SSN, and Accident Date descending order. If no record is found, then the Browsed By Name screen is displayed with an error message that no Workers' Comp Accident Record was found.
- 3) There is a maximum of 4 Workers' Comp Accident Records that can be displayed at one time. The PF8 key can be used to Scroll Forward and the PF7 key can be used to Scroll Backwards.

WORKERS' COMP ONLINE PROCESSING INSTRUCTIONS

Browsed by Last Name, First Name, and MI

DTTR		KANSAS DEPARTMENT OF TRANSPORTATION										DTWC029	
04/26/00		BROWSED BY NAME										16:59:29	
LAST JONES		FIRST JESSE										MI J SSN 121212121	
DIS 3	AREA 08	AGE 42	DATE 04 20 00	RET 04 12 00	MC Y	DI N	TYPE G	CAUSE 04					
DESC TEST DATA1													
TEST DATA2													
LAST JONES		FIRST JESSE										MI J SSN 123456789	
DIS 2	AREA 02	AGE 29	DATE 04 08 00	RET 04 08 00	MC Y	DI N	TYPE P	CAUSE 03					
DESC FELL OFF OF LADDER													
LAST JONES		FIRST JESSE										MI J SSN 987654321	
DIS 4	AREA 01	AGE 45	DATE 04 02 00	RET	MC Y	DI Y	TYPE A	CAUSE 01					
DESC													
LAST		FIRST										MI SSN	
DIS	AREA	AGE	DATE	RET	MC	DI	TYPE	CAUSE					
DESC													
MSG: I0205 WORKERS' COMP ACCIDENT RECORD FOUND													
PF3-EXIT				PF7-BKWD				PF8-FRWD					

Figure 10, Workers' Comp Accident Record Display Screen

**WORKERS COMP
(DTWC032)
WORKERS COMPENSATION MONTHLY REPORT**

This report provides a monthly report of Worker's Comp. May be selected by month and District or blank defaults to statewide. Fields shown for this report are Area, Age, Type of Accident, Cause, Result in Death, Accident Data, Med Case, Safety Bear, Days Lost and Description of case.

```
(DTWC032)      KANSAS DEPARTMENT OF TRANSPORTATION
                WORKMANS COMPENSATION MONTHLY REPORT

                SORTED BY DISTRICT
                LIST OF AGE, AND TYPE, CAUSE, AND DISCRPTION OF INJURY

                ENTER THE MONTH AND YEAR BELOW, AND PRESS ENTER
=====
                MONTH  03                YEAR  2001
                                     YYYY
                -----OPTIONAL-----
                TO RECEIVE A REPORT FOR 1 DISTRICT, ENTER THE DISTRICT BELOW

                DISTRICT _

MSG

                PRESS PA2 TO TERMINATE
```

Month and Year are Required fields, District is optional.

Month: Valid values are 1 thru 12.

Year: Valid values are 1900 thru 2099.

District: valid values are blank and numbers 0 thru 6.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the next "jobcard" screen will appear next. Additional information about job card and printing is in another section of this manual. Example report is next.

WORKERS COMP

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
DTWC032, Apr 2, 2002, TIME 14:32:22, WORKERS COMP REPORT, PAGE 1

AREA	AGE	TYPE OF ACC	CAUSE OF INJURY ACCIDENT	RESLT IN DEATH	ACCIDENT DATE	MED CARE	SFTY GEAR	DAYS LOST	DESCRIPTION
DISTRICT: 1									
03	54	D	06	N	03/02/02	Y	Y	0	WALKING TO HIS VEHICLE AFTER HIS SHIFT FOR SNICE, SLIPPED ON ICE, SPRAIN RIGHT SIDE, INJURING WRIST, ARM, ELBOW & SHOULDER
03	46	B	02	N	03/20/02	Y	Y	0	REPAIRING SIGNS (511). AIR POWER TAMPER RECOILED AND STRUCK HIM IN THE MOUTH, BREAKING ONE TOOTH & CHIPPING ANOTHER.
04	42	B	13	N	03/14/02	N	Y	0	CLEANING TRUCK PUTTING POST DRIVER AWAY. WHEN HE PUT POST DRIVER DOWN HE PINCHED HIS INDEX FINGER.
SUBTOTAL # OF ACCIDENTS					3	SUBTOTAL DAYS LOST			0
GRAND-TOTAL # OF ACCIDENTS					3	GRAND-TOTAL DAYS LOST			0

WORKERS COMP

TYPE	DESCRIPTION	
A	CUTS	
B	BROKEN BONE(S)	
C	EYE INJURY	
D	SPRAINS AND/OR TWISTED	
E	BRUISES	
F	BURNS	
G	INSECT BITES	
H	PLANT POISONING	
I	HEAT RELATED INJURY	OBSOLETE FY2001
J	UNDEFINED	
K	BACK INJURY	
L	MISC. PHYSICAL ILLNESS	
M	PULLED OR TORN LIGAMENTS OR MUSCLES	
N	MULTIPLE INJURIES	
O	NO INJURIES	
P	TENDONITIS	
Q	DAMAGE TO EYEGLASSES	
R	ABRASION	
CAUSE	DESCRIPTION	
01	STRUCK BY FLYING OR FALLING OBJECT OR DEBRIS	
02	INJURY CAUSED BY POWER DRIVEN, HAND OR ELECTRICAL TOOLS	
03	INVOLVED IN VEHICLE ACCIDENT OR INJURY CAUSED WHILE OPERATING VEHICLE	
04	FELL OR STRUCK FROM OBJECT SLIPPING OUT OF GRASP	
05	LIFTING, PULLING AND/OR MOVING OBJECTS	
06	SLIPPING, TRIPPING AND FALLING ON UNEVEN SURFACE AND TWISTING ANKLE, KNEE, ETC.	
07	MOWING, WEDEATING, CUTTING TREES OR WORKING WITH BRUSH	
08	WELDING	
09	PRESSURE FROM HOSE - ETC.	OBSOLETE FY2001
10	IRRITATION CAUSED BY INHALATION, ABSORPTION, OR INGESTION OF HARMFUL SUBSTANCES	OBSOLETE FY2001
11	UNDEFINED	
12	STEPPING ON UNEVEN SURFACE AND TWISTED ANKLE, KNEE, ETC.	
13	HIT OR CAUGHT HEAD, HAND, FOOT ON OBJECT	
14	WHILE OPERATING ANY KDOT EQUIPMENT OTHER THAN MOTOR VEHICLE	
15	HEAD HIT ON MACHINERY, OVERHEAD OBJECT, BY BENDING OR WALKING INTO	
16	REPAIRING, WELDING, OR WORKING ON KDOT EQUIPMENT	OBSOLETE FY2001
17	CLIMBING, BENDING OVER OR RAISING	
18	ENTERING, EXITING, OR FALLING FROM KDOT EQUIPMENT OR VEHICLE	

WORKERS COMP
(DTWC034)
WORKERS COMPENSATION MONTHLY REPORT

This is a monthly report of Worker's Comp Sorted by Cause. Available selections fields are Month and Year and Fiscal Year End. The report provides Cause of Injury Accident by number and Description. Headquarters and the six district by incident and totals for Headquarters and the six districts with a statewide total.

DTWC034

KANSAS DEPARTMENT OF TRANSPORTATION
WORKMANS COMPENSATION MONTHLY REPORT

SORTED BY CAUSE

IF ONLY ONE MONTH IS DESIRED,
ENTER THE MONTH AND YEAR BELOW, AND PRESS ENTER

=====

MONTH 03 YEAR 2001

IF FISCAL YEAR TOTALS ARE DESIRED,
ENTER FISCAL YEAR AND PRESS ENTER _

MSG

PRESS PA2 TO TERMINATE

Month and Year are Required fields, District is optional.

Month: Valid values are 1 thru 12.

Year: Valid values are 1900 thru 2099.

District: valid values are blank and numbers 0 thru 6.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the next "jobcard" screen will appear next. Additional information about job card and printing is in another section of this manual. Example report is next.

WORKERS COMP

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
 DTWC034, Apr 2, 2002, TIME 14:53:12, PAGE 1
 SUMMARY OF WORKERS COMPENSATION ACCIDENTS
 BY CAUSE FOR 03/2001

CAUSE IF INJURY ACCIDENT	HQ	I	II	III	IV	V	VI	TOTAL
01 STRUCK BY FLYING OR FALLING OBJECT OR DEBRIS	0	0	1	1	1	1	1	5
02 INJURY CAUSED BY POWER DRIVEN, HAND OR ELECTRICAL TOOLS	0	3	0	4	1	0	1	9
03 INVOLVED IN VEHICLE ACCIDENT OR INJURY CAUSED WHILE OPERATING VEHICLE	0	0	0	0	0	1	0	1
04 FELL OR STRUCK FROM OBJECT SLIPPING OUT OF GRASP	0	1	1	0	0	0	0	2
05 LIFTING, PULLING AND/OR MOVING OBJECTS	0	2	1	1	2	2	0	8
06 SLIPPING, TRIPPING AND FALLING ON UNEVEN SURFACE AND TWISTING ANKLE, KNEE, ETC.	0	2	2	2	0	0	0	6
07 MOWING, WEDEATING, CUTTING TREES OR WORKING WITH BUSH	0	2	0	0	0	1	0	3
08 WELDING OBSOLETE FY2001	0	0	0	0	1	0	0	1
09 PRESSURE FROM HOSE - ETC. OBSOLETE FY2001	0	0	0	0	0	0	0	0
10 IRRITATION CAUSED BY INHALATION, ABSORPTION, OR INGESTION OF HARMFUL SUBSTANCES	0	0	0	0	0	0	0	0
11 UNDEFINED	0	0	0	1	1	1	0	3
12 STEPPING ON UNEVEN SURFACE AND TWISTED ANKLE, KNEE, ETC.	0	1	0	0	0	0	0	1
13 HIT OR CAUGHT HEAD, HAND, FOOT ON OBJECT	0	0	0	0	0	0	0	0
14 WHILE OPERATING ANY KDOT EQUIPMENT OTHER THAN MOTOR VEHICLE	0	0	1	0	0	0	0	1
15 HEAD HIT ON MACHINERY, OVERHEAD OBJECT, BY BENDING OR WALKING INTO OBSOLETE FY2001	0	0	0	0	0	1	0	1
16 REPAIRING, WELDING, OR WORKING ON KDOT EQUIPMENT	0	0	0	0	0	0	0	0
17 CLIMBING, BENDING OVER OR RAISING	0	0	1	0	0	0	0	1
18 ENTERING, EXITING, OR FALLING FROM KDOT EQUIPMENT OR VEHICLE	0	0	0	0	0	0	0	0
TOTAL	0	11	7	9	6	7	2	42

WORKERS COMP
(DTWC036)
SUMMARY OF WORKERS COMP ACCIDENTS BY TYPE

This report provides information by Type of Accident for Headquarters and 6 districts. However, this selections are set in the report. The only selection is month and year. The report provides a. Type of Injury Accident, Totals by Type, Totals by Location and a Grand Total. Fiscal Year may be selected.

```
DTWC036      KANSAS DEPARTMENT OF TRANSPORTATION
              WORKMANS COMPENSATION MONTHLY REPORT

              FOR EACH DISTRICT AND HQ
              SORTED BY TYPE

              IF ONLY ONE MONTH IS DESIRED,
              ENTER THE MONTH AND YEAR BELOW, AND PRESS ENTER
=====
              MONTH  *          YEAR  * _

              IF FISCAL YEAR TOTALS ARE DESIRED,
              ENTER FISCAL YEAR AND PRESS ENTER  2000

MSG

              PRESS PA2 TO TERMINATE
```

Month and Year are Required fields.

Month: Valid values are 1 thru 12.

Year: Valid values are 1900 thru 2099.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the next "jobcard" screen will appear next. Additional information about job card and printing is in another section of this manual. Example report is next.

WORKERS COMP

STATE OF KANSAS - DEPARTMENT OF TRANSPORTATION - CONSTRUCTION/MAINTENANCE
 DTWC036, Apr 2, 2002, TIME 14:28:05, PAGE 1
 SUMMARY OF WORKERS COMPENSATION ACCIDENTS
 BY TYPE FOR 03/2001

TYPE IF INJURY ACCIDENT	HQ	I	II	III	IV	V	VI	TOTAL
A CUTS	0	1	1	2	2	0	0	6
B BROKEN BONE(S)	0	2	0	2	0	0	0	4
C EYE INJURY	0	2	1	1	0	1	0	5
D SPRAINS AND/OR TWISTED	0	2	0	3	0	1	0	6
E BRUISES	0	0	0	0	0	0	0	0
F BURNS	0	0	0	0	1	0	0	1
G INSECT BITES	0	0	0	0	0	0	0	0
H PLANT POISONING OBSOLETE FY2001	0	0	0	0	0	1	0	1
I HEAT RELATED INJURY	0	0	0	0	0	0	0	0
J UNDEFINED	0	1	1	1	1	1	0	5
K BACK INJURY	0	0	2	0	0	3	2	7
L MISC. PHYSICAL ILLNESS	0	0	1	0	1	0	0	2
M PULLED OR TORN LIGAMENTS OR MUSCLES	0	3	0	0	1	0	0	4
N MULTIPLE INJURIES	0	0	0	0	0	0	0	0
O NO INJURIES	0	0	1	0	0	0	0	1
P TENDONITIS	0	0	0	0	0	0	0	0
Q DAMAGE TO EYEGLASSES	0	0	0	0	0	0	0	0
R ABRASION	0	0	0	0	0	0	0	0
TOTAL	0	11	7	9	6	7	2	42

WORKERS COMP
(DTWC038)
WORKERS COMP DAYS LOST REPORT

The report example here is for District 1, all areas by Cause. The example report provides by Cause the Days Lost with a cross-footed graphic report.

(DTWC038)WORKERS COMP DAYS LOST REPORT

FIELD NAME	SELECT VALUE
DISTRICT	1
AREA	*
BEGIN REPORT DATE	05 02 2000
END REPORT DATE	05 02 2001
	(MM DD YYYY)
COLUMN CAUSE	
ROW TYPE	

(PA2 RETURNS TO MENU)

Begin report date month and year. End report date defaults to current date but may be modified.

District: 1-6

Area 00-99

Month: Valid values are 1 thru 12.

Year: Valid values are 1900 thru 2099.

Report may be order with Type or Cause as the column or Row may be Type or Cause dependent upon the need of the user. The report order reverses depending on what is specified for the column and row.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the next "jobcard" screen will appear next.

Additional information about job card and printing is in another section of this manual. Example report is next.

WORKERS COMP

DTWC038 DAYS LOST
 BEGIN DATE 04 02 2001 END DATE 04 02 2002
 DISTRICT 1 AREA ALL

14:28 Tuesday, April 2, 2002

	CAUSE														
	01	02	04	05	06	07	09	10	11	12	13	14	15		
	Sum	Sum	Sum	Sum	Sum	Sum	Sum	Sum	Sum	Sum	Sum	Sum	Sum		
TYPE															
A		0	2		0							0			
B	0	176	2		0							0			
C	1	0		0				5					0		
D				0	0					9					
E	0				3	10						0	2	0	
F	0						0								
G									0						
H						0						0			
I									0						
J							0	3	0	0				0	
K			0	12					12	10					
L								0							
M				0						2					
N									0						
O							0								

WORKERS COMP

DESCRIPTION OF CODES FOR TYPE AND CAUSE OF ACCIDENTS

TYPE	DESCRIPTION	
A	CUTS	
B	BROKEN BONE(S)	
C	EYE INJURY	
D	SPRAINS AND/OR TWISTED	
E	BRUISES	
F	BURNS	
G	INSECT BITES	
H	PLANT POISONING	OBSOLETE FY2001
I	HEAT RELATED INJURY	
J	UNDEFINED	
K	BACK INJURY	
L	MISC. PHYSICAL ILLNESS	
M	PULLED OR TORN LIGAMENTS OR MUSCLES	
N	MULTIPLE INJURIES	
O	NO INJURIES	
P	TENDONITIS	
Q	DAMAGE TO EYEGLASSES	
R	ABRASION	

CAUSE	DESCRIPTION	
01	STRUCK BY FLYING OR FALLING OBJECT OR DEBRIS	
02	INJURY CAUSED BY POWER DRIVEN, HAND OR ELECTRICAL TOOLS	
03	INVOLVED IN VEHICLE ACCIDENT OR INJURY CAUSED WHILE OPERATING VEHICLE	
04	FELL OR STRUCK FROM OBJECT SLIPPING OUT OF GRASP	
05	LIFTING, PULLING AND/OR MOVING OBJECTS	
06	SLIPPING, TRIPPING AND FALLING ON UNEVEN SURFACE AND TWISTING ANKLE, KNEE, ETC.	
07	MOWING, WEED EATING, CUTTING TREES OR WORKING WITH BRUSH	
08	WELDING	OBSOLETE FY2001
09	PRESSURE FROM HOSE - ETC.	OBSOLETE FY2001
10	IRRITATION CAUSED BY INHALATION, ABSORPTION, OR INGESTION OF HARMFUL SUBSTANCES	
11	UNDEFINED	
12	STEPPING ON UNEVEN SURFACE AND TWISTED ANKLE, KNEE, ETC.	
13	HIT OR CAUGHT HEAD, HAND, FOOT ON OBJECT	
14	WHILE OPERATING ANY KDOT EQUIPMENT OTHER THAN MOTOR VEHICLE	
15	HEAD HIT ON MACHINERY, OVERHEAD OBJECT, BY BENDING OR WALKING INTO	OBSOLETE FY2001
16	REPAIRING, WELDING, OR WORKING ON KDOT EQUIPMENT	
17	CLIMBING, BENDING OVER OR RAISING	
18	ENTERING, EXITING, OR FALLING FROM KDOT EQUIPMENT OR VEHICLE	

WORKERS COMP
(DTWC050)
ACCIDENT SUMMARY QUARTERLY/FREQUENCY

This Worker's Comp report provides a report by District & Area of Manhours Worked, Days Lost, Severity Rate, Lost Time Accidents and Frequency Rates. Selections are year and whether the user desired a quarterly or frequency report.

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KANSAS DEPARTMENT OF TRANSPORTATION
ACCIDENT SUMMARY SYSTEM
*****
**          ACCIDENT SUMMARY REPORT          **
*****

ENTER YOUR SELECTION BELOW AND THEN PRESS ENTER
=====

ENTER FISCAL YEAR:  20   01   CC=CENTURY
                   CC   YY   YY=YEAR

PLEASE ENTER A FISCAL YEAR BETWEEN 1990 AND 2099

1. QUARTERLY REPORT      2. FREQUENCY REPORT

PLEASE CHOOSE EITHER A QUARTERLY OR FREQUENCY REPORT:  1

PRESS PA2 TO TERMINATE

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Century and Year. Between 1999 and 2099 required fields
Quarterly (1) or Frequency (2) is a required selection.

This reports produces report sheets for each quarter plus a summary sheet of fiscal year information to date.

Press <ENTER> when all fields have been entered. You will be prompted to correct any errors. If there are no errors, the next "jobcard" screen will appear next. This report may be printed Laser. Printer address is required if Y is selected. Additional information about job card and printing is in another section of this manual. Example report is next.

WORKERS COMP

KANSAS DEPARTMENT OF TRANSPORTATION
BUREAU OF CONSTRUCTION/MAINTENANCE
ACCIDENT SUMMARY QUARTERLY REPORT DTWC050Q

14:29 Tuesday, April 2, 2002 2

***** FISCAL YEAR: 2001 1ST QUARTER *****

DISTRICT & AREA	MAN HOURS WORKED	DAYS LOST	SEVERITY RATE	LOST TIME ACCIDENTS	FREQUENCY RATE
100	42,621	8	0.19	5	117.31
101	52,591	17	0.32	6	114.09
102	54,897	11	0.20	5	91.08
103	59,062	11	0.19	5	84.66
104	55,935	0	0.00	3	53.63
105	48,565	0	0.00	4	82.36
106	48,152				
200	27,136	1	0.04	4	147.41
201	35,420	2	0.06	3	84.70
202	32,966	6	0.18	2	60.67
203	29,440	182	6.18	5	169.84
204	40,657	22	0.54	8	196.77
300	25,355	68	2.68	4	157.76
301	43,364	1	0.02	2	46.12
302	38,125	0	0.00	1	26.23
303	36,331	52	1.43	3	82.57
304	32,628	12	0.37	4	122.59
400	31,680				
401	37,600	0	0.00	3	79.79
402	39,680	11	0.28	5	126.01
403	28,400	0	0.00	1	35.21
404	38,800	0	0.00	2	51.55
500	31,396	4	0.13	3	95.55
501	39,719	0	0.00	2	50.35
502	46,409	1	0.02	4	86.19
503	26,683	37	1.39	3	112.43
504	32,140				
505	50,804	16	0.31	3	59.05
600	26,001	0	0.00	2	76.92
601	37,890	9	0.24	7	184.75
602	34,270	0	0.00	2	58.36
603	35,320	8	0.23	5	141.56
=====	=====	=====	=====	=====	=====
	1,240,037	479	0.39	106	85.48
=====	=====	=====	=====	=====	=====